

Ordinary Meeting of Council
Wednesday 28 June 2012
Thursday 29 June 2012

20 & 21 June 2012



CARPENTARIA SHIRE

Outback by the Sea

CONFIRMED MINUTES

20 & 21 June, 2012

CONFIRMED MINUTES

AGENDA

WEDNESDAY

9.00am	
10.00am – 10.30am	Morning Tea – New Staff to morning tea
12.30pm – 1.30pm	Lunch
3.00pm - 3.30pm	Afternoon Tea

THURSDAY

9.00am	Presentation on a Youth Service for Normanton
10.00am – 10.30am	Morning Tea
12.30pm – 1.30pm	Lunch
3.00pm - 3.30pm	Afternoon Tea

1.	Opening of Meeting – 11.00am A Minute's silence for Community Members who have passed away since the last Council Meeting.
2.	Record of Attendance
3.	Confirmation of Minutes 3.1 Minutes of the Post-Election Meeting of Council held on 16 May 2012 Minutes of the General Meeting of Council held on 16 & 17 May 2012
4.	Business Arising from Previous Minutes
5.	Public Question Time
6.	Engineering - Roads 6.1 Works Report
7.	Engineering - Services 7.1 Building and Planning Report 7.2 Water Status Report – May 2012
8.	Chief Executive Officer 8.1 Development Application – Pig Boxes – Industrial Estate Normanton 8.2 Access to Water Reserve at Glenore Weir 8.3 Human Resources Report
9.	Corporate Services 9.1 Monthly Finance Report for period ending 31 May 2012 9.2 Non-Current Assets Policy 9.3 Debt Policy 9.4 Revenue Policy
11.	Confidential Reports 11.1 Advertising of Vacancy and Appointment of Engineering Secretary 11.2 Advertising of Vacancy and Appointment of Engineering Building Administration Officer 11.3 Termination of Consultancy Services
10.	Community & Cultural Services Reports 10.1 Community & Cultural Services Monthly Report 10.2 Community Donations and Support 10.3 Free Camping – Normanton 10.4 Dog & Cat Registration Amnesty 10.5 Library Bonds
12.	General Business
13.	Closure of Meeting

CONFIRMED MINUTES

1. OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at 9.00am.

2. RECORD OF ATTENDANCE

Mayor: Cr FC Pascoe.
Members: Cr AJ Gurney; Cr MD Johnson; Cr JC Zahner; Cr JD Beard; Cr ATJ Gallagher;
Cr LA Simmons.

Staff:
Chief Executive Officer; Mr Bob Owen,
Director of Engineering – Services; Mr Peter Watton,
Executive Assistant; Ms Angeline Pascoe.

CONDOLENCES

A minute's silence was held for the passing of the following community member:

Mr Charles Bynoe

3. CONFIRMATION OF MINUTES

Confirmation of Minutes from the Post-Election Meeting of Council held on the 16 May 2012 as previously circulated to Councillors.

Moved Cr Gallagher

Seconded Cr Zahner

That the Minutes of the Post-Election Meeting held on 16 May 2012 be confirmed.

CARRIED

Resolution No. 0612/001

Confirmation of Minutes from the Ordinary Meeting of Council held on the 16 & 17 May 2012 as previously circulated to Councillors.

Moved Cr Gurney

Seconded Cr Zahner

That the Minutes of the Ordinary Meeting held on 16 & 17 May 2012 be confirmed.

CARRIED

Resolution No. 0612/002

4. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

5. PUBLIC QUESTION TIME

Ms Financier Mazadza was present at the meeting as an observer.

CONFIRMED MINUTES

6. DIRECTOR OF ENGINEERING ROADS REPORTS

6.1 Works Report

Budget areas are performing generally within their specified variance range. A summary of the works achieved can be found in the body of this report.

Council noted the information in the summary of the works undertaken for the month of May 2012.

7. DIRECTOR OF ENGINEERING SERVICES REPORTS

7.1 Planning & Building

The report is to advise Council of relevant Planning and Building Activities within the Shire for the month of May 2012.

Planning Applications

I/0712	Lot 31 Beard Cres Normanton	Refrigerated Containers	\$ 20,000
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Building Applications

IDAS	Address	Type	Value
I/0712	Lot 31 Beard Cres Normanton	Refrigerated Containers	\$ 20,000
I/0713	1 Ward St. Karumba	Extension to Motel.	\$ 60,000
I/0714	Normanton Racecourse	Construct new stables	\$ 90,000

Building Permits issued

I/0707	22 Caroline St. Normanton	Shed	\$ 7,000
I/0709	69 Yappar St Karumba	10 Units	\$500,000
I/0710	69 Matilda St Normanton	Swimming Pool	\$20,000
I/0711	11 Carron St Karumba	Ext to shed	\$10,900
I/0712	Lot 31 Beard Cres Normanton	Refrigerated Containers	\$ 20,000

Applications pending waiting on further information. (Applicants advised)

IDAS	Address	Type	Date Received
I/0688	1 Lynch Close Karumba	Extension/Pool	26/8/11

CONFIRMED MINUTES

Moved Cr Beard

Seconded Cr Gallagher

That Council accept the content of the report

CARRIED

Resolution No.0612/003

7.2 Water Status Report for April 2012

During, May 2012, 54.3 ML of water was pumped from Glenore Weir. 33.5 ML was pumped from the Norman Wharf. 5.2 ML of water was pumped from the town bore. Total water received at the water treatment plant was 93 ML. This was more than last month.

Glenore Weir level on 30 April 2012 was 6.51 AHD, the level of the weir on 31 May 2012 was 6.33 m AHD.

Consumption for Normanton was 2.89 kL/day per connection and Consumption for Karumba was 3.07 kL /day per connection.

A total of 10 tests were conducted on water samples from the reticulation system for E-Coli during the month of February 2012. No E-coli was detected.

Moved Cr Gallagher

Seconded Cr Gurney

That Council receives and notes the Water Status report for the period ending 31 May 2012.

CARRIED

Resolution No.0612/004

RECESS: 10.15am-10.40am The Mayor called a recess for morning tea.

New Staff to morning tea: Dan Spooner – Manager Engineering Services; Linda Minniecon – Customer Service Officer; Rikki-Leigh Capewell – Casual Childcare Assistant and Jessma Edwards - Casual Childcare Assistant .

ATTENDANCE: 10.40am The Director of Engineering Services left the meeting.

CONFIRMED MINUTES

8. CHIEF EXECUTIVE OFFICER REPORTS

8.1 Development Application – Pig Boxes – Industrial Estate Normanton

Council delegated the power to the Chief Executive Officer (“CEO”) at its May 2012 meeting to decide the development application for the establishment of pig boxes on land in the Industrial Estate at Normanton.

The CEO approved the development application subject to conditions on 22 May 2012. The decision notice and planning report was presented to Council for ratification.

Moved Cr Beard

Seconded Cr Simmons

That Council ratify the Chief Executive Officer’s decision to approve the development application for a material change of use (pig boxes) on land located in the Industrial Estate at Normanton.

CARRIED

Resolution No.0612/005

MATERIAL PERSONAL INTEREST: 10.42am Cr Gallagher declared a Material Personal Interest in this matter as his parents are the leaseholders of the subject land. Cr Gallagher left the meeting at 10.42am and did not participate in the discussions and did not vote.

8.2 Access to Water Reserve at Glenore Weir

Council entered into a licence agreement with the adjoining leaseholders to access that part of Council’s water reserve at Glenore Weir that does not have legal access.

Council requested advice on the advantages and disadvantages of a licence agreement and compulsory acquisition.

The report sets out the requested information.

Moved Cr Johnson

Seconded Cr Pascoe

That Council negotiate with the leaseholders of Lot 4 on Crown Plan NM1410 to acquire tenure by agreement for access to Council’s water reserve.

CARRIED

Resolution No.0612/006

ATTENDANCE: 11.15am Cr Gallagher returned to the meeting.

Moved Cr Gurney

Seconded Cr Beard

That Council move into closed session pursuant to section 72 of the Local Government (Operations) Regulation 2010 to discuss confidential employment matters.

CARRIED

Resolution No.0612/007

CONFIRMED MINUTES

Moved Cr Zahner

Seconded Cr Simmons

That Council move out of closed session.

CARRIED

Resolution No.0612/008

8.3 Human Resources Report

The report provides information to Council on recent and upcoming activities within the Human Resources Department.

Council noted the information as presented.

ATTENDANCE: 11.40am The Director Corporate Services entered the meeting.

9. CORPORATE SERVICES REPORTS

9.1 Monthly Financial Report for Period Ending 31 May 2012

The Monthly Financial Report has been prepared for the period ending 31 May 2012.

The following is a summary of major variances and points to note.

Income Statement

Rental Income is below budget due to the subsidised and free rental (salary packaging) journals not being performed yet.

Interest Received is high as a result of higher cash balances and interest rates.

Sale of Land revenue is zero due to having sold no subdivision land.

Administration and governance is showing a negative expense due to very high oncost recoveries. Council's oncost rates have been too high and need to be adjusted back. There may be some adjustments to previous figures as a result of QRA assessments.

Recoverable works costs are low primarily as little work has been undertaken on RPC jobs. This project is in doubt due to funding changes at Main Roads.

General Notes

Budget preparations have commenced and we are aiming for the final budget to be adopted in July. This will require substantial work however and commitment from all staff.

New financial policies have been prepared and will be presented to Council in June and July.

Council has spent much less than budget on recoverable works and capital projects. These funds will most likely be spent in next budget but it is important that Council ensures it has the capability to perform all the work it budgets.

CONFIRMED MINUTES

All of Councils assets need to be revalued for Financial Statement and insurance purposes. Physical inspections have been made by the valuers and final reports should be back in late June. This will result in higher depreciation costs in future budgets.

The finance section is at full strength and staff are learning their roles quickly.

Financial Indicators	Target	2010/11	May-12
Current Ratio	> 3.0	31.6	27.16
Operating Result (% of total operating expenditure)	> 0-15%	28.95%	4.4%
Debt to Asset Ratio	> 2.0%	1.60%	1.98%
Capital Expenditure Ratio (capital purchases / depreciation expense)	> 1.1	2.3	0.73

Moved Cr Gurney	Seconded Cr Gallagher
<i>That the Financial Report for the period ending 31 May 2012, incorporating the following reports, be received –</i>	
<ul style="list-style-type: none"> • <i>Statement of Comprehensive Income</i> • <i>Statement of Financial Position</i> • <i>Statement of Cash Flows</i> • <i>Capital Asset Summary</i> • <i>30 Day Cash Flow Estimate</i> • <i>Revenue and Expenditure Report</i> 	
CARRIED	
Resolution No.0612/009	

LEAVE OF ABSENCE

Moved Cr Gurney	Seconded Cr Beard
<i>That Cr Simmons be granted leave of absence for approximately two hours to attend to personal business that cannot be postponed.</i>	
CARRIED	
Resolution No.0612/010	

CONFIRMED MINUTES

9.2 Non-Current Assets Policy

In order to better manage and account for Council's assets a policy has been prepared to define the processes and principles to be applied.

Moved Cr Gurney

Seconded Cr Gallagher

That Council adopt the new Non-Current Assets Policy as presented.

CARRIED

Resolution No.0612/011

9.3 2012/13 Debt Policy

Each year Council must adopt a new Debt Policy which outlines Council's debt philosophies and planned borrowings over the next ten years.

Moved Cr Zahner

Seconded Cr Gurney

That Council adopt the 2012/13 Debt Policy as presented.

CARRIED

Resolution No.0612/012

9.4 2012/13 Revenue Policy

Each year Council must adopt a new Revenue Policy to set out the principles to be used for the generating rates and charges.

Moved Cr Gallagher

Seconded Cr Gurney

That Council adopt the 2012/13 Revenue Policy as presented.

CARRIED

Resolution No.0612/013

ATTENDANCE: 12.30pm The Director Corporate Services left the meeting.

ADJOURNMENT: 12.30pm – 1.30pm The Mayor adjourned the meeting for lunch.
Upon resumption all members were present.

ATTENDANCE: 1.30pm The Executive Assistant left the meeting.

CHANGE IN STANDING ORDERS

Moved Cr Johnson

Seconded Cr Gallagher

That Council amend the Standing Orders to deal with Confidential reports and move into Closed Session pursuant to section 72 of the Local Government (Operations) Regulation 2010 to discuss confidential employment matters.

CARRIED

Resolution No.0612/014

CONFIRMED MINUTES

11. CONFIDENTIAL REPORTS

11.1 Advertising of Vacancy and Appointment of Engineering Secretary

Under the Employment Policy, Council is able to appoint persons to positions without advertising where a person has been acting in a role for 3 months or more.

Council needs to decide if it is going to advertise the vacant position of Engineering Secretary.

Moved Cr Zahner

Seconded Cr Johnson

That pursuant to the Employment Policy, Council—

- 1. not advertise the vacant position of Engineering Secretary; and*
- 2. endorse the decision of the Chief Executive Officer to appoint Ms Virginia Edwards to the position of Engineering Secretary.*

CARRIED

Resolution No.0612/015

The Chief Executive Officer declared an ethical obligation to leave the meeting as the casual employee affected by this matter is the spouse of the Chief Executive Officer. The Chief Executive Officer left the meeting prior to discussion and voting and returned only after Council finished dealing with the report.

11.2 Advertising of Vacancy and Appointment of Engineering Building Administration

Under the Employment Policy, Council is able to appoint persons to positions without advertising where a person has been acting in a role for 3 months or more.

Council needs to decide if it is going to advertise the vacant position of Engineering Building Administration Officer.

Moved Cr Gurney

Seconded Cr Gallagher

That Council internally advertise the position of Engineering Building Administration Officer.

CARRIED

Resolution No.0612/016

ATTENDANCE: 2.18pm Cr Simmons returned to the meeting. The Director of Community and Cultural Services and the Executive Assistant entered the meeting.

Moved Cr Beard

Seconded Cr Johnson

That Council authorise the Chief Executive Officer to advertise for a Director of Engineering Roads.

CARRIED

Resolution No.0612/017

CONFIRMED MINUTES

10. COMMUNITY AND CULTURAL SERVICES REPORTS

10.1 Monthly Report

The report provides information to Council on activities and programmes within the Community and Cultural Services portfolio.

For Council endorsement and/or direction as required.

Department of Community Safety, Queensland Corrective Services

Moved Cr Gurney

Seconded Cr Gallagher

That Council write to the Department of Community Safety (Queensland Corrective Services) to express its concerns about the non-replacement of the Normanton Community Corrections (Parole) Officer while that officer is on leave.

CARRIED

Resolution No.0612/018

Cr Zahner declared a conflict of interest in the following agenda item as Cr Zahner is an employee of the Queensland Police Service. Cr Zahner weighed up her private interest against the public interest and decided that she could act in the public interest. Cr Zahner remained in the meeting and voted in favour of the resolution as did all other Councillors.

Queensland Police Service

Moved Cr Gurney

Seconded Cr Johnson

That Council write to the Queensland Police Service to request that the vacant Police Liaison Officer positions at Normanton be filled as a matter of urgency.

CARRIED

Resolution No.0612/019

10.2 Community Donations and Support

During the period since the May 2012 Ordinary Meeting of Council, the requests listed in this report have been received from the Carpentaria Shire community for Community Donations and Support.

Moved Cr Pascoe

Seconded Cr Gurney

1. That Council approves the applications for Community Donations and Support as listed, and instruct Council officers to proceed with the necessary approvals, notifications and administrative functions in relation to Council's decisions with regard to these applications.

2. That Council note the Community Donations and Support Financial Summary May 2012.

CARRIED

Resolution No.0612/020

CONFIRMED MINUTES

Moved Cr Gurney

Seconded Cr Gallagher

That Council bring the Community Donations Policy back to the July 2012 meeting to consider an amendment allowing the Chief Executive Officer to approve applications up to \$1,000.

CARRIED

Resolution No.0612/021

RECESS: 3.10pm – 3.16pm The Mayor called a recess for afternoon tea.

MATERIAL PERSONAL INTEREST: 3.16pm Councillor Beard declared a Material Personal Interest in the discussion on free camping and left the meeting. Cr Beard operates a camping ground in the Shire. Cr Beard did not participate in discussion or voting on this matter and returned to the Chambers after Council had finished dealing with the matter.

10.3 Free Camping in Normanton

Carpentaria Shire Council commissioned de Chastel and Associates to provide a report on the options available for free camping in Normanton. This report was presented to the Ordinary Meeting of Council in March 2011. Council resolved to introduce a trial until the end of 2011 to allow camping for self-contained vehicles only for a maximum of 4 days on a site at least 200m from the town bridge and formed road. Permits were to be issued from the Visitor Information Centre and suitable signage was to be erected.

The report also advised that the existing *Subordinate Local Law No. 10 Caravan Parks and Camping* would need to be amended for the camping to take effect legally. The amendment was not made and the Local Laws and Subordinate Local Laws introduced in late 2011 are silent in relation to camping on local government controlled areas.

At the Ordinary Meeting of Council in June 2011 Council resolved to amend the approval to a maximum of 48 hours for 10 camping units at any one time.

During April and May 2012 a survey of Normanton businesses was conducted in relation to free camping and general tourism issues. There was a 70.8% response rate with 24 businesses asked to participate and 17 survey forms returned. There was a high level of awareness of the importance of tourism to the Shire. The majority of respondents believed that a regulated approach to free camping is in the best interests of the Shire, and if the free camping was not provided that it would harm Normanton's reputation as a tourist friendly location. The respondents also supported the belief that visitors should be encouraged to use caravan parks.

Moved Cr Zahner

Seconded Cr Gallagher

That Council resolve to continue to allow free camping on the Norman River Reserve (Lot 33 NM75) with the existing permit conditions for self contained vehicles only for 48 hours for 10 camping units at any one time, and take all necessary action to give legal effect to this decision.

CARRIED

Resolution No.0612/022

Cr Gurney voted against the above resolution and requested that his vote be recorded in the minutes.

ATTENDANCE: 3.25pm Cr Beard returned to the meeting.

CONFIRMED MINUTES

10.4 Dog and Cat Registration Amnesty

Carpentaria Shire Council currently has approximately 350 dogs and less than 20 cats registered. A substantial number of dogs and cats are unregistered in Normanton and Karumba. It is difficult to estimate the total number of unregistered animals but an approximate estimate by Council officers is around 150 dogs and most cats.

It is proposed that Council offer a 6 month amnesty for dog and cat registrations whereby all dogs and cats registered between July and December 2012 will receive free registration until 30 June 2013. The amnesty is aimed at increasing the level of registrations of dogs and cats in the Shire.

The amnesty will be conducted in conjunction with a general education and awareness programme in the community for responsible pet ownership. This will be followed up in early 2013 with an approved inspection programme under the *Local Government Act 2009*. A separate report will be submitted to Council in late 2012 to comply with legislative requirements for an approved inspection programme.

Moved Cr Pascoe

Seconded Cr Gurney

That Council approve an amnesty for dog and cat registrations whereby all dogs and cats registered in the Shire between July and December 2012 will receive free registration until 30 June 2013 and will be followed up in early 2013.

CARRIED

Resolution No.0612/023

10.5 Library Membership Bonds – Trial Waiver

Carpentaria Shire Council currently charges a \$30 bond for library membership at Karumba and Normanton libraries. The bond is intended to recover any lost or damaged items that have been borrowed by a member. The bond is refundable when the individual's membership ceases. This is usually only when the individual permanently leaves the Shire or is deceased.

It is believed by the Director Community and Cultural Services that the bond is a deterrent to encouraging new members to join the library. This is relevant to socially and economically disadvantaged residents within the Shire who should be encouraged to join the library.

Carpentaria Shire library statistics reflect a lower than average performance when compared with the Queensland State average. The percentage of Carpentaria Shire population enrolled in the libraries is 25.06% compared with the Queensland State average of 44.9%.

It is proposed that Council trial a bond waiver for new library members between 1 July 2012 and 31 January 2013 who are residents of Carpentaria Shire, and that any lost or damaged items are paid for on a cost-recovery basis. The outcome of this trial will be reviewed and presented to Council for further action at the Ordinary Meeting of Council in early 2013.

The bond waiver trial period will be conducted in conjunction with a campaign to promote the library services to Carpentaria Shire residents and visitors.

CONFIRMED MINUTES

Moved Cr Gurney

Seconded Cr Simmons

That Council trial a bond waiver for new library members between 1 July 2012 and 31 January 2013 who are residents of Carpentaria Shire, and that any lost or damaged items are charged to the member on a cost-recovery basis. The outcome of this trial is to be presented to Council for further consideration at the Ordinary Meeting of Council in January 2013.

CARRIED

Resolution No.0612/024

ATTENDANCE: 4.10pm The Mayor left the meeting. The Deputy Mayor assumed the role of Chair. The Director of Community and Cultural Services left the meeting.

12. GENERAL BUSINESS

Cr Zahner

Queried the delivery of laptops/ipads, business cards and name badges for Councillors.

ATTENDANCE: 4.20pm The Mayor returned to the meeting and resumed the role of Chair.

Cr Johnson

Queried the progress of the proposed Rehabilitation Centre.
Requested the use of a Council vehicle to attend the Burketown's Outback Ball being held 29 June.

Cr Beard

Water storage at Normanton Airport
Rubbish

Cr Gurney

Senior staff at all times
Stickers for Council vehicles
Grants
Civic Leaders Summit
The Mayor, Deputy Mayor and Chief Executive Officer to attend the Civic Leaders Summit
Sewerage issues at Karumba when the power is off.
Karumba walkway

Cr Pascoe

Karumba Beautification
Meeting with SunWater
Informed of the Regional Roads Group Meeting held via teleconference on 4 June and of the issues that were raised.
-ROC's meeting
Provided an update on the Barra farm meeting held in June 2012.

Paul Woodhouse – Regional Development Australia
Advised that the Gulf Savannah Development meeting is being held on 9 July in Mount Isa and will be attending with Cr Gurney.

CONFIRMED MINUTES

Gulf Infrastructure development

Moved Cr Gallagher

Seconded Cr Beard

That Council underwrite \$7,000 to facilitate the Gulf infrastructure development meetings in relation to the Port of Karumba.

CARRIED

Resolution No.0612/025

Request from the Gulf Christian College to have the gutter in front of school cleaned.

CONFLICT OF INTEREST: 5.25pm The Mayor declared a Conflict of Interest and left the meeting. The Deputy Mayor assumed the role of Chair.

Chief Executive Officer

LGAQ Ballot Paper – Election of a Policy Executive

ATTENDANCE: 5.30pm The Mayor returned to the meeting and resumed the role of Chair.

Sewerage System at Karumba
Vote of thanks to Peter Watton, Steve Emery and staff for work on the Karumba Sewerage Scheme. (from Cr Gurney)
Informed that a Draft Corporate Plan received from Brett De Chastel.
Letter received for a pontoon at the Normanton Boat Ramp. *CEO to investigate the funding for the Boat Ramp.*

Moved Cr Gallagher

Seconded Cr Gurney

That Council support the installation of a pontoon for the Norman River at Normanton and investigate funding, design options and costs.

CARRIED

Resolution No.0612/026

Corduoy Creek project

CONFIRMED MINUTES

Problem with algae at the Karumba Boat Ramp.
CEO advised of a product to treat the algae which
will be used on a trial basis.

Mutton Hole Wetlands.

Moved Cr Beard

Seconded Cr Zahner

That Council adjourn the meeting at 5.35pm to resume on Thursday 21 June 2012 at 9.00am.

CARRIED

Resolution No.0612/027

CONFIRMED MINUTES

Thursday 21 June 2012

1. OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at 9.00am.

2. RECORD OF ATTENDANCE

Mayor: Cr FC Pascoe.
Members: Cr AJ Gurney; Cr MD Johnson; Cr JC Zahner; Cr JD Beard; Cr ATJ Gallagher;
Cr LA Simmons.

Staff:
Chief Executive Officer; Mr Bob Owen,
Director of Engineering – Services; Mr Peter Watton.

Presentation on a Youth Service for Normanton

Mr Steve Sutton of Future for Kids Australia presented information to Council on a proposal to establish housing and a drop-in centre for youth.

Moved Cr Gurney

Seconded Cr Simmons

That Council provides in-principle support for the Future for Kids Australia Normanton Youth Services proposal, subject to receiving a formal proposal from Future for Kids and locating suitable lots for the houses.

CARRIED

Resolution No.0612/028

Moved Cr Gurney

Seconded Cr Gallagher

That Council postpone its public meeting at Karumba to 6pm on Tuesday 14 August, 2012.

CARRIED

Resolution No.0612/029

CONFIRMED MINUTES

13. CLOSURE OF MEETING

The Chair of the meeting, Cr Fred Pascoe, Mayor, declared the meeting closed at 11.00am.

MINUTES CERTIFICATE

These Minutes are Confirmed.



Councillor F. C. Pascoe
Mayor



Date