

Carpentaria Shire Council
Wednesday 30 January 2013

CONFIRMED MINUTES



CARPENTARIA SHIRE
Outback by the Sea

***CONFIRMED
MINUTES***

30 January, 2013

CONFIRMED MINUTES

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WEDNESDAY

9.00am	
10.00am – 10.30am	Christmas Lights Winners Announcement and Presentation Morning Tea
12.30pm – 1.30pm	Lunch
3.00pm - 3.30pm	Afternoon Tea

1.	Opening of Meeting – 9.00am A Minute's silence for Community Members who have passed away since the last Council Meeting.
2.	Record of Attendance
3.	Confirmation of Minutes 3.1 Minutes of the Ordinary Meeting of Council held 12 December 2012
4.	Business Arising from Previous Minutes
5.	Public Question Time
6.	Engineering - Roads 6.1 Works Report
7.	Engineering - Services 7.1 Planning and Building Report 7.2 Water Status Report – December 2012 7.3 Planning Application – I/0736
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10.	Community & Cultural Services Reports 10.1 Community & Cultural Services Monthly Report 10.2 Community Donations and Support
11.	Confidential Reports
12.	General Business
13.	Closure of Meeting

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1. OPENING OF MEETING

The Deputy Mayor welcomed members and declared the meeting open at 9.00am.

2. RECORD OF ATTENDANCE

Deputy Mayor: Cr AJ Gurney.

Members: Cr MD Johnson; Cr JC Zahner; Cr JD Beard; Cr ATJ Gallagher;
Cr BS Schneekloth.

Staff:

Chief Executive Officer; Mr Bob Owen,
Director of Engineering – Roads; Mr Peter Watton,
Senior Engineering – Roads; Mr Steven Houston,
Executive Assistant; Ms Angeline Pascoe.

CONDOLENCES

A minute's silence was held for the passing of the following community members:

Ms Merle Casey
Mr Ivan Owens
Mr Lloyd Clarke

Moved Cr Beard

Seconded Cr Schneekloth

That Council grant leave of absence to Cr Pascoe who was attending the LGAQ Board meeting at Brisbane.

CARRIED

Resolution No.0113/001

3. CONFIRMATION OF MINUTES

Confirmation of Minutes from the Ordinary Meeting of Council held on the 12 December 2012 as previously circulated to Councillors.

Moved Cr Gallagher

Seconded Cr Zahner

That the Minutes of the Ordinary Meeting held on 12 December 2012 be confirmed.

CARRIED

Resolution No. 0113/002

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4. BUSINESS ARISING FROM PREVIOUS MINUTES

Cr Zahner asked if the compactor had arrived. The Director of Engineering Services stated that it had and is working on site at the Normanton Tip.

Cr Johnson queried the treated water storage grant of \$1.3m that was approved. The Chief Executive Officer advised that the subsidy of \$1.32 million was approved by the Minister for Local Government, David Crisafulli. The total project costs are estimated to be between \$3.2 –\$3.5m.

Cr Schneekloth queried the status of the starting blocks at the Normanton Swimming Pool.
Cr Gallagher stated these are in place with new bolts.

Cr Gurney stated his appreciation for the flood cameras at various river crossings.

5. PUBLIC QUESTION TIME

No members of the public were present in the public gallery.

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6. DIRECTOR OF ENGINEERING ROADS REPORTS

6.1 Works Report

Budget areas are performing generally within their specified variance range. Recent negotiations with QRA now place the 2011 Shire Roads Flood Damage restoration works within the agreed "Concept Budget". Donors Hill to Augustus Downs requires a further detailed submission of the work completed.

Moved Cr Beard

Seconded Cr Johnson

That Council accepts the report as presented.

CARRIED

Resolution No.0113/003

GENERAL BUSINESS

Cr Zahner

Informed that the sign at the Mcallister turnoff is a one sided sign and says 27km but is actually 40kms to Mcallister Station.

Stated that flood/grid sign bolts are loose.

Cr Beard

Queried the letter from Mrs Judy Heslin regarding a toilet stop on the Burketown Road (Inverleigh Station).

The Senior Engineer will follow up this request.

Cr Johnson

Asked if there was going to be a Council auction for the excess gear.

The Director of Engineering Services to follow up.

ATTENDANCE: 9.31am The Senior Engineer left the meeting.

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7. DIRECTOR OF ENGINEERING SERVICES REPORTS

7.1 Planning & Building

The report is to advise Council of relevant Planning and Building Activities within the Shire for the month of December 2012.

Planning Applications

Nil.

Building Applications

IDAS No	Address	Type	Value
I/0740	3 Norman St, Normanton	Shed and Skillion	\$25,000

Building Permits issued

Nil.

Applications pending waiting on further information (Applicants advised)

IDAS No	Address	Type	Date Received
I/0688	1 Lynch Close, Karumba	Extension / Pool	26/08/2011

Moved Cr Zahner

Seconded Cr Beard

That Council note and accept the content of the report as presented.

CARRIED

Resolution No.0113/004

7.2 Water Status Report for December 2012

During, December 2012, 84 ML of water was pumped from Glenore Weir. Bore water pumped was a total of 4.2 ML. Total water received at the water treatment plant was 88.2 ML. This was less than last month.

Glenore Weir level on 31 December 2012 was 0.19 AHD, the level of the weir on 31 November 2012 was 0.55 AHD.

Consumption for Normanton was 2.59 kL/day per connection and Consumption for Karumba was 2.65 kL /day per connection.

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A total of 10 tests were conducted on water samples from the reticulation system for E-Coli during the month of December 2012. No E-coli was detected.

Moved Cr Schneekloth

Seconded Cr Beard

That Council receives and notes the Water Status report as presented for the period ending 31 December 2012.

CARRIED

Resolution No.0113/005

GENERAL BUSINESS

Cr Gurney

Asked when are the water mains in both towns being replaced.

The Director of Engineering Services informed the meeting that planning is underway.

Hooking up caravan parks for generators – where are we at?

The Director of Engineering Services informed he has discussed this with the electrician. Will get electrician to wire up so 1 pump runs.

Mosquito spraying problems.

The Director of Engineering Services spoke to contractor yesterday – increasing dosage. Contractor keeps a log.

Queried the progress of the water storage facility at Normanton.

The Director of Engineering Services informed that geotech works had been completed and about to do the ground survey. The documentation is well on its way and will go to tender in April. It won't be finished by the end of June but aiming to have it completed by November/December.

Cr Schneekloth

Asked what is happening with the scrap metal at the waste transfer station.

The Director of Engineering Services stated that the Mount Isa recycler was ready to take the scrap metal but later said he didn't want it. Will speak to Dave Wren to see if he wants it. If the walkway is not required, it will be installed at the Rodeo Grounds.

Cr Gallagher

Queried if the numbers in the water report are correct.

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Difference between raw water pumped and treated water used.

The Director of Engineering Services to come back to Council with reasons for difference.

RECESS: 10.10am - 10.25am The Deputy Mayor called a recess for morning tea.

2012 Light Up Our Community Christmas Lights Competition

Winners of the competition are as follows:

Normanton

Winner Residential Display	- Rob Ingle
Second Place Residential Display	- Emmy-Lou, Clare, Jolie & Jenna Gallagher
Third Place Residential Display	- George Mani
Winner Commercial Display	- Gallagher Butchering
Second Place Commercial Display	- Purple Pub
Third Place Commercial Display	- Jack's Carlec & Fuels
Winner Community Group	- Normanton Hospital
Second Place Community Group	- Catholic Church

Karumba

Winner Residential Display	- Daryl Rodricks
Second Place Residential Display	- Lisa Wells
Third Place Residential Display	- Brian Atherinos
Winner Commercial Display	- Wells Plant Hire

Council would like to thank Ms Angeline Pascoe and children for judging the Normanton entries and Mr Alan Gurney and children for judging the Karumba entries.

MATERIAL PERSONAL INTEREST: 10.30am Cr Schneekloth declared a Material Personal Interest in the following matter as her sister owns Shan-Rose Pharmacy. Cr Schneekloth left the meeting and did not participate in the discussions or vote.

7.3 Town Planning Application I-0736

Council is in receipt of an Application for Material Change of Use (MCU) for a Shop (Pharmacy) at 105 Landsborough Street, Normanton, described as Lot 2 on RP 737048. The application is Impact Assessable and was publicly notified over part of December 2012 and part of January 2013 and no submissions were received.

The proposed development is considered to be an appropriate use at the location and is recommended for approval, subject to conditions.

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Moved Cr Gallagher

Seconded Cr Zahner

That Council in accordance with the Sustainable Planning Act 2009 as amended notify the applicant that the application for a Development Permit for a Material Change of Use for a Shop (Pharmacy) at 105 Landsborough Street, Normanton, being Lot 2 on RP737048, is approved subject to the conditions detailed below.

A. ASSESSMENT MANAGER CONDITIONS (COUNCIL)

General

- 1. The development shall be undertaken substantially in accordance with the undated Plan submitted with the application, except as modified by this approval.***
- 2. Any future building work on-site shall be carried out generally in accordance with any relevant Council requirements and the Building Code of Australia.***
- 3. This approval, granted under the provisions of the Sustainable Planning Act 2009, shall lapse four (4) years from the day the approval takes effect in accordance with the provisions of Section 339 of the Sustainable Planning Act 2009, if the development has not been commenced.***

Parking and On –Street Works

- 4. No car parking is available for the Pharmacy on site. In lieu of on- site car parking the proponent will be allowed to use car parking spaces to the front of the shop in Landsborough Street, appropriately marked by Council.***

Refuse Collection

- 5. A designated refuse collection area is to be provided on site in an area which does not intrude into any site landscaping areas and does not impede vehicle movements on the site.***

Lighting and Signage

- 6. Any outdoor lighting or signage associated with the proposed development shall be in accordance with the General Development Code and the Advertising Devices Code contained within the Planning Scheme, in order to ensure that light emitted for the approved use does not, in the opinion of Council, cause nuisance or annoyance to***

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surrounding uses in the immediate vicinity and that the scale and type of signage is appropriate.

7. *Any signage proposed in association with the development is required to comply with the Advertising Devices Code in the Planning Scheme. No product advertising on signage will be permitted.*

Urban Services

8. *The applicant is to meet the cost of any connections or upgrades required to any urban services for the approved development and water supply and sewerage are to be constructed to relevant standards stated in Schedule 1, Part 3 of the Planning Scheme.*
9. *Any work associated with connecting to urban services shall be undertaken in accordance with an approved plan and shall be established and completed prior to the lawful commencement of the use and to the satisfaction of the Director of Engineering Services.*
10. *Should any of the Council's assets be damaged during the construction of any associated works, the costs of the reinstatement of all such assets shall be met by the applicant and be undertaken to the satisfaction of the Director of Engineering Services.*

Maintenance of the Site

11. *The applicant shall ensure the site is maintained, during and after construction, in a clean and tidy condition at all times, to the satisfaction of the Director Community and Cultural Services.*

B. REFERRAL AGENCY CONDITIONS

CONCURRENCE AGENCY: *Department of Transport and Main Roads (DTMR) attached.*

C. SUBMISSIONS

None

D. FURTHER DEVELOPMENT PERMITS REQUIRED

- *carrying out building works.*

E. APPLICABLE CODES FOR SELF ASSESSABLE DEVELOPMENT

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- **Shire of Carpentaria Planning Scheme**
- **Standard Building Regulation 1993**
- **Building Act 1975**
- **Building Code of Australia**
- **Water and Sewerage Act 1949**

F. RIGHT OF APPEAL

Appeal Rights from the Sustainable Planning Act 2009.

CARRIED

Resolution No.0113/006

ATTENDANCE: 10.35am Cr Schneekloth returned to the meeting.

GENERAL BUSINESS

Cr Johnson

Stated the bitumen in front of the Post Office is being tracked into the shop.

It was decided that this issue be raised with the Director of Engineering Roads this afternoon.

Director of Engineering Services

Provided Council with a brief overview of the power outage that occurred on the weekend.

ATTENDANCE: 11.40am The Director of Engineering Services left the meeting.

Cr Gurney expressed Council's thanks to the Director of Engineering Services for his efforts.

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8. CHIEF EXECUTIVE OFFICER REPORTS

8.1 Lease at Karumba Airport

Council received a letter from Mick and Martha Crombie expressing their interest in building a hangar for their plane at Karumba Airport.

Moved Cr Zahner

Seconded Cr Gallagher

That Council approve in-principle a lease to Mr and Mrs M Crombie for the purposes of building a hangar at Karumba Airport and delegate the power to the Mayor and Chief Executive Officer to negotiate the lease.

CARRIED

Resolution No.0113/007

8.2 Tourism Industry Regional Development Fund Application

As previously discussed with Council, applications for Tourism Industry Regional Development Fund grants closed on 14 December 2012.

Council worked in conjunction with Russell Boswell of Savannah Way to lodge a joint application for the redevelopment of the Barramundi Discovery Centre at Karumba. Successful grants receive funding on a dollar for dollar basis.

A copy of the application was provided to Councillors to ensure Councillors are kept informed of the proposed project.

Moved Cr Schneekloth

Seconded Cr Gallagher

That Council endorse and ratify the Tourism Industry Regional Development Fund Application as presented.

CARRIED

Resolution No.0113/008

8.3 Remuneration Schedule

Section 42(5) of the *Local Government (Operations) Regulation 2010* requires Council to adopt the remuneration schedule for Councillors by resolution within 90 days of its gazettal.

Moved Cr Johnson

Seconded Cr Zahner

That Council adopts the remuneration schedule notified in Queensland Government Gazette No. 100 on 14 December 2012.

CARRIED

Resolution No.0113/009

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MATERIAL PERSONAL INTEREST: 11.46am Councillors Johnson and Schneekloth declared a Material Personal Interest in the following matter as both are contractors and left the meeting. They did not participate in the discussion or vote.

8.4 Plant Hire Policy

Council regularly reviews its policies to ensure they remain up-to-date and reflect Council's strategic vision.

A draft updated Plant Hire Policy was provided for discussion and a decision.

Moved Cr Beard

Seconded Cr Gallagher

That Council adopt the Plant Hire Policy as presented.

CARRIED

Resolution No.0113/010

ATTENDANCE: 12.05pm Councillors Johnson and Schneekloth returned to the meeting.

8.5 Aboriginal Cultural Heritage Policy

Under the *Aboriginal Cultural Heritage Act 2003* Council has a duty of care to ensure that Aboriginal Cultural Heritage is not harmed by Council activities. The purpose of the attached draft policy is to provide certainty and to formalise Council's procedures.

Moved Cr Beard

Seconded Cr Zahner

That Council defer the Aboriginal Cultural Heritage Policy to the February 2013 meeting.

CARRIED

Resolution No.0113/011

Cr Gurney expressed his thanks to the Chief Executive Officer and the Senior Advisor Policy and Planning for the great job done at the Barra farm.

Cr Gallagher queried the progress of digital television.

The Chief Executive Officer advised that the huts were due to arrive and that he thought the licences had been approved by ACMA, but he would need to confirm this with the Senior Advisor Policy and Planning who was coordinating this project.

ADJOURNMENT: 12.30pm – 1.30pm The Deputy Mayor adjourned the meeting for lunch. Upon resumption all members were present.

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GENERAL BUSINESS

Cr Beard

Informed that the Northern Gulf Resource Management Group have called for agenda items which are due 09 February 2013. The meeting will be held in Georgetown 13 & 14 March 2013.

Informed that the Northern Gulf Resource Management Group want to make Corrie Pickering a life member. All agreed but Croydon Shire Council against it – information only.

Cr Schneekloth

Queried if we had safety representatives?
The Chief Executive Officer advised that Council did have safety representatives.

Cr Johnson

Queried whether defibrillators are required.
The Chief Executive Officer to follow up with the Manager Human Resources.

Cr Gallagher

Queried the Workplace Health and Safety Officer interviews – no one was told of the outcome.

Chief Executive Officer

Advised of meeting with Daniel Handley regarding the compost.

A letter to be sent to the Department of Transport and Main Roads regarding road closures.

ATTENDANCE: 2.15pm The Director Corporate Services entered the meeting.

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9. CORPORATE SERVICES REPORTS

9.1 Monthly Financial Report for Period Ending 31 December 2012

The Monthly Financial Report has been prepared for the period ending 31 December 2012.

The following is a summary of major variances and points to note.

Income Statement:

As at 31 December 2012, 50% of the financial year has elapsed, and whilst the Income Statement indicates a deficit in the *Net Operating Surplus*, this is negated by the fact that there is approximately \$10.8 million in un-invoiced works to be reimbursed through RMPC, RPC and Flood Damage restoration works.

Claims submitted through the Queensland Reconstruction Authority (QRA) for reimbursement in flood damage restoration works have required further clarification from Council and this has slowed the process. Council engineers working with QRA staff to ensure future claims are submitted and paid promptly.

The \$2.3 million shortfall in grants and subsidies due to upfront payment in 2011/12 for the Financial Assistance Grant (FAG) will be adjusted in the revised budget to reflect actual amount to be received in the 2012/13 Financial Year.

General Notes:

Council's audited financial statements for the 2011/2012 Financial Year are currently being finalised by Moore Stephens (QAO appointed auditors). Progress was hindered by office closures and key staff movements at Moore Stephens. From all accounts, we expect this to be finalised by end of January 2013, in order for adoption, along with Annual Report at Special Council Meeting slated for mid-February.

Council was granted an extension from the Minister for the adoption of the statements and annual report through till 21 February 2013.

An amended budget is currently being prepared and should be presented to Council at the March meeting. While there is unlikely to be major changes to the total operational expenditure, there will be proposed changes to the capital program.

We are currently reviewing the adopted Capital Works Schedule (CAPEX) for 2012/13 and will present to Council for consideration. Plans are underway to review current reporting protocols associated with these capital works.

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Moved Cr Gallagher

Seconded Cr Schneekloth

That the Finance Report for the period ending 31 December 2012, incorporating the following reports, be received:-

- ***Income Statement***
- ***Statement of Financial Position***
- ***Statement of Cash Flow***
- ***30 Day Cash Flow Estimate***
- ***Capital Asset Summary***
- ***Revenue and Expenditure Report***

CARRIED

Resolution No.0113/012

The Director Corporate Services informed the Councillors that the reports will be a larger size for the February meeting.

Cr Zahner queried the public halls expenditure.

The Director Corporate Services to send an email or advise at the next meeting.

The Chief Executive Officer asked whether Council wanted to worry about committee meetings for the Community Plan but to rely on pre-budget meetings and include a section in the Annual Report.

The Chief Executive Officer was directed not to establish a separate committee and that this section of the Operational Plan could be discontinued.

9.2 Operational Plan Review December 2012 Quarter

The *Local Government Act 2009* requires that a local government must for each financial year prepare and by resolution adopt an Operational Plan. A report on the Operational Plan is to be prepared and presented to Council on a quarterly basis outlining the year to date progress against key performance indicators for all operational activities.

Moved Cr Zahner

Seconded Cr Gallagher

That Council receive and accept the Operational Plan review as presented.

CARRIED

Resolution No.0113/013

ATTENDANCE: 3.00pm The Director Corporate Services left the meeting.

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10. COMMUNITY AND CULTURAL SERVICES REPORTS

10.1 Monthly Report

The report provides information to Council on activities and programmes within the Community and Cultural Services portfolio.

Moved Cr Johnson

Seconded Cr Zahner

That Council note and accept the report as presented.

CARRIED

Resolution No.0113/014

10.2 Community Donations and Support

During the period since the December 2012 Ordinary Meeting of Council, the requests listed in this report have been received from the Carpentaria Shire community for Community Donations and Support.

Moved Cr Schneekloth

Seconded Cr Zahner

That Council—

- 1. note and accept the report as presented; and**
- 2. note the Community Donations and Support Summary.**

CARRIED

Resolution No.0113/015

CONFLICT OF INTEREST: Cr Beard declared a conflict of interest in the general discussion of camping in the Shire but remained in the room as he considered that he could weigh up the public and private interests and contribute in the wider public interest. The matter involved general discussion only and no decision or vote was taken.

Request received

CMCA Wide Bay Wanderers have requested the use of the Rodeo Grounds from 27-28 June 2013 for a camp for motorhomes en route to Karumba.

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GENERAL BUSINESS

- Director Community & Cultural Services Australia Day 2014 – Public consultation. Survey to be sent out.
- Cr Zahner Thanks to the Director Community & Cultural Services and her team for organising the Australia Day ceremonies.
- Cr Gallagher Stated that the Visitor Information Centre is a credit to Chris.
- Cr Schneekloth Stated that the trademark 'Outback by the Sea' shouldn't be used for Normanton and Karumba, but for Carpentaria.

Moved Cr Gallagher

Seconded Cr Zahner

That Council resolve to, in accordance with Section 275(1)(h) of the Local Government Regulation 2012, close the meeting to the public to discuss confidential matters relating to the engagement of road contractors and lease of Council property.

CARRIED

Resolution No.0113/016

11. CONFIDENTIAL

ATTENDANCE: Cr Johnson and Cr Schneekloth declared an interest in the discussions about engagement of road contractors and left the meeting.

ATTENDANCE: Cr Johnson and Cr Schneekloth returned to the meeting after the discussions. Cr Gallagher declared an interest in a matter concerning a lease and left the meeting.

ATTENDANCE: Cr Gallagher returned to the meeting after the discussions.

Moved Cr Gallagher

Seconded Cr Zahner

The Council resolve to open the meeting to the public.

CARRIED

Resolution No.0113/017

CONFIRMED MINUTES

12. GENERAL BUSINESS

Cr Zahner

Queried the roadworks plan and asked where are we at?

The Director of Engineering Roads stated that:

1. Finish off 2011 works
2. Haven't coordinated in with the Works Manager as he is currently on leave.
3. Few million left in 2011
4. 2012 approvals need to finish by June 2014.

2012 approvals

→ Shire Roads \$19m

→ State Controlled Roads \$26m

The Shire roads are approved

Waiting on State Controlled Roads approval

Director of Engineering Roads

Will produce a draft works plan for the February meeting

Cr Gallagher

Water diversion works at Camp 119 – used bales of hay in a cow paddock.

Training placement in road signs still needs to be followed up.

Cr Schneekloth

Report to Council for February meeting on works on town streets.

Cr Beard

Yappar Street – put in decent Traffic Management Plan

Bitumen in streets still bleeding. The Post Office has bitumen on the carpet. Also the bitumen is bleeding outside of the Council office.


CONFIRMED MINUTES


13. CLOSURE OF MEETING

The Chair of the meeting, Cr Alan Gurney, Deputy Mayor, declared the meeting closed at 5.14pm.

MINUTES CERTIFICATE

These Minutes are Confirmed.


.....
Councillor AJ Gurney
Deputy Mayor


.....
Date