



CARPENTARIA SHIRE

Outback by the Sea

***CONFIRMED
MINUTES***

20 March, 2013

CONFIRMED MINUTES

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WEDNESDAY

9.00am	Diane Reeves – Addressing Council on the Gun Club Annual Shoot 2013 Kyra Hill – Volunteer Marine Rescue
10.00am – 10.30am	Morning Tea
12.30pm – 1.30pm	Lunch
3.00pm - 3.30pm	Afternoon Tea

1.	Opening of Meeting – 9.00am A Minute's silence for Community Members who have passed away since the last Council Meeting.
2.	Record of Attendance
3.	Confirmation of Minutes 3.1 Minutes of the Ordinary Meeting of Council held 27 & 28 February 2013
4.	Business Arising from Previous Minutes
5.	Public Question Time
6.	Engineering - Roads 6.1 Works Report 6.2 QRA Reconstruction - Late Report
7.	Engineering - Services 7.1 Planning and Building Report 7.2 Water Status Report –
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11.	Confidential Reports
12.	General Business
13.	Closure of Meeting

CONFIRMED MINUTES

1. OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at 9.00am.

2. RECORD OF ATTENDANCE

Mayor: Cr FC Pascoe.
Members: Cr AJ Gurney; Cr MD Johnson; Cr JC Zahner; Cr JD Beard;
Cr ATJ Gallagher.

Staff:
Chief Executive Officer; Mr Bob Owen,
Executive Assistant; Ms Angeline Pascoe.

CHANGE IN STANDING ORDERS

Moved Cr Gurney

Seconded Cr Zahner

That Standing Orders be amended to commence dealing with the deputations.

CARRIED

Resolution No.0313/001

DEPUTATION

Cr Johnson declared a conflict of Interest in this matter as she is a member and sponsor of the Gun Club. Cr Johnson considered her private interests and the public interest and decided that she could act in the public interest.

Diane Reeves addressed Council on the Annual Gun Club Shoot and request that Council consider delaying the start of 10/4 roster until after the Rodeo which is only 2 weeks after the Annual Shoot.

Kyra Hill addressed Council on the purchase of two Volunteer Marine Rescue telescopes.

CONDOLENCES

A minute's silence was held for the passing of the following community members:

Mr Kevin McGilvary
Mr David Atkinson

Moved Cr Gurney

Seconded Cr Zahner

That Council revert back to the Standing Orders to deal with previous Minutes.

CARRIED

Resolution No.0313/002

CONFIRMED MINUTES

3. CONFIRMATION OF MINUTES

Confirmation of Minutes from the Ordinary Meeting of Council held on the 27 & 28 February 2013 as previously circulated to Councillors.

Moved Cr Zahner

Seconded Cr Gurney

That the Minutes of the Ordinary Meeting held on 27 & 28 February 2013 be confirmed.

CARRIED

Resolution No. 0313/003

4. BUSINESS ARISING FROM PREVIOUS MINUTES

Cr Gallagher - Fire at dump + camera
Cr Johnson – assistance at the barra farm
Cr Beard – Expression of Interests at Lilyvale

5. PUBLIC QUESTION TIME

There were no members of the public in the gallery.

CONFIRMED MINUTES

ATTENDANCE: 9.25am The Director of Engineering Roads, Mr Steve Houston and the Consultant Engineer, Mr John Martin entered the meeting.

10.10am Cr Schneekloth entered the meeting.

RECESS: 10.15

6. DIRECTOR OF ENGINEERING ROADS REPORTS

6.1 Works Report

Budget areas are performing generally within their specified variance range. Council's \$19 million submission for the 2012 flood damage work has been approved by QRA, with only minor elements of the submission being ruled ineligible.

Moved Cr Beard

Seconded Cr Gurney

That Council accepts the report as presented.

CARRIED

Resolution No.0313/004

GENERAL BUSINESS

Cr Pascoe

Informed that a saltwater crocodile was in the dam and requested its removal.

Cr Zahner

Queried the construction of driveways.

LATE REPORT

6.2 QRA Reconstruction

Recent approvals have been granted by QRA that alter the approved expenditure. Adjustments to actual expenditure due to the reduction of payroll on-costs, plus the inclusion of management hours to payroll require the re-calculation of ledger values.

Moved Cr Gurney

Seconded Cr Zahner

That Council accept the report as presented.

CARRIED

Resolution No.0313/005

Cr Schneekloth

Requested that the Engineers look at establishing a Car park at the Normanton Sports Oval.

ATTENDANCE: 11.30am The Director of Engineering Road and the Consultant Engineer left the meeting.

CONFIRMED MINUTES

ATTENDANCE: 11.30am The Director of Engineering Services, Mr Peter Watton entered the meeting.

7. DIRECTOR OF ENGINEERING SERVICES REPORTS

7.1 Planning & Building

The report is to advise Council of relevant Planning and Building Activities within the Shire for the month of February 2013.

Planning Applications

Nil.

Building Applications

IDAS No	Address	Type	Value
I/0743	25 Thompson St, Normanton	Re-Roof Existing Dwelling	\$24,500
I/0744	24 Noel St, Normanton	Carport and Shed	\$18,500

Building Permits issued

IDAS No	Address	Type	Value
I/0740	3 Norman St, Normanton	Shed and Skillion	\$25,000

Applications pending waiting on further information (Applicants advised)

IDAS No	Address	Type	Date Received
I/0688	1 Lynch Close, Karumba	Extension / Pool	26/08/2011
I/0742	30 Thompson St, Normanton	Shed	24/01/2013

Moved Cr Johnson

Seconded Cr Gurney

That Council note and accept the content of the report as presented.

CARRIED

Resolution No.0313/006

CONFIRMED MINUTES

7.2 Water Status Report for February 2013

During February 2013, 63.9 ML of water was pumped from Glenore Weir. Bore water pumped was a total of 2.6 ML. Total water received at the water treatment plant was 66.5 ML. This was more than last month.

Glenore Weir level on 28 February 2013 was 1.88 AHD, the level of the weir on 31 January 2013 was 2.00 AHD.

Consumption for Normanton was 2.20 kL/day per connection and consumption for Karumba was 2.24 kL /day per connection.

A total of 10 tests were conducted on water samples from the reticulation system for E-Coli during the month of February 2013. No E-coli was detected.

Moved Cr Beard

Seconded Cr Zahner

That Council receives and notes the Water Status report as presented for the period ending 28 February 2013.

CARRIED

Resolution No.0313/007

Moved Cr Beard

Seconded Cr Gurney

That Council implements and enforces the following water restrictions commencing 2 April 2013 -

- **Pressure cleaners only are to be used for washing boats;**
- **Watering with hand held hoses is permitted on any day or time at both Normanton and Karumba;**
- **Sprinklers are banned other than for private bores or at the Normanton Sports Oval;**
- **Council sprinklers at parks and on median strips are to be turned off.**

CARRIED

Resolution No.0313/008

GENERAL BUSINESS

Cr Gurney

Queried the costs for pool inspections.

Cr Johnson

Queried the Karumba Airport refueling situation.
The Chief Executive Officer informed Council has been in discussion with Shell.

Karumba Cemetery Master Plan

Director of Engineering Services

Plans for the extension to the office and the Shire Hall

CONFIRMED MINUTES

ADJOURNMENT: 12.30pm - The Mayor adjourned the meeting for lunch.
Upon resumption all members were present.

8. CHIEF EXECUTIVE OFFICER REPORTS

8.1 Staff Housing Policy

Council has instigated a continuous review of various policies. The attached draft Staff Housing Policy was the subject of a workshop with Councillors on Thursday 28 February 2013.

The draft Policy was presented to Council for its consideration.

Moved Cr Gurney

Seconded Cr Gallagher

That Council adopt the Staff Housing Policy as presented.

CARRIED

Resolution No.0313/009

8.2 Review of Councillor's appointments

Councillors were appointed to represent Council on various committees following the 2012 quadrennial elections.

Council has requested that the appointments be reviewed and updated.

Moved Cr Johnson

Seconded Cr Zahner

That Council approve the appointment of Councillors to various committees as amended.

CARRIED

Resolution No.0313/010

8.3 Karumba Volunteer Marine Rescue

The Chief Executive Officer met with Kyra Hill of the Volunteer Marine Rescue ("VMR") at Karumba on Monday 4 March 2013.

VMR are looking at ways to raise funds to support their operations.

Council has previously recognised the good work undertaken by VMR and the provision of two coin-operated telescopes by Council to VMR is one way that Council can support the group's ongoing operations.

CONFIRMED MINUTES

Moved Cr Beard

Seconded Cr Schneekloth

That Council support the Volunteer Marine Rescue ("VMR") at Karumba by supplying and installing two coin-operated telescopes in consultation with VMR and with ownership being transferred to VMR upon installation. Proceeds from the use of the telescopes remain the property of VMR.

CARRIED

Resolution No.0313/011

CONFLICT OF INTEREST: Cr Johnson declared a conflict of Interest in this matter as she is a member and sponsor of the Gun Club. Cr Johnson considered her private interests and the public interest and decided that she could act in the public interest. Cr Johnson voted in favour of the resolution.

8.4 Works Roster

Council received a letter from the Normanton Gun Club Inc. requesting that the start of the 10/4 roster be delayed until after the Rodeo which is two weeks after the Gun Club's Annual Shoot.

The attached letter contains the full details of the request. Dianne Reeves attended the meeting to speak to the request.

Moved Cr Schneekloth

Seconded Cr Gallagher

That Council delegate the power to the Mayor and Chief Executive Officer to negotiate with all parties to attempt to resolve this matter.

CARRIED

Resolution No.0313/012

GENERAL BUSINESS

Cr Gurney

Plant & Machinery Tenders process

Cr Beard

Queried the progress of the Karumba Seawall.
The Chief Executive Officer informed that the final contract with the Federal Government is almost finalised.

Chief Executive Officer

TV Upgrade: Huts installed, licences received.

Cr Zahner

Investigation into the recreation areas along the river.
The Chief Executive Officer advised that the work was a low priority at this stage. Council supported this approach.

ATTENDANCE: The Executive Assistant left the meeting.

CONFIRMED MINUTES

Cr Pascoe

Referred to a letter received from Kerry Sturfels. The Mayor informed the meeting that he would respond to Ms Sturfels.

Moved Cr Schneekloth

Seconded Cr Gurney

That Council resolve to, in accordance with Section 275(1)(h) of the Local Government Regulation 2012, close the meeting to the public to discuss confidential matters relating to staff matters.

CARRIED

Resolution No.0313/013

Moved Cr Gurney

Seconded Cr Gallagher

That Council resolve to open the meeting to the public.

CARRIED

Resolution No.0313/014

Moved Cr Zahner

Seconded Cr Gallagher

That Council purchase a coin-operated telescope to be installed on the Community Fishing Bridge at Normanton.

CARRIED

Resolution No.0313/015

RECESS: 3.30pm – 3.50pm The Mayor called a recess for afternoon tea.

ATTENDANCE: 3.45pm The Director Corporate Services and the Executive Assistant attended the meeting.

CONFIRMED MINUTES

9. CORPORATE SERVICES REPORTS

9.1 Monthly Financial Report for Period Ending 28 February 2013

The Monthly Financial Report has been prepared for the period ending 28 February 2013.

The following is a summary of major variances and points to note.

Income Statement:

As at 28 February 2013, 66.66% of the financial year has elapsed, and whilst the Income Statement indicates a deficit in the *Net Operating Surplus*, This is negated by the fact that there is still approximately \$8.9 million in reimbursable works to be claimed through RMPC and Flood Damage restoration works.

Claims submitted through the Queensland Reconstruction Authority (QRA) for reimbursement in flood damage restoration works, have required further clarification from Council and this has slowed the process, mainly Council On Cost rates in payroll, creditors and stores. Council engineers and appointed consultants working with QRA staff to ensure future claims are submitted in compliance and paid promptly.

The \$2.3 million shortfall in grants and subsidies due to upfront payment in 2011/12 for the Financial Assistance Grant (FAG) will be adjusted in the revised budget to reflect actual amount to be received in the 2012/13 Financial Year.

General Notes:

Council's audited financial statements for the 2011/2012 Financial Year have been finalised by Moore Stephens (Queensland Audit Office appointed auditors) and returned back from the QAO. Adoption of the Annual Report has been included as a separate report.

An amended budget is currently being prepared and should be presented to Council at the April meeting. While there is unlikely to be major changes to the total operational expenditure, there will be a large number of proposed changes to the capital program.

Moved Cr Beard

Seconded Cr Zahner

That the Finance Report for the period ending 28 February 2013, incorporating the following reports, be received

- **Income Statement**
- **Statement of Financial Position**
- **Statement of Cash Flow**
- **30 Day Cash Flow Estimate**

CARRIED

Resolution No.0313/016

CONFIRMED MINUTES

9.2 Annual Report & Audited Financial Statements

A copy of the draft 2011/12 financial statements were forwarded to the Auditor-General (via the Council auditors Moore Stephens) prior to close of business on 15th September 2012 as required by section 161(1) of the *Local Government (Finance, Plans and Reporting) Regulation 2010*.

Pursuant to Section 108 of the *Local Government (Finance, Plans and Reporting) Regulation 2010*, a Local Government must prepare an annual report and this report must be presented to Council for adoption by the 30 November annually (unless upon receipt of approval by the Minister for extension). The content of the Annual Report is made up of a number of documents including the Mayor and Chief Executive Officer reports, audited Annual Financial Statements for the year ended 30 June 2012 and the Independent Auditors Report.

Moved Cr Beard

Seconded Cr Schneekloth

That Council notes the attached documents as presented.

CARRIED

Resolution No.0313/017

GENERAL BUSINESS

Director Corporate Services

Update on the loan for the Karumba Recreation Club.

ATTENDANCE: 4.15pm The Director Corporate Services left the meeting.

CONFIRMED MINUTES

ATTENDANCE: 4.20pm The Director Community and Cultural Services attended the meeting.

10. COMMUNITY AND CULTURAL SERVICES REPORTS

10.1 Monthly Report

The report provides information to Council on activities and programmes within the Community and Cultural Services portfolio.

Moved Cr Gurney

Seconded Cr Johnson

That Council note and accept the report as presented.

CARRIED

Resolution No.0313/018

10.2 Community Donations and Support (CDAS)

During the period since the February 2013 Ordinary Meeting of Council, the requests listed in this report have been received from the Carpentaria Shire community for Community Donations and Support.

Moved Cr Gallagher

Seconded Cr Zahner

That Council—

- 1. approve the request from Karumba Children's Centre for waiver of charges on Rates Assessment Number 00063-40001-000;**
- 2. note and accept the report as presented; and**
- 3. note the Community Donations and Support Summary.**

CARRIED

Resolution No.0313/019

Late Request

A request received from the Normanton Gun Club for monetary donation to the value of \$1,000 for the Annual 2 day Trap shoot being held 25-26 May 2013.

Moved Cr Zahner

Seconded Cr Gurney

That Council:-

- 1. approve the donation of \$1,000 for the Normanton Gun Club Annual Trap shoot being held 25-26 May 2013; and**
- 2. provide support for the 40th Anniversary Shoot.**

CARRIED

Resolution No.0313/020

CONFIRMED MINUTES

Council officers will liaise with the Normanton Gun Club.

ATTENDANCE: 4.55pm The Director Community and Cultural Services left the meeting.

11. CONFIDENTIAL REPORTS

Nil.

12. GENERAL BUSINESS

Cr Gallagher

Advised that bridges between Cloncurry and Quamby were being reduced to one lane.

Cr Pascoe

Informed the meeting that the North West Queensland Regional Organisation of Councils ("NWQROC") had been formed. The next meeting will be held at Normanton on 5 June 2013.

Chief Executive Officer

Betterment Projects to be in before April 16.

IPad workshop for Councillors


13. CLOSURE OF MEETING

The Chair of the meeting, Cr Fred Pascoe, Mayor, declared the meeting closed at 5.10pm.

MINUTES CERTIFICATE

These Minutes are Confirmed.


.....
Councillor FC Pascoe
Mayor


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Date