



CARPENTARIA SHIRE

Outback by the Sea

***CONFIRMED
MINUTES***

***29 & 30 January
2014***

CONFIRMED MINUTES

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CONFIRMED MINUTES

1. OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at 9.00am.

2. RECORD OF ATTENDANCE

Mayor: Cr FC Pascoe.
Members: Cr AJ Gurney; Cr MD Johnson; Cr JC Zahner; Cr JD Beard and
Cr BS Schneekloth.

Staff:
Chief Executive Officer; Mr Bob Owen,
Director of Corporate Services; Mr Oliver Pring,
Director of Engineering; Mr John Teague,
Director of Engineering Services; Mr Peter Watton,
Executive Assistant; Ms Angeline Pascoe.

APOLOGIES

Moved Cr Gurney

Cr Zahner

That leave of absence be granted to Cr Gallagher.

CARRIED

Resolution No.0114/001

CONDOLENCES

A minute's silence was held for the passing of the following community member:

Mr Farrell Albert

3. CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

Confirmation of Minutes from the Ordinary Meeting of Council held on the 11 December 2013 as previously circulated to Councillors.

Moved Cr Gurney

Seconded Cr Schneekloth

That the Minutes of the Ordinary Meeting held on 11 December 2013 be confirmed.

CARRIED

Resolution No. 0114/002

CONFIRMED MINUTES

4. BUSINESS ARISING FROM PREVIOUS MINUTES
--

Nil.

5. PUBLIC QUESTION TIME

No members of the public were present at the meeting.

CONFIRMED MINUTES

6. DIRECTOR OF ENGINEERING ROADS REPORTS

6.1 Works Report

Budget areas for ongoing maintenance and construction works are performing generally within their specified variance range. A summary of the works that have been completed for the month of December 2013 was presented.

Moved Cr Beard

Seconded Cr Gurney

That Council accepts the report as presented.

CARRIED

Resolution No.0114/003

ATTENDANCE: 9.15am The Consultant Engineer, Mr John Martin entered the meeting.

6.2 NDRRA Report

Budget areas for ongoing maintenance and construction works are performing generally within their specified variance range. A summary of the NDRRA works that have been completed for the month of December 2013 was presented.

Moved Cr Zahner

Seconded Cr Beard

That Council accepts the report as presented.

CARRIED

Resolution No.0114/004

6.3 Additional Engineering Report

Construction works are progressing on the various projects, with very tight time frames on the Palmer Street boat ramp, and the Karumba Seawall.

The Normanton and Gilbert Street boat ramp planning and design have progressed from the previous reports, with community consultation requested for the boat ramp design, car park layout and pontoons prior to finalising design.

Moved Cr Gurney

Seconded Cr Zahner

That Council accepts the report as presented.

CARRIED

Resolution No.0114/005



Ordinary Meeting of Council
Wednesday 29 January 2014 &
Thursday 30 January 2014

CONFIRMED MINUTES

Moved Cr Gurney

Seconded Cr Zahner

That Council write to Peter Trim of the Department of Transport and Main Roads thanking Peter and the Department for their work on the Corduroy Creek bridge and approaches.

CARRIED

Resolution No.0114/006

ATTENDANCE: 9.48am The Consultant Engineer left the meeting.

CONFIRMED MINUTES

7. DIRECTOR OF ENGINEERING SERVICES REPORTS

7.1 Planning and Building Report

The report is to advise Council of relevant Planning and Building Activities within the Shire for the month of December 2013.

Planning Applications received

Nil.

Planning Applications Approved

Nil.

Building Applications received

IDAS No	Address	Type	Value
I/0775	9 Travers Street, Normanton	New Dwelling	\$55,000

Building Permits issued

Nil.

Applications pending waiting on further information (Applicants advised)

IDAS No	Address	Type	Date Received
I/0765	2 Riverview Drive, Karumba	Visitors Quarters	17/09/2013

Moved Cr Beard

Seconded Cr Johnson

That Council note and accept the content of the report as presented.

CARRIED

Resolution No.0114/007

Moved Cr Gurney

Seconded Cr Schneekloth

That Council agree to DJ & F Wren Constructions sub-contracting the recently awarded housing construction project to DJ & F Wren Constructions Pty Ltd.

CARRIED

Resolution No.0114/008

CONFIRMED MINUTES

7.2 Water Status Report for December 2013

During December 2013, 59.6 ML of water was pumped from Glenore Weir. Bore water pumped was a total of 0.9 ML. Total water received at the water treatment plant on 31 December 2013 was 60.5 ML. This was more than last month.

Glenore Weir level on 31 December 2013 was 1.94 AHD, the level of the weir on 31 December 2011 was -0.559 AHD.

Consumption for Normanton was 1.99 kL/day per connection and Consumption for Karumba was 2.12 kL /day per connection.

A total of 10 tests were conducted on water samples from the reticulation system for E-Coli during the month of December 2013. No E-coli was detected.

The total sprinkler ban was discontinued on 25 November 2013 after rain events replenished water supplies. Phase I water restrictions are now in place with a public notice issue. It should be noted that water restriction compliance in the communities of Normanton and Karumba were exceptional during the total sprinkler ban.

Moved Cr Gurney

Seconded Cr Schneekloth

That Council receives and notes the Water Status report as presented for the period ending 31 December 2013.

CARRIED

Resolution No.0114/009

GENERAL BUSINESS

Cr Schneekloth

Queried the ablution block at the Stingers Clubhouse

The Director of Engineering Services informed that the works had been completed.

RECESS: 10.17am - 10.45am The Mayor called a recess for morning tea. Mrs Midge Beard and Ms Jennifer Callope from HACC attended the meeting

CONFIRMED MINUTES

2013 Light Up Our Community Christmas Lights Competition

Winners of the competition are as follows:

Normanton

Winner Residential Display	-	Deborah Douglas
Second Place Residential Display	-	Andrew & Sandra Voll
Third Place Residential Display	-	Troy Kumsing & boys
Winner Commercial Display	-	HACC
Winner Community Group	-	St Peter's Anglican Church

Karumba

Winner Residential Display	-	Tim & Meredith Gunn
Second Place Residential Display	-	Lisa Wells
Third Place Residential Display	-	Leanne Campbell
Winner Commercial Display	-	Karumba Pharmacy

Council would like to thank Ms Angeline Pascoe and children for judging the Normanton entries and Mr Alan Gurney and children for judging the Karumba entries.

The winners will be announced in the edition of the Chronicle in February and also published on the Council web site.

TELECONFERENCE: 10.50am – 11.50am Peter de Roma from PDR Engineers on the Normanton/Karumba Water Supply Upgrade.

Moved Cr Gurney

Seconded Cr Zahner

That Council in order to fully inform future public consultation processes authorise PDR Engineers to:-

- 1. Undertake further studies on options for offstream water storage, including a breakdown of costs and identification of potential areas of land suitable for water storage; and**
- 2. Commence engineering studies on a potential weir site at the 8 Mile, including geotechnical studies, salinity testing, and a desktop indicative study on downstream tidal influences.**

CARRIED

Resolution No.0114/010

ADJOURNMENT: 12.35pm - 1.35pm The Mayor adjourned the meeting for lunch
Upon resumption all members were present.

CONFIRMED MINUTES

8. CHIEF EXECUTIVE OFFICER REPORTS

8.1 Main Roads – Road Closure Policy for Wet Weather and Flooding

The Department of Transport and Main Roads (“DTMR”) revised its Road Closure Policy for Wet Weather and Flooding in December 2013.

The revised Policy addresses many of the concerns previously raised by Council and, by and large, provides more realistic outcomes for motorists in the Shire.

Moved Cr Schneekloth

Seconded Cr Beard

That Council notes the revised Road Closure Policy for Wet Weather and Flooding and write to Mr Robbie Katter, Member for Mount Isa, and Mr Peter Trim at the Cloncurry office of the Department of Transport and Main Roads to express its appreciation of the amendments.

CARRIED

Resolution No.0114/011

8.2 Councillor Expense Reimbursement and Provision of Resources Policy

Council is required to adopt a policy for the reimbursement of expenses to councillors and for the provision of resources to councillors.

The existing policy has not been reviewed since January 2010. The attached draft policy aims to update the reimbursement policy and clearly set out the resources which are available to councillors.

Moved Cr Gurney

Seconded Cr Zahner

That Council adopt the Councillor Expenses Reimbursement and Provision of Resources Policy as amended.

CARRIED

Resolution No.0114/012

CONFIRMED MINUTES

8.3 Proposed Lilyvale Subdivision

Council has been investigating a potential subdivision of rural residential lots at Lilyvale. An initial layout was discussed at a previous Council meeting. Following the feedback from councillors, a revised draft layout is provided in the attachment for Council's consideration.

Moved Cr Beard

Seconded Cr Schneekloth

That Council—

- 1. adopt the draft lot layout for the proposed Lilyvale rural residential subdivision comprising Lots 1-28 and Lots 995-998 as shown in Drawing 13040/ROL/03 by Ausnorth Consultants;*
- 2. Not endorse the layout of Lot 999 at this stage until negotiations with the applicant for the proposed solar power station are completed;*
- 3. Proceed with the lodging of a development application for the proposed subdivision to be generally in accordance with the abovementioned drawing;*
- 4. Engage Ausnorth Consultants to undertake work on the subdivision project due to their specialised skills and knowledge of Council's requirements and the site.*

CARRIED

Resolution No.0114/013

8.4 Karumba History, Heritage and Signage Committee

Council has received a request from the Karumba Signage Steering Group seeking to continue similar work as the Karumba Advisory Group for any future community projects involving Karumba's history and heritage.

Moved Cr Johnson

Seconded Cr Zahner

That Council establishes a formal advisory committee pursuant to the Local Government Act 2009 to advise Council on signage, history and heritage matters at Karumba and invite expressions of interest for membership of the advisory committee. The power to approve terms of reference for and membership of the committee is delegated to the Mayor, Deputy Mayor and Chief Executive Officer.

CARRIED

Resolution No.0114/014

CONFIRMED MINUTES

GENERAL BUSINESS

Chief Executive Officer

Provided a media release from Bob Katter in support of drought relief farmers.

Moved Cr Zahner

Seconded Cr Johnson

That Council donates \$500 to Anne Pleash for the Rottnest Channel Swim to support drought affected farmers.

CARRIED

Resolution No.0114/015

CONFIRMED MINUTES

9. CORPORATE SERVICES REPORTS

9.1 Monthly Financial Report for Period Ending

The Monthly Financial Report has been prepared for the period ending 31 December 2013. The following is a summary of major variances and points to note.

Income Statement:

As at 31 December 2013, 50.0% of the financial year had elapsed. Although the Comprehensive Income Statement indicates a deficit in the *Net Operating* result of \$534,498, this is a vast improvement from previous month where deficit was \$7,257,429. This turnaround is largely attributed due to around \$10.2m in reimbursements from Queensland Reconstruction Authority (QldRA) for associated works along with reimbursements from Transport and Main Roads (DTMR) for works associated with RMPC and flood damage restoration. We also received \$1.4m in advance funding for the Karumba Seawall and boat ramps projects.

First half rate levy has been processed with the notices issued on the 26 August 2013, as at the discount closing on the 24 September 2013 approximately 10% remains outstanding from current levy. Preparations are underway to process the second half notices, which will now include the State Government imposed, *Emergency Fire and Rescue Levy*.

General Notes:

The 2012/2013 Annual Financial Statements have been received and signed off by the Queensland Audit Office; these were adopted along with the 2012/2013 Annual Report at the November Ordinary Council meeting.

Work is underway to have a revised budget brought before Council at the February Ordinary meeting that incorporates the carry forwards from the previous Financial Year along with the stated balances from the 2012/2013 Annual Financial Statements.

Moved Cr Zahner

Seconded Cr Gurney

That the Finance Report for the period ending 31 December 2013, incorporating the following reports, be received:-

- **Income Statement**
- **Statement of Financial Position**
- **Statement of Cash Flow**
- **30 Day Cash Flow Estimate**

CARRIED

Resolution No.0114/015

CONFIRMED MINUTES

9.2 2013/2014 Operational Plan Review – December 2013 Quarter

The *Local Government Act 2009* requires that a local government must for each financial year prepare and by resolution adopt an Operational Plan. A report on the Operational Plan is to be prepared and presented to Council on a quarterly basis outlining the year to date progress against key performance indicators for all operational activities.

Council noted the information as presented.

9.3 Phone and data connection to remote work camps

To find a long term sustainable and cost effective solution to enable connection of phone and internet services to the remote work camps in the works season.

Moved Cr Pascoe

Seconded Cr Beard

That Council proceeds with the purchase of four (4) phone and data units outright and enter into a subscription plan for additional units (based on number of camps) as required.

CARRIED

Resolution No.0114/016

ATTENDANCE: 3.15pm The Manager Human Resources entered the meeting.

9.4 Tender Evaluation: Provision of Drugs & Alcohol Testing Services

Following Council direction, tenders were invited for the provision of Drug and Alcohol Testing Services for the period of March 2014 to February 2015. The purpose of this report is to recommend one of the tenders.

Moved Cr Gurney

Seconded Cr Beard

That Council engages The Australian Drug Detection Agency – Cairns/Townsville for the provision of Drug and Alcohol testing Services with 110 days of testing over approximately 22 visits.

CARRIED

Resolution No.0114/017

ATTENDANCE: 3.25pm The Manager Economic and Community Development entered the meeting.

CONFIRMED MINUTES

GENERAL BUSINESS

Director Corporate Services

Provided an update on Advanced Fatigue Management.

ATTENDANCE: 3.44pm The Manager Human Resources left the meeting.

CONFIRMED MINUTES

10. COMMUNITY AND CULTURAL SERVICES REPORTS

10.1 Monthly Report

The report provides information to Council on activities and programs within the Community and Cultural Services portfolio.

Moved Cr Johnson

Seconded Cr Gurney

That Council:-

- 1. note and accept the report as presented;*
- 2. approve CYDSI funding of \$60,000 for the establishment of a BMX track, BBQ area and associated facilities;*
- 3. approve CYDSI funding of \$60,000 for the conduct of rodeo schools by the Normanton Rodeo Association over the next 6 years, together with the supply of free water at events over the next 8 years.*

CARRIED

Resolution No.0114/018

CONFLICT OF INTEREST: Cr Johnson declared a conflict of interest as Cr Johnson is a committee member of the Normanton Gun Club. Cr Johnson advised that she was able to place the public interest above any other interest. Cr Johnson voted in favour of the request for support for the Normanton Gun Club.

10.2 Community Donations and Support (CDAS)

During the period since the December 2013 Ordinary Meeting of Council, the requests listed in this report have been received from the Carpentaria Shire community for Community Donations and Support.

Moved Cr Gurney

Seconded Cr Zahner

That Council—

- 1. note and accept the requests as presented;*
- 2. approve the request for a donation of \$3,000 from the Normanton Gun Club for the Club's 30th Anniversary;*
- 3. approve a \$1,000 donation and in-kind support including printing, supply of tables and chairs and labour to assist in the running of the event to the Normanton Social Fishing Club; and*
- 4. note the Community Donations and Support received for the period stated.*

CARRIED

ResolutionNo.0114/019

CONFIRMED MINUTES

10.3 Carpentaria Youth Drink Smart Initiative Memorandum of Understanding

In 2012 Carpentaria Shire received \$493,000 from the Australian National Preventative Health Agency to fund the Carpentaria Youth Drink Smart Initiative (CYDSI). This Initiative is delivered to the Carpentaria Community through a collaborative partnership approach of the Carpentaria Inter Agency forum.

The Memorandum of Understanding (MOU) set out the terms of funding to sponsor high profile community events and organisations which can assist in delivering the CYDSI message and embedding the philosophy in the community.

The MOU is for a term of 5 years with the contributions being wholly funded from the CYDSI operational budget.

Moved Cr Gurney

Seconded Cr Johnson

That Council approve the attached Memorandum of Understanding between the Normanton Rugby League Football Club for the Normanton Bush Races Committee and Carpentaria Shire Council.

CARRIED

Resolution No.0114/020

GENERAL BUSINESS

Manager Economic Community Development

Provided an update on the Karumba Swimming Pool.

Moved Cr Gurney

Seconded Cr Johnson

That Council approve the variation in the flood gauges project to permit an upgrade from the "Alert" system to satellite – Next G communications systems, noting that this approval may result in less additional gauges but with no increase in overall costs.

CARRIED

Resolution No.0114/021

ADJOURNMENT

Moved Cr Beard

Seconded Cr Gurney

That the meeting be adjourned at 5.15pm to resume on Thursday 30 January 2014 commencing at 9.00am.

CARRIED

Resolution No.0114/022

CONFIRMED MINUTES

Thursday 30 January 2014

1. OPENING OF MEETING

The Deputy Mayor welcomed members and declared the meeting open at 9.00am.

2. RECORD OF ATTENDANCE

Deputy Mayor: Cr AJ Gurney

Members: Cr MD Johnson; Cr JC Zahner; Cr JD Beard and Cr BS Schneekloth.

Staff:

Chief Executive Officer; Mr Bob Owen,
Director of Corporate Services; Mr Oliver Pring,
Director of Engineering; Mr John Teague,
Executive Assistant; Ms Angeline Pascoe.

APOLOGIES

Moved Cr Zahner

Seconded Cr Schneekloth

That leave of absence be granted to Cr Gallagher and Cr Pascoe.

CARRIED

Resolution No.0114/023

Moved Cr Beard

Seconded Cr Johnson

That Council close the meeting to the public pursuant to the Local Government Regulation 2010 to discuss confidential matters.

Resolution No.0114/024

Moved Cr Zahner

Seconded Cr Johnson

That Council open the meeting to the public.

Resolution No.0114/025

RECESS: 10.20am – The Deputy Mayor called a recess for morning tea.

CONFIRMED MINUTES

11. CONFIDENTIAL REPORTS

11.1 Port of Karumba

Moved Cr Beard

Seconded Cr Schneekloth

That Council—

- 1. Note the information received from Ports North with respect to the operation of the Port of Karumba;*
- 2. Write to the Director-General of the Department of Transport and Main Roads stating that the information received does not satisfy Council's original information request to the Premier and does not allow Council to do due diligence on potential future proposals for the Port.*

CARRIED

Resolution No.0114/026

11.2 Offer to Purchase Land

Moved Cr Zahner

Seconded Cr Beard

That Council accept the offer from Peter Watton to purchase lot 24 Travers Street, Normanton (lot 24 SP136532) for \$12,000 subject to a two year building covenant.

CARRIED

Resolution No.0114/027

11.3 Old Croydon Road – Pipeline/Road Regularisation Project

Council noted the information as presented.

CONFIRMED MINUTES

12. GENERAL BUSINESS

- Cr Zahner
- Queried the progress on the show shed
 - Toilet block – white ants and rust
Invite committee members to Council Meeting.
 - Asked about car parking at the Normanton Airport.
- Cr Johnson
- Requested a new name badge
The Executive Assistant to order name badges for Councillors Johnson, Beard, Schneekloth & Gurney
 - Queried the requirements for operators and drivers under reaccredited Advanced Fatigue Management.
The Manager Human Resources to email through exact requirements to Councillors.
 - Requested a visit to Lorraine Station to see off-stream storage.

Moved Cr Beard

Seconded Cr Gurney

That Council instructs PDR Engineers to provide further detailed information, including a breakdown of costs, on the option of raising the existing weir wall to upgrade Council's water supply.

CARRIED

Resolution No.0114/028

ATTENDANCE: 11.06am The Mayor entered the meeting and resumed the role of Chair.

- Cr Gurney
- Queried the VMR telescopes –
The CEO informed that arrangements are in place for the installation.
- Cr Pascoe
- Provided an update on Gulf Savannah Development.
 - Informed the meeting LGAQ is cancelling the subsidy for street lighting.
 - Advised he will be unavailable for the Elected Member Update.

CONFIRMED MINUTES

13. CLOSURE OF MEETING

The Chair of the meeting, Cr Fred Pascoe, Mayor, declared the meeting closed at 11.55am.

MINUTES CERTIFICATE

These Minutes are Confirmed.



Councillor FC Pascoe
Mayor



Date

