



CARPENTARIA SHIRE

Outback by the Sea

CONFIRMED MINUTES

19 February 2014

CONFIRMED MINUTES

Table of Contents

1.	OPENING OF MEETING.....	3393
2.	RECORD OF ATTENDANCE.....	3393
3.	CONFIRMATION OF MINUTES FROM PREVIOUS MEETING	3393
4.	BUSINESS ARISING FROM PREVIOUS MINUTES	3393
5.	PUBLIC QUESTION TIME.....	3393
6.	DIRECTOR OF ENGINEERING ROADS REPORTS	3394
	<i>6.1 Works Report.....</i>	<i>3394</i>
	<i>6.2 NDRRA Report</i>	<i>3394</i>
	<i>6.3 Draft Works Program</i>	<i>3395</i>
	<i>6.4 Additional Engineering Report</i>	<i>3395</i>
7.	DIRECTOR OF ENGINEERING SERVICES REPORTS	3396
	<i>7.1 Planning and Building Report.....</i>	<i>3396</i>
	<i>7.2 Water Status Report for January 2014.....</i>	<i>3397</i>
	<i>6.5 Multi-Tyred Roller Replacement: Tender 13/0348(a)</i>	<i>3398</i>
	<i>6.6 Multi-Tyred Roller Replacement: Tender 13/0348 (b).....</i>	<i>3398</i>
	<i>6.7 Purchase of Four (4) Single Drum Rollers (c)</i>	<i>3399</i>
8.	CHIEF EXECUTIVE OFFICER REPORTS	3400
	<i>8.1 Barramundi Discovery Centre Concept and Design Tender.....</i>	<i>3400</i>
	<i>8.2 Barramundi Discovery Centre Advisory Committee Terms of Reference</i>	<i>3400</i>
	<i>8.3 Barramundi Hatchery Advisory Committee Terms of Reference.....</i>	<i>3400</i>
	<i>8.4 Flood Gauges Report</i>	<i>3401</i>
	<i>8.5 Liquor Licence Application.....</i>	<i>3401</i>
	<i>8.6 Change of date for November 2014 Ordinary Meeting</i>	<i>3401</i>
	<i>8.7 Councillor Remuneration.....</i>	<i>3402</i>
9.	CORPORATE SERVICES REPORTS	3404
	<i>9.1 Monthly Financial Report for Period Ending 31 January 2014</i>	<i>3404</i>
	<i>9.2 Drug & Alcohol Policy</i>	<i>3405</i>
10.	COMMUNITY AND CULTURAL SERVICES REPORTS.....	3406
	<i>10.1 Monthly Report</i>	<i>3406</i>
	<i>10.2 Monthly Donations and Support (CDAS).....</i>	<i>3406</i>
11.	CONFIDENTIAL REPORTS.....	3407
12.	GENERAL BUSINESS	3407
13.	CLOSURE OF MEETING	3407

CONFIRMED MINUTES

1. OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at 9.30am.

2. RECORD OF ATTENDANCE

Mayor: Cr FC Pascoe.
Members: Cr AJ Gurney; Cr MD Johnson; Cr JC Zahner; Cr JD Beard;
Cr ATJ Gallagher and Cr BS Schneekloth.

Staff:
Chief Executive Officer; Mr Bob Owen,
Director of Corporate Services; Mr Oliver Pring,
Executive Assistant; Ms Angeline Pascoe.

CONDOLENCES

A minute's silence was held for the passing of the following community members:

Mrs Diane Ball
Mr Jack O'Brien
Mr Robert Gambrell

3. CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

Confirmation of Minutes from the Ordinary Meeting of Council held on the 29 & 30 January 2014 as previously circulated to Councillors.

Moved Cr Beard

Seconded Cr Zahner

That the Minutes of the Ordinary Meeting held on 29 & 30 January 2014 be confirmed.

CARRIED

Resolution No. 0214/001

4. BUSINESS ARISING FROM PREVIOUS MINUTES

Cr Johnson – queried the rodeo grounds.

5. PUBLIC QUESTION TIME

There were no members of the public in the gallery.

ATTENDANCE: 9.35am The Consultant Engineer, Mr John Martin entered the meeting.

CONFIRMED MINUTES

6. DIRECTOR OF ENGINEERING ROADS REPORTS

6.1 Works Report

Budget areas for ongoing maintenance and construction works are performing generally within their specified variance range. A summary of the works that have been completed for the month of January 2014 was presented.

Moved Cr Schneekloth

Seconded Cr Gallagher

That Council opposes any attempt to roll together previously approved NDRRA funding and requires that the works proceed as planned.

CARRIED

Resolution No.0214/002

Moved Cr Beard

Seconded Cr Zahner

That Council accepts the report as presented.

CARRIED

Resolution No.0214/003

6.2 NDRRA Report

Budget areas for ongoing maintenance and construction works are performing generally within their specified variance range. A summary of the NDRRA works that have been completed for the month of January 2014 was presented.

Moved Cr Schneekloth

Seconded Cr Johnson

That Council accepts the report as presented.

CARRIED

Resolution No.0214/004

RECESS: 10.15am – 10.35am The Mayor called a recess for morning tea.
Evelyn Capewell attended morning tea.

CONFIRMED MINUTES

6.3 Draft Works Program

The draft works program provides the initial list of projects being undertaken by Council's work team and an indicative timing for these works.

Council noted the information as presented.

6.4 Additional Engineering Report

Construction works are progressing on the various projects, with very tight time frames on the Palmer Street boat ramp, and the Karumba Seawall.

The Normanton and Gilbert Street boat ramp planning and design have progressed from the previous reports, with community consultation requested for the boat ramp design, car park layout and pontoons prior to finalising design.

Moved Cr Beard

Seconded Cr Gallagher

That Council accepts the report as presented.

CARRIED

Resolution No.0214/005

ATTENDANCE: 11.17am The Consultant Engineer left the meeting.

Moved Cr Gurney

Seconded Cr Beard

That items 6.5, 6.6 and 6.7 lie on the table.

CARRIED

Resolution No.0214/006

CONFIRMED MINUTES

7. DIRECTOR OF ENGINEERING SERVICES REPORTS

7.1 Planning and Building Report

The report is to advise Council of relevant Planning and Building Activities within the Shire for the month of January 2014.

Planning Applications received

Nil.

Planning Applications Approved

Nil.

Building Applications received

IDAS No	Address	Type	Value
I/0776	54 Green St, Normanton	New Dwelling	\$100,000

Building Permits issued

Nil.

Applications pending waiting on further information (Applicants advised)

IDAS No	Address	Type	Date Received
I/0765	2 Riverview Dr, Karumba	Visitors Quarters	17/09/2013

Moved Cr Gurney

Seconded Cr Gallagher

That Council note and accept the content of the report as presented.

CARRIED

Resolution No.0214/007

CONFIRMED MINUTES

7.2 Water Status Report for January 2014

During January 2014, 54.7 ML of water was pumped from Glenore Weir. Bore water pumped was a total of 0 ML. Total water received at the water treatment plant on 31 January 2014 was 54.7 ML. This was less than last month.

Glenore Weir level on 31 December 2013 was 1.94 AHD, the level of the weir on 31 January 2014 was 1.94 AHD.

Consumption for Normanton was 1.75 kL/day per connection and Consumption for Karumba was 1.71 kL /day per connection.

A total of 10 tests were conducted on water samples from the reticulation system for E-Coli during the month of January 2014. No E-coli was detected.

Phase I water restrictions are now in place with a public notice issued. It should be noted that water restriction compliance in the communities of Normanton and Karumba were exceptional during the total sprinkler ban.

Moved Cr Gurney

Seconded Cr Zahner

That Council receives and notes the Water Status report as presented for the period ending 31 January 2014.

CARRIED

Resolution No.0214/008

ATTENDANCE: 11.28am The Workshop Manager, Mr Nathan Mercer entered the meeting.

GENERAL BUSINESS

Chief Executive Officer

Normanton and Karumba Water Supply Upgrade Options
Request for information session with Peter De Roma prior to the March meeting.

CHANGE IN STANDING ORDERS

Moved Cr Gurney

Seconded Cr Beard

It was resolved to amend the Standing Orders to commence dealing with agenda items 6.5, 6.6 and 6.7.

CARRIED

Resolution No.0214/009

ATTENDANCE: 11.50am The Workshop Manager left the meeting.

CONFIRMED MINUTES

6.5 Multi-Tyred Roller Replacement: Tender 13/0348(a)

Tenders have been called for the replacement of Councils multi tyred roller plant item number 3004 which closed 31 January 2014. Seven conforming supply tenders have been received and assessed with Hastings Deering Caterpillar CW34 being the recommended replacement for \$194,500.

The old roller is recommended to go to private sale for \$45,455 to S & K Raw Materials.

Moved Cr Zahner

Seconded Cr Gurney

That Council accepts:

- 1. The supply of one Caterpillar CW34 Multi-Tyred Roller from Hastings Deering, Mt Isa for the sum of \$194,500 ex GST.**
- 2. The purchase of the Bomag BW24RH Multi-Tyred Roller (Plant No. 3004) by S & K Raw Materials, Atherton for the sum of \$45,455.**

CARRIED

Resolution No.0214/010

6.6 Multi-Tyred Roller Replacement: Tender 13/0348 (b)

Tenders have been called for the replacement of Councils multi tyred roller plant item number 3005 which closed 31 January 2014. Seven conforming supply tenders have been received and assessed with Hastings Deering Caterpillar CW34 being the recommended replacement for \$194,500.

The old roller is recommended to go to private sale for \$54,545 to S & K Raw Materials.

Moved Cr Gurney

Seconded Cr Beard

That Council accepts:

- 1. The supply of one Caterpillar CW34 Multi Tyred Roller from Hastings Deering, Mt Isa for the sum of \$194,500 ex GST.**
- 2. The purchase of the Bomag BW24RH Multi Tyred Roller (Plant No. 3005) by S & K Raw Materials, Atherton for the sum of \$54,545.**

CARRIED

Resolution No.0214/011

CONFIRMED MINUTES

6.7 Purchase of Four (4) Single Drum Rollers (c)

Tenders have been called for the purchase of 4 single drum rollers which closed 21 January 2014. Seven conforming supply Tenders have been received and assessed with Hastings Deering being the recommended supplier at \$850,000 ex GST.

Moved Cr Gurney

Seconded Cr Schneekloth

That Council accepts the supply offer from Hasting Deering, Mt Isa for the supply of four Caterpillar CS78B Rollers at a total cost of \$850,000 ex GST.

CARRIED

Resolution No.0214/012

CHANGE IN STANDING ORDERS

Moved Cr Johnson

Seconded Cr Zahner

It was resolved to amend the Standing Orders to commence dealing with the Chief Executive Officer's reports.

CARRIED

Resolution No.0214/013

CONFIRMED MINUTES

8. CHIEF EXECUTIVE OFFICER REPORTS

8.1 Barramundi Discovery Centre Concept and Design Tender

Council received funding under the Tourism Industry Regional Development Fund (TIRF) for the carrying out the concept, design and community consultation for a proposed new Barramundi Discovery Centre adjacent to the existing barramundi hatchery at Karumba. Council has received three tenders for the concept and design for the proposed Barramundi Discovery Centre.

Moved Cr Johnson

Seconded Cr Zahner

That Council delegates the power to the Mayor, Deputy Mayor and Chief Executive Officer to assess and award the tenders for the concept and design of the proposed Barramundi Discovery Centre.

CARRIED

Resolution No.0214/014

8.2 Barramundi Discovery Centre Advisory Committee Terms of Reference

Council resolved at its February 2013 meeting to establish an advisory committee for the Barramundi Discovery Centre at Karumba. To date Council officers have been liaising with stakeholders from the proposed advisory committee on an informal basis regarding strategic and technical aspects of the Discovery Centre. The purpose of these terms of reference is to formalise the establishment of the Advisory Committee and provide a framework for its functions.

Moved Cr Gurney

Seconded Cr Gallagher

That Council endorses the Barramundi Discovery Centre Advisory Committee Terms of Reference as presented.

CARRIED

Resolution No.0214/015

8.3 Barramundi Hatchery Advisory Committee Terms of Reference

Council resolved at its February 2013 meeting to establish an advisory committee for the Barramundi Hatchery at Karumba. To date Council officers have been liaising with stakeholders from the proposed advisory committee on an informal basis regarding strategic and technical aspects of the hatchery. The purpose of these terms of reference is to formalise the establishment of the Advisory Committee and provide a framework for its functions.

Moved Cr Gurney

Seconded Cr Gallagher

That Council endorses the Barramundi Hatchery Advisory Committee Terms of Reference as presented.

CARRIED

Resolution No.0214/016

CONFIRMED MINUTES

ADJOURNMENT: 12.35pm – 1.34pm The Mayor adjourned the meeting for lunch. Upon resumption all members were present.

8.4 Flood Gauges Report

PDR Engineers have advised that two additional flood gauges can be installed with the available funding for the project.

Direction is sought from Council on the location for the two additional gauges.

Moved Cr Gurney

Seconded Cr Zahner

That Council advise PDR Engineers that the preferred locations for the two additional flood gauges are:

- 1. Norman River near Broadwater Station (exact location to be determined following consultation with property owner); and***
- 2. Junction of the Cloncurry and Flinders Rivers.***

CARRIED

Resolution No.0214/017

8.5 Liquor Licence Application

Council received a request on behalf of Karumba Van Parks Pty Ltd (trading as Karumba Point Tourist Park) for Council's endorsement of a liquor licence application.

Moved Cr Gurney

Seconded Cr Gallagher

That Council advises the applicant that Council has no objections to their application for liquor licence and that the intended use of the site as a licensed premises is permitted under the planning scheme.

CARRIED

Resolution No.0214/018

8.6 Change of date for November 2014 Ordinary Meeting

Council generally holds its December meeting a week earlier than the normal cycle. This causes issues with the preparation of the Agenda and Business Paper given the short turnaround time between the completion of the November meeting and the close of the Agenda for the December meeting.

A possible solution is to bring the November meeting forward a week.

The October meeting is scheduled for 15 and 16 October 2014 and the December meeting is on 10 and 11 December 2014. Holding the November meeting on 12 and 13 November 2014 would allow

CONFIRMED MINUTES

more time for detailed reports to be prepared and for a possible wider range of issues to be brought to the December meeting.

Moved Cr Johnson

Seconded Cr Beard

That Council holds its November 2014 Ordinary meeting on Wednesday 12 November and Thursday 13 November, with the agenda for the meeting closing on Tuesday 4 November 2014.

CARRIED

Resolution No.0214/019

8.7 Councillor Remuneration

The independent Local Government Remuneration and Discipline Tribunal (the "Tribunal") determines remuneration for Mayors, Deputy Mayors and Councillors annually. The Tribunal gazetted its determination on 13 December 2013. The remuneration is the maximum amount that can be paid. Council can resolve to reduce the amount by resolution provided the resolution is made within 3 months of the gazettal date.

Council noted the information as presented.

GENERAL BUSINESS

MATERIAL PERSONAL INTEREST: 2.00pm – Cr Pascoe declared a material personal interest and left the meeting. Cr Pascoe is the Chief Executive Officer of Bynoe CACS Ltd. Cr Pascoe remained out of the meeting until the discussion was completed. Cr Gurney assumed the role of Chair.

Chief Executive Officer

Request to use Council's plant for training purposes.

Invite Brad to give presentation to March meeting and give overview of use/ideas/plans.

ATTENDANCE: 2.08pm The Mayor returned to the meeting and resumed the role of Chair.

Chief Executive Officer

MOU – Management of the Normanton Tip – March

Cr Gurney

Mosquito spraying at Karumba

Karumba airport terminal maintenance

Point toilets – maintenance

Cr Gallagher

Compliments to the job done in Karumba

Cr Zahner

Repainting of house numbers

Clean up tip

Depth markers

CONFIRMED MINUTES

	Monsoon centre
Cr Johnson	Auction of surplus items
	Requested information on Singapore ants and the bounty on feral animals to be included in the next Chronicle.
	Clean up required around pig boxes
Cr Beard	Queried the well at the end of Haig Street and requested it to be capped.

CONFIRMED MINUTES

9. CORPORATE SERVICES REPORTS

9.1 Monthly Financial Report for Period Ending 31 January 2014

The Monthly Financial Report has been prepared for the period ending 31 January 2014.

The following is a summary of major variances and points to note.

Income Statement:

As at 31 January 2014, 58.33% of the financial year had elapsed. Whilst the deficit in the Comprehensive Income Statement indicates a deficit double that of the previous month. This is mainly due to the processing of late submitted December accounts as well as the payment of Council plant and fleet registration for the 2014/2015 year. All in all we are still in a far healthier position with the payments of outstanding amounts by Queensland Reconstruction Authority (QldRA) for associated works, all other outstanding amounts are continuing to be reconciled and claimed.

First half rate levy has been processed with the notices issued on the 26 August 2013, as at the discount closing on the 24 September 2013 approximately 10% remains outstanding from current levy. Preparations are underway to process the second half notices, which will now include the State Government imposed, *Emergency Fire and Rescue Levy*.

General Notes:

The 2012/2013 Annual Financial Statements have been received and signed off by the Queensland Audit Office; these were adopted along with the 2012/2013 Annual Report at the November Ordinary Council meeting.

Planning is under to start the process of auditing the 2013/2014 Financial Year, with the Interim Audit scheduled to be undertaken in early March. Council has engaged the services of Local Government Association Queensland (LGAQ) to undertake Council's Internal Audit function. This has been a lengthy process in sending expressions of interest and evaluating the applicants (2 received), Council well on its way of remedying the concerns raised by the Queensland Audit Office in not having this function within Council.

Moved Cr Gurney

Seconded Cr Zahner

That the Finance Report for the period ending 31 January 2014, incorporating the following reports, be received

- **Income Statement**
- **Statement of Financial Position**
- **Statement of Cash Flow**
- **30 Day Cash Flow Estimate**

CARRIED

Resolution No.0214/020

RECESS: 3.00pm - The Mayor called a recess for afternoon tea.

CONFIRMED MINUTES

DEPUTATION: 3.00pm – 3.44pm Representatives from Gidgee Healing – Mr Dallas Leon (CEO); Ms Mel Riordan (Director), Mr Shaun Solomon (Chairperson) and the Salvation Army – Major David Pullen; (Director Recovery services), Gerard Byrne; Chris Congoo and Shirli Congoo attended the meeting and informed Council of the Normanton Drug and Alcohol Rehabilitation Centre & Community Wellbeing Service

ATTENDANCE: The Manager Human Resources entered the meeting.

LATE ITEM

9.2 Drug & Alcohol Policy

Council has an obligation to ensure the safety and wellbeing of everyone in the workplace, the Drug and Alcohol Policy is a part of a system of managing risk in the workplace and supports the administration of random testing for substances which are known to affect a workers capacity to perform their duties safely.

Moved Cr Gurney

Seconded Cr Schneekloth

That Council adopt the amended Drug and Alcohol Policy as presented.

CARRIED

Resolution No.0214/021

GENERAL BUSINESS

Manager Human Resources

Provided Councillors with an overview of the proposed amended hours and days for Advanced Fatigue Management program.

Councillors agreed with the proposed extension of hours and days, and these will be submitted in the reaccreditation process.

Director Corporate Services

Pink shirts for outdoor workers

ATTENDANCE: The Manager Human Resources left the meeting.

CONFIRMED MINUTES

10. COMMUNITY AND CULTURAL SERVICES REPORTS

10.1 Monthly Report

The report provides information to Council on activities and programs within the Community and Cultural Services portfolio.

Moved Cr Gurney

Seconded Cr Zahner

That Council note and accept the report as presented.

CARRIED

Resolution No.0214/022

10.2 Monthly Donations and Support (CDAS)

During the period since the January 2014 Ordinary Meeting of Council, the requests listed in this report have been received from the Carpentaria Shire community for Community Donations and Support.

Moved Cr Schneekloth

Seconded Cr Gallagher

That Council—

- 1. note and accept the requests as presented;**
- 2. approve the requests as required; and**
- 3. note the Community Donations and Support received for the period stated.**

CARRIED

Resolution No.0214/023

GENERAL BUSINESS

Manager Economic Community Development

Discussion was held on the Rural Graziers event. Donation to Anne Pleash for the Rottnest Channel Swim in support of Aussie Helpers. *It was suggested that a Media release be done relating to Council's donation.*

ATTENDANCE: 4.33pm The Manager Economic Community Development left the meeting.

CONFIRMED MINUTES

11. CONFIDENTIAL REPORTS

Nil.

12. GENERAL BUSINESS

Cr Gurney

Queried the telescopes
The Chief Executive Officer informed that this information is contained in the Status report.

Barra centre – commended staff

Cr Pascoe

Mayor's appointments with the public.
March dates to be sent through to the Executive Assistant.

LDMG activated – difficulty with BOM reports

Drought committee formed

Policy Executive meeting update: NHVR want local governments to become road managers with NHVR to issue permits

IR Update

DCS

Informed Councillors that the Elected Member Update is scheduled for the 13 March 2014.

Advised that the NWQROC meeting is being held in Richmond on 5 March 2014.

13. CLOSURE OF MEETING

The Chair of the meeting, Cr Fred Pascoe, Mayor, declared the meeting closed at 5.30pm.

MINUTES CERTIFICATE

These Minutes are Confirmed.

F. Pascoe

Councillor FC Pascoe
Mayor

19.02.2014

Date

