



CARPENTARIA SHIRE

Outback by the Sea[®]

**ORDINARY MEETING
MINUTES**

10 DECEMBER 2014

CONFIRMED MINUTES

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1 OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at 9.25am.

2 RECORD OF ATTENDANCE

Councillors

Mayor: Cr FC Pascoe
Members: Cr AJ Gurney; Cr MD Johnson; Cr JD Beard; Cr Zahner;
Cr DA Amos.

Staff

Chief Executive Officer Mr Bob Owen
Director of Engineering Mr John Teague
Director Corporate Services Mr Oliver Pring
Manager Engineering Services Mr Dan Spooner
Executive Assistant Ms Angeline Pascoe.

LEAVE OF ABSENCE

GENERAL MOTION

Moved Cr Beard Seconded Cr Johnson

That Council grant leave of absence to Cr Gallagher.

CARRIED

Resolution No. 1214/001

CONDOLENCES

A minute's silence was held for the passing of the following community members:

Mrs Sheila Walker
Ms Rita Harold
Mr John Robertson
Mr Alexander Saloyedoff
Mr Sidney Smerdon

Council also noted the passing of the Late Mr John Smith – Former Mayor of Etheridge Shire Council.

CONFIRMED MINUTES

3 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

Confirmation of Minutes from the Ordinary Council Meeting held 12 November 2014 as previously circulated to councillors.

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Beard

That the Minutes of the Ordinary Council Meeting held 12 November 2014 be confirmed.

CARRIED

Resolution No. 1214/002

4 BUSINESS ARISING FROM PREVIOUS MEETINGS

Nil.

5 PUBLIC QUESTION TIME

There were no members of the public in the gallery.

6 REPORTS FROM DIRECTOR OF ENGINEERING - ROADS & SERVICES

6.1 WORKS REPORT

Executive Summary:

The following report is a summary of the works that have been completed for the month of November 2014.

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Beard

That Council accepts the report as presented.

CARRIED

Resolution No. 1214/003

6.2 NDRRA REPORT

Executive Summary:

This report has been presented for Council's consideration at their ordinary meeting and provides the current situation for the Natural Disaster Relief and Recovery Arrangements (NDRRA) works.

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Amos

That Council accepts the report as presented.

CARRIED

Resolution No. 1214/004

RECESS: 10.15am - 10.35am The Mayor called a recess for morning tea.

6.3 DTMR CONTRACTS REPORT

Executive Summary:

This report provides a brief update on Council's current Department of Transport and Main Roads DTMR contract works.

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Amos

That Council accepts the report as presented.

CARRIED

Resolution No. 1214/005

ATTENDANCE 11:08am Councillor Merle Johnson left the Meeting.

6.4 MARINE STRUCTURES REPORT

Executive Summary:

This report details the current status of the works pertaining to Council's marine structures.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Amos

That Council accepts the report as presented.

CARRIED

Resolution No. 1214/006

ATTENDANCE 11:24am Councillor Merle Johnson returned to the Meeting.

CONFIRMED MINUTES

6.5 CRANE TRUCK REPLACEMENT TENDER 14/0382

Executive Summary:

Council's approved 2013-14 Plant Replacement Program includes the replacement of 4x2 Crane Truck – Plant No.2029, Registration 460-KRO. The budgeted change over figure is \$70,000 exclusive of GST.

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Amos

That Council accept:-

- 1. Tony Ireland Isuzu (Townsville) tender for the Isuzu FXR1000 and fabricated body with Crane for the Supply Price of \$161,102 Ex GST and;***
- 2. Nasco Auctioneers Brisbane tender for the purchase of the trade vehicle Plant No. 2029 for the sum of \$46,000 Ex GST.***

CARRIED

Resolution No. 1214/007

6.6 TOWN TIPPER TRUCK TENDER 14/0382E

Executive Summary:

Council's approved 2014-15 Plant Replacement Program includes the replacement of the Normanton Town Crew Tipper – Fuso Canter 4x2 Crew Cab Tipper – Plant No.2034, Registration 110-LZY. The budget change over price is \$45,000 exclusive of GST.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Amos

That Council accepts the offer from FR Irelands Isuzu for the supply of the Isuzu NPR400-P Crew Cab Truck with fabricated steel tipper tray.

CARRIED

Resolution No. 1214/008

CONFIRMED MINUTES

ATTENDANCE: 11.46am Mr Nathan Mercer, Workshop and Fleet Manager entered the meeting.

11.46am – 11.53am The Mayor left the meeting. In his absence the Deputy Mayor assumed the role of Chair. The Mayor resumed the role of Chair upon his return.

6.7 WORKSHOP SERVICE TRUCK TENDER 14/0382C

Executive Summary:

Council's approved 2014-15 Plant Replacement Program includes carry over items one of which is the replacement of the Workshop Small Service Truck – Fuso Canter 4x2 with Crane –Plant No.2020, Registration 469-KRO. The budgeted change over price is \$30,000 exclusive of GST. For safety reasons it was preferred that the 4x2 truck, with very little clearance and the danger in coping with rough roads on a constant basis, be replaced with a 4x4 version but with this comes higher price tag.

COUNCIL RESOLUTION

Moved Cr Amos

Seconded Cr Gurney

1. *That Council extend the budget change over price by \$33570 in order to cater for replacing the 4x2 Workshop service vehicle with a more suitable 4x4 version; and*
2. *That Council accept the Sale / Supply offer from FR Irelands Isuzu Cairns on the supply of the Isuzu NPS300 4x4 Truck with fabricated steel tray and maxilift crane.*

CARRIED

Resolution No. 1214/009

ATTENDANCE: 12.01pm The Workshop and Fleet Manager left the meeting.

CONFIRMED MINUTES

6.8 BUILDING AND PLANNING REPORT

The report is to advise Council of relevant planning and building activities within the Shire for the month of November.

Planning Applications Received

Nil.

Planning Applications Approved

File	Address	Application Type	Status
I/0821	40-44 Yappar St, Karumba	MCU- Caravan Park	Approved in full with conditions

Building Applications Received

IDAS No	Address	Type	Value
I/0823	42 Riverview Dr, Karumba	Shed	\$20,000
I/0824	8 Noel Street West, Normanton	Shed	\$33,000
I/0825	Rodeo Grounds Normanton	Shed	\$15,000

Building Permits Issued

IDAS No	Address	Type	Value
I/0823	42 Riverview Dr, Karumba	Shed	\$20,000

Applications pending waiting on further information (Applicants advised)

IDAS No	Address	Type	Date Received
I/0755	2 Riverview Dr, Karumba	Visitors Quarters	17/09/2013
I/0785	56 Karumba Development Rd, Karumba	Portable Dwelling	04/03/2014
I/0791	Karumba Developmental Rd, Karumba	Golf Club Shed	23/07/2014

I/0791 - this Application is unlikely to continue as the shed is not Cyclone rated for this area.

CONFIRMED MINUTES

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Johnson

That Council note and accept the content of the report as presented.

CARRIED

Resolution No. 1214/010

Mr Dan Spooner, Manager Engineering Services, spoke on the following reports.

6.9 WATER STATUS REPORT

Executive Summary:

The purpose of this report is to provide Council with town water supply usage information to assist in ensuring that the water supply is available throughout the year and appropriately managed.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Johnson

Council accepts the report as presented.

CARRIED

Resolution No. 1214/011

6.10 ENGINEERING SERVICES REPORT

Executive Summary:

The following report provides a brief summary of works undertaken during the month of November.

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Beard

That Council accepts the report as presented.

CARRIED

Resolution No. 1214/012

ADJOURNMENT: 12.38pm - 1.30pm The Mayor adjourned the meeting for lunch. Staff were invited to have lunch with Councillors. During lunch the Mayor presented staff achievements and recognition of services certificates.

Staff Achievements

Mandi Kerr - Awarded a Diploma in Local Government (Administration).

Recognition of Service

Angeline Pascoe – 15 years
Steven Anderson – 10 years
Travis Fraser – 5 years
Nicole Cardew – 5 years

ATTENDANCE: 1.36pm Mr Travis Mitchell, Engineer Roads entered the meeting.

LATE ITEM

6.11 PLANT HIRE COUNCIL

Executive Summary:

Council reviews its Plant Hire Policy on a periodic basis. The draft amended Policy, including tracked changes, is attached to this report for consideration by Council.

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Amos

That Council adopts the amended Plant Hire Policy as presented.

CARRIED

Resolution No. 1214/013

ATTENDANCE: 2.12pm The Engineer Roads left the meeting.

CONFIRMED MINUTES

MOTION

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Amos

That Council engage Wren Constructions of Karumba to supply and install chain mesh fencing around the old Karumba Waste Transfer site without inviting other quotes as Council is satisfied that there is only one supplier reasonably available because of the emergent nature of the works.

CARRIED

Resolution No. 1214/014

ATTENDANCE 2:22pm Councillor Duane Amos left the meeting.
The Director of Engineering left the meeting.

CONFIRMED MINUTES

7 REPORTS FROM THE CHIEF EXECUTIVE OFFICER

7.1 LOCAL PREFERENCE POLICY

Executive Summary:

Council reviews its Local Preference Policy on a periodic basis. The draft amended Policy, including tracked changes, is attached to this report for consideration by Council.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Pascoe

That Council adopts the amended Local Preference Policy as distributed at the meeting.

CARRIED

Resolution No. 1214/015

7.2 KARUMBA RECREATION CLUB INC. LAND DEALINGS

Executive Summary:

Karumba Recreation Club Inc. is attempting to regularise the land use on areas adjoining their lease at Karumba. Council's views are required to be submitted to the Department of Natural Resources and Mines ("DNRM").

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Johnson

That Council:

- 1. Supports the application by Karumba Recreation Club Inc. for a permit to occupy over Lot A and Lot B on Drawing CNS10/093 A; and**
- 2. Has no objection if Karumba Recreation Club Inc. seeks to purchase the abovementioned lots and include them in the Club's lease in the future;**
- 3. Authorises the Chief Executive Officer to execute the necessary General Consent if the Club proceeds with the purchase of the land at some future time.**

CARRIED

Resolution No. 1214/016

CONFIRMED MINUTES

ATTENDANCE 2:27pm Councillor Duane Amos returned to the meeting.

7.3 REGISTERS OF INTEREST

Executive Summary:

Councillors are required to maintain and update their registers of interest pursuant to the *Local Government Act 2009*.

NOTED:

That Council note the requirement for councillors to maintain and update their registers of interests.

7.4 APPLICATIONS FOR CONVERSION OF LEASES TO FREEHOLD

Executive Summary:

Correspondence has been received from the Department of Natural Resources and Mines seeking Council's views on the possible conversion to freehold of the following Pastoral Holdings:

Pastoral Holding 34/5108 - Lot 59 on SK3 – Carpentaria Shire –NRM ref: 2014/007388

Pastoral Holding 34/5412 - Lot 1 on LA2 – Carpentaria Shire and Croydon Shire – NRM Ref: 2014/007389

Pastoral Holding 8/41 - Lot 4 on SP120452 – Carpentaria Shire and Burke Shire – NRMRef: 2014/007378

Pastoral Holding 13/70 - Lot 2 on WON4 – Carpentaria Shire – NRM ref: 2014/007379

Pastoral Holding 34/232 - Lot 232 on PH284 – Carpentaria Shire, Croydon Shire & Mareeba Shire – NRM Ref: 2014/007385

Pastoral Holding 34/5107 - Lot 5107 on PH620 – Carpentaria Shire –NRM Ref: 2014/007386

COUNCIL RESOLUTION

Moved Cr Johnson

Seconded Cr Gurney

That Council advises the Department of Natural Resources and Mines that it has no objection to the application for conversion to freehold of the following pastoral leases subject to the prior rectification of any tenure issues, including roads off the dedicated alignment:

- ***Pastoral Holding 34/5108 - Lot 59 on SK3 – Carpentaria Shire –NRM ref: 2014/007388***
- ***Pastoral Holding 34/5412 - Lot 1 on LA2 – Carpentaria Shire and Croydon Shire – NRM Ref: 2014/007389***
- ***Pastoral Holding 8/41 - Lot 4 on SP120452 – Carpentaria Shire and Burke Shire – NRMRef: 2014/007378***

CONFIRMED MINUTES

- Pastoral Holding 13/70 - Lot 2 on WON4 – Carpentaria Shire – NRM ref: 2014/007379
- Pastoral Holding 34/232 - Lot 232 on PH284 – Carpentaria Shire, Croydon Shire & Mareeba Shire – NRM Ref: 2014/007385
- Pastoral Holding 34/5107 - Lot 5107 on PH620 – Carpentaria Shire –NRM Ref: 2014/007386

CARRIED

Resolution No. 1214/017

GENERAL BUSINESS – CHIEF EXECUTIVE OFFICER

Chief Executive Officer

Informed that the Show Holiday for 2015 has been gazetted.

SES Subsidy information emailed out – no response.

Advised that the Local Government Election date is 19 March 2016.

Elected Member's Update is being held in Normanton 5 March 2015.

Cr Johnson

Queried the Mosquito Control Program.

GENERAL MOTION

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Johnson

That Council purchase sufficient additional mosquito spraying chemicals for the 2014/15 season.

CARRIED

Resolution No. 1214/018

Cr Johnson

Queried the procedures for funeral arrangements in the Executive Assistant's absence.

The Chief Executive Officer advised that a procedures manual is in place.

Thanks to staff for the controlled burn offs.

Cr Gurney

Thanked the Chief Executive Officer for his work throughout the year.

CONFIRMED MINUTES

8 REPORTS FROM DIRECTOR OF CORPORATE & COMMUNITY SERVICES

8.1 MONTHLY FINANCIAL REPORT - NOVEMBER 2014

Executive Summary:

The Monthly Financial Report has been prepared for the period ending 30 November 2014.

The following is a summary of major variances and points to note.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Gurney

That Council accepts the following reports for the period ending 30 November 2014 as presented.

- *Income Statement*
- *Statement of Financial Position*
- *Statement of Cash Flow*
- *30 Day Cash Flow Estimate*
- *Accounts Summary*

CARRIED

Resolution No. 1214/019

ATTENDANCE: 3.01pm Mrs Lisa Ruyg – Manager Human Resources entered the meeting.

8.2 HUMAN RESOURCES REPORT

Executive Summary:

The report provides information to Council on recent and upcoming activities with the Human Resources Section of Council.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Johnson

That Council accepts the report as presented.

CARRIED

Resolution No. 1214/020

CONFIRMED MINUTES

ATTENDANCE: 3:14pm The Manager Human Resources left the meeting.

ATTENDANCE: 3:27pm Councillor Fred Pascoe left the meeting. The Deputy Mayor assumed the role of Chair.
Ms Cherie Crossland, Manager Economic and Community Development entered the meeting.

8.3 NORMANTON TAFE FACILITY - MANAGEMENT STRUCTURE PROPOSALS

Executive Summary:

The *Memorandum of Understanding* to transfer the ownership of the TAFE Normanton Campus to Carpentaria Shire Council has recently been signed by all parties concerned and formal asset transfer is currently underway. Once all finalized, Council will need to consider the management structure that will be necessary to operate the facility and achieve the broad training goals expected by Council.

COUNCIL RESOLUTION

Moved Cr Johnson

Seconded Cr Amos

That Council's preference is to establish a steering committee of interested stakeholders to examine the various options for the TAFE facility in more detail.

CARRIED

Resolution No. 1214/021

ATTENDANCE 3:29pm Councillor Fred Pascoe returned to the meeting and resumed the role of Chair.

MATERIAL PERSONAL INTEREST: 3:45pm Councillor Fred Pascoe declared a Material Personal Interest in the discussions on the PCYC as his son is an employee and left the meeting. The Deputy Mayor assumed the role of Chair.

8.4 MONTHLY MEETING

Executive Summary:

This report provides information to Council on activities and programs within the community and cultural services portfolio.

GENERAL MOTION

Moved Cr Amos

Seconded Cr Johnson

That Council:

1. *Advise PCYC that it wishes that the Centre remains open over the Christmas/New Year period other than for designated public holidays.*
2. *Seek monthly reports from PCYC on the operation of the Centre.*
3. *Negotiate with PCYC for the establishment of a community board to provide strategic direction for the future operation of programs and the Centre.*

CARRIED

Resolution No. 1214/022

ATTENDANCE 4:07pm Councillor Fred Pascoe returned to the meeting and resumed the role of Chair.

COUNCIL RESOLUTION

Moved Cr Amos

Seconded Cr Pascoe

That Council accepts the report as presented.

CARRIED

Resolution No. 1214/023

8.5 COMMUNITY DONATIONS AND SUPPORT

Executive Summary:

During the period since November's ordinary meeting of Council, the requests listed in this report have been received for consideration in the Carpentaria Shire Council Community Donation and Support program.

COUNCIL RESOLUTION

Moved Cr Johnson

Seconded Cr Gurney

That Council:

- 1. accepts the report as presented; and***
- 2. approves payment of Mrs Sheila Walker's funeral expenses as per the attached tax invoices totalling \$14,001.54 (less contribution from the funeral fund of approximately \$4,500.00) in recognition of the services provided to Council over many years and the public standing of Mrs Walker.***

CARRIED

Resolution No. 1214/024

ATTENDANCE: 4.20pm The Manager Economic and Community Development left the meeting.

LATE ITEM

8.6 TENDER 14/0383 - KARUMBA SWIMMING POOL PRECINCT PROJECT & NORMANTON WATER PARK

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Beard

That Council delegate the authority to the Mayor, Councillor Beard and Councillor Gurney to make the final decision with respect to Tender TEN14/0353 once Wren Constructions Pty Ltd has submitted its final price based on a reduced scope of works.

CARRIED

Resolution No. 1214/025

CONFIRMED MINUTES

GENERAL BUSINESS – DIRECTOR CORPORATE SERVICES

Director Corporate Services

Provided an overview of audit committee requirements.

Advised of the current cleaning arrangement.

CONFIRMED MINUTES

9 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION

In accordance with the *Local Government Act 2009*, and the *Local Government Regulation 2012*, in the opinion of the General manager, the following business is of a kind as referred to in clause 275(1) of the Regulation, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Beard

That Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with clause 275(1) of the Local Government Regulation 2012 as the items listed come within the following provisions.

9.1 Future Rates Consideration - MMG

This item is classified CONFIDENTIAL under the provisions of clause 275(1)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.

CARRIED

Resolution No. 1214/026

MOTION

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Beard

That Council open the meeting to the public.

CARRIED

Resolution No. 1214/027

10 GENERAL BUSINESS

Nil.

11 CLOSURE OF MEETING

The Chair of the meeting, Cr Fred Pascoe, Mayor, declared the meeting closed at 5.20pm.

MINUTES CERTIFICATE

These Minutes are Confirmed


.....

Councillor FC Pascoe
Mayor

10, 12, 2015
.....

Date

