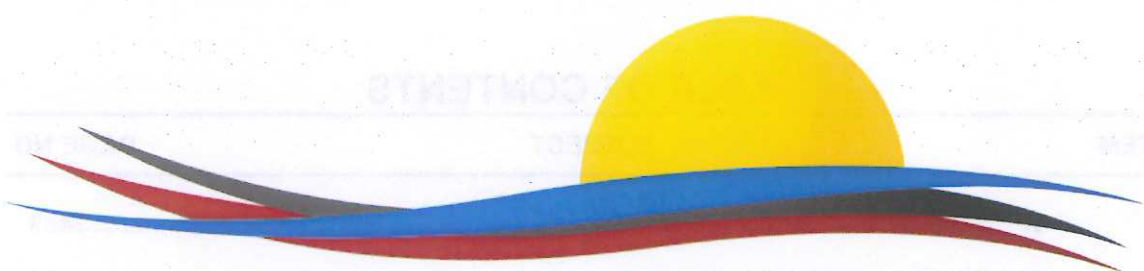


ORDINARY COUNCIL MEETING
Wednesday 21 May 2014

CONFIRMED AGENDA
CONFIRMED AGENDA

CONFIRMED MINUTES



CARPENTARIA SHIRE
Outback by the Sea[®]

**ORDINARY MEETING
MINUTES**

21 MAY 2014

CONFIRMED MINUTES

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CONFIRMED MINUTES

1 OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at 9.32am.

2 RECORD OF ATTENDANCE

Councillors

Mayor: Cr FC Pascoe
Members: Cr AJ Gurney; Cr MD Johnson; Cr JC Zahner; Cr JD Beard;
Cr ATJ Gallagher.

Staff

Chief Executive Officer Mr Bob Owen
Director of Engineering Mr John Teague
Director Corporate Services Mr Oliver Pring
Executive Assistant Ms Angeline Pascoe.

CONDOLENCES

A minute's silence was held for the passing of the following community member:

Mr Keith Martin

3 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

Confirmation of Minutes from the Ordinary Council Meeting held 16 April 2014 as previously circulated to councillors.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Gurney

That the Minutes of the Ordinary Council Meeting held 16 April 2014 be confirmed.

CARRIED

Resolution No. 0514/001

CONFIRMED MINUTES

Confirmation of Minutes from the Special Council Meeting held 24 April 2014 as previously circulated to councillors.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Gurney

That the Minutes of the Special Council Meeting held 24 April 2014 be confirmed.

CARRIED

Resolution No. 0514/002

4 BUSINESS ARISING FROM PREVIOUS MEETINGS

Cr Beard – Queried the Regular Passenger Transport services into Karumba.
The Chief Executive Officer informed that a letter was sent to the Federal member of Parliament and Queensland Transport.

5 PUBLIC QUESTION TIME

ATTENDANCE: 9.32am – 9.43am Ms Janette Peterson was present at the meeting.
Ms Peterson queried the stormwater drains and easements in Norman street where new houses are being built.

CHANGE IN STANDING ORDERS

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Gallagher

That Council change the Standing Orders to commence dealing with the presentation regarding water issues.

CARRIED

Resolution No. 0514/003

DEPUTATION: 9.43am – 10.28am Dave Wren, Rod Tate and Steve Harrison.
Peter de Roma – via teleconference

RECESS: 10.28pm – 10.50pm The Mayor called a recess for morning tea.
Mr Peter Trim – Regional Director, Department of Transport and Main Roads Cloncurry joined Council for morning tea. Mr Trim is relocating to Rockhampton. Council presented Mr Trim with a Council Akubra in recognition and appreciation of his work in the region over many years.

CONFIRMED MINUTES

ATTENDANCE 10:50am Councillor Fred Pascoe left the Meeting. The Deputy Mayor assumed the role of Chair.

CHANGE IN STANDING ORDERS

COUNCIL RESOLUTION

Moved Cr Johnson

Seconded Cr Beard

That Council change the Standing Orders to commence dealing with the Engineering Roads Reports.

CARRIED

Resolution No. 0514/004

CONFIRMED MINUTES

6 REPORTS FROM DIRECTOR OF ENGINEERING - ROADS

6.1 WORKS REPORT

Executive Summary:

Budget areas for ongoing maintenance and construction works are performing generally within their specified variance range.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Zahner

That Council accepts the report as presented.

CARRIED

Resolution No. 0514/005

ATTENDANCE 11:20am Councillor Fred Pascoe returned to the Meeting and resumed the role of Chair.

6.2 NDRRA WORKS

Executive Summary:

This report details current status of NDRRA works for both the Shire and State road networks.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Gurney

That Council accepts the report as presented.

CARRIED

Resolution No. 0514/006

CONFIRMED MINUTES

6.3 STREET NAME BLADE (SIGNS)

Executive Summary:

This report details information to standardise street name signs throughout the shire for clarification for Council staff and future development requirements.

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Gallagher

That Council adopt white on green street name blades without the Council logo and 100mm lettering for all Council's standard street name signs and include street numbers using 50 mm lettering for urban streets.

CARRIED

Resolution No. 0514/007

6.4 PLANT HIRE TENDERS 14/0349 TO 14/0367

Executive Summary:

This report details the tender submissions received for the final Plant Hire Tenders for the 2014 Construction Season which closed on 4 April 2014.

Assessments have been completed by the assessment panel and placed in the preferred supplier order for each tender. Schedules for each of the tenders have been prepared for Council's consideration and approval.

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Zahner

That Council approve plant hire schedules for:

- 1. Tender 14/0351 - Grader Final Trim in accordance with the total score percentage;***
- 2. Notify all tenderers in accordance with the Plant Hire Policy.***

CARRIED

Resolution No.0514/008

CONFIRMED MINUTES

MATERIAL PERSONAL INTEREST: 12:07pm Councillor Merle Johnson left the Meeting.

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Zahner

That Council approve plant hire schedules for tenders 14/0365 to 14/0367:

- 1. Various Rollers; and***
- 2. Notify all tenderers in accordance with the Plant Hire Policy.***

CARRIED

Resolution No.0514/009

ATTENDANCE: 12:10pm Councillor Merle Johnson returned to the Meeting.

COUNCIL RESOLUTION:

Moved Cr Beard

Seconded Cr Gallagher

That Council approve plant hire schedules for:

- 1. Tender 14/0356 - Bulldozer Stockpiling; and***
- 2. Notify all tenderers in accordance with the Plant Hire Policy.***

CARRIED

Resolution No.0514/010

6.5 MARINE INFRASTRUCTURE

Executive Summary:

Construction works are progressing on the various projects, with Palmer Street boat ramp complete save a number of toe planks, and the Karumba Seawall complete north of the boat ramp.

The Normanton boat ramp, Gilbert Street boat ramp, Karumba Depot piles and Barra Farm pontoon projects have not progressed since the previous report. Alternate delivery methods are currently being reviewed.

Community consultation is required for Gilbert Street boat ramp design, car park layout and pontoons prior to finalising design.

CONFIRMED MINUTES

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Beard

That Council accepts the report as presented.

CARRIED

Resolution No. 0514/011

GENERAL BUSINESS – ENGINEERING ROADS

Cr Pascoe

Asked the Engineer to explain how the Plant Hire priority list works.

ADJOURNMENT: 12.45pm – 1.30pm The Mayor adjourned the meeting for lunch.
Upon resumption all members were present.

Cr Beard

Commercial ramp for Karumba.
The Chief Executive Officer advised that a letter is being sent to the Deputy Premier.

Stated the Truck Stop Pad at Karumba would need more than just a reseal. Also that entrance and exit signage to be put in place. There is also a need to look at drainage.

Roof on new council houses.
The Chief Executive Officer informed that the houses have been inspected by Peter Watton.

Cr Johnson

Road reports

Advanced Fatigue Management – 2 year accreditation

Tender Acceptance letters for Contractors.
The Director of Engineering informed that letters were being done.

CONFIRMED MINUTES

7 REPORTS FROM DIRECTOR OF ENGINEERING - SERVICES

7.1 BUILDING AND PLANNING REPORT

The report is to advise Council of relevant planning and building activities within the Shire for the month of April 2014.

RECOMMENDATION

Council noted and accepted the content of the report as presented.

7.2 WATER REPORT - APRIL 2014

Executive Summary:

This report provides Council with the town water supply usage information to assist in ensuring that the water supply is available throughout the year and appropriately managed.

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Johnson

That Council accepts the report as presented.

CARRIED

Resolution No. 0514/008

CONFIRMED MINUTES

7.3 PROJECT NO. 13-360 REPLACEMENT OF 900 METRES OF 300MM RISING MAIN FROM KARUMBA RESERVOIR TO YAPPAR STREET, KARUMBA

Executive Summary:

Council is required to make a decision for the contract to be let for the replacement of approximately 900 metres of 300mm water main from the Karumba Water Reservoir to the main located in Yappar Street Karumba.

COUNCIL RESOLUTION

Moved Cr Zahner

Seconded Cr Beard

That Council accepts the tender offer from Koppen Developments Pty Ltd to undertake the reconstruction of the 300mm Water Main in Yappar Street, Karumba at a cost of \$357,636.40.

CARRIED

Resolution No. 0514/014

7.4 KARUMBA AERODROME REPORT: BIRD STRIKES WITH WESTWING AVIATION AIRCRAFT

Executive Summary:

This report details current operations at the Karumba Aerodrome to reduce risk of bird strikes, the cost to Council and proposed solution.

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Gallagher

That Council accepts the tender offer from Avisure to provide a wildlife audit to determine the course of action to deter bird strikes from Black Kites at a cost of \$8,629.50.

CARRIED

Resolution No. 0514/015

CONFIRMED MINUTES

GENERAL BUSINESS – ENGINEERING SERVICES

MOTION

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Gurney

That Council writes to Ports North requesting urgent action to address and prevent further erosion to the area adjacent to the Ports facility and land under the control of Ports North.

CARRIED

Resolution No. 0514/016

ATTENDANCE: 2.265pm The Manager Governance Executive Services entered the meeting.

CONFIRMED MINUTES

8 REPORTS FROM THE CHIEF EXECUTIVE OFFICER

8.1 MAIN ROADS CULTURAL HERITAGE CLASSIFICATION SYSTEM

Executive Summary:

The purpose of this report is to provide a summary of Council's Cultural Heritage obligations generally and with respect to work carried out on behalf of Main Roads.

RECOMMENDATION:

For Council's Information

CHANGE IN STANDING ORDERS

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Gurney

That Council change the Standing Orders to commence dealing with Confidential Items 10.1 and 10.2.

CARRIED

Resolution No. 0514/017

10 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION

In accordance with the *Local Government Act 2009*, and the *Local Government Regulation 2012*, in the opinion of the General manager, the following business is of a kind as referred to in clause 275(1) of the Regulation, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

CONFIRMED MINUTES

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Gurney

That Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with clause 275(1) of the Local Government Regulation 2012 as the items listed come within the following provisions

10.1 Surplus state land

This item is classified CONFIDENTIAL under the provisions of clause 275(1)(h) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

10.2 Offer to Purchase Remaining Council Lots at Brown & Thompson Street Normanton

This item is classified CONFIDENTIAL under the provisions of clause 275(1)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to contracts proposed to be made by it.

CARRIED

Resolution No. 0514/018

MOTION

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Zahner

That Council open the meeting to the public.

CARRIED

Resolution No. 0514/019

CONFIRMED MINUTES

10.1 SURPLUS STATE LAND

Executive Summary:

Council has received correspondence from the Department of Natural Resources and Mines (DNRM) with a register of surplus State land within Carpentaria Shire. Council may wish to approach the various State departments to have these parcels transferred to Council.

This business item is confidential as Council has been requested to keep details of the Government Land Register confidential.

The Manager Governance and Executive Services will speak to this report and table maps of the relevant lots at the meeting.

RECOMMENDATION:

For Council's consideration and direction

10.2 OFFER TO PURCHASE REMAINING COUNCIL LOTS AT BROWN & THOMPSON STREET NORMANTON

Executive Summary:

The Gulf Christian College (GCC) submitted an offer to Council to purchase Lots 25-33 on N14811 for a total of \$19,300. These lots have limited development potential as they are subject to inundation during the wet season.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Zahner

That Council offer the sale of lots 25-33 on N14811 to Gulf Christian College for the amount of \$2,000.

CARRIED

Resolution No. 0514/020

CONFIRMED MINUTES

CHANGE IN STANDING ORDERS

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Zahner?

That Council change the Standing Orders to commence dealing with Agenda Item 8.2 of the Chief Executive Officer's reports.

CARRIED

Resolution No. 0514/021

8.2 LGAQ ANNUAL CONFERENCE MOTIONS

Executive Summary:

The Local Government Association of Queensland ("LGAQ") is holding its Annual Conference at Mackay from 27-29 October 2014. LGAQ is currently calling for motions for the conference.

RECOMMENDATION:

For Council's consideration.

This item will be raised again at the June 2014 monthly meeting.

8.3 COMMUNITY FEEDBACK ON WATER SUPPLY OPTIONS

Executive Summary:

Council is currently undertaking community consultation on various options to improve the Shire's water supply.

This report provides a summary of the feedback received as at the date of writing.

RECOMMENDATION:

For Council information only.

CONFIRMED MINUTES

GENERAL BUSINESS – CHIEF EXECUTIVE OFFICER

- | | |
|--------------|---|
| Cr Beard | Rock pool at Karumba

Queried power at the Rodeo Grounds. |
| Cr Gallagher | Queried the invite list for the Deputy Premier's visit.
<i>Develop an invitation list for future events.</i> |
| Cr Johnson | Queried booths for the By-Election.
<i>The Chief Executive Officer informed that costs will be obtained from the Electoral Commission of Queensland.</i> |

ATTENDANCE 4:09pm Councillor Fred Pascoe left the Meeting. The Deputy Mayor assumed the role of Chair.

Chief Executive Officer	Swimming Pool at Karumba
-------------------------	--------------------------

MOTION

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Gallagher

That Council engage PDR Engineers to undertake the project planning and design for the public swimming pool at Karumba.

CARRIED

Resolution No. 0514/022

ATTENDANCE: 4:14pm Councillor Fred Pascoe returned to the Meeting and resumed the role of Chair.

Chief Executive Officer	Mobile phone coverage – nominate areas for extra coverage.
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ATTENDANCE 04:22pm Councillor Alan Gurney left the Meeting.

ATTENDANCE: 4:23pm Councillor Alan Gurney returned to the Meeting.

Chief Executive Officer	Informed that the Gulf Savannah Planning Day and General Meeting will be held in Townsville on 26 June. Also the MMG Planning Day is on the 25 June and the Northern Development Summit will be held 27 & 28 June. <i>The Mayor will attend the Gulf Savannah</i>
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CONFIRMED MINUTES

Development Planning Day & General Meeting and Northern Development Summit. The Deputy Mayor and Chief Executive Officer will attend the MMG Planning Day and the Gulf Savannah Development Planning Day & General Meeting.

Cr Zahner

Plant Hire Policy, Vehicle Fleet
Informed that she cannot print from her Ipad.

CONFIRMED MINUTES

9 REPORTS FROM DIRECTOR OF CORPORATE SERVICES

9.1 MONTHLY FINANCIAL REPORT - APRIL 2014

Executive Summary:

The Monthly Financial Report has been prepared for the period ending 30 April 2014.

The following is a summary of major variances and points to note.

COUNCIL RESOLUTION

Moved Cr Zahner

Seconded Cr Johnson

That Council accepts the following reports for the period ending 30 April 2014 as presented.

- Income Statement
- Statement of Financial Position
- Statement of Cash Flow
- 30 Day Cash Flow Estimate
- Accounts Summary

CARRIED

Resolution No. 0514/023

9.2 MARCH BUDGET REVIEW 2013/2014

Executive Summary:

Council is required during the year to review the adopted Budget and to make adjustments for Capital works or Operations and Maintenance under or over spends or where new revenue or revenue in excess of what was originally planned has been processed through Council's financial records.

COUNCIL RESOLUTION

Moved Cr Zahner

Seconded Cr Gallagher

That the March Budget Review 2013/2014 (Amended Budget) be adopted

CARRIED

Resolution No. 0514/024

CONFIRMED MINUTES

9.3 HUMAN RESOURCES REPORT

Executive Summary:

The report provides information to Council on recent and upcoming activities within the Human Resources Section of Council.

COUNCIL RESOLUTION

Moved Cr Johnson

Seconded Cr Beard

That Council accepts the report as presented.

CARRIED

Resolution No. 0514/025

9.4 MONTHLY REPORT - COMMUNITY SERVICES

Executive Summary:

The report provides information on activities and programs being administered and delivered by the Community and Economic Services team.

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Zahner

That Council note and accept the report as presented.

CARRIED

Resolution No. 0514/026

CONFIRMED MINUTES

MOTION

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Johnson

That Councillor Gallagher be appointed as Council's representative on the Health Advisory Committee.

CARRIED

Resolution No. 0514/027

9.5 COMMUNITY AND DONATIONS MONTHLY REPORT

Executive Summary:

During the period since the March 2014 Ordinary Meeting of Council, the requests listed in this report have been received from the Carpentaria Shire community for consideration for Council's Community Donations and Support program.

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Zahner

That Council—

- 1. Note and accept the requests as presented;***
- 2. Donate the amount of \$2,873.88 as a waiver of outstanding fees and charges to the Normanton Golf Club;***
- 3. Write to the Normanton Golf Club requesting information about the payment of future fees and charges;***
- 4. Decline to provide financial or in-kind support the Saxby Round Up;***
- 5. Provide its usual financial and in-kind support to the Normanton Rodeo for 2014; and***
- 6. Note the Community Donations and Support received for the period stated.***

CARRIED

Resolution No. 0514/028

CONFIRMED MINUTES

MOTION

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Gallagher

That Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with clause 275(1) of the Local Government Regulation 2012 as the items listed come within the following provisions

10.3 Tender 14/0370 – Provision of Labour Hire Services (Approved Contractor List)

This item is classified CONFIDENTIAL under the provisions of clause 275(1)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to contracts proposed to be made by it.

CARRIED

Resolution No. 0514/029

ATTENDANCE 05:42pm Councillor Fred Pascoe left the Meeting. The Deputy Mayor assumed the role of Chair.

MOTION

COUNCIL RESOLUTION

Moved Cr Zahner

Seconded Cr Beard

That Council open the meeting to the public.

CARRIED

Resolution No. 0514/030

CONFIRMED MINUTES

10 CONFIDENTIAL BUSINESS

10.3 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION

In accordance with the *Local Government Act 2009*, and the *Local Government Regulation 2012*, in the opinion of the General manager, the following business is of a kind as referred to in clause 275(1) of the Regulation, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

MOTION

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Zahner

That Council establishes the following two (2) Approved Contractor Lists, one for Construction Workers and the second for Construction Forepersons each for a period of 24 months.

<u>Construction Workers</u>	<u>Construction Forepersons</u>
1. <i>Bynoe Community Advancement Co-Operative Society Limited</i>	1. <i>LO-GO Appointments</i>
2. <i>LO-GO Appointments</i>	2. <i>Ausmining Personnel</i>
3. <i>Ausmining Personnel</i>	3. <i>Hays Specialist Recruitment</i>
4. <i>Hays Specialist Recruitment</i>	4. <i>Workforce Recruitment and Labour Services Pty Ltd</i>
5. <i>Workforce Recruitment and Labour Services Pty Ltd</i>	5. <i>GTE Human Resources Australia</i>
6. <i>GTE Human Resources Australia</i>	

CARRIED

Resolution No. 0514/031

ATTENDANCE 05:46pm Councillor Fred Pascoe returned to the Meeting and resumed the role of Chair.

CONFIRMED MINUTES

11 GENERAL BUSINESS

Cr Gurney Provided a report on the Civic Leaders Summit held on the Sunshine Coast.

Cr Johnson Informed the meeting that she and Cr Zahner along with representatives from Gidgee Healing and the Salvation Army visited the Rehabilitation Centre and acknowledged the urgency for fixing the laundry and kitchen.

Attended the Opening of the new Preparatory room at the Gulf Christian College.

MOTION

COUNCIL RESOLUTION

Moved Cr Johnson

Seconded Cr Beard

That Council move a vote of thanks to Cr Brenda Schneekloth, who recently resigned, for her efforts and dedication over the years.

CARRIED

Resolution No. 0514/009

Cr Pascoe Informed that the North West Queensland Regional Roads Group and North West Queensland Regional Organisation of Councils meeting will be held in Richmond on 4 June 2014.

Will also be attending the Gulf Savannah Development Planning Day & General Meeting, MMG Planning Day and the Northern Development Summit in Townsville this month.

CONFIRMED MINUTES

12 CLOSURE OF MEETING

The Chair of the meeting, Cr Fred Pascoe, Mayor, declared the meeting closed at 5.55pm.

MINUTES CERTIFICATE

These Minutes are Confirmed

F. Pascoe

Councillor FC Pascoe
Mayor

21.05.2014

Date