



CARPENTARIA SHIRE

Outback by the Sea®

ORDINARY MEETING MINUTES

20 MAY 2015

CONFIRMED MINUTES

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING OF MEETING	3757
2	RECORD OF ATTENDANCE	3757
3	CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS.....	3757
4	BUSINESS ARISING FROM PREVIOUS MEETINGS	3758
5	PUBLIC QUESTION TIME.....	3758
6	REPORTS FROM DIRECTOR OF ENGINEERING - ROADS & SERVICES.....	3760
6.1	Works Report March 2015.....	3760
6.2	NDRRA Report	3760
6.3	DTMR Works - March 2015.....	3761
6.4	Marine Structures Report.....	3761
6.5	Sewage Report - Lagoons.....	3762
6.6	Glenore Weir Progress Report.....	3762
6.7	BUILDING AND PLANNING REPORT	3763
6.8	MATERIAL CHANGE OF USE - INDUSTRY - STORAGE YARD AT 16-18 BEARD CRESCENT, NORMANTON	3765
6.9	Water Status Report - April 2015.....	3771
7	REPORTS FROM THE CHIEF EXECUTIVE OFFICER.....	3772
7.1	Karumba Pool and Sports Centre Management.....	3772
7.2	LGAQ Annual Conference Motions	3773
7.3	Gulf Savannah Development Incorporated - Project Support.....	3773
7.4	Regional and Economic Development Survey.....	3774
7.5	Request regarding BYO Licence.....	3774
7.6	Statement of Proposal for Port of Karumba	3775
7.7	Request for Negotiated Decision Notice.....	3775
7.8	Gulf Savannah Development Inc ("GSD") and tourism proposal.....	3777
8	REPORTS FROM DIRECTOR OF CORPORATE & COMMUNITY SERVICES	3779
8.1	Monthly Financial Report - April 2015.....	3779
8.2	Human Resources Report.....	3779
8.3	Karumba Swimming Pool & Normanton WaterpArk Project Update.....	3780
8.4	Non-Current Assets Policy	3780

CONFIRMED MINUTES

8.5	Community Development.....	3781
8.6	Community Donation and Support.....	3781
9	CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION	3783
9.1	Plant Hire Contract - Travel Arrangements.....	3783
9.2	CCTV Normanton Sewer Network.....	3783
0.0	Sale of land at Lilyvale.....	3783
9.2	CCTV Normanton Sewer Network.....	3784
10	GENERAL BUSINESS	3786
11	CLOSURE OF MEETING	3786

CONFIRMED MINUTES

1 OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at 9.00am.

2 RECORD OF ATTENDANCE

Councillors

Mayor: Cr FC Pascoe
Members: Cr AJ Gurney; Cr MD Johnson; Cr JC Zahner; Cr JD Beard;
Cr ATJ Gallagher; Cr DA Amos.

Staff

Chief Executive Officer Mr Bob Owen
Director Corporate Services Mr Oliver Pring
Executive Assistant Ms Angeline Pascoe.

Leave of absence was granted to the Director of Engineering.

CONDOLENCES

A minute's silence was held for the passing of the following community members:

Mr Jordan Sivyer
Mr Dean Casey
Mr Cyril McPherson (Snr)

3 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

Confirmation of Minutes from the Ordinary Council Meeting held 15 April 2015 as previously circulated to councillors.

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Zahner

That the Minutes of the Ordinary Council Meeting held 15 April 2015 be confirmed.

CARRIED

Resolution No. 0515/001

CONFIRMED MINUTES

4 BUSINESS ARISING FROM PREVIOUS MEETINGS

Cr Zahner

Queried the pedestrian crossing at Karumba. The Chief Executive Officer advised that the kerb had been cut out, so the job was progressing.

5 PUBLIC QUESTION TIME

Ms Brenda Schneekloth, Mrs Kim Kidd and Ms Lori Hayward were present in the public gallery.

CHANGE IN STANDING ORDERS

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Zahner

That Council change the Standing Orders to commence dealing with the presentation from PDR.

CARRIED

Resolution No. 0515/002

MOTION

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Johnson

That Council adjourn the meeting for the presentation by PDR Engineering.

CARRIED

Resolution No. 0515/003

PRESENTATION: Mr Peter de Roma (Principal Engineer – PDR Engineers) provided a presentation on the design, approval and construction of the Glenore Weir Project.

CONFIRMED MINUTES

MOTION

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Zahner

That Council resume the meeting following the presentation by PDR Engineering.

CARRIED

Resolution No. 0515/004

RESUMPTION OF STANDING ORDERS

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Zahner

That standing orders be resumed.

CARRIED

Resolution No. 0515/005

MATERIAL PERSONAL INTEREST: 10.00am Councillor Ashley Gallagher declared a material personal interest in the discussion on the Glenore Weir and left the meeting. Councillor Gallagher's parents own the lease on land surrounding Council's water reserve.

MOTION

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Amos

That Council appoint a committee comprising of all available Councillors to decide and award all tenders for the upgrading of Glenore Weir between meetings if required.

CARRIED

Resolution No. 0515/006

10.10am Councillor Ashley Gallagher returned to the meeting.

RECESS: 10.10am – 10.39am The Mayor called a recess for morning tea.

CONFIRMED MINUTES

6 REPORTS FROM DIRECTOR OF ENGINEERING - ROADS & SERVICES

6.1 WORKS REPORT MARCH 2015

Executive Summary:

The following report provides a summary of the works undertaken in April 2015.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Gallagher

That Council accepts the report as presented.

CARRIED

Resolution No. 0515/007

6.2 NDRRA REPORT

Executive Summary:

Restoration and betterment works are generally on target for completion within the required construction timeframe. The works crews are currently finalising the remaining 2013 projects which are due for completion by the end of June 2015. Works on the 2014 scope have commenced.

The closeout process for the 2013 Shire Roads is ongoing, while the Town Streets are due for restoration prior to the end of financial year.

Claims for the 2014 Town Streets, Northern Roads and Southern Roads submissions have been approved with the total Recommended Value (RV) of approximately \$27.7 million (construction value excluding project management, contingency and escalation allowances).

The airport pavement repairs have been approved for a construction value of \$910,156 (excluding GST). A detailed cost estimate for complementary works suggests that an additional Council contribution of \$735,000 (excluding GST) is required to complete additional scope which includes full width seal, stabilising infill additional line marking and Polymer Modified Bitumen (PMB) seal upgrade. The estimate for Council contribution includes a 10% contingency.

The repeater towers (Spear Creek, Milgarra and Inverleigh East) are due for completion prior to the end of financial year with the additional Council contribution of \$19,015.00 (excluding GST) required for the balance of works recommended which were deemed not eligible under NDRRA flood damage.

CONFIRMED MINUTES

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Gallagher

That Council accepts the report as presented.

CARRIED

Resolution No. 0515/008

6.3 DTMR WORKS - MARCH 2015

Executive Summary:

This report provides a brief update on Council's current Department of Transport and Main Roads (DTMR) contract works.

COUNCIL RESOLUTION

Moved Cr Zahner

Seconded Cr Gurney

That Council accepts the report as presented.

CARRIED

Resolution No. 0515/009

6.4 MARINE STRUCTURES REPORT

Executive Summary:

The following report details the works associated with marine structures that have been completed up to the end of April 2015.

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Amos

That Council accepts the report as presented.

CARRIED

Resolution No. 0515/010

CONFIRMED MINUTES

6.5 SEWAGE REPORT - LAGOONS

Executive Summary:

The sewage treatment ponds at Normanton have been producing unsatisfactory quality effluent due to a number of causes including previous damage to the plant inlet structure and excessive algae growth. An investigation of the causes was carried out and is documented in the attached report.

Remedial work proposed includes providing a new inlet screen, aerators in the first two ponds to assist mixing and reduce algae, as well as a baffle around the Lagoon Three outlet structure to prevent any algae overflow.

The cost is expected to be approximately \$250,000 and will address the current issue.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Johnson

That Council include \$250,000 for the Normanton sewerage treatment ponds in the 2015-16 budget.

CARRIED

Resolution No. 0515/011

6.6 GLENORE WEIR PROGRESS REPORT

Executive Summary:

As Council is aware consultant PDR Engineers are the Project Managers for the design, approval and construction of the Glenore Weir Project. A detailed progress report has been prepared to bring Council up to date with the works and is attached for Council's information. Principal Engineer Peter De Roma will be at the Council meeting to make a presentation and answer any questions relating to the works.

RECOMMENDATION:

For Council information only.

6.7 BUILDING AND PLANNING REPORT

The report is to advise Council of relevant planning and building activities within the Shire for the month of April 2015.

Planning Applications Received

File	Address	Application Type	Status
I/0807	Burke Developmental Road, Normanton	Amalgamation of Lots, Reconfiguring of a Lot and Material Change of Use	Application not properly made

Planning Applications Approved

File	Address	Application Type	Status
I/0826	3-5 Beard Crescent, Normanton	Material Change of Use – Workers Accommodation	Approved with Conditions. Applicant requested changes to conditions. A separate report will be prepared.
I/0821	Yappar St, Karumba	Material Change of Use – Caravan Park	Negotiated Decision Notice with Final Site Plan sent

Building Applications Received

IDAS No	Address	Type	Value
I/1504	11 Travers St, Normanton	New Dwelling	\$98,000
I/1505	16 Norman St, Normanton	New Dwelling	\$98,000
I/1506	18 Norman St, Normanton	New Dwelling	\$98,000
I/1507	20 Norman St, Normanton	New Dwelling	\$98,000
I/1510	24-30 Brown St, Normanton	Middle School Building	\$950,000
I/1511	48 Thompson St, Normanton	Shed	\$40,000

CONFIRMED MINUTES

Building Permits Issued

IDAS No	Address	Type	Value
I/1504	11 Travers St, Normanton	New Dwelling	\$98,000
I/1505	16 Norman St, Normanton	New Dwelling	\$98,000
I/1506	18 Norman St, Normanton	New Dwelling	\$98,000
I/1507	20 Norman St, Normanton	New Dwelling	\$98,000

Applications pending waiting on further information (Applicants advised)

IDAS No	Address	Type	Date Received
I/0755	2 Riverview Drive, Karumba	Visitors Quarters	17/09/2013
I/0785	56 Karumba Developmental Rd, Karumba	Portable Dwelling	04/03/2014

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Zahner

That Council note and accept the content of the report as presented.

CARRIED

Resolution No. 0515/012

CONFIRMED MINUTES

6.8 MATERIAL CHANGE OF USE - INDUSTRY - STORAGE YARD AT 16-18 BEARD CRESCENT, NORMANTON

Executive Summary:

The Council is in receipt of an Application for Material Change of Use (MCU) for Industry (Storage Yard) located at 16-18 Beard Crescent, Normanton, described as Lots 27 and 28 SP202656. The application is Code Assessable.

The application is generally in accordance with the Carpentaria Shire Planning Scheme and is recommended for approval, subject to conditions.

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Zahner

That Council resolves:

In accordance with the Sustainable Planning Act 2009 as amended, the applicant be notified that the application for a Development Permit for a Material Change of Use for Industry (Storage Yard) located at 16-18 Beard Crescent, Normanton and described as Lots 27 and 28 SP202656 is approved subject to the conditions detailed in this report.

A. ASSESSMENT MANAGER CONDITIONS (COUNCIL)

General

1. *The development shall be undertaken substantially in accordance with the Concept Plans submitted with the application, except as modified by this approval:*

DRAWING TYPE	DRAWING NUMBER	DATE
<i>Site Plan - Flanagan Consulting Group</i>	<i>4187 – FK 01</i>	<i>23 April 2015</i>
<i>End Elevations - Noel Trapp Design & Drafting</i>	<i>15004/01, Rev A</i>	<i>11 March 2015</i>
<i>Side Elevations - Noel Trapp Design & Drafting</i>	<i>15004/02, Rev A</i>	<i>11 March 2015</i>
<i>Framing Elevations - Noel Trapp Design & Drafting</i>	<i>15004/03, Rev A</i>	<i>11 March 2015</i>

CONFIRMED MINUTES

Framing Elevations - Noel Trapp Design & Drafting	15004/04, Rev A	11 March 2015
Roof Framing Plan - Noel Trapp Design & Drafting	15004/05, Rev A	11 March 2015
Framing Details - Noel Trapp Design & Drafting	15004/06, Rev A	11 March 2015
Foundation Plan - Noel Trapp Design & Drafting	15004/07, Rev A	11 March 2015

In particular, the siting of the proposed shed on Lot 27, being:

- *a minimum of 3 metres from the common boundary with Lot 28; and*
- *16 metres from the site frontage with Beard Crescent; and*
- *16 metres from the common boundary with Normanton Airport;*

must be maintained to the satisfaction of the Chief Executive Officer or delegate.

Any additional shed/s on Lot 28, associated with this Industry- Storage Yard approval must provide:

- *a minimum 3 metre setback from the common boundary with Lot 27; and*
- *a minimum setback of 6 metres from the site frontage to Beard Crescent; and*
- *a minimum setback of 16 metres from the common boundary with Normanton Airport, if any building has a height greater than 8.5 metres; and*
- *a minimum setback of 6 metres to the common boundary with Normanton Airport, if any building has a height of 8.5 metres or less;*

to the satisfaction of the Chief Executive Officer or delegate.

All buildings on the site, including all windows and doors, are to be constructed of non-reflective materials, to the satisfaction of the Chief Executive Officer or delegate.

2. Any future building work on the site shall be carried out generally in accordance with any relevant Council requirements and the Building Code of Australia.

3. This approval, granted under the provisions of the Sustainable Planning Act

CONFIRMED MINUTES

2009, shall lapse four (4) years from the day the approval takes effect in accordance with the provisions of Section 339 of the Sustainable Planning Act 2009, if the development has not been commenced.

Maintenance of the Site

4. **The applicant shall ensure that both lots, that comprise the Storage Yard site, are maintained, during and after development, in a clean and tidy condition at all times, to the satisfaction of the Chief Executive Officer or delegate.**

Urban Services

5. **Both lots are to be connected to all urban services. The applicant/proponent is to meet the cost of any connections or upgrades required to any urban services for the approved development and water supply and sewerage are to be constructed to relevant standards stated in Schedule 1, Part 3 of the Planning Scheme and to the satisfaction of the Chief Executive Officer or delegate.**
6. **Any work associated with connecting to urban services shall be undertaken in accordance with an approved plan and shall be established and completed prior to the lawful commencement of the use and to the satisfaction of the Chief Executive Officer or delegate.**
7. **Should any of the Council's assets be damaged during the construction of any associated works, the cost of the reinstatement of all such assets shall be met by the applicant/proponent and to the satisfaction of the Chief Executive Officer or delegate.**
8. **Both lots are required to drain to a lawful point of discharge to the satisfaction of the Chief Executive Officer or delegate.**

On-street Works

9. **The following on-street works are required:**
 - **Extend the existing road pavement by 3 metres with a two coat bitumen sealed surface to provide a total half road width of 7 metres for the full frontage of both properties to the satisfaction of the Chief Executive Officer or delegate.**
 - **Construct concrete kerb and channel from Airport Road for the full frontage of both properties to the satisfaction of the Chief Executive Officer or delegate.**
 - **Two (2) industrial concrete driveways to be constructed from the concrete invert to the property boundary, to the satisfaction of the Chief Executive Officer or delegate.**

CONFIRMED MINUTES

Trafficable Area

10. **All trafficable areas are to be designed and constructed with a road pavement having free draining two coat bitumen sealed surface to the satisfaction of the Chief Executive Officer or delegate.**

Car Parking

11. **Five (5) parking spaces are to be provided on site and as the two (2) lots are not being amalgamated the five (5) car parking spaces are to be located on Lot 27, adjacent to the Storage Shed and setback back a minimum of 6 metres from the site frontage and a minimum of 3 metres from the common boundary between Lots 27 and 28. The car parks are to be constructed of hard-stand and line-marked or delineated by coppers logs, or similar, to the satisfaction of the Chief Executive Officer or delegate.**

12. **Any proposal to erect additional storage shed/s on Lot 28 in the future, in association with this approval for a Storage Yard, will require the provision of additional car parking, in compliance with the Planning Scheme and to the satisfaction of the Chief Executive Officer or delegate**

Lighting

13. **Any lighting proposed in association with the development must ensure there is no light spillage onto adjoining properties, in particular the adjacent Normanton Airport and achieve background illumination level when viewed from the air, to the satisfaction of the Chief Executive Officer or delegate.**

Signage

14. **Any signage located to the Beard Crescent frontage of the site is required to comply with the Advertising Devices Code in the Planning Scheme and must not contain any product advertising, to the satisfaction of the Chief Executive Officer or delegate. No signage is permitted to the Normanton Airport site frontage.**

Landscaping

15. **Landscaping using advanced native trees and shrubs is to be planted and maintained along the Beard Crescent site frontage and to all site boundaries (excluding the common boundary between Lots 27 and 28) for a minimum width of 2 metres, so as to screen the premises from the road and the airport within 3 years, to the satisfaction of the Chief Executive Officer or delegate.**

16. **Should either lot be separately disposed of, so that each lot is operated**

CONFIRMED MINUTES

separately as a Storage Yard or any other Industrial activity, landscaping along the common boundary between each lot is to be provided to satisfy the requirements of Condition 14 above, to the satisfaction of the Chief Executive Officer or delegate.

Fencing

17. *Security fencing is to be provided to all site boundaries (excluding the common boundary between Lots 27 and 28) to the satisfaction of the Chief Executive Officer or delegate.*
18. *Should either lot be separately disposed of, so that each lot is operated separately as a Storage Yard or any other Industrial activity, security fencing along the common boundary between each lot is to be provided to satisfy the requirements of Condition 16 above, to the satisfaction of the Chief Executive Officer or delegate.*

Fuel Storage

19. *Fuel storage is permitted on the site or on either lot, in association with this approval, to the satisfaction of the Chief Executive Officer.*

Servicing of plant and machinery

20. *If the premises are used for the servicing of plant and machinery, oil separators and bunded storage areas are to be provided to the satisfaction of the Chief Executive Officer or delegate.*

On-site Vehicular Movements

21. *The use of the site, being Lot 27 and Lot 28, as a Storage Yard for heavy vehicles is currently large enough to ensure that all heavy vehicles can exit the site in forward gear. Should either lot be separately disposed of, so that each lot operates separately as a Storage Yard, all vehicles must still be able to exit each site in forward gear, to the satisfaction of the Chief Executive Officer or delegate.*

A Site Plan showing:

- *the location and details of any additional industrial crossovers required to facilitate vehicle manoeuvring on each site to ensure vehicles exit on to Beard Crescent in forward gear; and*
- *vehicle manoeuvring templates, for the largest vehicles proposed to be stored on each site, showing turning circles that enable vehicles to manoeuvre on-site and exit in forward gear;*

CONFIRMED MINUTES

is required to be approved the Chief Executive Officer or delegate, prior to each or one site being operated separately as a Storage Yard.

B. REFERRAL AGENCY CONDITIONS

CONCURRENCE AGENCY Nil

C. SUBMISSIONS Nil

D. FURTHER DEVELOPMENT PERMITS REQUIRED

- *carrying out building works;*
- *carrying out drainage works; and*
- *carrying out plumbing works.*

E. APPLICABLE CODES FOR SELF ASSESSABLE DEVELOPMENT

- *Shire of Carpentaria Planning Scheme*
- *Standard Building Regulation 1993*
- *Building Act 1975*
- *Building Code of Australia*
- *Water and Sewerage Act 1949*

F. RIGHT OF APPEAL

Appeal Rights from the Sustainable Planning Act 2009.

CARRIED

Resolution No. 0515/013

CONFIRMED MINUTES

MOTION

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Amos

That Council delegate the power to the Mayor and Chief Executive Officer or Chief Executive Officer's delegate to decide and approve any negotiated conditions in relation to the approval for a material change of use for Industry (Storage Yard) located at 16-18 Beard Crescent, Normanton.

CARRIED

Resolution No. 0515/014

6.9 WATER STATUS REPORT - APRIL 2015

Executive Summary:

The purpose of this report is to provide Council with town water supply usage information to assist in ensuring that the water supply is available throughout the year and appropriately managed.

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Beard

That Council receives and notes the Water Status report as presented for the period ending 30 April 2015.

CARRIED

Resolution No. 0515/015

GENERAL BUSINESS – ENGINEERING

Cr Beard

Water pump

Leak/break on downstream side

Cr Johnson

Have new camps arrived?

CONFIRMED MINUTES

7 REPORTS FROM THE CHIEF EXECUTIVE OFFICER

7.1 KARUMBA POOL AND SPORTS CENTRE MANAGEMENT

Executive Summary:

With the current construction of the Karumba Pool and waterpark, Council must consider the future operation and management of the pool precinct. There is also a request from the community for Council to provide an attendant to supervise the Sports Centre during afternoons. It may be possible to address both matters under the proposal outlined below.

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Johnson

That Council:

- 1. call for expressions of interest for the management of the Karumba Pool Precinct and Sports Centre, including the gym;*
- 2. delegate the power to the Chief Executive Officer to shortlist applicants and negotiate the duties and responsibilities of each party with the shortlisted applicants;*
- 3. invite tenders from shortlisted applicants for the management of the Karumba Pool Precinct, gym and Sports Centre, with the awarding of tenders to be decided by Council.*

CARRIED

Resolution No. 0515/016

CONFIRMED MINUTES

7.2 LGAQ ANNUAL CONFERENCE MOTIONS

Executive Summary:

Motions for the Local Government Association of Queensland (LGAQ) Annual Conference are due by August 2015. Council is requested to decide any motions for matters that have not previously been raised through LGAQ.

RECOMMENDATION:

For Council's consideration.

7.3 GULF SAVANNAH DEVELOPMENT INCORPORATED - PROJECT SUPPORT

Executive Summary:

Council is a founding member of Gulf Savannah Development Incorporated ("GSD") and pays a significant annual membership fee. In return GSD provides services focused on regional economic development. GSD has requested that Council provide details of projects in which GSD can provide assistance.

COUNCIL RESOLUTION

Moved Cr Amos

Seconded Cr Zahner

That Council advise Gulf Savannah Development that Council requires project support for the development of a Shire tourism strategy linked to a regional strategy.

CARRIED

Resolution No. 0515/017

CONFIRMED MINUTES

7.4 REGIONAL AND ECONOMIC DEVELOPMENT SURVEY

Executive Summary:

The Local Government Association of Queensland ("LGAQ") is conducting a regional and economic development survey. The survey requires a whole of Council response, including responses from elected members. The hard copy survey is attached. Councillor responses will be collected for inclusion in the final response in a discussion at the monthly meeting

RECOMMENDATION:

For Council's consideration and response.

7.5 REQUEST REGARDING BYO LICENCE

Executive Summary:

Council has been approached by the Seafood Market located on Col Kitching Drive at Karumba with respect to any objections about the premises obtaining a BYO Licence.

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Zahner

That Council support the application by the Seafood Market at Karumba (Alan and Pam Otto proprietors) for a BYO liquor licence.

CARRIED

Resolution No. 0515/018

CONFIRMED MINUTES

7.6 STATEMENT OF PROPOSAL FOR PORT OF KARUMBA

Executive Summary:

Ports North have provided a copy of its Statement of Proposal for the Port of Karumba and invites submissions from Council.

The Statement is a requirement of the *Transport Infrastructure Act 1994*. The Statement sets out core matters for a future Land Use Plan for the Port and how Ports North intends to address each core matter.

Council will have the opportunity to make submissions on the draft Land Use Plan as it must go to public consultation.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Gallagher

That Council write to Ports North stating it has no comment on the Statement of Proposal for the Port of Karumba other than to correctly identify native title parties, and that Council looks forward to providing submissions on the draft Land Use Plan in due course.

CARRIED

Resolution No. 0515/019

7.7 REQUEST FOR NEGOTIATED DECISION NOTICE

Executive Summary:

Council is in receipt of a request for a Negotiated Decision Notice (NDN) lodged by Flanagan Consulting Group on the behalf of Norwest Plant and Pastoral Pty Limited.

This request follows Council's approval in April 2015 of an Application for Material Change of Use over land at 3 - 5 Beard Crescent, Normanton, being Lots 33 and 34 SP202656, for Temporary Worker Facility (Maximum 32 Beds not associated with Tourism) and ancillary uses, including:

- Caretaker's Residence;
- Business Uses (Maximum 2 x Buildings); and
- Industry Uses (Temporary Storage of Industrial, Mining and/or Agricultural Equipment/Machinery);

The approval was issued by Decision Notice dated 27 April 2015.

The request for a NDN seeks the amendment of five (5) Conditions. It is recommended to

CONFIRMED MINUTES

Council to amend two (2) Conditions and not to amend the other three (3) Conditions. Therefore, approval of the request for a Negotiated Decision, in part only, is recommended to Council.

COUNCIL RESOLUTION

Moved Cr Zahner

Seconded Cr Amos

That Council:

PART 1:

approves, in part, the request for a Negotiated Decision relating to a Decision Notice dated 27 April 2015 for Material Change of Use (Impact assessment) over land located at 3 - 5 Beard Crescent, Normanton, being Lots 33 and 34 SP202656, for Temporary Worker Facility (Maximum 32 Beds not associated with Tourism) and ancillary uses, including:

- *Caretaker's Residence;*
- *Business Uses (Maximum 2 x Buildings); and*
- *Industry Uses (Temporary Storage of Industrial, Mining and/or Agricultural Equipment/Machinery);*

subject to the following:

CONDITION 10

The Temporary Worker Accommodation Facility (including all buildings such as accommodation buildings, ablutions buildings and kitchen buildings but excluding the Caretaker's Residence, new storage containers and the replacement of 16 existing bedrooms with a maximum of 16 bedrooms that include en-suite bathrooms) is required to be sited, as shown on the approved Overall Site Layout Plan:

- *a minimum distance of 6 metres from all site frontages;*
- *a minimum distance of 2.5 metres from the nearest side boundary; and*
- *a minimum distance of 3 metres from the rear boundary;*

and all facilities are to be in place, prior to lawful commencement of the use and to the satisfaction of the Chief Executive Officer or delegate.

The Caretaker's Residence, new storage containers and the replacement of 16 existing bedrooms with a maximum of 16 bedrooms that include en-suite bathrooms, cannot lawfully establish or operate on the development site until Building Permits have been issued and siting complies with the relevant setbacks outlined above in this Condition, to the satisfaction of the Chief Executive Officer or delegate.

CONDITION 30 –amended as follows:

Lot 33 and Lot 34 on SP 202656 are to be amalgamated, so that the Facility is contained on one industrial allotment. A Plan of Survey of the amalgamation of the two (2) lots is to be provided for the endorsement of Council, within ~~four (4) weeks~~ three (3) months of this approval taking effect. A Dealing Number is then required to

CONFIRMED MINUTES

be provided to the Chief Executive Officer within four (4) weeks of Council endorsing the Plan of Survey for registration with the State government, to the satisfaction of the Chief Executive Officer or delegate.

PART 2:

CONDITION 17 – no change.

CONDITION 25 – as amended:

The following on-street works are required to be constructed, within three (3) months of when any new works are commenced;

- ***Two (2) industrial concrete driveways and inverts are required to be constructed to the site frontage in accordance with the approved Overall Layout Plan, and to extend to the bitumen seal in Beard Crescent;***

all to the satisfaction of the Chief Executive Officer or delegate.

CONDITION 26 – as amended:

All on-site trafficable areas, including the internal driveways and parking areas are to be free draining with bitumen sealed surface and generally in accordance with the approved overall site layout plan. The car parking spaces are to be line-marked, to facilitate orderly parking adjacent to the accommodation. These works are to be provided on site within three months of when any new works are commenced all to the satisfaction of the Chief Executive Officer or delegate.

CARRIED

Resolution No. 0515/020

7.8 GULF SAVANNAH DEVELOPMENT INC ("GSD") AND TOURISM PROPOSAL

Executive Summary:

GSD will be considering options for the development of the local tourism industry at its meeting at the end of June 2015. It is important for Council to consider its general position in relation to the draft proposal prior to the GSD meeting. The attachment includes a general overview of the proposal. It should be noted that the proposal has not been considered by nor approved by the GSD Board at this stage. Further work will be done on the overview prior to presentation to the GSD Board. Council is requested to consider the information in order to provide direction to the Carpentaria Shire Council members of the GSD Board.

RECOMMENDATION:

For Council's information and consideration.

CONFIRMED MINUTES

GENERAL BUSINESS – CHIEF EXECUTIVE OFFICER

Cr Johnson

Queried the staff housing along Landsborough Street
The Chief Executive Officer informed that once maintenance is completed, they will be allocated.

Queried the workers accommodation in Norman Street.

Provided Council with information on the Indigenous Heritage project.

Cr Amos

Visiting other Council meetings for personal development.
The Mayor suggested ROC networking or LGAQ.

Queried the CYDSI Funding.
The Director Corporate Services informed that the funds are being held in reserves.

Chief Executive Officer

2016 Quadrennial Elections

Gave an update of the CEO's Forum held at Julia Creek.

Tyre shredder.

Air Users Group.

Informed the meeting that the handover for the Mutton Hole Wetlands from QPWS will be held 11 June 2015.

Flinders River causeway.

Informed of the process relating to day labour.

RECESS: 3.36pm - The Mayor called a recess for afternoon tea.

CONFIRMED MINUTES

8 REPORTS FROM DIRECTOR OF CORPORATE & COMMUNITY SERVICES

8.1 MONTHLY FINANCIAL REPORT - APRIL 2015

Executive Summary:

The Monthly Financial Report has been prepared for the period ending 30 April 2015.

The following is a summary of major variances and points to note.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Gurney

That Council accepts the following reports for the period ending 30 April 2015 as presented.

- *Income Statement*
- *Statement of Financial Position*
- *Statement of Cash Flow*
- *30 Day Cash Flow Estimate*
- *Accounts Summary*

CARRIED

Resolution No. 0515/021

8.2 HUMAN RESOURCES REPORT

Executive Summary:

This report provides a summary of activities occurring within the Human Resources Section of Council.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Gurney

That Council accepts the report as presented.

CARRIED

Resolution No. 0515/022

CONFIRMED MINUTES

**8.3 KARUMBA SWIMMING POOL & NORMANTON WATERPARK PROJECT
UPDATE**

Executive Summary:

Council was successful in obtaining funding under the Royalties for Regions Program (R4R) and Local Government Grants and Subsidies Program towards the construction of the Karumba Swimming Pool Precinct and Normanton Waterpark Projects respectively. Relevant tender processes have been undertaken and works awarded to the successful tenderer for construction.

RECOMMENDATION:

For Council information only.

8.4 NON-CURRENT ASSETS POLICY

Executive Summary:

In order to better manage and account for Council's assets, a policy has been prepared to define the processes and principles to be applied.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Johnson

That Council adopt the amended Non-Current Assets Policy as presented.

CARRIED

Resolution No. 0515/023

CONFIRMED MINUTES

8.5 COMMUNITY DEVELOPMENT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Community and Cultural Services portfolio.

RECOMMENDATION:

That Council accepts the report as presented.

8.6 COMMUNITY DONATION AND SUPPORT

Executive Summary:

During the period since the April meeting of Council, the requests listed in this report have been received for consideration in the Carpentaria Shire Council Community Donations and Support program.

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Johnson

That Council accepts the report as presented and:

- 1. approves the Gulf Christian College \$1,000, to assist four Normanton boys in travelling to the Gold Coast to compete at the Rugby League State Championships.*
- 2. approves in-kind support to the Karumba Cancer Cuppa Committee.*
- 3. approves the Karumba State School request for line marking of the Karumba Recreation Club for an athletic carnival.*

CARRIED

Resolution No. 0515/024

CONFIRMED MINUTES

GENERAL BUSINESS – CORPORATE AND COMMUNITY SERVICES

Cr Gallagher

Queried the Bounty scheme

Director Corporate Services

Council contact number

CONFIRMED MINUTES

9 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION

In accordance with the *Local Government Act 2009*, and the *Local Government Regulation 2012*, in the opinion of the General manager, the following business is of a kind as referred to in clause 275(1) of the Regulation, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Zahner

That Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with clause 275(1) of the Local Government Regulation 2012 as the items listed come within the following provisions

9.1 Plant Hire Contract - Travel Arrangements

This item is classified CONFIDENTIAL under the provisions of clause 275(1)(h) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

9.2 CCTV Normanton Sewer Network

This item is classified CONFIDENTIAL under the provisions of clause 275(1)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to contracts proposed to be made by it.

0.0 Sale of land at Lilyvale

This item is classified CONFIDENTIAL under the provisions of clause 275(1)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to contracts proposed to be made by it.:

CARRIED

Resolution No. 0515/025

MOTION

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Beard

That Council open the meeting to the public.

CARRIED

Resolution No. 0515/026

CONFIRMED MINUTES

9.1 Plant Hire Contract - Travel Arrangements

Executive Summary:

It has come to Council's attention that payments for travel to work sites are being claimed and paid outside the conditions of the current Plant Hire Contract.

Under provisions of clause 8.15 and 8.16, payments will be made for establishment and de-establishment of camps/project sites, but no payment shall be made for travel to and from the camp/project site during the length of the project.

Some contractors have been claiming full plant hire for construction plant while travelling in their commuter vehicles to and from the site when they are not entitled to this payment.

RECOMMENDATION:

For Council's consideration and decision. Council to meet again to discuss travel matters when the Director of Engineering and Works Manager are able to attend.

9.2 CCTV NORMANTON SEWER NETWORK

Executive Summary:

Council has included funds in the current budget to undertake a Closed Circuit Television (CCTV) inspection of the Normanton Sewerage pipe network. As this is specialist work, Tender 14/0384 was prepared and released to a list of Local Buy providers for submission. Two tenders were received and both were considered to be conforming. A full evaluation report has been prepared and is attached to this report for Council's consideration.

COUNCIL RESOLUTION

Moved Cr Johnson

Seconded Cr Beard

That Council:-

1. *award Tender 14/0384 - CCTV Normanton Sewer Infrastructure to Relining Solutions Pty Ltd for the sum of \$241,404.90 (including GST), and*
2. *allocate \$110,000 in the 2015-16 Waste Water capital works budget.*

CARRIED

Resolution No. 0515/027

CONFIRMED MINUTES

9.3 SALE OF LAND AT LILYVALE

Executive Summary:

As previously discussed with Councillors at an informal meeting, negotiations with representatives of Scouller Energy have resulted in Scouller Energy submitting an offer to Council to purchase land at Lilyvale to establish a solar power station. Council will need to invite tenders for the sale of the land to comply with the *Local Government Act 2009*.

COUNCIL RESOLUTION

Moved Cr Amos

Seconded Cr Zahner

That Council invite tenders for the sale of land for the development of a solar power station at Lilyvale comprising of the land shown as proposed Lots 998 and 999 on Drawing 13040/POD/01 being part of Lot 39 on B15757, part of Lot 83 on RP800556 and part of Lot 27 on RP800556 and that the conditions of tender include the ability of the tenderer to obtain a power purchasing agreement, a development approval and commence construction within 3 months of acceptance of the tender. Further, that the power to negotiate and award the tender and contract of sale is delegated to the Mayor and Chief Executive Officer.

CARRIED

Resolution No. 0515/028

CONFIRMED MINUTES

10 GENERAL BUSINESS

- | | |
|--------------|--|
| Cr Gurney | Informed the meeting that the Westpac Instore at Karumba is closing. |
| Cr Gallagher | No work on rodeo weekend – contractors can't work. |
| Cr Pascoe | Provided an update of the trip to Longreach – Prime Minister. |

11 CLOSURE OF MEETING

The Chair of the meeting, Cr Fred Pascoe, Mayor, declared the meeting closed at 6.10pm.

MINUTES CERTIFICATE

These Minutes are Confirmed.

F. Pascoe

Councillor FC Pascoe
Mayor

20 / 05 / 2015

Date

