

CARPENTARIA SHIRE

Outback by the Sea[®]

**ORDINARY MEETING
MINUTES**

21 JANUARY 2015

CONFIRMED MINUTES

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1 OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at 9.05am.

2 RECORD OF ATTENDANCE

Councillors

Mayor: Cr FC Pascoe

Members: Cr AJ Gurney; Cr JC Zahner; Cr JD Beard; Cr ATJ Gallagher.

Staff

Chief Executive Officer Mr Bob Owen

Director of Engineering Mr John Teague

Executive Assistant Ms Angeline Pascoe.

LEAVE OF ABSENCE

MOTION

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Gurney

That leave of absence be granted to Cr Johnson and Cr Amos.

CARRIED

Resolution No. 0115/001

ATTENDANCE 09:09am Councillor Fred Pascoe left the meeting. The Deputy Mayor assumed the role of Chair.

3 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

Confirmation of Minutes from the Ordinary Council Meeting held 10 December 2014 as previously circulated to councillors.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Zahner

That the Minutes of the Ordinary Council Meeting held 10 December 2014 be confirmed as amended to note that leave of absence was granted to Cr Gallagher for the December 2014 meeting.

CARRIED

Resolution No. 0115/002

4 BUSINESS ARISING FROM PREVIOUS MEETINGS

ATTENDANCE 09:11am Councillor Fred Pascoe returned to the meeting and resumed the role of Chair.

Cr Beard

Queried the progress of the Karumba Swimming Pool Precinct.

Cr Pascoe

Queried the progress of the Normanton Water Park

MOTION

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Zahner

That Council fund heat pumps for the Normanton and Karumba pools as part of the current pool and water park projects.

CARRIED

Resolution No. 0115/003

Cr Gallagher

MMG Rates
The Chief Executive Officer informed Councillors that a meeting between MMG, the Mayor and Chief Executive Officer will be held at Karumba 13/02/2015.

5 PUBLIC QUESTION TIME

There were no members of the public in the gallery.

CONFIRMED MINUTES

6 REPORTS FROM DIRECTOR OF ENGINEERING - ROADS & SERVICES

6.1 WORKS REPORT DECEMBER 2014

Executive Summary:

The following report has been submitted for inclusion in Council's Ordinary meeting and provides a summary of the works undertaken in December 2014.

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Gallagher

That Council accepts the report as presented.

CARRIED

Resolution No. 0115/004

RECESS: 10.08am – 10.23am The Mayor called a recess for morning tea.

ATTENDANCE: The Executive Assistant, Ms Angeline Pascoe left the meeting. The Engineering Administration Officer, Mrs Mandi Kerr, and Mrs Corrine Burnett and Mrs Glenda Ssamussew attended the meeting. During recess the Mayor presented the 2014 Christmas Lights Competition Winners.

The Normanton Hospital got second place for the Commercial Display and Mrs Corrine Burnett and Mrs Glenda Ssamussew accepted the prize on behalf of the Hospital.

St Peter's Anglican Church got first place for the Community/Church Group. Cr Ashley Gallagher accepted the prize on behalf of the church.

Council would like to thank Mrs Sheona Lingard and children for judging the Normanton entries and Mr Alan Gurney and children for judging the Karumba entries.

6.2 NDRRA REPORT DECEMBER 2014

Executive Summary:

Restoration and betterment works are generally on target for completion within the required construction period. The closeout process has been finalised now for 2012 closeout submissions with the final payment being received late last year.

Claims for the 2014 Town Streets, Northern Roads and Southern Roads submissions have been approved with the total Recommended Value of approximately \$27.7 million.

A separate claim for airport pavement repairs has recently been submitted and is currently

CONFIRMED MINUTES

undergoing compliance assessment.

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Beard

That Council accepts the report as presented.

CARRIED

Resolution No. 0115/005

6.3 DTMR WORKS - DECEMBER 2014

Executive Summary:

This report provides a brief update on Council's current Department of Transport and Main Roads (DTMR) contract works.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Zahner

That Council accepts the report as presented.

CARRIED

Resolution No. 0115/006

6.4 MARINE STRUCTURES REPORT - DECEMBER 2014

Executive Summary:

The following report details the works associated with marine structures that have been completed up to the end of December 2014.

COUNCIL RESOLUTION

Moved Cr Zahner

Seconded Cr Gallagher

That Council accepts the report as presented.

CARRIED

Resolution No. 0115/007

CONFIRMED MINUTES

6.5 FLOODWAY BETTERMENT - LITTLE BYNOE, BYNOE AND FLINDERS RIVERS

Executive Summary:

The following report has been submitted for inclusion in Council's Ordinary Meeting and details restoration works for the Betterment works for Little Bynoe, Bynoe and Flinders River concrete causeways.

NOTED

For Council information only.

6.6 AMENDED COASTAL MANAGEMENT DISTRICT AND NEW CODE FOR SELF- ASSESSABLE DEVELOPMENT

Executive Summary:

The following report has been submitted for inclusion in Council's Ordinary Meeting and provides an overview of amendments made to Coastal Management Districts (CMD) and the provisions of the new code for self assessable development.

NOTED

For Council information only.

ATTENDANCE: The Executive Assistant returned to the meeting. The Engineering Administration Officer left the meeting.

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6.7 BUILDING AND PLANNING REPORT

The following report is to advise Council of current planning and building activities within the Shire for the month of December 2014.

Planning Applications Received

File	Address	Application Type	Status
I/0826	3-5 Beard Crescent, Normanton	Material Change of Use	Pending

Planning Applications Approved

Nil.

Building Applications Received

Nil.

Building Permits Issued

IDAS No	Address	Type	Value
I/0824	8 Noel Street West, Normanton	Shed Class 10A	\$33,000
I/0824	Rodeo Grounds, Burke Developmental Road, Normanton	Shed Class 10A	\$25,000

Applications pending waiting on further information (Applicants advised)

IDAS No	Address	Type	Date Received
I/0755	2 Riverview Drive, Karumba	Visitors Quarters	17/09/2013
I/0785	56 Karumba Developmental Road, Karumba	Portable Dwelling	04/03/2014

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Gurney

That Council note and accept the content of the report as presented.

CARRIED

Resolution No. 0115/005

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6.8 WATER STATUS REPORT FOR DECEMBER 2014

Executive Summary:

The purpose of this report is to provide Council with town water supply usage information to assist in ensuring that the water supply is available throughout the year and appropriately managed.

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Zahner

That Council accepts the report as presented.

CARRIED

Resolution No. 0115/009

6.9 ENGINEERING SERVICES REPORT DECEMBER 2014

Executive Summary:

The following report has been submitted for inclusion in Council's Ordinary Meeting and provides a brief summary of works undertaken during the month of December 2014.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Zahner

That Council accepts the report as presented.

CARRIED

Resolution No. 0115/010

CONFIRMED MINUTES

GENERAL BUSINESS – DIRECTOR OF ENGINEERING

Cr Gurney

Mowing of Golf Course

The Director of Engineering spoke to Sharon Robinson (RJCP) in regards to utilising participants to assist with mowing.

Cr Zahner

On behalf of Cr Johnson, queried the Plant Tenders

The Director of Engineering informed Councillors that tenders were not finalised. The Chief Executive Officer stated that the informal meeting with Councillors is to be held on Wednesday 28 January 2014 at 3.30pm.

Queried the Year 7 School of the Air for Karumba.

The Chief Executive Officer informed the meeting of progress in implementing the program.

Results from aggregate

The Chief Executive Officer advised that no test results have yet been received.

Stockpile of gravel and sand near Depot.

The Director of Engineering advised there was no other suitable place to stockpile materials but that he would investigate further.

ADJOURNMENT: 12.25pm - The Mayor adjourned the meeting for lunch.
The Director of Engineering left the meeting.

CONFIRMED MINUTES

7 REPORTS FROM THE CHIEF EXECUTIVE OFFICER

7.1 2016 QUADRENNIAL ELECTION

Executive Summary:

The next quadrennial election for local government is to be held on Saturday 19 March 2016. This report sets out relevant information for Council's consideration.

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Zahner

That Council:

- 1. note the report as presented; and***
- 2. conduct the 2016 quadrennial election as an attendance ballot with the Chief Executive Officer as Returning Officer.***

CARRIED

Resolution No. 0115/011

7.2 NORTH QUEENSLAND LOCAL GOVERNMENT ASSOCIATION CONFERENCE 2015

Executive Summary:

The North Queensland Local Government Association Conference is to be held at Palm Island from 3-5 August 2015.

In order to cater for accommodation requirements, attendees from participating Councils need to be confirmed as soon as practicable.

Names of attendees for the Conference are sought.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Beard

That Council approve the attendance of Councillor Pascoe, Councillor Gurney and Councillor Zahner at the North Queensland Local Government Association at Palm Island from 3-5 August 2015.

CARRIED

Resolution No. 0115/012

CONFIRMED MINUTES

7.3 GOVERNANCE REPORT

Executive Summary:

The report provides information to Council on activities and programs within the Governance and Executive Services portfolio.

NOTED

For Council information only.

7.4 VIEWS REQUEST: CONTINUED USE OF PERMIT TO OCCUPY NO. 7057

Executive Summary:

Council has received correspondence from the Department of Natural Resources and Mines (DNRM) seeking Council's views on the future use of Lot 1 on AP4743 over which Council currently holds Permit to Occupy 7057. Council are requested to consider the following:

1. Does Council still require the permit to occupy over Lot 1 on AP4743? If so, Council are requested to provide details to support the permit to occupy remaining in place over Lot 1 on AP4743.
2. Would Council have an interest in purchasing Lot 1 on AP4743 in freehold? It is noted that Council have expressed an interest in purchasing other Unallocated State Land lots in Normanton.
3. Does Council consider that Lot 1 on AP4743 be allocated to another appropriate tenure (e.g. reserve for community purposes with Council as trustee)? If so, Council will need to provide details to support a reserve or other tenure being created over Lot 1 on AP4743.

COUNCIL RESOLUTION

Moved Cr Zahner

Seconded Cr Gallagher

That Council:-

1. *Does not require the permit to occupy over Lot 1 on AP4743;*
2. *Does not have an interest in purchasing Lot 1 on AP4743; and*
3. *Wishes for Lot 1 on AP4743 to be included in the surrounding town common as it provides a consistent land use in the local area.*

CARRIED

Resolution No. 0115/013

CONFIRMED MINUTES

CONFLICT OF INTERESTS: Cr Gallagher declared a conflict of interest in the following item as he is a committee member of the Normanton Rodeo Association. Cr Gallagher stated that he was able to discuss the issue and vote in the public interest.

Cr Pascoe declared a conflict of interest in the following item as he is a life member of the Normanton Rodeo Association. Cr Pascoe stated that he was able to discuss the issue and vote in the public interest.

Cr Pascoe and Cr Gallagher voted in favour of the recommendation.

LATE ITEM

7.5 REQUEST FOR LOW INTEREST LOAN TO SPORTING CLUB - NORMANTON RODEO ASSOCIATION

Executive Summary:

The Chief Executive Officer met with members of the Normanton Rodeo Association ("NRA") committee on Monday 19 January 2015 to discuss the NRA's request for a low interest loan to develop facilities at the Rodeo Grounds. In-principle support is sought from Council for the loan. NRA has also requested that electricity be extended by Council into the centre of the racetrack.

COUNCIL RESOLUTION

Moved Cr Zahner

Seconded Cr Gurney

That Council support the request for a low interest loan of up to \$200,000.00 for the Normanton Rodeo Association to develop facilities at the Normanton Rodeo Grounds and that the power to finalise the loan agreement is delegated to the Chief Executive Officer, and that Council extend electricity to the centre of the racetrack to install electrical bollards for use by campers at events.

CARRIED

Resolution No. 0115/014

CONFIRMED MINUTES

LATE ITEM

7.6 LEASE OF LAND FROM QUEENSLAND TRANSPORT

Executive Summary:

Council has been dealing with Queensland Transport for at least the past two years in attempting to obtain a lease over land at Karumba to assist in establishing a commercial fishing launch and retrieve area that is approved to handle heavier vessels. It is recommended that Council puts a formal resolution on the record and deals with Neil Scales, Director-General Department of Transport and Main Roads, on this matter.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Gurney

That Council formally requests a long term lease from Queensland Transport over Lot 76 on SP116588 at Karumba for the purpose of assisting in the establishment of a launch and retrieve facility for commercial fishing boats and, further, investigates options for funding the construction of an ablution block, hardstand area and associated facilities.

CARRIED

Resolution No. 0115/015

GENERAL BUSINESS – CHIEF EXECUTIVE OFFICER

Chief Executive Officer

Provided an update on the Burns Philp building
A report will be prepared for the February meeting.

Easements – Water pipeline: a report will be presented to Council in February 2015.

Letter from Nambour Christian College requesting approval to erect toilet block.

Day labour – possible change of legislation or guidelines.

8 REPORTS FROM DIRECTOR OF CORPORATE & COMMUNITY SERVICES

8.1 MONTHLY FINANCIAL REPORT - DECEMBER 2014

Executive Summary:

The Monthly Financial Report has been prepared for the period ending 31 December 2014.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Zahner

That Council accepts the following reports for the period ending 31 December 2014 as presented.

- *Income Statement*
- *Statement of Financial Position*
- *Statement of Cash Flow*
- *30 Day Cash Flow Estimate*
- *Accounts Summary*

CARRIED

Resolution No. 0115/016

8.2 HUMAN RESOURCES REPORT

Executive Summary:

The report provides information to Council on recent and upcoming activities within the Human Resources Section of Council.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Zahner

That Council accepts the report as presented.

CARRIED

Resolution No. 0115/017

CONFIRMED MINUTES

8.3 DRUG AND ALCOHOL POLICY REVISION

Executive Summary:

Good practice dictates Council review its Drug and Alcohol Policy on a periodic basis. The existing Drug and Alcohol Policy and revised Drug and Alcohol Policy are attached to this report for consideration by Council.

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Gallagher

That Council adopt the revised Drug and Alcohol Policy as presented.

CARRIED

Resolution No. 0115/018

8.4 COMMUNITY DONATION AND SUPPORT

Executive Summary:

During the period since December's ordinary meeting of Council, the requests listed in this report have been received for consideration in the Carpentaria Shire Council Community Donation and Support program.

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Zahner

That Council:

- 1. Accepts the report as presented:***
- 2. Approves the donation request from Normanton Fishing Club for donation for hire of tables and chairs, colour photocopying of posters and nomination forms, payment for trophies, and cash totalling \$3,500.00.***

CARRIED

Resolution No. 0115/019

CONFIRMED MINUTES

8.5 MONTHLY MEETING

Executive Summary:

This report provides information to council on activities and programs within the community and cultural services portfolio.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Zahner

That Council accepts the report as presented.

CARRIED

Resolution No. 0115/020

CONFIRMED MINUTES

9 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION

In accordance with the *Local Government Act 2009*, and the *Local Government Regulation 2012*, in the opinion of the General manager, the following business is of a kind as referred to in clause 275(1) of the Regulation, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Beard

That Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with clause 275(1) of the Local Government Regulation 2012 as the items listed come within the following provisions

9.1 Request to purchase property

This item is classified CONFIDENTIAL under the provisions of clause 275(1)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to contracts proposed to be made by it.:

CARRIED

Resolution No. 0115/021

MOTION

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Gurney

The Council open the meeting to the public.

CARRIED

Resolution No. 0115/022

MOTION

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Zahner

That Council obtain a valuation on 91 Philp Street Normanton to consider the possible purchase of the property with a further report to be presented to Council once the valuation is provided.

CARRIED

Resolution No. 0115/023

10 GENERAL BUSINESS

Cr Gurney

Television reception

Cr Gallagher

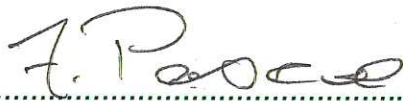
Queried the Lilyvale subdivision

11 CLOSURE OF MEETING

The Chair of the meeting, Cr Fred Pascoe, Mayor, declared the meeting closed at 3.17pm.

MINUTES CERTIFICATE

These Minutes are Confirmed



Councillor FC Pascoe
Mayor



Date