



**CARPENTARIA SHIRE**

*Outback by the Sea<sup>®</sup>*

**ORDINARY MEETING  
MINUTES**

**18 MARCH 2015**

**CONFIRMED MINUTES**

**TABLE OF CONTENTS**

<b>ITEM</b>	<b>SUBJECT</b>	<b>PAGE NO</b>
<b>1</b>	<b>OPENING OF MEETING.....</b>	<b>3694</b>
<b>2</b>	<b>RECORD OF ATTENDANCE.....</b>	<b>3694</b>
<b>3</b>	<b>CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS .....</b>	<b>3695</b>
<b>4</b>	<b>BUSINESS ARISING FROM PREVIOUS MEETINGS .....</b>	<b>3695</b>
<b>5</b>	<b>PUBLIC QUESTION TIME .....</b>	<b>3695</b>
<b>6</b>	<b>REPORTS FROM DIRECTOR OF ENGINEERING - ROADS &amp; SERVICES.....</b>	<b>3696</b>
6.1	Works Report February 2015 .....	3696
6.2	NDRRA Report - February 2015 .....	3697
6.3	DTMR Works - February 2015 .....	3697
6.4	Marine Structures Report - February 2015.....	3698
6.5	Normanton-Burketown Road betterment Tender .....	3699
6.6	Mobile Camp Accommodation .....	3700
6.7	Motor Grader Replacement.....	3701
6.8	Tractor Replacement.....	3701
6.9	Karumba Waste Transfer Station .....	3702
6.10	Building and Planning Report.....	3703
6.11	Water Report - February 2015 .....	3704
6.12	Engineering Services Report - February 2015 .....	3705
<b>7</b>	<b>REPORTS FROM THE CHIEF EXECUTIVE OFFICER .....</b>	<b>3706</b>
7.1	Request to name marine facilities at Karumba.....	3706
7.2	Normanton Show Shed .....	3706
7.3	Sale of lots at Lilyvale.....	3707
7.4	Karumba Town Development Advisory Committee Meeting .....	3707
7.5	Delegations for the Heavy Vehicle group of legislation, the Disaster Management Regulation 2014 and the Workers' Compensation and Rehabilitation Regulation 2014 .....	3708
7.6	Local Laws Process .....	3709
7.7	Mosquito Spraying Contract.....	3710
7.8	Jehovah Witness request to hand out literature .....	3710

**CONFIRMED MINUTES**

---

<b>8</b>	<b>REPORTS FROM DIRECTOR OF CORPORATE &amp; COMMUNITY SERVICES.....</b>	<b>3712</b>
8.1	Monthly Financial Report - February 2015 .....	3712
8.2	Human Resouces Report .....	3713
8.3	Community Development .....	3713
8.4	Community Donation and Support .....	3714
<b>9</b>	<b>CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION.....</b>	<b>3716</b>
9.1	Carpentaria Shire Council Financial Sustainability Review .....	3716
9.2	Establishment of Council Works Business Unit.....	3716
9.2	Establishment of Council Works Business Unit.....	3717
<b>10</b>	<b>GENERAL BUSINESS .....</b>	<b>3719</b>
<b>11</b>	<b>CLOSURE OF MEETING.....</b>	<b>3719</b>

**CONFIRMED MINUTES**

---

**1 OPENING OF MEETING**

The Mayor welcomed members and declared the meeting open at 9.00am.

**2 RECORD OF ATTENDANCE**

**Councillors**

Mayor: Cr FC Pascoe  
Members: Cr MD Johnson; Cr JC Zahner; Cr JD Beard; Cr ATJ Gallagher;  
Cr D Amos.

**Staff**

Chief Executive Officer Mr Bob Owen  
Director of Engineering Mr John Teague  
Director Corporate Services Mr Oliver Pring  
Manager Engineering Services Mr Dan Spooner  
Executive Assistant Ms Angeline Pascoe.

**MOTION**

**COUNCIL RESOLUTION**

Moved Cr Johnson

Seconded Cr Beard

*That Council grants leave of absence to Cr Gurney.*

**CARRIED**

*Resolution No. 0315/001*

**CONDOLENCES**

A minute's silence was held for the passing of the following community members:

Mrs Lorrita Kahn  
Mr Gordon Lane

## CONFIRMED MINUTES

---

### 3 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

Confirmation of Minutes from the Ordinary Council Meeting held 18 February 2015 as previously circulated to councillors.

#### COUNCIL RESOLUTION

Moved Cr Amos

Seconded Cr Beard

*That the Minutes of the Ordinary Council Meeting held 18 February 2015 be confirmed.*

CARRIED

*Resolution No. 0315/002*

### 4 BUSINESS ARISING FROM PREVIOUS MEETINGS

Nil.

### 5 PUBLIC QUESTION TIME

Ms Brenda Schneekloth entered the room and sat in the public gallery.

**CONFIRMED MINUTES**

**6 REPORTS FROM DIRECTOR OF ENGINEERING - ROADS & SERVICES**

**6.1 WORKS REPORT FEBRUARY 2015**

**Executive Summary:**

The following report provides a summary of the works undertaken in February 2015.

**COUNCIL RESOLUTION**

Moved Cr Amos

Seconded Cr Gallagher

*That Council accepts the report as presented.*

**CARRIED**

*Resolution No. 0315/003*

**CHANGE IN STANDING ORDERS**

**COUNCIL RESOLUTION**

Moved Cr Gallagher

Seconded Cr Johnson

*That Council change the Standing Orders to commence dealing with deputations.*

**CARRIED**

*Resolution No. 0315/004*

**DEPUTATIONS: 9.20am – 9.33am** Doug Scouller and Phil Perren addressed Council on the lease of the proposed solar station.

**9.35am – 9.45am** Yvonne Tunney and Dave Wren addressed Council on the Waste Transfer Station at Karumba.

**RESUMPTION OF STANDING ORDERS**

**COUNCIL RESOLUTION**

Moved Cr Beard

Seconded Cr Johnson

*That standing orders be resumed.*

**CARRIED**

*Resolution No. 0315/005*

## CONFIRMED MINUTES

---

### 6.2 NDRRA REPORT - FEBRUARY 2015

#### Executive Summary:

Restoration and betterment works are generally on target for completion within the required construction period.

The closeout process is ongoing for the 2013 Northern and Southern Roads, while the Town Streets are due for restoration in the wet season period.

Claims for the 2014 Town Streets, Northern Roads and Southern Roads submissions have been approved with the total Recommended Value (RV) construction costs only of approximately \$27.7 million.

A separate claim for airport pavement repairs has been submitted and passed initial compliance and value for money assessment. Advice is that both State and Federal approval for projects over \$1.0 million has been granted; however, final approval is still to be received.

#### COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Zahner

*That Council accepts the report as presented.*

**CARRIED**

*Resolution No. 0315/006*

### 6.3 DTMR WORKS - FEBRUARY 2015

#### Executive Summary:

This report provides a brief update on Council's current Department of Transport and Main Roads (DTMR) contract works.

#### COUNCIL RESOLUTION

Moved Cr Amos

Seconded Cr Gallagher

*That Council accepts the report as presented.*

**CARRIED**

*Resolution No. 0315/007*

**RECESS: 10.00am – 10.20am** The Mayor called a recess for morning tea.

**CONFIRMED MINUTES**

---

**6.4 MARINE STRUCTURES REPORT - FEBRUARY 2015**

**Executive Summary:**

The following report details the works associated with marine structures that have been completed up to the end of February 2015.

**COUNCIL RESOLUTION**

Moved Cr Beard

Seconded Cr Johnson

*That Council accepts the report as presented.*

**CARRIED**

*Resolution No. 0315/008*

**CHANGE IN STANDING ORDERS**

**COUNCIL RESOLUTION**

Moved Cr Beard

Seconded Cr Johnson

*That Council change the Standing Orders to discuss the awarding of tenders.*

**CARRIED**

*Resolution No. 0315/009*

**MOTION**

**COUNCIL RESOLUTION**

Moved Cr Beard

Seconded Cr Gallagher

*That Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with clause 275(1)(h) of the Local Government Regulation 2012 which permits the meeting to be closed to the public to discuss other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.*

**CARRIED**

*Resolution No. 0315/010*



## CONFIRMED MINUTES

---

### MOTION

#### COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Johnson

*That Council open the meeting to the public.*

**CARRIED**

*Resolution No. 0315/011*

### RESUMPTION OF STANDING ORDERS

#### COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Johnson

*That standing orders be resumed.*

**CARRIED**

*Resolution No. 0315/012*

## 6.5 NORMANTON-BURKETOWN ROAD BETTERMENT TENDER

### Executive Summary:

Council considered a report from consulting engineers Erscon for the Normanton-Burketown Road Betterment tender for the construction of causeways at the Little Bynoe, Bynoe and Flinders Rivers. The committee decided that Council accept:

1. Civil Teknix Pty Ltd tender for the construction of the three causeways at the Little Bynoe, Bynoe and Flinders Rivers using reinforced concrete box culvert;
2. Rocla Pipeline Products tender for the supply and delivery of 3600x1200mm reinforced concrete box culverts for the three causeways; and
3. that unsuccessful Tenderers be notified of Council's decision.

**CONFIRMED MINUTES**

**COUNCIL RESOLUTION**

Moved Cr Pascoe

Seconded Cr Beard

*That Council endorse the decision of the committee comprising of all councillors for the Normanton-Burketown road Betterment project that Council accept:-*

1. *Civil Teknix Pty Ltd tender for the construction of the three causeways at the Little Bynoe, Bynoe and Flinders Rivers using reinforced concrete box culvert;*
2. *Rocla Pipeline Products tender for the supply and delivery of 3600x1200mm reinforced concrete box culverts for the three causeways; and*
3. *that unsuccessful Tenderers be notified of Council's decision.*

CARRIED

*Resolution No. 0315/013*

**6.6 MOBILE CAMP ACCOMMODATION**

**Executive Summary:**

Council considered a report at February's meeting regarding the purchase of mobile camp accommodation and requested that further information be provided to a committee meeting of the full Council on 2 March 2015. The committee recommended that Council purchase the mobile camp from Pioneer Transportables Pty Ltd.

**COUNCIL RESOLUTION**

Moved Cr Zahner

Seconded Cr Amos

*That Council endorse the recommendation of the committee comprising of all councillors to purchase four mobile camp accommodation units from Pioneer Transportables Pty Ltd for the price of \$300,000 each.*

CARRIED

*Resolution No. 0315/014*

**CONFIRMED MINUTES**

---

**6.7 MOTOR GRADER REPLACEMENT**

**Executive Summary:**

At a Committee meeting held on the 2 March 2015 and attended by all Councillors, two reports were presented for the replacement of the last of two Caterpillar 140M graders being plant numbers 3015 and 3016, as part of the approved Plant Replacement Program.

The Committee recommended that Council accept the sale and supply offer from Hastings Deering for two 140M Caterpillar Graders at the replacement value of \$280,000 each.

**COUNCIL RESOLUTION**

Moved Cr Gallagher

Seconded Cr Johnson

*That Council endorse the recommendation of the committee for the sale and supply of two 140M Caterpillar Graders from Hastings Deering for the replacement of plant numbers 3015 and 3016 at the replacement value of \$280,000 each.*

**CARRIED**

*Resolution No. 0315/015*

**6.8 TRACTOR REPLACEMENT**

**Executive Summary:**

Council called for tenders for the sale and supply of the Normanton tractor and slasher. The tender closed on Friday 20 February 2015 with eight tenderers submitting schedules. The assessment showed that the Case tractor with the matched Gason slasher was the standout tender which is recommended at the replacement.

**COUNCIL RESOLUTION**

Moved Cr Johnson

Seconded Cr Beard

*That Council accept the sale and supply offer from QMAC Machinery, Cairns for:-*

- 1. one Case IH Maxxum 110 4WD tractor and front loader attachment as per tender specifications for the replacement cost of \$75,364; and*
- 2. one Gason VHD Twin Rotor 8ft Slasher at a cost of \$20,000.*

**CARRIED**

*Resolution No. 0315/016*

**CONFIRMED MINUTES**

**6.9 KARUMBA WASTE TRANSFER STATION**

**Executive Summary:**

Council engaged the services of Mike Trace Engineering Pty Ltd (MTESS) a specialist in solid waste plant management to attend the transfer station. MTESS have provided a report with options for Council's consideration and discussion.

**COUNCIL RESOLUTION**

Moved Cr Amos

Seconded Cr Beard

***That Council:-***

- 1. Purchase and install a wet shredder for the Karumba Waste Transfer Station at an estimated cost of \$100,000.00; and***
- 2. Allow up to 3m<sup>3</sup> of building waste to be disposed directly into designated bins at the Karumba Waste Transfer Station on the following user pays basis:***
  - a. Car and small trailer (6x4) - \$30;***
  - b. Car and medium trailer (8x5) - \$40;***
  - c. Car and large trailer (bigger than 8x5) - \$50;***
  - d. Truck up to 4.5t GVM - \$60;***

***With no trucks or loads above 4.5 tonne GVM accepted .***

**CARRIED**

***Resolution No. 0315/017***

**CONFIRMED MINUTES**

**6.10 BUILDING AND PLANNING REPORT**

**Executive Summary:**

The report is to advise Council of relevant planning and building activities within the Shire for the month of February 2015.

**Background:**

**Planning Applications Received**

Nil.

**Planning Applications Approved**

File	Address	Application Type	Status
I/0821	Yappar St, Karumba	Material Change of Use	Approved in full with negotiated conditions. Appeal period underway.

**Planning Applications Pending**

File	Address	Application Type	Status
I/0826	3-5 Beard Crescent, Normanton	Material Change of Use	Public Notification Stage

**Building Applications Received**

IDAS No	Address	Type	Value
I/1501	14 Noel St, Normanton	Garage	\$8,000
I/1502	8 Palmer St, Karumba	Boat Shed	\$79,800

**CONFIRMED MINUTES**

**Building Approvals Issued**

IDAS No	Address	Type	Approval Date
I/1501	14 Noel St, Normanton	Garage	05/02/2015
I/1502	8 Palmer St, Karumba	Boat Shed	20/02/2015

**Applications pending waiting on further information (Applicants advised)**

IDAS No	Address	Type	Date Received
I/0755	2 Riverview Drive, Karumba	Visitors Quarters	17/09/2013
I/0785	56 Karumba Developmental Rd, Karumba	Portable Dwelling	04/03/2014

**COUNCIL RESOLUTION**

Moved Cr Johnson

Seconded Cr Zahner

*That Council note and accept the content of the report as presented.*

**CARRIED**

**Resolution No. 0315/018**

**6.11 WATER REPORT - FEBRUARY 2015**

**Executive Summary:**

The purpose of this report is to provide Council with town water supply usage information to assist in ensuring that the water supply is available throughout the year and appropriately managed.

**COUNCIL RESOLUTION**

Moved Cr Zahner

Seconded Cr Gallagher

*That Council receives and notes the Water Status report as presented for the period ending 28 February 2015.*

**CARRIED**

**Resolution No. 0315/019**

**CONFIRMED MINUTES**

---

**6.12 ENGINEERING SERVICES REPORT - FEBRUARY 2015**

**Executive Summary:**

The following report provides a brief summary of works undertaken during the previous month in the Water and Wastewater Section.

**COUNCIL RESOLUTION**

Moved Cr Beard

Seconded Cr Johnson

*That Council accepts the report as presented.*

**CARRIED**

*Resolution No. 0315/020*

**ATTENDANCE:** The Manager Engineering Services left the meeting.

**ADJOURNMENT:** 1.43pm – 1.40pm The Mayor adjourned the meeting for lunch. Upon resumption all members were present.

**GENERAL BUSINESS – ENGINEERING**

Director of Engineering

Provided an update on the progress of the Glenore Weir project.

Cr Beard

Queried the erosion at Karumba Point.

School crossing

*A report to be brought back to Council in April.*

Director of Engineering

Access to weir closed to the public during construction phase.

Construction camp at Weir.

Weir access road design – grid: do we remove or keep it?

**ATTENDANCE:** 2.22pm – The Director of Engineering left the meeting.

**CONFIRMED MINUTES**

---

**7 REPORTS FROM THE CHIEF EXECUTIVE OFFICER**

**7.1 REQUEST TO NAME MARINE FACILITIES AT KARUMBA**

**Executive Summary:**

A request has been received to recognise one of the early fishing pioneers at Karumba, Noel Sykes, by naming one of the new marine facilities at Karumba after Mr Sykes. The proposal is similar to the one recently acknowledging Lloyd Clarke. Council is requested to consider the naming of a marine facility in honour of the efforts of Mr Sykes.

**COUNCIL RESOLUTION**

Moved Cr Gallagher

Seconded Cr Beard

***That Council names the new pontoon at Gilbert Street, Karumba as The Noel Sykes Pontoon in recognition of the pioneering work done by Mr Sykes in helping establish the Gulf prawn fishery.***

**CARRIED**

***Resolution No. 0315/021***

**7.2 NORMANTON SHOW SHED**

**Executive Summary:**

Council resolved at the February 2015 Ordinary Meeting to construct an extension to the Normanton Show Shed. A quote was invited from Wren Construction Pty Ltd. The Chief Executive Officer approved the quote under delegated authority given the short timelines to complete construction. Endorsement of the decision is sought, together with confirmation of the exception from seeking three quotes under the *Local Government Act 2009*.

**COUNCIL RESOLUTION**

Moved Cr Zahner

Seconded Cr Johnson

***That Council endorses the quotation from Wren Constructions Pty Ltd for \$63,103.00 (ex GST) to construct the extension to the Normanton Show Shed as it is satisfied that there was only one supplier who was reasonably available in the circumstances, and ratifies the decision of the Chief Executive Officer to award the works.***

**CARRIED**

***Resolution No. 0315/022***



**CONFIRMED MINUTES**

---

**7.3 SALE OF LOTS AT LILYVALE**

**Executive Summary:**

Council requested information on the best method of selling land in the proposed Lilyvale subdivision. Advice was sought from Preston Law which recommends a tender process.

**COUNCIL RESOLUTION**

Moved Cr Amos

Seconded Cr Zahner

*That Council sell lots in the proposed Lilyvale subdivision by tender and delegate the power to finalise the terms of the tender, including building covenants and buy back clauses, to the Chief Executive Officer.*

**CARRIED**

*Resolution No. 0315/023*

**7.4 KARUMBA TOWN DEVELOPMENT ADVISORY COMMITTEE MEETING**

**Executive Summary:**

Council established an advisory committee pursuant to the *Local Government Act 2009* to advise Council on town development matters at Karumba. The Committee met on 6 March 2015 and the minutes of that meeting are attached for Council's information

**COUNCIL RESOLUTION**

Moved Cr Beard

Seconded Cr Johnson

*That Council accept the report and the attached minutes of the Karumba Town Development Advisory Committee meeting held on 6 March 2015.*

**CARRIED**

*Resolution No. 0315/024*

**CONFIRMED MINUTES**

---

**7.5 DELEGATIONS FOR THE HEAVY VEHICLE GROUP OF LEGISLATION, THE DISASTER MANAGEMENT REGULATION 2014 AND THE WORKERS' COMPENSATION AND REHABILITATION REGULATION 2014**

**Executive Summary:**

The following State legislation were created or amended in 2014 devolving powers to local governments:

1. *Heavy Vehicle (Mass, Dimension and Loading) National Regulation;*
2. *Heavy Vehicle National Law (Qld);*
3. *Heavy Vehicle National Law Regulation 2014;*
4. *Disaster Management Regulation 2014; and*
5. *Workers Compensation and Rehabilitation Regulation 2014.*

Section 257 of the *Local Government Act 2009* allows Council to delegate powers under these Acts to the Chief Executive Officer. A list of the delegable powers is set out in the background to this report.

**COUNCIL RESOLUTION**

Moved Cr Gallagher

Seconded Cr Amos

***That Council approve the delegation to the Chief Executive Officer of those powers devolved to Council under the following legislation:***

1. ***Heavy Vehicle (Mass, Dimension and Loading) National Regulation;***
2. ***Heavy Vehicle National Law (Qld);***
3. ***Heavy Vehicle National Law Regulation 2014; and***
4. ***Workers Compensation and Rehabilitation Regulation 2014.***

**CARRIED**

***Resolution No. 0315/025***

**CONFIRMED MINUTES**

---

**7.6 LOCAL LAWS PROCESS**

**Executive Summary:**

Council's local laws need to be updated and gazetted in order to meet current operational needs and to reflect current State legislation.

**COUNCIL RESOLUTION**

Moved Cr Johnson

Seconded Cr Beard

*That Council adopt the following process to make new local laws:*

1. *draft local laws in accordance with guidelines issued by the Parliamentary Counsel under the Legislative Standards Act 1992;*
2. *refer relevant provisions of the draft local laws to the respective state government departments in order to ensure that the provisions do not adversely affect the State's interests;*
3. *review proposed local laws for anti-competitive provisions;*
4. *undertake public consultation on the proposed laws for a minimum period of three weeks;*
5. *make new local laws by resolution of Council and repeal existing local laws by resolution of Council;*
6. *notify the public through gazettal of the laws and the Minister of Local Government of any new local laws and make copies available for inspection and purchase; and*
7. *keep a register of the local laws in the way prescribed under the Local Government Regulation 2012.*

**CARRIED**

**Resolution No. 0315/026**

**CONFIRMED MINUTES**

---

**7.7 MOSQUITO SPRAYING CONTRACT**

**Executive Summary:**

The service contract for mosquito spraying ("the Contract") is due to expire in October 2015.

The current contractor, DC Quirk Contracting ("the Contractor"), has contacted Council advising that he wishes to exercise Clause 20, Extension of Term, of the Contract which allows for the term to be extended for one year if the service has been carried out to the satisfaction of Council.

**COUNCIL RESOLUTION**

Moved Cr Beard

Seconded Cr Amos

***That Council call for tenders for the Mosquito Spraying Program for the next two years.***

**CARRIED**

***Resolution No. 0315/027***

**7.8 JEHOVAH WITNESS REQUEST TO HAND OUT LITERATURE**

**Executive Summary:**

Council has received a request on behalf of the Normanton Congregation of Jehovah's Witnesses ("the Congregation") seeking permission to hand out Bible literature from Joyce Travers QCWA Park, Landsborough Street, Normanton and from the outside the Burns Philp Building on Caroline Street, Normanton.

**COUNCIL RESOLUTION**

Moved Cr Amos

Seconded Cr Johnson

***That Council not approve the request on behalf of the Normanton Congregation of Jehovah's Witnesses to distribute literature outside the Burns Philp building or in the Joyce Travers QCWA Park.***

**CARRIED**

***Resolution No. 0315/028***

**CONFIRMED MINUTES**

---

**GENERAL BUSINESS – CHIEF EXECUTIVE OFFICER**

Cr Gallagher	Operating business from home. <i>Council to investigate.</i>
Cr Zahner	Requested tender documentation for the Karumba Swimming Pool.
Chief Executive Officer	Advised that Regional Development Australia requested a payment of \$5,000 + gst for the Inland Queensland Road Action Plan.

**MOTION**

**COUNCIL RESOLUTION**

Moved Cr Beard

Seconded Cr Amos

***That Council approve payment of \$5,000 + GST as Council's contribution towards the development of the Inland Queensland Road Action Plan.***

**CARRIED**

***Resolution No. 0315/029***

Chief Executive Officer	Ports North Report. Distance Education at Karumba. Community Cabinet. Land valuation.
Cr Gallagher	Planning approvals.
Cr Zahner	Requested copy of pool tender document as advertised. <i>The Director of Corporate Services to follow up.</i>
Cr Johnson	Report on distance education at Karumba in April 2015.

**CONFIRMED MINUTES**

**ATTENDANCE: 3.40pm** The Manager of Finance, Ms Dorene Riley, the Manager of Administration, Mr Chris Eagle, the Manager of Human Resources, Mrs Lisa Ruyg and the Manager Economic and Community Development, Ms Cherie Crossland entered the meeting.

**8 REPORTS FROM DIRECTOR OF CORPORATE & COMMUNITY SERVICES**

**8.1 MONTHLY FINANCIAL REPORT - FEBRUARY 2015**

**Executive Summary:**

The Monthly Financial Report has been prepared for the period ending 28 February 2015.

The following is a summary of major variances and points to note.

**COUNCIL RESOLUTION**

Moved Cr Beard

Seconded Cr Gallagher

*That Council accepts the following reports for the period ending 28 February 2015 as presented.*

- *Income Statement*
- *Statement of Financial Position*
- *Statement of Cash Flow*
- *30 Day Cash Flow Estimate*
- *Accounts Summary*

**CARRIED**

*Resolution No. 0315/030*

**CONFIRMED MINUTES**

---

**8.2 HUMAN RESOURCES REPORT**

**Executive Summary:**

The report provides information to Council on recent and upcoming activities within the Human Resources Section of Council.

**COUNCIL RESOLUTION**

Moved Cr Beard

Seconded Cr Gallagher

*That Council accepts the report as presented.*

**CARRIED**

*Resolution No. 0315/031*

**ATTENDANCE:** 3.53pm The Manager Human Resources left the meeting.

**8.3 COMMUNITY DEVELOPMENT**

**Executive Summary:**

This report provides information and updates to Council on various activities and programs that are facilitated within the Community and Cultural Services portfolio.

**COUNCIL RESOLUTION**

Moved Cr Gallagher

Seconded Cr Zahner

*That Council accepts the report as presented.*

**CARRIED**

*Resolution No. 0315/032*

## CONFIRMED MINUTES

### 8.4 COMMUNITY DONATION AND SUPPORT

#### Executive Summary:

This report provides for any requests received (since the February Ordinary meeting) for donation and/or support for Council to consider under its Community Donation and Support program.

#### COUNCIL RESOLUTION

Moved Cr Zahner

Seconded Cr Amos

*That Council accepts the report as presented and:*

1. *approves the Gulf Christian College request for the donation of tables and chairs, bins, stage, sports oval along with a \$1,000 cash donation for their school fete. (The cash donation will go towards purchasing of fire works)*

*(In 2014, Council's donation for the same event came to \$3,761 with a cash donation of \$1,000 also being provided.)*

2. *approves Milboe LTD – Cairns to Karumba Bike Ride request for the use of the rodeo ground and facilities and the use of the Karumba Sports Centre .*

*(In 2014, Council's donation for the same event came to \$722 being the waiving of fees associated with the hire of the rodeo grounds and sports centre. No cash donation was provided for.)*

3. *approves Normanton Gun Club's request for a \$1,000 cash donation to go towards the purchase of sashes and cash prizes for their annual shoot meet.*

*(In 2014, Council donation for the same event came to \$3,000 - additional amount was in recognition of the Club's 30<sup>th</sup> anniversary.*

4. *approves Megan Turner's request for the use of the Normanton Shire Hall for staging of children's dance classes for beginners' ballet and modern hip/hop dancing.*

5. *approves Normanton Rodeo Association's requests for the provision and use of a council generator over the 40<sup>th</sup> Annual Rodeo weekend, to allow for capacity for the additional fridge and freezers expected to be required to cater for the event.*

CARRIED

Resolution No. 0315/033



**CONFIRMED MINUTES**

**GENERAL BUSINESS – CORPORATE SERVICES**

Manager Economic and Community  
Development

Informed the meeting an application for funding has been lodged under the Long Day Care Capital Funding to upgrade the Normanton Child Care Centre.

**MATERIAL PERSONAL INTEREST: 4:21pm** Councillor Fred Pascoe declared a material personal interest in the discussions relating to the operations of the Normanton Childcare Centre as his ex spouse is an employee of Save the Children Foundation. Cr Pascoe did not participate in the discussions or vote and left the meeting. Cr Ashley Gallagher assumed the role of Chair.

Manager Economic and Community  
Development

Operation of Normanton Childcare by Save the Children Foundation.

**MATERIAL PERSONAL INTEREST: 4:28pm** Councillor Merle Johnson declared a material personal interest in the discussions relating to the Green Army project as she is an employee of Bynoe CACS Ltd. Cr Johnson did not participate in the discussions or vote and left the meeting.

**MOTION**

**COUNCIL RESOLUTION**

Moved Cr Zahner

Seconded Cr Amos

***That Council supports the proposed Green Army project surrounding the Town Dam and agrees to contribute \$5,000 if the project is approved.***

**CARRIED**

***Resolution No. 0315/034***

**ATTENDANCE 4:34pm** Councillor Merle Johnson and Cr Fred Pascoe returned to the meeting. Councillor Pascoe resumed the role of Chair.

The Manager Finance and the Manager Administration left the meeting.

**CONFIRMED MINUTES**

**9 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION**

In accordance with the *Local Government Act 2009*, and the *Local Government Regulation 2012*, in the opinion of the General manager, the following business is of a kind as referred to in clause 275(1) of the Regulation, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

**COUNCIL RESOLUTION**

Moved Cr Zahner

Seconded Cr Beard

*That Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with clause 275(1) of the Local Government Regulation 2012 as the items listed come within the following provisions*

- 9.1 Carpentaria Shire Council Financial Sustainability Review  
*This item is classified CONFIDENTIAL under the provisions of clause 275(1)(c) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the local government budget.*
- 9.2 Establishment of Council Works Business Unit  
*This item is classified CONFIDENTIAL under the provisions of clause 275(1)(b) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to industrial matters affecting employees.:*

CARRIED

*Resolution No. 0315/035*

**MOTION**

**COUNCIL RESOLUTION**

Moved Cr Beard

Seconded Cr Amos

*That Council open the meeting to the public.*

CARRIED

*Resolution No. 0315/036*

**CONFIRMED MINUTES**

---

**9.2 ESTABLISHMENT OF COUNCIL WORKS BUSINESS UNIT**

**Executive Summary:**

As Council would be aware approximately five years ago there was a change in the interpretation of the Natural Disaster Recovery and Relief Arrangements (NDRRA) guidelines such that Council would no longer be reimbursed the cost of its day labour expended on the Restoration of Essential Public Assets (REPA) and most emergent activities. This left a significant budget "black hole" in many of the affected Council's financial plans. Councils have been fortunate that since then the Queensland Reconstruction Authority (QRA) have allowed some day labour to be paid under transitional trial arrangements however there is no guarantee that these arrangements will continue going forward. Historically Council's day labor has been in the vicinity of \$950,000 per annum with conservative projections going forward being in the vicinity of \$300,000 per annum.

Council officers are seeking to find a proactive solution to the issue. Some Councils in Queensland have been successful in negotiating the payment of day labour to their Commercialised Business Units (CBU) and be treated as if the payments were made to an external contractor for the purposes of the NDRRA guidelines and therefore claimable. Two Councils in question have been successful in negotiating these outcomes namely Brisbane and Cairns. The political landscape has changed significantly since these undertakings were given. The QRA will not guarantee that payments to a CBU will be given external contractor status however they are in a position to at least consider the possibility and are willing to do so.

Currently Council's road activities are exempt from the application of the Code of Competitive Conduct (The Code) and full cost pricing. Should Council wish to become a CBU currently the Local Government Act 2009 (The Act) does not cater for this, however advice from the Department of Local Government, Community Recovery and Resilience (The Department) has advised that Council can voluntarily resolve to become a business unit and apply the principles of commerciality and the CBU reporting framework from the Act and the Local Government Regulation 2012 (The Regulation). If this was resolved then for all intents and purposes Council would be treated as a CBU by the Department and could apply to the QRA to be treated as an external contractor for the purposes of the NDRRA guidelines.

Even without the guarantee of the payment of day labour the formation of a CBU carries significant advantages around transparency, service delivery and efficiency.

**CONFIRMED MINUTES**

---

**COUNCIL RESOLUTION**

Moved Cr Gallagher

Seconded Cr Zahner

***That Council conduct a future workshop on options for its road activities and engage appropriate consultants to undertake further investigations into options and on costs.***

**CARRIED**

***Resolution No. 0315/037***

**MOTION**

**COUNCIL RESOLUTION**

Moved Cr Beard

Seconded Cr Amos

***That Council offer a lease over proposed Lot 999 on Drawing No. 13040/POD/01 to Scouler Energy for the purpose of a solar power station and a licence for up to two years over part of proposed Lot 998 for access purposes only.***

**CARRIED**

***Resolution No. 0315/038***

**CONFIRMED MINUTES**

---

**10 GENERAL BUSINESS**

Cr Amos

Community meeting regarding drugs.

Cr Pascoe

Bravehearts 777 – make donation of \$504 to McKinlay Shire participants.

KPMG Roads study.

LGAQ Updates.

**11 CLOSURE OF MEETING**

*The Chair of the meeting, Cr Fred Pascoe, Mayor, declared the meeting closed at 6.30pm.*

**MINUTES CERTIFICATE**

*These Minutes are Confirmed.*



Councillor FC Pascoe

Mayor

*18 / 03 / 2015*

Date

