



CARPENTARIA SHIRE

Outback by the Sea[®]

***ORDINARY MEETING
MINUTES***

15 APRIL 2015

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING OF MEETING.....	3722
2	RECORD OF ATTENDANCE.....	3722
3	CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS	3722
4	BUSINESS ARISING FROM PREVIOUS MEETINGS.....	3722
5	PUBLIC QUESTION TIME	3723
6	REPORTS FROM DIRECTOR OF ENGINEERING - ROADS & SERVICES.....	3724
6.1	Works Report March 2015	3724
6.2	NDRRA Report - March 2015.....	3724
6.3	DTMR Works - March 2015.....	3725
6.4	Marine Structures Report March 2015	3726
6.5	Normanton - Burketown Road Betterment Tender	3726
6.6	Road Naming Submission	3727
6.7	Temporary Workers Accommodation at 3-5 Beard Crescent, Normanton .	3727
6.8	Karumba School Pedestrian Crossing.....	3733
6.9	BUILDING AND PLANNING REPORT.....	3734
7	REPORTS FROM THE CHIEF EXECUTIVE OFFICER.....	3741
7.1	Distance Education at Karumba.....	3741
7.2	Standing Orders	3741
7.3	Barramundi Hatchery Production	3742
8	REPORTS FROM DIRECTOR OF CORPORATE & COMMUNITY SERVICES.....	3744
8.1	Monthly Financial Report - March 2015.....	3744
8.2	2014/2015 Annual Operational Plan - March 2015 Review.....	3744
9	CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION.....	3745
9.2	<i>2015 Construction Season Preferred Suppliers Pool</i>	3745
8.3	Community Development.....	3750
8.4	Community Donation and Support	3750
9	CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION.....	3752
9.1	<i>Continuity Proposal - Normanton TAFE Campus</i>	3752
9.1	Continuity Proposal - Normanton TAFE Campus.....	3752
10	GENERAL BUSINESS.....	3753
11	CLOSURE OF MEETING.....	3753

CONFIRMED MINUTES

1 OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at 9.00am.

2 RECORD OF ATTENDANCE

Councillors

Mayor: Cr FC Pascoe

Members: Cr AJ Gurney; Cr MD Johnson; Cr JC Zahner; Cr JD Beard;
Cr ATJ Gallagher.

Leave of Absence: Cr D Amos was granted leave of absence for the April meeting at a previous meeting of Council.

Staff

Chief Executive Officer Mr Bob Owen

Director of Engineering Mr John Teague

Executive Assistant Ms Angeline Pascoe

CONDOLENCES

A minute's silence was held for the passing of the following community members:

Mrs Barbara Casey

Mr Wayne Burns

3 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

Confirmation of Minutes from the Ordinary Council Meeting held 18 March 2015 as previously circulated to councillors.

COUNCIL RESOLUTION

Moved Cr Johnson

Seconded Cr Beard

That the Minutes of the Ordinary Council Meeting held 18 March 2015 be confirmed.

CARRIED

Resolution No. 0415/001

4 BUSINESS ARISING FROM PREVIOUS MEETINGS

Cr Gurney Scouller Energy update

Cr Johnson Building materials disposal at Karumba Waste Transfer Station

Mosquito spraying program and tender.

CONFIRMED MINUTES

Cr Beard Erosion at Karumba Point

 Distribution of pamphlets by religious group.

5 PUBLIC QUESTION TIME

Mrs Kim Kidd, Ms Brenda Schneekloth and Mr Scott Jones entered the meeting.
Ms Brenda Schneekloth queried the tender process.

DEPUTATIONS: 9.15am – 9.20am Mr Doug Kenyon addressed Council on the use of the office at the airport and having his coffee machine put in the terminal.

9.20am – 9.55am Mr Scott Jones addressed Council on sports and the management of the Karumba Sports Centre.

CONFIRMED MINUTES

6 REPORTS FROM DIRECTOR OF ENGINEERING - ROADS & SERVICES

6.1 WORKS REPORT MARCH 2015

Executive Summary:

The following report provides a summary of the works undertaken in March 2015.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Zahner

That Council accepts the report as presented.

CARRIED

Resolution No. 0415/002

6.2 NDRRA REPORT - MARCH 2015

Executive Summary:

Restoration and betterment works are generally on target for completion within the required construction period.

The closeout process is ongoing for the 2013 Shire Roads, while the Town Streets are due for restoration prior to the end of financial year.

Claims for the 2014 Town Streets, Northern Roads and Southern Roads submissions have been approved with the total Recommended Value (RV) of approximately \$27.7 million (construction costs).

The airport pavement repairs have been approved for a construction value of \$910,156. A detailed cost estimate for complimentary works to complete additional scope to provide an upgraded pavement and seal is being prepared.

In order to complete the full scope of works recommended by Austek for the three repeater towers (Milgarra, Spear Creek and Inverleigh East), an additional Council contribution of \$19,015.00 ex GST is required. The majority of this additional cost is in the Spear Creek tower to upgrade and replace the Diplexer which was not approved under flood damage eligible scope.

CONFIRMED MINUTES

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Gallagher

That Council:-

1. ***accepts the report as presented; and***
2. ***approve \$19,015 (excluding GST) for required improvements for two way repeater towers.***

CARRIED

Resolution No. 0415/003

RECESS: 10.10am – 10.30am The Mayor called a recess for morning for tea.

6.3 DTMR WORKS - MARCH 2015

Executive Summary:

This report provides a brief update on Council's current Department of Transport and Main Roads (DTMR) contract works.

COUNCIL RESOLUTION

Moved Cr Zahner

Seconded Cr Gurney

That Council accepts the report as presented.

CARRIED

Resolution No. 0415/004

CONFIRMED MINUTES

6.4 MARINE STRUCTURES REPORT MARCH 2015

Executive Summary:

The following report details the works associated with marine structures that have been completed up to the end of March 2015.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Gurney

That Council accepts the report as presented.

CARRIED

Resolution No. 0415/005

6.5 NORMANTON - BURKETOWN ROAD BETTERMENT TENDER

Executive Summary:

Civil Teknix Pty Ltd has been engaged for the construction of the three causeways at the Little Bynoe, Bynoe and Flinders Rivers using reinforced concrete box culverts. Works are proposed to commence week beginning 13 April 2015.

Rocla Pipeline Products have been engaged for the supply and delivery of 3600x1200mm reinforced concrete box culverts for the three causeways.

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Johnson

That Council:

- 1. accept the report as submitted;*
- 2. approve the temporary closure of the Normanton-Burketown Road for construction works; and*
- 3. direct that public notification be provided to all affected land owners and road users.*

CARRIED

Resolution No. 0415/006

CONFIRMED MINUTES

6.6 ROAD NAMING SUBMISSION

Executive Summary:

Public submissions were sought for the naming of the access road to the Thawll Thuddawarn Pikew reserve which passes the hospital and new rehabilitation facility at Normanton. Two submissions were received nominating "Jubilee" and "Barlawink" as potential road names and are both considered to be appropriate for Council's consideration.

A copy of both submission letters has been attached to this report with the two proposed names for the access road being:-

1. Jubilee Way, or
2. Barlawink Way

COUNCIL RESOLUTION

Moved Cr Zahner

Seconded Cr Gallagher

That Council name the access road to the Thawll Thuddawarn Pikew reserve Jubilee Way and that Barlawink Road to be used to name one of the roads at Council's Lilyvale subdivision.

CARRIED

Resolution No. 0415/007

6.7 TEMPORARY WORKERS ACCOMMODATION AT 3-5 BEARD CRESCENT, NORMANTON

Executive Summary:

The Council is in receipt of an Application for Material Change of Use (MCU) for:

Temporary Workers Accommodation (TWA) Facility (Maximum 32 Beds, not associated with Tourism) and Ancillary Uses, including:

- Caretaker's Residence;
- Business Uses (Maximum 5 x Buildings); and
- Industry Uses (Temporary Storage of Industrial, Mining and/or Agricultural Equipment/Machinery).

The proposed development is to be located at 3-5 Beard Crescent, Normanton, described as Lot 33 and Lot 34 on SP202656. The Application is Impact Assessable and during the public notification period four (4) submissions were received.

A MCU Application was previously approved on the site for TWA - 23 rooms, by Decision Notice dated 22 August 2013. By Amended Decision Notice, dated 29 October 2013, the number of rooms in the TWA was increased to 32 rooms. The MCU approval issued in 2013

CONFIRMED MINUTES

included Condition 4 – that required the TWA use on the site to cease after 3 years operation – 22 August 2016.

An assessment of the current MCU Application is outlined below for the consideration and determination of Council, having regard to the common material and background information regarding the first MCU approval.

If approved in part, subject to Conditions:

- carrying out building works;
- carrying out drainage works; and
- carrying out plumbing works.

MOTION

Moved Cr Zahner

Seconded Cr Gallagher

That Council resolve:

In accordance with the Sustainable Planning Act 2009 as amended, that the applicant be notified that the application for a Development Permit for a Material Change of Use for Temporary Worker Facility (Maximum 32 Beds not associated with Tourism) and ancillary uses, including:

- *Caretaker's Residence;*
- *Business Uses (Maximum 3 x Buildings); and*
- *Industry Uses (Temporary Storage of Industrial, Mining and/or Agricultural Equipment/Machinery);*

located at 3-5 Beard Crescent, Normanton, described as Lot 33 and Lot 34 on SP202656, is approved, in part, subject to the conditions detailed below.

A. ASSESSMENT MANAGER CONDITIONS (COUNCIL)

General

1. *This approval is limited to Temporary Worker Facility (Maximum 32 beds not associated with Tourism) ancillary equipment and other storage areas, as shown on the Overall Site Layout Plan and two (2) offices, as shown on the Existing Site Layout Plan and a Caretaker's Residence to establish and operate on the site, in compliance with the following conditions and all necessary permits and licences, to the satisfaction of the Chief Executive Officer or delegate.*
2. *The development shall be undertaken substantially in accordance with the Overall Site Layout Plan and the Caretaker's Residence Plans, submitted with the application, except as modified by this approval:*
 - *Overall Site Layout Plan, Drawing No: 15040 – C03, Revision 1, dated January 2015; and*
 - *ATCO Structures and Logistics – Living Quarter- 3 Bed, Floor Plan, Drawing No; LQ-06-S-01, dated June 2010; and*

CONFIRMED MINUTES

- *ATCO Structures and Logistics – Living Quarter- 3 Bed, Elevations, Drawing No; LQ-06-S-02, dated June 2010.*

3. *Within one (1) month of the approval taking effect an amended Overall Site Layout Plan is required to be approved by the Chief Executive Officer or delegate, to reflect the final form of development permitted on the site.*

In particular, the Overall Site Layout Plan is to be amended, as follows:

- *Deletion of the Proposed Office Complex- 3 No: 12m x 3m ATCO Office Structures joined together to make multiple office area, located above car parking spaces numbered 33 to 36;*
- *Designation as a Storage Unit of the ATCO Unit identified as 2 Bunk, located in the south eastern corner of the site, shown on the Overall Site Layout Plan, (properly shown as Storage on the Existing Site Layout Plan) – to ensure maximum number of beds in the Facility is limited to 32 beds; and*
- *Renaming 'Boardroom' to 'Office/s' of one of the remaining and two (2) office buildings permitted on the site and located adjacent to car parking spaces 22 to 32; and*
- *Any other amendments to the Overall Site Layout Plan that may be required to comply with the following conditions;*

All to the satisfaction of the Chief Executive Officer or delegate.

4. *Any future building work on-site shall be carried out generally in accordance with any relevant Council requirements and the Building Code of Australia. Building Permits will be required for all buildings on the site and due to the re-locatable nature of the Facility all building tie-downs must be inspected and approved by the Chief Executive Officer or delegate.*

5. *For the purposes of this development approval and the operation of the Facility, Temporary Workers Accommodation and Temporary Workers are defined as follows:*

Definition of Temporary Workers Accommodation

TWA means the use of premises for accommodating Temporary Workers on a short-term basis, not exceeding 12 weeks. The use includes the provision of office/reception facilities, dining facilities, amenities, business facilities, vehicle and equipment storage and recreation facilities for the use of the land owner and/or operator, occupants and their visitors. The term does not include Accommodation Buildings associated with tourism.

Definition of Temporary Worker

Temporary Worker means a worker residing in and around Normanton (including the entire extent of the Carpentaria local government area) on a short-term basis and employed on projects directly associated with industry or infrastructure,

CONFIRMED MINUTES

mining, rural or service industry, including retail and health sectors and residing in Normanton on a short-term basis for the purpose of their work. The term does not include workers employed in the tourism industry or tourists.

6. *All the ablution and kitchen facilities are required to be connected to the reticulated town sewerage and water supply systems, to the satisfaction of the Chief Executive Officer or delegate. The kitchen fit out is required to be of commercial quality and registered by Council's Environmental Health Unit prior to lawful commencement of the use.*
7. *The applicant shall ensure the site is maintained, during and after development, in a clean and tidy condition at all times, to the satisfaction of the Chief Executive Officer or delegate.*
8. *The maximum height of all building must be less than 12.75 metres to protect the operations of the adjacent Normanton Aerodrome to the satisfaction of the Chief Executive Officer or delegate.*
9. *The external finishes of all buildings are required to be non – reflective, such as colour bond not zinc alum, and non-reflective glass is to be used in any glass windows to protect the operations of the adjacent Normanton Aerodrome to the satisfaction of the Chief Executive Officer or delegate.*
10. *The Temporary Worker Accommodation (including all buildings such as accommodation buildings, ablutions buildings and kitchen buildings) is required to be sited, as shown on the approved Overall Site Plan and all facilities are to be in place, prior to lawful commencement of the use and to the satisfaction of the Chief Executive Officer or delegate:*
 - *a minimum distance of 6 metres from all site frontages;*
 - *a minimum distance of 2.5 metres from the nearest side boundary; and*
 - *a minimum distance of 3 metres from the rear boundary.*
11. *To provide a level of amenity for short term occupants of the premises a concrete footpath link is required to be provided between the car parking, accommodation rooms, the ablution facilities and the kitchen building and concrete floors are to be provided to the covered dining/recreation areas. In addition, the covered dining/recreation areas are required to be provided with a minimum number of tables and chairs to accommodate the occupants on the site. In this regard each bedroom is to be provided with one outdoor chair located outside the room and the central dining/recreation area is required to be provided with a minimum number of tables and chairs to accommodate 20 persons. All recreation/dining areas are to be covered by water proof sails. The recreation/dining facilities must be in place prior to lawful commencement of the use and to the satisfaction of the Chief Executive Officer or delegate.*
12. *A maximum of 32 single bedrooms are to be provided in the Facility for both staff and Temporary Workers.*
13. *At no time are any temporary Workers to be accommodated continuously in the*

CONFIRMED MINUTES

Facility on a long term basis. In this instance "long term basis" means for a period of more than 12 weeks.

14. *A level of residential amenity for both residents and for neighbours is required to be maintained at the Facility. Prior to lawful commencement of the use the Chief Executive Officer or delegate is to endorse an Operational Management Plan, that:*

- *outlines how the Facility will operate or be managed on a day to day basis;*
- *what measure will be put in place to control alcohol consumption and late night activities; and*
- *provides a list of contact persons and mobile phone numbers for emergency contact.*

15. *A minimum of 32 car parking spaces is required to be provided, prior to lawful commencement of the use, directly in front of, and opposite, the accommodation, as shown on the Overall Site Layout Plan, to facilitate easy access to rooms by occupants and to the satisfaction of the Chief Executive Officer or delegate.*

16. *Machinery parking and equipment storage on site is to be undertaken in an orderly/regulated manner, within the designated Equipment Storage Areas identified on the Overall Site Layout Plan, and are to be screened from public view. Any machinery or equipment belonging to occupants of the Facility is to be contained on site and must not be parked or left unattended on the adjacent street or nearby streets. Any requirement to tie down machinery on the site during cyclone season or other periods of extreme weather remains the responsibility of the operator of the Facility. No mechanical repairs or servicing of vehicles, whether owned by the operator of the Facility or belonging to occupants of the Facility, are to be carried out on site at any time, to the satisfaction of the Chief Executive Officer or delegate.*

17. *On-site landscaping is required to be provided as follows:*

- *The dense planting of hardy trees and shrubs native to the local area, such as acmena smithii, within a designated landscape strip one (1) metre in width along all boundaries of the premises;*
- *Hardy, native shrubs and trees are to be planted at 1 metre intervals along the entire length of the landscape strip and maintained to the satisfaction of the Chief Executive Officer or delegate; and*
- *The landscaping is to be established in full, within nine (9) months of the date of the approval, to allow for the easing of water restrictions.*

All to the satisfaction of the Chief Executive Officer or delegate.

18. *Any security fencing associated with the development is required to be approved by the Chief Executive Officer or delegate.*

CONFIRMED MINUTES

19. *A screened area is to be designated on site for refuse disposal and is to be maintained in a clean and tidy condition at all times, to the satisfaction of the Chief Executive Officer or delegate.*
20. *The site is required to drain to the street frontage to the satisfaction of the Chief Executive Officer or delegate.*
21. *The applicant/proponent is to meet the cost of any connections or upgrades required to any urban services for the approved development and water supply and sewerage are to be constructed to relevant standards stated in Schedule 1, Part 3 of the Planning Scheme.*
22. *The provision of power outlets/bollards to service the Facility are required to be installed by a registered electrician and maintained at all times in a safe manner. No buildings are to be erected over the underground power line or the underground water line. The mains power is to be fitted with a generator change-over switch to enable the Facility to operate during times of power outage. The location of the generator on site and the containment of noise associated with the operation of the generator must be to the satisfaction of the Chief Executive Officer or delegate.*
23. *Any work associated with connecting to urban services shall be undertaken in accordance with an approved plan and shall be established and completed prior to the lawful commencement of the use and to the satisfaction of the Chief Executive Officer or delegate.*
24. *Should any of the Council's assets be damaged during the construction of any associated works, the cost of the reinstatement of all such assets shall be met by the applicant/proponent and to the satisfaction of the Chief Executive Officer or delegate.*
25. *The following on-street works are required to be constructed, within three (3) months of this approval taking effect:*
 - *Two (2) Industrial concrete driveways and inverts are required to be constructed to the site frontage, in accordance with the approved Overall Layout Plan, and to extend to the bitumen seal in Beard Crescent.*

All to the satisfaction of the Chief Executive Officer or delegate.
26. *All on site trafficable areas, including the internal driveways and parking areas are to be free draining with a bitumen sealed surface and generally in accordance with the approved Overall Site Layout Plan. The car parking spaces are to be line-marked, to facilitate orderly parking adjacent to the accommodation. These works are to be provided on site within three (3) months of the approval taking effect, all to the satisfaction of the Chief Executive Officer or delegate.*
27. *No industrial crossovers and aprons are required in association with the two other access points located to the site frontage and shown on the Overall Site Layout Plan, provided these two vehicular accesses are only used intermittently. Should these accesses be used more regularly in association with the Facility, resulting in on-going damage to the road reserve, the Chief Executive Officer or*

CONFIRMED MINUTES

delegate reserves the right to require these two vehicle access point to be upgraded with Industrial crossovers and aprons to extend to the bitumen seal in Beard Crescent, within a six (6) week period of the applicant /owner being notified in writing of the required upgrade, to the satisfaction of the Chief executive Officer or delegate.

28. *Any external lighting proposed in association with the development must ensure there is no light spillage onto adjoining properties to the satisfaction of the Chief Executive Officer or delegate.*
29. *Any advertising signage associated with the development is required to comply with the Advertising Devices Code in the Carpentaria Shire Planning Scheme.*
30. *Lot 33 and Lot 34 on SP 202656 are to be amalgamated, so that the Facility is contained on one Industrial allotment. A Plan of Survey of the amalgamation of the two lots is to be provided for the endorsement of Council, within four (4) weeks of this approval taking effect. A Dealing Number is then required to be provided to the Chief Executive Officer within four (4) weeks of Council endorsing the Plan of Survey for registration with the State Government, to the satisfaction of the Chief Executive Officer or delegate.*

E. APPLICABLE CODES FOR SELF ASSESSABLE DEVELOPMENT

- *Shire of Carpentaria Planning Scheme*
- *Standard Building Regulation 1993*
- *Building Act 1975*
- *Building Code of Australia*
- *Water and Sewerage Act 1949*

F. RIGHT OF APPEAL

Appeal Rights from the Sustainable Planning Act 2009.

CARRIED

Resolution

6.8 KARUMBA SCHOOL PEDESTRIAN CROSSING

Executive Summary:

Council has received a request from the Karumba State School to reinstate a school pedestrian crossing on Yappar Street which was previously covered during resealing works. The works had not been reinstated as the crossing was not considered to be in a location of regular foot traffic and construction of a kerb ramp on the barrier kerb is required to create a safe pedestrian crossing. A pedestrian traffic analysis was performed and the results showed that the number of cars and pedestrians using the area were considerably lower than the amount required to trigger the installation of a pedestrian crossing under typical circumstances.

CONFIRMED MINUTES

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Johnson

That Council approve a pedestrian crossing on Yappar Street, Karumba, including the installation of inverts and concrete paths to connect to existing footpaths.

CARRIED

Resolution No. 0415/008

6.9 BUILDING AND PLANNING REPORT

The report is to advise Council of relevant planning and building activities within the Shire for the month of March 2015.

Background:

Planning Applications Received

Nil.

Planning Applications Approved

Nil.

Planning Applications Pending

File	Address	Application Type	Status
I/0826	3-5 Beard Crescent, Normanton	Material Change of Use	Separate report prepared for April 2015 Council Meeting

Building Applications Received

Nil.

Building Permits Issued

Nil.

CONFIRMED MINUTES

Applications pending waiting on further information (Applicants advised)

IDAS No	Address	Type	Date Received
I/0755	2 Riverview Drive, Karumba	Visitors Quarters	17/09/2013
I/0785	56 Karumba Developmental Rd, Karumba	Portable Dwelling	04/03/2014

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Zahner

That Council note and accept the content of the report as presented.

CARRIED

Resolution No. 0415/009

ATTENDANCE: Don and Kim Kidd and Brenda Schneekloth left the meeting.

GENERAL BUSINESS – DIRECTOR OF ENGINEERING

MATERIAL PERSONAL INTEREST: **11:52am** Councillor Ashley Gallagher declared a material personal interest in the discussions relating to an easement over Council's pipeline as the proposed easement passes through property of Cr Gallagher and related persons. Cr Gallagher did not participate in the discussions and left the meeting.

Cr Zahner

Queried the proposed 30 metre easement on Old Croydon Road. Did all landowners receive letters about the easement.

ATTENDANCE: **11:55am** Councillor Ashley Gallagher returned to the meeting.

Director of Engineering

Road closure for ANZAC Day.

Installation of crossover on Brown St to garage (Norman County Store)

Water restrictions – the Chief Executive Officer spoke about restrictions.

CONFIRMED MINUTES

MOTION

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Johnson

That Council approve the following water restrictions:

Level 1 (applies above 75% supply)

Sprinklers – 4 days per week in each town from 6-9am and 6-9pm (NORMANTON: Monday/Wednesday/Friday/Saturday; KARUMBA:

Tuesday/Thursday/Saturday/Sunday)

Washing of boats and vehicles – pressure cleaners, buckets

Hand held hoses for watering gardens only – maximum of 30 minutes daily between 6-8pm.

Dripper systems: daily for one hour between 9pm and 6am the following day provided the system has been inspected and approved by Council and is connected to a programmable timer.

Level 2 (applies when we reach 75% supply)

Sprinklers – 3 days per week in each town between 6-9pm (NORMANTON:

Monday/Wednesday/Saturday; KARUMBA: Tuesday/Thursday/Sunday).

Washing of boats and vehicles – pressure cleaners, buckets

Hand held hoses for watering gardens only – maximum of 30 minutes daily between 6-8pm.

Dripper systems: daily for one hour between 9pm and 6am the following day provided the system has been inspected and approved by Council and is connected to a programmable timer.

Level 3 (applies when we reach 50% supply)

Sprinklers – 2 days per week in each town between 6-8pm (NORMANTON:

Wednesday/Saturday; KARUMBA: Thursday/Sunday)

Washing of boats and vehicles – pressure cleaners, buckets

Hand held hoses for watering gardens only – maximum of 15 minutes daily between 7-8pm.

Dripper systems: daily for one hour between 9pm and 6am the following day provided the system has been inspected and approved by Council and is connected to a programmable timer.

Level 4 (applies when we reach 30% supply)

Sprinklers – 1 day per week in each town between 6-7pm (NORMANTON: Saturday; Karumba: Sunday).

Washing of boats and vehicles – pressure cleaners, buckets

Hand held hoses for watering gardens only – maximum of 15 minutes daily between 7-8pm.

CONFIRMED MINUTES

Dripper systems: daily for one hour between 9pm and 6am the following day provided the system has been inspected and approved by Council and is connected to a programmable timer.

Level 5 (applies when we reach 20% supply – subject to the time of year)

TOTAL BAN ON SPRINKLERS
TOTAL BAN ON HAND HELD HOSES
No washing of cars/boats
Hand watering by bucket only
No dripper systems

EXEMPTIONS

Exemptions may be granted at Council's discretion upon application; for example, for Council to maintain median strips and public parks, Railway Station gardens, or for elderly residents with a medical certificate stating they cannot carry buckets, and so on. Each application will be judged on its merits.

WELL OR BORE WATER

People may use well and bore water provided an approved sign is displayed on fence/front property boundary. Residents must still make application so that Council officers can confirm the existence of a working well or bore.

APPLICATION TO RAW WATER LINE

The restrictions also apply to properties which use raw water between the weir and town as they are using the same source of water.

NO WASHING OF PATHS AND DRIVEWAYS

There is to be no washing down of paths/driveways regardless of which level applies.

DRIPPER SYSTEMS

Residents may install dripper systems and apply to Council for approval to use the dripper system during the times outlined above. Council officers will inspect the dripper system to ensure it has been installed properly and is connected to a suitable programmable timer.

CARRIED

Resolution No. 0415/010

CONFIRMED MINUTES

CHANGE IN STANDING ORDERS

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Zahner

That Council change the Standing Orders to commence dealing with deputations.

CARRIED

Resolution No. 0415/011

MOTION

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Zahner

That Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with clause 275(1) of the Local Government Regulation 2012, which permits the meeting to be closed to the public to discuss deputations.

CARRIED

Resolution No. 0415/012

MOTION

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Zahner

That Council open the meeting to the public.

CARRIED

Resolution No. 0415/013

ADJOURNMENT: 12.35pm The Mayor adjourned the meeting for lunch.
Upon resumption at 2.07pm, all members were present.

CONFIRMED MINUTES

CHANGE IN STANDING ORDERS

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Johnson

That Council change the Standing Orders to commence dealing with Plant hire tenders.

CARRIED

Resolution No. 0415/014

MOTION

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Beard

That Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with clause 275(1) of the Local Government Regulation 2012, which permits the meeting to be closed to the public.

CARRIED

Resolution No. 0415/015

MOTION

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Zahner

That Council open the meeting to the public.

CARRIED

Resolution No. 0415/016

CONFIRMED MINUTES

CHANGE IN STANDING ORDERS

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Zahner

That Council change the Standing Orders to commence dealing with Report 7.1

CARRIED

Resolution No. 0415/017

ATTENDANCE *3:10pm* Councillor Fred Pascoe left the meeting. The Deputy Mayor assumed the role of Chair.

RECESS: *3.15pm - 3.30pm* The Deputy Mayor adjourned the meeting for afternoon tea.

ATTENDANCE Councillor Fred Pascoe returned to the meeting and resumed the role of Chair.

Mrs Kim Kidd entered the meeting.

CONFIRMED MINUTES

7 REPORTS FROM THE CHIEF EXECUTIVE OFFICER

7.1 DISTANCE EDUCATION AT KARUMBA

Executive Summary:

Council requested an update on the distance education program at Karumba. This report provides a summary of the program and expenditure to date.

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Johnson

That Council accept the report as presented.

CARRIED

Resolution No. 0415/018

7.2 STANDING ORDERS

Executive Summary:

Council is reviewing its local laws. The Meetings Local Law is to be repealed based on current best practice guidelines. Council's Standing Orders for meetings are currently contained in the local law. The attached draft Standing Orders are provided for Council's consideration and for adoption.

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Gallagher

That Council adopt the Standing Orders for Council meetings as presented.

CARRIED

Resolution No. 0415/019

CONFIRMED MINUTES

7.3 BARRAMUNDI HATCHERY PRODUCTION

Executive Summary:

The purpose of this report is to provide Council with an update in relation to the operations of the barramundi hatchery at Karumba. Hatchery staff have successfully spawned approximately 800,000 fish. The fingerlings will be available for sale or release by restocking groups at the end of April 2015. The Advisory Committee met at the end of 2014 to discuss the breeding program and distribution of fingerlings generally. At this stage it appears that there will be sufficient numbers to satisfy all orders. Council has not set a price in its schedule of fees and charges for the sale of fingerlings. Commercial rates vary according to size in the range of \$0.01-0.02 per mm.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Gurney

That Council donate the fingerlings to the restocking groups from the April 2015 spawns and that Council sell fingerlings at a minimum price of \$0.25c per fingerling up to 25mm and an extra 1c per millimetre above that size and this price applies for all future spawning runs until amended in Council's Schedule of Fees and Charges.

CARRIED

Resolution No. 0415/020

GENERAL BUSINESS – CHIEF EXECUTIVE OFFICER

Cr Zahner

Weir update

Queen's Birthday June 2016

MOTION

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Gurney

That Council write to Robbie Katter MP, Member for Mount Isa and leader of the Katter Australia Party, and Billy Gordon MP, Member for Cook, opposing the change of the Queen's Birthday Holiday in 2016 to October.

CARRIED

Resolution No. 0415/021

CONFIRMED MINUTES

MOTION

COUNCIL RESOLUTION

Moved Cr Zahner

Seconded Cr Gallagher

That Council include sporting events approved by the Chief Executive Officer under Council's public liability insurance policy.

CARRIED

Resolution No. 0415/022

Cr Johnson

Queried the maintenance on the Burns Philp building.

The Chief Executive Officer advised that Peter Watton has consulted with the Normanton Heritage Committee and that a scope of works was being prepared to allow tenders to be invited.

Cr Gurney

Requested that the email from the Restocking Association be answered.

The Chief Executive Officer advised that the responsible Manager had already addressed the email.

CONFIRMED MINUTES

ATTENDANCE: 3.57pm – The Manager Finance, Ms Dorene Riley entered the meeting.

8 REPORTS FROM DIRECTOR OF CORPORATE & COMMUNITY SERVICES

8.1 MONTHLY FINANCIAL REPORT - MARCH 2015

Executive Summary:

The Monthly Financial Report has been prepared for the period ending 31 March 2015.
The following is a summary of major variances and points to note.

COUNCIL RESOLUTION

Moved Cr Johnson

Seconded Cr Beard

That Council accepts the following reports for the period ending 31 March 2015 as presented.

- *Income Statement*
- *Statement of Financial Position*
- *Statement of Cash Flow*
- *30 Day Cash Flow Estimate*
- *Accounts Summary*

CARRIED

Resolution No. 0415/023

ATTENDANCE: 4.07pm The Manager Finance left the meeting.

8.2 2014/2015 ANNUAL OPERATIONAL PLAN - MARCH 2015 REVIEW

Executive Summary:

The *Local Government Act 2009* requires that a local government must for each financial year prepare and by resolution adopt an Annual Operational Plan. A report on the Operational Plan is to be prepared and presented to Council on a quarterly basis outlining the year to date progress against key performance indicators for all operational activities.

RECOMMENDATION:

For Council information only.

CONFIRMED MINUTES

CHANGE IN STANDING ORDERS

COUNCIL RESOLUTION

Moved Cr Johnson

Seconded Cr Gallagher

That Council change the Standing Orders to commence dealing with Plant hire tenders.

CARRIED

Resolution No. 0415/024

9 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION

In accordance with the *Local Government Act 2009*, and the *Local Government Regulation 2012*, in the opinion of the General manager, the following business is of a kind as referred to in clause 275(1) of the Regulation, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Gurney

That Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with clause 275(1) of the Local Government Regulation 2012 as the items listed come within the following provisions

9.2 2015 Construction Season Preferred Suppliers Pool

This item is classified CONFIDENTIAL under the provisions of clause 275(1)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to contracts proposed to be made by it.

CARRIED

Resolution No. 0415/025

MATERIAL PERSONAL INTEREST: *4.10pm* Councillor Merle Johnson declared a material personal interest in the discussions relating to the 2015 Construction Season Preferred Suppliers Pool as her daughter is a contractor who has lodged tenders. Cr Johnson did not participate in the discussions or vote and left the meeting.

CONFIRMED MINUTES

MOTION

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Gurney

That Council approve the Preferred Supplier Pool List as distributed to Councillors for Tender 15/0387: Semi Side Tippers.

CARRIED

Resolution No. 0415/026

MATERIAL PERSONAL INTEREST: *4.15pm* Councillor John Beard declared a material personal interest in the discussions relating to the 2015 Construction Season Preferred Suppliers Pool for water trucks as his sister is a contractor who lodged a tender. Cr Beard did not participate in the discussions or vote and left the meeting.

MOTION

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Zahner

That Council approve the Preferred Supplier Pool List as distributed to Councillors for Tender 15/0388: Water Truck Combinations.

CARRIED

Resolution No. 0415/027

ATTENDANCE: Cr Beard returned to the meeting.

MOTION

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Zahner

That Council approve the Preferred Supplier Pool List as distributed to Councillors for Tender 15/0389: Grader

CARRIED

Resolution No. 0415/028

ATTENDANCE: *4.19pm* Cr Johnson returned to the meeting.

CONFIRMED MINUTES

MOTION

COUNCIL RESOLUTION

Moved Cr Zahner

Seconded Cr Gurney

That Council approve the Preferred Supplier Pool List as distributed to Councillors for Tender 15/0390: Scraper

CARRIED

Resolution No. 0415/029

MOTION

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Gallagher

That Council approve the Preferred Supplier Pool List as distributed to Councillors for Tender 15/0391: Bulldozer

CARRIED

Resolution No. 0415/030

MOTION

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Zahner

That Council approve the Preferred Supplier Pool List as distributed to Councillors for Tender 15/0392: Gravel Pit

CARRIED

Resolution No. 0415/031

MATERIAL PERSONAL INTEREST: 4.21pm Councillor Merle Johnson declared a material personal interest in the discussions relating to the 2015 Construction Season Preferred Suppliers Pool as her daughter is a contractor who has lodged tenders. Cr Johnson did not participate in the discussions or vote and left the meeting.

CONFIRMED MINUTES

MOTION

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Gurney

That Council approve the Preferred Supplier Pool List as distributed to Councillors for Tender 15/0393: Low Loader

CARRIED

Resolution No. 0415/032

MOTION

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Zahner

That Council approve the Preferred Supplier Pool List as distributed to Councillors for Tender 15/0394: Front End Loader

CARRIED

Resolution No. 0415/033

MOTION

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Gurney

That Council approve the Preferred Supplier Pool List as distributed to Councillors for Tender 15/0395: Excavator

CARRIED

Resolution No. 0415/034

ATTENDANCE: 4.23pm - Cr Johnson returned to the meeting.

The Manager Economic and Community Development, Ms Cherie Crossland entered meeting.

MATERIAL PERSONAL INTEREST: 4.24pm Councillor Merle Johnson declared a material personal interest in the discussions relating to the 2015 Construction Season Preferred Suppliers Pool as her daughter is a contractor who has lodged tenders. Cr Johnson did not participate in the discussions and did not vote and left the meeting.

CONFIRMED MINUTES

MOTION

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Johnson

That Council approve the Preferred Supplier Pool List as distributed to Councillors for Tender 15/0396: Backhoe

CARRIED

Resolution No. 0415/035

ATTENDANCE: 4.25pm - Cr Johnson returned to the meeting.

MOTION

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Zahner

That Council approve the Preferred Supplier Pool List as distributed to Councillors for Tender 15/0397: Crane

CARRIED

Resolution No. 0415/036

MATERIAL PERSONAL INTEREST: 4.24pm Councillor Merle Johnson declared a material personal interest in the discussions relating to the 2015 Construction Season Preferred Suppliers Pool as her daughter is a contractor who has lodged tenders. Cr Johnson did not participate in the discussions and did not vote and left the meeting.

MOTION

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Zahner

That Council approve the Preferred Supplier Pool List as distributed to Councillors for Tender 15/0398: Miscellaneous.

CARRIED

Resolution No. 0415/037

ATTENDANCE: 4.26pm Cr Johnson returned to the meeting.

CONFIRMED MINUTES

CHANGE IN STANDING ORDERS

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Zahner

That Council change the Standing Orders to commence dealing with Report 8.3.

CARRIED

Resolution No. 0415/038

ATTENDANCE: The Director of Engineering, Engineer Roads and Mrs Kim Kidd left the meeting.

8.3 COMMUNITY DEVELOPMENT

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Beard

That Council accepts the report as presented.

CARRIED

Resolution No. 0415/039

8.4 COMMUNITY DONATION AND SUPPORT

Executive Summary:

This report provides for any requests received (since the March Ordinary Meeting) for donations and/ or support for Council to consider under its Community Donation and Support program.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Zahner

That Council accepts the report as presented and:

- 1. approves the Gulf Barramundi Restocking Association's request for a cash donation of \$500 for the Karumba Community Anglers Classic 2015 as well as approve the request for Council's outdoors crew to section off an area of the Karumba boat ramp as the weigh in area, and to waive hire fees for chairs and*

CONFIRMED MINUTES

bins to be used for the event.

CARRIED

Resolution No. 0415/040

ATTENDANCE: 4.44pm – The Manager Economic and Community Development left the meeting.

CONFIRMED MINUTES

9 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION

In accordance with the *Local Government Act 2009*, and the *Local Government Regulation 2012*, in the opinion of the General manager, the following business is of a kind as referred to in clause 275(1) of the Regulation, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Gurney

That Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with clause 275(1) of the Local Government Regulation 2012 as the items listed come within the following provisions

9.1 Continuity Proposal - Normanton TAFE Campus

This item is classified CONFIDENTIAL under the provisions of clause 275(1)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to contracts proposed to be made by it.:

CARRIED

Resolution No. 0415/041

9.1 CONTINUITY PROPOSAL - NORMANTON TAFE CAMPUS

Executive Summary:

The Memorandum of Understanding (MOU) to transfer the TAFE Normanton Campus to Carpentaria Shire Council was not signed off by the Treasurer prior to the State Election. Ms Joann Pyne, the General Manager of TAFE, met with the Premier on 29 March 2015 and was seeking to progress this issue with the new Government. In the meantime, Ms Pyne has proposed that another MOU be drawn up to allow Carpentaria Shire Council to take over management of the facility for a period of 3 years + 1 until a response can be received from the current Treasurer. The details of this MOU are yet to be negotiated.

CONFIRMED MINUTES

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Zahner

That Council agree to the proposal by TAFE to take over management of the TAFE facility for a 3 years + 1 year term to progress its goals of establishing relevant training courses for the communities of the Gulf subject to an agreed Memorandum of Understanding (MOU) being prepared and, further, that the power to negotiate and agree to the MOU is delegated to the Mayor and Chief Executive Officer.

CARRIED

Resolution No. 0415/042

10 GENERAL BUSINESS

Nil

11 CLOSURE OF MEETING

The Chair of the meeting, Cr Fred Pascoe, Mayor, declared the meeting closed at 5.30pm.

MINUTES CERTIFICATE

These Minutes are Confirmed



Councillor FC Pascoe
Mayor

16.04.2015

Date