



CARPENTARIA SHIRE

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***ORDINARY MEETING
MINUTES***

9 DECEMBER 2015

CONFIRMED MINUTES

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CONFIRMED MINUTES

1 OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at 9.00am.

2 RECORD OF ATTENDANCE

Councillors

Mayor: Cr FC Pascoe
Members: Cr AJ Gurney; Cr MD Johnson; Cr JC Zahner; Cr JD Beard;
Cr ATJ Gallagher; Cr DA Amos.

Staff

Chief Executive Officer Mr Bob Owen
Director of Engineering Mr John Teague
Director Corporate Services Mr Oliver Pring
Executive Assistant Ms Angeline Pascoe.

CONDOLENCES

A minute's silence was held for the passing for the following community member:

Mr Barry George

3 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

Confirmation of Minutes from the Ordinary Council Meeting held 11 November 2015 as previously circulated to councillors.

COUNCIL RESOLUTION

Moved Cr Amos

Seconded Cr Beard

That the Minutes of the Ordinary Council Meeting held 11 November 2015 be confirmed.

CARRIED

Resolution No. 1215/001

4 BUSINESS ARISING FROM PREVIOUS MEETINGS

Cr Beard Asked how contractors are engaged.

Cr Amos Rubbish in Queensland Rail corridor.

CONFIRMED MINUTES

Cr Gallagher	Clean up after football – good work done by the town crew.
Cr Johnson	Hospital issues – result with Doctor.

5 PUBLIC QUESTION TIME

There were no members of the public in the gallery.

PRESENTATION: 9.20am – 9.55am Mr Michael Colleton – General Manager and Mr Tycho Buningh – Trade Development Manager of Ports North, addressed Council on the new trade opportunities that are included in their planning processes.

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CONFIRMED MINUTES

6 REPORTS FROM DIRECTOR OF ENGINEERING - ROADS & SERVICES

6.1 WORKS REPORT - DECEMBER 2015

Executive Summary:

The following report provides a summary of the works undertaken in November 2015.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Gallagher

That Council accepts the report as presented.

CARRIED

Resolution No. 1215/002

6.2 NDRRA REPORT - NOVEMBER 2015

Executive Summary:

All work for the 2013 restoration and betterment projects has been completed and close out reports submitted to QRA. All projects have been assessed and approved (awaiting final CEO sign off) by QRA with only minor adjustments.

The 2014 restoration work is progressing well with the majority of roads due for completion prior to Christmas 2015. There are some over expenditure investigations which are progressing for assessment prior to close out.

The Normanton Airport was approved for a restoration construction value of \$910,156 (excluding GST) and is programmed for commencement in April 2016. In order to complete a full width seal and additional stabilising works on the runway, an additional \$735,000 (excluding GST) is required.

Additional funding is currently being sought through the Regional Aviation Access Program to assist with additional funding requirements including some minor works at the Karumba Airport.

CONFIRMED MINUTES

COUNCIL RESOLUTION

Moved Cr Amos

Seconded Cr Gurney

That Council accepts the report as presented.

CARRIED

Resolution No. 1215/003

RECESS: 10.20am – 10.35am The Mayor called a recess for morning tea.

6.3 DTMR WORKS - DECEMBER 2015

Executive Summary:

This report provides a brief update on Council's current Department of Transport and Main Roads (DTMR) contract works.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Amos

That Council accepts the report as presented.

CARRIED

Resolution No. 1215/004

CONFIRMED MINUTES

6.4 MARINE STRUCTURES REPORT - DECEMBER 2015

Executive Summary:

The following report details the works associated with marine structures that have been completed up to the end of November 2015.

COUNCIL RESOLUTION

Moved Cr Johnson

Seconded Cr Gurney

That Council accepts the report as presented.

CARRIED

Resolution No. 1215/005

6.5 KPMG REPORT

Executive Summary:

Following discussions at the Regional Roads and Transport Group ("RRTG") meeting at Karumba on Monday 30 November, it has been requested by the RRTG that all member councils re-consider the KPMG report on opportunities for regional cooperation in road construction activities. The report is attached for Council's consideration.

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Zahner

That Council not proceed further with the KPMG report given the change in circumstances since the commencement of the project, but that Council implement some of the report's key strategies including proceeding with the investigation of joint regional purchasing arrangements in order to save costs for participating Councils, and continuing to develop local resource sharing opportunities such as those being undertaken with Croydon Shire Council and Kowanyama Aboriginal Shire Council.

CARRIED

Resolution No. 1215/006

CONFIRMED MINUTES

6.6 LILYVALE SUBDIVISION REPORT

Executive Summary:

Ergon Energy have requested the two road names for the proposed Lilyvale Subdivision being undertaken by Council. During previous discussions regarding road names for which Council advertised for community proposals, Barlawink was put forward. The name was not used for the access road to the Thawll Thuddawarn Pikew reserve and Council included in their resolution that "*Barlawink Road to be used to name one of the roads at Council's Lilyvale submission*". In keeping with the station name it is proposed that the main road leading into the subdivision off the Burke Developmental Road be named "Lilyvale Road" and the other road be named "Barlawink Way".

COUNCIL RESOLUTION

Moved Cr Amos

Seconded Cr Gurney

That Council name the primary road into the Lilyvale Subdivision as Lilyvale Road and the secondary road as Barlawink Way.

CARRIED

Resolution No. 1215/007

6.7 CONTRACT 15/0405 GLENORE WEIR UPGRADE - DECEMBER PROGRESS REPORT

Executive Summary:

This report provides an update on the progress of the construction contract for the Glenore Weir Upgrade project as prepared by the Superintendent Andrew Armstrong from PDR Engineers.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Amos

That Council accepts the report as presented.

CARRIED

Resolution No. 1215/008

CONFIRMED MINUTES

6.8 BUILDING AND PLANNING REPORT

The report is to advise Council of relevant planning and building activities within the Shire for the month of November 2015.

Planning Applications Received

DA No.	Address	Application Type	Status
I/1530	10 Beard Crescent, Normanton	Material Change of Use, Industry Storage Shed	Pending

Planning Applications Approved

DA No.	Address	Application Type	Status
I/1526	Lots 21-36 Thompson Street, Normanton	Material Change of Use, Community Facilities and Sport and Recreation	Approved

Building Applications Received

DA No.	Address	Application Type	Value
I/1527	11 Massey Drive, Karumba	Shed Extension and Boundary Dispensation	\$53,000
I/1528	87 Karumba Development Road, Karumba	Carport	\$6,500

Building Approvals Issued

DA No.	Address	Application Type	Value
I/1522	16 Philp Street, Normanton	New Dwelling	\$164,154
I/1523	10 Brodie Street, Normanton	New Dwelling	\$252,241
I/1525	68 Yappar Street, Karumba	Carport	\$33,897

Applications pending waiting on further information (Applicants advised)

DA No.	Address	Type	Date Received
I/0785	56 Karumba Development Road, Karumba	Portable Dwelling	04/03/2014

CONFIRMED MINUTES

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Gallagher

That Council note and accept the content of the report as presented.

CARRIED

Resolution No. 1215/009

ATTENDANCE 11:39am Councillor Fred Pascoe left the meeting. The Deputy Mayor assumed the role of Chair.

6.9 WATER STATUS REPORT - DECEMBER 2015

Executive Summary:

The purpose of this report is to provide Council with town water and wastewater supply usage and quality information to assist in ensuring that the water and wastewater are appropriately managed.

COUNCIL RESOLUTION

Moved Cr Amos

Seconded Cr Gallagher

That Council accepts the report as presented.

CARRIED

Resolution No. 1215/010

ATTENDANCE 11:43am Councillor Fred Pascoe returned to the meeting and resumed the role of Chair.

CONFIRMED MINUTES

GENERAL BUSINESS – DIRECTOR OF ENGINEERING

Cr Gallagher	Town crew did an excellent job cleaning up after the football carnival. <i>Agreed by all Councillors.</i>
Cr Johnson	Queried the outcome of the vehicle rollover.
Cr Beard	Informed the flood marker at Wagon Wheel may need to be replaced. Pumping back over weir – needs to be done early. Asked if there was any land available in town.
Cr Gurney	Advised of the removal of tree in the park at Karumba.
Cr Amos	Discussed a staff matter.
Chief Executive Officer	Gauge at the weir <i>Councillors agreed that further discussions should occur with Department of Natural Resources and Mines.</i>

MATERIAL PERSONAL INTEREST: 12:07pm Councillor Fred Pascoe declared a material personal interest in the discussions regarding the proposed machinery course to be undertaken by Bynoe CACS Ltd and left the meeting. Councillor Pascoe is the Chief Executive Officer of Bynoe CACS Ltd. The Deputy Mayor assumed the role of Chair.

Chief Executive Officer	Representations received from Bynoe CACS Ltd requesting use of the following for the proposed machinery course: <ul style="list-style-type: none">• Grader• Water truck• Lilyvale gravel
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CONFIRMED MINUTES

MOTION

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Amos

That Council not approve the use of Council's plant for machinery training courses, and that Council's preference is for the use of private dry hire plant; and further that Council does not agree to the supply of gravel from Lilyvale due to the limited resource which is required for Council's committed projects.

CARRIED

Resolution No. 1215/011

ATTENDANCE 12:25pm Councillor Fred Pascoe returned to the meeting and resumed the role of Chair.

ADJOURNMENT: 12.30pm – 1.15pm The Mayor adjourned the meeting for lunch. Staff were invited to have lunch with Councillors. Upon resumption all members were present.

GENERAL BUSINESS - DIRECTOR OF ENGINEERING ctd.

Director of Engineering

Regional Roads Technical Group – roads funding priorities.

Karumba Airport – Certificate of Commendation in recognition of proactivity and application of safe practices in the field of aviation wildlife risk mitigation.

ATTENDANCE: 1.30pm The Director of Engineering left the meeting.

CONFIRMED MINUTES

7 REPORTS FROM THE CHIEF EXECUTIVE OFFICER

7.1 PENSIONER HOUSING POLICY

Executive Summary:

Council previously conducted a workshop on its Pensioner Housing Policy. Following that workshop a draft Policy has been prepared for Council's consideration.

COUNCIL RESOLUTION

Moved Cr Johnson

Seconded Cr Gallagher

That Council adopt the Pensioner Housing Policy as presented.

CARRIED

Resolution No. 1215/012

7.2 2016 COUNCIL MEETING DATES

Executive Summary:

The *Local Government Act 2009* requires a Shire Council to meet at least once a month. The proposed meeting dates for 2016 are presented for Council's consideration and adoption.

Carpentaria Shire Council meetings are traditionally held on the third Wednesday and following Thursday (if required) of each month. These dates have been recommended for the 2016 year with the exception of the December meeting which has been brought forward due to the Christmas close down period and to allow any follow up items after the meeting to be actioned prior to the close down period.

CONFIRMED MINUTES

COUNCIL RESOLUTION

Moved Cr Amos

Seconded Cr Johnson

That Council adopt the 2016 Council Meeting dates as presented:

- ***20 & 21 January;***
- ***17 & 18 February;***
- ***16 & 17 March;***
- ***20 & 21 April – Post Election Meeting followed by Ordinary Meeting***
- ***18 & 19 May; (Karumba)***
- ***15 & 16 June;***
- ***20 & 21 July (Budget Meeting);***
- ***17 & 18 August;***
- ***21 & 22 September;***
- ***19 & 20 October (Karumba)***
- ***16 & 17 November***
- ***7 & 8 December (earlier due to Christmas)***

CARRIED

Resolution No. 1215/013

7.3 HUMAN RESOURCES REPORT

Executive Summary:

This report provides information to Council on recent and upcoming activities within the Human Resources Section of Council.

COUNCIL RESOLUTION

Moved Cr Amos

Seconded Cr Beard

That Council accepts the report as presented.

CARRIED

Resolution No. 1215/014

CONFIRMED MINUTES

GENERAL BUSINESS – CHIEF EXECUTIVE OFFICER

Chief Executive Officer

Correspondence received from the Cricket Club requesting donation towards the purchasing of a “lay-down” pitch.

MOTION

COUNCIL RESOLUTION

Moved Cr Amos

Seconded Cr Beard

That Council donate the cost of a “lay-down” cricket pitch for Normanton Cricket Club to use at the Normanton football oval.

CARRIED

Resolution No. 1215/015

Correspondence received from Queensland Rail
Thanks and well done to Ken Fairbairn and the Queensland Rail team.

Chief Executive Officer

Request from the Gulf Christian College for a dispensation from the boundary set back requirements.

Polling booths for Normanton and Karumba will be at Council’s facilities.

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CONFIRMED MINUTES

8 REPORTS FROM DIRECTOR OF CORPORATE & COMMUNITY SERVICES

8.1 MONTHLY FINANCIAL REPORT - NOVEMBER 2015

Executive Summary:

The Monthly Financial Report has been prepared for the period ending 30 November 2015. The following is a summary of major variances and points to note.

COUNCIL RESOLUTION

Moved Cr Zahner

Seconded Cr Gurney

That Council accepts the following reports for the period ending 30 November 2015 as presented.

- *Income Statement*
- *Statement of Financial Position*
- *Statement of Cash Flow*
- *30 Day Cash Flow Estimate*
- *Accounts Summary*

CARRIED

Resolution No. 1215/016

ATTENDANCE: 2.23pm Mr Matthew Jones entered the meeting.

CHANGE IN STANDING ORDERS

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Gallagher

That Council change the Standing Orders to commence dealing with a request from Normanton Cricket Club.

CARRIED

Resolution No. 1215/017

ATTENDANCE: 2.27pm Mr Jones left the meeting.

CONFIRMED MINUTES

RESUMPTION OF STANDING ORDERS

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Gurney

That standing orders be resumed.

CARRIED

Resolution No. 1215/018

8.2 2014/2015 ANNUAL REPORT ANNUAL FINANCIAL STATEMENTS

Executive Summary:

Pursuant to Section 181 of the *Local Government Regulation 2012*, a local government must prepare an annual report and it must be presented to Council for adoption. The content of the Annual Report is made up of a number of documents, including the Mayor's and Chief Executive Officer's reports and the audited Annual Financial Statements for the year ended 30 June 2015, along with the Independent Auditor's Report.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Beard

That Council endorses the General Purpose Financial Statements for the year ended 30 June 2015 and Independent Auditor's Report and adopts the Carpentaria Shire Council Annual Report for 2014/2015 as amended.

CARRIED

Resolution No. 1215/019

CONFIRMED MINUTES

8.3 ADDENDUM - 2015/2016 CARPENTARIA SHIRE COUNCIL SCHEDULE OF FEES AND CHARGES

Executive Summary:

The attached document entitled Addendum to the 2015/2016 Carpentaria Shire Council Schedule of Fees and Charges provides a listing of new or amended regulatory and commercial fees and charges for 2015/2016 Financial Year, including cost recovery fees and other charges.

Under Section 98 of the *Local Government Act 2009*, Council must adopt and maintain a register of its cost recovery fees.

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Amos

That Council adopts the Addendum to the 2015/2016 Carpentaria Shire Council Schedule of Fees and Charges.

CARRIED

Resolution No. 1215/020

8.4 NORMANTON GYM AND ACTIVITY CENTRE

Executive Summary:

Approval is being sought from Council on providing additional funds to progress the construction and fit-out of the proposed Normanton Gym and Activity Centre.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Amos

That Council approves the allocation of \$150,000 from the Sustainability Reserve to fund the Normanton Gym and Activity Centre project and reflects the transaction in the midyear budget review.

CARRIED

Resolution No. 1215/021

CONFIRMED MINUTES

ATTENDANCE: 3.256pm The Manager Economic Community Development, Ms Cherie Crossland, entered the meeting.

8.5 COMMUNITY DEVELOPMENT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Community and Cultural Services portfolio.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Gallagher

That Council accepts the report as presented.

CARRIED

Resolution No. 1215/022

MOTION

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Gallagher

That Council increase the Normanton Childcare Centre licence to 29 children and have the number of staff to reflect this change.

CARRIED

Resolution No. 1215/023

ATTENDANCE: Councillor Zahner left the meeting at 3.40pm and returned at 3.46pm.

CONFIRMED MINUTES

8.6 COMMUNITY DONATIONS AND SUPPORT POLICY

Executive Summary:

The purpose of this policy is to provide an accountable and transparent framework for Council's Community Donations and Support Programme. In accordance with Carpentaria Shire Council's Corporate Plan 2012-2017, this policy is consistent with the Council's Key Outcomes.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Johnson

That Council adopt the Community Donation and Support Policy as presented.

CARRIED

Resolution No. 1215/024

8.7 COMMUNITY DONATIONS

Executive Summary:

During the period since the October meeting of Council, the requests listed in this report have been received for consideration in the Carpentaria Shire Council Community Donations and Support program.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Johnson

That Council accepts the report as presented and:

- 1. Considers the quotes and gives direction to purchase a trailer to hold tables and chairs for Community Donation and Support applications.***

CARRIED

Resolution No. 1215/025

CONFIRMED MINUTES

GENERAL BUSINESS - ECONOMIC COMMUNITY DEVELOPMENT

Karumba Pool – 636 adults and 476 children
for the month of November 2015.

ATTENDANCE: 4.30pm The Manager Economic Development left the meeting.

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CONFIRMED MINUTES

9 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION

In accordance with the *Local Government Act 2009*, and the *Local Government Regulation 2012*, in the opinion of the General manager, the following business is of a kind as referred to in clause 275(1) of the Regulation, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

COUNCIL RESOLUTION

Moved Cr Amos

Seconded Cr Beard

That Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with clause 275(1) of the Local Government Regulation 2012 as the items listed come within the following provisions

9.1 Tenders and Preferred Supplier Arrangements

This item is classified CONFIDENTIAL under the provisions of clause 275(1)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to contracts proposed to be made by it.

9.2 Proposal regarding MMG housing and Pelican's Inn at Karumba

This item is classified CONFIDENTIAL under the provisions of clause 275(1)(h) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

9.3 MMG Rates

This item is classified CONFIDENTIAL under the provisions of clause 275(1)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.:

CARRIED

Resolution No. 1215/026

CONFIRMED MINUTES

MOTION

COUNCIL RESOLUTION

Moved Cr Amos

Seconded Cr Beard

That Council open the meeting to the public.

CARRIED

Resolution No. 1215/027

9.1 TENDERS AND PREFERRED SUPPLIER ARRANGEMENTS

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Gurney

That Council note the report as presented.

CARRIED

Resolution No. 1215/028

9.2 PROPOSAL REGARDING MMG HOUSING AND PELICAN'S INN AT KARUMBA

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Gurney

That Council enter into leases for MMG housing on the terms generally proposed in the attachment to this report and delegates the power to the Chief Executive Officer to finalise the terms and enter into the leases on behalf of Council.

CARRIED

Resolution No. 1215/029

CONFIRMED MINUTES

9.3 MMG RATES

COUNCIL RESOLUTION

Moved Cr Gurney

Seconded Cr Amos

That Council does not agree in principle to any rate reduction for the MMG facility at Karumba.

CARRIED

Resolution No. 1215/030

10 GENERAL BUSINESS

Cr Gurney

Provided an update on the following:

- Progress of Gulf Savannah Development Inc.
- MMG
- Bendigo Bank
- North West Queensland Regional Organisation of Councils (NWQROC)
- Attended the Karumba State School Awards Night
- Burke Shire Council – optic fibre
- After hours number

Cr Johnson

Toilet door at the Shire Hall.

Access to office.

Cr Pascoe

Provided an update on the following:

- North West Queensland Regional Roads Technical Group (NWQRRTG) and North West Queensland Regional Organisation of Councils (NWQROC) meetings held at Karumba
- Weir
- Attendance at the LGAQ Board Meeting

CONFIRMED MINUTES

11 CLOSURE OF MEETING

The Chair of the meeting, Cr Fred Pascoe, Mayor, declared the meeting closed at 5.16pm.

MINUTES CERTIFICATE

These Minutes are Confirmed

F. Pascoe
.....

Councillor FC Pascoe
Mayor

09.12.2015
.....

Date