



CARPENTARIA SHIRE

Outback by the Sea

ORDINARY MEETING

MINUTES

18 JANUARY, 2017

CONFIRMED MINUTES

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1 OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at 9.05am.

2 RECORD OF ATTENDANCE

Councillors

Mayor: Cr LV Bawden
Members: Cr AT Gallagher; Cr JD Beard; Cr BJ Hawkins; Cr AM Murphy;
Cr JC Young.

Staff

Chief Executive Officer Mr Bob Holmes
Director of Engineering Mr John Teague
Director Corporate Mr Oliver Pring
Services
Executive Assistant Ms Angeline Pascoe.

MOTION

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Beard

That leave of absence be granted to Councillor Peter Wells.

CARRIED

Resolution No. 0117/001

3 CONDOLENCES

A minute's silence was held for the passing of the following community members:

Ms Esme Sambo
Ms Anita Pascoe

CONFIRMED MINUTES

4 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

Confirmation of Minutes from the Ordinary Council Meeting held 07 December 2016, as previously circulated to councillors.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Young

That the Minutes of the Ordinary Council Meeting held 07 December 2016 be confirmed.

CARRIED

Resolution No. 0117/002

5 BUSINESS ARISING FROM PREVIOUS MEETINGS

Nil.

6 DEPUTATIONS

Nil.

CONFIRMED MINUTES

7 REPORTS FROM DIRECTOR OF ENGINEERING - ROADS & SERVICES

7.1 WORKS REPORT - JANUARY 2017

Executive Summary:

The following report provides a summary of the works undertaken in the previous month, along with works in progress.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Young

That Council accept the report as presented.

CARRIED

Resolution No. 0117/003

7.2 NDRRA REPORT - JANUARY 2017

Executive Summary:

QRA 2014 restoration work and close out reports are complete/approved with QRA payment made prior Christmas.

QRA 2016 inspections and damage submissions has been submitted and reviewed by QRA. Submissions 1, 2 and 3 have been approved by QRA while submissions 4 and 5 "in-field assessment" have been completed with only minor adjustments.

Currently no restoration works are proceeding due to wet season shut down.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Hawkins

That Council accepts the report as presented.

CARRIED

Resolution No. 0117/004

CONFIRMED MINUTES

7.3 DTMR WORKS - JANUARY 2017

Executive Summary:

This report provides a brief update on Council's current Department of Transport and Main Roads (DTMR) contract works.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Young

That Council accept the report as presented.

CARRIED

Resolution No. 0117/005

7.4 GLENORE WEIR REPORT - JANUARY 2017

Executive Summary:

This report provides a brief update on the progress of the construction contract for the Glenore Weir Upgrade project as the Superintendent Blake Haslam from PDR Engineers is on Christmas break and the usual report is not available.

COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Gallagher

That Council accept the report as presented.

CARRIED

Resolution No. 0117/006

RECESS: 10.20am – 10.45am The Mayor called a recess for morning tea.

CONFIRMED MINUTES

7.5 FORMAL NAMING OF COUNCIL DAMS

Executive Summary:

The recent report of a crocodile siting in the Oval Dam has highlighted the need to formally name council's two dams located north of Gough Street and at the east side of Green Street. It is proposed to formally name the two dams and sign them accordingly so that in future they can be referenced if required in all communications for the dams.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Gallagher

That Council name the Council owned dam:

- 1. on the north side of Gough Street, The Town Dam; and***
- 2. at the east side of Green Street, The School Dam.***

CARRIED

Resolution No. 0117/007

7.6 BUILDING AND PLANNING REPORT - JANUARY 2017

The report is to advise Council of relevant planning and building activities within the Shire for the month of December 2016.

Background:

Planning Applications Received

Nil.

Planning Applications Approved

Nil.

Building Applications Received

Nil.

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Building Permits Issued

DA No.	Address	Application Type	Value
I/1612	Yappar Street, Karumba	Les Wilson Barramundi Discovery Centre	\$4.62m

Applications pending waiting on further information (Applicants advised)

Nil.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Beard

That Council note and accept the content of the report as presented.

CARRIED

Resolution No. 0117/008

7.7 WATER AND WASTEWATER REPORT - JANUARY 2017

Executive Summary:

The purpose of this report is to provide Council with town water and wastewater supply, usage and quality information to assist in ensuring that the water and wastewater are appropriately managed.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Young

That Council accepts and notes the water and wastewater status report as presented for the period ending 31 December 2016.

CARRIED

Resolution No. 0117/009

CONFIRMED MINUTES

GENERAL BUSINESS

- Director of Engineering Provided an update on quarry investigations.
- Cr Beard Queried the leaks with Council camp equipment.
The Director of Engineering reported on one with a fault with an awning and others suggested loading techniques.
- Road into the Karumba Pool gets inundated with water.
The Director of Engineering informed that Council will be looking at concreting.
- Cr Young Update on pool shade
The Director of Engineering informed that the contractor had advised of the footing requirements.
- Director of Engineering Informed that invitation for tenders for the manufacture, supply and delivery of road base material and the grader were ready to be advertised. A report will come back to the Council.
- Looking at keeping public toilets open 24/7 due to resourcing issues.

ATTENDANCE: *11.45am* The Director of Engineering left the meeting.

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ATTENDANCE 11:54am Councillor Bradley Hawkins left the meeting.

8 REPORTS FROM THE CHIEF EXECUTIVE OFFICER

8.1 NEW PLANNING SCHEME

Executive Summary:

An objective of the new Planning Scheme being prepared for Carpentaria Shire is to make as many defined land uses as possible, Self- assessable (to be called Accepted development under the new Planning Act, due in July 2017). Liz Taylor, Council's consulting Town Planner has provided a memo regarding a proposed methodology to achieve this objective and Council's endorsement of the proposed methodology is sought.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Murphy

That Council endorse the proposed methodology as presented, which seeks to facilitate Self – assessable/ Accepted development, wherever appropriate, in the new Planning Scheme.

CARRIED

Resolution No. 0117/010

8.2 SPORT AND RECREATION PLANNING PROGRAM

Executive Summary:

The Sport and Recreation Planning Program will provide organisations with funding to develop quality infrastructure planning documents. These will contribute to the evidence base regarding future infrastructure needs for sport and recreation in Queensland. Council's endorsement of a project under this Program is sought.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Young

That Council apply for funding under the Sport and Recreation Planning Program for the purpose of updating the Carpentaria Sport and Recreation Plan.

CARRIED

Resolution No. 0117/011

CONFIRMED MINUTES

8.3 COUNCILLOR REMUNERATION

Executive Summary:

The Local Government Remuneration Tribunal made its determination on the categories of Councils and Councillor remuneration which will take effect on 1 July 2017. This report provides the results of the determination to Council.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Young

That Council notes and accepts the outcomes of the 2016 Remuneration Review as presented.

CARRIED

Resolution No. 0117/012

8.4 STAFF HOUSING POLICY

Executive Summary:

Following a recent review of Council policies, the revised Staff Housing Policy is presented for Council endorsement.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Young

That Council adopt the Staff Housing Policy as amended.

CARRIED

Resolution No. 0117/013

CONFIRMED MINUTES

8.5 BUILDING BETTER REGIONS

Executive Summary:

The Federal Government recently announced the Building Better Regions funding program. The \$297.7 million Fund supports the Australian Government's commitment to create jobs, drive economic growth and build stronger regional communities into the future. Council's direction on projects to submit for funding assistance is sought.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Murphy

That Council further discuss possible projects and preferred options for application under the Building Better Regions Fund at a workshop to be conducted following this meeting.

CARRIED

Resolution No. 0117/014

ATTENDANCE: 12.14pm The Manager Governance & Executive Services, Mr Phil Turner entered the meeting.

12.32pm The Executive Assistant left the meeting.

8.6 GOVERNANCE REPORT

Executive Summary:

The report provides information to Council on activities and programs within the Governance and Executive Services portfolio.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Young

For Council information only.

CARRIED

Resolution No. 0117/015

CONFIRMED MINUTES

MOTION
COUNCIL RESOLUTION
Moved Cr Bawden Seconded Cr Young
<i>That Councillors Gallagher, Murphy and Wells be on the Les Wilson Barramundi Discovery Centre Project Control Group.</i>
CARRIED
Resolution No. 0117/016

ATTENDANCE: The Manager Governance & Executive Services left the meeting.

ADJOURNMENT: *12.52pm – 1.45pm* The Mayor adjourned the meeting for lunch.
Upon resumption all members were present.
The Executive Assistant entered the meeting.

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9 REPORTS FROM DIRECTOR OF CORPORATE & COMMUNITY SERVICES

9.1 MONTHLY FINANCIAL REPORT - DECEMBER 2016

Executive Summary:

The Monthly Financial Report has been prepared for the period ending 31 December 2016. The Background section provides a summary of major variances and points to note.

COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Murphy

That Council accepts the following reports for the period ending 31 December 2016 as presented:

- *Income Statement*
- *Statement of Financial Position*
- *Statement of Cash Flow*
- *30 Day Cash Flow Estimate*
- *Accounts Summary*
- *Consolidated Performance Report*

CARRIED

Resolution No. 0117/017

9.2 2016/2017 ANNUAL OPERATIONAL PLAN - SEPTEMBER 2016 REVIEW

Executive Summary:

The *Local Government Act 2009* requires that a local government must for each financial year prepare and by resolution adopt an Annual Operational Plan. A report on the Operational Plan is to be prepared and presented to Council on a quarterly basis outlining the year to date progress against key performance indicators for all operational activities.

CONFIRMED MINUTES

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Beard

That Council note the quarterly review of the Annual Operational Plan up to September 2016 and accept the report as presented.

CARRIED

Resolution No. 0117/018

9.3 COMMUNITY DEVELOPMENT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Community, Cultural Services and Economic Development portfolio of Council.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Gallagher

That Council accepts the report as presented.

CARRIED

Resolution No. 0117/019

GENERAL BUSINESS

Cr Bawden

Queried the progress of the Chronicle and it was advised that discussions had been held with parties to facilitate the establishment of the newsletter.

Boat ramp/slipway at Karumba. A suggestion from a community member to put a parking meter on the pontoon.

Entry signs – information signage: one on the Shire Office in Normanton and one near the Civic Centre in Karumba.

Cr Gallagher

Raised the matter of the 'One Million Stars to End Violence' campaign and suggested that

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	<p>Council give \$300 for ribbon to make stars. <i>It was noted that this had been done.</i> Bureau of Meteorology - flood markers heights are not accurate. <i>This will be further discussed with the Bureau of Meteorology.</i></p>
Cr Beard	<p>Illegal dumping of rubbish. <i>Advised that Local Laws Officers will be requested to increase efforts on this matter.</i></p>
Director Corporate Services	<p>Corporate Plan – Community engagement through the Your Say web based system.</p> <p>Australia Day meeting – a reminder was provided regarding the Australia Day festivities.</p>

RECESS: 3.10pm – 3.30pm

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CONFIRMED MINUTES

10 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION

In accordance with the *Local Government Act 2009*, and the *Local Government Regulation 2012*, in the opinion of the General manager, the following business is of a kind as referred to in clause 275(1) of the Regulation, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Murphy

That Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with clause 275(1) of the Local Government Regulation 2012 as the items listed come within the following provisions

10.1 Staffing Matters

This item is classified CONFIDENTIAL under the provisions of clause 275(1)(a) (b) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the appointment, dismissal or discipline of employees; AND industrial matters affecting employees.

10.2 Geothermal Power Plants

This item is classified CONFIDENTIAL under the provisions of clause 275(1)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to contracts proposed to be made by it.:

CARRIED

Resolution No. 0117/020

MOTION

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Beard

That Council open the meeting to the public.

CARRIED

Resolution No. 0117/021

CONFIRMED MINUTES

10.2 GEOTHERMAL POWER PLANTS

Executive Summary:

Council has previously engaged Local Government Infrastructure Services (LGIS) to undertake feasibility studies into the use of geothermal power to save electricity costs for Council. LGIS provided a further proposal to progress the project if Council wishes to pursue the concept. Direction was provided by Council to undertake additional independent analysis and feasibility of the project.

COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Beard

That Council not proceed with this matter at this time.

CARRIED

Resolution No. 0117/022

ATTENDANCE: 4.17pm The Director Corporate Services and the Executive Assistant left the meeting.

10.1 STAFFING MATTERS

Executive Summary:

The Interim CEO will present to the meeting and discuss staffing matters including the outcome of the recruitment process for a new Chief Executive Officer.

COUNCIL RESOLUTION

Moved Cr Bawden

Seconded Cr Young

That Council, in accordance with the provisions of S194 of the Local Government Act, offer Mr Michael Hayward the position of Chief Executive Officer under the terms and conditions as set out in the draft contract presented to and discussed at this meeting.

CARRIED

Resolution No. 0117/023

CONFIRMED MINUTES

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Hawkins

That Council offer the Director of Engineering, Director Corporate Services and Works Manager continuance of employment under the terms and conditions of the contract template presented to and discussed at this meeting.

CARRIED

Resolution No. 0117/024

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CONFIRMED MINUTES

11 GENERAL BUSINESS

Nil.

12 CLOSURE OF MEETING

The Chair of the meeting, Cr Lyall Bawden, Mayor, declared the meeting closed at 4.54pm.

MINUTES CERTIFICATE

These Minutes are Confirmed



Councillor LV Bawden
Mayor

18, 01, 2017

Date