



CARPENTARIA SHIRE

Outback by the Sea

ORDINARY BUDGET

MINUTES

21 JULY, 2016

CONFIRMED MINUTES

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1 OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at 9.05am.

2 RECORD OF ATTENDANCE

Councillors

Mayor: Cr LV Bawden
Members: Cr AT Gallagher; Cr JD Beard; Cr BJ Hawkins; Cr AM Murphy;
Cr PF Wells; Cr JC Young.

Staff

Chief Executive Officer Mr Bob Owen
Director of Engineering Mr John Teague
Director Corporate Services Mr Oliver Pring
Manager Human Resources Mrs Lisa Ruyg
Manager Governance & Executive Services Mr Phil Turner
Manager Engineering Services Mr Tapan Kar
Chief Financial Officer Mr Khushwant Kumar

3 PUBLIC QUESTION TIME

There were no members of the public in the gallery.

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4 REPORTS FROM DIRECTOR OF ENGINEERING - ROADS & SERVICES

Nil.

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5	REPORTS FROM THE CHIEF EXECUTIVE OFFICER
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Nil.

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6 REPORTS FROM DIRECTOR OF CORPORATE & COMMUNITY SERVICES

6.1 AUDIT COMMITTEE MEETING - 18 JULY 2016 UPDATE

Executive Summary:

Council's Audit Committee was established in February 2015 to ensure that we complied with legislation in having an efficient and effective internal audit function. With changes (effective 1 July 2016) re-classifying Carpentaria Shire a Category 1 Council, the requirement to establish an audit committee was no longer required. However in order to ensure and maintain good governance the committee was approved to continue in its function and focus emphasis on Council's Risk Management process.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Gallagher

That Council accepts the report as presented.

CARRIED

Resolution No. 0716/001

6.2 2016/2017 CARPENTARIA SHIRE COUNCIL REVENUE POLICY

Executive Summary:

The 2015/2016 Carpentaria Shire Council Budget, as presented, has been prepared in accordance with the *Local Government Act 2009* and the *Local Government Regulation 2012*. As stipulated by these regulations, Council must adopt an annual budget which includes various policies and guidelines as well as financial statements prepared on an accrual basis for the 2016/2017 Financial Year and future budget projections over the subsequent nine years which allow for the measures in financial sustainability. The budget must also be consistent with long term planning documents.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Gallagher

That Council adopts the 2016/2017 Carpentaria Shire Council Revenue Policy

CARRIED

Resolution No. 0716/002

CONFIRMED MINUTES

6.3 2016/2017 CARPENTARIA SHIRE COUNCIL REVENUE STATEMENT

Executive Summary:

The 2016/2017 Carpentaria Shire Council Budget, as presented, has been prepared in accordance with the *Local Government Act 2009* and the *Local Government Regulation 2012*. As stipulated by these regulations, Council must adopt an annual budget which includes various policies and guidelines as well as financial statements prepared on an accrual basis for the 2016/2017 financial year and future budget projections over the subsequent nine years which allow for the measures in financial sustainability. The budget must also be consistent with long term planning documents.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Hawkins

That Council adopts the 2016/2017 Carpentaria Shire Council Revenue Statement as amended.

CARRIED

Resolution No. 0716/003

RECESS: 10.15am – 10.30am The Mayor called a recess for morning tea.

6.4 2016/2017 CARPENTARIA SHIRE COUNCIL DEBT POLICY

Executive Summary:

The 2016/2017 Carpentaria Shire Council Budget, as presented, has been prepared in accordance with the *Local Government Act 2009* and the *Local Government Regulation 2012*. As stipulated by these regulations, Council must adopt an annual budget which includes various policies and guidelines as well as financial statements prepared on an accrual basis for the 2016/2017 Financial Year and future budget projections over the subsequent nine years which allow for the measures in financial sustainability. The budget must also be consistent with long term planning documents.

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COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Murphy

That Council adopts the 2016/2017 Carpentaria Shire Council Debt Policy.

CARRIED

Resolution No. 0716/004

6.5 2016/2017 CARPENTARIA SHIRE COUNCIL INVESTMENT POLICY

Executive Summary:

The 2016/2017 Carpentaria Shire Council Budget, as presented, has been prepared in accordance with the *Local Government Act 2009* and the *Local Government Regulation 2012*. As stipulated by these regulations, Council must adopt an annual budget which includes various policies and guidelines as well as financial statements prepared on an accrual basis for the 2015/2016 Financial Year and future budget projections over the subsequent nine years which allow for the measures in financial sustainability. The budget must also be consistent with long term planning documents.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Wells

That Council adopts the 2016/2017 Carpentaria Shire Council Investment Policy.

CARRIED

Resolution No. 0716/005

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6.6 2016/2017 CARPENTARIA SHIRE COUNCIL SCHEDULE OF FEES AND CHARGES

Executive Summary:

The attached document entitled 2016/2017 Carpentaria Shire Council Schedule of Fees and Charges provides a comprehensive schedule of all proposed regulatory and commercial fees and charges for 2016/2017 Financial Year, including cost recovery fees and other charges.

Under Section 98 of the *Local Government Act 2009*, Council must adopt and maintain a register of its cost recovery fees.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Wells

That Council adopts the 2016/2017 Carpentaria Shire Council Schedule of Fees and Charges.

CARRIED

Resolution No. 0716/006

6.7 2016/2017 CARPENTARIA SHIRE COUNCIL CONCEALED LEAK POLICY

Executive Summary:

The 2016/2017 Carpentaria Shire Council Budget, as presented, has been prepared in accordance with the *Local Government Act 2009* and the *Local Government Regulation 2012*. As stipulated by these regulations, Council must adopt an annual budget which includes various policies and guidelines as well as financial statements prepared on an accrual basis for the 2016/2017 financial year and future budget projections over the subsequent nine years which allow for the measures in financial sustainability. The budget must also be consistent with long term planning documents.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Murphy

That Council adopts the 2016/2017 Carpentaria Shire Council Concealed Leak Policy.

CARRIED

Resolution No. 0716/007

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6.8 2016/2017 CARPENTARIA SHIRE COUNCIL RATES ASSISTANCE POLICY

Executive Summary:

The 2016/2017 Carpentaria Shire Council Budget, as presented, has been prepared in accordance with the *Local Government Act 2009* and the *Local Government Regulation 2012*. As stipulated by these regulations, Council must adopt an annual budget which includes various policies and guidelines as well as financial statements prepared on an accrual basis for the 2016/2017 financial year and future budget projections over the subsequent nine years which allow for the measures in financial sustainability. The budget must also be consistent with long term planning documents.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Wells

That Council adopts the 2016/2017 Carpentaria Shire Council Rates Assistance Policy.

CARRIED

Resolution No. 0716/008

6.9 2016/2017 CARPENTARIA SHIRE COUNCIL BUDGET ADOPTION

Executive Summary:

The 2016/2017 Carpentaria Shire Council Budget, as presented, has been prepared in accordance with the *Local Government Act 2009* and the *Local Government Regulation 2012*. As stipulated by these regulations, Council must adopt an annual budget which includes various policies and guidelines as well as financial statements prepared on an accrual basis for the 2016/2017 financial year and future budget projections over the subsequent nine years which allow for the measures in financial sustainability. The budget must also be consistent with long term planning documents.

COUNCIL RESOLUTION

Moved Cr Bawden

Seconded Cr Beard

That Council;

- 1. adopts the 2016/2017 Carpentaria Shire Council Statement of Comprehensive Income; and***
- 2. adopts the 2016/2017 Carpentaria Shire Council Statement of Financial Position; and***

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3. ***adopts the 2016/2017 Carpentaria Shire Council Statement of Cash Flows; and***
4. ***adopts the 2016/2017 Carpentaria Shire Council Statement of Changes in Equity; and***
5. ***accepts the 2016/2017 Carpentaria Shire Council Financial Ratios; and***
6. ***authorises the proposed Capital Expenditure Program for 2016/2017; and***
7. ***authorises the proposed transfers to and from Council's reserve accounts for 2016/2017.***

CARRIED

Resolution No. 0716/009

6.10 RELATED PARTIES DISCLOSURES

Executive Summary:

Pursuant to Section 177 of the Local Government Regulation 2012, a local government's general purpose financial statements must be prepared in compliance with the following documents (each a prescribed accounting standard) published by the Australian Accounting Standards Board (AASB).

- a) Australian Accounting Standards;
- b) Statement of Accounting Concepts;
- c) Interpretation
- d) Framework for the preparation & presentation of financial statements.

The AASB has confirmed that the requirements of AASB124 – Related Party Disclosures will apply to Local Governments annual reporting periods beginning 1st July 2016.

Related Parties include Councillors & Key Management Personnel, their close family members and any entities that they control or jointly control. Any transactions with these parties whether monetary or not will need to be identified and may need to be disclosed. Disclosure will only be made if a transaction occurs and the disclosure may be aggregated.

In order to meet this requirement Council has drafted a policy entitled *Carpentaria Shire Council Related Parties Disclosure Policy* that requires all Key Management Personnel to provide a six monthly declaration identifying:

- (i) Their close family members;
- (ii) Entities that they control or associated with;
- (iii) Entities that their close family members control or jointly control.

This information will be subject to audit as part of the annual external audit by Queensland Audit Office.

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COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Beard

That Council adopts the Carpentaria Shire Council Related Parties Disclosure Policy as presented.

CARRIED

Resolution No. 0716/010

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7 GENERAL BUSINESS

Nil.

8 CLOSURE OF MEETING

The Chair of the meeting, Cr Lyall Bawden, Mayor, declared the meeting closed at 11.55am.

MINUTES CERTIFICATE

These Minutes are Confirmed

..... /...../.....

Councillor LV Bawden

Date

Mayor