



CARPENTARIA SHIRE

Outback by the Sea

ORDINARY MEETING

MINUTES

18 MAY, 2016

CONFIRMED MINUTES

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1 OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at 9.17am.

2 RECORD OF ATTENDANCE

Councillors

Mayor: Cr LV Bawden
Members: Cr AT Gallagher; Cr JD Beard; Cr BJ Hawkins; Cr AM Murphy;
Cr PF Wells; Cr JC Young.

Staff

Chief Executive Officer Mr Bob Owen
Director of Engineering Mr John Teague
Director Corporate Services Mr Oliver Pring
Manager Governance and Executive Services Mr Phillip Turner
Executive Assistant Ms Angeline Pascoe.

3 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

Confirmation of Minutes from the Ordinary Council Meeting held 20 April 2016, as previously circulated to councillors.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Gallagher

That the Minutes of the Ordinary Council Meeting held 20 April 2016 be confirmed.

CARRIED

Resolution No. 0516/001

4 BUSINESS ARISING FROM PREVIOUS MEETINGS

Nil.

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5 PUBLIC QUESTION TIME

Mr Doug Sivyer sat in the public gallery.

PRESENTATION: Andrew Kerr and Martine Care of Preston Law – Native Title matters, and Council Rates, Charges and Fees.

The Executive Assistant, to ensure ethical and transparent conduct, declared that she was a member of the native title claimant group being discussed.

RECESS: *9.50am - 10.20am* The Mayor called a recess for morning tea.

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CONFIRMED MINUTES

6 REPORTS FROM DIRECTOR OF ENGINEERING - ROADS & SERVICES

6.1 WORKS REPORT - MAY 2016

Executive Summary:

The following report provides a summary of the works undertaken in the previous month along with works in progress.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Young

That Council accept the report as presented.

CARRIED

Resolution No. 0516/002

6.2 NDRRA REPORT

Executive Summary:

QRA 2014 restoration work has recommenced with Cowan Downs Access and Donors Hill Access followed by Old Croydon Road and Shady Lagoon. All work is on schedule to be completed prior to 30 June 2016. Close out investigations and adjustments are continuing including benchmarking, council plant and day labour negotiations. QRA have confirmed a significant increase to gravel re-sheet and formation grade and have accepted arguments for Council plant to increase council payments. A joint 5-day road inspection, commencing at Kowanyama on Monday 16 May 2016 has been programmed to inspect the works completed including the 2013 Betterment projects.

The Normanton Airport works has commenced and is expected to be completed prior to the end of May 2016. Additional 20mm aggregate has been added to achieve an increased pavement strength and allow significant improvement to the pavement cross fall and localised longitudinal grades.

QRA 2016 damage investigations have been completed for all roads except those north of the Mitchell River. A meeting with QRA (Compliance Department, Value for Money Department and the RLO) has been set for 11 to 13 May 2016 to review the initial 2 submissions (Principal Roads and Southern Roads) are currently underway with the first submission expected to be approved early June 2016.

CONFIRMED MINUTES

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Murphy

That Council accepts the report as presented

CARRIED

Resolution No. 0516/003

6.3 DTMR WORKS - MAY 2016

Executive Summary:

This report provides a brief update on Council's current Department of Transport and Main Roads (DTMR) contract works.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Wells

That Council accept this report as presented

CARRIED

Resolution No. 0516/004

6.4 PLANT REPLACEMENT - SWEEPER

Executive Summary:

The approved 2015-16 Plant Replacement Budget included provision for the purchase of a new replacement truck mounted suction broom street sweeper for the reliable and efficient cleaning of town streets and roads for both Normanton and Karumba. This report provides both a breakdown and a recommendation on the proposed purchase which was tendered through "Local Buy" – Contract # BUS 229-0712, Tender Ref # VP47969.

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COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Gallagher

That Council accept the tender from Rosmech Environmental Cleansing Solutions for the purchase of a Scarab Mistral Suction Broom Sweeper for \$313,956.

CARRIED

Resolution No. 0516/005

6.5 GLENORE WEIR PROGRESS REPORT - MAY 2016

Executive Summary:

This report provides an update on the progress of the construction contract for the Glenore Weir Upgrade project as prepared by the Superintendent Peter De Roma from PDR Engineers.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Hawkins

That Council accepts the report as presented.

CARRIED

Resolution No. 0516/006

6.6 ROYAL FLYING DOCTOR SERVICE REQUEST

Executive Summary:

Council has received a request from the Royal Flying Doctors Service (RFDS) to operate a larger aircraft at the Normanton Aerodrome. Currently they only use a Beechcraft B200 King Air; however some bases will now be flying a Beechcraft B350 Super King Air which is significantly heavier and requires the approval of the aerodrome owner.

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COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Young

That Council approve the operation of the Beechcraft B350 at the Normanton Aerodrome by the Royal Flying Doctors Service under concession for an initial 12 month period.

CARRIED

Resolution No. 0516/007

6.7 APPLICATION FOR MATERIAL CHANGE OF USE: TOURISM MAJOR – EXPANSION OF AN EXISTING CARAVAN PARK AND CAMPING AREA

Executive Summary:

The Council is in receipt of an Application for Material Change of Use (MCU) for Tourism Major – the Staged Expansion of an Existing Caravan Park and Camping Area, being the Normanton Tourist Park, located at 14 Brown Street and 8-10 Simpson Street, Normanton, described as Lots 1 and 13 SP116572 and Lots 806 and 807 N1418. The application is Impact Assessable and during the Public Notification of the Application no submissions were received.

The Application required referral through the State Assessment Referral Agency (SARA) and the Department of Transport and Main Roads (DTMR) approved the development and imposed three (3) standard conditions.

The application is generally in accordance with the Carpentaria Shire Planning Scheme and is recommended for approval, subject to conditions.

COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Wells

That Council resolves:

In accordance with the Sustainable Planning Act 2009 as amended, the applicant be notified that the application for a Development Permit for a Material Change of Use for Tourism Major – the Staged Expansion of an Existing Caravan Park and Camping Area, located at 14 Brown Street and 8-10 Simpson Street, Normanton, described as Lots 1 and 13 SP116572 and Lots 806 and 807 N1418, is approved subject to the conditions detailed below.

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A. ASSESSMENT MANAGER CONDITIONS (COUNCIL)

General

1. *The development shall be undertaken substantially in accordance with the Site Plan, Concept Plans and Car Parking Plan submitted with the application and included in the Projex Partners supporting Town Planning Report and other documentation, except as modified by this approval and to the satisfaction of the Chief Executive Officer or delegate.*
2. *Any future building work on-site shall be carried out generally in accordance with any relevant Council requirements and the Building Code of Australia and to the satisfaction of the Chief Executive Officer or delegate.*
3. *This approval, granted under the provisions of the Sustainable Planning Act 2009, shall lapse four (4) years from the day the approval takes effect in accordance with the provisions of Section 339 of the Sustainable Planning Act 2009, if the development has not been commenced.*
4. *The operation of the Caravan Park and Camping Area is required to comply with Subordinate Local Laws 1.6 and 1.8 of 2015, except where there is a conflict with the conditions of this approval and then the conditions prevail, to the satisfaction of the Chief Executive Officer or delegate.*

Maintenance of the Site

5. *The applicant shall ensure the site is maintained, during and after development, in a clean and tidy condition at all times, to the satisfaction of the Chief Executive Officer or delegate.*
6. *The Caravan Park and Camping Area is only approved for short term stay. In this instance short term stay is limited to a maximum of six (6) weeks. A Register is to be kept of all guests staying at the Caravan Park and Camping Area and the Register is to be made available to the Chief Executive Officer or Delegate upon request.*

Staging and the Approved Development

7. *Stage 1 of the expansion is to comprise of:*
 - (i) *One (1) additional cabin containing four (4) bedrooms, with two (2) shared ensuite bathrooms;*
 - (ii) *Four (4) prefabricated buildings, being family rooms, each comprising two (2) bedrooms, one (1) bathroom and a combined kitchen/lounge/dining room;*

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- (iii) One (1) prefabricated building comprising five (5) bedrooms and no ensuite bathrooms;**
- (iv) Six new powered caravan/camper/RV sites; and**
- (v) An ablution block comprising 4 unisex showers, 4 unisex toilets and hand basins and 1 washing machine, 1 twin tub and 1 clothes hoist or equivalent length of line.**

TOTAL NUMBER OF ROOMS/SITES = 23.

Stage 2 of the expansion is to comprise of, either:

Option 1:

- Two (2) prefabricated buildings, being family rooms, each comprising two (2) bedrooms, one (1) bathroom and a combined kitchen/lounge/dining room.**

TOTAL NUMBER OF ROOMS = 4.

OR

Option 2:

- (i) Two (2) prefabricated buildings comprising five (5) bedrooms with no ensuite bathrooms.**

TOTAL NUMBER OF ROOMS = 10.

The maximum number of additional rooms/sites permitted in the expansion of the Caravan Park and Camping Area is:

STAGE 1: = 23 rooms/sites (and ablution block and washing facilities);

and

STAGE 2- Option 1: = 4 rooms

TOTAL = 27 rooms/sites

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OR

STAGE 1: = 23 rooms/sites (and ablution block and washing facilities);

and

STAGE 2- Option 2 = 10 rooms

TOTAL = 33 rooms/sites

The ablution block and the washing facilities are required to be operational to service Stage 1 of the expansion of the Caravan Park and Camping Area, prior to the occupation and lawful commencement of Stage 1, to the satisfaction of the Chief Executive Officer or delegate.

Siting and Design

8. *The new accommodation buildings are required to be sited and designed to:*

- (a) *be a minimum distance of 3 metres from all site boundaries; and*
- (b) *be a minimum distance of not less than 2 metres between buildings, whether a new building or an existing building; and*
- (c) *include external finishes that are complementary to the existing buildings in the Caravan Park and upgraded with finishes so that any demountable/prefabricated buildings have the appearance of being permanently sited on the site and include residential features such as verandahs and/or patios, to protect and enhance the amenity of the site and surrounding residential area.*

all to the satisfaction of the Chief Executive Officer or delegate.

9. *The expansion/development area of the site is to:*

- (a) *be landscaped, with native shrubs and trees, to be planted in the setback areas between the site boundary and the new buildings and between each new building and all existing trees and shrubs are to be retained, wherever possible;*
- (b) *include new access driveways for each Stage of the development, in accordance with the approved plans and provide a 6 metre wide concrete/all-weather surface driveway, where two-way vehicle*

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access is required and a 4 metre wide concrete/all-weather surface driveway, where one-way vehicle access is required; and

- (c) provide car parking for each Stage of the development, either adjacent to each new building/site or in a designated parking area. The minimum car parking to be provided is one space for each private room/site or family cabin that can be separately let;*
- (d) all gated entry points to the site, excluding the main entrance, are only to be used for maintenance purposes and emergency access;*

all to the satisfaction of the Chief Executive Officer or delegate.

Drainage

- 10. The area to contain the new development, being Lots 806 and 807 and an adjacent small part of Lot 1, is required to drain to a lawful point of discharge to the satisfaction of the Chief Executive Officer or delegate.*

Urban Services

- 11. The new accommodation and ablution/washing facilities are required to be connected to all urban services. The applicant/proponent is to meet the cost of any connections or upgrades required to any urban services for the approved development and water supply and sewerage are to be constructed to relevant standards stated in Schedule 1, Part 3 of the Planning Scheme and to the satisfaction of the Chief Executive Officer or delegate.*
- 12. Any work associated with connecting to urban services shall be undertaken in accordance with an approved plan and shall be established and completed prior to the lawful commencement of the use and to the satisfaction of the Chief Executive Officer or delegate.*
- 13. Should any of the Council's assets be damaged during the construction of any associated works, the cost of the reinstatement of all such assets shall be met by the applicant/proponent and to the satisfaction of the Chief Executive Officer or delegate.*

Car Parking

- 14. Car parking is to be provided in association with the staged development and in compliance with Condition 6, above and Car Parking Plan Project No: 649-001, dated 10 March 2106 and provided in correspondence dated 16 March 2016 from Projex Partners. The car parks are to be constructed of hard-stand*

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and line-marked or delineated by coppers logs, or similar, to the satisfaction of the Chief Executive Officer or delegate.

Lighting

15. *Any lighting proposed in association with the development must ensure there is no light spillage onto adjoining properties or roads.*

Night lighting is required to be installed along the access driveway and car parking area servicing the extension to the Caravan Park and Camping Area, to the satisfaction of the Chief Executive Officer or delegate.

All Amenities buildings on the site are to be fitted with night lighting to facilitate the safe use of the toilets, showers and washing facilities at any time, day or night, to the satisfaction of the Chief Executive Officer or delegate.

Signage

16. *Any new signage is required to comply with the Advertising Devices Code in the Carpentaria Shire Planning Scheme and must not contain any product advertising.*

Seven (7) signs with a minimum area of 0.25m², specifying a speed limit on site of 15 km/h are to be erected on site, with six (6) signs located along the internal access driveways and one (1) sign located at the entrance to the Caravan Park, to the satisfaction of the Chief Executive Officer or delegate.

Site Amalgamation

17. *The site is to be amalgamated so that the Caravan Park and Camping Area is located on one lot.*

A Plan of Survey is to be lodged with Council for endorsement and a Dealing Number issued by the Department of Natural Resources and Mines (DNRM) is to be provided to Council prior to commencement of Stage 1 of the use, to the satisfaction of the Chief Executive Officer or delegate.

B. Referral agency conditions

Concurrence Agency

**Department of Transport and Main Roads
(DTMR)**

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C. Submissions **NIL**

D. Further development permits required

carrying out building works;

carrying out drainage works; and

carrying out plumbing works

E. Applicable codes for self assessable development

Shire of Carpentaria Planning Scheme

Standard Building Regulation 1993

Building Act 1975

Building Code of Australia

Water and Sewerage Act 1949

F. Right of appeal

Appeal Rights from the Sustainable Planning Act 2009.

CARRIED

Resolution No. 0516/008

CONFIRMED MINUTES

6.8 BUILDING AND PLANNING REPORT

The report is to advise Council of relevant planning and building activities within the Shire for the month of April 2016.

Planning Applications Received

DA No.	Address	Application Type	Status
I/1611	35 Old Croydon Road, Normanton	Front Boundary Siting Dispensation	Approved

Planning Applications Approved

DA No.	Address	Application Type	Status
I/1611	35 Old Croydon Road, Normanton	Front Boundary Siting Dispensation	Approved

Building Applications Received

Nil.

Building Permits Issued

DA No.	Address	Application Type	Value
I/1610	51 Dutton Street, Normanton	Re-locatable Dwelling	\$140,000

Applications pending waiting on further information (Applicants advised)

DA No.	Address	Application Type	Date Received
I/0785	56 Karumba Development Road, Karumba	Portable Dwelling	04/03/2014 – In discussion with owners to resolve

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Building Works – Council

DA No.	Project	Location	Value
I/1602	Gym	Normanton Sports Centre	\$186,682
I/1613	Renovations	Front Entry Normanton Sports Centre	\$69,581

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Beard

That Council note and accept the content of the report as presented.

CARRIED

Resolution No. 0516/009

6.9 WATER AND WASTEWATER STATUS REPORT - MAY 2016

Executive Summary:

The purpose of this report is to provide Council with town water and wastewater supply usage and quality information to assist in ensuring that the water and wastewater are appropriately managed.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Gallagher

That Council accepts and notes the water and wastewater status report as presented for the period ending 30 April 2016.

CARRIED

Resolution No. 0516/010

CONFIRMED MINUTES

GENERAL BUSINESS – DIRECTOR OF ENGINEERING

Cr Bawden

Queried weighing of the trucks.
The Chief Executive Officer advised Councillors that if, the aim was to amend the existing preferred supplier plant hire list, then due process would need to be adhered to with changes of policy and re-advertising of tenders with new criteria. The Chief Executive Officer pointed out the risks faced by Council if proper processes were not followed.

Director of Engineering

Date for auction.

ATTENDANCE: 12.44pm The Director of Engineering left the meeting.

ADJOURNMENT: 12.44pm – 1.35pm The Mayor adjourned the meeting for lunch. Upon resumption all members were present.

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CONFIRMED MINUTES

7 REPORTS FROM THE CHIEF EXECUTIVE OFFICER

7.1 COUNCILLOR COMPLAINTS REVIEW PANEL

Executive Summary:

The Deputy Premier has appointed an independent panel to review the policy and framework for complaints about the conduct of local government councillors. An issues paper is to be prepared and circulated for comment in due course. An opportunity exists to provide comments about issues, processes or changes in policy or legislation that the panel should consider for incorporation into the issues paper.

Recommendation:

That Council provide no comments to the independent review panel in relation to the issues paper about the policy and framework for complaints about the conduct of councillors.

7.2 USE OF CONFIDENTIAL INFORMATION - CRIME AND CORRUPTION COMMISSION REPORT

Executive Summary:

The Crime and Corruption Commission (“CCC”) has provided an information paper on Confidential Information (unauthorised access, disclosure and risks of corruption). The paper is provided for the information of Council to ensure all members are aware of relevant issues and responsibilities. The same information is being provided to supervisors for discussion with staff as appropriate.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Beard

That Council note the information paper from the Crime and Corruption Commission entitled “Confidential Information – unauthorised access, disclosure and the risks of corruption in the public sector”.

CARRIED

Resolution No. 0516/011

CONFIRMED MINUTES

7.3 KARUMBA AIR SERVICES

Executive Summary:

Please refer to the attached request received from John Moran of Karumba with respect to the provision of Regular Passenger Transport (RPT) air services to Karumba.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Young

That Council write to:

1. *Mr John Moran outlining Council's continued efforts in attempting to have regular passenger transport air services recommenced at Karumba;*
2. *Robbie Katter MP requesting that he lobby for a change in government policy to allow RPT air services to operate to and from Karumba.*

CARRIED

Resolution No. 0516/012

7.4 NORTH QUEENSLAND LOCAL GOVERNMENT ASSOCIATION CONFERENCE 2016

Executive Summary:

The North Queensland Local Government Association Conference is being held at Cloncurry from 27 to 29 July 2016. A call for agenda items (motions) has been made and Council is requested to consider motions for consideration at the Conference.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Wells

That Council request that North Queensland Local Government Association seek a review of reflective signage on State-Controlled roads as they present a safety hazard for night driving.

CARRIED

Resolution No. 0516/013

CONFIRMED MINUTES

MOTION

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Young

That Council request North Queensland Local Government Association to lobby for a change in State government policy in order to permit subsidised regular passenger transport air services into airports such as Karumba on a case-by-case basis even where the airport is less than 100 kilometres from another subsidised route.

CARRIED

Resolution No. 0516/014

MOTION

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Gallagher

That Council request the North Queensland Local Government Association to lobby the State government to allow speed limits on State-Controlled roads through townships regulated by Councils.

CARRIED

Resolution No. 0516/015

Councillors Bawden, Murphy, Young and Hawkins advised that they would attend the North Queensland Local Government Association conference at Cloncurry from 27-29 July 2016.

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7.5 HUMAN RESOURCES REPORT

Executive Summary:

This report provides information on recent and upcoming activities within the Human Resources Section of Council.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Hawkins

That Council accepts the report as presented.

CARRIED

Resolution No. 0516/016

7.6 ROAD ENCROACHMENT ISSUES LOTS 113 AND 114 ON SP136519

Executive Summary:

Council has been approached by the Department of Agriculture and Fisheries and Forestry (DAFF) regarding a section of road that encroaches onto freehold land that is owned by DAFF at Karumba (Lot 113 on SP136519) as depicted on the attached aerial photographs.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Wells

That Council compulsorily acquire sufficient area of Lot 113 on SP136519, and Lot 114 on SP136519 if necessary, for the purpose of including into the gazetted road reserve an encroaching section of road being located at Palmer Street and the Esplanade, Karumba Point.

CARRIED

Resolution No. 0516/017

CONFIRMED MINUTES

7.7 VIEWS REQUEST

Executive Summary:

In February 2016 Council considered a views request from the Department of Natural Resources and Mines (DNRM) regarding an application for the conversion of leasehold property to freehold for a number of parcels of land in the northern part of Carpentaria Shire. Council has received further correspondence (attached) from DNRM regarding the conversion of these parcels.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Young

That Council advise the Department of Natural Resources and Mines that it has no views on the tenure on the land described as a 600 metre buffer on Lot 2322 on SP254319, Lot 2480 on SP254320, Lot 2485 on SP254321 and Lot 2457 on SP254322 and, further, that Council does not wish to assume responsibility for the land as trustee.

CARRIED

Resolution No. 0516/018

7.8 DIGITAL TV MAINTENANCE AND UPGRADES

Executive Summary:

N-Com Pty Ltd (the technicians) are planning a 6-monthly maintenance visit at the TV retransmission sites in Normanton and Karumba during the week of 23rd-28th May. The technicians have advised that the planned upgrade during this visit has the potential to affect some of the older digital TV sets which might not be able to read the new Mpeg4 format.

Recommendation:

For Council's information.

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7.9 APPLICATION TO PURCHASE LOT 52 ON NM21 AND LOT 119 ON K3646

Executive Summary:

Council received and accepted an offer from the Department of Natural Resources and Mines ("DNRM") to purchase land in Karumba described as Lot 119 on K3646 and Lot 52 on NM21 (Water Reserve R88). Council instructed Preston Law to proceed with the compulsory acquisition of any and all native title and non-native title rights and interests of the land. A chronology of the process to date and further recommendations for the land acquisition is attached in a report prepared by Preston Law. An extension of six (6) months to the offer to purchase from DNRM has been provided to allow for the native title matter to be resolved.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Wells

That Council instruct Preston Law to:

- 1. respond to the objections consistent with the report provided by Preston Law, including a limited period of reply being afforded to the Native Title Parties.*
- 2. prepare a report to Council to resolve whether to apply to the Minister for the land to be taken for the purposes set out in the Notice of Intention to Acquire, including any replies received from the Native Title Parties.*

CARRIED

Resolution No. 0516/019

7.10 ALLOCATION OF LAND - PART OF LOT 1 ON PLAN B14473 AND PART OF LOT 3 ON AP5106

Executive Summary:

Council have received correspondence from the Department of Natural Resources and Mines (DNRM) regarding an application to purchase land described as part of Lot 1 on B14473 and part of Lot 3 on AP5106. Council has previously considered the use of the land and indicated to DNRM that it would like to surrender the Permit to Occupy 13/7057.

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COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Wells

That Council:

- 1. advise DNRM that no submissions have been made over Lot 1 on B14473, Lot 1 on PER7057 (also known as Lot 3 on AP5106), Lot 101 on SP195709 or Lot 91 on N14864 for any purpose; and***
- 2. advise DNRM of the community purpose being strategic land management as per Schedule 1 of the Land Act 1994 to proceed with the application to absolutely surrender the Permit to Occupy 13/7057.***
- 3. request the Department of Natural Resources and Mines to realign boundaries of the relevant lots to ensure regular shaped lots in the area.***

CARRIED

Resolution No. 0516/020

GENERAL BUSINESS – CHIEF EXECUTIVE OFFICER

Cr Beard

Queried the Karumba Point Erosion Mitigation Report.
The Chief Executive Officer advised that the Director of Engineering will produce a report for a future Council meeting.

Cr Bawden

110km speed signage.

MOTION

COUNCIL RESOLUTION

Moved Cr Bawden

Seconded Cr Beard

That Council approach Department of Transport and Main Roads regarding the establishment of a 110kmph zone between Normanton and Karumba.

CARRIED

Resolution No. 0516/021

Chief Executive Officer

Old lights from the John Henry Oval Staff to liaise with the Rodeo Association and Race Committee for the lights to be used at the Rodeo Grounds and Race track.

CONFIRMED MINUTES

Provided an update on MMG housing.

Tropical Tourism North Queensland Board meeting being held at Undara on 7 June 2016

Councillors advised that they are unable to attend.

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CONFIRMED MINUTES

8 REPORTS FROM DIRECTOR OF CORPORATE & COMMUNITY SERVICES

8.1 MONTHLY FINANCIAL REPORT - APRIL 2016

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Beard

That Council accepts the following reports for the period ending 30 April 2016 as presented.

- *Income Statement*
- *Statement of Financial Position*
- *Statement of Cash Flow*
- *30 Day Cash Flow Estimate*
- *Accounts Summary*

CARRIED

Resolution No. 0516/022

8.2 COMMUNITY DEVELOPMENT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Community and Cultural Services portfolio.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Beard

That Council accepts the report as presented.

CARRIED

Resolution No. 0516/023

CONFIRMED MINUTES

MOTION

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Young

That Council set the following criteria for the assessment of applications for hardship funding under the Drought Funding Program:

- 1. \$200 vouchers may be issued to successful applicants to be used in Shire businesses;***
- 2. Applicants must be individual persons;***
- 3. Applicants need to be ratepayers living in the Shire or long term residents for at least the previous five years;***
- 4. Applicants must be directly affected by drought;***
- 5. Applicants must fully explain their circumstances in the application form to permit a proper assessment of their application;***
- 6. Any unused funds are to be divided among successful applicants on a pro rata basis.***

CARRIED

Resolution No. 0516/024

MOTION

COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Murphy

That Council provide a letter of support for PCYC to run vacation care at Normanton and Karumba.

CARRIED

Resolution No. 0516/025

CONFIRMED MINUTES

MOTION

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Murphy

That Council support vacation care at Karumba by allowing the use of the Karumba Sports Centre at normal charges (paid in advance) during the June /July 2016 school holidays by a provider approved by the Department of Education and Training.

CARRIED

Resolution No. 0516/026

MATERIAL PERSONAL INTEREST: ***4:54pm*** Councillor John Beard declared a material personal interest in the request from Queensland Rail as he is an employee. Councillor Beard did not participate in the discussions or vote and left the meeting.

8.3 COMMUNITY DONATIONS AND SUPPORT

Executive Summary:

Council amended the process and procedures for allocating and approving community donations and support.

The applications listed in the recommendations were received after the first annual application round.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Gallagher

That Council accepts the report as presented and:

- 1. approves Queensland Rail's request for waiver of fees for tables, chairs and bins, as well as the costs to deliver and pick up to and from "11 Mile". The event is to celebrate the Gulflander's 125th Anniversary. (Cost is based on last year's approval of \$1,455).***
- 2. approves the request from Centacare to use the Normanton Shire Hall meeting room and all facilities for the first Thursday of every month subject to the facility being available. This room would be used to run the "girls get along club". (Approximate cost to Council \$2,220).***

CONFIRMED MINUTES

3. ***approves the request from Riverside Christian College to run their yearly youth development adventure program. This involves the use of the Rodeo Kitchen, toilets, showers and the provision of free camping. (Cost based on last year's approval is \$1,600).***

CARRIED

Resolution No. 0516/027

ATTENDANCE 5:01pm Councillor John Beard returned to the meeting.

GENERAL BUSINESS – DIRECTOR CORPORATE SERVICES

Cr Gallagher

Informed the meeting of the fencing at the Showgrounds.

Director Corporate Services

Wi-Fi services in Normanton and Karumba.

Normanton Gym – slab being laid.

MOTION

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Hawkins

That Council authorise a variation of the building contract to allow for the internal lining of the walls of the Normanton Gym.

CARRIED

Resolution No. 0516/028

CONFIRMED MINUTES

9 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION

In accordance with the *Local Government Act 2009*, and the *Local Government Regulation 2012*, in the opinion of the General manager, the following business is of a kind as referred to in clause 275(1) of the Regulation, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Beard

That Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with clause 275(1) of the Local Government Regulation 2012 as the items listed come within the following provisions

9.1 Normanton Aerodrome Lease Proposal

This item is classified CONFIDENTIAL under the provisions of clause 275(1)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to contracts proposed to be made by it.

9.2 Health Services

This item is classified CONFIDENTIAL under the provisions of clause 275(1)(h) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

9.3 Request to Lease Koolatah Reserve

This item is classified CONFIDENTIAL under the provisions of clause 275(1)(h) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

9.4 Deed of Covenant over Lot 21 on SP136532 - 3 Noel Street West Normanton

This item is classified CONFIDENTIAL under the provisions of clause 275(1)(h) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

9.5 Appointment of Project Manager for the Construction Phase of the Les Wilson Barramundi Discovery Centre

This item is classified CONFIDENTIAL under the provisions of clause 275(1)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to contracts proposed to be made by it.:

CONFIRMED MINUTES

CARRIED

Resolution No. 0516/029

MOTION

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Beard

That Council open the meeting to the public.

CARRIED

Resolution No. 0516/030

9.1 NORMANTON AERODROME LEASE PROPOSAL

Executive Summary:

Council has been approached by AIR BP to lease land at the Normanton Aerodrome to establish a fuel site for aircraft. Their proposal is contained within an attachment which details the lease size, fuel types and infrastructure requirements.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Murphy

That Council not approve a lease over land at Normanton Airport for additional refueling facilities.

CARRIED

Resolution No. 0516/031

CONFIRMED MINUTES

9.2 HEALTH SERVICES

Executive Summary:

A councillor has requested the issue of health services be placed on the agenda for confidential discussion at the meeting. The councillor will talk to the issues at the meeting.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Hawkins

That Council write to the Chairman of the Board of North West Remote Health expressing its loss of confidence in the management of the service at Normanton and requesting urgent action to resolve the current unsatisfactory situation.

CARRIED

Resolution No. 0516/032

9.3 REQUEST TO LEASE KOOLATAH RESERVE

Executive Summary:

Council received correspondence from Mr Don Little proposing to lease all or part of the camping and water reserve at the Koolatah Crossing to establish a managed camping ground. Council is the current trustee of the reserve for camping and water purposes, which is more particularly described as Lot 2 on Crown Plan CTH 1 and covers an area of approximately 3560 hectares.

COUNCIL RESOLUTION

Moved Cr Wells

Seconded Cr Beard

That Council advise Mr Little that it supports the establishment of a camping area in principle, but that it is bound to call for tenders pursuant to the Local Government Act 2009 and first consult with affected property owners.

CARRIED

Resolution No. 0516/033

CONFIRMED MINUTES

9.4 DEED OF COVENANT OVER LOT 21 ON SP136532 - 3 NOEL STREET WEST NORMANTON

Executive Summary:

Council entered into a tripartite deed with Shanacha Pty Ltd and the former owner for the property known as Lot 21 on SP136532, 3 Noel Street West, Normanton. Council has received correspondence requesting a six (6) month extension for the submission of the building application, making the new lodgment date 28 October 2016.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Beard

That Council grant the requested extension for the lodgement of a building application for the property at Lot 21 on SP136532, 3 Noel Street West, Normanton, but requires the construction of the building to be completed within the original time frame of two years as stated in the Deed executed at the time of purchase with time being of the essence and, further, that the owner be notified that Council reserves its right to transfer the land back to Council should the building not be completed on time.

CARRIED

Resolution No. 0516/034

9.5 APPOINTMENT OF PROJECT MANAGER FOR THE CONSTRUCTION PHASE OF THE LES WILSON BARRAMUNDI DISCOVERY CENTRE

Executive Summary:

Council was successful in receiving funding under the Building Our Regions (BOR) program for \$4,894,943.00. In January 2016, Council resolved to accept the funding offer from the State which is contingent on 50% contribution from Council or other funding sources. Council has submitted an application under Round 3 of the National Stronger Regions Program (NSRP) for the remaining 50% of the funding. However, due to the announcement of the federal election no decisions will be made under the NSRP until after 2 July 2016.

CONFIRMED MINUTES

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Beard

That Council appoint Peter Watton to project manage the Les Wilson Barramundi Discovery Centre project on a fixed term contract for the duration of the project with the final terms of the arrangement to be negotiated and approved by the Mayor and Chief Executive Officer.

CARRIED

Resolution No. 0516/035

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CONFIRMED MINUTES

10 GENERAL BUSINESS

Cr Gallagher

Informed of the Rodeo display in the Burns Philp building.

11 CLOSURE OF MEETING

The Chair of the meeting, Cr Lyall Bawden, Mayor, declared the meeting closed at 6.30pm.

MINUTES CERTIFICATE

These Minutes are Confirmed

..... /...../.....

Councillor LV Bawden
Mayor

Date