



CARPENTARIA SHIRE

Outback by the Sea

CONFIRMED MINUTES

**18 & 19 January,
2012**

CONFIRMED MINUTES

TABLE OF CONTENTS

WEDNESDAY

9.00am	
10.00am – 10.30am	Morning Tea
12.30pm – 1.30pm	Lunch
3.00pm - 3.30pm	Afternoon Tea

THURSDAY

9.00am	Doug Scouller addressing Council on the Energy Solar Power Station.
10.00am – 10.30am	Morning Tea
12.30pm – 1.30pm	Lunch
3.00pm - 3.30pm	Afternoon Tea

1.	Opening of Meeting – 9.00am 1 Minute's silence for Community Members who have passed away since the last Council Meeting.
2.	Record of Attendance
3.	Confirmation of Minutes 3.1 Minutes of the General Meeting of Council held on 7 & 8 December 2011
4.	Business Arising from Previous Minutes
5.	Public Question Time
6.	Engineering - Roads 6.1 Works Report 6.2 TNRP Tenders for Construction Materials 6.3 Status Reports
7.	Engineering - Services 7.1 Building and Planning Report 7.2 Water Status Report 7.3 Glenore Weir 7.4 Gulf Country Caravan Park Planning Report 7.5 Karumba Boardwalk Development Application 7.6 Delegation for Approval of Airport Fencing Contract - Revised 7.7 Purchase of Mini Excavator - Revised 7.8 Status Report
8.	Chief Executive Officer 8.1 Renewal of Pastoral Holding Lease 8.2 Advice Guidelines – Requests by Councillors for Information and Advice 8.3 Remuneration Schedule 8.4 Beef and Roads Forum 8.5 Systems Audit 8.6 Local Employment Strategy 8.7 Employment Policy 8.8 Councillor Remuneration Policy 8.9 Investment Policy 8.10 Status Reports
9.	Corporate Services 9.1 Monthly Report

CONFIRMED MINUTES

	9.2 Asset Recognition Threshold 9.3 Status Report
10.	Community Services Reports 10.1 Monthly Report 10.2 Community Donations and Support 10.3 Carpentaria Community Plan 10.4 Community Engagement Policy 10.5 Youth Policy 10.6 Brochure Display Policy 10.7 Status Reports
11.	Confidential Reports 11.1 Road Closure – Ward Street, Karumba 11.2 Digital Television Retransmission 11.3 Proposed Solar Power Station 11.4 Road Network Strategy
12.	General Business
13.	Closure of Meeting

CONFIRMED MINUTES

1. OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at 9.15am.

2. RECORD OF ATTENDANCE

Mayor: Cr FC Pascoe.
Members: Cr JC Zahner; Cr JD Beard; Cr BS Schneekloth; Cr MD Johnson.

Staff:
Chief Executive Officer; Mr Bob Owen,
Executive Assistant; Ms Angeline Pascoe.

APOLOGIES

Nil.

CONDOLENCES

A minute's silence was held for the passing of the following community members:

Ms Cyndell Baker
Ms Bettina Gregory
Mrs Val Tolputt
Mr Neil Hartis

3. CONFIRMATION OF MINUTES

Confirmation of Minutes from the General Meeting of Council held on the 7 & 8 December 2011 as previously circulated to Councillors.

Moved Cr Schneekloth

Seconded Cr Zahner

That the Minutes of the General Meeting held on 7 & 8 December 2011 be confirmed.

CARRIED

Resolution No. 0112/001

4. BUSINESS ARISING FROM PREVIOUS MINUTES

Response from Qld Health in regards to Council's letter – services over the Christmas and New Year break.

5. PUBLIC QUESTION TIME

9.15am – 9.35am Mrs Cecelia Casey was present at the meeting and addressed the meeting on the incident which occurred at the Inkerman camp on 24 – 27 September, 2011.

CONFIRMED MINUTES

ATTENDANCE: 9.45am The Director of Engineering Roads attended the meeting.

6. DIRECTOR OF ENGINEERING REPORTS

6.1 Works Report

Budget areas are performing generally within their specified variance range. A summary of the works undertaken for the month of December 2011 was presented.

Council noted the information as presented.

6.2 TNRP Tenders for Construction Materials

Director of Engineering – Roads previously outlined to Council the procurement strategy to meet the anticipated start up for the 2012 construction season by pre-empting the material shortage for road base, sealing aggregates and bitumen.

Council is currently advertising for the manufacture and supply of the following construction materials during January, 2012. Tenders close 4pm Monday 6 February, 2012.

Tender No: 12/0278 - Supply & Delivery of Road Base

Council is seeking suppliers who can supply & deliver Council with 37,986 cubic metres of type 2.2 gravel (MRTS05) delivered to various locations along the Normanton to Cloncurry Road, 89A Burke Developmental Road, within the Carpentaria Shire.

Tender No: 12/0279 - Sprayed Bitumen Sealing Works

Council is seeking suppliers who can supply & deliver Council with 306,960 m² of bitumen sealing services (MRTS11) to various locations along the Normanton to Cloncurry Road, 89A Burke Developmental Road within the Carpentaria Shire.

Tender No: 12/0280 - Supply & Delivery of Bitumen Sealing Aggregate

Council is seeking suppliers who can supply & deliver Council with 6,164 cubic metres of aggregate (MRTS22) delivered to various sites along the Normanton to Cloncurry, Burke Developmental Road, within the Carpentaria Shire.

The works will be funded under the respective TRNP and NDRRA 2011 programmes.

CONFIRMED MINUTES

Moved Cr Zahner

Seconded Cr Beard

That in anticipation of the 2012 Local Government election being called, Council endorse the Director of Engineering - Roads, Chief Executive Officer and Mayor to assess and award the tenders for the construction materials supply by competitive tender.

CARRIED

Resolution No.0112/002

6.3 Status Reports

Councillors were provided with a copy of the Director of Engineering's Status Report on various matters.

Council noted the information as presented.

ATTENDANCE: 10.10am The Director of Engineering Services attended the meeting.

RECESS: 10.30am – 10.55am The Mayor called a recess for morning tea.

7. DIRECTOR OF ENGINEERING SERVICES REPORTS

7.1 Planning & Building

The report is to advise Council of relevant Planning and Building Activities within the Shire for the month of December 2011.

Planning Applications

Nil.

Planning applications for approval

- Planning application Gulf Country Caravan Park 10 Units. Recommended.

Building Applications

1 received December 2011

- 11 Norman Street, Normanton. Declared value \$60,000

Moved Cr Johnson

Seconded Cr Beard

That Council accepts the content of the report.

CARRIED

Resolution No.0112/003

CONFIRMED MINUTES

7.2 Water Status Report for December, 2011

During, December 2011, 56.9ML of water was pumped from Glenore Weir. None pumped from the Norman River Wharf due to high salinity level. 3.2 ML of water was pumped from the town bore. Total water received at the water treatment plant was 52.91 ML. This is a reduction of 16.3 ML compared to last month.

Glenore Weir level on 31 December 2011 was -0.739m AHD, the level of the weir on 31 December 2010 was 3.811m AHD.

Consumption for Normanton was 1.69 kL/day per connection and Consumption for Karumba was 2.03 kL /day per connection.

Average Daily Water Consumption for December 2011 was 1.61ML/D. Total water consumed during November was 2.36 ML/D

A total of 11 tests were conducted on water samples from the reticulation system for E-Coli during the month of December 2011. No E-coli was detected.

Council received and noted the Water Status report for the period ending 31 December 2011.

7.3 Glenore Weir

The report is to advise Council of the current and future situation in regards to the Shire's only potable water resource and the potential of insufficient resources being available in the future.

Moved Cr Beard

Seconded Cr Schneekloth

That Council resolve that options to increase the water resource be investigated and a report be forwarded to Council recommending an option to rectify the current and future situation for Glenore Weir and that Council authorise expenditure up to \$200,000 for that purpose.

CARRIED

Resolution No.0112/004

7.4 Town Planning Application No. I/702

The Council is in receipt of an Application for Material Change of Use (MCU) for 10 additional cabins on an Existing Caravan Park located at 69 Yappar Street, Karumba, described as Lot 1 on SP 238682. The application is Impact Assessable.

The application is generally in accordance with the Carpentaria Shire Planning Scheme and is recommended for approval, subject to conditions.

CONFIRMED MINUTES

Moved Cr Zahner

Seconded Cr Beard

That Council resolve:

In accordance with the Sustainable Planning Act 2009 as amended, the applicant be notified that the application for a Development Permit for a Material Change of Use for 10 additional cabins on an Existing Caravan Park at 69 Yappar Street, Karumba, being Lot 1 on SP 238682, is approved subject to the conditions detailed below.

A. ASSESSMENT MANAGER CONDITIONS (COUNCIL)

General

1. *The development shall be undertaken generally in accordance with the Two Plans submitted with the application, except as modified by this approval.*
2. *Any future building work on-site shall be carried out generally in accordance with any relevant Council requirements and the Building Code of Australia.*
3. *This approval, granted under the provisions of the Sustainable Planning Act 2009, shall lapse four (4) years from the day the approval takes effect in accordance with the provisions of Section 339 of the Sustainable Planning Act 2009, if the development has not been commenced.*

Maintenance of the Site

4. *The applicant shall ensure the site is maintained, during and after construction, in a clean and tidy condition at all times, to the satisfaction of the Director Community Development.*

External Works and Services

5. *A concrete crossover and apron, to Council specifications, is required to be constructed to the two way entrance to the Caravan Park in Massey Drive.*
6. *Each cabin is required to be connected to Council's reticulated water and sewerage systems and is also required to be connected to the reticulated electricity supply network.*

Car Parking

7. *Each cabin is to be provided with sufficient off street vehicle parking. A minimum of one vehicle space per cabin, capable of accommodating a vehicle and a towed boat and which is created of hard stand material, is required.*

On Site Drainage

CONFIRMED MINUTES

8. **Any profiling of the natural ground level for the sites of the cabins must ensure that each site and each cabin drains to the street, or to an efficient, internal drainage system which does not result in ponding on site.**

Cabin Siting

9. **Should any on site constraints (for example the width and location of the existing on site driveways within the caravan park) necessitate the relocation of some of the 10 cabins to an alternative location to that shown on the approved Plan, the proponent is required to provide a new Site Plan to the Council showing the proposed location of the 10 cabins for endorsement by the Chief Executive Officer, prior to the erection of any of the 10 cabins. (Note: all 10 cabins do not have to be erected in one area).**

Amenity

10. **To maintain the amenity of Yappar Street, each cabin is required to be set back 1.5 metres from the common boundary of the site with Yappar Street and a mix of trees and shrubs local to the area are to be planted within the setback area at a spacing of one (1) plant every 2 metres along the entire length of the line of cabins.**

Advertising Devices

11. **Any new advertising devices are required to comply with the Advertising Devices Code and Schedule 3 of the Planning Scheme.**

B. REFERRAL AGENCY CONDITIONS

CONCURRENCE AGENCY Nil

C. SUBMISSIONS Nil

D. FURTHER DEVELOPMENT PERMITS REQUIRED

- **carrying out operational works;**
- **carrying out building works;**
- **carrying out drainage works; and**
- **carrying out plumbing works.**

E. APPLICABLE CODES FOR SELF ASSESSABLE DEVELOPMENT

CONFIRMED MINUTES

- *Shire of Carpentaria Planning Scheme*
- *Standard Building Regulation 1993*
- *Building Act 1975*
- *Building Code of Australia*
- *Water and Sewerage Act 1949*

F. RIGHT OF APPEAL

Appeal Rights from the Sustainable Planning Act 2009.

Resolution No.0112/005

CARRIED

7.5 Karumba Boardwalk Town Planning Application

Council is in receipt of an application for a Material Change of Use for Community Infrastructure (Pedestrian and Bicycle Pathway) and other related Applications on land properly described as part of Lot 1 on AP 17373 and part of Lot 68 on NM 98 and part of the following Road Reserves, Fielding Street, Norman Street and Palmer Street, Parish of Kimberley, County of Norman. The application was prepared and lodged on behalf of the Carpentaria Shire Council by Victor G Feros Town Planning Consultants.

The application is Code Assessable.

The application is generally in accordance with the Carpentaria Shire Planning Scheme and all State Agencies have supported the Application and on that basis all components of the application are recommended for approval subject to conditions.

Moved Cr Schneekloth

Seconded Cr Zahner

That Council resolve:

In accordance with the Sustainable Planning Act 2009, as amended, the applicant be notified that the Application for a Development Permit for a Material Change of Use for Community Infrastructure (Pedestrian and Bicycle Pathway) and including an Application for Operational Works and Prescribed Tidal Works be approved subject to the conditions detailed below:

ASSESSMENT MANAGER CONDITIONS (COUNCIL)

General

CONFIRMED MINUTES

1. *The walkway/boardwalk and associated signage is required to be constructed and located generally along the alignment shown on General Arrangement and Type Section Plan Drawing Number 38-2011 C01 – issue C, prepared by RECS Pty Ltd, Consulting Engineers.*
2. *The construction of the walkway/boardwalk is to be undertaken in accordance with the detail and specifications outlined in the report accompanying the Application for Operational Works.*
3. *The seasonal operation and accessibility of the walkway/boardwalk is the responsibility of the Director of Engineering – Roads. He/she has the authority to determine when the walkway/boardwalk is to be closed to the public for any reason but particularly to ensure public safety at all times. The Director will take all measures deemed necessary to control and manage the operation of, and access to, the walkway/boardwalk in a safe and timely manner.*

Vehicle Access and Car Parking

4. *All Vehicular access onto or adjacent to the walkway/boardwalk is prohibited at all times, except for maintenance vehicles, given authority to access the area by the Director of Engineering – Roads.*
5. *The provision of car parking at each entrance to the walkway/boardwalk is not proposed. However, should the use of the walkway/boardwalk by tourists create car parking congestion at either entrance to the walkway/boardwalk, the Council will undertake measures, such as but not limited to, line marking of car parking spaces/ areas, to alleviate traffic congestion.*
6. *During construction of the walkway/boardwalk construction vehicles and equipment is to be managed and controlled by the project manager to ensure the construction phase of the project does not disrupt the local traffic network or the amenity of nearby residents.*

Vegetation Retention

7. *Wherever possible, natural vegetation is to be retained and changes to the natural topography of the area minimised.*

Lighting

8. *Any lighting associated with the walkway/boardwalk is to be unobtrusive and in keeping with the character of the locality. In addition, any lighting cannot interfere with, or represent a hazard to, boating activity or navigational aids located in the Norman River.*

Maintenance of the Site

9. *At all times during the construction phase of the project and once the project is operational, the site and the walkway/boardwalk must be maintained in a clean and tidy state to reflect and protect the high environmental and ecological values of the locality*

Advertising

CONFIRMED MINUTES

10. All signage is to be in generally in accordance with the approved Plan referenced in Condition 1 of this approval, unless varied by any conditions below.
11. All signs must comply with the Advertising Devices Code of the Planning Scheme. In particular, the following specifications in relation to Ground Mounted signs:
 - Ground clearance : minimum of 0.5metres;
 - Height above ground: maximum of 1.5 metres; and
 - Area of each face of a sign: maximum of 3 m²; and
 - Movement or rotation: Not permitted.
12. All public access to the walkway/boardwalk will be restricted during the wet season due to health and safety concerns associated with astronomical tides (>4metres), monsoonal flooding, crocodile presence and high density mosquito populations.
13. Due to the seasonal nature of the walkway/boardwalk additional temporary signage (including physical barricades) notifying of the closure of the walkway/boardwalk must be installed, when required, at either end of the walkway/boardwalk, as directed by the Director of Engineering – Roads.
14. The Director of Engineering - Roads is to ensure that up to date information is available on the Council Web site and the Council Road Report advising whether the Karumba walkway/boardwalk is accessible and operational, at all times throughout the year, including public holidays.

REFERRAL AGENCIES

Concurrence

Material Change of Use - refer to the Department of Transport and Main Roads (DTMR) conditions dated 21 November 2011, Reference 500/224 3562a, copy attached at Attachment 1.

Material Change of Use - refer to the Department of Environment and Resource Management (DERM) conditions dated 29 November 2011, Reference CNS 023002 - DERM Permit No SPCC03175711, copy attached at Attachment 1.

Operational Work/Prescribed Tidal Work – refer to DERM conditions dated 29 November 2011, Reference CNS 023002 - DERM Permit No SPCC03175611, copy attached at Attachment 1.

Operational Works (that is the removal, destruction or damage of marine plants) – refer to the Department of Employment, Economic Development and Innovation (DEEDI) conditions dated 7 December 2011, Reference 2011CA0442, File No: 003/00001474, copy attached at Attachment 1.

Advice

Material Change of Use – refer DERM (Acid Sulfate) recommendations dated 29 November 2011, Reference CNS 023002 – DERM Permit No SPAR03175511, copy attached, as above, at Attachment 1.

CONFIRMED MINUTES

Material Change of Use – refer DERM (Wetland) recommendations dated 29 November 2011, Reference CNS 023002 – DERM Permit No SPAR03175511, a copy attached, as above, at Attachment 1.

Material Change of Use – refer to DEEDI advice dated 7 December 2011, a copy attached, as above, at Attachment 1.

The conditions outlined in the State Agency responses attached at Attachment 1 will form part of the Decision Notice issued by the Council.

SUBMISSIONS

Nil.

FURTHER DEVELOPMENT PERMITS REQUIRED

Carrying out operational works, carrying out building works, carrying out drainage works and carrying out plumbing works.

APPLICABLE CODES FOR SELF ASSESSABLE DEVELOPMENT

- Shire of Carpentaria Planning Scheme
- Standard Building Regulation 1993
- Building Act 1975
- Building Code of Australia
- Water and Sewerage Act 1949

RIGHT OF APPEAL

Appeal Rights from the Sustainable Planning Act 2009.

CARRIED

Resolution No.0112/006

7.6 Delegation for Chief Executive Officer to approve the letting and awarding of the contract to construct the Karumba Airport Security Fence

The purpose of this report is to request that Council delegate the power to approve the letting and awarding of the tender for the replacement of airport security fencing at Karumba Airport.

Moved Cr Schneekloth

Seconded Cr Johnson

That Council delegate the power to the Chief Executive Officer to assess and if appropriate approve the letting and awarding of the tender for the construction of the Karumba Airport security Fencing within the agreed budget.

CARRIED

Resolution No.0112/007

CONFIRMED MINUTES

7.7 Purchase of Mini Excavator

This report is to advise Council of the current situation in regard to the availability and purchase of a backhoe/ mini excavator dedicated to water and sewerage maintenance within the Shire.

Moved Cr Schneekloth

Seconded Cr Beard

That Council resolve to for the amount of approximately \$100,000.00 in total:-

- 1. Purchase a Mini Excavator and trailer similar to that specified in the attached documentation; and*
- 2. Trade in the current plumber's Toyota 4 x 4 Hilux tray top vehicle for a Toyota Landcruiser or Nissan Patrol to allow the mini excavator to be towed to site.*

CARRIED

Resolution No.0112/008

7.8 Status Reports

Councillors were provided with a copy of the Director of Engineering's Status Report on various matters.

Council noted the information as presented.

ATTENDANCE: 12.35pm The Director of Engineering Roads and the Director of Engineering Services left the meeting.

ADJOURNMENT: 12.35pm – 1.30pm The Mayor adjourned the meeting for lunch. Upon resumption all Members were present.

8. CHIEF EXECUTIVE OFFICER REPORTS

8.1 Renewal of Pastoral Holding 34/2393

Council has received a letter from the Department of Environment and Resource Management ("DERM") seeking Council's views regarding an application to renew a pastoral holding lease.

Moved Cr Beard

Seconded Cr Zahner

That Council resolve to write to the Department of Environment and Resource Management stating that Council has no objection to the application for renewal of the lease over Pastoral Holding 34/2393, described as Lot 2393 on Crown Plan PH2040.

CARRIED

Resolution No.0112/009

CONFIRMED MINUTES

8.2 Advice Guidelines – Requests by Councillors for Information and Advice

Pursuant to section 170A(3) of the *Local Government Act 2009*, the Chief Executive Officer may make advice guidelines about the way in which a councillor is to ask a local government employee for advice to help the councillor make a decision.

The attached guidelines are provided for the information of Councillors and will also be distributed to staff to ensure open and effective communication channels are developed and maintained.

Council noted the Advice Guidelines.

8.3 Remuneration Schedule

Section 42(5) of the *Local Government (Operations) Regulation 2010* (the "Regulation") requires Council to adopt the remuneration schedule for councillors by resolution within 90 days of its gazettal.

Moved Cr Schneekloth

Seconded Cr Zahner

That Council adopts the remuneration schedule notified in Queensland Government Gazette No. 98 on 9 December 2011.

CARRIED

Resolution No.0112/010

Moved Cr Johnson

Seconded Cr Schneekloth

That Council resolve to write to the Remuneration Commission to object to the reduction in remuneration for Councillors as notified in the Government Gazette published on 9 December 2011 given that the workload of the affected Category 1 Councillors has increased over time.

CARRIED

Resolution No.0112/011

8.4 Beef and Roads Forum Priorities and Gulf Savannah Development Flagship Project

Gulf Savannah Development seeks:

1. Council's top five priorities from the 48 motions passed at the Beef and Roads Forum; and
2. The nomination of a flagship project for Carpentaria Shire Council.

CONFIRMED MINUTES

Moved Cr Johnson

Seconded Cr Zahner

That Council advises Gulf Savannah Development of the following 5 priorities arising from the Beef and Roads Forum:

1. **Motion number 41 - Develop a Royalties for Regions Program:**
 - **Redirection of Government spending from the major population centres into regional areas of the State;**
 - **25% of the State's mining and petroleum royalty revenue directed to a Special Investment Fund (SIF);**
 - **Capped at \$1 Billion annually;**
 - **Disbursements from SIF to be over and above consolidated revenue allocations for the regions;**
 - **SIF funds to be distributed on an agreed formula:**
 - **Regional Councils for Local projects;**
 - **Major Infrastructure Projects (real assets);**
 - **Ports**
 - **Hospitals**
 - **Roads – real roads that are safe**
 - **Water Infrastructure – build them, stop stuffing about – look at Emerald/Burdekin**
 - **State Government Initiatives that boost and leverage regional growth and investment; and**
 - **Must have protection mechanisms so the 'till' cannot be raided.**
2. **Motion number 32 - Taxation concessions for the more remote country areas to make aligned to provincial and city living. This could assist in encouraging more people to live in these areas where labour is difficult to source.**
3. **Motion number 34 - Higher rebates for fuels in remote areas for transport, helicopter operators etc. to alleviate such things as fuel levies imposed because of rising costs.**
4. **Motion number 27 - That there be a moratorium on water charges for 25 years for business / agriculture to develop irrigation projects (Relevant to Gilbert Flinders etc irrigation projects)**
5. **Motion number 14 - That the Savannah Way be declared part of the national highway network and be sealed to a national standard and that low level crossings be raised.**

That Council nominates the upgrading of the Shire's water supply as the flagship project for Gulf Savannah Development to work on in conjunction with Council

CARRIED

Resolution No.0112/012

CONFIRMED MINUTES

8.5 Office Systems Audit

Council strives for continual improvement to its systems and services. A number of areas for improvement have been identified. However, rather than address such areas in an ad hoc manner, a better approach is to undertake a comprehensive systems audit which will make recommendations for long term, sustainable improvements.

Moved Cr Zahner

Seconded Cr Schneekloth

That Council engages the services of Partners in Business to undertake a comprehensive systems audit in relation to office systems and procedures with a view to preparing a detailed report containing recommendations for improvement, together with relevant manuals for future operations. Further that, pursuant to section 184 of the Local Government (Finance, Plans and Reporting) Regulation 2010 Council resolves to enter into the agreement without first inviting quotes as Council is satisfied that there is only one supplier who is reasonably available and that because of the specialised nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes.

CARRIED

Resolution No.0112/013

8.6 Local Employment Strategy

Council has a historically high turnover rate for staff employed from outside the Shire. Whilst various initiatives have previously been investigated, no comprehensive local employment strategy aimed specifically at the Council workforce has been developed.

It is recommended that Council establish a working group to investigate and develop an employment strategy aimed at the long term and sustainable employment of Shire residents within Council.

Moved Cr Schneekloth

Seconded Cr Zahner

That Council forms a working group to develop a Local Employment Strategy aimed at ensuring a sustainable, skilled workforce for Council and to create greater opportunities for local employment. Council representatives on the working group will be Councillors Pascoe, Schneekloth and Zahner.

CARRIED

Resolution No.0112/014

8.7 Employment Policy

Council regularly reviews and updates its policies to ensure, among other things, that policies remain current and incorporate best practice approaches.

Council last reviewed its Employment Policy in 2009 and this policy is now due for review.

The Chief Executive Officer has drafted proposed amendments to the policy for consideration by Council

CONFIRMED MINUTES

Moved Cr Beard

Seconded Cr Johnson

That Council resolves to adopt the proposed amendments to the Employment Policy.

CARRIED

Resolution No.0112/015

8.8 Councillor Remuneration Policy

Council is required to make consequential changes to its Councillor Remuneration Policy as a result of the gazettal of the remuneration schedule for Councillors in December 2011.

Moved Cr Schneekloth

Seconded Cr Johnson

That Council defer consideration of the policy until the February 2012 meeting.

CARRIED

Resolution No.0112/016

8.9 Investment Policy

Council's Investment Policy is due for review. Proposed amendments have been made to the policy to allow Council to invest funds to provide for the maximum return to Council following appropriate risk assessment.

Moved Cr Schneekloth

Seconded Cr Zahner

That Council adopt the Investment Policy as amended.

CARRIED

Resolution No.0112/017

RECESS: 3.30pm – 3.50pm The Mayor called a recess for afternoon tea.

8.10 Status Reports

Councillors were provided with a copy of the Chief Executive Officer's Status Report on various matters.

Council noted the information as presented.

CONFIRMED MINUTES

9. CORPORATE SERVICES REPORTS

9.1 Monthly Financial Report for the period ending 31 December 2011

The monthly financial report provides a full overview of all areas of Council's finances and is prepared and based on the adopted Budget of Council for the 2011 - 2012 financial year.

Moved Cr Pascoe

Seconded Cr Beard

That the Interim Monthly Financial Report for the period to 31 December 2011, incorporating the following be received:-

- *Income Statement*
- *Net Current Assets*
- *Balance Sheet*
- *Statement of Changes in Equity*
- *Actual to Budget Program Information*
- *Notes: Borrowings; Assets Acquisition; Capital Works in Progress; Rating Information; Reserve Accounts; Trust; Grants.*

CARRIED

Resolution No.0112/018

9.2 Asset Recognition Thresholds

Council has a financial threshold above which an item purchase can be classified as an asset (as opposed to an expense). This is currently \$5,000 for all types of assets. This is lower than most comparable Councils and increases the administrative workload on the finance staff.

Moved Cr Johnson

Seconded Cr Schneekloth

That Council raises the asset recognition thresholds on its asset classes to:

<i>Buildings</i>	<i>\$20,000</i>
<i>Other Infrastructure</i>	<i>\$10,000</i>
<i>Roads</i>	<i>\$20,000</i>
<i>Water</i>	<i>\$20,000</i>
<i>Sewerage</i>	<i>\$20,000</i>
<i>Plant and Equipment</i>	<i>\$10,000</i>

CARRIED

Resolution No.0112/019

9.3 Status Reports

Councillors were provided with a copy of the Acting Director Corporate Services Status Report on various matters.

Council noted the information as presented.

CONFIRMED MINUTES

ATTENDANCE: 4.45pm The Executive Assistance left the meeting.

Moved Cr Schneekloth

Seconded Cr Johnson

Council resolved that in accordance with Section 72 of the Local Government (Operations) Regulation 2010 the meeting be closed to the public to discuss confidential and employment matters.

CARRIED

Resolution No.0112/020

Moved Cr Beard

Seconded Cr Zahner

That Council resolve to open the meeting to the public.

Resolution No.0112/021

Moved Cr Beard

Seconded Cr Zahner

That Council resolve to adjourn the meeting at 5.35pm and recommence at 9am on Thursday 19 January 2012.

CARRIED

Resolution No.0112/022

CONFIRMED MINUTES

Thursday 19 January 2012

1. OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at 9.02am.

2. RECORD OF ATTENDANCE

Mayor: Cr FC Pascoe.
Members: Cr JC Zahner; Cr JD Beard; Cr MD Johnson.

Staff:
Chief Executive Officer; Mr Bob Owen,
Director of Engineering Roads; Mr Peter Dutailis,
Director of Engineering Services; Mr Peter Watton,
Executive Assistant; Ms Angeline Pascoe.

LEAVE OF ABSENCE

Moved Cr Johnson	Seconded Cr Beard
-------------------------	--------------------------

<i>It was resolved that Leave of Absence be granted to Councillor Schneekloth.</i>

CARRIED

Resolution No.0112/023

ATTENDANCE: 9.05am – 10.05am Mr Doug Scouller and Ms Lyn Heath attended the meeting. Mr Scouller addressed Council on the Proposed Energy Solar Power Station.

RECESS: 10.05am - 10.20am The Mayor called a recess for morning tea.

ATTENDANCE: 10.25am The Director Engineering of Roads and the Director of Engineering Services left the meeting. The Manager Corporate Services attended the meeting

CONFIRMED MINUTES

10. COMMUNITY SERVICES REPORTS

10.1 Monthly Report

The report provides information to Council on current and upcoming activities within the Community Services portfolio.

Moved Cr Zahner

Seconded Cr Johnson

That Council endorse the monthly report from the Manager Community Services.

CARRIED

Resolution No.0112/024

2011 Light up our Community Christmas Lights Competition

Winners of the competition are as follows:

Winner Residential Display Normanton	- Euan Monaghan
Second Place Residential Display Normanton	- Zoe & Johnty O'Brien
Equal Third Place Residential Display Normanton	- George Mani
Equal Third Place Residential Display Normanton	- Craig Legge
Winner Commercial Display Normanton	- Normanton Hospital
Second Place Commercial Display Normanton	- Gallagher Butchering
Third Place Commercial Display Normanton	- Purple Pub
Winner Community Organisation	- Anglican Church
Winner Residential Display Karumba	- Julie Gray
Second Place Residential Display Karumba	- Darryl Rodricks
Winner Commercial Display Karumba	- Wells Plant Hire

Council would like to thank Ms Angeline Pascoe and her children for judging the Normanton entries and Ms Leeanne Crossland, Mr Allan Gurney and children for judging the Karumba entries.

Winners will be announced in the edition of the Chronicle in late January and also published on the Council web site.

10.2 Community Donations and Support

During the period since the December 2011 Ordinary Meeting of Council, the requests listed in this report have been received from the Carpentaria Shire Community for Community Donations and Support.

CONFIRMED MINUTES

Moved Cr Zahner

Seconded Cr Johnson

- 1. That Council considers the applications for Community Donations and Support as listed, and instruct Council officers to proceed with the necessary approvals, notifications and administrative functions in relation to Council's decisions with regard to these applications.**
- 2. That Council note the Community Donations and Support financial Summary January 2012.**

CARRIED

Resolution No.0112/025

10.3 Carpentaria Shire Long-Term Community Plan

Carpentaria Shire Council is required to prepare a long-term community plan in accordance with the *Local Government Act 2009* (s104) and the *Local Government (Finance, Plans and Reporting) Regulation 2010* (ss124-129).

At the Ordinary Meeting of Council on 20 April 2011 it was resolved that de Chastel & Associates would carry out the functions necessary to prepare the long-term community plan in accordance with the legislative requirements.

The intelligence gathering and community input, visioning and validation phases have been completed. The final phase of this process is for the plan to be adopted by Council.

Moved Cr Johnson

Seconded Cr Beard

That, following extensive community consultation, Council:-

- 1. Adopt the Carpentaria Community Plan 2012 – 2022 on behalf of the Carpentaria community;**
- 2. Request the Chief Executive Officer to present an appropriate implementation plan to a future Council meeting; and**
- 3. Request the Chief Executive Officer to arrange for the plan to be professionally formatted and authorises the Chief Executive Officer to make any procedural changes to the plan as part of that process.**

CARRIED

Resolution No.0112/026

10.4 Community Engagement Policy

The *Local Government (Finance, Plans and Reporting) Regulation 2010* (s130) requires that a local government must prepare and adopt a community engagement policy.

Through this policy and the operational guidelines, Carpentaria Shire Council recognises that community engagement is critical to effective, transparent and accountable governance.

Moved Cr Beard

Seconded Cr Pascoe

That Council adopt the Community Engagement Policy.

CARRIED

Resolution No.0112/027

CONFIRMED MINUTES

10.5 Youth Policy

Carpentaria Shire Council has a key role in the engagement, development and support of young people in the Carpentaria Shire. This policy affirms Council's commitment to having young people's needs and aspirations formally recognised in local government decision-making processes; and recognises and acknowledges the need to develop specific policies and strategies in relation to youth issues.

Moved Cr Beard

Seconded Cr Zahner

That Council adopt the Youth Policy.

CARRIED

Resolution No.0112/028

10.6 Visitor Information Centre Brochure Display Policy

Carpentaria Shire Council is committed to the promotion of the Shire and improvement of its economic wellbeing. This goal is supported through the services provided at the Normanton and Karumba Visitor Information Centres.

The objective of the Visitor Information Centre Brochure Display Policy is to:

- Ensure that there is transparent communication between organisations and the Carpentaria Shire Council Visitor Information Centres.
- Define the roles and responsibilities of Visitor Information Centres and organisations displaying brochures and information in the Carpentaria Shire Visitor Information Centres.
- Set standards for documents on display.
- Allow for the charging of commission.

Moved Cr Zahner

Seconded Cr Beard

That Council adopt the Visitor Information Centre Brochure Display Policy.

CARRIED

Resolution No.0112/029

10.7 Status Reports

Councillors were provided with a copy of the Manager Community Services Status Report on various matters.

Council noted the information as presented.

ATTENDANCE: 12.05pm The Manager Community Services left the meeting.

CONFIRMED MINUTES

Moved Cr Zahner

Seconded Cr Beard

Council resolved that in accordance with Section 72(1)(h) of the Local Government (Operations) Regulation 2010 the meeting be closed to the public to discuss confidential business.

CARRIED

Resolution No.0112/030

Moved Cr Beard

Seconded Cr Zahner

Council resolved to open the meeting to the public.

CARRIED

Resolution No.0112/031

11. CONFIDENTIAL REPORTS

11.1 Road Closure, Ward Street, Karumba

An application for closure of part of Ward Street, Karumba was made to the Department of Environment and Resource Management by an adjoining business owner. Council previously objected to the proposed road closure, but agreed to reconsider its position following representations from the business owner.

Council sought further confidential advice from its solicitors, MacDonnells Law, and such advice recommends against agreeing to the road closure.

Moved Cr Johnson

Seconded Cr Zahner

That Council resolves to advise the applicant that Council maintains its objection to the proposed road closure at Ward Street, Karumba, based on legal advice received by Council.

CARRIED

Resolution No.0112/032

11.2 Digital Television Retransmission

Council previously decided to upgrade the television retransmission facilities at Normanton and Karumba.

The Chief Executive Officer has been liaising with Tablelands Regional Council ("TRC") which has recently upgraded its retransmission facility at Speewah. TRC engaged the services of N-Com Pty Ltd to undertake the upgrade work. TRC expressed great satisfaction with the services provided by N-Com Pty Ltd.

N-Com Pty Ltd has demonstrated the ability and capacity to undertake television transmission facility upgrades across the State, including in remote areas, and has been supported by the Local Government Association of Queensland.

CONFIRMED MINUTES

Moved Cr Beard

Seconded Cr Zahner

That Council resolves to defer the digital television transmission report to the February 2012 meeting of Council.

CARRIED

Resolution No.0112/033

11.3 Proposed Solar Power Station

Council previously provided in-principle support for the use of a leased area on Lilyvale as a solar power station by Scouller Energy Pty Ltd ("Scouller Energy").

Scouller Energy now seeks to secure tenure over the land to advance and finalise its negotiations with potential purchasers of the power.

Mr Doug Scouller has asked to address Council on this issue and will be making a presentation to Council on Thursday 19 January 2012.

Moved Cr Zahner

Seconded Cr Beard

- 1. That Council advises Scouller Energy Pty Ltd that Council is legally required to call for tenders for the lease of an area of land on Lilyvale.***
- 2. That Council resolves to call for tenders for the lease of part of Lilyvale for the purposes of a solar power station.***

CARRIED

Resolution No.0112/034

11.4 Carpentaria Shire Council Road Network

Local Governments are required to prepare and maintain an up to date map and register of roads and to show such roads by category; include any particulars required by regulation, and such other details as the local government wishes (ref S74(1)(b)(iii) Local Government Act, 2009).

The Map and Register are open to inspection by the public and a copy or extract must be available for purchase.

Regulation 20 Local Government (Operations) Regulation 2010 requires that the Register must show the length of every road, and whether it is formed, gravelled or sealed, and the length and width of each such standard on the road.

The Register may include 'declared' roads, being those which are State – controlled, and must include 'Shire' roads under the control of Council.

Roads under the control of Council are those which are on land dedicated to public use as a road, or an area of road which is open to or used by the public as of right and which is mainly used for the driving or riding of vehicles.

CONFIRMED MINUTES

Council's Road Network Strategy gives guidance to the Council on the following matters:

1. The standards proposed to be achieved by Council to meet the needs of road users and to give the Council a framework to develop appropriate road network strategies in both rural and urban areas.
2. The safe and efficient operation of roads being maintained having regard to-
 - the nature of vehicles likely to use the roads,
 - uses that may be adversely impacted by noise and dust generated from use of the road network,
 - the location and design of access points, and
 - the design and discharge points for stormwater drainage.

It is likely this document will be required to support current NDRRA submissions for 2011 funding.

Moved Cr Johnson

Seconded Cr Zahner

That the Road Network Strategy lie on the table until the February 2012 Meeting.

CARRIED

Resolution No.0112/035

12. GENERAL BUSINESS

Cr Johnson

Queried the dog pound standards.

Director of Engineering Roads

Informed the meeting that a request had been received to upgrade the footpath in front of the Gobble n Go and adjoining office at 40 Thompson Street, Normanton.

Chief Executive Officer

Investments

Moved Cr Beard

Seconded Cr Johnson

That Council ratify the transfer of investment funds of \$5,000,000.00 to Westpac Bank prior to the amendment of the Investment Policy in January 2012.

CARRIED

Resolution No.0112/036

CONFIRMED MINUTES

Karumba Sea Wall

Moved Cr Zahner

Seconded Cr Beard

That Council accepts the Department of Regional Australia, Local Government, Art and Sports grant offer of \$2,000,000.00 under the Community Infrastructure Grants Program for the restoration works of the Karumba Sea Wall on the condition that Council continues to act as the agent of the State of Queensland and that maintenance of the Sea Wall is limited to a maximum period of five years on the new works constructed by Council from the date of practical completion under normal climatic events.

CARRIED

Resolution No.0112/037

Friday 8 June Show Day Holiday
LGAQ training – May 2012

13. CLOSURE OF MEETING

The Chair of the meeting, Cr Fred Pascoe, Mayor, declared the meeting closed at 2.25pm.

MINUTES CERTIFICATE

These Minutes are Confirmed.


.....
Councillor F C Pascoe
Mayor

19.1.01.2012
.....
Date