



**CARPENTARIA SHIRE**

*Outback by the Sea*

***ORDINARY MEETING***

***MINUTES***

***13 DECEMBER, 2017***

**CONFIRMED MINUTES**

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## CONFIRMED MINUTES

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### 1 OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at 9.12am.

### 2 RECORD OF ATTENDANCE

#### Councillors

Cr LV Bawden	Mayor
Cr JC Young	Deputy Mayor
Cr AT Gallagher	
Cr JD Beard	
Cr BJ Hawkins	
Cr AM Murphy	
Cr PF Wells	

#### Staff

Mr Michael Hayward	Chief Executive Officer
Ms Angeline Pascoe	Executive Assistant
Mr Oliver Pring	Director Corporate Services
Mr Justin Hancock	Manager Finance and Administration

*The following officers attended the meeting as indicated in the minutes*

Mrs Lisa Ruyg	Manager Human Resources
Mrs Cherie Schafer	Manager Economic and Community Development

### 3 CONDOLENCES

A minute's silence was held for the passing of the following community members:

- ❖ Mr Gary Ward
- ❖ Mr Robert Menzies
- ❖ Mr John Burton

### 4 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

Confirmation of Minutes from the Ordinary Council Meeting held 15 November 2017, as previously circulated to councillors.

#### COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Beard

***That the Minutes of the Ordinary Council Meeting held 15 November 2017 be confirmed.***



**CONFIRMED MINUTES**

**Resolution No. 1217/001**

**CARRIED 7/0**

**5 BUSINESS ARISING FROM PREVIOUS MEETINGS**

Nil.

**6 RECEPTION OF PETITIONS & DEPUTATIONS**

Nil.

**7 MAYORAL MINUTES**

The Mayor, Cr Bawden provided an update on activities and meetings attended since the late Council Meeting.

Topic:	<b>Southern Gulf NRM</b>
Discussion:	Cr Bawden advised that at the recent NWQROC meeting discussions were held in relation to future activities and operations of SGNRM including the possibility of financial assistance from NWQROC member Councils.

**MOTION**

**COUNCIL RESOLUTION**

Moved Cr Beard

Seconded Cr Hawkins

***That Council not provide any additional financial support to Southern Gulf NRM over and above the membership.***

**Resolution No. 1217/002**

**CARRIED 7/0**

**A1217-01: Advise NWQROC of Council decision.**

Topic:	<b>NWQROC Organisational Review</b>
Discussion:	Cr Bawden advised that NWQROC have resolved to review their charter and to undertake an organisational restructure including rationalisation of the number of face to face meetings and the engagement of a paid executive officer to implement NWQROC directions and initiatives. Cr Bawden further advised that the restructure of NWQROC will result in an increase in annual subscriptions. The position of Chief Executive Officer is currently being advertised and it is anticipated that an appointment at the February 2018 NWQROC meeting being held at Richmond.

**CONFIRMED MINUTES**

Topic:	Regional Development Australia Update
Discussion:	Cr Bawden advised Council that he had attended the Regional Development Australia Board meeting in Townsville on Friday 8 December 2017 and provided an update on matters discussed.

**8 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION**

In accordance with the *Local Government Act 2009*, and the *Local Government Regulation 2012*, in the opinion of the General manager, the following business is of a kind as referred to in clause 275(1) of the Regulation, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

**COUNCIL RESOLUTION**

Moved Cr Murphy

Seconded Cr Young

***That Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with clause 275(1) of the Local Government Regulation 2012 as the items listed come within the following provisions***

**8.1 Rates Based Financial Assistance**

***This item is classified CONFIDENTIAL under the provisions of clause 275(1)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.***

**8.2 Application for Concealed Water Leak Remission - 89 Karumba Development Road, Karumba**

***This item is classified CONFIDENTIAL under the provisions of clause 275(1)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.***

**8.3 Karumba Lodge Hotel - Rates and Charges Review**

***This item is classified CONFIDENTIAL under the provisions of clause 275(1)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.***

**8.4 Inkerman Road**

***This item is classified CONFIDENTIAL under the provisions of clause 275(1)(h) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.***

**Resolution No. 1217/003**

**CARRIED 7/0**

**CLOSURE OF MEETING:**

The meeting was closed to the public at **9.49am**.



## CONFIRMED MINUTES

### COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Hawkins

***That Council open the meeting to the public.***

**Resolution No. 1217/004**

**CARRIED 7/0**

### REOPENING OF MEETING:

The meeting was reopened to the public at **10.16am**.

### 8.1 RATES BASED FINANCIAL ASSISTANCE

#### Executive Summary:

Council received correspondence on 06 November 2017 seeking financial assistance by way of remissions on the rates and charges for the Karumba Recreation Club (00133-80000-000). This report is submitted for the Council's consideration under its Rates Based Financial Assistance Policy.

### COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Murphy

- (1) That Council grant a rates based financial assistance concession to the Karumba Recreation Club for the period 01/07/2017 to 31/12/2017 in accordance with its Rates Based Financial Assistance Policy; and***
- (2) That a credit of \$4,038.44 be applied to Assessment 00133-80000-000 and that an amended rates notice be forwarded to the Karumba Recreation Club.***

**Resolution No. 1217/005**

**CARRIED 7/0**

**A1217-02: Apply rates remission and issue amended rates notice.**

### 8.2 APPLICATION FOR CONCEALED WATER LEAK REMISSION - 89 KARUMBA DEVELOPMENT ROAD, KARUMBA

#### Executive Summary:

Carpentaria Shire Council provides assistance to qualifying residential and not-for-profit water customers who have excess water accounts due to the existence of a concealed leak. Provision of assistance is subject to conditions and the level of assistance is calculated using a defined methodology as contained in Council's Concealed Water Leak Policy.

### COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Gallagher

***That pursuant to Council Policy POL\_E\_CSF\_016 (Concealed Water Leak Policy):***

## CONFIRMED MINUTES

- (1) Council accepts that the application of Mr Ken West, owner of 89 Karumba Development Road, Karumba meets the criteria for a remission on excess water charges; and
- (2) That a rates remission in the amount of \$530.63 be granted in respect of excess water charges levied against assessment 00139-10000-000 for the period 1 July 2016 through till 30 June 2017.

Resolution No. 1217/006

CARRIED 7/0

A1217-03: Apply rates remission of \$530.63 in respect of excess water charges levied.

### 8.3 KARUMBA LODGE HOTEL - RATES AND CHARGES REVIEW

#### Executive Summary:

Carpentaria Shire Council received correspondence from Mr Paul Child on 8 November 2017 requesting a review of the current rates charges and methodology for the property at 40-44 Yappar Street, Karumba (Assessment 00029-08200-000).

#### COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Young

#### That Council:-

- (1) Advise Mr Child that the service charges levied are in accordance with Council's adopted Revenue Statement;
- (2) That Council replace water meter RA030705 and test to review the accuracy of the metered consumption; and
- (3) That the outstanding rate balance of \$2,897.98 in respect of rates and charges levied 2016/2017 is written off due to administrative error.

Resolution No. 1217/007

CARRIED 7/0

A1217-04: That water meter RA030705 be replaced and outstanding rates and charges balance be written off due to administrative error.

### 8.4 INKERMAN ROAD

#### Executive Summary:

Mr and Mrs McFadyen from Dinah Island have again made representations to Council to have Council compulsory acquire and regularise Inkerman Road.

The Mayor and CEO have held discussions with Mr & Mrs McFadyen regarding the process and timeframes involved should council seek to compulsory acquire the road.

Messrs McFadyen have written to Council seeking confirmation of Council's position in relation to the matter.



## CONFIRMED MINUTES

### COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Gallagher

***That Mr and Mrs McFadyen be advised that Council is not prepared to consider compulsory acquisition and regularizing of the Inkerman Road at this time.***

***Resolution No. 1217/008***

**CARRIED 7/0**

A1217-05: Advise Mr & Mrs McFadyen that Council is not prepared to consider compulsory acquisition and regularisation of the Inkerman Road at this time.

### CHANGE IN STANDING ORDERS

#### MOTION

### COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Beard

- (1) That Agenda Item 9 (Reports from the Director of Engineering) be held over for consideration later in the meeting; and***
- (2) That Agenda Item 10 (Reports from the Chief Executive Officer) be the next item for consideration.***

***Resolution No. 1217/009***

**CARRIED 7/0**

### ADJOURNMENT:

- The meeting adjourned for morning tea at **10.20am**.
- The meeting reconvened at **10.46am**.

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**CONFIRMED MINUTES**

**10 REPORTS FROM THE CHIEF EXECUTIVE OFFICER**

**10.1 CEO REPORT**

**Executive Summary:**

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officers portfolio.

Topic:	<b>Mosquito Control (Karumba)</b>
Discussion:	Cr Beard queried the progress of the Mosquito Control at Karumba.

**MOTION**

Moved Cr Beard

Seconded Cr Wells

- (1) *That until further reviewed Council undertake a trial use of pellets as part of the mosquito control program in conjunction with the current fogging operation; and*
- (2) *That Council investigate the use of an alternative chemical fogging agent.*

**Resolution No. 1217/010**

**CARRIED 7/0**

A1217-06: Undertake a trial use of pellets as part of the mosquito control program and investigate an alternative fogging agent.

**COUNCIL RESOLUTION**

Moved Cr Hawkins

Seconded Cr Gallagher

- (1) *That Council receive the Chief Executive Officers Report; and*
- (2) *That those matters not covered by resolution be noted.*

**Resolution No. 1217/011**

**CARRIED 7/0**

## CONFIRMED MINUTES

### 10.2 COMMERCIAL FISHERMEN SIGN - NORMAN RIVER

#### Executive Summary:

Council has previously resolved to review the wording of the "Commercial Fishermen" signs that informs of a voluntary restriction on commercial fishing activities in the Norman River.

Comment has been sought from the Gulf of Carpentaria Commercial Fishermen's Association (the GoCCFA) regarding the proposed amendments to the wording on the existing signs.

The GoCCFA have advised that they do not agree with the proposed wording and they request that the original signs be reinstalled.

#### COUNCIL RESOLUTION

Moved Cr Bawden

Seconded Cr Murphy

***That the Chief Executive Officer hold further discussions with the Gulf of Carpentaria Commercial Fishermen's Association regarding the wording of the current sign.***

***Resolution No. 1217/012***

**CARRIED 7/0**

A1217-07: Liaise with GOCCFA regarding the wording of the current sign.

### 10.3 ASSET MANAGEMENT DEVELOPMENT PROGRAM

#### Executive Summary:

Council is required under the provisions of the Local Government Act 2009 and the Local Government Regulation 2012 to prepare and adopt a long-term asset management plan.

Peak Services have been invited to provide a proposal to assist Council develop and implement asset management systems within Councils operations.

Peak Services have provided a proposal and a decision is required to accept the proposal.

#### COUNCIL RESOLUTION

Moved Cr Bawden

Seconded Cr Beard

***That Council accept the proposal of Peak Services to provide Asset Management Development Services in the amount of \$44,780 (excluding GST), plus travel and accommodation expenses.***

***Resolution No. 1217/013***

**CARRIED 6/1**

***Cr Murphy requested that his vote be recorded in the negative.***

A1217-08: Engage Peak Services to provide Asset Management Development Services



## CONFIRMED MINUTES

### MOTION

#### COUNCIL RESOLUTION

Moved Cr Bawden

Seconded Cr Murphy

***That a report be prepared for the January 2018 Council meeting detailing total Council expenditure with LGAQ over the past three years.***

***Resolution No. 1217/014  
7/0***

**CARRIED**

A1217-09: Prepare a report detailing total Council expenditure with LGAQ over last three years

### 10.4 NAMING OF ROAD

#### Executive Summary:

Ms Heather Jensen has approached Council seeking to have the road that fronts her property named.

Ms Jensen has requested that the road be named to improve identification of her property for emergency and communication purposes.

Council is empowered under the provisions of the *Local Government Act 2009* to approve the naming and numbering of roads in its local government area.

#### COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Hawkins

***(1) That the road off the Rodeo Grounds access road be included on Council's road register; and***

***(2) The road be named "Racecourse Road".***

***Resolution No. 1217/015***

**CARRIED 7/0**

A1217-10: Include "Racecourse Road" on Council's road register.



## CONFIRMED MINUTES

### 10.6 PURCHASE OF COUNCIL OWNED LAND - YAPPAR STREET, KARUMBA – LATE ITEM

#### Executive Summary:

Mr Dave Wren of Wren Construction has written to Council expressing interest in purchasing Council land situated at 143 Yappar Street, Karumba and described as Lot 103 on Plan SP172675: Parish Kimberley.

Land is defined under the provisions of the *Local Government Regulation 2012* as a Valuable Non-Current Asset and as such, unless an exemption applies, Council can only dispose of land by way of auction or inviting tenders.

A decision is require to determine if Council wishes to dispose of the land or keep the land for future Council purposes.

#### COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Wells

- (1) *That Mr David Wren be advised Council is not prepared to dispose of the land at this point in time; and*
- (2) *That Lot 103 on Plan SP172675 is required for future Council's purposes.*

**Resolution No. 1217/016**

**CARRIED 7/0**

A1217-11: Letter to David Wren advising Council is prepared to dispose of the land.

The Manager Human Resources attended the meeting at 11.49am.

### 10.7 LEASE OF LAND - YAPPAR STREET, KARUMBA – LATE ITEM

#### Executive Summary:

Messrs Leslie & Rosemary Lowe have written to Council requesting permission to lease a section of Lot 4SP252497 being part of a drainage reserve off Yappar Street, Karumba.

Messrs Lowe are seeking to store machinery and equipment on the site.

#### COUNCIL RESOLUTION

Moved Cr Wells

Seconded Cr Young

*That Council approve the request of Mr & Mrs Lowe to lease part of Lot 4SP252497; and*

- (1) *The term of the agreement must be no more than 12 months, but may be extended year by year at Councils' absolute discretion;*
- (2) *The agreement is to be in the form of a licence which will be revocable at will;*

**CONFIRMED MINUTES**

<p>(3) <b>All licenses will be subject to an annual rental fee;</b></p> <p>(4) <b>Licence holders must obtain and maintain public liability insurance of at least \$10,000,000. Copies of the insurance certificates must be provided to Council prior to the use of the land commencing;</b></p> <p>(5) <b>Licence holders must indemnify Council for any loss, damage or injury arising directly or indirectly from the use and/or occupation of the land;</b></p> <p>(6) <b>No permanent structures must be placed or constructed on the land, including fences, unless with the prior written approval of Council;</b></p> <p>(7) <b>Licence holders must remove and keep the land free from weeds, rubbish or other materials as directed by the Chief Executive Officer;</b></p> <p>(8) <b>Licence holders must comply with all applicable laws;</b></p> <p><b>Resolution No. 1217/017</b></p>	<p><b>CARRIED 7/0</b></p>
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A1217-12: Advise of decision and prepare lease documents

**GENERAL BUSINESS – CHIEF EXECUTIVE OFFICER**

Topic:	<b>Council Newsletter</b>
Discussion:	Cr Young requested that Council publish a regular newsletter to keep the community informed of Council activities and other matters of community interest.  Council resolved that a newsletter be published on a minimum of a monthly basis.

A1217-13: Publish newsletter monthly.

Topic:	<b>January 2018 Council Meeting</b>
Discussion:	Cr Gallagher requested that the January 2018 Council meeting be put back a week.

**MOTION**

**COUNCIL RESOLUTION**

Moved Cr Gallagher

Seconded Cr Murphy

***That the January 2018 Council meeting be held on Wednesday and Thursday 24 & 25 January 2018.***

**Resolution No. 1217/018**

**CARRIED 7/0**

A1217-14: Prepare change of meeting date documentation



**CONFIRMED MINUTES**

Topic:	<b>Boat Haul Out Facility</b>
Discussion:	<p>Cr Bawden advised that he has held discussions with Ports North regarding the possibility of acquiring the OTS block for the purposes of constructing a boat haul out facility.</p> <p>Cr Bawden advised that Ports North are agreeable for the OTS block to be used.</p> <p>Council held general discussions to the location and operation of possible haul out facility.</p>

**ADJOURNMENT:**

- The meeting adjourned for lunch **12:27pm**.
- The meeting reconvened at **1.20pm**.

The Manager Human Resources attend the meeting at 1:20pm

The Manager Economic and Community Development attended the meeting at 1.24pm.

**10.5 HUMAN RESOURCES REPORT**

**Executive Summary:**

This report provides information on activities occurring within the Human Resources Section of Council.

**COUNCIL RESOLUTION**

Moved Cr Beard

Seconded Cr Young

***That Council accepts the Human Resources Report for information.***

**Resolution No. 1217/019**

**CARRIED 7/0**

The Manager Human Resources left the meeting at 1.26pm.

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## CONFIRMED MINUTES

### 11 REPORTS FROM DIRECTOR OF CORPORATE & COMMUNITY SERVICES

#### 11.1 MONTHLY FINANCIAL REPORT - NOVEMBER 2017

**Executive Summary:**

The Monthly Financial Report has been prepared for the period ending 30 November 2017. The Background section provides a summary of major variances and points to note.

**COUNCIL RESOLUTION**

Moved Cr Murphy

Seconded Cr Gallagher

***That Council accepts the Monthly Financial Reports for the period ending 30 November 2017 as presented.***

***Resolution No. 1217/020***

**CARRIED 7/0**

The Manager Finance and Administration left the meeting at 1.35pm.

#### 11.2 COMMUNITY DEVELOPMENT

**Executive Summary:**

This report provides information and updates to Council on various activities and programs that are facilitated within the Community, Cultural Services and Economic Development portfolio of Council.

**MOTION**

Moved Cr Gallagher

Seconded Cr Hawkins

***That Council approve the co-funding towards the BBR funding application for the Normanton 150 years Celebrations.***

***Resolution No. 1217/021***

**CARRIED 7/0**

**COUNCIL RESOLUTION**

Moved Cr Beard

Seconded Cr Young

***That Council***

- 1. Receive the Community Development report; and***
- 2. That those matters not covered by resolution be noted.***

***Resolution No. 1217/022***

**CARRIED 7/0**



## CONFIRMED MINUTES

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The Manager Economic and Community Development left the meeting at 2.02pm.

<b>RESUMPTION OF STANDING ORDERS</b>
<b>COUNCIL RESOLUTION</b>
Moved Cr Beard <span style="float: right;">Seconded Cr Young</span>
<i>That Standing orders be resumed and that agenda item 9 (Director of Engineering Report) be the next item for consideration.</i>
<i>Resolution No. 1217/023</i> <span style="float: right;"><b>CARRIED 7/0</b></span>

**ADJOURNMENT:**

- The meeting adjourned for afternoon tea at **2:05pm**.
- The meeting reconvened at **2:35m**.
- The Director Corporate Services was not in attendance at the recommencement of the meeting.

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**CONFIRMED MINUTES**

The Director of Engineering attended the meeting at 2.35pm.

**9 REPORTS FROM DIRECTOR OF ENGINEERING - ROADS & SERVICES**

**9.1 DOE REPORT**

**Executive Summary:**

This report provides information and updates to Council on various activities and programs that are facilitated within the Acting Director Engineering portfolio.

Topic:	<b>Gulf Savannah Development ("GSD") Signs - Karumba</b>
Discussion:	The Director of Engineering requested confirmation of the location for the installation of GSD signs in Karumba. Council resolved that both GSD signs be located near the Karumba Library.

**A1217-15: Install GSD signs near Karumba Library.**

**COUNCIL RESOLUTION**

Moved Cr Murphy

Seconded Cr Gallagher

- 1. That Council receive the Acting Director of Engineering Report; and**
- 2. That those matters not covered by resolution be noted.**

**Resolution No. 1217/024**

**CARRIED 7/0**

**9.2 WORKS REPORT**

**Executive Summary:**

Civil works within the Shire are progressing in accordance with program and budget including works completed by the Town Crew, RMPC, Capital Works, TIDS and R2R.

**COUNCIL RESOLUTION**

Moved Cr Beard

Seconded Cr Young

**That Council accepts the Works Report as presented.**

**Resolution No. 1217/025**

**CARRIED 7/0**

## CONFIRMED MINUTES

### 9.3 NDRRA

#### Executive Summary:

Currently, four crews are working on restoration across the Shire. Approximately \$33.5 million of construction has been completed throughout 2017 with the project reaching 88% completion.

All Principal and Secondary Shire roads (excluding Inkerman, Dinah Island and Glencoe to Miranda) have reached practical completion. Glencoe to Miranda, Dunbar to Koolatah and minor local accesses are to be reconstructed early in 2018 before the June 30 deadline. Inkerman and Dinah Island are awaiting a resolution from the legal dispute with Council currently under the direction not to enter Inkerman Station property.

A variation in gravel rates on Dunbar-Kowanyama Road was submitted to QRA as the originally approved rates were found to be inadequate. This was identified during initial negotiations, however, the original variation was accepted in order to complete works before the construction deadline. An additional variation to use imported material on Rutland Plains Access and Dunbar-Koolatah Road (south of the Mitchell River) has also been submitted to QRA as there is no suitable material available locally.

Principal Roads and Southern Secondary roads (CSC.35.16 & CSC.33.16) have recently reached the maximum payment amount (90% of estimated final expenditure) and are currently undergoing the closeout process to receive the final 10% payment.

All 2017 submissions have been approved with a total recommended value of \$18,496,343.00. The 30% prepayment (\$5,548,902.90) for all submissions has been paid by QRA.

Construction of the remaining 2016 works and the 2017 project is anticipated to commence as early in 2018 as possible with approximately 34 weeks of full time construction for 5 local crews.

#### COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Beard

***That Council accepts the NDRRA Report as presented.***

***Resolution No. 1217/026***

**CARRIED 7/0**



## CONFIRMED MINUTES

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### 9.4 WORKSHOP REPORT - NOVEMBER TO DECEMBER 2017

**Executive Summary:**

Workshop Monthly Report for November to December 2017

**MOTION**

Moved Cr Gallagher

Seconded Cr Hawkins

- (1) ***That Council purchase an animal control cage with hydraulic assisted lifting device for the ranger's vehicle; and***
- (2) ***That the Normanton Ranger be consulted regarding the specifications for the animal control cage.***

**Resolution No. 1217/027**

**CARRIED 7/0**

A1217-16: Liaise with Ranger to design dog cage.

**COUNCIL RESOLUTION**

Moved Cr Murphy

Seconded Cr Beard

***That Council accepts the Workshop Report as presented.***

**Resolution No. 1217/028**

**CARRIED 7/0**

### 9.5 BUILDING AND PLANNING REPORT

**Executive Summary:**

The report is to advise Council of relevant planning and building activities within the Shire for the month of November 2017. There have been three (3) Building Applications received and three (3) Building Applications awaiting further information.

**COUNCIL RESOLUTION**

Moved Cr Young

Seconded Cr Beard

***That Council note and accept the content of the Building and Planning Report as presented.***

**Resolution No. 1217/029**

**CARRIED 7/0**



## CONFIRMED MINUTES

### 9.6 WATER AND WASTEWATER REPORT

#### Executive Summary:

Water demand decreased marginally during November, with 82.5ML of raw water treated and distributed through the two townships.

Potable water supply matched demand for the month and was throttled back to around 75% capacity for the last week of the month due to rainfall. Water quality continues to improve with turbidity now generally measuring less than 0.20 NTU. The polymer and coagulant dosing systems are in the process of being upgraded and completion is expected during the first week of December.

The Karumba STP operated well throughout the month, with effluent discharge meeting regulatory requirements. Normanton STP is retaining effluent due to algal blooms causing non-compliance of permit conditions. Removal of algae has commenced with liquid chlorine purchased and programmed for dosing during the first week of December. Long term solutions are currently under investigation

#### COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Wells

***That Council accepts the report as presented.***

**Resolution No. 1217/030**

**CARRIED 7/0**

### 9.7 ELECTRICAL REPORT

#### Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Engineering Department.

#### COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Gallagher

***That Council accepts the report as presented.***

**Resolution No. 1217/031**

**CARRIED 7/0**

### GENERAL BUSINESS – DIRECTOR OF ENGINEERING

Topic:	<b>Light at Gilbert Street Boat Ramp</b>
Discussion:	Cr Wells advised that the light near the Gilbert Street boat ramp was not working.

**A1217-17: Electrician to inspect and undertake rectification works as necessary.**

**CONFIRMED MINUTES**

Topic:	<b>Pavement Failure – Normanton/Burketown Road</b>
Discussion:	Cr Murphy advised of a pavement failure on the Normanton/Burketown Road just over the grid on Inverleigh Station.

**A1217-18: Inspect and undertake rectification works as necessary.**

Topic:	<b>Karumba Water Storage Tank – Overflow Pipe</b>
Discussion:	Cr Murphy enquired if the proposed relining works on the Karumba Water Storage Tank was still programed for the current financial year and if so when is the work schedule to be undertaken.  Director Engineering advised that enquiries would be made with the Manager Water & Sewerage and a report would be provided to the January 2018 Council meeting.

**A1217-19: Investigate and prepare report on Karumba Water Storage Tank Overflow Project for January 2018 Ordinary meeting.**

**12 GENERAL BUSINESS**

Nil

**13 CLOSURE OF MEETING**

*The Chair of the meeting, Cr Lyall (Jack) Bawden, Mayor, declared the meeting closed at 4.26pm.*

**MINUTES CERTIFICATE**

***These Minutes are Confirmed***



Councillor LV Bawden

Mayor

*13, 12, 2017*

Date