



CARPENTARIA SHIRE

Outback by the Sea

ORDINARY MEETING

MINUTES

15 NOVEMBER, 2017

CONFIRMED MINUTES

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING OF MEETING.....	4628
2	RECORD OF ATTENDANCE	4628
3	CONDOLENCES	4628
4	CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS.....	4628
5	BUSINESS ARISING FROM PREVIOUS MEETINGS	4628
7	MAYORAL MINUTES	4629
8	CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION ...	4631
8.1	Application for Concealed Water Leak Remission - 42 Henry Street, Karumba.....	4631
8.2	Pre-employment and Truck Driver Medical Assessments	4631
8.1	Application for Concealed Water Leak Remission - 42 Henry Street, Karumba.....	4632
8.2	Pre-employment and Truck Driver Medical Assessments	4632
6	RECEPTION OF PETITIONS & DEPUTATIONS	4633
9	REPORTS FROM DIRECTOR OF ENGINEERING - ROADS & SERVICES	4634
9.1	DOE Report.....	4634
9.2	Works Report.....	4636
9.3	NDRRA Report.....	4637
9.4	Lilyvale Subdivison Report.....	4637
9.5	2017-18 Plant Replacement Budget - Proposed purchase of a new Skid Steer (Track) Loader.....	4638
9.6	Subordinate Local Law No.5 (Parking) 2015 Amendment.....	4638
9.7	Building and Planning Report	4639
9.8	Water and Wastewater Report.....	4639
	General Business - Engineering.....	4640

CONFIRMED MINUTES

OPENING OF MEETING	4643
2 RECORD OF ATTENDANCE	4643
6 RECEPTION OF PETITIONS & DEPUTATIONS	4643
10 REPORTS FROM THE CHIEF EXECUTIVE OFFICER	4644
10.1 CEO Report.....	4644
10.2 Human Resources Report	4644
10.3 2018 Council Meeting Dates.....	4645
Item – Lease of Land – Yappar Street, Karumba.....	4646
General Business – Chief Executive Officer	4646
11 REPORTS FROM DIRECTOR OF CORPORATE & COMMUNITY SERVICES	4648
11.1 DCS Report.....	4648
11.2 Monthly Financial Report - October 2017.....	4648
11.3 Views Request: Renewal of Lease - SL 34/50956 over Lot 64 on B15772	4649
11.4 Community Development.....	4650
General Business – Corporate and Community Services	4650
12 GENERAL BUSINESS.....	4651
13 CLOSURE OF MEETING.....	4651

CONFIRMED MINUTES

1 OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at 9.06am .

2 RECORD OF ATTENDANCE

Councillors

Cr LV Bawden	Mayor
Cr JC Young	Deputy Mayor
Cr AT Gallagher	
Cr JD Beard	
Cr BJ Hawkins	
Cr AM Murphy	
Cr PF Wells	

Staff

Mr Michael Hayward	Chief Executive Officer
Ms Angeline Pascoe	Executive Assistant
Mr Oliver Pring	Director Corporate Services
Mr John Martin	Director of Engineering

The following officers attended the meeting as indicated in the minutes

Mrs Lisa Ruyg	Manager Human Resources
Mr Justin Hancock	Manager Finance and Administration

3 CONDOLENCES

Nil.

4 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

Confirmation of Minutes from the Ordinary Council Meeting held 11 October 2017, as previously circulated to Councillors.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Hawkins

That the Minutes of the Ordinary Council Meeting held 11 October 2017 be confirmed.

Resolution No. 1117/001

CARRIED 7/0

5 BUSINESS ARISING FROM PREVIOUS MEETINGS

Nil.

CONFIRMED MINUTES

7 MAYORAL MINUTES

The Mayor, Cr Bawden provided a update on activities and meetings attended since the last Council Meeting.

Topic:	Burns Philp Sign
Discussion:	Cr Bawden advised that he had received advise that the original plaque of the Burns Philp Building had been located and that the person that had located the plaque wished to return it to Council.

MOTION

COUNCIL RESOLUTION

Moved Cr Bawden

Seconded Cr Beard

That Council accepts the offer for the return of the Burns Philp's heritage sign and that Council meet all costs associated with the return and refurbishment of the sign.

Resolution No. 1117/002

CARRIED 7/0

Topic:	Outback Qld Tourism Awards - Cloncurry
Discussion:	The Mayor and CEO attended the Outback Qld Tourism Award held at Cloncurry on 3 November 2017. Cr Bawden provided an update of topics discussed.

Topic:	QCoast2100
Discussion:	The Mayor and CEO attended the QCoast2100 Forum held in Townsville on 9 November 2017. Cr Bawden provided an update on topics discussed and advised that funding to prepare a Coastal Hazard Adaptation Strategy was available under the State Government QCoast2100 program. Council resolved to make application for funding to prepare a Coastal Hazard Adaptation Strategy.

MOTION

COUNCIL RESOLUTION

Moved Cr Wells

Seconded Cr Murphy

- 1. That Council engage suitably qualified consultants to undertake phases 1 and 2 of the Coastal Hazard Adaptation Strategy; and***
- 2. That Council make application for funding under the Coastal Hazard Adaptation Strategy program.***

CONFIRMED MINUTES

Resolution No. 1117/003	CARRIED 7/0
--------------------------------	--------------------

A1117-01: Engage consultants to make application for funding to prepare a Coastal Hazard Adaptation Strategy.

Topic:	Cloncurry – Karumba Rail Line
Discussion:	Cr Bawden informed Council of recent discussions with the Mayor of Cloncurry in relation to developing a rail link between Cloncurry to Karumba in conjunction with proposed upgrade works to the existing Mount Isa to Townsville line.

MOTION	
COUNCIL RESOLUTION	
Moved Cr Bawden	Seconded Cr Young
<i>That Council amend the Corporate Plan to include the development of a rail link from Cloncurry to Karumba.</i>	
Resolution No. 1117/004	CARRIED 7/0

A1117-02: Update Corporate Plan to include the development of a rail link from Cloncurry to Karumba.

This space left blank intentionally

CONFIRMED MINUTES

8 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION

In accordance with the *Local Government Act 2009*, and the *Local Government Regulation 2012*, in the opinion of the General manager, the following business is of a kind as referred to in clause 275(1) of the Regulation, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Beard

That Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with clause 275(1) of the Local Government Regulation 2012 as the items listed come within the following provisions

- 8.1 Application for Concealed Water Leak Remission - 42 Henry Street, Karumba
This item is classified CONFIDENTIAL under the provisions of clause 275(1)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.
- 8.2 Pre-employment and Truck Driver Medical Assessments
This item is classified CONFIDENTIAL under the provisions of clause 275(1)(a) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the appointment, dismissal or discipline of employees.

Resolution No. 1117/005

CARRIED 7/0

CLOSURE OF MEETING:

The meeting was closed to the public at **9:37am**.

The Manager Finance & Administration and the Manager Human Resources attended the meeting at 9:38am.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Gallagher

That Council open the meeting to the public.

Resolution No. 1117/006

CARRIED 7/0

REOPENING OF MEETING:

The meeting was reopened to the public at **9:55am**.

CONFIRMED MINUTES

The Manager Finance & Administration and the Manager Human Resources left the meeting at 9:55am.

8.1 APPLICATION FOR CONCEALED WATER LEAK REMISSION - 42 HENRY STREET, KARUMBA

Executive Summary:

Carpentaria Shire Council provides assistance to qualifying residential and not-for-profit water customers who have excess water accounts due to the existence of a concealed leak. Provision of assistance is subject to conditions and the level of assistance is calculated using a defined methodology as contained in Council's Concealed Water Leak Policy.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Young

That pursuant to Council Policy POL_E_CSF_016 (Concealed Water Leak Policy):

- *Council accepts that the application of Mr. Peter Pistorius of 42 Henry Street, Karumba meets the criteria for a remission on excess water charges; and*
- *That a rates remission in the amount of \$1,336.88 be granted in respect of excess water charges levied against assessment 00145-05000-000 for the period 1 July 2016 through till 30 June 2017.*

Resolution No. 1117/007

CARRIED 7/0

A1117-03: Apply rates remission and issue amended rates notice (Assessment 00145-05000-000).

8.2 PRE-EMPLOYMENT AND TRUCK DRIVER MEDICAL ASSESSMENTS

Executive Summary:

This report provides information regarding Normanton Primary Health Care Clinic (Gidgee Healing) no longer providing pre-employment assessments or truck driver medical assessments.

The Mayor advised that since the preparation of the report, he had received advice from the Normanton Primary Health Care Clinic that the clinic would continue to provide pre-employment medical assessments

RESOLVED:

That the report be received and the contents noted.

The Director of Engineering attended the meeting at 10:00am

CONFIRMED MINUTES

6 RECEPTION OF PETITIONS & DEPUTATIONS

Topic:	Outsource Management Pty Ltd
Discussion:	10.02am – 10.21am Mr Bob Cobavie and Ms Fiona Arnfield attended the meeting. Mr Cobavie provided Council with an update on the Business Case project for the Muttonhole Wetlands and the options for the delivery of a possible Business Plan for the Les Wilson Barramundi Interpretative Centre & Hatchery.

ADJOURNMENT:

- The meeting adjourned for morning tea at **10:22am**.
- The meeting reconvened at **10:43am**.

This space left blank intentionally

CONFIRMED MINUTES

9 REPORTS FROM DIRECTOR OF ENGINEERING - ROADS & SERVICES

9.1 DOE REPORT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Acting Director Engineering portfolio.

Topic:	Line marking – Yappar Street, Karumba
Discussion:	The Director of Engineering provided design concept for parking on Yappar Street, Karumba.

MOTION

Moved Cr Wells

Seconded Cr Gallagher

1. ***That Council implement angle parking in front of the business centre in Yappar Street, Karumba; and***
2. ***That parking spaces be marked at 3 metres wide and 60 degrees.***

Resolution No. 1117/008

CARRIED 7/0

A1117-04: Include revised Yappar Street parking space criteria in line marking program.

Topic:	Pontoon Signage
Discussion:	The Director of Engineering provided design for signage structure to be installed at the Gilbert Street Pontoon to allow local businesses to advertise. Council endorsed the signage concept and resolved to formulate a policy to manage signage at the Gilbert Street Pontoon site.

A1117-05: Develop a policy Pontoon signage.

Topic:	Clarina Street Carpark
Discussion:	The Director of Engineering provided detailed designs for the extension and sealing of the Clarina Street Carpark for Council's consideration. Council endorsed the Clarina Street Carpark Extension & Seal design and resolved that the works be included in the 2017/2019 W4Q program.

A1117-06: Proceed to detailed design for Clarina St Carpark and include works program.

CONFIRMED MINUTES

ADJOURNMENT:

- The meeting adjourned for lunch **12:40pm**.
- The meeting reconvened at **1:35pm**.

Topic:	Carron Creek (Shady Lagoon) Crossing
Discussion:	The Director of Engineering advised that an inspection of the Carron Creek (Shady Lagoon) Crossing has been completed and provided details of remedial works proposed to improve the crossing. Council resolved to investigate the installation of a concrete causeway at the Carron Creek Crossing.

A1117-07: Design concrete causeway for Carron Creek and prepare estimates for Council's consideration.

Topic:	Kath Alexander Park Fencing
Discussion:	The Director of Engineering provided draft fencing specifications and estimates for two (2) options for the installation of a marsupial proof fence around Kath Alexander Park for Council's consideration. Council resolved to proceed with the installation of a 1.8 metre plastic coated cyclone mesh fence around the Kath Alexander Park and that the works be included in the 2017/2018 Capital Works Program.

A1117-08: Construct a 1.8 metre plastic coated cyclone mesh fence around Kath Alexander Park

Topic:	Les Wilson Barramundi Discovery Centre Car Park
Discussion:	The Director of Engineering presented a revised design for the Les Wilson Barramundi Discovery Centre Carpark for Council's consideration and endorsement..

MOTION

Moved Cr Murphy

Seconded Cr Beard

That Council endorse the revised carpark design for the Les Wilson Barramundi Discovery Centre as included in the Director of Engineering's report.

Resolution No. 1117/009

CARRIED 7/0

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Young

- 1. That Council receive the Acting Director of Engineering Report; and***
- 2. That those matters not covered by resolution be noted.***

CONFIRMED MINUTES

Resolution No. 1117/010

CARRIED 7/0

9.2 WORKS REPORT

Executive Summary:

Civil works within the Shire are progressing in accordance with program and budget including works completed by the Town Crew, RMPC, Capital Works, TIDS and R2R.

Topic:	Tender & Quotation Documentation
Discussion:	Council discussed the need to ensure that all projects have appropriate documentation that clearly states the scope of works and includes details of all underground infrastructure.

A1117-09: Develop a suite of standard documents for all minor works including scope of works, specification/information sheet, tender/quotation summary sheets and general conditions of contract.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Wells

1. ***That Council accepts the Works Report; and***
2. ***That those matters not covered by resolution be noted.***

Resolution No. 1117/011

CARRIED 7/0

CONFIRMED MINUTES

9.3 NDRRA REPORT

Executive Summary:

Construction recommenced on 16 May 2017 for the 2016 QRA works (\$75.6 million). Currently, seven crews are working on restoration of the road network across the Shire. Principal and Secondary Shire roads (excluding Inkerman, Dinah Island and Glencoe to Miranda) are programmed to be completed by the end of 2017 with minor local accesses to be reconstructed early in 2018 before the June 30 deadline.

A variation in gravel rates on Dunbar-Kowanyama Road was submitted to QRA as the originally approved rates were found to be inadequate. This was identified during initial negotiations, however, the original variation was accepted in order to complete works before the construction deadline. An additional variation to use imported material on Rutland Plains Access and Dunbar-Koolatah Road (south of the Mitchell River) has also been submitted to QRA as there is no suitable material available locally.

Principal Roads and Southern Secondary roads (CSC.35.16 & CSC.33.16) have recently reached the maximum payment amount (90% of estimated final expenditure) and are currently undergoing the closeout process to receive the final 10% payment.

All 2017 submissions have been reviewed by QRA during the in-field assessment with approximately \$14.1 million of restoration funding submitted for final approval.

COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Beard

1. *That Council accepts the NDRRA Report; and*
2. *That those matters not covered by resolution be noted.*

Resolution No. 1117/012

CARRIED 7/0

9.4 LILYVALE SUBDIVISION REPORT

Executive Summary:

The proposed Lilyvale Rural Residential Subdivision is located approximately 5.3km south west of Normanton. The proposed subdivision will create 28 Rural Residential lots plus buffer and/or wetland areas at an estimated cost of approximately \$3.4 million (\$121,540 per lot) however it is unclear the level of demand to determine level of service and the likely staging of development.

COUNCIL RESOLUTION

Moved Cr Bawden

Seconded Cr Beard

1. *That this item lie on the table for further consideration at the January 2018 Ordinary meeting; and*

CONFIRMED MINUTES

2. That a workshop be held prior to the January Ordinary meeting to finalise the development.

Resolution No. 1117/013

CARRIED 7/0

A1117-10: Resubmit Lilyvale Subdivision report to January 2018 Council meeting.

9.5 2017-18 PLANT REPLACEMENT BUDGET - PROPOSED PURCHASE OF A NEW SKID STEER (TRACK) LOADER.

Executive Summary:

The approved 2017-18 Plant Replacement Budget included the purchase of a New Skid Steer Loader (Rubber Tracked) for the Normanton depot. The Caterpillar 259D (Compact Track Loader) is the most appropriate machine as it will suit a number of existing implements.

Hastings Deering Australia via Vendor Panel provided a price for the Loader in the sum of \$127,800.00 which is below the budget allowance.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Hawkins

That Council resolve to purchase the Caterpillar 259D (Compact Track Loader) in accordance with Hastings Deering Australia tender sum of \$127,800.00.

Resolution No. 1117/014

CARRIED 7/0

A1117-11: Raise purchase order for Caterpillar 259D Compact Track Loader.

9.6 SUBORDINATE LOCAL LAW NO.5 (PARKING) 2015 AMENDMENT

Executive Summary:

Council is required to include a map as an amendment in Schedule 1, Subordinate Local Law No. 5 (Parking) indicating the designated traffic area to authorise the local law. The map indicating these areas by hatching the declared area and circumscribing the area with bold lines is Attachment 1.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Beard

That Council amend Subordinate Local Law No. 5 (Parking), Schedule 1 to include the declaration of traffic areas authorizing local law in accordance with Subordinate Local Law No. 5 (Parking), Part 2, 5(1) and 5(2).

CONFIRMED MINUTES

Resolution No. 1117/015

CARRIED 7/0

A1117-12: Amend subordinate Local Law No: 5 (Parking) to include the declaration of traffic areas.

9.7 BUILDING AND PLANNING REPORT

Executive Summary:

The report is to advise Council of relevant planning and building activities within the Shire for the month of October 2017. There have been two (2) Building Applications received, one (1) Building Application Approved, one (1) Building Application awaiting further information and two (2) Planning Applications Approved.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Wells

That Council note and accept the content of the Building and Planning Report as presented.

Resolution No. 1117/016

CARRIED 7/0

9.8 WATER AND WASTEWATER REPORT

Executive Summary:

Raw water demand for the two townships was 86.1ML for October 2017. Recent maintenance and plant improvements have contributed to improved production rates and increased bulk storage gains at Normanton and Karumba.

The Karumba STP operated well for the month, with discharge water quality meeting regulatory requirements. Normanton STP was unable to release effluent due to non-compliance with permit conditions. Solutions are being sought to remediate the algal growth that has created the water quality issues.

An EHP compliance inspection took place on 25th October at the WTP and both STPs.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Gallagher

- 1. That Council receive the Water & Wastewater Report; and***
- 2. That those matters not covered by resolution be noted.***

Resolution No. 1117/017

CARRIED 7/0

CONFIRMED MINUTES

GENERAL BUSINESS - ENGINEERING

Topic:	GPS Signs
Discussion:	Cr Young enquired when the new GPS coordinate signs at the boat ramps were to be installed. The Director of Engineering advised that the signs were on hand and would be erected prior to the December 2017 Council meeting.

Topic:	Council Vehicles
Discussion:	Cr Beard advised that he had observed some Council vehicles that have been made available for private use either as part of employment conditions or for operational needs were being parked on the footpath at night instead of within the employee's yard as required under Council's Passenger Vehicle Fleet Policy.

A1117-13 Ensure that staff are made aware of Council Policy and monitor home garaging of Council vehicles.

Topic:	Council Signs
Discussion:	Cr Beard advised that there appears to be lot of Council signs left on the side of the road after works have been completed. The Director of Engineering advised that the matter had already been noted by the Works Manager and that the workforce has been instructed to ensure that all directional signage is removed after works have been completed.

A1117-14 Collect all Council directional signage from completed work sites.

Topic:	Glenore Weir Fencing
Discussion:	Cr Beard advised that the newly constructed fence at Glenore Weir did not extend all the way to the Norman River edge allowing cattle from the adjoining property to stray onto the water reserve. Council resolved that the fence be extended to restrict stock from straying onto the water reserve.

A1117-15: Identify appropriate location and extend fencing at Glenore Weir.

Topic:	Work 4 Queensland Funding
Discussion:	Cr Bawden requested an update on the progress of W4Q projects and enquired if all projects would be completed in line with funding guidelines. The Director of Engineering advised that all projects would be completed by 30 November 2017 and that expenditure on all projects were close to budget.

CONFIRMED MINUTES

A1117-16: Provide current expenditure and estimated costs to complete for all W4Q projects.

Topic:	Signage - Spear Creek (Iffley Road)
Discussion:	Cr Bawden advised that the road alignment on the approach to the Spear Creek crossing on the Iffley Road creates a traffic hazard and requested that appropriate warning signage be placed prior to Spear Creek crossing.

A1117-17: Install reduce speed and caution signage at Spear Creek and Inverleigh West Creek Crossings.

Topic:	Boundary Grid between Inverleigh West and Wernadinga
Discussion:	Cr Bawden advised that the approach to the boundary grid between Inverleigh West and Wernadinga is very narrow and creates a traffic hazard and requested that appropriate warning signage be placed prior to the grid approach.

A1117-18: Install reduce speed and caution signage on approach to the Inverleigh West/Wernadinga boundary grid.

The Executive Assistant left the meeting.

CLOSED SESSION	
COUNCIL RESOLUTION	
Moved Cr Murphy	Seconded Cr Hawkins
<i>That Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with clause 275(1)(a) of the Local Government Regulation 2012.</i>	
<i>Resolution No. 1117/018</i>	CARRIED 7/0

CLOSURE OF MEETING:

The meeting was closed to the public at 5:44pm.

MOTION TO OPEN	
COUNCIL RESOLUTION	
Moved Cr Young	Seconded Cr Hawkins
<i>That Council open the meeting to the public.</i>	

CONFIRMED MINUTES

Resolution No. 1117/019

CARRIED 7/0

REOPENING OF MEETING:

The meeting was reopened to the public at **6:40pm**.

ADJOURNMENT FOR NEXT DAY

COUNCIL RESOLUTION

Moved Cr Wells

Seconded Cr Gallagher

That Council adjourn the meeting at 6:40pm to resume on Thursday 16 November 2017 at 8.30am.

Resolution No. 1117/020

CARRIED 7/0

This space left blank intentionally

CONFIRMED MINUTES

Thursday 16 November 2017

OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at 8.43am.

2 RECORD OF ATTENDANCE

Councillors

Cr LV Bawden	Mayor
Cr JC Young	Deputy Mayor
Cr AT Gallagher	
Cr JD Beard	
Cr BJ Hawkins	
Cr AM Murphy	
Cr PF Wells	

Staff

Mr Michael Hayward	Chief Executive Officer
Ms Angeline Pascoe	Executive Assistant
Mr Oliver Pring	Director Corporate Services
Mr John Martin	Director of Engineering

The following officers attended the meeting as indicated in the minutes

Mrs Lisa Ruyg	Manager Human Resources
Mr Justin Hancock	Manager Finance and Administration
Mrs Cherie Schafer	Manager Economic and Community Development

6 RECEPTION OF PETITIONS & DEPUTATIONS

Topic:	Peak Services
Discussion:	8:45am – 9:17am Mr Brian Jackson, Director, Consulting and Technical Advisory Services, Peak Services addresses Council on a proposal to assist Council develop and implement Asset Management within Council's operations.

CONFIRMED MINUTES

10 REPORTS FROM THE CHIEF EXECUTIVE OFFICER

10.1 CEO REPORT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

Topic:	Commercial Fisherman Signage
Discussion:	The Chief Executive Officer advised that since publication of the agenda, Mr Shane Ward from the Gulf of Carpentaria Commercial Fishermen's Association had contacted Council regarding the proposed change of wording to the Commercial Fishermen Signs. Council endorsed the proposed wording for the sign as contained in the Chief Executive Officer's Report and deferred any decision regarding to proceeding with changes to the signage until after further consultation with the Gulf of Carpentaria Commercial Fishermen's Association.

A1117-19: **Liaise with the Gulf of Carpentaria Commercial Fishermen's Association regarding rewording sign and report to next Council meeting.**

COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Young

- 1. That Council receive the Chief Executive Officer's Report; and**
- 2. That those matters not covered by resolution be noted.**

Resolution No. 1117/021

CARRIED 7/0

The Manager Finance & Administration and the Manager Human Resources attended the meeting at 9:42am

10.2 HUMAN RESOURCES REPORT

Executive Summary:

This report provides information on activities occurring within the Human Resources Section of Council.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Hawkins

That Council accepts the Human Resources Report for information.

CONFIRMED MINUTES

Resolution No. 1117/022

CARRIED 7/0

The Manager Human Resources left the meeting at 10:14am

10.3 2018 COUNCIL MEETING DATES

Executive Summary:

The *Local Government Act 2009* requires a Shire Council to meet at least once a month. The proposed meeting dates for 2018 are presented for Council's consideration and adoption.

Carpentaria Shire Council meetings are traditionally held on the third Wednesday and following Thursday (if required) of each month. These dates have been recommended for the 2018 year with the exception of the December meeting. The December meeting has been brought forward due to the Christmas close down period and to allow any follow up items after the meeting to be actioned prior to the close down.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Murphy

That Council adopt the 2018 Council Meeting dates as presented:

- 17 & 18 January;
- 21 & 22 February;
- 21 & 22 March;
- 18 & 19 April (at Karumba);
- 23 & 24 May;
- 20 & 21 June;
- 18 & 19 July (Budget Meeting);
- 22 & 23 August;
- 19 & 20 September;
- 17 & 18 October (at Karumba);
- 21 & 22 November;
- 12 & 13 December (Earlier due to Christmas)

Resolution No. 1117/023

CARRIED 7/0

A1117-20: Advertise meeting dates in accordance with Local Government Regulations.

CONFIRMED MINUTES

ITEM – LEASE OF LAND – YAPPAR STREET, KARUMBA

Executive Summary:

Mr Dave Wren has written to Council requesting permission to lease a section of Lot 4SP252497 being part of a drainage reserve off Yappar Street, Karumba.
Mr Wren is seeking to store machinery and equipment on the site.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Gallagher

- 1. That this matter lay on the table for further consideration at the December Meeting; and**
- 2. That the Chief Executive Officer liaise with Mr Wren regarding other options.**

Resolution No. 1117/024

CARRIED 7/0

A1117-21: Liaise with David Wren and resubmit report to next Council meeting.

GENERAL BUSINESS – CHIEF EXECUTIVE OFFICER

Topic:	Excess Water Charges
Discussion:	Cr Young advised that he had received various complaints regarding excess water charges. The Chief Executive Officer advised that a review of excess water charges had been undertaken and that some anomalies had been identified, including no previous year meter readings resulting in the incorrect calculation of water usage. The Chief Executive Officer advised that all errors have been corrected and amended notices have been issued where necessary.

Topic:	Road Signage
Discussion:	Cr Gallagher advised that there is an inconsistency between Transport and Main Roads road signage and road naming on electronic roads data such as Google Maps and RACQ Trip Advisor. The inconsistencies to involve the mixing of the use of tourist route names in place of official road names. Council resolved that the matter be raised at the next meeting of the NWQROC.

A1117-22: Letter to NWQROC to have signage listed on agenda for meeting.

CONFIRMED MINUTES

Topic:	Policies on Hub
Discussion:	Cr Gallagher requested that Council policies could be put back on the Hub.

A1117-23: Policies to be put on Hub.

Topic:	Staff Housing
Discussion:	Cr Gallagher enquired about the allocation of housing to Council Staff. The Chief Executive Officer advised that the Staff Housing Policy authorised the Staff Housing Committee to allocate housing stock. The Chief Executive Officer advised that the current review of staff rents to take into consideration the local rental market should be included in the staff housing policy. Council resolved to undertake a review of the Staff Housing Policy.

A1117-24: Facilitate meeting to review Staff Housing Policy.

Topic:	Water Quality – 150mm Raw Water Line
Discussion:	Cr Beard advised that water from the 150mm raw water line is starting to smell and requested that Council flush the line to improve water quality.

A1117-25: Plumbers to flush 150mm raw water line.

ADJOURNMENT:

- The meeting adjourned for morning tea at **10:57am**.
- The meeting reconvened at **11:16am**.

This space left blank intentionally

CONFIRMED MINUTES

11 REPORTS FROM DIRECTOR OF CORPORATE & COMMUNITY SERVICES

11.1 DCS REPORT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Director of Corporate Services portfolio.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Hawkins

1. *That Council receive the Director of Corporate Services; and*
2. *That those matters not covered by resolution be noted.*

Resolution No. 1117/025

CARRIED 7/0

11.2 MONTHLY FINANCIAL REPORT - OCTOBER 2017

Executive Summary:

The Monthly Financial Report has been prepared for the period ending 31 October 2017.

The Background section provides a summary of major variances and points to note.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Gallagher

That Council accepts the Monthly Financial Reports for the period ending 31 October 2017 as presented.

Resolution No. 1117/026

CARRIED 7/0

Declaration of Interest

Cr Gallagher declared a material personal interest in the following agenda item as he is related to the applications.

Cr Gallagher dealt with the interest by leaving the meeting and taking no part in discussions.

Cr Gallagher left the meeting at **12:07pm**.

Declaration of Interest

CONFIRMED MINUTES

Cr Beard declared a material personal interest in the following agenda item as he has an interest in land adjoining the land subject to the lease renewal application..

Cr Beard dealt with the interest by leaving the meeting and taking no part in discussions.

Cr Beard left the meeting at **12:07pm**

11.3 VIEWS REQUEST: RENEWAL OF LEASE - SL 34/50956 OVER LOT 64 ON B15772

Executive Summary:

Council has received correspondence from the Department of Natural Resources and Mines (DNRM) seeking Council's views on the application to the renewal of Lease SL 34/50956 (Lot 64 on B15772)

<p>COUNCIL RESOLUTION</p>

Moved Cr Hawkins

Seconded Cr Murphy

That Council advise the Department of Natural Resources and Mines that it has no objections or requirements on the renewal of Lease SL 34/50956 (Lot 64 on B15772). Subject to the applicant being required to regularize any off-alignment or undedicated roads within the proposed leases.

Resolution No. 1117/027

CARRIED 5/0

A1117-26: Advise the Department of Natural Resources and Mines that Council has no objection to renewal of lease subject to conditions.

Councillor Gallagher and Councillor Beard returned to the meeting at 12:09pm.

CONFIRMED MINUTES

11.4 COMMUNITY DEVELOPMENT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Community, Cultural Services and Economic Development portfolio of Council.

Topic:	Christmas Lights Competition
Discussion:	Each year Council runs the Christmas Light competitions in both towns and award a cash prize for three places for each category. Council endorsed the holding a Christmas Light competition for 2017 and approved the awarding of prizes in the identified categories.

A1117-27: Advertise Christmas light competition and organise judges.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Young

That Council

- 1. Receive the Community Development report; and***
- 2. That those matters not covered by resolution be noted.***

Resolution No. 1117/028

CARRIED 7/0

GENERAL BUSINESS – CORPORATE AND COMMUNITY SERVICES

Topic:	Digital Signs
Discussion:	Manager Economic and Community Development advised that quotations have been received for sign panels for the Normanton & Karumba LED screens. The quotation is in the amount of \$8,552 (GST inclusive) and includes artwork and LED screen protection. Council endorsed the artworks and resolved that the quotation be accepted.

A1117-28: Place purchase order for LED screens.

Topic:	Normanton 150 Celebrations
Discussion:	Cr Bawden enquired about the progress in developing a program for the Normanton 150 Celebrations. The Manager Economic & Community Development advised that community input has been very slow.

CONFIRMED MINUTES

	Council resolved that a community meeting be held to progress the development of a program to celebrate the Normanton 150.
--	--

A1117-29: Organise community meeting to discuss Normanton 150 Celebrations program.

12 GENERAL BUSINESS


Topic:	Building Better Regions Fund (Round 2)
Discussion:	The Director Corporate Services advised that an application for funding under the BBRF is being prepared for Karumba Fibre Optic Project. Council endorse the application for the Karumba Fibre Optic Project and resolved that applications for funding under BBRF also be made for the Normanton STP Upgrade project and the STP Wet Weather Access Road project.

A1117-30: Submit applications for funding under BBRF for Fibre Optic, STP Upgrade and Wet Weather Access Road projects.

13 CLOSURE OF MEETING

The Chair of the meeting, Cr Lyall Bawden, Mayor, declared the meeting closed at 12.47pm.

MINUTES CERTIFICATE

<i>These Minutes are Confirmed</i>	
 Councillor LV Bawden Mayor	15, 11, 2017 Date

