



**CARPENTARIA SHIRE**

*Outback by the Sea*

***ORDINARY MEETING***

***MINUTES***

***16 MAY, 2018***

**CONFIRMED MINUTES**

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## **CONFIRMED MINUTES**

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### **1 OPENING OF MEETING**

The Mayor welcomed members and declared the meeting open at 9:00am.

### **2 RECORD OF ATTENDANCE**

#### **Councillors**

Cr LV Bawden	Mayor
Cr JC Young	Deputy Mayor
Cr AT Gallagher	
Cr JD Beard	
Cr BJ Hawkins	
Cr AM Murphy	
Cr PF Wells	

#### **Staff**

Ms Angeline Pascoe	Executive Assistant
Mr Oliver Pring	Director Corporate Services
Mr John Martin	Director of Engineering

*The following officers attended the meeting as indicated in the minutes*

Mr Michael Hayward	Chief Executive Officer
Mr Justin Hancock	Manger Finance & Administration
Mrs Cherie Schafer	Manager Economic and Community Development
Mr Ben Hill	Foreman Water & Sewerage

### **3 CONDOLENCES**

A minute's silence was held for the passing of the following community member:

- ❖ Mr Gregory Reis

### **4 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS**

Confirmation of Minutes from the Ordinary Council Meeting held 18 April 2018, as previously circulated to Councillors.

#### **Item 7: Mayoral Minutes**

Cr Bawden advised that the Mayors report in relation to Advance Cairns was a separate matter and was not a matter discussed at the FNQROC Meeting as recorded in the April 2018 minutes.



## CONFIRMED MINUTES

### Amendment:

Remove the reference to Advance Cairns from the record of matters discussed at the FNQROC meeting and include as a separate item.

#### COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Young

***That the Minutes of the Ordinary Council Meeting held 18 April 2018 be confirmed.***

**CARRIED 7/0**

***Resolution No. 0518/001***

### 5 BUSINESS ARISING FROM PREVIOUS MEETINGS

Nil

### 6 RECEPTION OF PETITIONS & DEPUTATIONS

Nil.

### 7 MAYORAL MINUTES

Topic:	<b>NWQROC Meeting - Brisbane</b>
Discussion:	<p>Cr Bawden advised that he attended the NWQROC meeting held at Parliament House in Brisbane on 2 May 2018.</p> <p>The Mayor reported the meeting was a good one with Ministers Bailey, Hinchliffe and Lynham all attending the meeting to discuss matters relating to their portfolios. Minister Jones was also due to attend but was unable to do so due to parliamentary business arising in relation to Ipswich City Council.</p> <p>Deb Frecklington (Leader of the Opposition), Anne Leahy (Shadow Minister Local Government) and Andrew Powell (Shadow Minister State Development) also attended the meeting.</p> <p>Thanks to Robbie Katter and Shane Knuth for looking after us and making the whole thing possible. The decision to up the ante and employ a Chief Executive Officer has been a good one with all 4 Councils happy to be promoting the region as a whole.</p>

Topic:	<b>Shale and Tight Gas Meeting – Mount Isa</b>
Discussion:	<p>Cr Bawden advised that he attended the Shale and Tight Gas meeting in Mount Isa on 9 May 2018. The meeting was organised by the Department of Environment and Energy.</p> <p>Cr Bawden advised that the Geological and Biological Assessment (“GBA”) is into its 2<sup>nd</sup> year and have started Stage 2. These stages are:</p> <ul style="list-style-type: none"> <li>• Stage 1 – Prioritisation</li> <li>• Stage 2 – Data Collection (Baseline)</li> <li>• Stage 3 – Risk/Impact Assessment (target for completion is late 2018)</li> </ul>

## CONFIRMED MINUTES

Carpentaria is on the edge of what is known as the 'Isa Super Basin' with key sites near Burketown and Doomadgee. It will involve "fracking" and we are waiting on data regarding water issues and chemicals used in the process etc. Apart from limited employment opportunities, there is no gain really at this point. The next meeting will be held in Burketown.

### 8 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION

In accordance with the *Local Government Act 2009*, and the *Local Government Regulation 2012*, in the opinion of the General manager, the following business is of a kind as referred to in clause 275(1) of the Regulation, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

#### COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Hawkins

***That Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with clause 275(1) of the Local Government Regulation 2012 as the items listed come within the following provisions***

- 8.1 Rates Discount Application - Assessment 00145-12000-000 & Assessment 00145-25700-000**  
***This item is classified CONFIDENTIAL under the provisions of clause 275(1)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.***
- 8.2 Rates Discount Application - Assessment 00240-19000-000**  
***This item is classified CONFIDENTIAL under the provisions of clause 275(1)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.***
- 8.3 Rates in Arrears - Statement of Liquidated Claim**  
***This item is classified CONFIDENTIAL under the provisions of clause 275(1)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.***
- 8.4 Host Placement of Bynoe Carpentry Apprentices**  
***This item is classified CONFIDENTIAL under the provisions of clause 275(1)(a) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the appointment, dismissal or discipline of employees.***
- 8.5 Update on Engineering Legal Matters**  
***This item is classified CONFIDENTIAL under the provisions of clause 275(1)(f) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to starting or defending legal proceedings involving it.***



**CONFIRMED MINUTES**

**CARRIED 7/0**

**Resolution No. 0518/002**

**CLOSURE OF MEETING:**

The meeting was closed to the public at **9:23am**

The Manager Finance and Administration left the meeting **9:52am**.

The Director of Engineering entered the meeting at **9:58am**.

The Chief Executive Officer entered the meeting at **10:25am**.

**COUNCIL RESOLUTION**

Moved Cr Young

Seconded Cr Hawkins

***That Council open the meeting to the public.***

**CARRIED 7/0**

**Resolution No. 0518/003**

**REOPENING OF MEETING:**

The meeting was reopened to the public at **10:49am**.

**8.1 RATES DISCOUNT APPLICATION - ASSESSMENT 00145-12000-000 & ASSESSMENT 00145-25700-000**

**Executive Summary:**

Pursuant to the Local Government Regulation 2012, Section 130, Council can allow a discount on rates for payment made within thirty (30) days of issuing the rates notice.

**COUNCIL RESOLUTION**

Moved Cr Gallagher

Seconded Cr Beard

***That Council:***

- ***Approve a rates discount of \$166.53 for the 01-01-2018 to 30-06-2018 rates levy issued to 28 Henry Street, Karumba (Assessment 00145-12000-000);***
- ***Approve the write off of all interest charges incurred for the 01-01-2018 to 30-06-2018 rates levy issued to 28 Henry Street, Karumba (Assessment 00145-12000-000);***
- ***Approve a rates discount of \$164.43 for the 01-01-2018 to 30-06-2018 rates levy issued to 37 Henry Street, Karumba (Assessment 00145-25700-000); and***
- ***Approve the write off of all interest charges incurred for the 01-01-2018 to 30-06-2018 rates levy issued to 37 Henry Street, Karumba (Assessment 00145-25700-000).***

**CARRIED 7/0**

**Resolution No. 0518/004**

## CONFIRMED MINUTES

Action: Adjust rates record and refund in accordance with Council Resolution 0518/004.

### 8.2 RATES DISCOUNT APPLICATION - ASSESSMENT 00240-19000-000

#### Executive Summary:

Pursuant to the Local Government Regulation 2012, Section 130, Council can allow a discount on rates for payment made within thirty (30) days of issuing the rates notice.

#### COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Murphy

#### *That Council:*

- *Advise Mr & Mrs Donald, owners of 32 Col Kitching Drive, Karumba (Assessment 00240-19000-000) make payment of \$0.83;*
- *Council approve a rates discount of \$128.17 for the 01-01-2018 to 30-06-2018 rates levy issued to 32 Col Kitching Drive, Karumba (Assessment 00240-19000-000);*
- *Council approve the write off of all interest charges incurred for the 01-01-2018 to 30-06-2018 rates levy issued to 32 Col Kitching Drive, Karumba (Assessment 00240-19000-000);*

CARRIED 7/0

Resolution No. 0518/005

Action: Adjust rates record and refund in accordance with Council Resolution 0518/005.

### 8.3 RATES IN ARREARS - STATEMENT OF LIQUIDATED CLAIM

#### Executive Summary:

Section 140 of the Local Government Regulation 2012 outlines the process a Local Government Entity must undertake when attempting to recover rates and charges in arrears via way of sale of land.

#### COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Wells

*That Council approve and instruct Recoveries and Reconstruction Pty Ltd to lodge a Statement of Liquidated Claim for the properties described as:*

- *L52 K36415 (Assessment 00133-99000-000);*
- *L8 RP733673 (Assessment 00029-08700-000);*
- *L8 SP136532 (Assessment 00782-98000-000);*
- *L1 RP808170 (Assessment 00849-96000-000);*
- *L50 K36415 (Assessment 00133-97000-000);*
- *L18 NM134 (Assessment 00145-25200-000);*
- *L101-102 N1481 (Assessment 00457-00000-000); and*



## CONFIRMED MINUTES

- L13 SP146628 (Assessment 00240-16000-000).

CARRIED 7/0

Resolution No. 0518/006

Action: Instruct Recoveries and Reconstruction Pty Ltd to lodge Statement of Liquidated Claims in accordance with Council Resolution 0518/006.

### 8.4 HOST PLACEMENT OF BYNOE CARPENTRY APPRENTICES

#### Executive Summary:

This report provides information regarding Council acting as host employer for two displaced carpentry apprentices from Bynoe CACS Limited.

#### Resolved:

*That the matter lay on the table for further consideration at the June 2018 Ordinary meeting subject to further information.*

Action: Investigate cost of hosting apprentices and provide updated report to June 2018 Ordinary meeting.

### 8.5 UPDATE ON ENGINEERING LEGAL MATTERS

#### Executive Summary:

This report provides information and updates to Council on various legal matters currently impacting on the Acting Director Engineering portfolio.

#### COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Wells

*That Council endorse the variation of \$19,000 the Karumba Pool Shade structure contract with Sail Structures being agreed variation for the additional excavation, investigation, backfilling and re-establishment.*

CARRIED 7/0

Resolution No. 0518/007

#### ADJOURNMENT:

The meeting adjourned for morning tea at 10:57am

The meeting resumed at 11:15am

## CONFIRMED MINUTES

### 9 REPORTS FROM DIRECTOR OF ENGINEERING - ROADS & SERVICES

#### 9.1 DOE REPORT

##### Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Acting Director Engineering's portfolio.

##### COUNCIL RESOLUTION

Moved Cr Bawden

Seconded Cr Beard

***To ensure that property owners are aware of planned works in their area, Council officers are to visit all properties where works are proposed to be undertaken prior to commencement of works.***

**CARRIED 7/0**

***Resolution No. 0518/008***

**Action:** Implement works process to ensure property owners are aware of planned works

##### COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Young

##### ***That Council:***

- 1. receive the Acting Director of Engineering Report; and***
- 2. that those matters not covered by resolution be noted.***

**CARRIED 7/0**

***Resolution No. 0518/009***

#### 9.2 WORKS REPORT

##### Executive Summary:

Civil works within the Shire are progressing in accordance with program and budget including works completed by the Town Crew, RMPC, Capital Works, TIDS and R2R.

##### COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Hawkins

##### ***That Council:***

- 1. accepts the Works Report as presented; and***
- 2. that those matters not covered by resolution be noted.***

**CARRIED 7/0**

***Resolution No. 0518/010***

## CONFIRMED MINUTES

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### 9.3 NDRRA REPORT

#### Executive Summary:

A total of \$52.3 million (90% complete) of rectification work has been completed for the QRA16 Program.

The final \$5.8million (approximately) of QRA16 Program may be rolled into the QRA18 Program as the late wet season is affecting access to a number of the remaining roads (including \$3million of approved work on Inkerman Road and Dinah Island).

All QRA17 Program submissions have been approved with a total recommended value of \$18.5 million (\$14 million construction). The 30% prepayment (\$5.5 million) for all submissions has been paid to Council. Four local crews commenced construction on 30 April with one additional local crew to start construction mid to late-May.

Due to extensive rainfall and associated flooding from Severe Tropical Cyclone Nora, Carpentaria Shire has been activated for NDRRA funding with inspections of all Southern roads and Northern Roads up to the Mitchell River completed.

#### COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Beard

#### *That Council:*

- 1. accepts the NDRRA Report as presented; and*
- 2. that those matters not covered by resolution be noted.*

CARRIED 7/0

*Resolution No. 0518/011*

### 9.4 WORKSHOP REPORT APRIL - MAY 2018

#### Executive Summary:

Completion of the Wet season preventative maintenance, servicing and repairs to Plant & Equipment, kick-off of the road maintenance camps as well as normal breakdown repairs as required.

#### COUNCIL RESOLUTION

Moved Cr Wells

Seconded Cr Gallagher

#### *That Council:*

- 1. accepts the Workshop Report as presented; and*
- 2. that those matters not covered by resolution be noted.*

CARRIED 7/0

*Resolution No. 0518/012*



## CONFIRMED MINUTES

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### 9.5 FLEET REPORT: APRIL - MAY 2018

#### Executive Summary:

2017-18 Plant Replacement Program:

**Item 1:** Approval to purchase Landcruiser Dual cab to replace #1535 which has been approved for transfer to SES Normanton.

**Item 2:** Approval for new Holden Colorado 4x4 Extra Cab Utility which was originally purchased for replacement of the Local Laws Vehicle #1677 in Karumba but now shall go to the Carpenter as his permanent vehicle.

#### COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Young

#### *That Council:*

- 1. accepts the Fleet Report as presented; and*
- 2. that those matters not covered by resolution be noted.*

**CARRIED 7/0**

**Resolution No. 0518/013**

#### ADJOURNMENT:

The meeting adjourned for lunch at **12:38am**

The meeting resumed at **1:30am**

**The Foreman Water and Sewerage entered the meeting at 1:30pm.**

### 9.6 WATER AND WASTEWATER - APRIL 2018

#### Executive Summary:

Water and sewer facilities operated effectively throughout the month, with Normanton STP recommencing irrigation after meeting Environmental Authority ("EA") release limits. The following items of interest are discussed in further detail within the report:

- Water consumption increased significantly throughout the month, with the WTP currently operating at approximately 80 percent capacity.
  - Water quality and quantity remains high following wet season maintenance and plant upgrades.
  - Normanton STP is now meeting release limits as set out in the EA and irrigation has recommenced.
  - The first phase of Vetiver grass pontoons have been installed at Normanton STP.
  - Further upgrades to the Normanton STP irrigation system are ongoing.
  - Karumba STP operated within EA requirements throughout the month.
  - A breakdown of Karumba STP irrigation system occurred – staff were able to carry out repairs to get the system operating.
-



## CONFIRMED MINUTES

- Four (4) additional Aquatec-Barnes pumps (replacing E-one pumps) were installed at Karumba.

### COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Young

#### ***That Council:***

- 1. accepts the Water and Wastewater Report as presented for the period ending 30 April 2018; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 7/0

***Resolution No. 0518/014***

The Foreman Water and Sewerage left the meeting at 1:58pm.

### 9.7 ELECTRICAL TRADES UNIT REPORT

#### **Executive Summary:**

The purpose of this report is to provide Council with an update on activities and projects undertaken during the month by the Electrical Trades Unit.

### COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Hawkins

#### ***That Council:***

- 1. accepts the Electrical Trades Unit Report; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 7/0

***Resolution No. 0518/015***

### 9.8 CARPENTER'S REPORT - APRIL AND MAY 2018

#### **Executive Summary:**

The purpose of this report is to provide Council with an update on activities and projects undertaken during the month by the Building Trades Unit.

### COUNCIL RESOLUTION

Moved Cr Wells

Seconded Cr Gallagher

#### ***That Council:***

- 1. accepts the Building Trades Unit Report; and***

**CONFIRMED MINUTES**

**2. that those matters not covered by resolution be noted.**

**CARRIED 7/0**

**Resolution No. 0518/016**

**9.9 BUILDING AND PLANNING REPORT**

**Executive Summary:**

The report is to advise Council of relevant planning and building activities within the Shire for the month of April 2018.

**COUNCIL RESOLUTION**

Moved Cr Beard

Seconded Cr Murphy

***That Council note and accept the content of the Building and Planning Report as presented.***

**CARRIED 7/0**

**Resolution No. 0518/017**

**GENERAL BUSINESS – DIRECTOR OF ENGINEERING**

Topic:	<b>Concrete footpath – Walker Street to Carron Street Footpath</b>
Discussion:	Cr Wells enquired when the Walker to Carron Streets footpath would be constructed. The Director of Engineering advised that the works program would be amended and the works be endeavoured to be completed by 30 June 2018.

**Action:** Review the works program to complete the Walker to Carron Streets footpath by 30 June 2018

Topic:	<b>Normanton Refuse Tip</b>
Discussion:	Cr Gallagher commented that the new landfill at the Normanton Refuse Tip currently has significant quantities of refuse and questioned if the current landfill will reach its estimated 4 year useful life. Council discussed alternative sites for a future refuse tip.

**Action:** Investigate the current remaining landfill capacity at the Normanton Refuse Tip and provide a report to Council including alternative sites for future landfill sites

**The Director of Engineering left the meeting at 2:42pm.**

## CONFIRMED MINUTES

### 10 REPORTS FROM THE CHIEF EXECUTIVE OFFICER

#### 10.1 CEO REPORT

**Executive Summary:**

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

**COUNCIL RESOLUTION**

Moved Cr Wells

Seconded Cr Young

***That Council:***

- 1. receive the Chief Executive Officer's Report; and***
- 2. that those matters not covered by resolution be noted.***

**CARRIED 7/0**

***Resolution No. 0518/018***

#### 10.2 STANDING ORDERS POLICY - MEETING DATES

**Executive Summary:**

Council traditionally hold the ordinary meeting on the 3<sup>rd</sup> Wednesday of each month.

A recent review of the meeting schedule has revealed that the method of calculation of meeting dates is being the 3<sup>rd</sup> Wednesday from the first full week in each month. Whilst in most cases this method results in the meeting effectively being held on the 3<sup>rd</sup> Wednesday, it has resulted in the May 2018 meeting date having to be changed from the advertised date of 23<sup>rd</sup> May to 16<sup>th</sup> May.

A resolution is required to confirm which method is to be used to calculate the date of Council meetings.

**COUNCIL RESOLUTION**

Moved Cr Young

Seconded Cr Murphy

***That:***

- 1. the day for the holding of ordinary meetings of Council be confirmed as the 3<sup>rd</sup> Wednesday of each month;***
- 2. the Standing Orders Policy be amended to include when ordinary meetings will be held.***

**CARRIED**

***7/0 Resolution No. 0518/019***

**Action:** Amend meeting schedule and advertise in accordance with Local Government Act and Regulation.



## CONFIRMED MINUTES

Action: Amend Standing Order Policy to include meeting frequency.

### **ADJOURNMENT:**

The meeting adjourned for afternoon tea at 3:15pm  
The meeting resumed at 3:26pm.

The Manager Human Resources entered the meeting at 3:26pm

### 10.3 HUMAN RESOURCES REPORT

#### **Executive Summary:**

This report provides information on activities occurring within the Human Resources Section of Council.

#### **COUNCIL RESOLUTION**

Moved Cr Beard

Seconded Cr Murphy

*That Council accepts the Human Resources Report for information.*

**CARRIED 7/0**

**Resolution No. 0518/020**

The Manager Human Resources left the meeting at 3:42pm.

The Manager Finance and Administration entered the meeting at 3:49pm.

### GENERAL BUSINESS – CHIEF EXECUTIVE OFFICER

Topic:	<b>Old Croydon Road – Vegetation Clearing</b>
Discussion:	Cr Beard advised that further vegetation clearing was required on the Old Croydon Road as previous works had not adequately addressed the safety and visibility issues.

Action: Follow up inspection and vegetation clearing as required to improve safety and visibility issues on Old Croydon Road



## CONFIRMED MINUTES

### 11 REPORTS FROM DIRECTOR OF CORPORATE & COMMUNITY SERVICES

#### 11.1 DCS REPORT

**Executive Summary:**

This report provides information and updates to Council on various activities and programs that are facilitated within the Director of Corporate Services portfolio.

**COUNCIL RESOLUTION**

Moved Cr Gallagher

Seconded Cr Hawkins

***That Council:***

- 1. receive the Director of Corporate Services Report; and***
- 2. that those matters not covered by resolution be noted.***

**CARRIED 7/0**

***Resolution No. 0518/021***

#### 11.2 MONTHLY FINANCIAL REPORT - APRIL 2018

**Executive Summary:**

The Monthly Financial Report has been prepared for the period ending 30 April 2018.

**COUNCIL RESOLUTION**

Moved Cr Murphy

Seconded Cr Hawkins

***That Council:***

- 1. accepts the Monthly Financial Report for the period ending 30 April 2018 as presented; and***
- 2. that those matters not covered by resolution be noted.***

**CARRIED 7/0**

***Resolution No. 0518/022***

#### 11.3 2017/2018 BUDGET REVIEW

**Executive Summary:**

Council adopted the Budget for the 2017/18 financial year in July 2017 along with long term financial forecasts based on the activities in the operational plan and other key strategic documents. During the course of the year variances may occur and Council may decide to vary its budget by resolution.

The 2017/18 budget has been reviewed based on actual results to the end of March 2018 and a number of changes are proposed to reflect the operational changes and those capital expenditure projects that are not now anticipated will be completed within the 2017/18 financial year.

**CONFIRMED MINUTES**

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**COUNCIL RESOLUTION**

Moved Cr Young

Seconded Cr Beard

***Council resolved that this report be held over for further consideration at the June 2018 Ordinary Meeting pending further discussions.***

**CARRIED 7/0**

***Resolution No. 0518/023***

**11.4 2018/2019 SCHEDULE OF FEES AND CHARGES**

**Executive Summary:**

The attached document titled 2018/2019 Carpentaria Shire Council Schedule of Fees and Charges provides a comprehensive schedule of all proposed regulatory and commercial fees and charges for 2018/2019 Financial Year, including cost recovery fees and other charges.

Under Section 98 of the *Local Government Act 2009*, Council must adopt and maintain a register of its cost recovery fees.

**COUNCIL RESOLUTION**

Moved Cr Young

Seconded Cr Murphy

***Council resolved that this report be held over for further consideration at the June 2018 Ordinary Meeting pending further discussions.***

**CARRIED 7/0**

***Resolution No. 0518/024***

**ADJOURNMENT FOR NEXT DAY**

**COUNCIL RESOLUTION**

Moved Cr Gallagher

Seconded Cr Hawkins

***That Council adjourn the meeting at 5:30pm to resume on Thursday 17 May 2018 commencing at 8:00am.***

**CARRIED 7/0**

***Resolution No. 0518/025***

## CONFIRMED MINUTES

Thursday 17 May 2018

### 1 OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at 8:12am.

### 2 RECORD OF ATTENDANCE

#### Councillors

Cr LV Bawden	Mayor
Cr JC Young	Deputy Mayor
Cr AT Gallagher	
Cr JD Beard	
Cr BJ Hawkins	
Cr AM Murphy	
Cr PF Wells	

#### Staff

Mr Michael Hayward	Chief Executive Officer
Ms Angeline Pascoe	Executive Assistant
Mr Oliver Pring	Director Corporate Services

### 11.5 COMMUNITY DEVELOPMENT

#### Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Community, Cultural Services and Economic Development portfolio of Council.

#### MOTION

Moved Cr Gallagher Seconded Cr Wells

***That until further reviewed the heating systems at both Karumba and Normanton Swimming Pools be set at 26°C during the Winter months and that the system not be used during the Summer season.***

**CARRIED 7/0**

***Resolution No. 0518/026***

**Action:** Electrician to check and set Normanton and Karumba Swimming Pool heating systems in accordance with resolution 0518/026

#### MOTION

Moved Cr Young Seconded Cr Beard

***That Council sets the sale price for the N150 Commemorative shirts at \$35.00 each.***

**CARRIED 7/0**

***Resolution No. 0518/027***



**CONFIRMED MINUTES**

**COUNCIL RESOLUTION**

Moved Cr Murphy

Seconded Cr Wells

**That Council:**

1. **receive the Community Development Report; and**
2. **that those matters not covered by resolution be noted.**

**CARRIED 7/0**

**Resolution No. 0518/028**

**12 GENERAL BUSINESS**

Topic:	<b>Columbarium Wall – Normanton Cemetery</b>
Discussion:	Cr Gallagher enquired about erecting a columbarium wall at the Normanton Cemetery. Council noted that the Karumba Cemetery has a columbarium wall and agreed that a columbarium wall should also be constructed at the Normanton Cemetery.

**Action:** Make provisions in the 2018/2019 budget to erect a columbarium wall.

Topic:	<b>Normanton Wharf</b>
Discussion:	Cr Murphy enquired if there is any limitation on the length of time that people can moor their boats at the Normanton Wharf. The Chief Executive Officer advised that usage of the Normanton Wharf is regulated by Council Local Law.
Action:	Investigate and erect appropriate signage at the Normanton Wharf advising a length of time that boats can be tied up at the facility.

**Action:** Investigate and erect appropriate signage at the Normanton Wharf advising the length of time that boats can be tied up at the facility.

Topic:	<b>Normanton Recreational Trail</b>
Discussion:	Cr Bawden enquired regarding the previous discussions about constructing a footpath/bike trail from Normanton to the Normanton Cemetery and Rodeo Grounds. Council discussed the matter and agreed to make provision in the 2018/2019 budget to construct a footpath/bike trail to the Normanton Cemetery and Rodeo Grounds.
Action:	



**CONFIRMED MINUTES**

Action: Make provisions in the 2018/2019 budget to construct a footpath/bike trail from Town to the Normanton Rodeo Grounds.

Topic:	<b>One Road Great Australian Road Trips</b>
Discussion:	<p>Director Corporate Services advised that representations have been received from Visage Productions enquiring if Council is interested in possible involvement in the One Road Great Australian Road Trips Television Series – Savannah Way Episode.</p> <p>Council discussed that matter and decided not to participate in the current series and further agreed to consider involvement in any future series following the opening of the Les Wilson Barramundi Discovery Centre and development of a marketing plan.</p>

Action: Advise Visage Productions of Council's decision.

**13 CLOSURE OF MEETING**

The Chair of the meeting, Cr Lyall Bawden, Mayor, declared the meeting closed at 9.20am.

**MINUTES CERTIFICATE**

*These Minutes are Confirmed.*



.....

Councillor LV Bawden  
Mayor

16, 05, 2018  
.....

Date