



CARPENTARIA SHIRE

Outback by the Sea

ORDINARY MEETING

MINUTES

18 APRIL, 2018

CONFIRMED MINUTES

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CONFIRMED MINUTES

1 OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at 9.00am.

2 RECORD OF ATTENDANCE

Councillors

| | |
|-----------------|--------------|
| Cr LV Bawden | Mayor |
| Cr JC Young | Deputy Mayor |
| Cr AT Gallagher | |
| Cr JD Beard | |
| Cr BJ Hawkins | |
| Cr AM Murphy | |
| Cr PF Wells | |

Staff

| | |
|--------------------|------------------------------------|
| Mr Michael Hayward | Chief Executive Officer |
| Ms Angeline Pascoe | Executive Assistant |
| Mr Oliver Pring | Director Corporate Services |
| Mr Justin Hancock | Manager Finance and Administration |

The following officers attended the meeting as indicated in the minutes

| | |
|----------------|------------------------------|
| Mr John Martin | Director of Engineering |
| Mr Ben Hill | Water and Wastewater Foreman |

3 CONDOLENCES

A minute's silence was held for the passing of the following community members:

Mrs Audrey Callope
Mr Leslie George
Mr Kenneth Ferguson
Mr James McCulkin

4 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

Confirmation of Minutes from the Ordinary Council Meeting held 21 March 2018, as previously circulated to councillors.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Young

That the Minutes of the Ordinary Council Meeting held 21 March 2018 be confirmed.

CARRIED 7/0

Resolution No. 0418/001

CONFIRMED MINUTES

5 BUSINESS ARISING FROM PREVIOUS MEETINGS

Nil.

6 RECEPTION OF PETITIONS & DEPUTATIONS

Nil.

7 MAYORAL MINUTES

| | |
|-------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Topic: | Biosecurity Plan |
| Discussion: | The Mayor discussed the recent presentation by Mr Scott Middleton on the Biosecurity Act and the need for Council to develop a biosecurity plan. The Mayor enquired if Council wished to engage Mr Middleton to assist with the development and implementation of the biosecurity plan. |
| Action: | The Council to liaise with Mr Middleton prior to the May ordinary meeting of Council in relation to a coordinated approach to implementation of the requirements of the biosecurity plan. |

Action: Liaise with Mr Scott Middleton to develop a coordinated approach to implementation of the requirements of the biosecurity plan.

| | |
|-------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Topic: | FNQROC Meeting |
| Discussion: | The Mayor informed Council that he had recently attended a meeting of FNQROC and the following matters were discussed: <ul style="list-style-type: none"> • NDRRA – local governments cannot tender for flood damage works under NDRRA rules. • CMCA – Presentation on trials recently conducted at Ingham in relation to leasing of Council controlled lands to CMCA to encourage increased economic benefits from CMCA members. |

| | |
|-------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|
| Topic: | Advance Cairns |
| Discussion: | The Mayor informed Council that sealing of the Normanton to Burketown Road is still a matter of priority for their Savannah Way Strategic Planning. |

CONFIRMED MINUTES

8 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION

In accordance with the *Local Government Act 2009*, and the *Local Government Regulation 2012*, in the opinion of the General manager, the following business is of a kind as referred to in clause 275(1) of the Regulation, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Gallagher

That Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with clause 275(1) of the Local Government Regulation 2012 as the items listed come within the following provisions:

8.1 Rates Discount Application - 39-53 Palmer Street, Karumba

This item is classified CONFIDENTIAL under the provisions of clause 275(1)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.

8.2 Revision - Pensioner Discount Application

This item is classified CONFIDENTIAL under the provisions of clause 275(1)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.

8.3 General Rates Remission

This item is classified CONFIDENTIAL under the provisions of clause 275(1)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.

8.4 Revision of Sewerage Charges - 59 Riverview Drive, Karumba

This item is classified CONFIDENTIAL under the provisions of clause 275(1)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.

8.5 Rates Interest Concession - 1 Gough Street, Normanton

This item is classified CONFIDENTIAL under the provisions of clause 275(1)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.

8.6 TEN18/0483 - Lease for Establishment and Operation of Aviation Fuel Facility - Karumba Airport

This item is classified CONFIDENTIAL under the provisions of clause 275(1)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to contracts proposed to be made by it.

CARRIED 7/0

Resolution No. 0418/002

CONFIRMED MINUTES

CLOSURE OF MEETING:

The meeting was closed to the public at **9.35am**.

COUNCIL RESOLUTION

Moved Cr Wells

Seconded Cr Young

That Council open the meeting to the public

CARRIED 7/0

Resolution No. 0418/003

REOPENING OF MEETING:

The meeting was reopened to the public at **10.34am**.

8.1 RATES DISCOUNT APPLICATION - 39-53 PALMER STREET, KARUMBA

Executive Summary:

Pursuant to the Local Government Regulation 2012, Section 130, Council can allow a discount on rates for payment made within thirty (30) days of issuing the rates notice.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Wells

- 1. That Council allow discount foregone for Assessment 00120-50000-000 in the amount of \$8,480.77; and***
- 2. That Council write off all interest charged in relation to discount foregone***

CARRIED 7/0

Resolution No. 0418/004

Action: Assessment 00120-50000-000 - Adjust rates record and refund in accordance with Council Resolution.

8.2 REVISION - PENSIONER DISCOUNT APPLICATION

Executive Summary:

Council will provide the State Government rates remission as well as also a Council rates concession to eligible pensioners or DVA equivalent pensioners, pursuant to the Local Government Regulation 2012, Sections 120(1)(a) and 122(1)(b).

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Gallagher

- 1. That Council approve the pensioner application submitted by Mr Lucas; and***
- 2. That the pensioner discount be retrospectively applied for the rating periods from 1 January 2017 to 30 June 2018.***

CONFIRMED MINUTES

CARRIED 7/0

Resolution No. 0418/005

Action: Assessment 00068-12000-000 - Adjust rates record in accordance with Council Resolution.

8.3 GENERAL RATES REMISSION

Executive Summary:

Council has received an application for remission on general rates for the property at 39 Dutton Street, Normanton (00702-00000-000).

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Hawkins

That Council:

1. Provide an exemption of general rates for the property at 39 Dutton Street, Normanton under Section 93 (3)(j)(ii) of the Local Government Act 2009; and
2. Provide a refund of \$612.00 for the rates notices levied on 11-09-2017 (01/07/2017 – 31/12/2017) and 07-02-2018 (01/01/2018 – 30/06/2018).

CARRIED 7/0

Resolution No. 0418/006

Action: Assessment 00702-00000-000 - Adjust rates record and refund in accordance with Council Resolution.

8.4 REVISION OF SEWERAGE CHARGES - 59 RIVERVIEW DRIVE, KARUMBA

Executive Summary:

In accordance with S104 of the *Local Government Act 2009* and S172 the *Local Government Regulation 2012*, Carpentaria Shire Council has adopted a Revenue Statement on an annual basis which outlines the levying of general rates, water, sewerage and garbage service charges.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Hawkins

That:

1. Council refund the amount of \$1,056.28, for the over charge of Sewerage Service Charges and Interest Charges for the property at 59 Riverview Drive, Karumba (L29 K36417); and
2. Council write to Mr Lachlan Shaw advising that Council will supply and install a sewer pod at 59 Riverview Drive, Karumba (L29 K36417) free of charge.

CARRIED 7/0

Resolution No. 0418/007

Action: Assessment 00004-41000-000 - Adjust rates record and refund in accordance with Council Resolution.

CONFIRMED MINUTES

Action: Write to Mr Lachlan Shaw and advise that Council will supply and install a sewer pod at 59 Riverview Drive, Karumba at Councils expense.

8.5 RATES INTEREST CONCESSION - 1 GOUGH STREET, NORMANTON

Executive Summary:

Pursuant to S133 of the *Local Government Regulation 2012* Interest is payable on overdue rates or charges at the percentage, of not more than 11% a year, decided by the local government and from the day the rates or charges become overdue or a later day decided by the local government.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Beard

For the property located at 1 Gough Street, Normanton (L33 N1481):

- 1. Council write off all interest charges incurred for the overdue levy issued on 07/02/2018; and*
- 2. Council suspend all future interest charges for the levy issued on 07/02/2018 until 30/06/2018.*

CARRIED 7/0

Resolution No. 0418/008

Action: Assessment 00836-00000-000 - Adjust rates record in accordance with Council Resolution.

8.6 TEN18/0483 - LEASE FOR ESTABLISHMENT AND OPERATION OF AVIATION FUEL FACILITY - KARUMBA AIRPORT

Executive Summary:

At the ordinary meeting of Council held on Wednesday 24 January 2018, Council resolved to call expressions of interest for the lease of land at the Karumba Aerodrome for the purpose of establishing an aircraft refuelling facility.

Council received two (2) expressions of interest and tender documents were subsequently sent to both submitters. At the close of Tenders, only one (1) tender was received.

The purpose of this report is to provide council with details of the tender received and to recommend various options to facilitate the provision of aircraft refuelling facilities at the Karumba Airport.

COUNCIL RESOLUTION

Moved Cr Bawden

Seconded Cr Young

- 1. That Council recall tenders for the establishment and operation of aviation fuel facility at Karumba Airport; and*
- 2. That Council liaise with Hinterland Aviation with regards to leasing part of the Karumba Airport for the sole purpose of supplying Jet A1 to Hinterland Aviation aircrafts utilised in relation to the contract with New Century Resources.*

CONFIRMED MINUTES

CARRIED 7/0

Resolution No. 0418/009

Action: Recall tenders for the establishment and operation of aviation fuel facilities at Karumba Airport

Action: Liaise with Hinterland Aviation with regards to leasing part of the Karumba Airport.

ADJOURNMENT:

The meeting adjourned for morning tea at **10:38am**

The meeting resumed at **11:07am**

The Manager Finance and Administration left the meeting at 11:07am.

The Director of Engineering entered the meeting at 11:07am.

The Water and Wastewater Foreman entered the meeting at 11:07am.

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CONFIRMED MINUTES

9 REPORTS FROM DIRECTOR OF ENGINEERING - ROADS & SERVICES

9.1 DOE REPORT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Acting Director Engineering portfolio.

| | |
|-------------|-----------------------------------------------------------------------------------------------------------------|
| Topic: | Gulf Christian College |
| Discussion: | Gulf Christian College has requested that Council further consider the extent of work required in Brown Street. |

MOTION

Moved Cr Wells

Seconded Cr Murphy

That in accordance with Council's Private Works Policy, Council agree to undertake private works on behalf of Gulf Christian College to construct on-street parking and footpath at the Gulf Christian College Sports facility.

CARRIED 7/0

Resolution No. 0418/010

Action: Provide Gulf Christian Collage with a quotation for the construction of street parking and footpath works

| | |
|-------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Topic: | Electronic Notice Board |
| Discussion: | Feedback from residents suggest the existing location of the electronic notice board on the Council building is not in the most effective location. An assessment of alternative locations identified the Shire Hall as an appropriate alternate. |

MOTION

Moved Cr Young

Seconded Cr Hawkins

1. *That the Normanton electronic notice board be relocated to the Normanton Shire Hall; and*
2. *That the work be programmed to be completed before the N150 Celebrations.*

CARRIED 7/0

Resolution No. 0418/011

Action: Relocate Normanton electronic notice board to the Normanton Shire Hall

CONFIRMED MINUTES

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Hawkins

- 1. That Council receive the Acting Director of Engineering Report; and**
- 2. That those matters not covered by resolution be noted.**

CARRIED 7/0

Resolution No. 0418/012

9.6 WATER AND WASTEWATER REPORT - MARCH 2018

Executive Summary:

Water and sewer operations all met licence conditions for the month with the exception of minor irrigation at Normanton STP in consultation with DES. The following items of interest are discussed in further detail within the report:

- The WTP continues to produce high quality water and is currently operating at approximately 60 percent capacity.
- DWQMP inductions were undertaken by all operations staff.
- Amendments to the Normanton STP licence were approved by the Regulator.
- Normanton STP has completed the first stage of the irrigation upgrade, but is not irrigating as at the end of March.
- Normanton STP has reviewed and updated the SBMP.
- Normanton STP sonic transmitters were installed, vetiver grass delivery postponed due to road closures.
- Karumba STP scheduled shutdown postponed due to heavy rain and no access.
- Six (6) additional Aquatec-Barnes pumps were installed at Karumba.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Young

That Council accepts the Water and Wastewater Report as presented for the period ending 31 March 2018.

CARRIED 7/0

Resolution No. 0418/013

The Water and Wastewater Foreman left the meeting at 12:44pm.

ADJOURNMENT:

The meeting adjourned for lunch at 12:44pm.

The meeting resumed at 1:55pm.

DEPUTATION:

D & K Kidd (Norwest Plant & Pastoral)

1:55pm – 2:05pm Messrs Don & Kim Kidd attended the meeting to discuss Minor Change Application for Temporary Workers Facility recently approved by the Mayor and CEO.

CONFIRMED MINUTES

9.2 WORKS REPORT

Executive Summary:

Civil works within the Shire are progressing in accordance with program and budget including works completed by the Town Crew, RMPC, Capital Works, TIDS and R2R.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Gallagher

That Council accepts the Works Report as presented.

CARRIED 7/0

Resolution No. 0418/014

9.3 NDRRA REPORT

Executive Summary:

A total of \$52.3 million (90% complete) of rectification work has been completed for the QRA16 Program.

The final \$5.8million (approximately) of QRA16 Program will be completed prior to June 30 or rolled into the QRA18 program (including Inkerman, Dinah Island, Rutland Plains and Dunbar-Koolatah Roads).

All QRA17 Program submissions have been approved with a total recommended value of \$18.5 million (\$14 million construction). The 30% prepayment (\$5.5 million) for all submissions has been paid to Council.

Due to extensive rainfall and associated flooding from Severe Tropical Cyclone Nora, Carpentaria Shire has been activated for NDRRA funding with damage inspections and preparation of submissions for accessible roads commencing 4 April 2018.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Hawkins

That Council accepts the NDRRA Report as presented.

CARRIED 7/0

Resolution No. 0418/015

CONFIRMED MINUTES

9.4 WORKSHOP REPORT - MARCH TO APRIL 2018

Executive Summary:

Wet season preventative maintenance, servicing and repairs to Plant & Equipment continues as well as normal breakdown repairs as required.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Beard

- 1. That Council receive the Workshop Managers Report; and**
- 2. That those matters not covered by resolution be noted.**

CARRIED 7/0

Resolution No. 0418/016

9.5 FLEET REPORT - MARCH TO APRIL 2018

Executive Summary:

2017-18 Approved Plant Replacement Program:

Item 1: Purchase of 4x4 Job Truck – Sale of Land Cruiser Dual Cab #1501

Item 2: Purchase of 60KvA Generator to replace old set at Karumba Water Tower #632.

COUNCIL RESOLUTION

Moved Cr Wells

Seconded Cr Young

That Council accepts the Fleet Report as presented and approve the following purchases:

- 1. Pacific Hino Cairns offer for the Hino 300 Series 817 Medium Crew 4x4, with the NQ Engineering and Fabrication manufactured tray body as per specifications including the prescribed Tommy Gate Loader.***
- 2. KAC Generation Cairns offer for the Caterpillar C3.3 Powered DE65EO Generator complete with sound attenuated enclosure and has a 269L bunded diesel tank.***

CARRIED 7/0

Resolution No. 0418/017

Action: Raise purchase order for purchase of Hino 300 series 817 medium crew 4x4 truck

Action: Raise purchase order for purchase of Caterpillar C3.3 Generator.

CONFIRMED MINUTES

9.7 ELECTRICAL TRADES UNIT REPORT

Executive Summary:

The purpose of this report is to provide Council with and update on activities and projects undertaken during the month by the Electrical Trades Unit.

COUNCIL RESOLUTION

Moved Cr Wells

Seconded Cr Young

- 1. That Council receive the Electrical Trades Unit Report; and**
- 2. That those matters not covered by resolution be noted.**

CARRIED 7/0

Resolution No. 0418/018

9.8 CARPENTER'S REPORT - MARCH AND APRIL 2018

Executive Summary:

The purpose of this report is to provide Council with and update on activities and projects undertaken during the month by the Building Trades Unit.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Murphy

- 1. That Council receive the Building Trades Unit Report; and**
- 2. That those matters not covered by resolution be noted.**

CARRIED 7/0

Resolution No. 0418/019

9.9 BUILDING AND PLANNING REPORT

Executive Summary:

The report is to advise Council of relevant planning and building activities within the Shire for the month of March 2018.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Gallagher

- 1. That Council receive the Building and Planning Report as presented; and**
- 2. That those matters not covered by resolution be noted.**

CARRIED 7/0

Resolution No. 0418/020

CONFIRMED MINUTES

9.10 MINOR CHANGE - NORWEST PLANT & PASTORAL PTY LTD

Executive Summary:

At the ordinary meeting of Council held 21 March 2018, Council delegated authority to the Mayor and the Chief Executive Officer to decide the planning application from Norwest in relation to minor change to accommodation at Norwest Village.

Council's Consulting Town Planner, Liz Taylor has assessed the application and has provided a report recommending that Council support the Application for a Minor Change.

The Mayor and Chief Executive Officer have reviewed and approved the application.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Gallagher

That Council endorse the Mayor and Chief Executive Officer's actions in approving the Application from Norwest for a Minor Change to accommodation at Norwest Village.

CARRIED 7/0

Resolution No. 0418/021

COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Young

That Council approve the following amended assessment manager (Council) conditions in relation to development approval application for minor change – Norwest Plant & Pastoral:

Condition 1 – amend to maximum 32 beds

Condition 5 – remove

Should the Facility, once it is operating with ensuite bedrooms, result in the opinion of Council to be having a detrimental impact on the occupancy levels of commercial motels and hotel accommodation in Normanton the Definition of Temporary Workers (TW) will be amended as follows with the operator advised accordingly in writing and required to comply immediately with the new definition for all clientele staying at the Facility:

Definition of Temporary Workers Amended (TWA)

TWA means workers residing in and around Normanton (including the entire extent of the Carpentaria local government area) on a short-term basis and employed on projects directly associated with industry or infrastructure, mining or rural ~~or~~ service industry activities, including retail and health sectors and residing in Normanton on a short-term basis for the purpose of their work. The term does not include workers employed in a tourism, commercial or service industry or tourists.

Clause 12 – change from 28 to 32 beds

CONFIRMED MINUTES

CARRIED 7/0

Resolution No. 0418/022

Action: Issue amended Minor Change Decision Notice for Norwest Temporary Workers Facility

9.11 MATERIAL CHANGE OF USE - CARETAKERS RESIDENCE - 90 LANDSBOROUGH STREET, NORMANTON QLD 4890

Executive Summary:

Council is in receipt of an Application for Material Change of Use (MCU) for a Caretaker's Residence proposed at 90 Landsborough Street, Normanton (current land use includes Footwork's Supermarket and Manager's Residence).

The application is Code Assessable; SARA referral and Public Notification is not required.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Beard

That in accordance with the Planning Act 2016, the application for a Material Change of Use for a Caretaker's Residence, located at 90 Landsborough Street Normanton be approved, subject to the conditions set out in Appendix 2 of the Consulting Town Planner's Report:-

ASSESSMENT MANAGER CONDITIONS (COUNCIL)

General

- 1. The development shall be undertaken substantially in accordance with the submitted Plans:**

| PLAN | AUTHOR | DATED |
|-----------------------------------|----------------------------------|-------------------|
| Layout Plan and Elevations | Titan Houses – Summit 45B | 2017 |
| Site Plan | Not Stated | 01/12/2017 |

and the supporting Submission and other documentation, except as modified by this approval and to the satisfaction of the Chief Executive Officer or delegate.

- 2. Any future building work on-site shall be carried out generally in accordance with any relevant Council requirements and the Building Code of Australia and to the satisfaction of the Chief Executive Officer or delegate.**
- 3. This approval, granted under the provisions of the Planning Act 2016, shall lapse four (4) years from the day the approval takes effect, if the development has not been commenced.**

Maintenance of the Site

CONFIRMED MINUTES

4. *The applicant shall ensure the site is maintained, during and after development, in a clean and tidy condition at all times, to the satisfaction of the Chief Executive Officer or delegate.*

Drainage

5. *The site is required to drain to a lawful point of discharge, to the satisfaction of the Chief Executive Officer or delegate.*

Urban Services

6. *The development is required to be connected to all urban services. The applicant/proponent is to meet the cost of any connections or upgrades required to any urban services for the approved development and water supply and sewerage are to be constructed to relevant standards stated in Schedule 1, Part 3 of the Planning Scheme and to the satisfaction of the Chief Executive Officer or delegate.*
7. *Any work associated with connecting to urban services shall be undertaken in accordance with an approved plan and shall be established and completed prior to the lawful commencement of the use and to the satisfaction of the Chief Executive Officer or delegate.*
8. *Should any of the Council's assets be damaged during the construction of any associated works, the cost of the reinstatement of all such assets shall be met by the applicant/proponent and to the satisfaction of the Chief Executive Officer or delegate.*

Car Parking and Vehicular Circulation

9. *One (1) car parking space is required to be provided on-site, in association with the development and always available for use by the resident of the Caretaker's Residence, to the satisfaction of the Chief Executive Officer or delegate.*
10. *The car parking on site is to be clearly line-marked for use, to the satisfaction of the Chief Executive Officer or delegate.*

Lighting

11. *Any lighting proposed in association with the development must ensure there is no light spillage onto adjoining properties or roads, to the satisfaction of the Chief Executive Officer or delegate.*

Caretaker's Residence

12. *The Caretaker's Residence is only approved for occupation by a caretaker who is employed to work, maintain and safe guard the premises. At no time is the accommodation to be used for short term overnight accommodation or similar, to the satisfaction of the Chief Executive Officer or delegate.*

REFERRAL AGENCY CONDITIONS

- **Nil**

CONFIRMED MINUTES

SUBMISSION

- *Nil*

FURTHER DEVELOPMENT PERMITS REQUIRED

- *carrying out building works;*
- *carrying out drainage works; and*
- *carrying out plumbing works.*

APPLICABLE CODES FOR SELF ASSESSABLE DEVELOPMENT

- *Shire of Carpentaria Planning Scheme*
- *Standard Building Regulation 1993*
- *Building Act 1975*
- *Building Code of Australia*
- *Water and Sewerage Act 1949*

RIGHT OF APPEAL

Appeal Rights from the Sustainable Planning Act 2009.

CARRIED 7/0

Resolution No. 0418/023

Action: Issue MCU Decision Notice for Foodwork's Caretaker Residence.

9.12 SIDE BOUNDARY DISPENSATION APPLICATION

Executive Summary:

Council to discuss and either recommend or not recommend the application for a side boundary dispensation lodged by W.G. & R.A. Knight licensed Builders.

COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Beard

That Council approve the application of PR & SM and E & EK Atherinos for a siting dispensation for side boundary for the construction of an extension to the existing carport at 68 Yapper Street Karumba in accordance with the application and information provided in this report.

CARRIED 7/0

Resolution No. 0418/024

Action: Issue boundary dispensation approval for building works at 68 Yapper Street.

CONFIRMED MINUTES

GENERAL BUSINESS – DIRECTOR OF ENGINEERING

| | |
|-------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Topic: | Fish Carcass Disposal |
| Discussion: | The Mayor enquired where fish carcasses could be disposed of at the Karumba Transfer Station now that the fish mulching facility is no longer operational. Council agreed that fish carcasses can be disposed of in the existing Transfer station rubbish skips for transportation to Normanton. |

Action: Include provision for disposal of fish carcasses in Transfer Station Operational Plan.

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|-------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Topic: | Clarina Street Car Park |
| Discussion: | Cr Wells advised the road pavement in front of the Clarina Street car park is in poor condition and enquired if there were any works scheduled to remedy the problem. The Director of Engineering advised that works are programmed to patch the affected areas and a reseal will be carried out following the end of the tourist season. |

Action: Include provision in 2018/2019 budget for Clarina Street reseal works.

| | |
|-------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Topic: | Roadside Bins |
| Discussion: | Cr Gallagher advised the current use of roadside wheelie bins is not effective and asked if it was possible to look at an alternative facility to encourage proper disposal of rubbish. |
| Action: | Investigate alternative refuse collection facilities. |

Action: Investigate alternative refuse collection facilities.

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| Topic: | Flood Markers |
| Discussion: | Cr Gallagher advised that during the recent road closures as a result of flooding the flood depth markers need to be recalibrated to identify the maximum depth of water over roads and enquired if additional depth markers could be installed to better indicate the depth of water over roads. |

Action: Survey major floodways and erect markers to ensure maximum depth of water over road is clearly identified.

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| Topic: | Gate Security |
| Discussion: | Cr Gallagher advised that security at various Council facilities is compromised due to the use of bolt on hinges which are easily removed. Council agreed to replace bolt on hinges with a more secure fastening devices at high risk Council facilities. |

Action: Inspect high risk council facilities and provide report identifying where upgrades to security fencing is required.

CONFIRMED MINUTES

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| Topic: | Old Croydon Road Maintenance |
| Discussion: | Cr Beard advised that the Old Croydon Road is in need of some maintenance and requested that consideration be given for a maintenance grade to be done on the full length of the Old Croydon Road. |

Action: Undertake maintenance grade on full length of Old Croydon Road.

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| Topic: | Relocation of Weigh Bridge Toilet Facilities |
| Discussion: | Cr Beard enquired if Council intend to relocate the weigh bridge toilet facility. The Director of Engineering advised that the current facility was not suitable for the location and arrangements have been made to replace the current facility with an amenity facility and that the current toilet facility is planned to be relocated to the Croydon Road in the vicinity of "Critters Camp". Council endorsed the planned replacement and relocation of the weigh bridge toilet facility to "Critters Camp". |

Action: Include provision in 2018/2019 budget for replacement of weigh bridge ablution facility and the relocation of existing facility to "Critters Camp".

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| Topic: | Karumba Pool Shade Structure – Variation |
| Discussion: | Cr Young requested further information in relation to the request for variation to the Karumba Pool Shade structure contract. The Director of Engineering advised Council that due to issues arising from the high water table, discussions were currently being held with the contractor regarding effective measures of installation of the structure. The Director of Engineering informed Council that the contractor has requested a variation to the contract and further advised that a variation was not warranted under the general terms of the contract. |

Action: Seek legal advice in relation to variation to Karumba Pool Shade structure contract.

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CONFIRMED MINUTES

10 REPORTS FROM THE CHIEF EXECUTIVE OFFICER

10.1 CEO REPORT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Young

- 1. That Council receive the Chief Executive Officer's Report; and**
- 2. That those matters not covered by resolution be noted.**

CARRIED 7/0

Resolution No. 0418/025

10.2 POLICY REVIEW - COUNCILLOR EXPENSES REIMBURSEMENT POLICY & PASSENGER FLEET VEHICLE POLICY

Executive Summary:

At the February 2018 ordinary meeting, Council reviewed the Passenger Vehicle Fleet Policy and adopted the amended policy as presented.

The amended Passenger Vehicle Fleet Policy included the Mayor's vehicle under Full Private Use.

A review of the Councillor Expenses Reimbursement & Provision Resources Policy has identified reference to the Mayor's vehicle under this policy which is inconsistent with the permitted use under the Passenger Vehicle Fleet Policy.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Gallagher

- 1. That in accordance with section 250(b) of the Local Government Regulation 2012; Council amend the Councillor Expenses Reimbursement & Provision Resources Policy in accordance with Chief Executive Officer's recommendations; and**
- 2. That Council adopt the amended Councillor Expenses Reimbursement & Provision Resources Policy (POL_E_CSA_005) as presented; and**
- 3. That Council adopt the amend Passenger Vehicle Fleet Policy (POL_I_ENWF_005) as presented.**

CARRIED 7/0

Resolution No. 0418/026

Action: Amend Councillor Expenses Reimbursement & Provision Resource Policy in accordance with Council resolution

Action: Amend Passenger Vehicle Fleet Policy in accordance with Council resolution

CONFIRMED MINUTES

GENERAL BUSINESS – CHIEF EXECUTIVE OFFICER

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|-------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Topic: | Disaster Management Resupply Arrangements |
| Discussion: | <p>Cr Bawden informed Council of recent resupply operations undertaken by SES during the recent flooding event.</p> <p>Cr Bawden recommended that consideration be given to developing a strategy to improve the efficiency of resupply operations where flood boats are utilised to transport supplies.</p> <p>Consideration to utilisation of the Mornington Island barge as an alternative to using flood boats during periods of extended isolation.</p> |

Action: Review the Disaster Management Resupply sub-plan and give consideration to utilisation of the Mornington Island barge as an alternative to using flood boats during periods of extended isolation.

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| Topic: | Normanton Boat Ramp |
| Discussion: | <p>Cr Bawden advised that during recent resupply operations, the large barge from Karumba had difficulties accessing the Normanton Boat Ramp due to the location of the shelter shed and vegetation growth in the vicinity of the boat ramp.</p> |

COUNCIL RESOLUTION

Moved Cr Bawden

Seconded Cr Gallagher

1. ***That the shelter shed and tourist signs adjacent to the Normanton Boat Ramp be relocated; and***
2. ***That vegetation clearing be undertaken to allow barge access during flood periods.***

CARRIED 7/0

Resolution No. 0418/027

Action: Relocate Normanton Boat Ramp Shelter Shed & signage

Action: Clear vegetation at Normanton Boat Ramp to allow barge access.

CONFIRMED MINUTES

11 REPORTS FROM DIRECTOR OF CORPORATE & COMMUNITY SERVICES

11.1 DCS REPORT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Director of Corporate Services portfolio.

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|-------------|----------------------------------------------------------------------------------------------------|
| Topic: | Les Wilson Barramundi Discovery Centre |
| Discussion: | Council discussed the current algae problems associated with the LWBDC pond and possible solutions |

MOTION

Moved Cr Gallagher

Seconded Cr Hawkins

That Council engage Mr Les Rodgers from Better Barramundi Hatchery Technologies to provide consultancy services in relation to the Les Wilson Barramundi Discovery Centre aquaculture ponds and new Barramundi Hatchery.

CARRIED 7/0

Resolution No. 0418/028

Action: Engage Mr Les Rodgers from Better Barramundi Hatchery Technologies to provide consultancy services in relation to the Les Wilson Barramundi Discovery Centre aquaculture ponds and new Barramundi Hatchery.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Murphy

- 1. That Council receive the Director of Corporate Services Report; and***
- 2. That those matters not covered by resolution be noted.***

CARRIED 7/0

Resolution No. 0418/029

11.2 MONTHLY FINANCIAL REPORT - MARCH 2018

Executive Summary:

The Monthly Financial Report has been prepared for the period ending 31 March 2018.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Beard

That Council accepts the Monthly Financial Report for the period ending 31 March 2018 as presented.

CARRIED 7/0

Resolution No. 0418/030

CONFIRMED MINUTES

11.3 ADVATA - BAD DEBTS

Executive Summary:

In line with Council's Sundry Debt Recovery Policy (0318/038), the following debt have been identified as doubtful and recommended for write off.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Hawkins

That Council write off:

- ***Normanton Advata invoices amounting to \$874.15; and***
- ***Karumba Advata invoices amount to \$3,925.64.***

CARRIED 7/0

Resolution No. 0418/031

Action: Write off debtor accounts in accordance with Council resolution.

11.4 COMMUNITY DEVELOPMENT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Community, Cultural Services and Economic Development portfolio of Council.

MOTION

Moved Cr Beard

Seconded Cr Gallagher

That the application for Mr Kaj Hansen for occupancy of a Thompson Street pensioner unit be approved.

CARRIED 7/0

Resolution No. 0418/032

Action: Advise Mr Hansen of successful Pensioner Housing application and arrange tenancy agreement.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Beard

That Council:

- 1. Receive the Community Development Report; and***
- 2. That those matters not covered by resolution be noted.***

CARRIED 7/0

Resolution No. 0418/033

CONFIRMED MINUTES

11.5 NAIDOC WEEK 2018 SCHOOL INITIATIVES

Executive Summary:

Murri Kids is a community organisation (under the umbrella of Koori Kids) that engages young people in a range of school initiatives to promote education and awareness of Aboriginal & Torres Strait Islander culture.

Each year Murri Kids conducts the NAIDOC Week School Initiative Competitions for school aged children.

Murri Kids is seeking support from council and request consideration of council to be an associate partner with a \$450 contribution towards the program.

Council has traditionally provided in-kind and financial support for NAIDOC week. There are currently sufficient funds within the Community Donations budget and it is recommended that Council donate \$450.00 towards the 2018 NAIDOC Week School Initiative Competition.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Murphy

That Council donate \$450.00 to Murri Kids for the NAIDOC Week 2018 School Initiative Program.

CARRIED 7/0

Resolution No. 0418/034

Action: Arrange denotation of \$450.00 to Murri Kids for the NAIDOC Week 2018 School Initiative Program.

GENERAL BUSINESS

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|-------------|----------------------------------------------------------------------------------------------------------------------------------------------------|
| Topic: | Domestic Violence Trade Mark |
| Discussion: | Council discussed the trademark Domestic Violence slogan "It's Not Our Game" and the implications of the use of the slogan by other organisations. |

COUNCIL RESOLUTION

Moved Cr Bawden

Seconded Cr Young

That Council cancel the Domestic Violence 'It's Not Our Game' Trade Mark.

CARRIED 7/0

Resolution No. 0418/035

Action: Cancel the Domestic Violence 'It's Not Our Game' Trade Mark.

CONFIRMED MINUTES

12 CLOSURE OF MEETING

The Chair of the meeting, Cr Lyall Bawden, Mayor, declared the meeting closed at 5:38pm.

MINUTES CERTIFICATE

These Minutes are Confirmed.



Councillor LV Bawden

Mayor



Date

