

CARPENTARIA SHIRE

Outback by the Sea

ORDINARY MEETING

MINUTES

12 SEPTEMBER, 2018

CONFIRMED MINUTES

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CONFIRMED MINUTES

1 OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at **9:05am**.

2 RECORD OF ATTENDANCE

Councillors

Cr LV Bawden	Mayor
Cr JC Young	Deputy Mayor
Cr AT Gallagher	
Cr JD Beard	
Cr BJ Hawkins	
Cr AM Murphy	
Cr PF Wells	

Staff

Mr Michael Hayward	Chief Executive Officer
Ms Angeline Pascoe	Executive Assistant
Mr Oliver Pring	Director Corporate Services

The following officers attended the meeting as indicated in the minutes

Mr John Martin	Director of Engineering
Mr Justin Hancock	Manager Finance and Administration
Mrs Lisa Ruyg	Manager Human Resources
Mrs Cherie Schafer	Manager Economic and Community Development

3 CONDOLENCES

A minute's silence was held for the passing of the following community members:

- ❖ Mrs Donna Richardson
- ❖ Mrs Eileen Charlie
- ❖ Mr William Kitching

4 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

Confirmation of Minutes from the Ordinary Council Meeting held 15 August 2018, as previously circulated to Councillors.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Gallagher

That the Minutes of the Ordinary Council Meeting held 15 August 2018 be confirmed.

CARRIED 7/0

Resolution No. 0918/001

CONFIRMED MINUTES

5 BUSINESS ARISING FROM PREVIOUS MEETINGS

Topic:	Vector Control
Discussion:	Cr Beard advised that the flies were still very bad at the Normanton Landfill and enquired if any action had been taken to minimise the problem. Council noted that a report on the matter was included in the Director of Engineering's report and resolved to raise the issue when considering the Director of Engineering report.

6 RECEPTION OF PETITIONS & DEPUTATIONS

9.30am – Representatives from BMT and Liz Taylor - Town Planning will be attending the meeting to provide an update on the QCoast2100 project

7 MAYORAL MINUTES

Topic:	North West Futures Forum at Mount Isa – 29 August 2018
Discussion:	Cr Bawden attended the North West Futures Forum at Mount Isa on the 29 August 2018. This forum targeted the Queensland Government's \$39 million "A <i>Strategic Blueprint for Queensland's North West Minerals Province</i> ". The Mayor provided the following information discussed at the forum: <ul style="list-style-type: none"> • Investigation of alternative employment/commercial opportunities to mining including grazing, agriculture and tourism; • Discussion around retention of population in the North West area if there is a downturn in the mining sector; • Advocacy for income tax incentives to keep/attract people to the area; • First preference to local residents for employment before FIFO workers where the State has an investment in projects.

Topic:	NWQROC – Federal Election Strategy
Discussion:	Cr Bawden provided an update on the Federal Election Strategy project being initiated by NWQROC. The Mayor advised that the consultants undertaking the project have indicated an estimated budget for the project of \$200,000. Council resolved that NWQROC should investigate establishing partnerships with private enterprise to co-fund the project.

CONFIRMED MINUTES

ATTENDANCE:

Matt Barnes (BMT/Reel Planning) and Liz Taylor (Liz Taylor Town Planning) entered the meeting room at 9:20am.

Mr Barnes provided Council with an update on the QCoast2100 Program and discussed the plans and objectives that the QCoast2100 funding could assist with.

Council identified coastal hazards at Karumba and the Point and discussed possible solutions to mitigate future erosion problems.

ADJOURNMENT:

The meeting adjourned for morning tea at **10:05am**

The meeting resumed at **10:30am**.

CHANGE IN STANDING ORDERS
COUNCIL RESOLUTION Moved Cr Gallagher Seconded Cr Beard <i>That Council change the Standing Orders to commence dealing with Agenda items 11.1 and 11.2.</i> CARRIED 7/0 <i>Resolution No. 0918/002</i>

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CONFIRMED MINUTES

11 REPORTS FROM DIRECTOR OF CORPORATE & COMMUNITY SERVICES

11.1 DCS REPORT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Director of Corporate Services portfolio.

Topic:	Hinterland Aviation
Discussion:	The Director Corporate Services provided an update on proposed site location and design specifications for Hinterland Aviation refueling facility.

MOTION

Moved Cr Bawden

Seconded Cr Murphy

1. ***That Hinterland Aviation be advised Council is not prepared to consider an alternative site for their proposed refuelling facility and that the original location offered at the eastern end of the aircraft storage area is the only site that Council has available for a private refuelling facility; and***
2. ***That the proposed agreement with hinterland aviation to establish a private refuelling facility at Karumba Airport be conditioned to include a requirement that should Hinterland Aviation cease to operate the private refuelling facility all structures be removed from the site and be rehabilitated.***

CARRIED 7/0

Resolution No. 0918/003

Action: Advise Hinterland Aviation of Council decision to not consider an alternative site for proposed refuelling facility.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Gallagher

That Council:

1. ***receive the Director of Corporate Services Report; and***
2. ***that those matters not covered by resolution be noted.***

CARRIED 7/0

Resolution No. 0918/004

CONFIRMED MINUTES

11.2 2017/2018 ANNUAL OPERATIONAL PLAN - JUNE 2018 REVIEW

Executive Summary:

The *Local Government Act 2009* requires that a local government must for each financial year prepare and by resolution adopt an Annual Operational Plan. A report on the Operational Plan is to be prepared and presented to Council on a quarterly basis outlining the year to date progress against key performance indicators for all operational activities.

RESOLVED: that council receive the report.

RESUMPTION OF STANDING ORDERS

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Gallagher

That Standing Orders be resumed.

CARRIED 7/0

Resolution No. 0918/005

ATTENDANCE:

The Director Corporate Services left the meeting room at 11:30am.

The Manager Finance and Administration entered the meeting room at 11:30am.

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CONFIRMED MINUTES

8 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION

In accordance with the *Local Government Act 2009*, and the *Local Government Regulation 2012*, in the opinion of the General manager, the following business is of a kind as referred to in clause 275(1) of the Regulation, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Wells

That Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with clause 275(1) of the Local Government Regulation 2012 as the items listed come within the following provisions

- 8.1 Application for Excess Water Remission - L18 N14839 Parish of Norman
This item is classified CONFIDENTIAL under the provisions of clause 275(1)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.
- 8.2 Normanton Shire Hall Concession
This item is classified CONFIDENTIAL under the provisions of clause 275(1)(h) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.
- 8.3 Rates Based Financial Assistance - Karumba Childrens Centre
This item is classified CONFIDENTIAL under the provisions of clause 275(1)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.
- 8.4 Rates Based Financial Assistance - Carpentaria Kindergarten Association Inc
This item is classified CONFIDENTIAL under the provisions of clause 275(1)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.
- 8.5 Revision of Excess Water Charges - L15 N14821, Parish of Norman
This item is classified CONFIDENTIAL under the provisions of clause 275(1)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.
- 8.6 Application for Excess Water Remission - L3 RP744000 Parish of Kimberley
This item is classified CONFIDENTIAL under the provisions of clause 275(1)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.

CONFIRMED MINUTES

CARRIED 7/0

Resolution No. 0918/006

CLOSURE OF MEETING:

The meeting was closed to the public at 11:31am.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Young

That Council open the meeting to the public.

CARRIED 7/0

Resolution No. 0918/007

REOPENING OF MEETING:

The meeting was reopened to the public at 12:04pm.

8.2 NORMANTON SHIRE HALL CONCESSION

Executive Summary:

In line with Section 262(3)(c) of the Local Government Act 2009, Council may elect to charge for a service or facility, other than a service or facility for which a cost-recovery fee may be fixed.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Beard

That Council approve a discounted hourly hire rate of \$20.00 for the use of the Normanton Town Hall for dance classes conducted by "Dance Fun with Sophie".

CARRIED 7/0

Resolution No. 0918/008

Action: Amend fees and charges and advise "Dance Fun with Sophie" of new hire rate.

8.3 RATES BASED FINANCIAL ASSISTANCE - KARUMBA CHILDRENS CENTRE

Executive Summary:

Council has received an application for financial assistance by way of remission on rates and charges from Karumba Childrens Centre (00068-20000-000). This report is submitted for the Council's consideration under its Rates Based Financial Assistance Policy.

CONFIRMED MINUTES

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Wells

That Council grant a rates based financial assistance concession in accordance with its Rates Based Financial Assistance Policy Karumba Children's Centre for the rates period 01/07/2018 – 31/12/2018 for the amount of \$1,582.69.

CARRIED 7/0

Resolution No. 0918/009

Action: Advise Karumba Children's Centre of Council decision and amend rate assessment

8.4 RATES BASED FINANCIAL ASSISTANCE - CARPENTARIA KINDERGARTEN ASSOCIATION INC

Executive Summary:

Council has received an application for financial assistance by way of remission on rates and charges from Carpentaria Kindergarten Association Inc. (00264-00000-000). This report is submitted for the Council's consideration under its Rates Based Financial Assistance Policy.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Wells

That Council grant a rates based financial assistance concession in accordance with its Rates Based Financial Assistance Policy to Carpentaria Kindergarten Association Inc. for the rates period 01/07/2018 – 31/12/2018 for the amount of \$1,334.08.

CARRIED 7/0

Resolution No. 0918/010

Action: Advise Carpentaria Kindergarten Association of Council decision and amend rate assessment

MOTION

COUNCIL RESOLUTION

Moved Cr Bawden

Seconded Cr Young

That:

- 1. The Chief Executive Officer confirmed that all water meters have been identified and water meter readings taken; and***
- 2. The Chief Executive Officer prepare a report on excess water charges for consideration at the October ordinary meeting; and***
- 3. That the report include consideration of Council's legal position in regards to unread water meters, averaging of water readings and the financial impact on***

CONFIRMED MINUTES

Council's budget resulting from any decrease in excess water levied in the 2018/19 financial year.

CARRIED 7/0

Resolution No. 0918/011

- Action: Identify all unread meters and record readings
Action: Prepare report on excess water charges for October meeting.

CHANGE IN STANDING ORDERS

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Hawkins

That Council change the Standing Orders to commence dealing with Agenda item 11.3.

CARRIED 7/0

Resolution No. 0918/012

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CONFIRMED MINUTES

11 REPORTS FROM DIRECTOR OF CORPORATE & COMMUNITY SERVICES

11.3 MONTHLY FINANCIAL REPORT - AUGUST 2018

Executive Summary:

The Monthly Financial Report has been prepared for the period ending 31 August 2018.

Topic:	Internal Audit
Discussion:	The Manager Finance and Administration advised that the Internal Auditor will be in Normanton the week commencing 22 October 2018 to discuss the 2018/2019 Internal Audit Plan and to conduct internal audit functions.

MOTION

Moved Cr Gallagher

Seconded Cr Hawkins

That Council hold a Workshop on Tuesday 23 October 2018 commencing at 4pm to consider the 2018/19 Internal Audit Program.

CARRIED 7/0

Resolution No. 0918/013

Action: Send meeting invite to all Councillors and relevant staff for Internal Audit Workshop Tuesday 23 October 2018

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Gallagher

That Council:

- 1. accepts the Monthly Financial Report for the period ending 31 August 2018 as presented; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 7/0

Resolution No. 0918/014

ATTENDANCE:

The Manager Finance and Administration left the meeting room at 12:25am.

CONFIRMED MINUTES

RESUMPTION OF STANDING ORDERS

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Murphy

That Standing Orders be resumed.

CARRIED 7/0

Resolution No. 0918/015

ADJOURNMENT:

The meeting adjourned for lunch at **12:27pm**.

The meeting resumed at **1:20pm**

ATTENDANCE:

The Director of Engineering entered the meeting room at **1:20pm**

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CONFIRMED MINUTES

9 REPORTS FROM DIRECTOR OF ENGINEERING - ROADS & SERVICES

9.1 DOE REPORT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Acting Director Engineering portfolio.

Topic:	Normanton Landfill Traxcavator
Discussion:	<p>The Director of Engineering advised that enquires have been received from Boulia Shire Council regarding purchasing Council Caterpillar 936E Landfill Compactor.</p> <p>The Director of Engineering further advised that the machine has recently suffered significant vandalism and that there was some suggestions regarding the operational capacity of the motor.</p> <p>Council resolved that the Director of Engineering investigate current operating costs to determine if the landfill compactor is the most economical option for covering the landfill.</p>

Action: Investigate current operating costs of landfill compactor and prepare a report for October 2018 meeting.

Topic:	TMR Emergent Works – Wills Creek
Discussion:	<p>Council discussed the scouring on the Normanton/Karumba Road in the vicinity of Wills Creek and enquired when works would be undertaken to rectify the problem.</p> <p>The Director of Engineering advised that the Department Main Roads (Cloncurry) had not yet finalised submissions for QRA works on TMR Roads in the Shire that were effected by Tropical Cyclone Nora.</p> <p>Council requested that enquiries be made with TMR to expedite the restoration works</p>

Action: Contact TMR (Cloncurry) to identify when works can commence to repair scouring to road shoulders on Normanton/Karumba Road caused by TC Nora.

CONFIRMED MINUTES

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Wells

That Council:

- 1. receive the Acting Director of Engineering Report; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 7/0

Resolution No. 0918/016

9.2 NDRRA REPORT

Executive Summary:

Restoration of the QRA16 Program is now complete with a total expenditure of \$52.7 million against a construction budget of \$54.3 million.

The final \$4.1million of work on the QRA16 Program will be rolled into the QRA18 Program as the late wet season restricted access and an increase in damage was evident for many assets. Roads included in the rollover application are Dinah Island, Glencoe to Miranda Downs, Inkerman Road and Pormpuraaw Road. The rollovers have been submitted to QRA with an outcome pending.

All QRA17 Program submissions have been approved with a total recommended value of \$18.5 million (\$14 million construction). Seven local crews are currently working on NDRRA rectification with the program reaching approx. 43% completion.

The first six submissions of QRA18 have been submitted to QRA with a total value of approx. \$16.5million (\$10million construction).

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Wells

That Council:

- 1. accepts the NDRRA Report as presented; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 7/0

Resolution No. 0918/017

CONFIRMED MINUTES

9.3 WATER AND WASTEWATER - AUGUST 2018

Executive Summary:

Normanton Water Treatment Plant (WTP) and Karumba Sewage Treatment Plant (STP) are operating effectively, however, Normanton STP exceeded the release limit for thermotolerant coliforms and has suspended irrigation. The following items of interest are discussed in further detail within the report:

- Water consumption is still very high (87.7ML), with water quality remaining well above the required minimum standards.
- A response has been sent to Department of Environment and Science (DES) relating to their compliance inspection report.
- Council received a score of 'Good' from DNRME for the operation of the water supply system - the highest score of any remote council for the past two years.
- A new turbidity meter was installed at the clarifier outlet.
- Turbidity meters being reinstated on each filter outlet.
- A new coagulant was trialled at the WTP for clarification, but will not be used in the short-term.
- Karumba STP operated within EA requirements throughout the month.
- Irrigation was temporarily suspended at Normanton STP after a high result was received for thermotolerant coliforms.
- Waste oil was removed from Council's waste facilities.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Young

That Council:

- 1. accepts the Water and Wastewater Report as presented for the period ending 30 August 2018; and*
- 2. that those matters not covered by resolution be noted.*

CARRIED 7/0

Resolution No. 0918/018

CONFIRMED MINUTES

9.4 ELECTRICAL TRADES UNIT REPORT - AUGUST 2018

Executive Summary:

The purpose of this report is to provide Council with an update on activities and projects undertaken during the month by the Electrical Trades Unit.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Gallagher

That Council:

- 1. accepts the Electrical Trades Unit Report; and*
- 2. that those matters not covered by resolution be noted.*

CARRIED 7/0

Resolution No. 0918/019

9.5 CARPENTER'S REPORT - JULY AND AUGUST 2018

Executive Summary:

The purpose of this report is to provide Council with an update on activities and projects undertaken during the month by the Building Trades Unit.

COUNCIL RESOLUTION

Moved Cr Wells

Seconded Cr Young

That Council:

- 1. accepts the Building Trades Unit Report; and*
- 2. that those matters not covered by resolution be noted.*

CARRIED 7/0

Resolution No. 0918/020

CONFIRMED MINUTES

9.6 PLUMBING REPORT

Executive Summary:

The purpose of this report is to provide Council with and update on activities and projects undertaken during the month by the Plumbing Unit.

COUNCIL RESOLUTION

Moved Cr Wells

Seconded Cr Hawkins

That Council:

- 1. accepts the Plumber's Report; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 7/0

Resolution No. 0918/021

9.7 WORKSHOP REPORT

Executive Summary:

The majority of the plant that was down and causing issues during July/August have now been rectified and back to work.

Both tractors and Jacobson mower are currently out of service and awaiting parts, these parts are not shelf items and unfortunately have to come from overseas.

Crane truck #2529 - The crane system has been difficult to evaluate and has been a slow process, we have been fitting switches etc. in between the work crew's use of the truck.

9810 Single Cab Landcruiser was sent back to Fleet Crew with injector issues and replaced with another single cab (Shane Stark)

Robert Logan is now a permanent employee in the workshop which significantly increases capacity in particular as Tibau Stephen is currently on sick leave due to personal reasons.

Water Works is still constantly using workshop staff to complete forklift tasks at WTP and Pool. Consider using plumbers for this task to assist productivity of the workshop.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Gallagher

That Council:

- 1. accepts the Workshop Report as presented; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 7/0

Resolution No. 0918/022

CONFIRMED MINUTES

9.8 BUILDING AND PLANNING REPORT

Executive Summary:

The report is to advise Council of relevant planning and building activities within the Shire for the month of August 2018.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Gallagher

That Council note and accept the content of the Building and Planning Report as presented.

CARRIED 7/0

Resolution No. 0918/023

9.9 MATERIAL CHANGE OF USE - EXTRACTIVE INDUSTRY

Executive Summary:

The Council is in receipt of an Application for Material Change of Use (MCU) for Extractive Industry at four (4) sites:

- Site 1: Lily Vale;
- Site 2: M Creek;
- Site 3: Washpool;
- Site 4: Reaphook.

The Extractive Industries will operate under an Environmental Authority issued separately by the State:

- Environmentally Relevant Activities (ERA's):
 - 16 2(a) Extracting rock or other material: 5,000 – 100,000 t/year; and
 - 16 3(a) Screening rock or other material: 5,000 – 100,000 t/year.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Young

That Council resolves:

In accordance with the Planning Act 2016, the applicant be notified that the Application for a Development Permit for a Material Change of Use for Extractive Industry at;

- Site 1: Lily Vale – Lot 76 C908325;***
- Site 2: M Creek – Lot 2 CP838627;***
- Site 3: Washpool – Lot 1 TW6;***

CONFIRMED MINUTES

Site 4: Reaphook – Lot 9 NM143;

Co-ordinates:

Longitude(s)	Latitude(s)	Datum
-17.693920	141.015626	GDA94
-17.700421	141.029593	
-17.694300	141.035344	
-17.705813	141.048521	
-17.713607	141.036036	
-17.724403	141.013195	

is approved subject to the conditions detailed below.

A. ASSESSMENT MANAGER CONDITIONS (COUNCIL)

General

1. The development shall be undertaken substantially in accordance with the approved Plans and the approved GPS Coordinates, except as modified by this approval:

PLAN NAME	DRAWING NUMBER	DATE	PREPARED BY
Lily Vale Quarry Operations Area	C014	26 March 2018	Hughes Consulting
M Creek Quarry Operations Area	C015	26 March 2018	Hughes Consulting
Washpool Quarry Operations Area	C016	26 March 2018	Hughes Consulting
Reaphook Quarry Operations Area	C017	26 March 2018	Hughes Consulting

2. This approval, granted under the provisions of the Planning Act 2016, shall lapse six (6) years from the day the approval takes effect in accordance with the provisions of Section 85(1) of the Planning Act 2016, if the development has not been commenced.

Permits and Fees

3. The quarry operator is required to apply for an Extractive Industry Permit/Licence and pay all relevant Council fees required to operate an Extractive Industry in the Shire.
4. The quarries are required to operate in compliance with the conditions of the Environmental Authorities issued by the State of Queensland.

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Cultural Protection and Maintenance of the Site

5. **The new quarry areas on each existing quarry site are to be inspected by representatives of Council and the Gkuthaarn and Kukatj People prior to commencement of the new use. If any cultural heritage items, Aboriginal or European, are found and validated then a Cultural Heritage Management Plan is required to be prepared by the applicant (in consultation with TOs) and any recommendations of the Plan adopted, prior to any quarry work taking place in the new areas, to the satisfaction of the Chief Executive Officer or delegate.**
6. **The applicant shall ensure the quarry sites and the immediate surrounds are maintained, during and after operations commence, in a clean and tidy condition at all times, to the satisfaction of the Chief Executive Officer or delegate.**
7. **Upon cessation of quarry activities rehabilitation is to be completed in accordance with an approved Rehabilitation Plan, within a one (1) year period from the date of cessation, or other timeframe specified in the Rehabilitation Plan, whichever is the lesser, to the satisfaction of the Chief Executive Officer or delegate.**

Vehicle Access

8. **Haul routes and on-site access roads/tracks to quarry sites are to be maintained at all times by the proponent in a serviceable and trafficable condition and to an acceptable standard:**
 - **be regularly graded and maintained by the quarry operator;**
 - **any damage to the internal road/s caused by heavy machinery is to be repaired and made good on a regular, 2 monthly basis; and**
 - **upon cessation of the quarry use on the site the internal access road/s used to access the quarry are/is to be graded and left in an acceptable and trafficable condition suitable for rural purposes;****to the satisfaction of the Chief Executive Officer or delegate.**

Storage of Fuel

9. **A maximum of 10,000 litres of diesel can be brought to a quarry site for the operation of plant and equipment. Fuel must be stored in a self-bunded containment system and handled in accordance with Australian Standard AS 1940 – 2004. The fuel tank and any refueling must be located at least 100 metres away from any drainage line, to the satisfaction of the Chief Executive Officer or delegate.**

Hours of Operation

10. **Quarry operations are carried out between 6am and 6pm seven (7) days per week, unless an emergency necessitates out of hours operations, to be authorised by the Chief Executive Officer or delegate.**

B. REFERRAL AGENCY CONDITIONS

Concurrence Agency	Department of Transport and Main Roads (DTMR)
	Department of Natural Resources, Mines and Energy (DERM)

CONFIRMED MINUTES

<p>C. SUBMISSIONS</p> <p><i>One (1)</i></p> <p>D. FURTHER DEVELOPMENT PERMITS REQUIRED</p> <p><i>Environmental Authority for:</i></p> <ul style="list-style-type: none"> • <i>Environmentally Relevant Activities (ERA's):</i> • <i>16 2(a) Extracting rock or other material: 5,000 – 100,000 t/yr; and</i> • <i>16 3(a) Screening rock or other material: 5,000 – 100,000 t/yr.</i> <p>E. Applicable Codes For Self Assessable Development</p> <ul style="list-style-type: none"> • <i>Shire of Carpentaria Planning Scheme</i> • <i>Standard Building Regulation 1993</i> • <i>Building Act 1975</i> • <i>Building Code of Australia</i> • <i>Water and Sewerage Act 1949</i> <p>F. Right Of Appeal</p> <p><i>Appeal Rights from the Planning Act 2016.</i></p> <p>CARRIED 7/0</p>	<p>Resolution No. 0918/024</p>
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Action: Issue Development Approval in accordance with Council resolution

GENERAL BUSINESS - DIRECTOR OF ENGINEERING

Topic:	Locks on Toilet Facility at Rodeo Grounds
Discussion:	Cr Gallagher advised that the locks at the new toilet facility at the Rodeo Grounds needs to be changed as the current locks allow the facility to be accidentally locked restricting access to the facilities. Council directed that the Carpenter inspects and amend/replace the existing locks with a suitable device.

Action: Inspect new amenities at Normanton Rodeo Grounds and amend/replace existing locks with a suitable locking device.

Topic:	Weed Control - Karumba
Discussion:	Cr Young advised that noxious weeds and plants around Karumba appear to be spreading and enquired when Council intended to undertake a program to control any further spread. Council resolved that a weed control program be implemented as a matter of priority to minimise the spread of weeds in the Karumba Town Area.

Action: Implement weed control program to manage spread of noxious weeds in Karumba town area.

CONFIRMED MINUTES

Topic:	Clarina Street Carpark Sign
Discussion:	Cr Murphy advised that the Clarina Street carpark sign is still only temporarily installed and that a more permanent sign needs to be erected. Council directed the Director of Engineering to investigate and make the sign secure.

Action: Investigate and make secure Clarina Street Carpark Sign.

Topic:	Signage - Karumba Point/Karumba Road Intersection
Discussion:	Cr Wells advised that there is currently a Give Way sign at the Karumba Point/Karumba Road Intersection and advised there has been numerous occasions of near misses and enquired if a Stop sign would be more suitable at this location. The Director of Engineering advised he would check the MUTCD in relation to appropriate signage and if necessary replace the Give Way sign with a Stop sign.

Action: Investigate and amend signage as necessary at intersection of Col Kitching Drive and Karumba Road.

Topic:	Public Amenities - Gilbert Street Boat Ramp
Discussion:	Cr Bawden advised that there is no toilet facility in the vicinity of the Gilbert Street Boat Ramp and requested the Director of Engineering investigate feasibility of establishing a facility in the vicinity of the Boat ramp and to investigate available funding sources.

Action: Investigate the feasibility of establishing an amenities facility in the vicinity of the Gilbert Street Boat Ramp.

ADJOURNMENT:

The meeting adjourned for afternoon tea at **3:26pm**.
The meeting resumed at **3:36pm**.

CONFIRMED MINUTES

10 REPORTS FROM THE CHIEF EXECUTIVE OFFICER

10.1 CEO REPORT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officers portfolio.

Topic:	Gilbert Street – Pontoon Signage
Discussion:	The Chief Executive Officer advised that any signage erected at the Gilbert Street Pontoon must comply with Councils Town Plan and Subordinate Local Law No. 1.4 (Installation of Advertising Devices). To ensure any future signage complies with Councils planning scheme and Subordinate Local Laws, the Chief Executive Officer recommended that Council adopt a standard design for advertising at the Gilbert Street Pontoon sign.

MOTION

Moved Cr Murphy

Seconded Cr Young

That Council adopt drawing 101-135-SK391 as the standard design for advertising for the Gilbert Street Pontoon Sign.

CARRIED 7/0

Resolution No. 0918/025

Action: Include drawing 101-135-SK391 in Council's standard drawings.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Hawkins

That Council:

- 1. receive the Chief Executive Officer's Report; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 7/0

Resolution No. 0918/026

CONFIRMED MINUTES

10.2 ANIMAL MANAGEMENT (AMENDMENT) SUBORDINATE LOCAL LAW (NO: 1) 2018

Executive Summary:

At the ordinary meeting of Council held on 24 January 2018, Council resolved to undertake a review of Subordinate Local Law No: 2 (Animal Management) for the purpose of prohibiting the keeping of more than 2 dogs in designated town areas.

At the August 2018 ordinary meeting, Council resolved that the Animal Management Subordinate Local Law be amended to limit the number of dogs allowed per premises to 2 dogs with an additional 2 dogs (up to a maximum of 4) allowed subject to Council permission.

King & Company (Solicitors) have been engaged to assist with the drafting of the amendment to *Subordinate Local Law No. 2 (Animal Management) 2015*.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Gallagher

Council resolves to propose to make Animal Management (Amendment) Subordinate Local Law (No.1) 2018.

CARRIED 7/0

Resolution No. 0918/027

Action: Advertise the proposed Animal Management (Amendment) Subordinate Local Law (no. 1) 2018.

GENERAL BUSINESS – CHIEF EXECUTIVE OFFICER

Topic:	School Bus Service
Discussion:	<p>Cr Beard enquired if Council could assist in making a bus service available for Karumba School children and residents.</p> <p>Cr Bawden advised that he has had discussions with various parents with children utilising the service and is currently making enquiries in relation to State Government subsidies through the Department of Transport.</p> <p>Council resolved to lobby State Government to review the school bus subsidy eligibility criteria to enable students travelling from Karumba to have access to the subsidy.</p>

Action: Lobby State Government to review the school bus subsidy eligibility criteria.

CONFIRMED MINUTES

Topic:	Karumba Point Wharf
Discussion:	Cr Beard advised that since the removal of the old wharf at Karumba Point significant erosion issues have occurred in the vicinity of the rotunda and enquired if Council would consider re-establishing a wharf or similar structure in the vicinity to allow locals residents and tourists better access to the river. Council agreed to investigate re-establishing a wharf as part of the Coastal Hazard Adaptation Strategy program.

Action: Investigate re-establishing a wharf as part of the Coastal Hazard Adaptation Strategy program.

ATTENDANCE:

The Manager Human Resources entered the meeting room at 4:19pm.
The Manager Economic and Community Development entered the meeting room at 4:28pm.

10.3 HUMAN RESOURCES REPORT

Executive Summary:

This report provides information on activities occurring within the Human Resources Section of Council.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Murphy

That Council accepts the Human Resources Report for information.

CARRIED 7/0

Resolution No. 0918/028

10.4 CHRISTMAS CLOSE DOWN PERIOD

Executive Summary:

Carpentaria Shire Council generally closes down during the period between Christmas and New Year. The close down dates are set by Council on an annual basis to allow for advertising of the close down and to provide staff with ninety (90) days' notice of the close down.

A skeleton staff will be rostered during the close down to ensure essential and emergency services are maintained.

CONFIRMED MINUTES

COUNCIL RESOLUTION		
Moved Cr Hawkins		Seconded Cr Murphy
<i>That Council endorses the Christmas arrangements for close down as presented.</i>		
<i>Division</i>	<i>Close Down Commences</i>	<i>Recommencement</i>
<i>Operational Staff (excluding skeleton staff on RMPC, Town Crews and W&WW)</i>	<i>Usual finish times Thursday 20 December 2018</i>	<i>Wednesday 2 January 2019</i>
<i>Office Based Staff</i>	<i>5:00 pm Thursday 20 December 2018</i>	<i>Wednesday 2 January 2019</i>
<i>Child Care Centre</i>	<i>Provision of child care services to cease at 5:30 pm Wednesday 19 December 2018. Close down for staff to commence 5:30 pm Thursday 20 December 2018</i>	<i>Wednesday 2 January 2019 for staff. Provision of child care services to recommence Thursday 3 January 2019</i>
<i>VIC/Libraries & Barra Centre</i>	<i>Usual finish times Thursday 20 December 2018</i>	<i>Wednesday 2 January 2019</i>
<i>Sports Centre, NTN Pool & KBA Pool</i>	<i>Open 1:00 pm – 6:00 pm each day Closed public holidays</i>	<i>Usual hours from Wednesday 2 January 2019</i>
CARRIED 7/0		Resolution No. 0918/029

Action: Inform staff of Christmas Close down dates and include notice of closedown dates in Council newsletter and public notices.

ATTENDANCE:

The Manager Human Resources left the meeting room at 4:43pm.

CONFIRMED MINUTES

11 REPORTS FROM DIRECTOR OF CORPORATE & COMMUNITY SERVICES

11.4 COMMUNITY DEVELOPMENT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Community, Cultural Services and Economic Development portfolio of Council.

MOTION

Moved Cr Wells

Seconded Cr Beard

That Council adopt the following operating hours for the Normanton Sports Centre:-

<i>Monday to Friday</i>	<i>1:00pm to 8:00pm</i>
<i>Saturday and Sunday</i>	<i>11:00am to 4:00pm</i>

CARRIED 7/0

Resolution No. 0918/030

Action: Advertise new Normanton Sports Centre operating hours.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Hawkins

That Council:

- 1. receive the Community Development Report; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 7/0

Resolution No. 0918/031

CONFIRMED MINUTES

GENERAL BUSINESS – ECONOMIC AND COMMUNITY DEVELOPMENT

Topic:	PCYC – Hire of Sports Facilities for Vocational Activities
Discussion:	The Manager Economic & Community Development enquired if Council wished to charge PCYC a fee for the use of the Normanton and Karumba Sports Centres over the School holiday period for vocational activities. Resolved: That Council not charge a fee for the hire of the facilities but a bond to be paid on the Normanton and Karumba Sports Centres.

Action: Advice PCYC that no fee will be charged for the hire of Council's sports centres for vocational use and that a bond is required to be paid prior to use.

DECLARATION OF INTEREST:

Cr Andrew Murphy made the following declaration in relation to discussions on the Normanton Swimming Club – Swimming Pool Agreement.

"I declare that I have a conflict of interest in this matter (as defined by section 175D of the Local Government Act 2009) as follows: -

- (a) *My children are members of the Normanton Swimming Club; and*
- (b) *I have a relationship with:-*
 - i. *Esther Murphy; and*
 - ii. *The nature of my relationship with Esther Murphy is she is my wife; and*
 - iii. *The nature of Esther Murphy's interest in the matter is that she is a member of the executive Committee of the Normanton Swimming Club.*

I will be dealing with this declared conflict of interest by leaving the meeting while this matter is discussed and voted on."

ATTENDANCE:

Cr Murphy left the meeting room at 5:02pm.

DECLARATION OF INTEREST:

Cr Ashley Gallagher made the following declaration in relation to discussions on the Normanton Swimming Club – Swimming Pool Agreement.

"I declare that I have a conflict of interest in this matter (as defined by section 175D of the Local Government Act 2009) as follows: -

- (a) *My children are members of the Normanton Swimming Club.*

I have determined that this personal interest is not of sufficient significance that it will lead me to making a decision on the matter that is contrary to the public interest. I will best perform my responsibility of serving the overall public interest of the whole of the Council's area by participating in the discussion and voting on this matter.

CONFIRMED MINUTES

However, I acknowledge that the remaining Councillors must now determine, pursuant to section 175E(4) of the Local Government Act 2009:-

- (a) Whether I have a real conflict of interest in this matter or a perceived conflict of interest in this matter; and
- (b) If so, whether:-
 - i. I must leave the meeting while this matter is discussed or voted on; or
 - ii. I may participate in the meeting in relation to the matter, including by voting on the matter.”

MOTION
<p>COUNCIL RESOLUTION</p> <p>Moved Cr Bawden Seconded Cr Young</p> <p><i>That Councillor Ashley Gallagher does not have either a real conflict of interest or perceived conflict of interest in the matter and is accordingly free to participate in the meeting while this matter is discussed, including by voting on the matter.</i></p> <p>CARRIED 5/0 Resolution No. 0918/032</p>

Topic:	Normanton Swimming Club Agreement
Discussion:	<p>The Manager Economic and Community Development advised Council that a draft agreement for the use of the Normanton Pool by the Normanton Swimming Club has been prepared and provided to the Swimming Club committee.</p> <p>The Manager Economic and Community Development discussed the current fee arrangements and sought Council's confirmation for the current fee structure.</p> <p>Resolved: That Council maintain the existing fee structure.</p>

Action: Amend Normanton Swimming Club – Use of Swimming Pool Agreement to include fee structure in accordance with Council decision to maintain the existing fee structure.

ATTENDANCE

Cr Murphy returned to the meeting room at 5:09pm.

CONFIRMED MINUTES

Topic:	Spray Painting Workshop
Discussion:	The RADF committee were seeking Council views if Council would be supportive of the RADF committee funding a spray painting workshop for the youth. Council were not supportive of this project and resolved that the RADF Committee be informed of Councils position on the matter..

Action: Advise the RADF Committee that Council is not supportive of a Spray Painting Workshop.

Topic:	Seniors Christmas Lunch
Discussion:	The Manager Economic and Community Development advised that Council has previously provided funding towards the Normanton and Karumba Seniors Christmas Lunch. The Manager Economic and Community Development further advised that previous years funding had been provided under drought relief funding arrangements and that this year there is no drought relief funding available and enquired if Council would be prepared to provide funding for the Seniors Christmas Lunch.

MOTION

COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Wells

- 1. That Council donate \$2,000 to the Normanton Seniors Christmas Lunch; and**
- 2. That Council donate \$2,000 to the Karumba Seniors Christmas Lunch.**

CARRIED 7/0

Resolution No. 0918/033

Action: Advise Normanton and Karumba Seniors Organisations of Councils decision to donate \$2,000 toward each group to provide a Seniors Christmas Lunch

CONFIRMED MINUTES

12 GENERAL BUSINESS



Topic:	Karumba Airport – Rex Airlines Service
Discussion:	<p>Cr Young enquired if there has been any commitment by the State Government to the continuation of the weekly REX Airlines service to Karumba beyond the trial period which is due to expire at the end of October 2018.</p> <p>Cr Bawden informed the meeting that advice has been received from Mr Steve Jones (State Manager, Qld) that the service has not been very well supported.</p>

13 CLOSURE OF MEETING

The Chair of the meeting, Cr Lyall Bawden, Mayor, declared the meeting closed at 5.25pm.

MINUTES CERTIFICATE

These Minutes are Confirmed.

	
.....
Councillor LV Bawden	Date
Mayor	