



CARPENTARIA SHIRE

Outback by the Sea

ORDINARY MEETING

MINUTES

17 APRIL, 2019

CONFIRMED MINUTES

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CONFIRMED MINUTES

1 OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at **9:08am**.

2 RECORD OF ATTENDANCE

Councillors

Cr LV Bawden	Mayor
Cr JC Young	Deputy Mayor
Cr AT Gallagher	
Cr JD Beard	
Cr BJ Hawkins	
Cr AM Murphy	
Cr PF Wells	

Staff

Mr Mark Crawley	Chief Executive Officer
Ms Angeline Pascoe	Executive Assistant
Mr John Kelly	Acting Chief Executive Officer
Mr Michael Wanrooy	Director of Engineering

The following officers attended the meeting as indicated in the minutes

Ms Verena Olesch	General Manager - Tourism
Mr Ben Hill	Manager Water and Waste
Mr John Martin	Consultant Engineer

Community Members

Mrs Jenny Wren	Wren Constructions
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3 CONDOLENCES

A minute's silence was held for the passing of the following community members:

- ❖ Miss Talika Bynoe
- ❖ Mr Kai Hanson

CONFIRMED MINUTES

4 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

Confirmation of Minutes from the Ordinary Council Meeting held 20 March 2019, as previously circulated to councillors.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Young

That the Minutes of the Ordinary Council Meeting held 20 March 2019 be confirmed.

CARRIED 7/0

Resolution No. 0419/001

5 BUSINESS ARISING FROM PREVIOUS MEETINGS

Nil.

6 RECEPTION OF PETITIONS & DEPUTATIONS

Nil.

7 MAYORAL MINUTES

FNQROC Meeting at Cairns - 8 April 2019

Cr Bawden advised that he and the Acting Chief Executive Officer recently attended the FNQROC Meeting at Cairns on 8 April 2019.

The Mayor advised of the results of Belcarra Stage 2 and the fact that the FNQROC, NWQROC, and NWROC groups were putting a combined letter together to go to the Premier stating the overall dissatisfaction and concerns with some of the recommendations.

The western Councils concern of having no consultation in regard to being in the TTNQ group and looking like being moved into OQTA. Advice since has been that it is still a "work in progress" but we are still waiting to have our input.

RDA Meeting at Townsville – April 2019

Cr Bawden advised that he attended the RDA Meeting at Townsville April 2019.

Cr Bawden provided an update on the latest priorities of Regional Development Australia.

Apart from IQRAP gaining momentum in Federal circles "Aviation" will be where they next focus. This seems to be mainly Training and Servicing Hubs based in Townsville. The Mayor did state that the only concern for the Gulf areas is better (more frequent) services and cheaper flights so we will see if this economies of scale angle can be promoted at the same time.

CONFIRMED MINUTES

Gulf of Carpentaria Commercial Fishermen's Association - Contribution

Cr Bawden reported on a phone call from GCCFA regarding their contribution made to Council years ago for the purpose of a haul out facility. After discussion it was decided to return the funds to them so that they could put it toward the redevelopment of a pre-existing facility. All the Councillors were in favour.

Action: Arrange for the refund of contribution made.

Ray Richards – 100 years old

Cr Bawden informed that a Request for a Congratulatory Letter was sent to the Premier on behalf of Mr Raymond Richards. Mr Richards will be turning 100 years old on 1 June 2019.

Cr Bawden suggested and asked for feedback on the idea of holding a small function at the LWBDC in Karumba to help celebrate his 100th birthday. Everyone agreed and Martha has had the request put in to her.

Action: Commence arrangements for the function to be held at the Les Wilson Barramundi Discovery Centre

Telecommunications Towers

Cr Bawden reconfirmed with Councillors, the priority of concentrating on a Barge Channel and Communications at Critters Camp (and Walkers Creek) regarding the Cat D funding submissions because of the importance of Normanton/Karumba being the transport hub for Mornington Island's and other northern freight during flood events.

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CONFIRMED MINUTES

8 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION

In accordance with the *Local Government Act 2009*, and the *Local Government Regulation 2012*, in the opinion of the General manager, the following business is of a kind as referred to in clause 275(1) of the Regulation, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Beard

That Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with clause 275(1) of the Local Government Regulation 2012 as the items listed come within the following provisions

- 8.1 Rates based assistance - Carpentaria Kindergarten Assoc.
This item is classified CONFIDENTIAL under the provisions of clause 275(1)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.
- 8.2 Refund of Sewer Service Charges 00145-26200-000.
This item is classified CONFIDENTIAL under the provisions of clause 275(1)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.
- 8.3 Wren Fishing Pty Ltd - Foreign Fishing Crew
This item is classified CONFIDENTIAL under the provisions of clause 275(1)(h) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.
- 8.4 Sales Permit under Forestry Act - Quarry Materials
This item is classified CONFIDENTIAL under the provisions of clause 275(1)(f) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to starting or defending legal proceedings involving it.

CARRIED 7/0

Resolution No. 0419/002

CLOSURE OF MEETING:

The meeting was closed to the public at 9:30am.

ATTENDANCE:

Mrs Jenny Wren left the meeting room at 9:30am.

CONFIRMED MINUTES

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Hawkins

That Council open the meeting to the public.

CARRIED 7/0

Resolution No. 0419/003

REOPENING OF MEETING:

The meeting was reopened to the public at **9:47am**.

8.1 RATES BASED ASSISTANCE - CARPENTARIA KINDERGARTEN ASSOC.

Executive Summary:

Council has received an application for financial assistance by way of remission on rates and charges from Carpentaria Kindergarten Association Inc. (00264-00000-000). This report is submitted for the Council's consideration under its Rates Based Financial Assistance Policy.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Murphy

That Council consider to grant a rates based financial assistance concession in accordance with its Rates Based Financial Assistance Policy to Carpentaria Kindergarten Association Inc. for the rates period 01/01/2019 – 30/06/2019 for the amount of \$1,334.08.

CARRIED 7/0

Resolution No. 0419/004

Action: Approve the request from Carpentaria Kindergarten Association Inc. for Rates Based Financial Assistance for the period 01/01/2019 to 30/06/2019.

8.2 REFUND OF SEWER SERVICE CHARGES 00145-26200-000.

Executive Summary:

47 Henry Street Karumba has been sold by J Sonners (owner) and is pending settlement.

The owner of 47 Henry Street, Karumba has been charged sewer connection and usage fees since 3 August 2010 till now.

This property is not connected to the Karumba Sewer System and, as such, the owner is only obliged to pay Sewer Access fees which are lower.

As the property has been sold but not settled, any credit to the account should be paid to the pre settlement owner.

CONFIRMED MINUTES

COUNCIL RESOLUTION

Moved Cr Wells

Seconded Cr Murphy

That Council resolve to process a refund of \$2,051.03, for overpayment of sewerage fees, to John Sonners as owner of L28/NM134 (47 Henry Street, Karumba) when the overpayment occurred.

CARRIED 7/0

Resolution No. 0419/005

Action: Refund the amount of \$2,051.03 for overpayment of sewerage fees for L28/NM134 (47 Henry Street, Karumba).

8.3 WREN FISHING PTY LTD - FOREIGN FISHING CREW

Executive Summary:

The Department of Home Affairs requires all organisations seeking access to a labour agreement to consult with relevant industrial stakeholders which best represent employees in occupations proposed under the labour agreement; the industry bodies which best represent employers in the industry; and any other agency or community group that may be impacted by the proposed labour agreement.

COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Gallagher

That Council note the request.

CARRIED 7/0

Resolution No. 0419/006

8.4 SALES PERMIT UNDER FORESTRY ACT - QUARRY MATERIALS

Executive Summary:

The State retains ownership of quarry materials from pastoral leases, reserves and freehold land (where ownership has been preserved under the Act) and Council may only extract materials under a Sales Permit.

Council currently holds Sales Permit 201509018 issued under the Forestry Act 1959 by D.A.F.

A meeting was held on 9 May 2019 in Council's board room with D.A.F. representatives to discuss the outcome of their investigations which reveal that Council has removed considerable quantities of material outside the approved Sales Permit.

CONFIRMED MINUTES

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Young

That Council note the report on the results of investigations by Department of Agriculture and Fisheries into Council's quarry operations and that further reporting will be presented when negotiations with DAF are progressed.

CARRIED 7/0

Resolution No. 0419/007

ATTENDANCE:

Mrs Jennie Wren re-entered the meeting room at 9:50am

The General Manager – Tourism entered the meeting room at 9:55am.

Mrs Claudine Ward entered the meeting room at 9:59am

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CONFIRMED MINUTES

9 REPORTS FROM THE CHIEF EXECUTIVE OFFICER

9.1 CEO REPORT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

COUNCIL RESOLUTION

Moved Cr Wells

Seconded Cr Hawkins

That Council:

- 1. receive the Chief Executive Officer's report; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 7/0

Resolution No. 0419/008

9.2 ACCEPTABLE REQUESTS GUIDELINES

Executive Summary:

Council is required to adopt Acceptable Requests Guidelines by resolution pursuant to the *Local Government Act 2009*.

At the last Council Workshop I reported that there was not a copy on the website and it appeared that Council had not adopted any guidelines. Cr Gallagher had clear recollections that Council had and on further research by Executive Assistant Angeline Pascoe we have found the adopted guidelines. A copy is attached.

As these were last reviewed in February 2016, it is timely to again review and update the Guidelines to add names of relevant staff to whom inquiries maybe directed. Subject to Council's consideration, these will then be posted on Council's website.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Gallagher

That Council adopt the updated Acceptable Requests Guidelines as presented.

CARRIED 7/0

Resolution No. 0419/009

Action: Adopt the updated Acceptable Requests Guidelines.

CONFIRMED MINUTES

9.3 REQUEST TO REMOVE TREE - SUNSET TAVERN, KARUMBA

Executive Summary:

A request has been received seeking Council to remove a large tree on the road reserve in front of the Sunset Tavern Karumba.

This report addresses the request following a recent inspection by the Director of Engineering Services

COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Beard

That this matter lay on the table for presentation at a future meeting.

CARRIED 7/0

Resolution No. 0419/010

ATTENDANCE:

Mrs Claudine Ward left the meeting 10.10am.

9.4 HUMAN RESOURCES REPORT

Executive Summary:

This report provides information on the progress of SAFEPLAN, Council's safety management system.

COUNCIL RESOLUTION

Moved Cr Wells

Seconded Cr Murphy

That Council accepts the WHS Report for information.

CARRIED 7/0

Resolution No. 0419/011

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CONFIRMED MINUTES

9.5 TOURISM REPORT - MARCH 2019

Executive Summary:

This report provides a summary of the operational and promotional activities surrounding the Les Wilson Barramundi Discovery Centre and visitor numbers, as well as activities in relation to the Visitor Information Centres.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Hawkins

That Council:

1. *receive the Tourism Report; and*
2. *that those matters not covered by resolution be noted.*

CARRIED 7/0

Resolution No. 0419/012

ATTENDANCE:

The General Manager-Tourism and Mrs Wren left the meeting room at 10:40am.

ADJOURNMENT:

The meeting was adjourned for morning tea from **10:42am – 11:00am**.

Upon resumption of the meeting, the Mayor excused himself and left the meeting. The Deputy Mayor assumed the role of Chair.

ATTENDANCE:

The Mayor returned to the meeting room and resumed the role of Chair at 11.14am.

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CONFIRMED MINUTES

10 REPORTS FROM DIRECTOR OF CORPORATE & COMMUNITY SERVICES

10.1 DCS REPORT - MARCH 2019

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Director of Corporate Services portfolio.

Stabiliser

In the March 2019 Council Meeting, Council resolved to tender for the purchase of a Stabiliser and to identify funds available for the purchase of the plant.

Council has now resolved to purchase through Local Buy arrangements.

MOTION

Moved Cr Gallagher

Seconded Cr Hawkins

That Council purchase through Local Buy arrangement and fund through the Sustainability Reserve.

CARRIED 7/0

Resolution No. 0419/013

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Hawkins

That Council:

- 1. receive the Director of Corporate Services Report; and***
- 2. those matters not covered by resolution be noted.***

CARRIED 7/0

Resolution No. 0419/014

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CONFIRMED MINUTES

10.2 MONTHLY FINANCIAL REPORT - MARCH 2019

Executive Summary:

The Monthly Financial Report has been prepared for the period ending 31 March 2019.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Hawkins

That Council:

- 1. accepts the Monthly Financial Report for the period ending 31 March 2019 as presented; and*
- 2. that those matters not covered by resolution be noted.*

CARRIED 7/0

Resolution No. 0419/015

10.3 2019/2020 CARPENTARIA SHIRE COUNCIL SCHEDULE OF FEES AND CHARGES

Executive Summary:

The attached document titled 2019/2020 Carpentaria Shire Council Schedule of Fees and Charges provides a comprehensive schedule of all proposed regulatory and commercial fees and charges for 2019/2020 Financial Year, including cost recovery fees and other charges.

Under Section 98 of the *Local Government Act 2009*, Council must adopt and maintain a register of its cost recovery fees.

COUNCIL RESOLUTION

Moved Cr Wells

Seconded Cr Young

That Council:

- Adopts the 2019/2020 Carpentaria Shire Council Schedule of Fees and Charges;*
- Provide a fourteen (14) day amnesty period for animal registration renewals (excluding Restricted and Regulated Dogs); and*
- Notify Avdata and REX of the increase of Landing and Passenger Fees effective as at 1 August 2019.*

CARRIED 7/0

Resolution No. 0419/016

Action: Adopt the 2019/2020 Carpentaria Shire Council Schedule of Fees and Charges.

Provide a fourteen (14) day amnesty period for animal registration renewals.

CONFIRMED MINUTES

Notify Avdata and REX of the increase of Landing and Passenger Fees effective as at 1 August 2019.

10.4 2018/2019 ANNUAL OPERATIONAL PLAN AND 3RD QUARTER REVIEW (MARCH 2019)

Executive Summary:

The *Local Government Act 2009* requires that a local government must for each financial year prepare and by resolution adopt an Annual Operational Plan. A report on the Operational Plan is to be prepared and presented to Council on a quarterly basis outlining the year to date progress against key performance indicators for all operational activities.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Gallagher

That Council:

- ***Adopts the 2018 – 2019 Annual Operational Plan; and***
- ***Accepts the review of the 2018 – 2019 Annual Operational Plan as of March 2019.***

CARRIED 7/0

Resolution No. 0419/017

Action: Adopt the 2018-2019 Annual Operational Plan.

Accept the 2018-2019 Annual Operation Plan Review as of March 2019.

10.5 INTERNAL AUDIT REPORT - PAYROLL AND HR ENTRY AND EXIT PROCEDURES

Executive Summary:

Council is committed to continuous improvement within its business operations and recognises the importance of Internal Audit as an integral component of Council's corporate governance framework.

Council's independent Internal Auditors, Pacifica Chartered Accountants, utilises a risk management approach in delivering on projects detailed in Council's adopted annual internal audit plan.

COUNCIL RESOLUTION

Moved Cr Wells

Seconded Cr Young

That Council note and accept the Payroll and HR Entry and Exit Procedures Internal Audit Report.

CARRIED 7/0

Resolution No. 0419/018

CONFIRMED MINUTES

DECLARATION OF INTEREST:

Cr Gallagher made the following declaration in relation to discussions on the Normanton Rodeo Association.

"I declare that I have a perceived personal interest in this matter (as defined by Local Government Act 2009, section 175B) as follows:-*

- (a) *My wife is a member of the Normanton Rodeo Association; and*
 - i. *The nature of Shannon Gallagher's interest in the matter is that she is a member of the executive Committee of the Normanton Rodeo Association.*

I will be dealing with this perceived interest by leaving the meeting while this matter is discussed and voted on."

ATTENDANCE:

Councillor Gallagher left the meeting room at 11:53am.

10.6 NORMANTON RODEO ASSOCIATION INC LEASE - TALAWANTA (L2 LS11)

Executive Summary:

This report provides information to Council in regards to the Trustee Lease held by Normanton Rodeo Association Inc. over Lot 2 on CP LS11 also known as 'Talawanta' and request for Council consent for Normanton Rodeo Association Inc. to sublease the Lease.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Hawkins

Council resolved that the status quo remains and be reviewed when due for renewal in 2023.

CARRIED 7/0

Resolution No. 0419/019

Action: **Advise the Normanton Rodeo Association Inc. that in regards to the Lease over Lot 2 on CP LS11 the status quo remains and will be reviewed upon renewal in 2023.**

ATTENDANCE:

Councillor Gallagher re-entered the meeting room at 12:00pm.

The Acting Chief Executive Officer, Mr John Kelly left the meeting.

CONFIRMED MINUTES

DECLARATION OF INTEREST:

Cr Gallagher made the following declaration in relation to discussions on the Normanton Rodeo Association.

"I declare that I have a perceived personal interest in this matter (as defined by Local Government Act 2009, section 175B) as follows:-*

- (b) *I am a member of the Normanton Rodeo Association; and*
- ii. *The nature of my interest in the matter is that I am a member of the Normanton Rodeo Association.*

I will be dealing with this perceived interest staying in the meeting while this matter is discussed and voted on."

10.7 NORMANTON RODEO ARENA - LIGHTING UPGRADE

Executive Summary:

Carpentaria Shire Council currently hold a Memorandum of Understanding with the Normanton Rodeo Association over the use of the Normanton Rodeo Arena and facilities. The Association is planning to hold a combined Campdraft / rodeo event from 6th - 9th June where a number of night time and early morning events are scheduled to take place which require sufficient lighting.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Hawkins

That Council proceed with the upgrade to the lighting and that grant funds be sought to fund the upgrade.

CARRIED 7/0

Resolution No. 0419/020

CONFIRMED MINUTES

10.8 COMMUNITY DEVELOPMENT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Community, Cultural Services and Economic Development portfolio of Council.

Normanton Sports Centre

The Manager Economic & Community Development queried if Council would support the suggestion of banning youth involved in break-ins from participating in attending the Sports Centre.

MOTION

Moved Cr Beard

Seconded Cr Gallagher

That Council support the Manager Economic & Community Development in consultation with the Chief Executive Officer, banning any youth proven to have been involved in breaking into the Normanton Sports Centre or wilfully damaging the facility or equipment.

CARRIED 7/0

Resolution No. 0419/021

Action: The Manager Economic & Community Development consult with the Chief Executive Officer as bans are required to be initiated.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Gallagher

That Council:

- 1. receive the Community Development Report; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 7/0

Resolution No. 0419/022

ADJOURNMENT:

The meeting was adjourned for lunch from **12:17pm – 1:26pm**

ATTENDANCE:

The Manager Water and Waste and the Consultant Engineer entered the meeting room at 1.32pm.

Cr Hawkins left the meeting room at 1.32pm and returned at 1.45pm.

CONFIRMED MINUTES

11 REPORTS FROM DIRECTOR OF ENGINEERING - ROADS & SERVICES

11.1 DOE REPORT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Director Engineering's portfolio.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Hawkins

That Council:

- 1. receive the Director of Engineering Report; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 7/0

Resolution No. 0419/023

This space left blank intentionally

CONFIRMED MINUTES

11.2 NDRRA REPORT

Executive Summary:

QRA16 has now been closed-out.

QRA17 Program has a RV of \$18.4 million (\$13.8 million construction) and is approximately 84% complete. Work has commenced on Donor's to Augustus Road (gravel material pushed up last year) with Trenton Road and Normanton-Burketown Road to commence after the Easter break. The remaining work is programmed for completion prior to 30 June 2019 for a value of approximately \$1.9 million.

Dunbar-Kowanyama Road and the remainder of Broadwater - Iffley Road is to be rolled over into the QRA19 Program.

Council has now been approved to extract 100,000t from 23 pits throughout the shire with an additional 6 pits (south-west) imminently and a further 7 pits (northern) are due for approval prior to June 2019.

QRA18 REPA submissions have a total estimated RV of \$18.8 million (\$13.9 million construction) with current approvals of \$13.8 million including the 30% pre-payment. QRA18 projects are to commence progressively (as crews become available from the QRA17 projects) and programmed for completion by November 2019.

QRA has assessed Inkerman Road (west of CH 35.101) as ineligible "due to a legal dispute regarding access".

Submission 9 (\$5.0million for Northern Road) has been re-submitted to remove Dunbar Kowanyama Road which has been included as a roll over into QRA19.

We have advised TMR we do not wish to roll over the damage on 89B.

QRA19: Due to significant rainfall and associated flooding from the North and Far North Queensland Monsoon Trough, Carpentaria Shire has been activated for NDRRA funding (CDO, Emergency Work, REPA, Cat C and TMR roads).

Emergency works are well underway with 5 crews working across the shire including significant work on Normanton - Burketown Road at the Little Bynoe approach and pavement/seal damage at localised sections.

REPA inspections have been completed on 85% of roads (roads in the north of the shire remain inaccessible).

Inspections of all State Controlled Roads are complete except for Burke Development Road north of Gilbert River. An extension for Emergent Works has now been endorsed to 30 June 2019.

COUNCIL RESOLUTION

Moved Cr Wells

Seconded Cr Young

That Council:

- 1. accepts the NDRRA Report as presented; and***
- 2. that those matters not covered by resolution be noted.***

CONFIRMED MINUTES

CARRIED 7/0

Resolution No. 0419/024

ATTENDANCE:

The Consultant Engineer left the meeting at 2.50pm

11.3 WATER AND WASTEWATER - MARCH 2019

Executive Summary:

Normanton Water Treatment Plant (WTP), Karumba Sewage Treatment Plant (STP) and Normanton STP are operating effectively. The following items of interest are discussed in further detail within the report:

- Total treated water increased to 74.0ML.
- Raw water characteristics returned to expected levels.
- A replacement operator at Normanton WTP is yet to be determined.
- Water meter testing was completed.
- The tender for the WTP filter upgrade has been re-advertised.
- Systems losses should reduce moving forward.
- Normanton STP irrigation is continuing.
- Normanton STP flow rates returned to normal levels.
- Karumba Transfer Station is now operating un-manned.
- Expressions of Interest are currently being sought for management of Council's waste facilities.
- Seven Eone pumps were replaced during the month.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Young

That Council:

- 1. accepts the Water and Wastewater Report as presented for the period ending 31 March 2019; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 7/0

Resolution No. 0419/025

CONFIRMED MINUTES

11.4 BUILDING AND PLANNING REPORT

Executive Summary:

The report is to advise Council of relevant planning and building activities within the Shire for the month of March 2019.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Murphy

That Council note and accept the content of the Building and Planning Report as presented.

CARRIED 7/0

Resolution No. 0419/026

11.5 BOUNDARY DISPENSATION APPLICATION

Executive Summary:

Application has been made by Jamie & Bevan Carroll, Carroll Bros C/- Fluid Building Approvals for the construction of a very large shed with an awning at 47 Yappar Street, Karumba, described as Lot 601 K3642.

The applicant has requested Council consider granting siting dispensations to:

- Build up to the Gilbert Street road frontage with a shed awning;
- Set back the shed 100 mm from the north east site boundary; and
- Set back the shed 1.0 metre from south east boundary.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Gallagher

That Council approve a siting dispensation for a shed/shed and awning, on land located at 47 Yappar Street Karumba and described as lot 601 K3642, subject to the following conditions:

1. *Re-siting the shed/shed awning back from the Gilbert Street site frontage, in line with the house on the adjacent lot, providing a minimum setback of 5.0 metres; and*
2. *Re-siting of the shed clear of the common boundary with the adjacent house to the rear boundary, providing a minimum setback of 2.0 metres; and*

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3. **Re-siting of the shed clear of the common boundary with the side boundary with the adjacent lot fronting Yappar Street to provide a minimum setback of 1.0 metre; and**
4. **An amended and accurate shed plan and a new site plan outlining compliance with the siting requirements listed above be provided to and endorsed by Council, prior to the issue of a building permit; and**
5. **The use of the shed is limited to the storage of domestic goods and chattels associated with the residential occupant of the dwelling house on the site; and**
6. **If a covered annex is proposed at no time is it to be enclosed in anyway.**

CARRIED 7/0

Resolution No. 0419/027

Action: Inform applicant that approval given for siting dispensation subject to the conditions as listed.

11.6 PENSIONER HOUSING REPORT

Executive Summary:

Council have sixteen (16) Pensioner Units. Eight (8) in Normanton and eight (8) in Karumba. There is currently three (3) vacant Pensioner Units. Two (2) in Normanton and one (1) in Karumba. Please find addresses below of vacant units.

- 2/21 Little Brown Street, Normanton
- 2/74 Thompson Street, Normanton
- 2/66 Karumba Developmental Road, Karumba

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Wells

That Council allocate the vacant Normanton and Karumba Pensioner Units to applicants as listed:

- **Mr Murray Munroe – 2/21 Little Brown Street, Normanton**
- **Mr Murray Keagan – 2/66 Karumba Developmental Road, Karumba**

CARRIED 6/1

Resolution No. 0419/028

Action: Inform applicants that approval given and allocate Pensioner Units.

CONFIRMED MINUTES

11.7 MATERIAL CHANGE OF USE - EXTRACTIVE INDUSTRY

Executive Summary:

The Council is in receipt of an Application for Material Change of Use (MCU) for Extractive Industry, six (6) gravel pits, on six (6) sites:

- Site 1: Mundjuro Pit -Lot 2255 PH2033;
- Site 2: Lucksome Pit – Lot 2245 PH1527;
- Site 3: Claraville Pit – Lot 2132 PH654;
- Site 4: Iffley1 Pit – Lot 2132 PH654;
- Site 5: Iffley Road 1 Pit – Lot 2132 PH654; and
- Site 6: Iffley Road 2 Pit – Lot 2132 PH654.

The Extractive Industries will operate under an Environmental Authority issued separately by the State:

- Environmentally Relevant Activities (ERA's):
 - 16 2(a) Extracting rock or other material: 5,000 – 100,000 t/yr; and
 - 16 3(a) Screening rock or other material: 5,000 – 100,000 t/yr.

The MCU Application is generally in accordance with the Carpentaria Shire Planning Scheme and is recommended for approval, subject to conditions.

COUNCIL RESOLUTION

Moved Cr Bawden

Seconded Cr Gallagher

That Council resolve:

In accordance with the Planning Act 2016, the applicant be notified that the Application for a Development Permit for a Material Change of Use for Extractive Industry at;

- ***Site 1: Mundjuro Pit -Lot 2255 PH2033;***
- ***Site 2: Lucksome Pit – Lot 2245 PH1527;***
- ***Site 3: Claraville Pit – Lot 2132 PH654;***
- ***Site 4: Iffley1 Pit – Lot 2132 PH654;***
- ***Site 5: Iffley Road 1 Pit – Lot 2132 PH654; and***
- ***Site 6: Iffley Road 2 Pit – Lot 2132 PH654.***

CO-ORDINATES:

LONGITUDE(S)	LATITUDE(S)	DATUM
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CONFIRMED MINUTES

141.616200	-19.271590	GDA94
141.763460	-19.310810	
141.535031	-18.698824	
141.261806	-18.729485	
141.229978	-19.166587	
141.23206	-19.137167	

is approved subject to the conditions detailed below.

A. ASSESSMENT MANAGER CONDITIONS (COUNCIL)

General

1. *The development shall be undertaken substantially in accordance with the approved Plans, the supporting documentation submitted with the application and the approved GPS Coordinates, except as modified by this approval:*

PLAN NAME	DRAWING NUMBER	DATE	PREPARED BY
Mundjuro Site Plan	C017	26 October 2018	Hughes Consulting
Lucksome Site Plan	C018	26 October 2018	Hughes Consulting
Claraville Site Plan	C019A	26 October 2018	Hughes Consulting
Iffley 1 Site Plan	C019	26 October 2018	Hughes Consulting
Iffley Road 1 Site Plan	C020	26 October 2018	Hughes Consulting
Iffley Road 2 Site Plan	C021	26 October 2018	Hughes Consulting

2. *This approval, granted under the provisions of the Planning Act 2016, shall lapse six (6) years from the day the approval takes effect in accordance with the provisions of Section 85(1) of the Planning Act 2016, if the development has not been commenced.*

Permits and Fees

3. *The quarry operator is required to apply for an Extractive Industry Permit/Licence and pay all relevant Council fees required to operate an Extractive Industry in the Shire.*
4. *The quarries are required to operate in compliance with the conditions of the Environmental Authorities issued by the State of Queensland.*

CONFIRMED MINUTES

5. *The applicant shall ensure the quarry sites and the immediate surrounds are maintained, during and after operations commence, in a clean and tidy condition at all times, to the satisfaction of the Chief Executive Officer or delegate.*
6. *Upon cessation of quarry activities rehabilitation is to be completed in accordance with an approved Rehabilitation Plan, within a one (1) year period from the date of cessation, or other timeframe specified in the Rehabilitation Plan, whichever is the lesser, to the satisfaction of the Chief Executive Officer or delegate.*

Vehicle Access

7. *Haul routes and on-site access roads/tracks to quarry sites are to be maintained at all times by the proponent in a serviceable and trafficable condition and to an acceptable standard:*
 - *be regularly graded and maintained by the quarry operator;*
 - *any damage to the road/s caused by heavy machinery is to be repaired and made good on a regular, 2 monthly bases; and*
 - *upon cessation of the quarry use on the site the road/s used to access the quarry are/is to be graded and left in an acceptable and trafficable condition suitable for rural purposes;*

to the satisfaction of the Chief Executive Officer or delegate.

Storage of Fuel

8. *A maximum of 10,000 litres of diesel can be brought to a quarry site for the operation of plant and equipment. Fuel must be stored in a self-bunded containment system and handled in accordance with Australian Standard AS 1940 – 2004. The fuel tank and any refuelling must be located at least 100 metres away from any drainage line, to the satisfaction of the Chief Executive Officer or delegate.*

Hours of Operation

9. *Quarry operations are carried out between 6am and 6pm seven (7) days per week, unless an emergency necessitates out of hours operations, to be authorised by the Chief Executive Officer or delegate.*

B. Referral agency conditions - NIL

Concurrence Agency- NIL

C. Submissions

CONFIRMED MINUTES

NIL

D. Further development permits required

Environmental Authority for:

- **Environmentally Relevant Activities (ERA's):**
 - **16 2(a) Extracting rock or other material: 5,000 – 100,000 t/yr; and**
 - **16 3(a) Screening rock or other material: 5,000 – 100,000 t/yr.**

E. Applicable codes for self-assessable development

- **Shire of Carpentaria Planning Scheme**
- **Standard Building Regulation 1993**
- **Building Act 1975**
- **Building Code of Australia**
- **Water and Sewerage Act 1949**

F. Right of appeal

Appeal Rights from the Planning Act 2016.

CARRIED 7/0

Resolution No. 0419/029

Action: Inform applicant that approval is given for a Development Permit for a Material Change of Use for Extractive Industry subject to the conditions as listed.

11.8 WORKSHOP REPORT

Executive Summary:

Completed and uncompleted maintenance and repairs. Plant currently waiting on parts.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Wells

That Council:

- 1. accepts the Workshop Report as presented;**
- 2. that those matters not covered by resolution be noted;**

CARRIED 7/0

Resolution No. 0419/030

CONFIRMED MINUTES

12 GENERAL BUSINESS

Plant Inspections

Cr Beard queried if inspections were done on all plant prior to operation.
The Director of Engineering informed that staff should be checking the machinery and doing Pre-starts.

Leave

Cr Hawkins queried the works roster over the Easter break and ANZAC Day as works have just commenced.
The Director of Engineering informed the 10/4 roster will commence Monday 29 April 2019.

Procedures for contacting Graziers

Cr Gallagher queried if we were following the procedures in relation to station visits.

Material

Cr Gallagher informed Council that the gravel from the Wells pit is the best for sub-base material .

Commercial Operations within Residential Area

Cr Wells tabled a letter informing of commercial operations in a residential area.
The Chief Executive Officer to follow up.

Action: CEO to address the concerns raised in the correspondence

Future Development – Playground / Park

Cr Bawden – Barnett Street may be closed and used for playground/park

Action: Assess the possibility of closing this road area and creating a playground/park in this area.

CONFIRMED MINUTES

13 CLOSURE OF MEETING

The Chair of the meeting, Cr Lyall Bawden, Mayor, declared the meeting closed at 3.54pm.

MINUTES CERTIFICATE

These Minutes are Confirmed.



Councillor LV Bawden
Mayor

17, 04, 2019

Date