

CARPENTARIA SHIRE

Outback by the Sea

ORDINARY MEETING

MINUTES

20 NOVEMBER, 2019

CONFIRMED MINUTES

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING OF MEETING.....	5347
2	RECORD OF ATTENDANCE	5347
3	CONDOLENCES	5347
4	CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS.....	5348
5	BUSINESS ARISING FROM PREVIOUS MEETINGS	5348
6	RECEPTION OF PETITIONS & DEPUTATIONS.....	5348
7	MAYORAL MINUTES	5348
8	CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION ...	5350
8.1	Consideration of Application for Concealed Water Leak Concession - Dymelzan Super	5350
8.2	Concealed Water Leak Application - 62 Yappar Street, Karumba	5350
8.3	Concealed Water Leak Application - 28 Landsborough Street, Normanton.....	5350
8.4	Request for Write-Off of Interest - 32 Riverview Drive, Karumba	5350
8.5	Request for Extension of Rates Discount Period - 1-3 Ward Street, Karumba.....	5350
8.6	Request to review Water Account- 56 Riverview Drive, Karumba	5350
8.7	Register of Pre-Qualified Suppliers for the Supply of External Labour Hire Services	5350
8.8	Compensation Request	5351
8.9	Request to alter fees for asbestos disposal and building demolition waste	5351
8.1	Consideration of Application for Concealed Water Leak Concession - Dymelzan Super	5352
8.2	Concealed Water Leak Application - 62 Yappar Street, Karumba	5352
8.3	Concealed Water Leak Application - 28 Landsborough Street, Normanton.....	5353
8.4	Request for Write-Off of Interest - 32 Riverview Drive, Karumba	5354
8.5	Request for Extension of Rates Discount Period - 1-3 Ward Street, Karumba.....	5354

CONFIRMED MINUTES

8.6	Request to review Water Account- 56 Riverview Drive, Karumba	5355
8.7	Register of Pre-Qualified Suppliers for the Supply of External Labour Hire Services	5355
8.8	Compensation Request	5356
8.9	Request to alter fees for asbestos disposal and building demolition waste	5357
9	REPORTS FROM THE CHIEF EXECUTIVE OFFICER	5359
9.1	CEO Report	5359
9.2	Proposed Partial Road Reserve Closure - Karumba	5360
9.3	One Road Television Series	5360
9.4	Human Resources Report	5361
9.5	Tourism Report - October 2019	5362
9.6	Amendment to Fees and Charges - LWBDC	5362
9.7	2020 Council Meeting Dates	5363
10	REPORTS FROM DIRECTOR OF CORPORATE & COMMUNITY SERVICES	5365
10.1	DCS Report - October 2019	5365
10.2	Monthly Financial Report - October 2019	5365
10.3	Land Management Plan - John Henry Memorial Park	5366
10.4	2018/2019 Annual Report Including Audited Annual Financial Statements	5366
10.5	Rates and Charges Debt Recovery Policy & Sundry Debt Recovery Policy	5367
10.6	Local Preference Policy	5367
10.7	Community Development	5369
11	REPORTS FROM DIRECTOR OF ENGINEERING - ROADS & SERVICES	5371
11.1	DOE Report	5371
11.2	NDRRA/QDRF Report	5373
11.3	Workshop Report	5374
11.4	Water and Waste Report - October 2019	5374
11.5	Building and Planning Report	5375
11.6	Material Change of Use - Business - Containers for Cash Depot	5375
11.7	Application for a Minor Change relating to DP1, DP2, DP3 & DP4	5380



CONFIRMED MINUTES

GENERAL BUSINESS	5389
13 CLOSURE OF MEETING.....	5391

CONFIRMED MINUTES

1 OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at 9:02am.

2 RECORD OF ATTENDANCE

Councillors

Cr LV Bawden	Mayor
Cr JC Young	Deputy Mayor
Cr AT Gallagher	
Cr JD Beard	
Cr BJ Hawkins	
Cr AM Murphy	
Cr PF Wells	

Staff

Mr Mark Crawley	Chief Executive Officer
Ms Angeline Pascoe	Executive Assistant
Mr Michael Wanrooy	Director of Engineering

The following officers attended the meeting as indicated in the minutes

Ms Jade Nacario	Manager Finance & Administration
Mrs Lisa Ruyg	Manager Human Resources
Ms Verena Olesch	General Manager - Tourism
Mr Ben Hill	Manager Water & Waste
Mr John Martin	Consultant Engineer - ERSCON

Apologies

Mr Justin Hancock	Director Corporate Services
-------------------	-----------------------------

3 CONDOLENCES

A minute's silence was held for the passing of the following community member:

- ❖ Mr Roger Spooner

CONFIRMED MINUTES

4 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

Confirmation of Minutes from the Ordinary Council Meeting held 09 October 2019, as previously circulated to councillors.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Gallagher

That the Minutes of the Ordinary Council Meeting held 09 October 2019 be confirmed.

CARRIED 7/0

Resolution No. 1119/001

5 BUSINESS ARISING FROM PREVIOUS MEETINGS

Nil.

6 RECEPTION OF PETITIONS & DEPUTATIONS

10:00am Tibau Stephens will be attending the meeting to be presented with his Certificate of Completion
Gordon Graham from the State Emergency Services will be attending to present Council with the Storm Damage Trailers for Normanton and Karumba.

3:00pm Alan Gurney will address Council on various issues.

7 MAYORAL MINUTES

RAPAD MEETING - BRISBANE

The Mayor informed of his attendance at the meeting in Brisbane and provided an overview on the following issues:

- QRA/EMA were absent. Plant Hire – Queensland is the only State with criteria due to more disaster events.
- Value for money component – need to change rules. Tender for job like anyone else.
- Scope of Works & Tender
- Need to review Plant Hire Rates (**Action Item**)

ERGON HOUSE – PALMER STREET

The Mayor informed of the demolition of the Ergon Energy house in Palmer Street. There are currently 14 other houses across Queensland to be removed and demolished.

CONFIRMED MINUTES

STREET LIGHTS

The Mayor queried the maintenance of street lights by Ergon Energy as there are a few that are not on.

CARDIAC UNIT

The Mayor informed that the cardiac unit from Prince Charles Hospital - Brisbane will cease visits to Normanton. This service has run for 15 years from Brisbane. The cardiac unit at Townsville will take over the service.

COMMUNITY GOVERNMENT RECEPTION – MOUNT ISA

The Mayor and Chief Executive Officer attended the Community Government Reception at Mount Isa with Councils of North West Queensland.

NORTH WEST MINERALS PROVINCE SUMMIT

The Mayor and Chief Executive Officer attended the North West Minerals Province Summit. Following issues:

- \$13.8 million funding available for the Province
- Mining & Industry the major areas for funding
- Job creation / skills development was discussed and is a priority
- Apprenticeship schemes to be progressed by State Government

This space left blank intentionally

CONFIRMED MINUTES

8 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION

In accordance with the *Local Government Act 2009*, and the *Local Government Regulation 2012*, in the opinion of the General manager, the following business is of a kind as referred to in clause 275(1) of the Regulation, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

COUNCIL RESOLUTION

Moved Cr Wells

Seconded Cr Murphy

That Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with clause 275(1) of the Local Government Regulation 2012 as the items listed come within the following provisions

- 8.1 Consideration of Application for Concealed Water Leak Concession - Dymelzan Super
This item is classified CONFIDENTIAL under the provisions of clause 275(1)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.
- 8.2 Concealed Water Leak Application - 62 Yappar Street, Karumba
This item is classified CONFIDENTIAL under the provisions of clause 275(1)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.
- 8.3 Concealed Water Leak Application - 28 Landsborough Street, Normanton
This item is classified CONFIDENTIAL under the provisions of clause 275(1)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.
- 8.4 Request for Write-Off of Interest - 32 Riverview Drive, Karumba
This item is classified CONFIDENTIAL under the provisions of clause 275(1)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.
- 8.5 Request for Extension of Rates Discount Period - 1-3 Ward Street, Karumba
This item is classified CONFIDENTIAL under the provisions of clause 275(1)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.
- 8.6 Request to review Water Account- 56 Riverview Drive, Karumba
This item is classified CONFIDENTIAL under the provisions of clause 275(1)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.
- 8.7 Register of Pre-Qualified Suppliers for the Supply of External Labour Hire Services

CONFIRMED MINUTES

This item is classified CONFIDENTIAL under the provisions of clause 275(1)(h) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

8.8 Compensation Request

This item is classified CONFIDENTIAL under the provisions of clause 275(1)(f) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to starting or defending legal proceedings involving it.

8.9 Request to alter fees for asbestos disposal and building demolition waste

This item is classified CONFIDENTIAL under the provisions of clause 275(1)(c) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the local government budget.

CARRIED 7/0

Resolution No. 1119/002

CLOSURE OF MEETING:

The meeting was closed to the public at 9:38am.

ATTENDANCE:

The Manager of Finance and Administration entered the meeting room at 9:39am.

The Manager of Finance and Administration left the meeting room at 9:53am.

The Senior Procurement and Purchasing Officer entered the meeting room at 9:54am.

The Senior Procurement and Purchasing Officer left the meeting room at 9:58am.

DECLARATION OF INTEREST (Cr Gallagher)

Cr Gallagher declared a material personal interest in relation to discussions on the compensation request. (Item 8.8)

"I declare that I have a material personal interest in this matter (as defined by Local Government Act 2009, section 175D) as follows:-*

- a) *Mr Michael Gallagher and Mrs Nola Gallagher stand to gain a benefit or suffer a loss depending on the outcome of Council's consideration of this matter.*
- b) *Mr Michael Gallagher and Mrs Nola Gallagher stands to gain a benefit or suffer because they stand to receive a monetary gain as a result of compensation.*
- c) *Cr Gallagher's relationship with Mr Michael Gallagher and Mrs Nola Gallagher is that they are my parents.*

I will be dealing with this material personal interest by leaving the meeting while this matter is discussed and voted on."

CONFIRMED MINUTES

ATTENDANCE:

Cr Gallagher left the meeting room at 9:58am and returned at 10:10am.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Young

That Council open the meeting to the public.

CARRIED 7/0

Resolution No. 1119/003

REOPENING OF MEETING:

The meeting was reopened to the public at 10:18am.

8.1 CONSIDERATION OF APPLICATION FOR CONCEALED WATER LEAK CONCESSION - DYMELZAN SUPER

Executive Summary:

51 Matilda Street, Normanton recorded an excess water bill for the 2018/19 year. The owner is requesting a concession under the "Concealed Leak Policy". The policy, as written, allows Council to provide a concession to qualifying owners at its discretion.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Young

That Council decline the "Concealed Water Leak Application" for 51 Matilda Street, Normanton.

CARRIED 7/0

Resolution No. 1119/004

Action: Inform applicant that Council declined the Concealed Water Leak Application.

8.2 CONCEALED WATER LEAK APPLICATION - 62 YAPPAR STREET, KARUMBA

Executive Summary:

"Matilda's End Holiday Units" recorded an excess water bill in 2017/18. On testing the water meter was found to be accurate and the owner was granted a Water Leak Concession at the February 2019 Council Meeting.

The property has also recorded excess water for the 2018/19 year. The owner is requesting a concession under the "Concealed Leak Policy" on the basis that the repairs were carried out in November 2019 and, as such, the same leak that contributed to the 2017/18 excess water bill also affected as the 2018/19 excess water bill.

Council Policy allows two claims in any five year period per person, per property.

CONFIRMED MINUTES

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Gallagher

That Council decline the "Concealed Water Leak Application" for Matilda's End Holiday Units on the basis that the leak identified in 2018 was not able to be repaired until November 2018 and therefore affected both the 2017/2018 and 2018/2019 water bills.

CARRIED 7/0

Resolution No. 1119/005

Action: Inform applicant that Council declined the Concealed Water Leak Application on the basis that the leak identified in 2018 was not able to be repaired until November 2018.

8.3 CONCEALED WATER LEAK APPLICATION - 28 LANDSBOROUGH STREET, NORMANTON

Executive Summary:

28 Landsborough Street, Normanton recorded an excess water bill for the 2018/19 year. The owner is requesting a concession under the "Concealed Leak Policy". The policy, as written, allows Council to provide a concession to qualifying owners at its discretion.

COUNCIL RESOLUTION

Moved Cr Wells

Seconded Cr Murphy

That Council:

- 1. accept the "Concealed Water Leak Application" for 28 Landsborough Street, Normanton; and***
- 2. provide a concession of \$1,733.15 in line with Council's Concealed Water Leak Policy including interest estimated at \$33.91 and discount of \$143.67 for the 2018/19 Excess Water charges.***

CARRIED 7/0

Resolution No. 1119/006

Action: Inform applicant the Concealed Water Leak Application for 28 Landsborough Street, Normanton is accepted; and

A concession of \$1,733.15 is provided including interest estimated at \$33.91 and discount of \$143.67 for the 2018/19 Excess Water charges.

CONFIRMED MINUTES

8.4 REQUEST FOR WRITE-OFF OF INTEREST - 32 RIVERVIEW DRIVE, KARUMBA

Executive Summary:

The owner of 32 Riverview Drive, Karumba paid their rates by cheque on 02/09/2019.

The next day the owner passed away which led to their Bank Account being frozen and the cheque being returned.

With the executor being located in Victoria, it took until 04/11/2019 for the rates to be paid.

During all this, the discount has been applied, but interest of \$17.36 has accrued as unpaid.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Beard

That Council:

- 1. approve the discount of \$176.83; and***
- 2. write off all interest charges owing or accrued for the 2019/20 year on 32 Riverview Drive, Karumba currently estimated at \$17.36, on the basis that the delay in payment was outside the control of the owner and their representatives.***

CARRIED 7/0

Resolution No. 1119/007

Action: Approve the discount of \$176.83; and

Write off all interest charges owing or accrued for the 2019/20 on 32 Riverview Drive.

8.5 REQUEST FOR EXTENSION OF RATES DISCOUNT PERIOD - 1-3 WARD STREET, KARUMBA

Executive Summary:

Council has received a letter from the representative for the owner of 1-3 Ward Street, Karumba. This letter is requesting an extension of the discount period for payment of rates on the basis that it is difficult for the owner to make payments other than by cheque and it is Australia Post's fault that payment was late as it took three weeks for the payment to arrive. The representative points out that since purchasing the property ten years ago the payments have never been late except this one time.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Wells

That Council decline to extend the discount period for payment of rates on 1-3 Ward Street and confirm that the amount of \$730.72 and interest is still owing.

CONFIRMED MINUTES

Council acknowledges that the rates have always been paid on time in the past but this payment was seven days late.

CARRIED 7/0

Resolution No. 1119/008

Action: Inform applicant that request for an extension of the discount period for payment of rates on 1-3 Ward Street, Karumba is declined and confirm the amount of \$730.72 and interest is still owing.

8.6 REQUEST TO REVIEW WATER ACCOUNT- 56 RIVERVIEW DRIVE, KARUMBA

Executive Summary:

56 Riverview Drive, Karumba received an excess water bill.

Investigating prior readings it looks likely that earlier errors in Council readings may have caused the problem.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Hawkins

That Council remove 2018/19 excess water charges of \$1,583.40 and \$27.78 interest as it may be due to an incorrect read made prior to 2018/2019.

CARRIED 7/0

Resolution No. 1119/009

Action: Inform applicant that 2018/19 excess water charges of \$1,583.40 and \$27.78 interest will be removed as it may be due to an incorrect read made prior to 2018/2019.

8.7 REGISTER OF PRE-QUALIFIED SUPPLIERS FOR THE SUPPLY OF EXTERNAL LABOUR HIRE SERVICES

Executive Summary:

Carpentaria Shire Council recently issued a tender to establish a register of pre-qualified suppliers for the supply of External Labour Hire Services.

COUNCIL RESOLUTION

Moved Cr Wells

Seconded Cr Hawkins

The Evaluation Panel recommends that Council approves the below suppliers as the preferred suppliers for Carpentaria Shire Council's Register of Pre-Qualified Suppliers for the supply of External Labour Hire Services:

- ***First Grade Group Pty Ltd***
- ***Gulf Labour Hire Pty Ltd***
- ***Hays Recruitment***

CONFIRMED MINUTES

- **LO-GO Appointments**
- **Western Labour Hire**

CARRIED 7/0

Resolution No. 1119/010

Action: Inform Hire Groups they are the preferred suppliers for the supply of External Labour Hire Services on Council's Register of Pre-Qualified Suppliers.

DECLARATION OF INTEREST:

Cr Gallagher declared a material personal interest in relation to discussions on the compensation request.

"I declare that I have a material personal interest in this matter (as defined by Local Government Act 2009, section 175D) as follows:-

- Mr Michael Gallagher and Mrs Nola Gallagher stand to gain a benefit or suffer a loss depending on the outcome of Council's consideration of this matter.*
- Mr Michael Gallagher and Mrs Nola Gallagher stands to gain a benefit or suffer because they stand to receive a monetary gain as a result of compensation.*
- Cr Gallagher's relationship with Mr Michael Gallagher and Mrs Nola Gallagher is that they are my parents.*

I will be dealing with this material personal interest by leaving the meeting while this matter is discussed and voted on."

ATTENDANCE

Cr Gallagher left the meeting room at 10:21am.

8.8 COMPENSATION REQUEST

Executive Summary:

Council has been provided with a copy of claim for compensation under the *Acquisition of Lands Act 1967 (QLD)* against the State of Queensland.

COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Young

That Council authorize Preston Law to engage with the applicants lawyers in relation to a potential global all claims settlement subject to the following: -

- 1. Council investigate and obtain advice as to the nature and extent of any mitigatory works which could be undertaken to restore and maintain a similar***

CONFIRMED MINUTES

level of access across Alligator Creek and the Norman River including establishment and maintenance costs; and

2. *Council seeks to confirm the extent of inundated land upstream of the weir which based on the Landholders report appears approximately 72 ha; and*
3. *Council verify the cost of new cattle yards as claimed; and*
4. *Council request that the State proceed to engage State Valuation Services to consider the claim for compensation or alternatively Council may choose to engage its own valuer for an inspection and report.*

CARRIED 7/0

Resolution No. 1119/011

Action: Council authorise Preston Law to engage with the applicants lawyers in relation to a potential global all claims settlement subject to the following conditions as listed.

8.9 REQUEST TO ALTER FEES FOR ASBESTOS DISPOSAL AND BUILDING DEMOLITION WASTE

Executive Summary:

Recent investigations have noted that the fee charged for asbestos disposal at Normanton Landfill may not be adequate for full cost recovery. It was also noticed that the charges were reduced significantly for the 2017/18, which has potentially costing Council in lost revenue. After looking into surrounding Council's and evaluating cost recovery requirements, a recommendation of increasing the fee to \$400/m³ with a minimum charge of 0.5m³.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Wells

That Council increase the asbestos disposal fee at Normanton Landfill facility from \$220 + \$55 per cubic metre to \$400 per cubic metre (including GST), with a minimum charge of 0.5 cubic metres and remove the restriction preventing other shires from disposing at the facility; and change 'Building Demolition Waste' to 'Bulk or Commercial Waste'.

CARRIED 7/0

Resolution No. 1119/012

Action: Asbestos Disposal fee to be increased to \$400 per cubic metre (including GST) with a minimum charge of 0.5 cubic metres and restriction preventing other Shires from disposing at the Normanton Landfill to be removed and change 'Building Demolition Waste' to 'Bulk or Commercial Waste'.

ATTENDANCE:

Cr Gallagher re-entered the meeting room at 10:22am.

Mr Johannes Bentvelzen and Mr Gordon Graham (State Emergency Services) entered the meeting room at 10:22am.

Mr Troy Gallagher entered the meeting room at 10:25am.

CONFIRMED MINUTES

PRESENTATION:

Mr Graham presented to Mr Bentvelzen a certificate 'SES Week 2019 Award'. He also informed Council of the Storm Damage trailers for Normanton and Karumba.

- Funding availability (subsidies)
- Flood boats may need new motors (under review)
- Recruitment – Normanton: Local Controller; Group leaders; and Team leaders.

Mr Graham also presented the Queensland Emergency Service Volunteer Pin to: Bradley Hawkins; Brett Hawkins, Johannes Bentvelzen and the Mayor in appreciation of their role as Emergency Service Volunteers.

RECESS:

The meeting adjourned for morning tea at **10:36am**.
The meeting resumed at **11:18am**.

During the recess Mr Graham presented Council with the Storm Damage Trailers. The Mayor also presented Tibau Stephens with his Certificate of Completion.

This space left blank intentionally

CONFIRMED MINUTES

9 REPORTS FROM THE CHIEF EXECUTIVE OFFICER

9.1 CEO REPORT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

Training Councillors

The Chief Executive Officer mentioned the new training for Candidates for the 2020 local government elections.

Savannah Way

The Mayor and Chief Executive Officer attended a teleconference in relation to the future of Savannah Way Limited. The Annual General Meeting is to be held in early December and the financial statements have been released prior to the AGM. The Chief Executive Officer advised that not a lot of funds are spent on Promotion by the organisation.

Show Holiday – 2020

The Chief Executive Officer informed that the 5 June 2020 has been confirmed as the date for the Carpentaria Shire Show Holiday.

Moved Cr Murphy

Seconded Cr Young:

That Council:

- 1. receive and note the Chief Executive Officer's report; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 7/0

Resolution No. 1119/013

CONFIRMED MINUTES

9.2 PROPOSED PARTIAL ROAD RESERVE CLOSURE - KARUMBA

Executive Summary:

Request to close a portion of the road reserve to include as part of development for parking for Accommodation Units – Ward Street, Karumba.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Wells

That Council decline the request for the proposed partial road closure at this time and review the request upon the completion of the Karumba Town Plan when Council has had the opportunity to review any future planning opportunities identified in the plan funded under the MIPP2 funding.

CARRIED 7/0

Resolution No. 1119/014

Action: Inform applicant that the request for the proposed partial road closure is declined and that the request will be reviewed upon completion of the Karumba Town Plan.

9.3 ONE ROAD TELEVISION SERIES

Executive Summary:

Request received from Visage Productions for the inclusion of Savannah Way as part of the television series – One Road Great Australian Road Trips.

COUNCIL RESOLUTION

Moved Cr Wells

Seconded Cr Young

That Council decline the request received from Visage Productions for the inclusion of Savannah Way as part of the television series – One Road Great Australian Road Trips.

CARRIED 7/0

Resolution No. 1119/015

Action: Inform Visage Productions that the request for inclusion of Savannah Way as part of the television series – One Road Great Australian Road Trips is declined.

ATTENDANCE:

The Manager Human Resources entered the meeting room at 11:58am.
Sergeant Mark Corry entered the meeting room at 12:02pm.

CONFIRMED MINUTES

9.4 HUMAN RESOURCES REPORT

Executive Summary:

This report provides information on the progress of SAFEPLAN, Council's safety management system, and an update on the progress of the Certified Agreement 2019.

COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Gallagher

That Council accepts the Human Resources Report for information.

CARRIED 7/0

Resolution No. 1119/016

ATTENDANCE:

The Manager Human Resources left the meeting room at 12:09pm.

Sergeant Corry provided Council with an update on the current activities in the community.

- Kids sniffing fuel – (core group of 15 – 20 youths)
 - Robbie Katter's Office, Crime Minister and Community Agencies to become involved.
 - There have been 21 stealing offences: 7 - 10 year olds steal for the 14 – 15 year olds.
 - Cowboys House have been involved previously.
 - 2 kids have been hospitalised.
 - Rural Skills Program – Bynoe CACS Ltd looking into this.
 - 24 hour centre – utilise the TAFE.
 - Doesn't meet the threshold for intervention from Child Safety.
- Domestic Violence
 - There have been a 30% reduction in Domestic Violence instances.
 - DATSIP Mediation for in-fighting.
- Staffing
 - There are 3 current vacancies
 - No PLO's at this stage
- Drugs
 - Pulling up and searching cars that are coming from Mareeba/Atherton for Ice.
 - 42% increase in jobs undertaken by Police Officers

Sergeant Corry left the meeting room at 12:35pm.

RECESS:

The meeting adjourned for lunch at 12:40pm.

The meeting resumed at 1:13pm.

CONFIRMED MINUTES

Upon resumption of the meeting, the General Manager – Tourism and Mr Alan Gurney were in attendance.

9.5 TOURISM REPORT - OCTOBER 2019

Executive Summary:

This report provides a summary of the operational and promotional activities surrounding the Les Wilson Barramundi Discovery Centre and visitor numbers, as well as activities in relation to the Visitor Information Centres.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Murphy

That Council:

1. *receive the Tourism Report; and*
2. *that those matters not covered by resolution be noted.*

CARRIED 7/0

Resolution No. 1119/017

9.6 AMENDMENT TO FEES AND CHARGES - LWBDC

Executive Summary:

With the tourism season starting 01 April 2020, it is proposed that the fees & charges for the Les Wilson Barramundi Discovery Centre ("LWBDC") be amended. These rates are valid until 31 March 2021.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Wells

That Council approves the proposed amendments:

	Type	Current charge	Proposed from 01 April 2020
<i>Discovery Centre, presentation and Barra Feeding (45 mins)</i>	<i>Adult</i>	<i>\$20.00</i>	<i>\$25.00</i>
	<i>Concession</i>	<i>\$15.00</i>	<i>\$20.00</i>
	<i>Children 4-15 years</i>	<i>\$10.00</i>	<i>\$15.00</i>
	<i>Family Pass (2+2)</i>	<i>\$50.00</i>	<i>\$65.00</i>
	<i>Extra child</i>	<i>\$10.00</i>	<i>\$15.00</i>
	<i>Adult</i>		<i>\$65.00</i>

CONFIRMED MINUTES

Behind-the-scenes (90 mins) Discovery Centre, presentation and Barra Feeding plus hatchery operations	Concession		\$50.00
	Children 4-15 years		\$45.00
	Family Pass (2+2)		\$190.00
	Extra child		\$45.00
CARRIED 7/0		Resolution No. 1119/018	
Action: Proposed amendments of fees and charges approved for the tourist season commencing 1 April 2020 to 31 March 2020.			

ATTENDANCE:

The General Manager – Tourism left the meeting room at 1:40pm.

9.7 2020 COUNCIL MEETING DATES

Executive Summary:

The *Local Government Act 2009* requires a Shire Council to meet at least once a month.

The proposed meeting dates for 2020 are presented for Council's consideration and adoption.

Carpentaria Shire Council meetings are traditionally held on the third Wednesday and following Thursday (if required) of each month. These dates have been recommended for the 2020 year with the exception of the October and December meetings. The October meeting will collide with the LGAQ's Annual Conference being held in October 2020. Council may wish to consider to bring the meeting forward or put it back a week. The December meeting has been brought forward due to the Christmas close down period and to allow any follow up items after the meeting to be actioned prior to the close down.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Hawkins

That Council adopt the 2020 Council Meeting dates as presented:

- **15 & 16 January;**
- **19 & 20 February;**
- **18 & 19 March;**
- **15 & 16 April;**
- **20 & 21 May (at Karumba);**
- **17 & 18 June;**
- **15 & 16 July (Budget Meeting);**
- **19 & 20 August;**
- **16 & 17 September;**
- **21 & 22 October (at Karumba);**

CONFIRMED MINUTES

- **18 & 19 November; and**
- **9 & 10 December (earlier due to Christmas).**

CARRIED 7/0

Resolution No. 1119/019

Action: 2020 Council Meeting Dates to be put on website.

ATTENDANCE:

The Manager Finance and Administration entered the meeting room at 1:45pm.

This space left blank intentionally

CONFIRMED MINUTES

10 REPORTS FROM DIRECTOR OF CORPORATE & COMMUNITY SERVICES

10.1 DCS REPORT - OCTOBER 2019

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Director of Corporate Services portfolio.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Young

That Council:

- 1. receive the Director of Corporate Services Report; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 7/0

Resolution No. 1119/020

Action: Will Harrington is to be approached to provide a quote for the works at Critter's Camp.

10.2 MONTHLY FINANCIAL REPORT - OCTOBER 2019

Executive Summary:

The Monthly Financial Report has been prepared for the period ending 31 October 2019.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Gallagher

That Council:

- 1. Accepts the Monthly Financial Report for the period ending 31 October 2019 as presented; and***
- 2. That those matters not covered by resolution be noted.***

CARRIED 7/0

Resolution No. 1119/021

CONFIRMED MINUTES

10.3 LAND MANAGEMENT PLAN - JOHN HENRY MEMORIAL PARK

Executive Summary:

Carpentaria Shire Council has developed a draft Land Management Plan (LMP) for the Trust Land known as John Henry Memorial Park, Landsborough Street Normanton.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Young

That Council:

- 1) ***Endorse the draft Land Management Plan (LMP) for the John Henry Memorial Park; and***
- 2) ***A 30 day consultation period be undertaken commencing 27 November 2019.***

CARRIED 7/0

Resolution No. 1119/022

Action: **Draft Land Management Plan for the John Henry Memorial Park to be endorsed;
and
A 30 day consultation period be undertaken commencing 27 November 2019.**

ATTENDANCE:

The Executive Assistant left the meeting room at 2:31pm.

10.4 2018/2019 ANNUAL REPORT INCLUDING AUDITED ANNUAL FINANCIAL STATEMENTS

Executive Summary:

Pursuant to Section 181 of the *Local Government Regulation 2012*, a local government must prepare an annual report and it must be presented to Council for adoption. The content of the Annual Report is made up of a number of documents, including the audited Annual Financial Statements for the year ended 30 June 2019, along with the Independent Auditor's Report. Hardcopies of the 2018-2019 Audited Financial Statements and the QAO Transmittal Letter will be printed and distributed to Councillors.

COUNCIL RESOLUTION

Moved Cr Bawden

Seconded Cr Beard

That Council:

1. ***Endorses the General Purpose Financial Statements for the year ended 30 June 2019 and Independent Auditor's Report;***
2. ***Adopt the Carpentaria Shire Council Annual Report for 2018/2019 as presented;
and***
3. ***That the Annual Report be published on Council's website in accordance with the requirements of the Local Government Regulation 2012.***

CONFIRMED MINUTES

CARRIED 7/0

Resolution No. 1119/023

Action: Endorse the General Purpose Financial Statements for 30 June 2019 and the Independent Auditor's Report;

Adopt the Annual Report for 2018/2019 as presented; and

Publish the Annual Report on Council's website.

10.5 RATES AND CHARGES DEBT RECOVERY POLICY & SUNDRY DEBT RECOVERY POLICY

Executive Summary:

The purpose of this report is to adopt the draft Rates and Charges Debt Recovery Policy and Sundry Debt Recovery Policy based on review undertaken and intent to repeal all previous versions of policies relating to *Rates and Charges Debt Recovery* and *Sundry Debt Recovery*.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Hawkins

That Council adopt the Rates and Charges Debt Recovery Policy and the Sundry Debt Recovery Policy.

CARRIED 7/0

Resolution No. 1119/024

Action: Adopt the Rates and Charges Debt Recovery Policy and the Sundry Debt Recovery Policy.

ATTENDANCE:

The Manager Finance and Administration left the meeting room at 2:46pm.

The Senior Purchasing and Procurement Officer entered the meeting room at 2:46pm.

10.6 LOCAL PREFERENCE POLICY

Executive Summary:

In preparation for the upcoming tender release for the 2020 construction season plant hire register of pre-qualified suppliers, it was identified that Council's Local Preference Policy be reviewed to bring it in line with the plant hire tender documents.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Wells

That Council adopt the updated Local Preference Policy as presented or amended at this meeting.

CONFIRMED MINUTES

CARRIED 7/0

Resolution No.
1119/0256

Action: Adopt the updated Local Preference Policy.

ATTENDANCE:

The Senior Purchasing and Procurement Officer left the meeting room at 2:48pm.

DECLARATION OF INTEREST:

Cr Murphy declared a conflict of interest in relation to discussions on the Normanton Swimming Club request to use the pool from 4:00pm rather than 4:30pm.

"I declare that I have a conflict of interest in this matter (as defined by section 175D of the Local Government Act 2009) as follows: -

- (a) *My children are members of the Normanton Swimming Club; and*
- (b) *I have a relationship with:-*
 - i. *Esther Murphy; and*
 - ii. *The nature of my relationship with Esther Murphy is she is my wife; and*
 - iii. *The nature of Esther Murphy's interest in the matter is that she is a member of the executive Committee of the Normanton Swimming Club.*

I will be dealing with this declared conflict of interest by leaving the meeting while this matter is discussed and voted on."

Cr Murphy did not participate in the discussions or vote and left the meeting room at 2:49pm.

Cr Gallagher declared a conflict of interest in relation to discussions on the Normanton Swimming Club request to use the pool from 4:00pm rather than 4:30pm.

"I declare that I have a conflict of interest in this matter (as defined by section 175D of the Local Government Act 2009) as follows: -

- (a) *My children are members of the Normanton Swimming Club.*
- (b) *Whether I have a real conflict of interest in this matter or a perceived conflict of interest in this matter; and*
- (c) *If so, whether:-*
 - i. *I must leave the meeting while this matter is discussed or voted on; or*
 - ii. *I may participate in the meeting in relation to the matter, including by voting on the matter."*

Cr Gallagher determined that this conflict of interest was not of sufficient significance that it would lead him to making a decision on the matter that is contrary to the public interest and remained in the meeting to participate in the discussions or vote on this matter.

CONFIRMED MINUTES

ATTENDANCE:

The Manager Water and Waste entered the meeting room at 2:53pm.

10.7 COMMUNITY DEVELOPMENT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Community, Cultural Services and Economic Development portfolio of Council.

Normanton and Karumba Swimming Pool Precinct

The Normanton Swim Club requests use of the Normanton pool from 4pm rather 4.30pm which is in the Memorandum of Understanding for Tuesdays and Thursdays. The swim club are happy for Council to remain open to the public until 4.30pm and they will use one end of the pool. The request has come due to a large amount of children in the mums, dads and bubs age group.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Beard

That Council:

- 1. receive the Community Development Report; and*
- 2. that those matters not covered by resolution be noted.*

CARRIED 7/0

Resolution No. 1119/026

ATTENDANCE:

The Executive Assistant re-entered the meeting room at 3:03pm.

Mr Gurney complimented Council in relation to the Hatchery spawn. He then queried the following issues:-

- Current bank balance
- Fencing of Kath Alexander Park
- Les Wilson Barramundi Discovery Centre
- Design and building materials for Hatchery
- Water temperature of pool before turning on heaters
- Update on Glenore Weir
- Muttonhole Wetlands
- Fibre Optic Cable to Karumba

CONFIRMED MINUTES

The Chief Executive Officer and Mayor provided responses to the queries raised by Mr Gurney.

ATTENDANCE:

The Consultant Engineer entered the meeting room at 3:03pm.

Mr Gurney left the public gallery at 3:45pm.

The Chief Executive Officer left the meeting room at 3:45pm and re-entered the meeting room at 3:50pm.

This space left blank intentionally

CONFIRMED MINUTES

11 REPORTS FROM DIRECTOR OF ENGINEERING - ROADS & SERVICES

11.1 DOE REPORT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Director Engineering's portfolio.

Bynoe CACS Ltd Proposed Projects

Bynoe CACS Ltd has four projects they would like Council to consider, be in partnership and approve if acceptable. Bynoe CACS Ltd have also been in consultation with the Football and Rodeo Committee.

- Project 1 - Approval to build Bough sheds traditionally to provide shade for visitors, locals and fisherman.
- Project 2 – Approval to construct a viewing mound at the Rodeo Grounds.
- Project 3 – Approval for Normanton Cemetery Shed and Seating and perimeter fencing at the back and sides.
- Project 4 – Approval to construct a viewing mounds and small grandstands at the John Henry Oval to provide sitting areas for the crowds.

Tenders

Tenders have been received by Council for a new side loader Garbage Truck with sizes ranging from 18m³ to 24m³ bins, two Isuzu job trucks, two Prado wagons and 5 Hilux Ute.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Hawkins

That Council:

1. *authorise the DOE to progress the four proposed projects from Bynoe CACS Ltd subject to available funding for materials where required;*
2. *awards Ireland Isuzu Cairns for the purchase of a 24m³ Superior Pac Bin on an Isuzu Truck for \$347,002.69 plus GST; and*
3. *awards Ireland Isuzu Cairns for the purchase of two job trucks for \$260,274.20 plus GST.*

CARRIED 7/0

Resolution No. 1119/027

Action: The Director of Engineering is authorised to progress the four proposed projects from Bynoe CACS Ltd subject to available funding for materials where required;

CONFIRMED MINUTES

awards Ireland Isuzu Cairns for the purchase of a 24m³ Superior Pac Bin on an Isuzu Truck for \$347,002.69 plus GST; and

awards Ireland Isuzu Cairns for the purchase of two job trucks for \$260,274.20

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Wells

That Council:

- 1. receive the Director of Engineering Report; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 7/0

Resolution No. 1119/028

ATTENDANCE:

Cr Beard left the meeting room at 3:59pm.

The General Manager – Tourism entered the meeting room at 4:00pm.

Cr Beard re-entered the meeting room at 4:01pm.

Cr Young left the meeting room at 4:10 and re-entered the meeting room at 4:12pm

Karumba Hatchery

The General Manager – Tourism informed the meeting that the tourism and experience part of the Hatchery is crucial, as it is the main source of income for the Les Wilson Barramundi Discovery Centre and provided costings of the additional funds that were required.

MOTION

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Young

That Council allocate \$175,000 for the additional fit out of the Karumba Hatchery.

CARRIED 7/0

Resolution No. 1119/029

Action: Funds of \$175,000 to be allocated for the additional fit out of the Karumba Hatchery.

ATTENDANCE:

The General Manager – Tourism left the meeting room at 4:22pm.

Cr Murphy left the meeting room at 4:23pm and re-entered the meeting room at 4:25pm.

Cr Wells left the meeting room at 4:29pm and re-entered the meeting room at 4:32pm.

CONFIRMED MINUTES

11.2 NDRRA/QDRF REPORT

Executive Summary:

EQRA17 REPA acquittal documents have been submitted with QRA audit sampling nearing completion.

QRA18 REPA is currently 81% complete and all roads (except Karumba Pipeline Road) are programmed to be complete before the end of year shutdown.

QRA19 EW (\$4.2million) have been completed and acquittal documentation submitted. QRA are currently auditing invoice samples prior to final payment.

QRA19 REPA submissions 1 and 3 have been approved (\$34.9 million) and the 30% prepayment made to Council. Submissions 2, 4 and 5 have approval in principal (\$31.2million).

Two crews have commenced construction on Iffley Road to ensure local crews will continue working until the end of the calendar year.

TMR19 Emergency work (\$3.7million) is complete and awaiting final payment from QRA.

TMR19 REPA submissions (84A, 92A, 89A and 89B) are awaiting TMR approval.

TMR19 Betterment contract for 89B (\$5.5million) is awaiting TMR approval.

2020 Plant Hire Tender is to be advertised by the end of November and to close in mid-January. A mandatory tender briefing is scheduled for Monday 9th of December.

COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Beard

That Council:

- 1. accepts the NDRRA/QDRF Report as presented; and*
- 2. that those matters not covered by resolution be noted.*

CARRIED 7/0

Resolution No. 1119/030

ATTENDANCE:

The Consultant Engineer left the meeting room at 5:02pm.

CONFIRMED MINUTES

11.3 WORKSHOP REPORT

Executive Summary:

This report provides information and updates to Council on various maintenance and repairs that are facilitated within the Workshop.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Wells

That Council:

- 1. accepts the Workshop Report as presented;*
- 2. that those matters not covered by resolution be noted;*
- 3. provide automotive air-con training to obtain R134a handling license for fitters; and*
- 4. Robert Logan to complete his Diesel Fitter Trade through RPL.*

CARRIED 7/0

Resolution No. 1119/031

Action: Provide automotive air-con training to obtain R134a handling licences for fitters; and
Robert Logan to complete his Diesel Fitter Trade through RPL.

11.4 WATER AND WASTE REPORT - OCTOBER 2019

Executive Summary:

The report is to advise Council on the operations of the Normanton Water Treatment Plant (WTP), Karumba Sewage Treatment Plant (STP) and Normanton STP for the month of October 2019.

COUNCIL RESOLUTION

Moved Cr Beard

Seconded Cr Young

That Council:

- 1. accepts the Water and Wastewater Report as presented for the period ending 31 October 2019; and*
- 2. that those matters not covered by resolution be noted.*

CARRIED 7/0

Resolution No. 1119/032

ATTENDANCE:

The Manager Water and Waste left the meeting room at 5:22pm.

CONFIRMED MINUTES

11.5 BUILDING AND PLANNING REPORT

Executive Summary:

The report is to advise Council of relevant planning and building activities within the Shire for the month of October 2019.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Hawkins

That Council note and accept the content of the report as presented.

CARRIED 7/0

Resolution No. 1119/033

11.6 MATERIAL CHANGE OF USE - BUSINESS - CONTAINERS FOR CASH DEPOT

Executive Summary:

The Council is in receipt of an Application for Material Change of Use (MCU) for a Business – (Containers for Cash Depot), on land at 73 Landsborough Street Normanton, being Lot 62 N1481.

The Application is Code assessable development and required referral through the State Assessment Referral Agency (SARA) to the Department of Transport and Main Roads (DTMR) as Landsborough Street is a State Controlled Road (SCR). The DTMR issued an approval with one (1) condition by correspondence dated 31 October 2019.

The application is generally in accordance with the Carpentaria Shire Planning Scheme and is recommended for approval, subject to conditions.

The proposal to establish a Containers for Cash Depot underneath an existing Dwelling house on land zoned Commercial is generally compliant with the relevant provisions of the Carpentaria Shire Planning Scheme. The proposed development is recommended to Council for approval subject to reasonable and relevant conditions.

COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Wells

That Council resolves:

In accordance with the Planning Act 2016 as amended, the applicant be notified that the Application for a Development Permit for a Material Change of Use for Business – (Containers for Cash Depot) located at 173 Landsborough Street Normanton, described as Lot 62 N1481 is approved, subject to the conditions detailed below.

A. ASSESSMENT MANAGER CONDITIONS (COUNCIL)

General

CONFIRMED MINUTES

1. ***The development shall be undertaken substantially in accordance with the annotated Site Development Aerial Plan, dated 31 October 2019 and amended through the State referral process and except as modified by this approval and to the satisfaction of the Chief Executive Officer or delegate.***
2. ***Any future building work on-site shall be carried out generally in accordance with any relevant Council requirements and the Building Code of Australia and to the satisfaction of the Chief Executive Officer or delegate.***
3. ***This approval, granted under the provisions of the Planning Act 2016, shall lapse six (6) years from the day the approval takes effect in accordance with the provisions of section 85 of the Planning Act 2016, if the development has not been commenced.***

Maintenance of the Site

4. ***The applicant shall ensure the building and area around the development is maintained in a clean and tidy condition at all times, to the satisfaction of the Chief Executive Officer or delegate.***

Drainage

5. ***The site is required to drain to a lawful point of discharge, to the satisfaction of the Chief Executive Officer or delegate.***

Urban Services

6. ***The development is required to be connected to all urban services. The applicant/proponent is to meet the cost of any connections or upgrades required to any urban services for the approved development and water supply and sewerage are to be constructed to relevant standards stated in Schedule 1, Part 3 of the Planning Scheme and to the satisfaction of the Chief Executive Officer or delegate.***
7. ***Any work associated with connecting to urban services shall be undertaken in accordance with an approved plan and shall be established and completed prior to the lawful commencement of the use and to the satisfaction of the Chief Executive Officer or delegate.***
8. ***Should any of the Council's assets be damaged during the construction of any associated works, the cost of the reinstatement of all such assets shall be met by the applicant/proponent and to the satisfaction of the Chief Executive Officer or delegate.***

Car Parking and Vehicular Circulation

9. ***Prior to commencement of the use, a minimum of three (3) car parking spaces are required to be provided on-site to the rear of the premises, in association***

CONFIRMED MINUTES

with the development. The car parking area is to be of handstand and profiled to avoid ponding. The three (3) car parking spaces are to be setback 2 metres from the rear and/ or side boundaries and delineated by coppers logs or similar and to the satisfaction of the Chief Executive Officer or delegate.

10. *All car parks on site are to be configured to ensure all vehicles exit the site in forward gear, to the satisfaction of the Chief Executive Officer or delegate.*
11. *All delivery and service vehicles must load and unload on-site and exit the site in forward gear to Landsborough Street, to the satisfaction of the Chief Executive Officer or delegate.*
12. *Prior to commencement of the use, a commercial crossover and apron connecting to the bitumen seal is required to be provided to the Woodward Street site access and must be connected to the concrete driveway on site. This may necessitate minor driveway extension work where the crossover and the driveway connect at the Woodward Street site frontage.*

Lighting

13. *Any security or outdoor lighting proposed in association with the development must ensure there is no light spillage onto adjoining properties or roads, to the satisfaction of the Chief Executive Officer or delegate.*

Signage

14. *Any signage associated with the development is required to comply with the Advertising Devices Code in the Carpentaria Shire Planning Scheme and must not contain any product advertising, to the satisfaction of the Chief Executive Officer or delegate.*

Landscaping and Fencing

15. *Prior to commencement of the use, trees native to the local area are to be planted along the Landsborough Street and Woodward Street frontages of the site, spaced every 3 metres, to improve amenity of the site and the local area, to the satisfaction of the Chief Executive Officer or delegate.*
16. *Prior to commencement of the use, the site perimeter must be securely fenced/gated with fencing/gates that deters entry by unauthorised persons, to the satisfaction of the Chief Executive Officer or delegate.*

Other

17. *The business is required to operate within standard hours of operation for commercial premises, including the servicing of the Depot for collection of IBC's.*

Those hours are:

CONFIRMED MINUTES

- 8am to 5pm Monday to Friday and
- 9am to 12 noon Saturday;

unless otherwise approved by Council.

18. *All day to day activity associated with the operation of the Depot must occur within the enclosed under-croft of the building, which is to be fully enclosed (except for windows and doors).*

The intermediate bulk containers (ICB's) used at the depot is limited to those that are plastic lined collection bins.

These measures are required to minimise noise and protect the amenity of the local area.

19. *Any future expansion of the Depot, Stage 2, is limited to either:*

- (a) *an enclosed additional storage area under the new Patio, as shown on the approved plan, which is permitted as Stage 2 of the development and following the issue of a Building Permit;*

OR

- (b) *A storage shed that is no larger than the enclosed area under patio area and sited towards the rear north-eastern corner of the site and setback in accordance with the building setbacks specified in Schedule 3 of the planning Scheme;*

prior to commencement of the use, the new area must be fully enclosed and secure, to the satisfaction of the Chief Executive Officer or delegate.

No further expansion of the Depot, after Stage 2, will be permitted on the site. Should the Depot be so successful that further expansion is required the Depot will be required to relocate to an industrial site.

20. *Within the Depot area any money kept on the premises, in association with cash payments made to customers, must be held in a secure safe that is bolted down to the concrete floor and incapable of removal from the premises. In addition, Depot doors must be securely bolted, and all windows fitted with security screen to visually and physically deter break-ins to a business known to hold large amounts of cash on the premises, to the satisfaction of the Chief Executive Officer or delegate.*

- B. *Referral agency conditions*

CONFIRMED MINUTES

Concurrence Agency	DTMR
C. Submissions	N/A
D. Further development permits required	
<ul style="list-style-type: none">• <i>carrying out building works;</i>• <i>carrying out drainage works; and</i>• <i>carrying out plumbing works.</i>	
E. Applicable codes for self-assessable development	
<ul style="list-style-type: none">• <i>Shire of Carpentaria Planning Scheme</i>• <i>Standard Building Regulation 1993</i>• <i>Building Act 1975</i>• <i>Building Code of Australia</i>• <i>Water and Sewerage Act 1949</i>	
F. Right of appeal	
Appeal Rights from the Planning Act 2016.	
CARRIED 7/0	Resolution No. 1119/034
Action: Inform applicant the In accordance with the Planning Act 2016 as amended, the Application for a Development Permit for a Material Change of Use for Business - (Containers for Cash Depot) located at 173 Landsborough Street Normanton, described as Lot 62 N1481 is approved, subject to the conditions detailed in list.	

This space left blank intentionally

CONFIRMED MINUTES

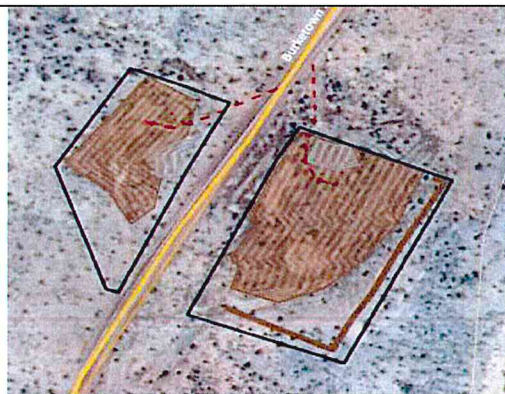
11.7 APPLICATION FOR A MINOR CHANGE RELATING TO DP1, DP2, DP3 & DP4

Executive Summary:

The Council is in receipt of an Application for a Minor Change (AMC) relating to 11 quarry pits and 4 MCU Applications for Extractive Industry, approved by Council in 2018 (DP1) and 2019 (DP2, DP3 & DP4), as follows:

Application Number	Date of MCU Approval	Number of Pits Impacted	Name of Pit	Real Property Description
MCU No: DP1	12/09/2018	2	Washpool A M Creek	Lot 1 TW6 Lot 2 CP838627
MCU No: DP2	20/02/2019	1	Packsaddle Creek	Lot 2 SP181805
MCU No: DP3	17/04/2019	4	Lucksome Mundjuro Iffley 1 Claraville	Lot 2254 PH1527 Lot 2255 PH2033 Lot 2132 PH654 Lot 2132 PH654
MCU No: DP4	19/06/2019	4	Alice River Back Creek Mosquito Waterhole Drumduff	Lot 12 CTH804427 Lot 13 CTH3 Lot 12 CTH804427 Lot 13 CTH3

MCU DP1 - Washpool A Pit



ORIGINAL APPROVAL

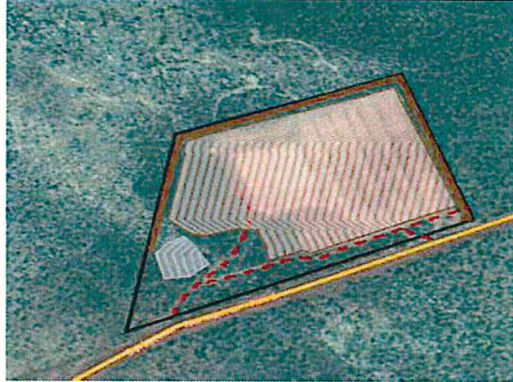


MINOR CHANGE

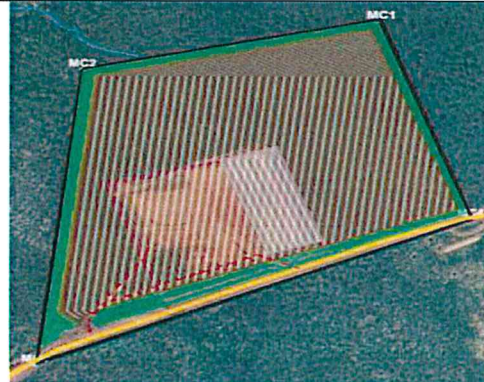
(Note: No change to approved pit area across the road – shown on this plan)

CONFIRMED MINUTES

MCU DP1 – M Creek Pit

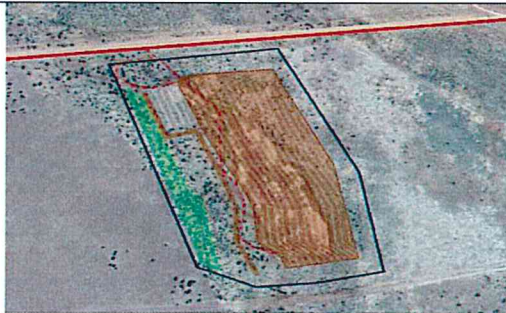


ORIGINAL APPROVAL



MINOR CHANGE

MCU DCP 2 – Packsaddle Creek Pit



ORIGINAL APPROVAL



MINOR CHANGE

This space left blank intentionally

CONFIRMED MINUTES

MCU DP3 – Lucksome Pit



ORIGINAL APPROVAL



MINOR CHANGE

MCU DP3 – Mundjuro Pit



ORIGINAL APPROVAL



MINOR CHANGE

CONFIRMED MINUTES

MCU DP3 – Iffley 1 Pit



ORIGINAL APPROVAL



MINOR CHANGE

MCU DP3 – Claraville Pit



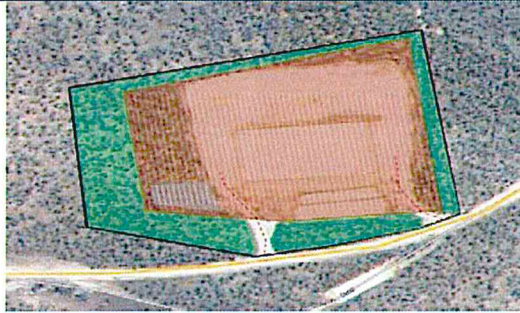
ORIGINAL APPROVAL



MINOR CHANGE

CONFIRMED MINUTES

MCU DP4 – Alice River Pit



ORIGINAL APPROVAL

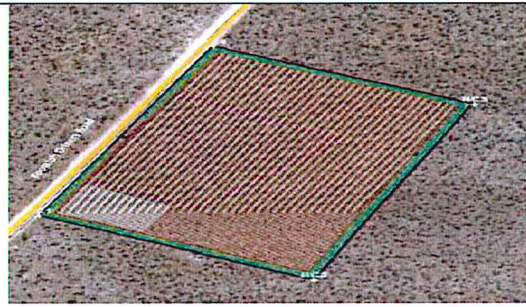


MINOR CHANGE

MCU DP4 – Back Creek Pit

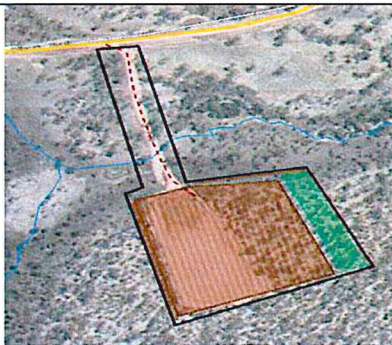


ORIGINAL APPROVAL



MINOR CHANGE

MCU DP4 – Mosquito Waterhole Pit



ORIGINAL APPROVAL



MINOR CHANGE

CONFIRMED MINUTES

MCU DP4 – Drumduff Pit



COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Murphy

That Council resolve:

In accordance with the Planning Act 2016, the applicant be notified that the Application for a Minor Change relating to Development Permits issued for four (4) Material Change of Use Applications for Extractive Industry as follows:

APPLICATION NUMBER	DATE OF MCU APPROVAL	NUMBER OF PITS	NAME OF PIT	REAL PROPERTY DESCRIPTION
MCU NO: DP1	12/09/2018	2	Washpool A M Creek	Lot 1 TW6 Lot 2 CP838627
MCU NO: DP2	20/02/2019	1	Pack Saddle Creek	Lot 2 SP181805
MCU NO: DP3	17/04.2019	4	Lucksome Mundjuro Iffley 1 Claraville	Lot 2254 PH1527 Lot 2255 PH2033 Lot 2132 PH654 Lot 2132 PH654

CONFIRMED MINUTES

MCU NO: DP4	19/06/2019	4	Alice River Back Creek Mosquito Waterhole Drumduff	Lot 12 CTH804427 Lot 13 CTH3 Lot 12 CTH804427 Lot 13 CTH3
--------------------	-------------------	----------	---	--

is approved subject to the conditions detailed below.

A. ASSESSMENT MANAGER CONDITIONS (COUNCIL)

General

- The development shall be undertaken substantially in accordance with the approved Plans, except as modified by this approval:*

MCU APPLICATION 1 - LOT 1 TW6 & LOT 2 CP838627:

PLAN NAME	DRAWING NUMBER	DATE	PREPARED BY
Washpool A Site Plan & Quarry Operations Area	C004 & C035	09 September 2019	Hughes Consulting
M Creek Site Plan & Quarry Operations Area	C005 & C036	09 September 2019	Hughes Consulting

MCU APPLICATION 2- LOT 2 SP181805:

PLAN NAME	DRAWING NUMBER	DATE	PREPARED BY
Pack Saddle Site Plan and Quarry Operations Plan	C006 & C037	09 September 2019	Hughes Consulting

CONFIRMED MINUTES

MCU APPLICATION 3 - LOT 2254 PH1527, LOT 2255 PH2033, LOT 2132 PH654

PLAN NAME	DRAWING NUMBER	DATE	PREPARED BY
<i>Lucksome Site Plan and Quarry Operations Plan</i>	<i>C012 & C041</i>	<i>09 September 2019</i>	<i>Hughes Consulting</i>
<i>Mundjuro Site Plan and Quarry Operations Plan</i>	<i>C013 & C042</i>	<i>09 September 2019</i>	<i>Hughes Consulting</i>
<i>Iffley 1 Site Plan and Quarry Operations Plan</i>	<i>C014 & C043</i>	<i>09 September 2019</i>	<i>Hughes Consulting</i>
<i>Claraville Site Plan and Quarry Operations Plan</i>	<i>C015 & C044</i>	<i>09 September 2019</i>	<i>Hughes Consulting</i>

MCU APPLICATION 4 - LOT 12 CTH804427, LOT 13 CTH3, LOT 12 CTH804427 & LOT 13 CTH3

PLAN NAME	DRAWING NUMBER	DATE	PREPARED BY
<i>Alice River Site Plan and Quarry Operations Plan</i>	<i>C008 & C038A</i>	<i>09 September 2019</i>	<i>Hughes Consulting</i>
<i>Back Creek Site Plan and Quarry Operations Plan</i>	<i>C009 & C039</i>	<i>09 September 2019</i>	<i>Hughes Consulting</i>
<i>Mosquito Waterhole Site Plan and Quarry Operations Plan</i>	<i>C007 & C038</i>	<i>09 September 2019</i>	<i>Hughes Consulting</i>
<i>Drumduff Site Plan and Quarry Operations Plan</i>	<i>C010 & C040</i>	<i>09 September 2019</i>	<i>Hughes Consulting</i>

A All other conditions outlined in the original approvals remain current and require compliance to the satisfaction of Chief Executive Officer or delegate.

B. Referral agency conditions

CONFIRMED MINUTES

Concurrence Agency	All concurrence agency conditions, issued under the original approvals, remain current and compliance is required.
C. Submissions	
<ul style="list-style-type: none">• N/A	
D. Further development permits required	
Environmental Authority for:	
<ul style="list-style-type: none">• Environmentally Relevant Activities (ERA's):<ul style="list-style-type: none">• 16 2(a) Extracting rock or other material: 5,000 – 100,000 t/yr; and• 16 3(a) Screening rock or other material: 5,000 – 100,000 t/yr.	
E. Applicable codes for self-assessable development	
<ul style="list-style-type: none">• Shire of Carpentaria Planning Scheme• Standard Building Regulation 1993• Building Act 1975• Building Code of Australia• Water and Sewerage Act 1949	
<ul style="list-style-type: none">• F. Right of appeal	
Appeal Rights from the Planning Act 2016.	
CARRIED 7/0	Resolution No. 1119/035
Action: The applicant be notified that in accordance with the Planning Act 2016, the Application for a Minor Change relating to Development Permits issued for four (4) Material Change of Use Applications for Extractive Industry is approved subject to the conditions as listed.	

CONFIRMED MINUTES

GENERAL BUSINESS

Commercial Fishermen's Meeting - Karumba

Cr Bawden informed his attendance at the Commercial Fishermen's meeting at Karumba. Issues raised:

- Defibrillator at boat ramp
- Vinegar at boat ramp
- Lighting review at boat ramp

Local Drought Committee

Cr Bawden queried who sat on the Committee.

Bureau of Meteorology – Mornington Island Radar

Cr Bawden queried when the Bureau of Meteorology Radar on Mornington Island will be fixed.

Pool Temperature

Cr Bawden raised the issue of the Chlorine & Chemical Dosing at the Normanton Swimming Pool. Need to check with the Director Corporate Services in regards to the covers.

Footpath – Telstra Pit

Cr Wells informed of the hole in footpath across from the Karumba State School.

Fire Break

Cr Wells informed that the existing fire break at Karumba needs to be done.

Craig Mostyn Sign

Cr Beard queried the whereabouts of the Craig Mostyn sign which should have been erected at the end of Massey Drive.

CONFIRMED MINUTES

Rest Area – Norman Street, Karumba

Cr Beard requested that the rest area in Norman Street, Karumba be cleaned up of noxious weeds.

Staff Christmas Party

Cr Beard queried the Staff Christmas Party.
Invitations to be sent to all contractors.

Fire Break around the Hospital

Cr Murphy informed that the fire break around the Hospital needs to be done.

Burketown Road

Cr Murphy stated that maintenance done on the Burketown Road was good.

Iffley Road

Cr Hawkins requested that sections of black soil along the Iffley Road be resheeted with gravel.

Town Planner

Cr Gallagher queried the Town Plan. CEO is to follow up on progress in relation to development of new planning scheme.

Ultrasound Machine – Queensland Health

Cr Gallagher informed of new ultrasound machine at hospital – training required for staff.

Disabled Car Parking - Karumba Supermarket

Cr Young queried the progress of disabled car parking at the Karumba Supermarket.
ERSCON have approved plans. DOE to follow up.

CONFIRMED MINUTES

Biosecurity Plan

Cr Young queried the consultation process for the draft Biosecurity Plan.

Transfer Station

Cr Young informed that waste is being dumped behind the Transfer Station at Karumba.

Fence at Kath Alexander Park

Cr Young queried the fence at Kath Alexander Park.

13 CLOSURE OF MEETING

The Chair of the meeting, Cr Lyall Bawden, Mayor, declared the meeting closed at 6:22pm.

MINUTES CERTIFICATE

These Minutes are Confirmed.



Councillor LV Bawden

Mayor

20, 11, 2019

Date

