



CARPENTARIA SHIRE

Outback by the Sea

ORDINARY MEETING

MINUTES

19 AUGUST, 2020

CONFIRMED MINUTES

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CONFIRMED MINUTES

1 OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at **9:04am**.

2 RECORD OF ATTENDANCE

Councillors

Cr LV Bawden	Mayor
Cr BJ Hawkins	Deputy Mayor
Cr AT Gallagher	
Cr AJ Scott	
Cr JC Young	
Cr AM Murphy	
Cr PF Wells	

Staff

Mr Mark Crawley	Chief Executive Officer
Ms Angeline Pascoe	Executive Assistant
Mr Justin Hancock	Director Corporate Services
Mr Michael Wanrooy	Director of Engineering

The following officers attended the meeting as indicated in the Minutes

Mrs Lisa Ruyg	Manager Human Resources
Ms Verena Olesch	General Manager - Tourism
Mr John Martin	Consultant Engineer - ERSCON
Mrs Cherie Schafer	Manager Economic and Community Development

3 CONDOLENCES

A minute's silence was held for the passing of the following community members:

- ❖ Mr Michael Edwards
- ❖ Mrs Hazel Moran

CONFIRMED MINUTES

4 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

Confirmation of Minutes from the Special Budget Meeting held 15 July 2020, as previously circulated to Councillors.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Wells

That the Minutes of the Special Budget Meeting held 15 July 2020 be confirmed.

CARRIED 7/0

Resolution No. 0820/001

Confirmation of Minutes from the Ordinary Council Meeting held 15 July 2020, as previously circulated to Councillors.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Wells

That the Minutes of the Ordinary Council Meeting held 15 July 2020 be confirmed.

CARRIED 7/0

Resolution No. 0820/002

5 BUSINESS ARISING FROM PREVIOUS MEETINGS

Nil.

6 RECEPTION OF PETITIONS & DEPUTATIONS

Nil.

7 MAYORAL MINUTES

Resignation of Media, Grants and Communications Officer

The Mayor informed that Jess Hancock, Media, Grants and Communication Officer, has resigned.

Western Queensland Alliance of Councils - Longreach

The Mayor, Cr Hawkins and the Chief Executive Officer attended the Inaugural meeting of the Western Queensland Alliance of Councils at Longreach.

The Prime Minister provided a video message for the delegates in attendance and this was well received. It highlights the impact the development of this Alliance has had and the attention that it has attracted.

CONFIRMED MINUTES

Directors-General from the major State Government departments were in attendance along with State and Federal politicians and the LGAQ.

Population loss and the impacts on local business was a concern and the 21 Councils that are now members of the Alliance have similar issues and this will be an excellent lobby and advocacy group for the future.

LGAQ ROC Assembly – Brisbane (29th – 30th July 2020)

The Mayor and Cr Hawkins attended the LGAQ ROC Assembly at Brisbane on 29th – 30th July 2020 and the following topics were covered:

- Strategic Challenges and Opportunities
- Roles of the Regions in COVID-19 Economic Recovery
- Campaigning post COVID-19
- Local Government in Focus
- LGAQ Campaign Strategy
- Local Government United and Strong

Gulf Country Brochure

The Mayor informed that the Gulf Country brochure have been circulated. Council has also produced a promotional video to promote the Region and we need to work on promotion of “A great place to Work, Live and Play”.

Ports North

The Mayor informed that Council should consider the option of Townsville Port taking over from Ports North. The advantage using Karumba is that there will be no impact on the Great Barrier Reef.

Regional Development Australia

The Mayor informed that Carpentaria Shire will do a presentation at the Regional Development Australia meeting in October.

Interim Audit Findings

The Mayor tabled the Management letter from the Auditors in regards to the Interim Audit findings.

DECLARATION OF INTEREST:

I, **Councillor Bawden**, inform the meeting that I have a material personal interest in Agenda Item 8.2 – Request for Rates Based Financial Assistance - Normanton Bowls Club and my interest in this matter is that my wife is the Secretary of the Normanton Bowls Club.

CONFIRMED MINUTES

As a result of my material personal interest, I will leave the meeting room while the matter is considered and voted on.

ATTENDANCE:

Cr Bawden left the meeting room at 9:35am.
Cr Hawkins assumed the role of Chair.

8 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION

In accordance with the *Local Government Act 2009*, and the *Local Government Regulation 2012*, in the opinion of the General manager, the following business is of a kind as referred to in clause 275(1) of the Regulation, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Murphy

That Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with clause 275(1) of the Local Government Regulation 2012 as the items listed come within the following provisions

- 8.1 Request for Rates Based Financial Assistance - Karumba Recreation Club
This item is classified CONFIDENTIAL under the provisions of clause 275(1)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.
- 8.2 Request for Rates Based Assistance - Normanton Bowls Club
This item is classified CONFIDENTIAL under the provisions of clause 275(1)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.

CARRIED 6/0

Resolution No. 0820/003

CLOSURE OF MEETING:

The meeting was closed to the public at 9:36am.

ATTENDANCE:

Cr Bawden re-entered the meeting room at 9:40am.
Cr Bawden resumed the role of Chair.
The Manager Human Resources entered the meeting room at 9:40am.

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REOPENING OF MEETING:

The meeting was reopened to the public at **9:55am**.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Gallagher

That Council open the meeting to the public.

CARRIED 7/0

Resolution No. 0820/004

8.1 REQUEST FOR RATES BASED FINANCIAL ASSISTANCE - KARUMBA RECREATION CLUB

Executive Summary:

Karumba Recreation Club has applied for a Rates concession for 1/7/2020 to 30/06/2021. The organisation has met the eligibility criteria for the granting of a Rates Based Concession under Council's "Rates Based Financial Assistance" Policy. The value of the concession for the first and second levy is a maximum of \$13,608.46 (excluding any eligible interest).

COUNCIL RESOLUTION

Moved Cr Wells

Seconded Cr Young

That Council:

- 1. approve the request by Karumba Recreation Club for Rates Based Financial Assistance for the period of 1/7/2020 to 30/06/2021 being 100% of General Rates and 100% of the charges for Water, Sewer and Garbage calculated to be \$13,608.46, split \$6,804.14 for the first levy and \$6,804.32 for the second levy.***
- 2. pay 100% of the General Rates, Water Access, Sewer Access and Garbage service charges for Assessment A258 located on Karumba Development road on behalf of Karumba Recreation Club. For clarity this concession does not include any Excess Water Charges, The State Emergency Services levy or Interest and penalties.***

CARRIED 7/0

Resolution No. 0820/005

DECLARATION OF INTEREST:

I, **Councillor Bawden**, inform the meeting that I have a material personal interest in Agenda Item 8.2 – Request for Rates Based Financial Assistance – Normanton Bowls Club and my interest in this matter is that my wife is the Secretary of the Normanton Bowls Club.

As a result of my material personal interest, I will leave the meeting room while the matter is considered and voted on.

CONFIRMED MINUTES

The Manager Human Resources left the meeting room at 9:55am.

ATTENDANCE:

Cr Bawden left the meeting room at 9:56am.

Cr Hawkins assumed the role of Chair.

8.2 REQUEST FOR RATES BASED ASSISTANCE – NORMANTON BOWLS CLUB

Executive Summary:

Normanton Bowls Club has applied for a Rates concession for 1/7/2020 to 30/06/2021. The organisation has met the eligibility criteria for the granting of a Rates Based Concession under Council's 'Rates based Financial Assistance' Policy. The value of the concession for the first and second levy is a maximum of \$2,368.44 (excluding any eligible interest).

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Scott

That Council:

- 1. approve the request by Normanton Bowls Club for Rates Based Financial Assistance for the period of 1/7/2020 to 30/06/2021 being 100% of General Rates and 100% of the charges for Water, Sewer and Garbage calculated to be \$2,368.44, split \$1,184.22 for the first levy and \$1,184.22 for the second levy.*
- 2. pay 100% of the General Rates, Water Access, Sewer Access and Garbage service charges for Assessment A1142 located at 39 Landsborough Street on behalf of Normanton Bowls Club. For clarity this concession does not include any Excess Water Charges, The State Emergency Services levy or Interest and penalties.*

CARRIED 6/0

Resolution No. 0820/006

ATTENDANCE:

Cr Bawden re-entered the meeting room at 9:57am.

Cr Bawden resumed the role of Chair.

RECESS

The meeting adjourned for morning tea at 9:58am.

The meeting resumed at 10:21am.

ATTENDANCE:

The Manager Economic and Community Development entered the meeting room at 10:21am.

CONFIRMED MINUTES

CHANGE IN STANDING ORDERS

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Gallagher

That Council change the Standing Orders to commence dealing with Agenda Item – 10.5 Community Development Report.

CARRIED 7/0

Resolution No. 0820/007

10 REPORTS FROM DIRECTOR OF CORPORATE & COMMUNITY SERVICES

10.5 COMMUNITY DEVELOPMENT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Community, Cultural Services and Economic Development portfolio of Council.

Saluting Their Service

The Saluting Their Service Commemorative grant is to preserve Australia's wartime heritage which could be by restoring, changing or adding to sites up to \$150000.

Council has previously approved the idea of two life-size sculptures to be placed at the current cenotaphs.

- Quote for two life size sculptors \$165000 includes travel and assistance to install.
- Does not include a platform to be installed on and Council would be required to supply.

MOTION

Moved Cr Young

Seconded Cr Hawkins

That Council approve the additional \$15,000 to purchase the two life size sculptures.

CARRIED 7/0

Resolution No. 0820/008

CONFIRMED MINUTES

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Hawkins

That Council:

- 1. receive the Community Development Report; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 7/0

Resolution No. 0820/009

DECLARATION OF INTEREST:

I, **Councillor Gallagher**, inform the meeting that I have a material personal interest in Agenda Item 10.6 – Bynoe CACS Ltd – Community Donations and Support and my interest in this matter is that my wife is an employee of Bynoe CACS Ltd.

As a result of my material personal interest, I will leave the meeting room while the matter is considered and voted on.

ATTENDANCE:

Cr Gallagher left the meeting room at **10:50am**.

10.6 COMMUNITY DONATIONS AND SUPPORT

Executive Summary:

Council receives numerous requests for donations throughout the year. The applications listed in the recommendation are applications that have been received outside of the grant funding round.

COUNCIL RESOLUTION

Moved Cr Wells

Seconded Cr Murphy

That Council approves the following requests for donation and support:

- 1. Normanton State School – Swim Classes: approves to waive the fees for swim class.***
- 2. Gulf Christian College – Hockey Day: approves the request for the use of the John Henry Oval 16th September.***
- 3. Gulf Christian College – Swim Carnival: approves the request for the use of the pool and waive the fees for children 20th November 2020.***
- 4. Gulf Christian College – Cross Country: approves the request for the use of the***

CONFIRMED MINUTES

Golf Club 27th and 28th August and a generator.

- 5. Gulf Christian College – Swim Classes: approves the request to waive the children’s fees.**
- 6. Gulf Christian College – Awards Night: approves the request of the community donation trailer, 6 bins and delivery of all items 3rd December 2020.**
- 7. Gulf Christian College – Graduation: requests community donation trailer 30th November 2020.**
- 8. Carpentaria Land Council – Determination Hearing (Court): Not approve the request to waiver the fee for the use of the Shire Hall and tables and chairs to live stream court hearings for the 2nd and 29th September 2020.**
- 9. Bynoe CACS Ltd – Kick Start fitness: approves the request for the use of the CWA Park to run fitness classes for youth 4th and 6th August.**
- 10. Bynoe CACS Ltd – Kick Start fitness: approves the request for the use of the CWA Park to run fitness classes for youth from August to December during school term.**
- 11. Bynoe CACS Ltd – Commando Challenge obstacle course: Approve the following on the basis that items are picked up and dropped off by Bynoe CACS Ltd and returned to Council post event: tyres; sand bags; traffic cones; barricade netting; bunting; and bins.**
- 12. Normanton Stingers – Oztag: approves the use of the oval and lights for six weeks.**
- 13. Centrecare – approve the use of Council’s Sports Centre kitchen to run a cooking competition, after soccer, on Saturday 22 August, 2020.**
- 14. Centrecare – approved the request to use the Karumba Sports Centre to run Futsal and Fitness every Monday for the community.**

CARRIED 6/0

Resolution No. 0820/010

ATTENDANCE:

Cr Gallagher returned to the meeting room at **11:07am**.

CONFIRMED MINUTES

10.7 ADVISORY COMMITTEE TERMS OF REFERENCE

Executive Summary:

Council places a high priority on the health and well-being of its residents and recognises the importance of delivering events and other initiatives that support the community's aspirations and assists in boosting the local economy.

To increase the likelihood of success, Council calls for expression of interest from the community for members of advisory committees that are responsible for the delivery of these events and initiatives. By having community members involved it ensures that Council is securing the best information available which leads to informed decision making.

For consistency purposes and to ensure all advisory committees are managed appropriately, a standard Terms of Reference Advisory Committees has been established and is presented to Council for adoption. In addition, a Committee Member Declaration Form has been created for each Committee Member to acknowledge their role and responsibilities as a Committee Member.

COUNCIL RESOLUTION

Moved Cr Scott

Seconded Cr Gallagher

That Council adopts the Standard Terms of Reference Advisory Committee and the Committee Member Declaration Form as presented.

CARRIED 7/0

Resolution No. 0820/011

10.8 HIRE OF COMMUNITY FACILITIES POLICY

Executive Summary:

In its normal business operations, Council allows the hire/use of community facilities to a range of entities and the purpose of the hire can be for a diverse range of uses.

To ensure an effective and consistent approach is applied to all hire applications, the Hire of Community Facilities Policy has been established and is presented to Council for adoption.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Young

That Council adopts the Hire of Community Facilities Policy as presented.

CARRIED 7/0

Resolution No. 0820/012

ATTENDANCE:

The Manager Economic and Community Development left the meeting room at 11:12am.

The Director of Engineering left the meeting room at 11:43am.

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9 REPORTS FROM THE CHIEF EXECUTIVE OFFICER

9.1 CEO REPORT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Gallagher

That Council:

- 1. receive and note the Chief Executive Officer's report; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 7/0

Resolution No. 0820/013

ATTENDANCE:

The Director of Engineering re-entered the meeting room at 11:45am

The Director Corporate Services left the meeting room at 11:45am

The Director Corporate Services re-entered the meeting room at 11:46am.

9.2 QWRAP - CONSIDERATION WITH CLONCURRY AND BURKE

Executive Summary:

Council has been approached by Burke Shire Council to join with Cloncurry and Burke Shires and progress a Queensland Water Regional Alliance Program for the three Shires.

COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Young

That Council authorise the Chief Executive Officer to further the initiative with Burke and Cloncurry Shires on the condition that it is at no cost to Council.

CARRIED 7/0

Resolution No. 0820/014

CONFIRMED MINUTES

9.3 NATIVE TITLE DETERMINATION APPLICATION QUD29/2019

Executive Summary:

Council has received a report from Preston Law seeking approval from Council to the terms of a Consent Determination of Native Title in favour of the Gkuthaarn and Kukatj People.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Hawkins

That Council: -

- 1. Consents to the proposed Determination of Native Title; and*
- 2. Instructs Preston Law to execute the Minute of Consent Order and Section 87A Agreement; and*
- 3. Authorises the Mayor and Chief Executive Officer to finalise any minor amendments to the Determination as are required.*

CARRIED 7/0

Resolution No. 0820/015

ATTENDANCE:

The Chief Executive Officer left the meeting room at 12:09pm.

The Manager Human Resources entered the meeting room at 12:10pm.

9.4 HUMAN RESOURCES REPORT

Executive Summary:

This report provides information on the progress of SAFEPLAN, Council's safety management system, and an update on general human resource matters.

EB Negotiations

The Manager Human Resources informed that the EB Negotiations will commence 14 & 15 September 2020.

COUNCIL RESOLUTION

Moved Cr Wells

Seconded Cr Hawkins

That Council accepts the Human Resources Report for information.

CARRIED 7/0

Resolution No. 0820/016

CONFIRMED MINUTES

9.5 DRUG & ALCOHOL POLICY

Executive Summary:

The Drug & Alcohol Policy has been in effect for a number of years. By continually reviewing and updating the Policy, Council is reinforcing its commitment to minimising harm to the workforce and wider community through risks associated with drug and alcohol use in the workplace. The Drug & Alcohol Policy also provides the community with a responsible model of behaviour.

There has been extensive consultation undertaken in reviewing this policy with the entire workforce being given the opportunity to provide feedback. The Executive Leadership Team has reviewed the final draft prior to presentation to Council for adoption.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Hawkins

That Council adopts the Drug & Alcohol Policy as amended.

CARRIED 7/0

Resolution No. 0820/017

ATTENDANCE:

The Manager Human Resources left the meeting room at 12:39pm.

ADJOURNMENT:

The meeting was adjourned for lunch at 12:39pm.

The meeting resumed at 1:18pm

ATTENDANCE:

The General Manager – Tourism entered the meeting room at 1:18pm.

9.6 TOURISM REPORT - JULY 2020

Executive Summary:

This report provides a summary of the operational and promotional activities surrounding the Les Wilson Barramundi Discovery Centre and visitor numbers, as well as activities in relation to the Visitor Information Centres.

COUNCIL RESOLUTION

Moved Cr Scott

Seconded Cr Young

That Council:

- 1. receive the Tourism Report; and*
- 2. that those matters not covered by resolution be noted.*

CONFIRMED MINUTES

CARRIED 7/0

Resolution No. 0820/018

ATTENDANCE:

The General Manager – Tourism left the meeting room at 2:08pm.
The Consultant Engineer entered the meeting room at 2:15pm.

10 REPORTS FROM DIRECTOR OF CORPORATE & COMMUNITY SERVICES

10.1 DCS REPORT - JULY 2020

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Director of Corporate Services portfolio.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Scott

That Council:

- 1. receive the Director of Corporate Services Report for the month of July 2020; and*
- 2. that those matters not covered by resolution be noted.*

CARRIED 7/0

Resolution No. 0820/019

ATTENDANCE:

The Director Corporate Services left the meeting room at 2:21pm.
The Director Corporate Services re-entered the meeting room at 2:22pm.

10.2 MONTHLY FINANCIAL REPORT - JULY 2020

Executive Summary:

The Monthly Financial Report has been prepared for the period ending 31 July 2020.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Gallagher

That Council:

- 1. accepts the Monthly Financial Report for the period ending 31 July 2020 as presented; and*

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2. that those matters not covered by resolution be noted.

CARRIED 7/0

Resolution No. 0820/020

10.3 ANNUAL VALUATION - 2021

Executive Summary:

The purpose of this report is to advise that correspondence has been received from the Valuer-General seeking Council's opinion on whether a valuation of the Carpentaria Shire should be undertaken this year

The last valuation of the Shire was effective as of 30 June 2017.

A review of Council rates records indicates that whilst there has been minimal movement in the Rural rating category, whilst sales in the Urban categories have averaged from 1 to 2 sales per month over the past 24 months.

Whilst low number of sales in the rural sector often have a tendency to cause some problems with determining new valuations, the significant number of sales in the urban sector is believed to warrant a request for a revaluation to reflect current land values.

It is recommended that the Valuer-General be requested to undertake a valuation of the Carpentaria Shire to be effective on 30 June 2021.

COUNCIL RESOLUTION

Moved Cr Scott

Seconded Cr Young

That Council request the Valuer-General to undertake a valuation of the Carpentaria Shire area to be effective on 30 June 2021.

CARRIED 7/0

Resolution No. 0820/021

This space left blank intentionally

CONFIRMED MINUTES

10.4 2020-2021 INTERNAL AUDIT PLAN

Executive Summary:

Internal Audit is the assessment and evaluation of the control measures that the local government has adopted, or is to adopt, to manage the operational risks to which the local government's operations are exposed.

Internal Audit is an independent function that reviews, evaluates and reports upon activities, operations, information and records as a service to Council, Executive Management and all levels of Management.

The overall objective of the Internal Audit function is to assist the Council and the Chief Executive Officer to discharge financial and operational responsibilities imposed under the *Financial Accountability Act 2009*, the *Local Government Act 2009* and other relevant legislation.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Wells

That Council endorse the 2020-2021 Annual Internal Audit Plan.

CARRIED 7/0

Resolution No. 0820/022

LATE ITEM

10.9 2019/2020 OPERATIONAL PLAN 4TH QUARTER REVIEW (JUNE 2020)

Executive Summary:

The *Local Government Act 2009* requires that a local government must for each financial year prepare and by resolution adopt an Annual Operational Plan. A report on the Operational Plan is to be prepared and presented to Council on a quarterly basis outlining the year to date progress against key performance indicators for all operational activities.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Scott

That Council accepts the review of the 2019 – 2020 Annual Operational Plan as of June 2020.

CARRIED 7/0

Resolution No. 0820/023

ATTENDANCE:

The Chief Executive Officer left the meeting room at 2:54pm

The Chief Executive Officer re-entered the meeting room at 2:55pm.

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The Manager Economic and Community Development entered the meeting room at 2:55pm.

The Community Development Officer entered the meeting room at 2:55pm.

RECESS:

The meeting adjourned for afternoon tea at 2:58pm.

The meeting resumed at 3:18pm.

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CONFIRMED MINUTES

11 REPORTS FROM DIRECTOR OF ENGINEERING - ROADS & SERVICES

11.1 DOE REPORT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Director Engineering's portfolio.

Erection of Signage

Council requested that "No Boat Parking in CBD" signage be erected at Karumba.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Young

That Council:

- 1. receive the Director of Engineering Report; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 7/0

Resolution No. 0820/024

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CONFIRMED MINUTES

11.2 NDRRA/QDRF REPORT

Executive Summary:

QRA18 REPA reached practical completion on 30 June 2020 with \$21million expended. The project is awaiting final invoices prior to acquittal.

QRA19 REPA Submissions 1-6 have all been approved with a total RV in excess of \$66 million plus gravel delivery to Dunbar – Kowanyama Road. Construction is approximately 40% complete with six (6) crews and approximately \$18million expended. An extension of time for all requested roads has been approved by QRA.

QRA20 has been activated for CDO, EW and REPA. An “In-field Assessment” has been completed with QRA with a current total RV of \$53million. The submissions are still subject to a QRA second review before final approval. CDO Submissions 1 and 2 have been acquitted and paid to Council.

QRA have approved six (6) betterment projects for completion in 2020/21.

Road construction is considered an essential service. Construction of the QRA19 project is underway and COVID-19 advice from the State and Federal Government will be monitored closely to ensure all camps meet the health and safety requirements.

COUNCIL RESOLUTION

Moved Cr Wells

Seconded Cr Hawkins

That Council:

- 1. accepts the NDRRA/QDRF Report as presented; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 7/0

Resolution No. 0820/025

ATTENDANCE:

The Consultant Engineer left the meeting room at 4:03pm.

Cr Gallagher left the meeting room at 4:16pm.

Cr Gallagher re-entered the meeting room at 4:18pm.

CONFIRMED MINUTES

11.3 WATER AND WASTE REPORT - JULY 2020

Executive Summary:

The report is to advise Council on the operations of the Normanton Water Treatment Plant (WTP), Karumba Sewage Treatment Plant (STP) and Normanton STP for the month of July 2020.

COUNCIL RESOLUTION

Moved Cr Wells

Seconded Cr Scott

That Council:

- 1. accepts the Water and Wastewater Report as presented for the period ending 31st of July 2020; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 7/0

Resolution No. 0820/026

ATTENDANCE:

Cr Murphy left the meeting room at **4:21pm**.

Cr Murphy re-entered the meeting room at **4:23pm**.

11.4 WORKSHOP REPORT

Executive Summary:

This report provides information and updates to Council on various maintenance and repairs that are facilitated within the Workshop.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Hawkins

That Council:

- 1. accepts the Workshop Report as presented;***
- 2. that those matters not covered by resolution be noted; and***
- 3. provide automotive air-con training to obtain R134a handling license for fitters.***

CARRIED 7/0

Resolution No. 0820/027

CONFIRMED MINUTES

11.5 BUILDING AND PLANNING REPORT

Executive Summary:

The report is to advise Council of relevant Planning and Building activities within the Shire for the month of July 2020.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Gallagher

That Council note and accept the content of the Building and Planning Report as presented.

CARRIED 7/0

Resolution No. 0820/028

11.6 LILYVALE PIT - OTHER CHANGE OF USE APPLICATION TO DP1 EXTRACTIVE INDUSTRY

Executive Summary:

The Council is in receipt of an Application for Other Change (OC) in relation to the Lilyvale Pit, approved under DP 1- Extractive Industry in September 2018.

The OC relates to an additional ERA threshold to facilitate an increase in extraction from the Lilyvale Pit.

The Application required referral to the State and Public Notification. The State issued an approval dated 13 July 2020 and during Public Notification no submissions were received.

The OC Application is recommended for approval.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Hawkins

That Council resolves:

In accordance with the Planning Act 2016, as amended, the applicant be notified that the application for a Development Permit for an Other Change for Extractive Industry – DP1 – Lilyvale Pit, located on land described as Lot 76 C908325 is approved, subject to the addition of condition 3A, detailed below:

[Additional Condition shown in bold]

A. ASSESSMENT MANAGER CONDITIONS (COUNCIL)

In accordance with the Planning Act 2016, the applicant be notified that the Application for a Development Permit for a Material Change of Use for Extractive Industry at:

CONFIRMED MINUTES

- Site 1: Lily Vale – Lot 76 C908325;
- Site 2: M Creek – Lot 2 CP838627;
- Site 3: Washpool – Lot 1 TW6;
- Site 4: Reaphook – Lot 9 NM143;

Co-ordinates:

Longitude(s)	Latitude(s)	Datum
-17.693920	141.015626	GDA94
-17.700421	141.029593	
-17.694300	141.035344	
-17.705813	141.048521	
-17.713607	141.036036	
-17.724403	141.013195	

is approved subject to the conditions detailed below.

General

1. *The development shall be undertaken substantially in accordance with the approved Plans and the approved GPS Coordinates, except as modified by this approval:*

PLAN NAME	DRAWING NUMBER	DATE	PREPARED BY
Lily Vale Quarry Operations Area	C014	26 March 2018	Hughes Consulting
M Creek Quarry Operations Area	C015	26 March 2018	Hughes Consulting
Washpool Quarry Operations Area	C016	26 March 2018	Hughes Consulting
Reaphook Quarry Operations Area	C017	26 March 2018	Hughes Consulting

2. *This approval, granted under the provisions of the Planning Act 2016, shall lapse six (6) years from the day the approval takes effect in accordance with the provisions of Section 85(1) of the Planning Act 2016, if the development has not been commenced.*

Permits and Fees

CONFIRMED MINUTES

3. *The quarry operator is required to apply for an Extractive Industry Permit/Licence and pay all relevant Council fees required to operate an Extractive Industry in the Shire.*

- 3A *Lilyvale Pit is approved to operate under Environmental Authority – EA0002270, with the following additional thresholds:*

<i>Environmentally relevant activity/activities</i>	<i>Location(s)</i>
<i>ERA 16 – Extraction and Screening 2: Extracting, other than by dredging, in a year, the following quantity of material (b) more than 100,000t but not more than 1,000,000t</i>	<i>Lot 76 on Plan CP908325</i>
<i>ERA 16 – Extraction and Screening 3: Screening, in a year, the following quantity of material (b) more than 100,000t but not more than 1,000,000t</i>	

4. *The quarries are required to operate in compliance with the conditions of the Environmental Authorities issued by the State of Queensland.*

Cultural Protection and Maintenance of the Site

5. *The new quarry areas on each existing quarry site are to be inspected by representatives of Council and the Gkuthaarn and Kukatj People prior to commencement of the new use. If any cultural heritage items, Aboriginal or European, are found and validated then a Cultural Heritage Management Plan is required to be prepared by the applicant and any recommendations of the Plan adopted, prior to any quarry work taking place in the new areas, to the satisfaction of the Chief Executive Officer or delegate.*
6. *The applicant shall ensure the quarry sites and the immediate surrounds are maintained, during and after operations commence, in a clean and tidy condition at all times, to the satisfaction of the Chief Executive Officer or delegate.*
7. *Upon cessation of quarry activities rehabilitation is to be completed in accordance with an approved Rehabilitation Plan, within a one (1) year period from the date of cessation, or other timeframe specified in the Rehabilitation Plan, whichever is the lesser, to the satisfaction of the Chief Executive Officer or delegate.*

Vehicle Access

CONFIRMED MINUTES

8. **Haul routes and on-site access roads/tracks to quarry sites are to be maintained at all times by the proponent in a serviceable and trafficable condition and to an acceptable standard:**

- **be regularly graded and maintained by the quarry operator;**
- **any damage to the internal road/s caused by heavy machinery is to be repaired and made good on a regular, 2 monthly bases; and**
- **upon cessation of the quarry use on the site the internal access road/s used to access the quarry are/is to be graded and left in an acceptable and trafficable condition suitable for rural purposes;**

to the satisfaction of the Chief Executive Officer or delegate.

Storage of Fuel

9. **A maximum of 10,000 litres of diesel can be brought to a quarry site for the operation of plant and equipment. Fuel must be stored in a self-bunded containment system and handled in accordance with Australian Standard AS 1940 – 2004. The fuel tank and any refuelling must be located at least 100 metres away from any drainage line, to the satisfaction of the Chief Executive Officer or delegate.**

Hours of Operation

10. **Quarry operations are carried out between 6am and 6pm seven (7) days per week, unless an emergency necessitates out of hours operations, to be authorised by the Chief Executive Officer or delegate.**

B. Referral agency conditions

Concurrence Agency TRIGGERS:

- **Clearing Native Vegetation;**
- **Infrastructure – State transport Infrastructure;**
- **State transport corridors and future state transport corridors; and**
- **Environmentally relevant activities.**

C. Submissions

None

D. Further development permits required

N/A

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E. Applicable codes for self-assessable development

- **Shire of Carpentaria Planning Scheme**
- **Standard Building Regulation 1993**
- **Building Act 1975**
- **Building Code of Australia**
- **Water and Sewerage Act 1949**

F. Right of appeal

Appeal Rights from the Planning Act 2016.

CARRIED 7/0

Resolution No. 0820/029

NOTATION:

The Chief Executive Officer to review the Subdivision for Lilyvale and survey plans for the Subdivision and Impacts adjacent to the quarry.

LATE ITEM

11.7 BITUMEN SEAL SUPPLY - CN-12531 89B BETTERMENT WORKS

Executive Summary:

Council is constructing a 15km new bitumen seal road on 89B from Chainage 45.55km to 60.298km under a TMR Contract – CN-12531. The end of the works is near the Glencoe turnoff. The bitumen portion of the works is estimated at approximately 1.7 million and will be done in three 5km stages. Council will engage a bitumen supplier to undertake sealing works through Local Buy as per the Government's Purchasing Policy.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Scott

That Council make a determination to award Borals the Bitumen Seal works due to being the cheapest quote.

CARRIED 7/0

Resolution No. 0820/030

CONFIRMED MINUTES

12 GENERAL BUSINESS

Media, Grants and Communications Officer Position

Cr Young queried if the Media, Grants and Communication Officer's position was being filled.

Mayor advised that at this stage we would not advertise the position to be filled

Cardboard Shredder

Cr Young queried the cardboard shredder.

Key System

Cr Gallagher queried the new key system.

NWQRRTG Chair Position

The Director of Engineering informed that he has been re-elected to the position of Chair on the NWQRRTG.

Karumba Waterpark

Cr Wells queried the loss of water from the waterpark

Gulf Christian College – Opening

The Chief Executive Officer informed of an invitation to attend the college on the same date as the next Council Meeting

Motor Gliders at Karumba Airport

The Chief Executive Officer informed of a request to waiver landing fees at the Karumba Airport.

Council happy to authorise provided COVID rules are adhered to.

CONFIRMED MINUTES

DRFA Carpentaria Weed Program

CEO provided an update on weed program for Council properties being undertaken in conjunction with Resource Groups works

Elected Members Update (EMU) Session Dates

The Chief Executive Officer informed that the LGAQ have nominated Thursday 1 October 2020 to run a session for the Elected Members Update from 9:am – 3:00pm.

Line marking at Gidgee Healing Medical Centre

Cr Bawden queried line marking at the Gidgee Healing Medical Centre to allow the bus to drop off clients.

13 CLOSURE OF MEETING

The Chair of the meeting, Cr Lyall Bawden, Mayor, declared the meeting closed at 5:18pm.

MINUTES CERTIFICATE

These Minutes are Confirmed.



Councillor LV Bawden
Mayor

19 / 08 / 2020

Date