



CARPENTARIA SHIRE

Outback by the Sea

SPECIAL MEETING

MINUTES

04 SEPTEMBER, 2020

CONFIRMED MINUTES

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1 OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at **8:00am**.

2 RECORD OF ATTENDANCE

Councillors

Cr LV Bawden	Mayor
Cr BJ Hawkins	Deputy Mayor
Cr AT Gallagher	
Cr AJ Scott	
Cr JC Young	
Cr AM Murphy	
Cr PF Wells	

Staff

Mr Mark Crawley	Chief Executive Officer
Ms Angeline Pascoe	Executive Assistant
Mr Justin Hancock	Director Corporate Services
Mr Michael Wanrooy	Director of Engineering

The following officers attended the meeting as indicated in the minutes

Mrs Nicole Jones	Senior Procurement & Purchasing Officer
Mr Ben Hill	Manager Water & Waste
Mrs Cherie Schafer	Manager Economic and Community Development

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3 REPORTS FROM DIRECTOR OF CORPORATE & COMMUNITY SERVICES

3.1 REQUEST FOR CONCESSION - ELECTORAL COMMISSION QUEENSLAND

Executive Summary:

This report provides information to Council on a request received on behalf of the Electoral Commission Queensland for a concession on hire fees for the upcoming State Elections.

COUNCIL RESOLUTION

Moved Cr Scott

Seconded Cr Wells

That Council accepts the request for a concession on hire fees to \$160.00 per day for the Normanton Town Hall for the period from Friday 16th October until Monday 2 November 2020 and that the hirer be responsible for cleaning.

CARRIED 7/0

Resolution No.SM0920/001

ATTENDANCE:

The Director Corporate Services entered the meeting room at in 8:08am.

The Senior Procurement and Purchasing Officer entered the meeting room at 8:15am.

DECLARATION OF INTEREST:

I, **Councillor Murphy**, inform the meeting that I have a material personal interest in Agenda Item 3.3 – RFT NO.20-0516 ROPS for Trade and Professional Services – Categories 36, 37, 38, 40 & 44 and my interest in this matter is that I own plant and equipment and undertake works for Council.

As a result of my material personal interest, I will leave the meeting room while the matter is considered and voted on.

ATTENDANCE:

Cr Murphy left the meeting room at 8:20am.

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3.3 RFT NO. 20-0516 ROPS FOR TRADE AND PROFESSIONAL SERVICES - CATEGORIES 36,37,38,40 & 44.

Executive Summary:

As per Council's direction at its Ordinary Meeting held on Wednesday 17 June 2020, Council resolved to release a tender to establish a new register of Pre-Qualified suppliers for the Supply of Trade and Professional Services for a 2-year term.

Subsequently on Friday 3 July 2020, Council released a request for Tender 20-0516 ROPQS for the Supply of Trade & Professional Services via Vendor Panel. The said Tender closed at 10:00am Wednesday 5 August 2020, at which time 137 tender responses were received.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Hawkins

The Evaluation Panel recommends that Council approves the below suppliers as the preferred suppliers, pending the completion, review and acceptance of Work Health & Safety Contractor Controls compliance checklist, for Carpentaria Shire Council's Register of Pre-Qualified Suppliers of Trade and Professional Services for categories 36,37,38,40 & 44:

- Andrew Murphy, Trading as Murph's Plumbing***
- Barto's Construction PTY LTD***
- Chappo's Plumbing PTY LTD***
- Gulf Constructions (Qld) Pty Ltd***
- Lining Systems Australia Pty Ltd***
- Pressure Pumps NQ P/L***
- Pumping Irrigation & Machinery Services***
- SCADA Engineering Pty Ltd***

CARRIED 6/0

Resolution No. SM0920/002

ATTENDANCE:

Cr Murphy re-entered the meeting room at 8:22am.

The Senior Procurement and Purchasing Officer re-entered the meeting room at 8:25am.

DECLARATION OF INTEREST:

I, **Councillor Hawkins**, inform the meeting that I have a material personal interest in Agenda Item 3.2 – RFT NO.20-0516 ROPS for Trade and Professional Services – Excluding Categories 36, 37, 38, 40 & 44 and my interest in this matter is that I own plant and equipment and undertake works for Council.

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As a result of my material personal interest, I will leave the meeting room while the matter is considered and voted on.

ATTENDANCE:

Cr Hawkins left the meeting room at 8:30am.

3.2 RFT NO. 20-0516 ROPS FOR TRADE AND PROFESSIONAL SERVICES - EXCLUDING CATEGORY 36,37,38,40,44

Executive Summary:

As per Council's direction at its Ordinary Meeting held on Wednesday 17 June 2020, Council resolved to release a tender to establish a new register of Pre-Qualified suppliers for the Supply of Trade and Professional Services for a 2-year term.

Subsequently on Friday 3 July 2020, Council released a request for Tender 20-0516 ROPQS for the Supply of Trade & Professional Services via Vendor Panel. The said Tender closed at 10:00am Wednesday 5 August 2020, at which time 137 tender responses were received.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Murphy

This item to lay on the table.

CARRIED 6/0

Resolution No. SM0920/003

ATTENDANCE:

The Senior Procurement and Purchasing Officer left the meeting room at 8:41am.

Cr Hawkins re-entered the meeting room at 8:41am.

The Manager Economic and Community Development entered the meeting room at 8:45am.

The Director of Engineering left the meeting room at 8:45am.

Cr Bawden left the meeting room at 8:50am.

Cr Hawkins assumed the role of Chair.

The Director of Engineering re-entered the meeting room at 8:50am

Cr Bawden re-entered the meeting room at 8:52am

Cr Bawden resumed the role of Chair.

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3.4 COMMUNITY DEVELOPMENT

Executive Summary:

This report provides a draft copy of the Economic Development Strategy (EDS) back paper which contains a current overview of the Carpentaria Shire. The EDS back paper outlines industries, tourism and local agencies that all play a role in the current economy for the Shire.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Gallagher

That Council adopts the Economic Development Strategy (EDS) back paper with adjustments as discussed.

CARRIED 7/0

Resolution No. SM0920/004

ATTENDANCE:

The Manager Economic and Community Development left the meeting room at 8:55am.

The Chief Executive Officer left the meeting room at 8:56am

The Chief Executive Officer re-entered the meeting room at 8:57am

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4 REPORTS FROM DIRECTOR OF ENGINEERING - ROADS & SERVICES

4.1 TENDER 20-0514 DESILTING OF THE NORMANTON WASTE WATER (SEWAGE) LAGOONS

Executive Summary:

A request for tenders for the desilting of the Normanton Waste Water (Sewage) Lagoon (EFT20-0514) closed on 26 August 2020 with four (4) tenders received. The tenders have been assessed with a 70% price weighting and 30% non-price weighting.

COUNCIL RESOLUTION

Moved Cr Bawden

Seconded Cr Young

That Council award the tender to Dredging Solutions Pty Ltd for their tender under the condition that post tender negotiations take place to reduce the scope and cost to fit within the approved QRA budget (approximately \$600,000 excl GST). If additional funding (request currently pending) can be secured from QRA, the full scope will be negotiated.

CARRIED 7/0

Resolution No. SM0920/005

4.2 TENDER 20-0515 NORMANTON RAW WATER IRRIGATION NETWORK

Executive Summary:

The tender assessment panel has reviewed the seven (7) tender submissions received for the construction of the Normanton Raw Water Irrigation Network (CN: 20-0515). One (1) tender was received from a local contractor and six (6) tenders were received from non-local contractors. The tenders have been assessed with a 60% price weighting, 30% non-price weighting and 10% local preference weighting.

COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Wells

That Council award the tender to Barto's Construction Pty Ltd for their conforming tender of \$569,050.00 ex GST.

CARRIED 7/0

Resolution No. SM0920/006

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5 CLOSURE OF MEETING

The Chair of the meeting, Cr Lyall Bawden, Mayor, declared the meeting closed at 9:12am.

MINUTES CERTIFICATE

These Minutes are Confirmed.



.....
Councillor LV Bawden
Mayor



.....
Date

