



CARPENTARIA SHIRE

Outback by the Sea

BUSINESS PAPER

17 MARCH, 2021

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NOTICE OF MEETING

COUNCILLORS:

Mayor Jack Bawden	Chairperson
Cr Ashley Gallagher	
Cr Bradley Hawkins	
Cr Andrew Murphy	
Cr Peter Wells	
Cr Craig Young	
Cr Amanda Scott	

Please find attached the Agenda for the Ordinary Council Meeting to be held in the Council Chambers, Haig Street, Normanton commencing at 9:00am.

Mark Crawley
CHIEF EXECUTIVE OFFICER

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- 1 OPENING OF MEETING**
- 2 RECORD OF ATTENDANCE**
- 3 CONDOLENCES**
- 4 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS**

RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held 17 February 2021 be confirmed.

- 5 BUSINESS ARISING FROM PREVIOUS MEETINGS**
- 6 RECEPTION OF PETITIONS & DEPUTATIONS**
- 7 MAYORAL MINUTES**

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8 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION

In accordance with the *Local Government Act 2009*, and the *Local Government Regulation 2012*, in the opinion of the General manager, the following business is of a kind as referred to in clause 275(1) of the Regulation, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

RECOMMENDATION

That Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with clause 275(1) of the Local Government Regulation 2012 as the items listed come within the following provisions

- 8.1 End of The Road Motel - COVID 19 Rates Base Financial Assistance application**
This item is classified CONFIDENTIAL under the provisions of clause 275(1)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.:

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9 REPORTS FROM THE CHIEF EXECUTIVE OFFICER

9.1 CEO REPORT

Attachments:	9.1.1. Staff Newsletter - February 2021 ↓ 9.1.2. Correspondence from DG - New Legislation ↓
Author:	Mark Crawley - Chief Executive Officer
Date:	11 March 2021

Key Outcome:	1.5 – Council has high quality governance
Key Strategy:	1.5.3 Council has good decision making processes in place.

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

RECOMMENDATION:

That Council:

1. receive and note the Chief Executive Officer's report; and
2. that those matters not covered by resolution be noted.

MEETINGS SCHEDULE

Date	Time	Event	Location
Council			
17 March 2021	9:00am	Ordinary Meeting of Council	Boardroom
18 March 2021	8:30am	Corporate Planning Workshop – Councillors, CEO, Directors and Managers	Boardroom
21 April 2021	9:00am	Ordinary Meeting of Council	Karumba
22 April 2021	8:30am	Workshop – Councillors, CEO, Directors and Managers	Boardroom
NWQROC, FNQROC and LGAQ			
30 – 31 March 2021		ROC Assembly	Townsville
17-18 May 2021		WQAC Assembly (incl NWQROC Meeting)	Richmond
8-9 July 2021		NWQROC	Karumba
3 – 5 August 2021		Bush Councils Convention	Barcaldine

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Date	Time	Event	Location
25 - 27 October 2021		Annual Conference	Mackay
Local Government Professionals Australia			
23 – 25 August 2021		National Assembly and Business Expo (attempt to run a live event)	Canberra

FINANCIAL REPORT

Governance Income and Expenditure to 28 February 2021

Description	Original Budget	Actual Bal	Order Value	Total Actual	Percentage	Comments
Governance - Operating Grants, Subsidies and Contributions	-\$195,000.00	\$0.00	\$0.00	\$0.00	0.00%	
Governance - Operating Income	\$0.00	-\$1,254.55	\$0.00	-\$1,254.55	100.00%	
Governance - Operating Expenses	\$1,082,000.00	\$666,263.17	\$882.73	\$667,145.90	61.66%	
Government Grant Funded Expenses	\$200,000.00	\$122,330.00	\$77,437.00	\$199,767.00	99.88%	
Elected Members - Operating Expenses	\$542,000.00	\$330,387.10	\$633.65	\$331,020.75	61.07%	
Communications - Operating Expenses	\$139,000.00	\$20,528.72	\$1,406.00	\$21,934.72	15.78%	
TOTAL	\$1,768,000.00	\$1,138,254.44	\$80,359.38	\$1,218,613.82	68.93%	

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Cemeteries Budget – Angeline Pascoe

Description	Original Budget	Actual Bal	Order Value	Total Actual	Percentage	Comments
Cemeteries - Ntn Operating Expenses	\$6,000.00	\$5,318.29	\$116.00	\$5,434.29	90.57%	
Cemeteries - Ntn Maintenance	\$45,000.00	\$16,065.05	\$136.36	\$16,201.41	36.00%	
Cemeteries - Ntn Burial	\$0.00	\$14,807.01	\$0.00	\$14,807.01	100.00%	
Cemeteries - Kba Operating Expenses	\$1,000.00	\$1,954.95	\$0.00	\$1,954.95	195.50%	
Cemeteries - Kba Maintenance	\$24,000.00	\$4,538.25	\$0.00	\$4,538.25	18.91%	
Cemeteries - Kba Burial	\$0.00	\$4,500.68	\$0.00	\$4,500.68	100.00%	
TOTAL	\$76,000.00	\$47,184.23	\$252.36	\$47,436.59	62.42%	

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ACTIONS OUTSTANDING FROM PREVIOUS MEETINGS

Date:	Ref:	Action	Status	Comment
June 20		Advised Preston Law of Council desire to conduct a session with Contractors.	Progressing	Possibility of including a Contractor Induction as part of 2021 construction season start
October 20	010	Adoption of the Administrative Actions Complaints Policy and Procedure	Progressing	To be uploaded onto the website and website updated also.
October 20	011	Adoption of the Public Interest Disclosure Policy, Procedures and Management Program	Progressing	To be uploaded onto the website and website updated also.
October 20	012	Concessions not granted. Upgrade the signage to provide passcode to airside traffic.	Progressing	Signage yet to be arranged.
February 21	014	Mayor and CEO authorised to sign Heads of Agreement	Complete	Signed and returned to Preston Law
February 21	022	Sale of material for fill. To be supplied from Lilyvale Pit	Complete	Applicant advised
February 21	023	approve the request subject to the conditions outlined in the Subordinate Local Law No. 1.2 Commercial use of LG controlled areas and roads	Progressing	Initial letter advising of Council support for use as requested. Follow up to be provided in relation to Local Law conditions
February 21	024	Contribution towards Regional Biosecurity Plan - NWQROC	Complete	Advised NWQROC

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MATTERS FOR COUNCIL CONSIDERATION

1. Covered in separate reports

A separate Report will be provided for all matters for Council consideration.

Recommendation: NIL

MATTERS FOR COUNCIL INFORMATION

2. Certification

During the month we received the Certificates for Occupational Health and Safety Management, Quality Management and Environmental Management which is then forwarded to Main Roads to meet the requirements for pre-qualification. Application to Main Roads lodged 10 March 2021.

Recommendation: For information

3. ROSI – Normanton to Burketown Road

As part of the funding announcement from the Federal Government on the Savannah Way Council has been working to secure the remaining funding from the Federal Government for the Normanton to Burketown section of the Savannah Way.

At the most recent NWQRRTG meeting held in Julia Creek we were advised by Main Roads that they supported Carpentaria Shire's submission for the sealing of the unsealed sections of the road as a short-term priority. This is welcome news.

Recommendation: For information

4. Telstra

During the month Telstra sent a technician to Karumba to look at the complaints received from members of the Karumba Community. In total Council collated 30 complaints.

Mayor Jack and I had discussions with Telstra at the NWQROC meeting and a further teleconference is scheduled to take place on Friday 12 March 2021 to discuss a way forward to address the concerns raised in relation to services at Karumba. A further update will be provided at the Council Meeting

According to the technician some of the complaints were dealt with during his visit. Some of these were account related (people just being on the wrong account) and others were related to Telstra infrastructure and they will be working on a plan to fix these issues.

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Recommendation: For information

5. NBN Co

Have been approached by NBN Co in relation to the recent announcement of funding from the Federal Government's NQ Connectivity and energy supply. NBN Co are preparing a proposal for consideration as they would be eligible to apply for the funding.

The funding is available for the eligible Councils impacted by the Monsoon event. Carpentaria Shire is eligible, and telecommunications providers are eligible to apply.

Recommendation: For information

6. North Queensland Recovery and Resilience Grants

Council has received notification that \$857,000 has been allocated for projects for Councils impacted by the Monsoon event. Council is required to submit projects by 31 March 2021. The ELT are working through a list of projects and we anticipate presenting projects at the workshop on Thursday following the Council Meeting.

Recommendation: For information

7. Asset Management

I have approved an assessment of the conditions of the assets in the categories of the building and facilities and water and sewerage. CT Management Group have provided proposals to undertake the assessments and provide reports to Council which will assist in the development of the Asset Management Plans for these classes of assets.

Plant and Equipment, Information Technology and Roads can be undertaken in house.

It is envisaged that following the assessments we will have a better understanding of the maintenance requirements and a 10 year capital works program for all the assets within the Councils control.

Recommendation: For information

8. Service Reviews

For the information of Councillors I have attached a copy of the Newsletter provided to staff in relation to the Service Review.

Recommendation: For information

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9. Correspondence from Director General - DSDILGP

For the information of Councillors I have attached a copy of the correspondence received from the DG in relation to new legislation passed by Australian Parliament – the *Australia's Foreign Relations (State and Territory Arrangements) Act 2020*.

Are any Councillors aware of any agreements with companies from overseas??.

Recommendation: For information



From the Desk of the CEO

Service Review Staff Newsletter #1

Our council has traditionally provided quality and efficient services for the community; however, our ratepayers expect us to look for ways to continually improve and keep pace with change.

Financial Sustainability is a top of list topic of discussion for Councils across Australia and Carpentaria Shire is no different.

The Executive Leadership Team has therefore initiated a program of service reviews to identify how we can best meet the community's needs into the future. A service review of all the services provided by Council will be undertaken because of this review, no one area is targeted. A total of 66 individual services have been identified.

The reviews will help us ensure the services achieve value for money and are financially sustainable in the long term. More specifically, the reviews will look for opportunities to:

- Improve services
- Find efficiencies
- Reduce costs
- Generate more income
- Optimise service levels and standards
- Improve internal efficiency
- Build organisational skills and knowledge

We have set up a framework for progressively reviewing the services in a consistent way across the organisation. A service review kit has been obtained that will assist in this review, the kit has been developed and utilised by Councils across Australia including here in Queensland.

The reviews will be conducted entirely in-house with our own staff. A small review team will be set up for each service review. The teams may consist of participants from throughout the organisation.

This approach may enable staff to step out of their normal work environment and join with staff from other areas to review services. Departments will gain the benefit of having fresh sets of eyes looking at their services.

Staff will also learn more about other areas of the organisation and develop new skills such as team building and leadership skills.

In addition to the review teams, staff from across the organisation will be extensively involved in the reviews as stakeholders and subject experts. They will assist with collecting information and data and coming up with new and innovative ideas to deliver service more efficiently.

While job security is an important objective of the service reviews, they may identify some redundancies as part of this process. If the reviews identify opportunities for reducing staff numbers, this will be achieved through natural attrition in the first instance, i.e. by not filling some positions when they become vacant.

Where positions are proposed to be changed or redesigned, there will be direct consultation with the staff affected.

All staff will be kept up to date through team meetings and regular newsletter articles. If you have any queries or concerns, please see the Managers within your area or me.

Mark Crawley
Chief Executive Officer



Department of
**State Development, Infrastructure,
Local Government and Planning**

Our ref: DGBN21/47

25 February 2021

Mr Mark Crawley
Chief Executive Officer
Carpentaria Shire Council
ceo@carpentaria.qld.gov.au

Dear Mr Crawley

As you may be aware, the Australian Parliament passed the *Australia's Foreign Relations (State and Territory Arrangements) Act 2020* (the Act) on 10 December 2020.

The Act creates the Australian Government's Foreign Arrangements Scheme (the scheme) that:

- imposes new obligations on state entities to notify the Australian Government of existing arrangements with foreign government entities
- requires, from 10 March 2021, compliance with an approval process for 'core' foreign arrangements and a notification process for 'non-core' foreign arrangements
- establishes a public register to provide transparency about foreign arrangements.

Agreements between local governments and foreign government entities are captured by the Act as 'non-core foreign arrangements'. Under the Act, a foreign government entity includes:

- a foreign country
- its national government or a department or agency of that national government
- sub-national governments in foreign countries (for example, local councils)
- departments and agencies of sub-national governments
- authorities established for a public purpose by a foreign country, its national government or sub-national government
- universities without institutional autonomy
- other entities as prescribed.

Foreign arrangements may include, for example, a memorandum of understanding on trade or tourism or an arrangement for a sister city relationship. Subsidiary arrangements, including contracts to implement foreign arrangements may also be captured.

1 William Street
Brisbane Qld 4000
PO Box 15009 City East
Queensland 4002 Australia
Telephone 13 QGOV (13 74 68)
Website www.dsdiilgp.qld.gov.au
ABN 25 166 523 889

I recommend you consider the Act carefully and ensure all obligations are met. Key considerations for local governments include:

- from 10 March 2021, the Act requires all local governments to notify the Minister for Foreign Affairs of a proposal to enter a non-core foreign arrangement. If the arrangement is entered into, the Minister must also be notified about the arrangement within 14 days.
- The Act also requires all local governments to provide a comprehensive list to the Department of Foreign Affairs and Trade (DFAT) of all existing foreign arrangements (including non-binding arrangements) by 10 June 2021.
- Registration of an arrangement is made via DFAT's online portal accessible at www.foreignarrangements.gov.au.

Please also refer to the above website for information including links to the Act, the rules, FAQs and information sheets on the scheme.

If you have any uncertainties regarding the type of arrangements captured by the Act, the Foreign Arrangements Taskforce is available to support local governments to comply with the requirements of the scheme. Enquiries can be directed by email to foreignarrangements@dfat.gov.au.

The Department of State Development, Infrastructure, Local Government and Planning (DSDILGP) also has information on its website which will link you to DFAT's information at www.dlgma.qld.gov.au by clicking on (1) Local government, (2) Governance, and (3) Laws.

Ultimately, responsibility rests with each local government to ensure the impact of the Australian Government's legislation on its current and future foreign arrangements is understood. Therefore, if you have any doubt, I recommend you consult with DFAT and if appropriate, obtain independent legal advice.

If you require any further information, please contact Mr Max Barrie, Director, Local Government Policy in DSDILGP, by telephone on (07) 3452 6704 or by email at max.barrie@dlgrma.qld.gov.au, who will be pleased to assist.

Yours sincerely



Damien Walker
Director-General

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9.2 USE OF SHIRE HALL AND CIVIC CENTRE

Attachments:	NIL
Author:	Mark Crawley - Chief Executive Officer
Date:	11 March 2021
Key Outcome:	2.2 - An active and healthy community
Key Strategy:	2.2.3 Establish partnerships with stakeholders to increase opportunity for participation in sport, recreation and community activity.

Executive Summary:

A request has been received for the use of the Normanton Shire Hall and Karumba Civic Centre for the COVID-19 vaccination during April at a reduced rate or free of charge.

RECOMMENDATION:

That Council advise the Department that a flat fee of \$90 per facility will apply to cover electricity costs for the use of the facilities to administer the COVID vaccine for the Normanton and Karumba Communities.

Background:

COVID vaccinations are being rolled out across the Nation and it is anticipated that Normanton and Karumba vaccinations will take place during the month of April 2021. The Public Health unit from Mount Isa has requested the use of the Normanton and Karumba Council facilities to administer the vaccines.

A request for the use, free of charge, has been expressed and I advised that I would put a request to Council for consideration.

Details in relation to the number of days required and the actual dates are yet to be determined

Consultation (Internal/External):

- Queensland Health – Mount Isa

Legal Implications:

- Not applicable

Financial and Resource Implications:

- Lost revenue from facility hire

Risk Management Implications:

- Workplace Health and Safety Risk is assessed as low
- Financial Risk is assessed as low
- Public Perception and Reputation Risk is assessed as low

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9.3 NEW FORMED ROAD - GUN CLUB

Attachments:	NIL
Author:	Mark Crawley - Chief Executive Officer
Date:	11 March 2021
Key Outcome:	4.2 - A safe, equitable and integrated transport system
Key Strategy:	4.2.1 Implement an integrated and accessible transport system for the region, including a safe walking, cycling and public transport network.

Executive Summary:

Request from Department of Resources in relation to forming of new access for the Gun Club in Normanton and closing the northern access to the Gun Club.

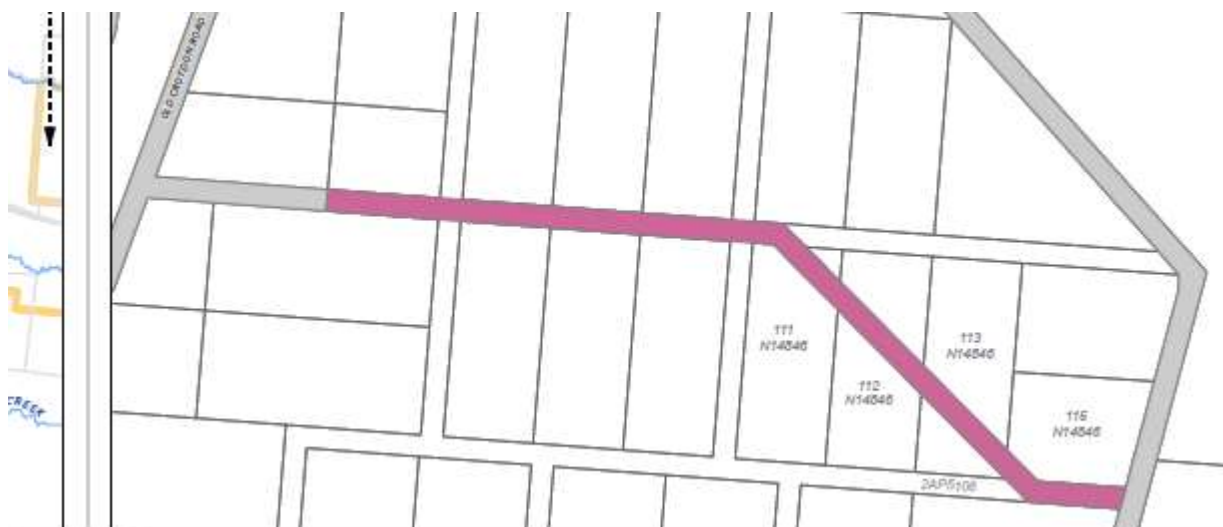
RECOMMENDATION:

That Council advise the Department that it is prepared to form the newly dedicated Gun Club Road as indicated on the map and close off the northern access to the Gun Club located within Freehold Lot 12 on NM3.

Background:

As part of the State Governments discussions and negotiation for the Indigenous Land Use Agreement (ILUA) with the Gkuthaarn and Kukatj Native Title claimants there are a number of land transfers to be affected and new roads opened, and others closed.

The Department has requested that the road for the Gun Club be expedited and seeks confirmation from Council that Council is prepared to form the newly dedicated Gun Club Road (as shown on the below map) after the dedication has occurred and close off the northern access to the Gun Club located within Freehold Lot 12 on NM3.



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Consultation (Internal/External):

- Mayor - Jack Bawden
- Gun Club
- Department of Natural Resources, Mines and Energy

Legal Implications:

- Part of ILUA Negotiations

Financial and Resource Implications:

- Plant and Resources to effect new access across the

Risk Management Implications:

- Workplace Health and Safety Risk is assessed as low
- Financial Risk is assessed as medium
- Public Perception and Reputation Risk is assessed as low

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9.4 CHANGE OF MEETING DATE - MAY MEETING

Attachments:	NIL
Author:	Mark Crawley - Chief Executive Officer
Date:	11 March 2021
Key Outcome:	7.1 - A Shire governed in consultation and partnership with the community
Key Strategy:	7.1.1 Ensure leadership and decision making is transparent, accountable and represents the current and future interests of the region's communities.

Executive Summary:

Due to a clash with the Western Queensland Alliance of Councils Assembly, the May meeting date needs to be adjusted to allow representation and attendance at the Assembly.

RECOMMENDATION:

That Council change the meeting dates for the May meeting from Wednesday 19th and Thursday 20th May to Thursday 20th and Friday 21st May due to clash with the Western Queensland Alliance of Councils meeting in Richmond.

Background:

The Western Queensland Alliance of Councils which represents the 22 Councils who are members of the NWQROC, SWQROC and RAPAD (CWQROC) is holding its annual Assembly in Richmond from 17th – 19th May 2021 which clashes with the May Ordinary Meeting date.

Council has two days usually set aside for meetings each month and traditionally the Thursday is assigned as a carry over for the meeting or is used for workshops with the Councillors.

Due to the clash it is proposed to retain the Thursday for the Meeting and allocate the Friday 21st May as the carry-over/workshop date if required.

In accordance with legislation any change is required to be advertised to members of the public.

Consultation (Internal/External):

- Mayor – Jack Bawden
- Councillors

Legal Implications:

- *Local Government Regulation 2012* Section 254B(4) – Public Notice of Meetings
 - (1) A local government must, at least once in each year, publish a notice of the days and times when—
 - (a) its ordinary meetings will be held; and
 - (b) the ordinary meetings of its standing committees will be held.

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- (2) The notice mentioned in subsection (1) must be published on the local government's website, and in other ways the local government considers appropriate.
- (3) A local government must display in a conspicuous place in its public office a notice of the days and times when—
 - (a) its meetings will be held; and
 - (b) meetings of its committees will be held.
- (4) A local government must, as soon as practicable, notify any change to the days and times mentioned in subsection (1) or (3) in the same way as the days and times were previously notified.

Financial and Resource Implications:

- Not applicable.

Risk Management Implications:

- Workplace Health and Safety Risk is assessed as low
- Financial Risk is assessed as low
- Public Perception and Reputation Risk is assessed as low

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9.5 HUMAN RESOURCES REPORT

Attachments: NIL
Author: Lisa Ruyg - Manager Human Resources
Date: 11 March 2021

Key Outcome: 1.1 – Responsive and effective service delivery
Key Strategy: 1.1.1 Foster appropriate corporate culture that aligns with Council's Mission, Values and Behaviours.

Executive Summary:

This report provides information on the progress of SAFEPLAN, Council's safety management system, and an update on general human resource matters.

RECOMMENDATION:

That Council accepts the Human Resources Report for information.

1. Work, Health and Safety Report

- Safeplan Progress Report January 2021

KPI	Average Group B Councils	CSC YTD Jan 2020	CSC YTD Jan 2021	Safe Plan Target Annual
Lost Time Injuries	10.47	4	5	5
Lost Time Days per Injury	17.82	15.24	14	112 total days
Hazard Inspections	-	81.25%	67.7%	85%
Take 5's Completed	-	90%	75%	85%

Mechanism of Injury for Claims Submitted FYTD

i) Being hit by a moving object	1
ii) Hitting stationary objects	0
iii) Muscular stress while handling objects	0
iv) Muscular stress with no objects being handled	1
v) Muscular stress while lifting	2 (1 claim disallowed)
vi) Being stuck between static objects	1
vii) Being hit by a falling object	0

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- viii) Work related harassment and stress 0

2. Update – Certified Agreement 2020

An update will be provided at the meeting.

3. Scheduled Training

i) Licence to Perform Dogging

15 – 19 March 2021
Cairns based training
Two participants

ii) Truck Licence – HR to MC

Completed 23 February 2021
Normanton based training
One participant

iii) Fire Safety Advisor Course

12 – 13 April 2021
Zoom based training
One participant

4. Recruitment Update

- Normanton Water Treatment Plant Operator (Re-advertised) In progress

Vacant positions not advertised

- Leading Hand Normanton Town Crew
- Labourer Karumba Town Crew
- Labourer Normanton Water Treatment Plant
- Cleaner Barra Discovery Centre
- WHS Advisor Will be vacated 1 April 2021

Consultation (Internal/External):

- Pro-Lift Training FNQ
- Anderson Training
- Minter Ellison
- Executive Leadership Team
- WHS Advisor

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Legal Implications:

- Within normal operational parameters.

Financial and Resource Implications:

- Within allocated budget.

Risk Management Implications:

- Within normal operational parameters.

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9.6 TOURISM REPORT - FEBRUARY 2021

Attachments: 9.6.1. Tourism Numbers and Revenue [↓](#)
Author: Verena Olesch - General Manager - Tourism
Date: 11 March 2021

Key Outcome: 6.1 - A strong and diverse economy
Key Strategy: 6.1.4 Promote and develop Carpentaria Shire as a unique destination and to manage tourism in a sustainable way.

Executive Summary:

This report provides a summary of the operational and promotional activities surrounding the Les Wilson Barramundi Discovery Centre and visitor numbers, as well as activities in relation to the Visitor Information Centres.

RECOMMENDATION:

That Council:

1. receive the Tourism Report; and
2. that those matters not covered by resolution be noted.

1.1 Actions Outstanding from Previous Meetings

Reference	Action	Status
	Nil	

1.2 Visitor Information Centres:

- February tourism numbers:
 - Normanton VIC: tba
 - Karumba LWBDC & VIC: 115 (173 last February)
- Guided Tours and feeding: 83 / \$1,490.88
0 / \$0 in February 2020
 - Other Revenue
 - Normanton: \$ (tba)
 - Karumba: \$ 2,499.63 (merchandise)
\$ 487.84 in February 2020
- Donation Box \$ not counted

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1.3 LW Barramundi Discovery Centre:

Merchandise and tours:

- Low number but still in line with expectations – road closed for a few days, which had an impact.

Visitor Information Centre

- Slow as expected, see above.
- Service Review for VIC's attached for comments

Budget

Description	Original Budget	Actual	Order Val	Total Act	Percentage
Visitor Information Centre Ntn - Operating Gr	\$0.00	-\$2,500.00	\$0.00	-\$2,500.00	100.00%
Visitor Information Ntn - Operating Income	-\$5,000.00	-\$3,922.68	\$0.00	-\$3,922.68	78.45%
Visitor Information Kba - Operating Income	\$0.00	-\$633.60	\$0.00	-\$633.60	100.00%
Visitor Information Ntn - Operating Expenses	\$91,000.00	\$47,520.69	\$4,489.02	\$52,009.71	57.15%
Visitor Information Ntn - Maintenance	\$33,000.00	\$8,746.61	\$1,860.91	\$10,607.52	32.14%
Visitor Information Ntn - Grant Funded Expe	\$0.00	\$9,320.08	\$0.00	\$9,320.08	100.00%
Visitor Information Kba - Operating Expenses	\$103,000.00	\$50,617.34	\$0.00	\$50,617.34	49.14%
Visitor Information Kba - Maintenance	\$0.00	\$2,273.90	\$0.00	\$2,273.90	100.00%
Les Wilson Barramundi Discovery Centre - Op	\$0.00	-\$135,000.00	\$0.00	-\$135,000.00	100.00%
Les Wilson Barramundi Discovery Centre - Op	-\$203,000.00	-\$231,685.51	\$0.00	-\$231,685.51	114.13%
Les Wilson Barramundi Discovery Centre - Op	\$639,000.00	\$655,998.45	\$20,630.72	\$676,629.17	105.89%
Les Wilson Barramundi Discovery Centre - Ma	\$44,000.00	\$52,924.11	\$1,800.00	\$54,724.11	124.37%
Les Wilson Barramundi Discovery - Grant F	\$0.00	\$125,166.00	\$0.00	\$125,166.00	100.00%
Hatchery - Operating Grants, Subsidies and C	\$0.00	-\$72,837.00	\$0.00	-\$72,837.00	100.00%
Hatchery - Operating Income	-\$55,000.00	-\$7,509.09	\$0.00	-\$7,509.09	13.65%
Hatchery - Income (GST Free)	\$0.00	-\$2,427.00	\$0.00	-\$2,427.00	100.00%
Hatchery - Operating Expenses	\$294,000.00	\$262,865.32	\$5,924.70	\$268,790.02	91.43%
Hatchery - Maintenance	\$62,000.00	\$26,191.45	\$454.55	\$26,646.00	42.98%
Regional Development - Operating Grants, S	\$0.00	-\$25,000.00	\$0.00	-\$25,000.00	100.00%
Tourism Events - Operating Income	\$0.00	-\$2,727.27	\$0.00	-\$2,727.27	100.00%
Barra Blues Festival Income	-\$60,000.00	\$0.00	\$0.00	\$0.00	0.00%
Tourism Operating Expenses	\$0.00	\$1,291.63	\$0.00	\$1,291.63	100.00%
Outback by the Sea	\$110,000.00	\$96,090.70	\$11,872.72	\$107,963.42	98.15%
Tourism - Grant Funded Projects Income & Ex	\$0.00	\$1,458.94	\$0.00	\$1,458.94	100.00%
TOTAL	\$1,053,000.00	\$856,223.07	\$47,032.62	\$903,255.69	85.78%

- Most of the budget difference is in stock value, this will even out a little over the last 3 months, however since we are carrying over \$200k stock rather than the \$70k at the start of the year, this reflects in the overall figures.
- Detailed visitor numbers, tours and merchandise attached.

Grants:

- Signage grant of \$50k (unmatched) – in progress
- Outback Queensland Icons Grant of \$125k plus GST - acquitted
- ZandA's Round 4 Jan-Mar submitted, Oct-Dec payment of \$35k approved.
- BRRF Round – Monsoon Centre submitted
- YOIT Grant for \$10k for Indigenous Stock Women's display approved
- QLD Women – additional \$10k submitted to finish Indigenous Stock Womens' display

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1.4 Outback-by-the-Sea Festival

- Dates booked in for 2021 (25 Sep – 04 Oct 2021), Adam Harvey re-contracted as headline act.
- Will start the planning next month to pull everything together, EOI for additional events etc.

1.5 Tourism

- OQTA Trade and Media launch and showcase 22 Feb – was great networking
- Brisbane 4x4 show with OQTA and Mt Isa 19-21 March
- Tourism Events Service Review drafted
- Won Gold at the National Grey Nomad Awards, plus 'Best of the Best'!!!

1.6 Hatchery Operations

- Issues with large feeding tank, being resolved by the team
- Changed from fresh to salt, which is taking a while to clear the water levels again

1.7 Digital Platforms

- Continue strong results across platforms
- 57 new page likes on FB, post reach 10.4k, post engagement 4.4k
- Instagram: 202 posts, 346 followers

1.8 Other activities

- GM – Tourism leaving 30 April 2021, succession planning underway
 - AOM currently managing Barra Centre & Hatchery
 - Things to finalise:
 - Service reviews and budgets
 - Visitor Information Centres (draft completed)
 - LWBDC
 - Hatchery
 - Tourism (draft completed)
 - Award submissions
 - Business Plan
 - Tourism Structure (drafted, currently on vendor panel for contractor role)
- Barra Centre ad in Courier Mail 10 March 2021
- Nominated for Small Tourism Town Award through Karumba VIC, already getting requests for media through Sunday Mail
- Café: Committed to 7 days/3 nights from 01 April, until then depending on traffic – suggest coffee/cakes rather than full service

LWBDC Performance 2020-21

	ACTUAL 2019-20				BUDGET 2020-21				ACTUAL 2020-21			
	Visitors	Tours #	Tours \$	Merchandise \$	Visitors	Tours #	Tours \$	Merchandise \$	Visitors	Tours #	Tours \$	Merchandise \$
JULY	4320	1673	\$ 22,731.82	\$ 15,292.34	4000	1600	\$ 24,000.00	\$ 40,000.00	3321	820	\$ 14,445.44	\$ 25,597.29
AUG	3469	1242	\$ 16,586.36	\$ 13,034.35	3400	1360	\$ 20,400.00	\$ 34,000.00	4278	1102	\$ 20,738.18	\$ 37,590.28
SEPT	2126	842	\$ 11,554.55	\$ 12,734.52	800	320	\$ 4,800.00	\$ 8,000.00	4010	1417	\$ 21,253.63	\$ 38,489.47
OCT	1098	398	\$ 5,322.73	\$ 9,611.68	800	320	\$ 4,800.00	\$ 8,000.00	2001	915	\$ 19,205.46	\$ 22,773.48
NOV	419	79	\$ 1,136.36	\$ 4,042.74	400	160	\$ 2,400.00	\$ 4,000.00	625	252	\$ 4,752.71	\$ 9,263.05
DEC	402	30	\$ -	\$ 4,402.09	400	160	\$ 2,400.00	\$ 4,000.00	408	169	\$ 2,830.00	\$ 6,797.12
JAN	202	0	\$ -	\$ 1,346.46	400	160	\$ 2,400.00	\$ 4,000.00	114	54	\$ 599.98	\$ 1,335.00
FEB	173	0	\$ -	\$ 487.84	200	80	\$ 1,200.00	\$ 2,000.00	115	83	\$ 1,490.88	\$ 2,499.63
MAR	235	74	\$ 236.36	\$ 1,788.25	200	80	\$ 1,200.00	\$ 2,000.00				
APR	0	0	\$ -	\$ -	2400	960	\$ 14,400.00	\$ 24,000.00				
MAY	99	0	\$ -	\$ 1,729.08	3200	1280	\$ 19,200.00	\$ 32,000.00				
JUN	1107	279	\$ 5,473.39	\$ 12,064.15	3800	1520	\$ 22,800.00	\$ 38,000.00				
TOTAL	13650	4617	\$ 63,041.57	\$ 76,533.49	20000	8000	\$ 120,000.00	\$ 200,000.00	14872	4812	\$ 85,316.28	\$ 144,345.32

COVID-19 impacted months

	% CHANGE TO ACTUAL LAST YEAR				% CHANGE TO BUDGET			
	Visitors	Tours #	Tours \$	Merchandise	Visitors	Tours #	Tours \$	Merchandise
JULY	77%	49%	64%	167%	83%	51%	60%	64%
AUG	123%	89%	125%	288%	126%	81%	102%	111%
SEPT	189%	168%	184%	302%	501%	443%	443%	481%
OCT	182%	230%	361%	237%	250%	286%	400%	285%
NOV	149%	319%	418%	229%	156%	158%	198%	232%
DEC	101%	563%	0%	154%	102%	106%	118%	170%
JAN	56%	0%	0%	99%	29%	34%	25%	33%
FEB	66%	0%	0%	512%	58%	104%	124%	125%
MAR	0%	0%	0%	0%	0%	0%	0%	0%
APR	0%	0%	0%	0%	0%	0%	0%	0%
MAY	0%	0%	0%	0%	0%	0%	0%	0%
JUN	0%	0%	0%	0%	0%	0%	0%	0%
TOTAL	109%	104%	135%	189%	74%	60%	71%	72%

All revenue figures are nett - excluding GST

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10 REPORTS FROM DIRECTOR OF CORPORATE & COMMUNITY SERVICES

10.1 DCS REPORT - MARCH 2021

Attachments: 10.1.1. Local Laws Report [↓](#)
10.1.2. Karumba Airport - Survey Plans [↓](#)

Author: Julianne Meier - Director Corporate Services

Date: 12 March 2021

Key Outcome: 6.1 - A strong and diverse economy

Key Strategy: 6.1.3 Plan and support local economic development.

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Director of Corporate Services portfolio.

RECOMMENDATION:

That Council:

1. receive the Director of Corporate Services Report for the month of February 2021; and
2. that those matters not covered by resolution be noted.

Background:

1.1 Actions Outstanding from Previous Meetings [\[information\]](#)

Date:	Action	Status	Comment
A1017-014	Review the water allocation on all non-profit and sport and recreation users.	In Progress	A review of General Rates and Utility Charges has been undertaken. The recommendations are under review.
A0618-21	Liaise with Telstra to improve bandwidth at Normanton Rodeo Grounds	In Progress	Ongoing – reported fault with Telstra about service drop outs.
0918/0032	Implement weed control program to manage spread of noxious weeds in Karumba town area.	In Progress	Meeting held with CLCAC on 24/09 to implement Biosecurity Plan for noxious weeds.
April-19	That Council proceed with the upgrade to the lighting and that grant funds be sought to fund the upgrade.	In Progress	Council to work with Normanton Rodeo Association Inc to source grants.
Jan-20	Negotiations with IOR Aviation Pty Ltd to commence for the lease of a site at the Karumba Aerodrome.	In Progress	Draft lease provided to IOR Aviation Pty Ltd. Council to provide electrical connections and bitumen works, estimates

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			to be finalised. The DOE has provided plans of the new configuration for Council review (attached).
May-20	Apply exemption to enter into a lease of land at Karumba Airport with applicants; and delegate authority to CEO to obtain an independent market valuation and negotiate and finalise terms of the lease.	Ongoing	Initial plans did not meet current CASA standards. Revised plans (attached) to be submitted for survey.
Jan-20	Abandoned Vehicles	In Progress	LLO has issued warning for abandoned vehicles to be removed.

1.2 Budget [\[information\]](#)

As at 28th February 2021, the financial year had elapsed 67%. Of the \$2.98 million budget, \$1.8 m or 70% has been expended.

1.3 Local Laws [\[information\]](#)

The Local Laws Officer travelled to Boulia Shire Council to assist as they do not currently have a Local Laws Officer. The associated costs shall be recovered from Boulia Shire Council.

The attached report for Local Laws shows the statistics (both Normanton and Karumba) for the financial year for:

- Number of New Animal Registrations
- Impounded Animals
- Euthanized Animals
- Illegal Campers
- Snakes Removed
- Overgrown Allotment Notices
- Abandoned Vehicles
- Pound Release Fees
- Fines Collected

1.4 2021/2022 Budget Timelines [\[information\]](#)

A budget timeline is currently being developed to adequately plan workshops with officers, Councillors and community consultation. The draft timeline will be presented at the meeting.

2020/2021 Local Laws Reporting														
Month	New Animal Registrations				Impounded Animals				Euthanized Animals					
	Ntn	Kba	Ntn	Kba	Ntn	Kba	Ntn	Kba	Ntn	Kba	Ntn	Kba	Ntn	Kba
	Dogs				Dogs				Cats					
Jul-20	10	4			8	2	40	22			6		40	22
Aug-20	17	9			19	1	46	38			15		46	38
Sep-20	10	2			10	2	32	24			8		32	24
Oct-20	6				5		8	5			5		8	5
Nov-20					8	2	18	12			4		18	12
Dec-20					12	1	20	12			2		20	12
Jan-21					holidays									
Feb-21					9		8	5			1		8	5
MAR 21					4		15	10			2		15	10
Apr-21														
May-21														
Jun-21														
Total	43	15	0	0	75	8	187	128	0	0	43	0	187	128

Total 2020 & 2021

Rounded Current Penalty Unit

\$133.35

2019/2020 Local Laws Reporting														
Month	Illegal Campers		Snakes removed		Overgrown Allotment notices		Abandoned Vehicles		Pound Release fees		Infringements Issued		Fines Collected	
	Ntn	Kba	Ntn	Kba	Ntn	Kba	Ntn	Kba	Ntn	Kba	Ntn	Kba	Ntn	Kba
Jul	23	28	4						\$330.00	-	-		\$330.00	-
Aug	37	54	2						\$330.00	-	-		\$330.00	-
Sep	29	35							-	-	-		-	-
Oct	4	6			1				-	-	-		-	-
Nov	1								-	-	-		-	-
Dec									-	-	-		-	-
Jan									-	-	-		-	-
Feb	2	1							-	-	-		-	-
Mar	5	1							-	-	-		-	-
Apr									-	-	-		-	-
May									-	-	-		-	-
Jun									-	-	-		-	-
Total	101	125	6	1	0	0	0	0	660	0	0	0	660	0

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10.2 MONTHLY FINANCIAL REPORT - FEBRUARY 2021

Attachments:	10.2.1. Monthly Financial Report February 2021 ↓ 10.2.2. Capital Expenditure February 2021 ↓ 10.2.3. Cash February 2021 ↓
Author:	Jade Nacario - Manager Finance and Administration
Date:	12 March 2021
Key Outcome:	7.3 - Strategic management of Council
Key Strategy:	7.3.3 Implement sustainable financial management and effective procurement practices.

Executive Summary:

Presentation of the financial report for February 2021 as required under section 204 of the *Local Government Regulation 2012*. The report is presented for noting and indicates whether Council is progressing satisfactorily against its current budget.

RECOMMENDATION:

That Council:

1. accepts the financial report, as required under section 204 of the *Local Government Regulation 2012* for the period ended 28 February 2021.

FINANCIAL REPORT

The Monthly Finance Reports are prepared in accordance with the reporting requirements of the *Local Government Act 2009* and *Local Government Regulation 2012 s204*.

The following reports for 28 February 2021 are attached for Council's information.

- Operating Statement
- Operating Statement by Program
- Statement of Financial Position
- Cashflow Statement
- Summary of Accounts

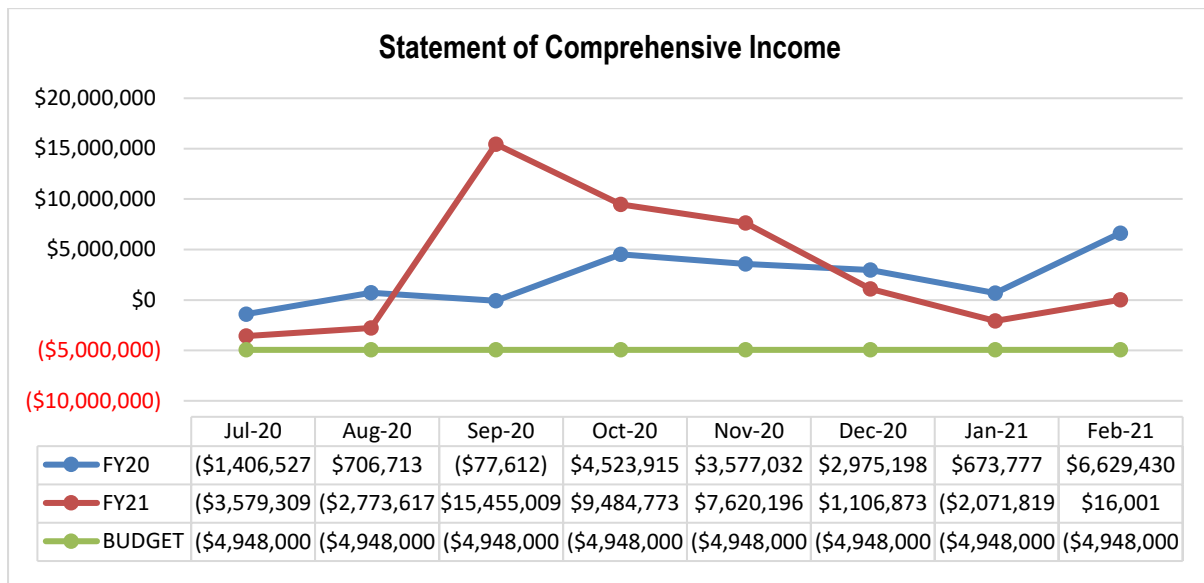
Operating Statement

At the end of February 2021 (8th month of the budget year) the financial year had elapsed 66.67% for the Operating Revenues and Expenditures budget.

The total operating revenue at the end of February 2021 was 65.08% of the 2021 budget while the total operating expenditure at the end of February 2021 was 56.35%.

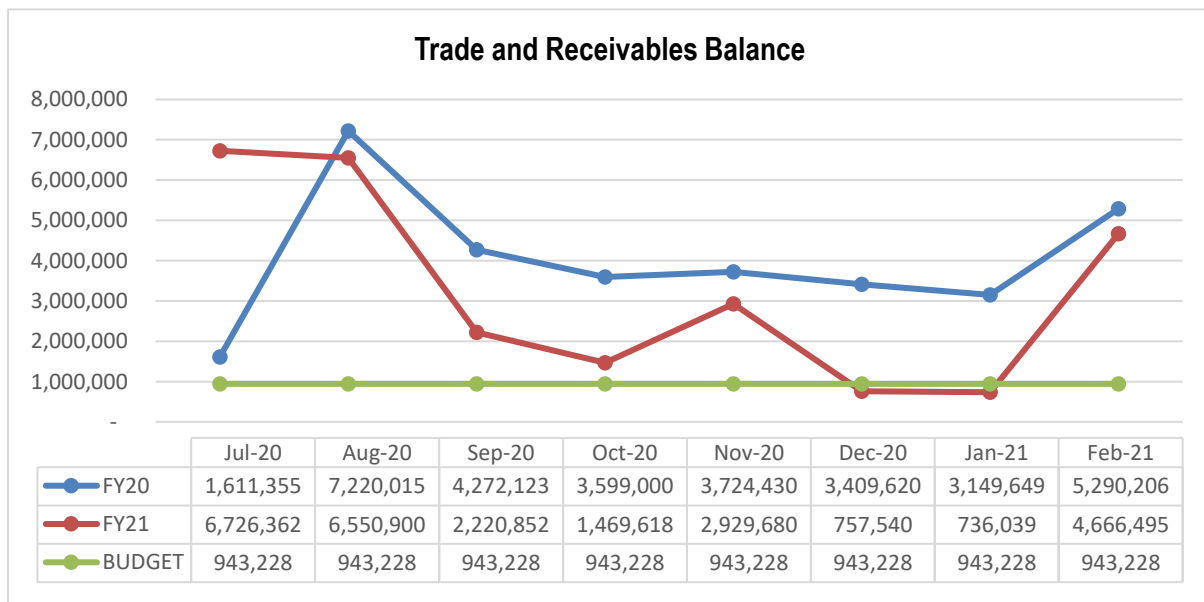
The Comprehensive Income Statement indicates a *Net Operating Surplus* of sixteen thousand for the seventh month of the current financial year.

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Financial Position Reports

The graph below shows Council's *Trade and Receivables* balance of \$ 4,666,495 has increased from \$736,039 in January 2021. The high balance of receivables mostly relates to second rate levy issued and will reduce as the rates are paid. The due date for the second levy is the 24th March 2021. The receivables balance is also made up of sundry debtors (including community loans, private works and airport charges) and the balances will continue to change during the year given the nature of the accounts.



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Rates and Service Charges Receivables

The table below shows Council's Rate and Service Charges receivables total \$4 million. Of the \$4m outstanding balance, \$3.587m is current, followed by arrears of 1 and more years. The credit balance relates to payments of rates received in advance of the due date.

Month	Aug-20	Sept 20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21
Current Year	4,328,088.24	1,455,376.83	319,587.05	301,110.13	200,352.07	160,058.74	3,587,811.24
1 Year Arrears	284,704.17	185,898.83	156,746.85	151,670.36	147,914.15	140,665.59	137,540.25
2 Year Arrears	70,532.08	71,134.95	64,492.47	63,424.25	63,022.87	59,428.96	59,228.96
3+ Year Arrears	165,071.49	164,271.49	159,542.67	158,642.67	157,392.67	156,392.67	155,092.67
Interest	175,318.03	167,844.88	161,813.42	160,507.36	158,380.53	155,837.26	153,977.10
Credits	- 52,254.21	- 100,397.23	-235,675.47	-252,687.65	-267,552.10	-244,071.16	-73,265.06
Balance	\$ 4,971,459.80	\$ 1,944,129.75	\$626,506.99	\$582,667.12	\$459,510.19	428,312.06	4,020,385.16

Capital Expenditure 2020-2021

Council has a capital budget of \$18 million for the 2020/2021 financial year. The attached capital expenditure report shows some projects are multi year projects and identifies how the project is tracking against the budget. Council is heavily reliant on grant funding for most capital expenditure, however the following items are funded by Council:

- Fleet and Plant Replacement
- Gilbert St Pontoon Repairs
- Old Croydon Road grid
- Shire Grid Installations
- Disability Access Footpaths in Karumba and Normanton
- Phase 2 of the Barra Hatchery Upgrade

For capital works that are externally funded, work shall not commence, other than minor preliminary costs, until the funding agreements have been executed. It is noted that any preliminary works are not able to be acquitted against the grant.

The Capital Expenditure budget will be continually assessed to ensure the projects are managed within the budget. Where savings from under expenditure are achieved, it is likely this saving will be offset against other unplanned works. Failure of critical assets is an example of reallocation of budgetary resources. Ideally Council would maintain assets to a standard and spend an amount equivalent to its annual depreciation to achieve this.

QTC Loans

Council currently has three loans with Queensland Treasury Corporation (QTC), the details are shown below:

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Loan Purpose	Balance	Maturity Date
Glenore Weir	4,807,114.52	15 March 2035
Karumba Sewerage	1,897,596.82	15 June 2030
Normanton Water	1,038,303.56	15 March 2031

Consultation (Internal/External):

- Executive Leadership Team, Managers and relevant officers

Legal Implications:

- *Local Government Regulation 2012*, section 204:
 1. The local government must prepare a financial report.
 2. The chief executive officer must present the financial report –
 - a. if the local government meets less frequently than monthly—at each meeting of the local government; or
 - b. otherwise — at a meeting of the local government once a month.
 3. The financial report must state the progress that has been made in relation to the local government’s budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.

Local Government Act 2009

Financial and Resource Implications:

- The report identifies how Council is tracking against the adopted operational and capital budgets for the financial year.

Risk Management Implications:

- Risk is considered low and Council will be advised if major items deviate from the adopted budget and forecasts.



Statement of Comprehensive Income by Category
 for the period ended 28 February 2021

	Core \$	QRA \$	Non-Core \$	Total \$	Budget \$
Income					
Revenue					
Recurrent revenue					
Rates, levies and charges	7,657,930	-	-	7,657,930	7,867,000
Fees and charges	309,139	-	336,145	645,283	608,000
Rental income	49,337	-	357,855	407,192	531,000
Interest received	131,994	-	-	131,994	200,000
Sales revenue	10,058,963	-	-	10,058,963	10,061,000
Other income	133,286	-	-	133,286	7,000
Grants, subsidies, contributions and donations	4,069,860	28,546,586	394,313	33,010,758	60,698,000
	22,410,508	28,546,586	1,088,312	52,045,406	79,972,000
Capital revenue					
Grants, subsidies, contributions and donations	2,229,001	-	213,029	2,442,030	11,768,000
Total revenue	24,639,509	28,546,586	1,301,341	54,487,437	91,740,000
Capital income	12,327	2,400	-	14,727	-
Total income	24,651,836	28,548,986	1,301,341	54,502,164	91,740,000
Expenses					
Recurrent expenses					
Employee benefits	(4,154,382)	(1,252,543)	(879,384)	(6,286,309)	(11,720,000)
Materials and services	(11,806,080)	(25,553,974)	(1,163,182)	(38,523,236)	(70,340,000)
Finance costs	(283,788)	-	-	(283,788)	(399,000)
Depreciation	(8,768,761)	-	(623,988)	(9,392,749)	(14,229,000)
	(25,013,011)	(26,806,516)	(2,666,555)	(54,486,082)	(96,688,000)
Capital expenses	0	0	0	0	-
Total expenses	(25,013,011)	(26,806,516)	(2,666,555)	(54,486,082)	(96,688,000)
Net result	(361,174)	1,742,469	(1,365,213)	16,082	(4,948,000)
Other comprehensive income					
Items that will not be reclassified to net result					
Increase / (decrease) in asset revaluation surplus	-	-	-	-	-
Total other comprehensive income for the year	-	-	-	-	-
Total comprehensive income for the year	(361,174)	1,742,469	(1,365,213)	16,082	(4,948,000)

Non Core activities include Les Wilson Barra Discovery Centre, Hatchery, Child Care, Gym, Staff Housing and Prisoner Housing



Statement of Comprehensive Income
 for the period ended 28 February 2021

	28 February 2021	2020.2021
	Actual	Adopted Budget
	\$	\$
Income		
Recurrent Revenue		
Rates and Charges	7,657,930	7,867,000
Fees and Charges	645,283	608,000
Rental Income	407,192	531,000
Interest Received	131,994	200,000
Sales & Recoverable Works Revenue	10,058,963	10,061,000
Other Recurrent Income	133,286	7,000
Grants, Subsidies and Contributions	33,010,758	60,698,000
Total Recurrent Revenue	52,045,406	79,972,000
Capital Revenue		
Grants, Subsidies and Contributions	2,442,030	11,768,000
Capital Income	14,727	0
Total Income	54,502,164	91,740,000
Expenses		
Recurrent Expenses		
Administration and Governance	(4,755,845)	(9,036,500)
Community	(1,870,530)	(3,494,500)
Engineering	(12,200,129)	(14,054,000)
Fleet and Plant	4,160,053	2,548,000
Environment	(836,248)	(1,889,000)
DRFA	(26,806,516)	(52,500,000)
Tourism	(1,360,548)	(1,376,000)
Water and Sewerage	(1,139,782)	(2,258,000)
Finance Costs	(283,788)	(399,000)
Depreciation	(9,392,749)	(14,229,000)
Total Expenses	(54,486,082)	(96,688,000)
Capital Expenses		
	-	-
Total Expenses	(54,486,082)	(96,688,000)
Net Operating Surplus / (Deficit)	16,082	(4,948,000)



Statement of Financial Position
 as at 28 February 2021

	28 February 2021 Actual \$	2020.2021 Adopted Budget \$
Current Assets		
Cash and Equivalents	28,656,349	11,865,705
Trade and Other Receivables	4,666,495	943,228
Inventories	473,357	535,632
Other Financial Assets	463,982	478,207
ATO Receivable	229,659	360,000
Investments	0	1,000,000
Contract Assets	14,435,566	0
Total Current Assets	48,925,408	15,182,772
Non-Current Assets		
Receivables	159,534	159,534
Property, Plant and Equipment	351,190,121	346,984,156
Capital Works in Progress	5,575,001	18,016,000
Total Non-Current Assets	356,924,657	365,159,690
TOTAL ASSETS	405,850,065	380,342,462
Current Liabilities		
Trade and Other Payables	1,557,588	3,981,672
Interest Bearing Liabilities	479,017	539,998
Provisions	321,874	919,872
Other Accounts Payable	100,000	100,000
Contract Liabilities	20,415,906	0
Total Current Liabilities	22,874,385	5,541,542
Non-Current Liabilities		
Interest Bearing Liabilities	7,263,998	7,057,920
Provisions	1,782,523	2,060,847
Other Accounts Payable	200,000	200,000
Total Non-Current Liabilities	9,246,521	9,318,767
TOTAL LIABILITIES	32,120,906	14,860,308
NET COMMUNITY ASSETS	373,729,159	365,482,153
Community Equity		
Asset Revaluation Reserve	269,621,280	268,161,543
Retained Surplus	104,107,879	97,320,610
TOTAL COMMUNITY EQUITY	373,729,159	365,482,153



Cash Flow Statement
 for the period ended 28 February 2021

	28 February 2021	2020.2021
	Actual	Adopted Budget
	\$	\$
Cash Flows From Operating Activities:		
Receipts From Customers	13,826,171	26,666,954
Payments to Suppliers and Employees	(37,775,223)	(82,160,000)
	<u>(23,949,052)</u>	<u>(55,493,046)</u>
Interest Received	131,994	200,000
Rental Income	407,192	531,000
Non Capital Grant and Contributions	33,010,758	53,091,790
Borrowing Costs	(283,788)	(399,000)
Net Cash Flows From Operating Activities	<u>9,317,103</u>	<u>(2,069,256)</u>
Cash Flows From Investing Activities:		
Payments for Property, Plant and Equipment	(2,849,577)	(17,540,868)
Proceeds From Sale of Property, Plant and Equipment	0	276,000
Grants, Subsidies and Contributions	2,442,030	11,768,000
Net Cash Flows From Investing Activities	<u>(407,547)</u>	<u>(5,496,868)</u>
Cash Flows From Financing Activities		
Repayment of Borrowings	(195,376)	(463,212)
Net Cash Flows From Financing Activities	<u>(195,376)</u>	<u>(463,212)</u>
Net Increase (Decrease) in Cash Held	8,714,180	(8,029,336)
Cash at Beginning of Reporting Period	19,942,170	19,895,041
Cash at End of Reporting Period	<u>28,656,349</u>	<u>11,865,705</u>



Accounts Summary

	28 February 2021	31 January 2021
	\$	\$
General Accounts		
Queensland Treasury Corporation	27,847,655	29,524,001
AMP Term Deposit	0	0
Westpac General Operating Accounts	803,944	226,678
Total balance held in banks	28,651,599	29,750,679
Trust Accounts		
Queensland Treasury Corporation	91,378	91,378
Westpac Bank	32,009	34,084
Total balance held in trust	123,387	125,462
Other Balances		
CSC Reserves	11,070,235	11,070,235
CSC Provisions	2,104,397	2,752,688
Net of Contract Assets and Liabilities	5,980,340	5,980,340
Total balance reserves, provisions and contract liabilities	19,154,972	19,803,263
QTC Borrowings		
Karumba Sewerage	1,897,597	1,888,303
Normanton Water Upgrade	1,038,304	1,033,327
Raise Glenore Weir	4,807,115	4,792,136
Total balance QTC borrowings	7,743,015	7,713,766
Net Council Position	1,753,613	2,233,650

Increase in QTC Borrowings are due to monthly interest expense

CARPENTARIA SHIRE COUNCIL
Capital Expenditure
As of 28 February 2021

Item	Responsible Officer	Type	Est	Total Budget	Capital Budget 20/21	Brought Forward	2020/2021 Capex	TOTAL Spent	OS Order	Funds Available	Status	Funding Bodies
WIP - Fuel and Fuel				1,395,000.00	1,395,000.00	0.00	0.00	0.00	0.00	1,395,000.00		
P1618 - Green Lane Ave (V26595 (Immunisation))	Director of Engineering	N	Power	30,000.00	30,000.00	-	-	-	-	30,000.00		Council
CATERILLAR 1400 MOTOR GRADER (Sail # 2018)	Director of Engineering	R	Power	440,000.00	440,000.00	-	-	-	-	440,000.00		Council
P1673 - Toyota Landcruiser Prado GXL Wagon	Director of Engineering	R	Power	65,000.00	65,000.00	-	-	-	-	65,000.00		Council
P1680 - Toyota Hilux SR Dual Cab 4x4 Utility	Director of Engineering	R	Power	55,000.00	55,000.00	-	-	-	-	55,000.00		Council
P1665 - Toyota Landcruiser Single Cab Utility	Director of Engineering	R	Power	55,000.00	55,000.00	-	-	-	-	55,000.00		Council
P1770 - Ford Ranger Extra Cab 4x4 Utility	Director of Engineering	R	Power	55,000.00	55,000.00	-	-	-	-	55,000.00		Council
P1654 - Toyota Hilux SR Dual Cab 4x4 Utility	Director of Engineering	R	Power	55,000.00	55,000.00	-	-	-	-	55,000.00		Council
Job Truck Seal P1654 - Toyota Landcruiser Dual Cab	Director of Engineering	R	Power	130,000.00	130,000.00	-	-	-	-	130,000.00		Council
P1654 - Toyota Hilux SR 4x4 Single Cab Utility	Director of Engineering	R	Power	45,000.00	45,000.00	-	-	-	-	45,000.00		Council
P1598 - Toyota Hilux SR O/C Stylised Ute	Director of Engineering	R	Power	35,000.00	35,000.00	-	-	-	-	35,000.00		Council
P1656 - Toyota Landcruiser Workmate Utility	Director of Engineering	R	Power	35,000.00	35,000.00	-	-	-	-	35,000.00		Council
P1781 - Toyota Hilux SR TO 4x4 Dual Cab Utility	Director of Engineering	R	Power	55,000.00	55,000.00	-	-	-	-	55,000.00		Council
P1780 - Toyota Hilux SR TO 4x4 Dual Cab Utility	Director of Engineering	R	Power	55,000.00	55,000.00	-	-	-	-	55,000.00		Council
P1751 - Toyota Hilux SR 4x4 Dual Cab Utility	Director of Engineering	R	Power	55,000.00	55,000.00	-	-	-	-	55,000.00		Council
P1771 - Toyota Hilux SR 4x4 Dual Cab Utility	Director of Engineering	R	Power	55,000.00	55,000.00	-	-	-	-	55,000.00		Council
P1774 - Toyota Hilux SR TO 4x4 Dual Cab Utility	Director of Engineering	R	Power	55,000.00	55,000.00	-	-	-	-	55,000.00		Council
P4016 - Jarchon R311T V8000 arena Mower	Director of Engineering	R	Power	60,000.00	60,000.00	-	-	-	-	60,000.00		Council
P4013 - Kärcher F3660 Front Deck Mower	Director of Engineering	R	Power	60,000.00	60,000.00	-	-	-	-	60,000.00		Council
WIP - Airports				60,000.00	60,000.00	0.00	0.00	0.00	0.00	60,000.00		
Normanton Aerodrome Line Marking	Director of Engineering	R	Other	35,000.00	35,000.00	-	-	-	-	35,000.00		RALP
Karumba Aerodrome Line Marking	Director of Engineering	R	Other	25,000.00	25,000.00	-	-	-	-	25,000.00		RALP
WIP - Parks and Garden				2,345,000.00	2,308,000.00	36,502.34	492,225.49	528,127.83	64,412.62	1,534,118.04		
Normanton Banga Ramp	Director of Engineering	N	Other	955,000.00	943,000.00	6,799.25	489,956.42	495,855.67	36,822.82	0.00	0.00	QRA
Toilets - Karumba Boat Ramp	Director of Engineering	R	Other	105,000.00	75,000.00	30,103.09	1,159.07	31,262.16	15,326.16	48,411.68		Works for Queensland
Garage Street Fencing Reapers	Director of Engineering	R	Other	15,000.00	15,000.00	-	-	-	-	15,000.00		Council
John Henry Oval Upgrade (Active Community Health Manager of Economic and Community)	Director of Engineering	R	Other	1,000,000.00	1,000,000.00	-	-	-	-	1,000,000.00		Active Community Infrastructure
JLCP - Carpentaria Shire Playgrounds	Director of Engineering	R	Other	275,000.00	275,000.00	-	2,010.00	2,010.00	12,283.64	260,706.36		JLCP
WIP - Rural Shire Roads				4,541,000.00	4,541,000.00	2,400.00	87,042.41	89,442.41	92,732.38	4,358,825.21		
Dunbar-Kowaryamah Floodway	Director of Engineering	R	Roads	925,000.00	925,000.00	-	73,893.41	73,893.41	92,732.38	756,374.21		TIS
Old Croghan Gid	Engineer	N	Roads	35,000.00	35,000.00	-	-	-	-	35,000.00		Council
Shire Grid Installations	Engineer	N	Roads	40,000.00	40,000.00	-	-	-	-	40,000.00		Council
Shire Grid Installations	Works Manager	N	Roads	40,000.00	40,000.00	-	-	-	-	40,000.00		Council
NORP Burke & Wills Monument Road	Director of Engineering	U	Roads	138,000.00	138,000.00	-	-	-	-	138,000.00		NORP
Normanton-Bakerston Seal Project 11/12 CSC 0017	Director of Engineering	U	Roads	2,658,000.00	2,658,000.00	-	10,280.00	10,280.00	-	2,647,720.00		QRA
Normanton-Bakerston Seal Project 13 CSC 0016, 181	Director of Engineering	U	Roads	745,000.00	745,000.00	2,400.00	2,889.00	5,289.00	-	739,711.00		QRA
WIP - Non-urban Town Streets				25,000.00	25,000.00	0.00	0.00	0.00	0.00	0.00		
Dunlop Estate Maintenance And Improvement	Director of Engineering	N	Roads	25,000.00	25,000.00	-	-	-	-	25,000.00		Works for Queensland

CARPENTARIA SHIRE COUNCIL
Capital Expenditure
As of 28 February 2021

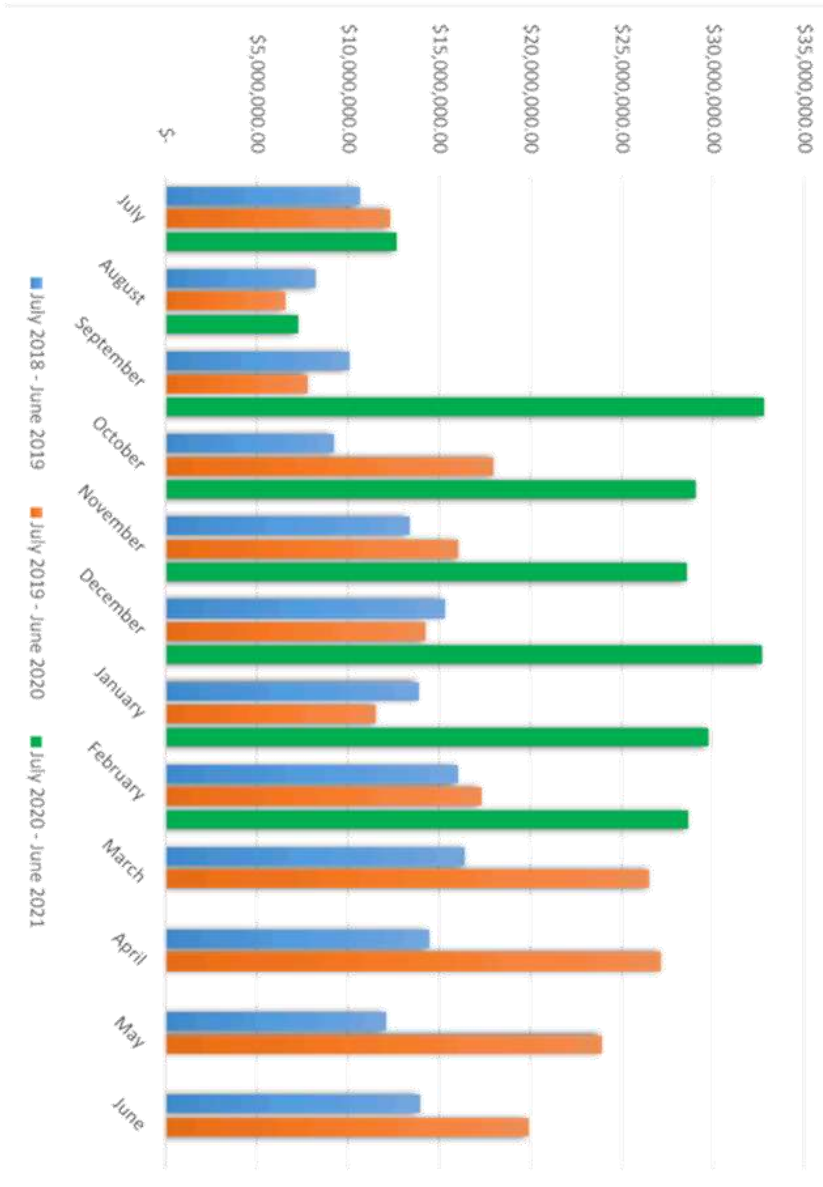
WIP - Footpaths	Responsible Officer	Type	Est	Total Budget	Capital Budget 20/21	Brought Forward	2020/2021 Capex	TOTAL Spent	OS Order	Funds Available	Status	Funding Bodies	
Director of Engineering	U	Roads	450,000.00	450,000.00	0.00	0.00	0.00	0.00	0.00	450,000.00		Council	
Engineer	U	Roads	60,000.00	60,000.00	-	-	-	-	-	60,000.00		Council	
Engineer	N	Roads	375,000.00	375,000.00	-	-	-	-	-	375,000.00		JRCIP	
WIP - Roads to Recovery	Director of Engineering	R	1,820,000.00	1,820,000.00	0.00	609,537.14	609,537.14	71,043.27	1,139,419.59				
Normanton-Burketown Rd 2020 2021	Engineer	R	1,820,000.00	1,820,000.00	-	609,537.14	609,537.14	71,043.27	1,139,419.59			RGR / TDS	
WIP - Water Maintenance	Manager of Water Wastes and Sewer	U	6,537,000.00	5,287,000.00	1,221,649.82	930,122.28	2,161,772.20	1,277,216.07	3,103,011.73				
Normanton Water Treatment Plant Upgrade	Manager of Water Wastes and Sewer	U	1,465,000.00	1,465,000.00	-	377,525.69	377,525.69	599,779.79	487,694.52			WWD Covid	
WWD COVID - 1km Water Treatment - Clarifier Installation	Manager of Water Wastes and Sewer	W	1,000,000.00	1,000,000.00	-	170,664.24	170,664.24	441,800.00	397,535.78			80K Jarring PO, reallocate to WWD/CDA once proceed	
WWD COVID - Normanton Water Filter Refurbishment Phase 3	Manager of Water Wastes and Sewer	R	200,000	200,000	-	98,639.94	98,639.94	148,796.65	-47,436.50				
WWD COVID - 1km Water Treatment - Road Repair	Manager of Water Wastes and Sewer	W	10,000	10,000	-	8,524.55	8,524.55	-	1,545.45				
WWD COVID - Recycling of Reservoir	Manager of Water Wastes and Sewer	R	100,000	100,000	-	99,596.13	99,596.13	-	643.87			Works for Queensland	
WWD COVID - Normanton Water Treatment Plant Upgrade and Maintenance Pipeline Repair Phase 1	Manager of Water Wastes and Sewer	W	150,000.00	150,000.00	-	8,101.83	8,101.83	8,163.14	145,006.03				
WWD COVID - Yappur Street Water Replacement	Manager of Water Wastes and Sewer	R	80,000	80,000	-	-	-	29,102.88	54,897.12			Works for Queensland	
Glenore River Rectification	Director of Engineering	R	W	3,917,000.00	2,852,000.00	1,462,781.22	145,294.69	1,308,045.92	2,223,699.80	66,480.00	-66,480.00	not available to be included in budget	Works for Queensland
Renew Water Irrigation / Farm Project	Manager of Water Wastes and Sewer	R	W	990,000.00	945,000.00	44,033.12	240,796.03	284,829.15	413,552.99	2,385,254.28	2,385,254.28	GGSP (649K)	
School Dam Water / Farm Project	Director of Engineering	R	W	125,000.00	125,000.00	12,300.00	100,038.97	112,338.97	12,300.00	7,357.55	7,357.55	BBP (700K)	
Office - Normanton WTP	Manager of Water Wastes and Sewer	R	W	125,000.00	125,000.00	2,525.47	100,038.97	102,564.44	15,081.01	12,330.00	-12,330.00	not available to be included in budget	Works for Queensland
WIP - Sewerage Maintenance	Manager of Water Wastes and Sewer	R	855,000.00	822,000.00	49,480.00	175,997.09	225,477.09	630,221.79	-698.88				
Sewerage O&M Benchmark Program	Manager of Water Wastes and Sewer	R	W	725,000.00	725,000.00	-	23,139.27	23,139.27	600,000.00	423,139.27	-423,139.27	QRA	
Normanton STP effluent irrigation replacement	Manager of Water Wastes and Sewer	R	W	20,000.00	20,000.00	-	8,628.79	8,628.79	11,371.21	735,000.00	-735,000.00	NSRP	
Regulation Sewer Screens	Manager of Water Wastes and Sewer	R	W	15,752.00	15,752.00	-	38,891.00	54,643.00	-4,643.00	11,371.21	-11,371.21	Works for Queensland	
Office - Karumba STP	Manager of Water Wastes and Sewer	N	W	100,000.00	67,000.00	33,178.00	79,769.99	113,938.99	-16,122.99	1,161,222.99	-1,161,222.99	Work for Queensland	
Inset Screen Karumba	Manager of Water Wastes and Sewer	N	W	100,000.00	67,000.00	33,178.00	79,769.99	113,938.99	-16,122.99	1,161,222.99	-1,161,222.99	Work for Queensland	
WIP - Las Wilson Burn Discovery Centre	General Manager of Tourism	N	260,000.00	210,000.00	217,897.96	232,643.37	470,541.33	3,490.63	-6,722.59				
Entertainment Area	General Manager of Tourism	N	W	260,000.00	210,000.00	49,661.40	213,028.83	262,860.23	-6,722.59	0.00	0.00	Capitalised	
Bura Hatchery Upgrade - Phase 2	Director of Engineering	N	W	260,000.00	210,000.00	164,275.27	38,233.89	202,509.16	2,109.98	0.00	0.00	to capitalise	
WIP - Hatchery	General Manager of Tourism	N	31,600.00	31,600.00	0.00	31,600.00	31,600.00	0.00	0.00				
JRCIP Hatchery Fence	General Manager of Tourism	N	W	31,600.00	31,600.00	-	31,600.00	31,600.00	0.00	0.00	0.00	Capitalised	
WIP - Governance	Director of Corporate Services	R	659,000.00	624,000.00	105,790.02	167,239.85	273,029.87	353,878.28	71,352.45				
Installation of Solar PV Sites	Director of Corporate Services	R	W	150,000.00	85,000.00	96,790.02	60,619.58	157,409.60	1,851.00	0.00	0.00	Capitalised	
Administration Office Upgrade	Director of Corporate Services	N	W	509,000.00	539,000.00	9,000.00	106,620.27	115,620.27	352,027.28	71,352.45	71,352.45	Works for Queensland	
WIP - Communications	Director of Corporate Services	N	65,000.00	65,000.00	0.00	0.00	0.00	48,473.55	36,526.45				
Normal Power - Telecommunications Towers - Roadside	Director of Corporate Services	N	W	65,000.00	65,000.00	-	-	-	48,473.55	36,526.45	36,526.45	Shuttle Funding Grant	
WIP - Emergency Response	Director of Engineering	N	376,259.30	0.00	0.00	0.00	0.00	0.00	0.00				
ORRF - SES Shed	Director of Engineering	N	W	376,259.30	-	-	-	-	-	376,259.30	376,259.30	not available to be included in budget	
WIP - Child Care	Manager of Economic and Comm D	N	30,000.00	30,000.00	0.00	0.00	0.00	0.00	0.00				
JRCIP - NCO Soil Fall	Manager of Economic and Comm D	N	W	30,000.00	30,000.00	-	-	-	-	30,000.00	30,000.00	JRCIP	

CAPEYENTARIA SHIRE COUNCIL
 Capital Expenditure
 As of 28 February 2021

	Responsible Officer	Type	Cat	Total Budget	Capital Budget 20/21	Brought Forward	2020/2021 Capex	TOTAL Spent	O/S Order	Funds Available	Status	Funding Bodies
WIP - Sport and Recreation				60,000.00	76,000.00	1,200.00	0.00	1,200.00	0.00	76,800.00		
Swagcours Transitional Upgrade	Director of Corporate Services / Ecol	R	Other	40,000.00	38,000.00	1,800.00		1,800.00		38,400.00		Hicks for Queensland
Capentaria Keeps It Cool - Nbn Sports Centre	Manager of Economic and Comm D	N	Power	20,000.00	20,000.00	-	20,000.00	20,000.00		5,000.00		ITWAVE Communities
WIP - Landfill / Waste Transfer Station				0.00	0.00	52,824.73	490.60	53,415.33	2,540.00	-55,955.33		
CCTV Tower - Kurumba Transfer Station	Manager of Water, Waste and Sewer	N	Other		-	52,824.73	490.60	53,415.33	2,540.00	-55,955.33		Funding available to be included in Budget amendment
WIP - Capital				20,000.00	20,000.00	0.00	6,438.00	6,438.00	0.00	13,562.00		
Stone Roller Door	Senior Procurement Officer	R	Other	20,000.00	20,000.00		6,438.00	6,438.00		13,562.00		

CASH

Cash	July	August	September	October	November	December	January	February	March	April	May	June
2019	\$10,624,212.00	\$8,210,979.00	\$10,052,874.00	\$9,230,314.00	\$13,365,287.00	\$15,294,953.00	\$13,866,629.00	\$16,004,746.00	\$16,406,721.00	\$14,429,103.00	\$12,076,778.00	\$13,940,891.00
2020	\$12,280,567.00	\$6,538,396.00	\$7,802,385.00	\$17,986,246.00	\$16,045,726.00	\$14,253,941.00	\$11,534,551.00	\$17,310,350.00	\$26,505,321.00	\$27,149,119.00	\$23,891,105.00	\$19,895,041.00
2021	\$12,668,763.00	\$7,267,828.00	\$32,799,197.00	\$29,061,031.00	\$28,569,461.00	\$32,701,782.00	\$29,755,429.00	\$28,656,349.42				



BUSINESS PAPERS

10.3 FINANCE AND ADMINISTRATION REPORT

Attachments:	10.3.1. Monthly Local Spend ↓
Author:	Jade Nacario - Manager Finance and Administration
Date:	12 March 2021
Key Outcome:	7.3 - Strategic management of Council
Key Strategy:	7.3.3 Implement sustainable financial management and effective procurement practices.

Executive Summary:

The purpose of this report is to provide Council with updates on the Finance and Administration section.

RECOMMENDATION:

That Council receive and note the Finance and Administration Report for the month of February 2021.

Rates

The second levy for the financial 2020-2021 was last 22nd of February 2021 with the due date on the 24th of March 2021. The levy was processed as per Council's Revenue Statement adopted last July 2020.

Procurement - Local Spend

In accordance with Council's Procurement Policy, all procurement activities were carried out in a manner which ensured a regard for the sound contracting principle when entering a contract for either the supply of goods and/or services.

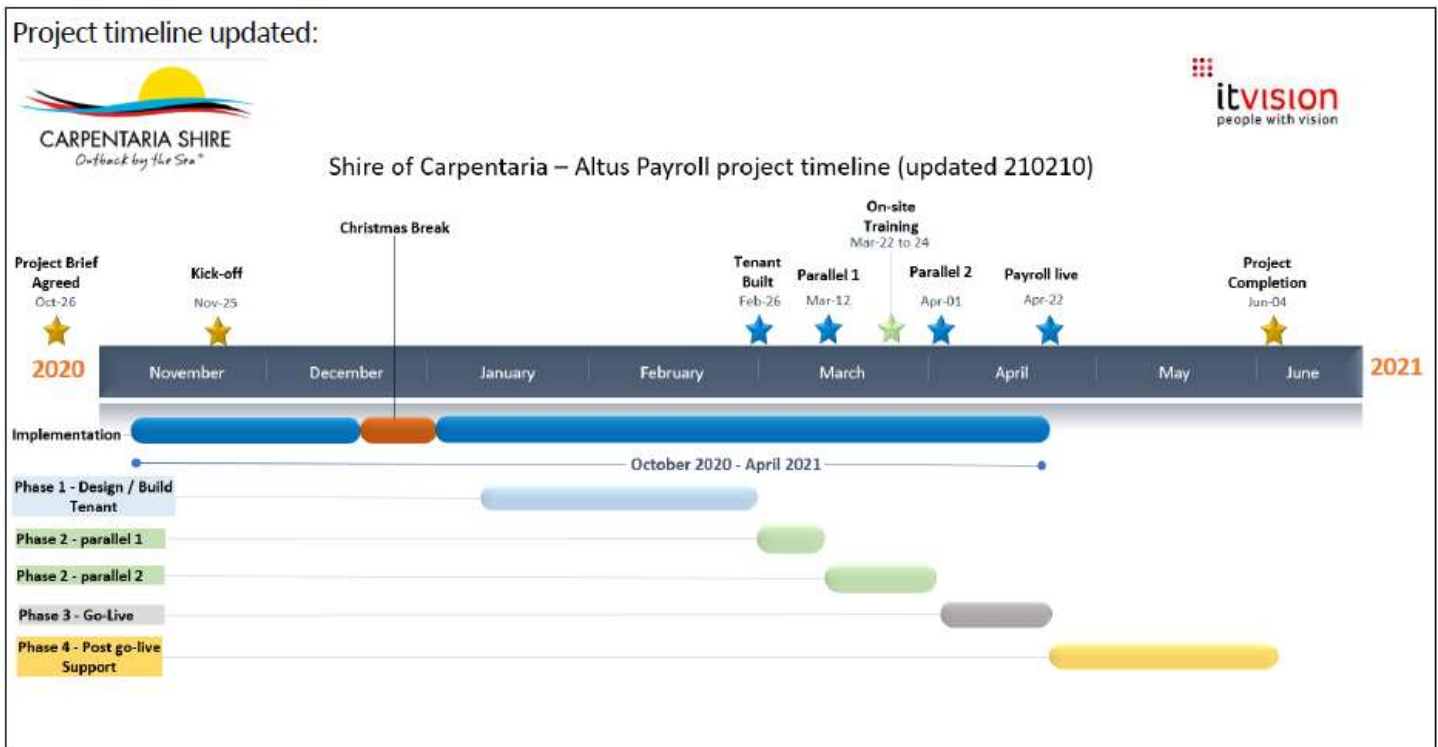
One of the five principles is the development of competitive local business and industry. Please refer to the attachments of this report, the table shows the detailed monthly local spend on Council's procurement activities since May 2019.

For the month of February 2021, Council paid a total of \$921,975.61 to local suppliers.

BUSINESS PAPERS

Altus Payroll Project

IT Vision is currently working on the build of the new payroll system for Carpentaria Shire Council. As to date, it is expected that the payroll system will go live from pay processed on the 22nd April 2021 and training to commence on the last week of March 2021. Please see timeline below.



Consultation (Internal/External):

- Directors
- Managers
- Finance and Administration Team

Legal Implications:

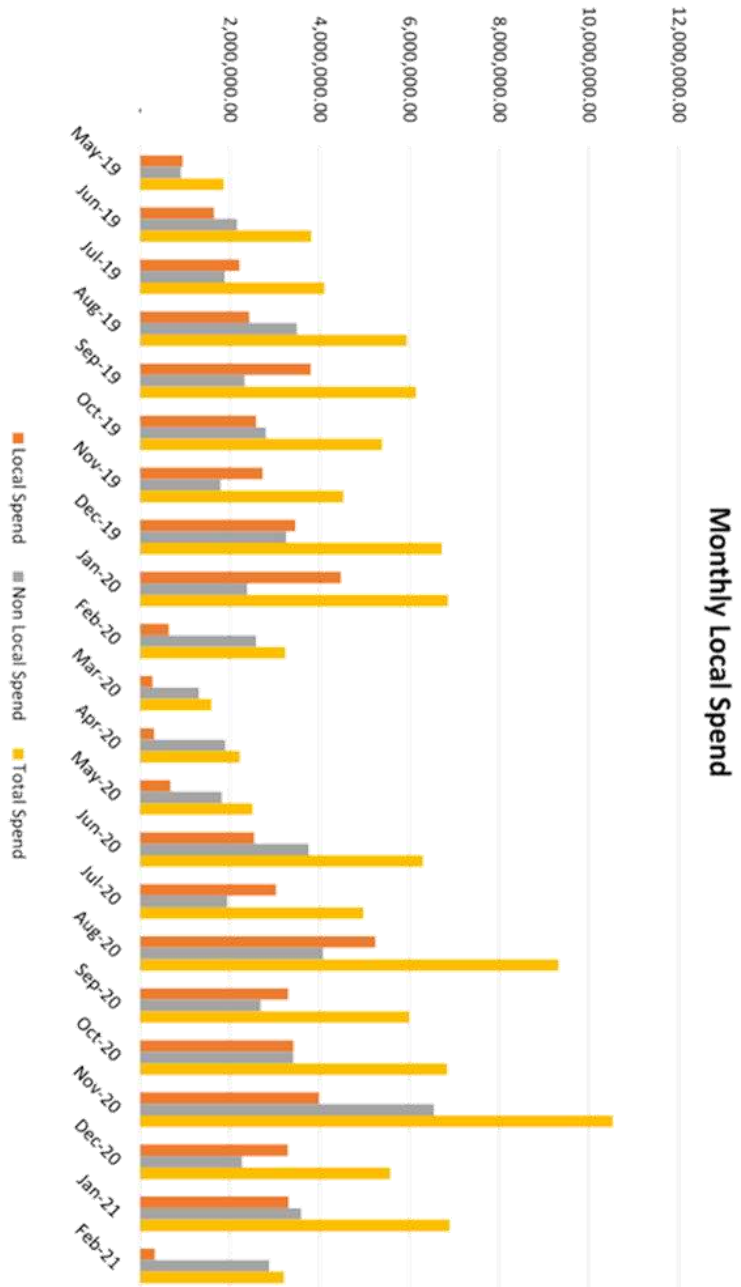
- Nil.

Financial and Resource Implications:

- Nil.

Risk Management Implications:

- Nil.



Suppliers	Feb-20	Feb-21
Local Spend %age	18%	38%

Suppliers	Feb-20	Feb-21
Local Spend	284,444.49	921,975.61
Non Local Spend	1,310,940.07	1,473,508.50
Total Spend	1,595,384.56	2,395,484.11
Local Spend %age	18%	38%



BUSINESS PAPERS

10.4 APPROVAL TO KEEP ANIMAL - MORE THAN TWO DOGS

Attachments:	10.4.1. Application for Keeping of Animals ↓
Author:	Julianne Meier - Director Corporate Services
Date:	12 March 2021
Key Outcome:	7.2 - Responsive and efficient customer service delivery
Key Strategy:	7.2.2 Work collaboratively across Council to provide effective, efficient and coordinated outcomes.

Executive Summary:

The purpose of *Subordinate Local Law No. 2 (Animal Management) 2015* local law is to supplement Local Law No. 2 (Animal Management) 2015, which provides for regulation of the keeping and control of animals within the local government's area.

RECOMMENDATION:

That Council accept and approve the application to keep more than two (2) dogs for the property located at 12 Airport Road, Normanton.

Background:

An application was received in 19 February 2021 requesting the approval to keep more than two (2) dogs on the following property:

Property Address:	12 Airport Road, Normanton
Parcel:	L6 SP146616
Land Size:	928 m ²

The applicant has requested that three (3) dogs are to be located on the premises above, details of the animals are as follows:

Animal Name	Salty	Lady	Boof
Breed	Blue Cattle Dog	Miniature Fox Terrier	Blue Cattle Dog
Age	3.5 Years	12 Years	2.5 Years
Microchipped	Yes	Yes	Yes
Desexed	No	Yes	No
Declared/ Dangerous	No	No	No
Tag No	210713	210714	210257
Registration Expiry	30/06/2021	30/06/2021	30/06/2021

Section 6 of *Subordinate Local Law No. 2 (Animal Management) 2015* outlines circumstances in which keeping animals requires approval, for Dog's approval is required for

BUSINESS PAPERS

the keeping of 3 or more dogs over the age of 3 months on an allotment in a designated town area.

Schedule 4 of *Subordinate Local Law No. 2 (Animal Management) 2015* outlines the minimum standards for keeping of a dog/s, a person who keeps an animal on premises must:

- (a) *ensure that the animal is adequately identified so that the owner's name, address and telephone number are readily ascertainable; and*
- (b) *ensure that waste waters from enclosures are drained in a nuisance free manner and that run-off is kept off adjoining premises or as otherwise directed by an authorised person; and*
- (c) *ensure that excreta, food scraps and other material that is, or is likely to become, offensive is collected at least daily and, if not immediately removed from the premises, is kept in a waste container of a kind approved by an authorised person; and*
- (d) *ensure that any enclosure in which the animal is kept is properly maintained in—*
 - (i) *a clean and sanitary condition; and*
 - (ii) *an aesthetically acceptable condition; and*
- (e) *take all reasonable steps to prevent the animal from making a noise or disturbance that causes a nuisance; and*
- (f) *ensure that the area available to the animal kept on the premises is appropriately sized so that the animal can be effectively and comfortably kept.*

Council's Local Laws Officer inspected the property on 19th February 2021 and did not identify any standards currently not being met in order to keep an animal/s on the premises. Council's LLO also inspected the premises for potential noise complaints from neighbors and identified the risk as low due to the location of the property.

Consultation (Internal/External):

- Chief Executive Officer
- Director of Corporate Services
- Local Laws Officer

Legal Implications:

- As per standards outlined in Council's Subordinate Local Law No. 2 (Animal Management) 2015 and Animal Management (Cats and Dogs) Act 2008.

Financial and Resource Implications:

- A permit fee of \$220.00 will be due and payable if the permit is granted.

Risk Management Implications:

- Low Risk – Inspections and assessment undertaken by Local Laws Officer.

Lot 6 on sp 146616.

Form 204 - Keeping of Animals

Local Law No 2 (Animal Management) 2015



Postal Address
PO Box 31
Normanton QLD 4890

Executive Services
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Fax: 07 4745 1340

Internet
www.carpentaria.qld.gov.au
council@carpentaria.qld.gov.au

Note: Please allow up to 14 days for processing and issue of approval.

- New Approval
- Change of Details

Section A - Approval Sought

- More than two (2) Dogs.
- More than two (2) Cats.
- More than one (1) Horse or Donkey.
- One (1) or more Cow(s) or Bull(s).
- One (1) or more Sheep, goat, alpaca or llama.
- One (1) or more roosters.
- More than twenty (20) poultry.
- One (1) or more deer.
- One (1) or more pig(s).
- More than five (5) ducks or geese.

- Yes - Desexed and Tattooed
- No

Section B - Animal Details

Name: BOOF

DOB: 2019

Age: 2 years

Primary Colour: Blue

Secondary Colour: Black

Other Distinguishing Marks/Features: large black patch over eye

Breed: Blue Cattle Dog

Male
 Female

NLIS tag/Brand/Microchip Number: 985113000833532

NLIS # QFTV0868
tag

Section C - Animal Address

As Above

Address: 12 AIRPORT RD

Town/Suburb: NORMANTON QLD

Post Code: 4890

Section D - Regulated Dogs (only if applicable)

- Dangerous Dog
- Menacing Dog
- Restricted Dog (Contact Council for Restricted Dog applications)

Approval Number:

Section E - Authorisation

I hereby apply declare that the information I have provided is true and correct to the best of my knowledge.

Full Name: Candice Hill

Signature: [Signature]

Date: 17/3/21

Note: please allow up to 14 business days for Council to process your application. When your application has been processed, the registration tag/s and/or approval will be sent to your postal address.

Section F - Office Use Only

Tag Number: 210257

Application Fee Paid - Receipt Number:

Processing Officer:

Date:

Form 116 - Dogs In Excess of Four (Breeder Approval) Application

Local Law No. 2 (Animal Management) 2015




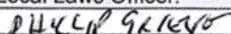
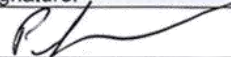

Postal Address
PO Box 31
Normanton QLD 4890

Executive Services
Ph: 07 4745 2200
Fax: 07 4745 1340

Internet
www.carpentaria.qld.gov.au
council@carpentaria.qld.gov.au

Section A - Applicant Details	
Name:	CANDICE
Surname:	HILL
Residential Address:	12 AIRPORT RD
Suburb:	NORMANTON
Postcode:	4890
Postal Address:	<input type="checkbox"/> As Above PO BOX 421
Town/Suburb:	NORMANTON
Postcode:	4890
State:	QLD
Home Phone:	
Mobile Phone:	0400524889
Breeder Identification Number:	BIN0002650448258-65
Section B - Registered Dogs	
First Dog (Name):	SALTY
Tag Number:	210713
Second Dog (Name):	LADY
Tag Number:	210714
Third Dog (Name):	
Tag Number:	
Fourth Dog (Name):	
Tag Number:	

Section C - Additional Animal/s Details	
Dog 1 Name:	BOOF TAG# 210257
Breed:	AUSTRALIAN CATTLE DOG
Colour:	BLUE
Sex:	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female
Desexed (proof must be provided):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Tattoo (proof must be provided):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Dog 2 Name:	
Breed:	
Colour:	
Sex:	<input type="checkbox"/> Male <input type="checkbox"/> Female
Desexed (proof must be provided):	<input type="checkbox"/> Yes <input type="checkbox"/> No
Tattoo (proof must be provided):	<input type="checkbox"/> Yes <input type="checkbox"/> No
Section D - Authorisation	
I hereby make application for the approval to keep the dog/s listed above in addition to the dogs I already have registered. I certify that the information herein is true and have read and understand the collection notice as stated above.	
Name:	CANDICE HILL
Date:	17/02/2021

Signature:

Local Laws Officer:

Signature:

Date:

Section E - Office Use Only
Date:
Keeping of Animals (Form 204) Signed:
<input type="checkbox"/> Yes
<input type="checkbox"/> No
Receiving Officer:
Tag Number 1:
Tag Number 2:
Section F - Information for Applicants
Please note that each application will be assessed on its merits. Council is not obliged to approve any application.
Successful applicants are required to comply with the conditions of approval prescribed by Council.
Failure to comply with the conditions may result in the approval being revoked.
Collection Notice: The personal information collected on this form is for purpose of carrying out the Local Government functions in administering the <i>Animal Management (Dogs) Act 2008</i> and will not be disclosed to any other party unless authorised or required by law.

BUSINESS PAPERS

10.5 COMMUNITY DEVELOPMENT REPORT

Attachments:	10.5.1. Monthly Pool Report ↓ 10.5.2. Library Monthly Report ↓ 10.5.3. Interagency Minutes ↓
Author:	Cherie Schafer - Manager Economic & Community Development
Date:	12 March 2021
Key Outcome:	2.1 - A creative, educated community
Key Strategy:	2.1.3 Provide contemporary library facilities and services across the region to meet the needs of the community.

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Community, Cultural Services and Economic Development portfolio of Council.

RECOMMENDATION:

That Council:

1. note the Community Development Report; and
2. approve early occupancy of the Normanton Sports Centre by Bynoe CACS, allowing two months to formalise the agreement.

1. MATTERS FOR INFORMATION:

1.1 Normanton Sports Centre

Bynoe CACS have advised that they are interested in managing the Sports Centre under the terms provided at last month's Council meeting. Bynoe would like to be able to use the facility from 5th April, 2021. There has been insufficient time to formalise an agreement, prior to the commencement of the school holiday period. Bynoe CACS have planned activities over the school holidays and require the use of the centre to deliver the programs, but would also prefer early occupancy of the centre for continuity of services.

The following options are available to Council:

1. Decline early occupancy, prior to the signing of a formalised agreement, and instead approve a donation request for Bynoe CACS to utilise the facility over the school holiday program, or

BUSINESS PAPERS

2. Approve early occupancy of the centre allowing two months to formalise the agreement.

As the Board of Bynoe CACS have agreed to the terms and conditions presented to Council at the February 2021 meeting, the second option is the preferred option.

Due to staff shortages the Sport Centre has been closed for periods of time in the last three weeks, due to lack of resources no statistics have been provided this month.

1.2 Karumba and Normanton Swimming Pool Precinct

- Statistics and general information for the Normanton and Karumba Pools for the month of February have been attached.
- School Holidays – Historically, over the school holidays opening hours of both pools have been from 10am to 6pm. Statistics have shown that the extended opening hours have not been well utilised, and patrons are continuing to swim in later in the afternoons. It is recommended that Council open the pool from 1pm to 6pm over the school holiday period as these times are well utilised by the community.

1.3 Normanton and Karumba Library Statistics

- Statistics have been provided on the statistics and general information for the Normanton and Karumba Libraries for the month of February (attached).

1.4 Normanton Childcare

- The waiting list of the childcare centre has now increased to twelve children. Four of these children are unborn babies that are expected to commence enrolment at the centre later in the year or early next year. The childcare centre is currently unable to take on any new enrolments due to the staff to child ratio requirement. Council continues to advertise for new staff, however, have been unable to attract suitably qualified staff.

1.5 General updates

- A contractor has been engaged for the
 - re-painting of the water parks at Normanton and Karumba
 - replacing the soft fall at the Normanton Childcare Centre
 - install a suitable soft fall product around the Normanton kids pool where the sand washes away each year
 - to remove the old playground from the John Henry Oval
- An Economic Development Strategy has been developed after extensive community consultation and a steering committee has been formed to lead the delivery of any action items.

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- Gulf Christian College (GCC) have submitted a donation request for the use of the Golf Club for each Thursday of the week for one year to deliver programs. However, the GCC have decided not to go ahead with a formal agreement with Council to utilise the Golf Club.
- Interagency meetings are held monthly and provide a valuable information sharing forum. The Interagency meeting minutes for March are attached.

Consultation (Internal/External):

- Chief Executive Officer
- Director Corporate Services

Legal Implications:

- Nil

Financial and Resource Implications:

- Within budget.

Risk Management Implications:

- Risks are relatively low - supports Council's aim of engaging with the community as well as providing key activities and facilities.

Normanton and Karumba Pool Monthly Report – February 2021

Normanton

Statistics

Patrons	January 2021	February 2021
Adults	67+	40+
Children	485+	276+
Water Park	249	381
Total Attendance	801+	697+

Note*: These numbers do not include swimming club patrons

Normanton opening hours are:

Monday – Fridays: 2:30pm – 6pm

Saturday and Sundays 1pm to 6pm

General Update

As school had started up again there was not as many as patrons coming into the pool, and the hours have been shortened.

The shade sail is pulled across the length of the pool to help prevent sunburns and keep the pool at a lower temperature than what it would be without the shade.

The average temperature for the pool during February was 30°C.

Karumba

Statistics

Patrons	January 2021	February 2021
Adults	154	128
Children	91	61
Water Park	59	18
Total Attendance	304	207

Karumba opening hours

Monday to Sunday 1-6pm Except School Holidays 10am – 6pm

Public Holidays 1.00pm-6.00pm

General Update

The plant room is running well with Wianaga, Michael and Aniba testing water in the mornings.

As the pool cleaner is being put in a lot more now, the pool is looking great.

The pulleys still need putting back up on the shade sail from the cyclone. Waterpark is working well. There are 11 out of hours passes as of the 28/2/2021.

Pool Temp is 30 degrees



CARPENTARIA SHIRE
Outback by the Sea®

Library Services Monthly Report February 2021

<u>Statistics</u>	Normanton			Karumba		
	Feb-19	Feb-20	Feb-21	Feb-19	Feb-20	Feb-21
Monthly Walk-Ins	138	67	58	182	145	82
Number of library loans	121	89	38	69	87	131
Number of people utilising the internet	48	32	11	13	7	2.5
Number of new members	6	2	1	1	1	1
Total Hours Public Internet Usage	24.5	9	5.5	13	4.5	2
Total hours open to the public	80	60	80	80	80	80

Activities

Normanton Library

The Normanton Library activity was quiet which is normal for this time of the year. The number of borrowed items is down on previous years but that can be expected with the warmer weather. Most of the walk-ins that we did have was for people wanting to use our internet and printing services.

We had no attendance this month for the First 5 Forever Program.

We had a book exchange this month which included a lot of exciting new titles.

In the next few weeks I'm going to change the floor plan to make the library more inviting and revamp the Reading Program to appeal to young indigenous mums which should hopefully see the walk-in numbers increase and also because indigenous children are a target demographic for the Program.

Karumba Library

This month we have had Mental Health and NDSS have visits with a couple of their clinics. The library is a great neutral ground for people to meet, in quite cool surroundings.

February also saw over 40 brand new 2020 printed books come in they have been flying out the door. Our regular borrows are very pleased with these new items to loan.

We have also had our new order of DVD's arrive and most of them are either 2019 or 2020 movies great for this wet weather we have been having. The Karumba library regularly changes its DVD's and talking books. If State Library does not have them we put them on the wish list along with our network of 66 other libraries we work along with. Having this network is fantastic specially for new staff either in our libraries or theirs for how things work or don't eg Aurora.

The Outback By the Sea Book Club has been very quiet over the last few months, will be sending flyers out again at the end of the month when people numbers increase in town.

This year we are holding National Stimulus Reading at the Civic centre on Wednesday 19th of May at 11am. This year it is being 'live streamed from space' due to Covid. The children centre and school are very keen to attend.



CARPENTARIA SHIRE

Outback by the Sea®

Interagency Meeting Minutes

Date: Tuesday, 2nd March 2021
Venue: Council Boardroom
Commencement: 3.30pm
Chairperson: Cr Amanda Scott
Apologies: Doug Thomas - AOG Church, Shannon Gallagher - Bynoe

Present:

Emmy Gallagher - Carpentaria Shire Council, Cherie Schafer, Carpentaria Shire Council, Cr Amanda Scott - Carpentaria Shire Council Councillor, David Drage – Normanton Hope, Ann Marie Taney – RFDS,

Phone-in: Denise & Julie – NWHHS (TRAIC & Disaster Recovery)

Meeting Commenced 3.36pm

General Business:

Denise – NWHHS Disaster Recovery:

Service Finder distributor – was there any feedback regarding that? It is an a5 magnet that will sit on people's fridge and the purpose is to encourage people to seek help within the health services sector. Decided to wait until the Disaster Recovery meeting next week to see if there is any feedback to re-circulate. Cut off to be next Interagency meeting and then Denise can go to print.

Preliminary approval to roll out 'Trauma Training' – Whole of North and Central West Queensland. Leah Gaetano? will hopefully be the trainer 4-day training to cover acute stress and treating PTSD and treating complicated trauma and the training will take place in Mount Isa. Cost will be free, travel and accommodation will not be covered.

Trauma informed Care training is another potential training which Denise is looking into.

Looking at feasibility of someone to come in and do succession or financial training with landholders. Potential Roadshow.

Julie – NWHHS TRAIC:

TRAIC workshop was held 2 weeks ago in Normanton where the project was developed for the TRAIC funding which is available to Normanton next financial year (\$68,000.00)

Following that Julie visited Warrenvale and did Mental Health Training with the Manager's wife which was well received – opportunity for upskilling other key members in the community with this training – can tie into Denise's training.

Cherie has received the letter for the \$75,000 funding for mental health

Cherie Schafer - CSC:

Cherie discussed the TRAIC & Mental Health training. TRAIC will be available next financial year and will be utilised to target both the indigenous and non-indigenous Elderly in Normanton through story telling – promotes healing within family as well as individually. These will then be developed into a film and book to be displayed.

Use the other bucket of Mental Health Money to target some of the other target groups discussed in the TRAIC meeting.

The Resilience Project is going to be funded through the Disaster Recovery & Resilience Funding and delivered to the schools in Carpentaria Shire.

Active Infrastructure grant to be completed by 30th September. Tender to go out this month and be awarded.

Clean up Australia Day this Friday with the Schools.

ANZAC Day next month.

Decision has been made regarding the Playground – waiting on a quote to come back from a company to get the equipment pulled out and cleaned up as opposed to the community groups pulling it out themselves.

Ann Marie Taney - RFDS:

Really great to hear what has come out of the TRAIC workshop meeting.

Have been doing social and emotional wellbeing screening in the schools. Overwhelming the level of need that has been identified through this. Discussions around the next step in the process regarding referrals, etc to ensure that the kids are getting the kids they need. Need to find out what each agency/service does and then work out who gets referred to where.

Dave asked if there was any standout issues in anyone screened so far: Ann Marie noted that while they haven't come across someone who is actively suicidal, there is a theme of that being thought about a lot within this group of students. Bullying & Fighting in homes also very prevalent.

Ann Marie is travelling down to Gold Coast to present at a Child & Youth Mental Health Conference and will be away next meeting.

David Drage – Normanton Hope:

Markets this Saturday 6th March behind the Op Shop in the Church. First Saturday of every month. Aim is to let the event develop itself and its culture over time – very community driven. Open Mic Stage.

Normanton Hope received official letter today from Council allowing them to operate the 'Sister House. Still recovering from Cyclone Damage. Working with the insurance to open up a few beds but to keep them reserved for referrals from QPS and Queensland Health (Emergency referrals). Once repairs are completed the house will open in full.

Courthouse support has started with a pop-top tent up at the Courthouse when court is in session. There as a support service for people attending. Hoping to develop a support strategy for future.

Dave mentioned that he will be away next meeting and submitted his apologies.

Amanda Scott – CSC:

Brought up the Youth problems which are happening around town. QPS not in attendance to make a comment, will table for another meeting.

Emmy Gallagher – CSC CDO:

Still some spots available at the First Aid training which is being held this week in both Normanton & Karumba.

Chainsaw course which was scheduled for next week has been extended due to interest, there is another course available with approx. 7 spots left (as of Tuesday 2nd March)

Looking at the upcoming 4 months regarding the recovery program and events. Preliminary list to take to the Recovery Meeting on the 11th March. List of upcoming programs below:

- The Resilience Project – approved by the department and having a meeting on Thursday with the schools to discuss roll out and timelines
- Cattle Pregnancy Testing course
- Easter Family Movie Night
- Forklift Course
- Djuki Mala Cultural Dinner
- Bull Riding School
- Horsemanship Clinic
- Round Robin Touch Comp
- Farrier School
- Ladies Cocktail Evening

Other projects which are ongoing from Sharni is the Discover Carpentaria Website which LGAQ is in the process of being built and finalised.

Other suggestions that were made was a collaboration with Cowboys House in Townsville, courtesy bus & driver for the cocktail night and a Safe Water Project. Ann Marie mentioned that RFDS is doing a Field Day on 30th April at Delta and we should look at tacking something on to that.

Recovery Meeting will be Thursday 11th March at 2.00pm in the Normanton Boardroom.

Meeting closed at 4.30 the next meeting will be 6th April at 3.30.

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10.6 COMMUNITY DONATIONS AND SUPPORT

Attachments: NIL
Author: Cherie Schafer - Manager Economic & Community Development
Date: 12 March 2021

Key Outcome: 2.2 – Council supports our community organisations
Key Strategy: 2.2.2 Council provides support for local community organisations.

Executive Summary:

Council receives numerous requests for donations throughout the year. The applications listed in the recommendation are applications that have been received outside of the grant funding round.

RECOMMENDATION:

That Council approves the following requests for Donation and Support:

1. Normanton State School – Fete Cent Sale: requests the fee waiver for the Shire Hall, tables and chairs from 16th – 20th August, 2021.
 2. Mount Isa School of the Air – Group Day: requests fee waiver for the use of the Shire Hall, tables and chairs 21st June 2021.
 3. Normanton Athletics Club – Coaching Clinic: request fee waiver for use of the Sport Centre to run training 6th March 2021.
 4. Normanton Athletics Club – Training Days: requests fee waiver for use of the John Henry Oval from 17th March to 31st October 2021.
 5. Normanton Athletics Club – Pentathlon: requests fee waiver for use of the John Henry Oval and the tables and chairs trailer, 25th July 2021.
 6. Normanton Barra Classic – Fishing Competition: request fee waiver for the tables and chairs trailer and 300 black and white copies of the programme.
 7. Karumba Seniors Christmas Lunch: requests \$600 cash.
 8. Normanton Childcare Parent Committee – Bingo Fundraiser: request fee waiver for the Shire Hall, tables and chairs 22nd April 2021.
 9. Normanton CWA – Markets: requests fee waiver for the use of the Shire Hall, tables and chairs for 7 times, last event in November 2021.
 10. Normanton Rodeo Association – Rodeo: requests waiver for the Normanton Shire Hall, tables and chairs trailer, road closure, one water truck from 7th to 13th June, ripping of
-

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both camp draft arenas, rubbish collection of existing bins from Wednesday 9th June to Monday 14th June, grade fire breaks around fence line and one additional mow before the event.

11. Normanton Swimming Club – Swim Carnival: request fee waiver for the use for the Normanton Pool, tables and chairs trailer, area to be mowed and mosquitos to be sprayed 20th March 2021.
12. Gulf United Rugby League – Training Days: request fee waiver for the use of the John Henry Oval on Tuesdays and Thursday 4pm to 5.30pm from 9th March until September 2021.
13. Stingers Rugby League – Training Days: request fee waiver for the use of the John Henry Oval from Monday to Thursdays 6pm to 7pm from 1st March until end of the season.

Background:

Council advertised the Community Donations and Support funding program for events held between January and August 2021. The below applications have been received in the current donation round:

1. Normanton State School – Fete Cent Sale: requests the fee waiver for the Shire Hall, tables and chairs from 16th – 20th August, 2021. **(Estimated cost to Council \$1950)**
2. Mount Isa School of the Air – Group Day: requests fee waiver for the use of the Shire Hall, tables and chairs 21st June 2021. **(Estimated cost to Council \$390)**
3. Normanton Athletics Club – Coaching Clinic: request fee waiver for use of the Sport Centre to run training 6th March 2021. **(Estimated cost to Council \$250)**
4. Normanton Athletics Club – Training Days: requests fee waiver for use of the John Henry Oval from 17th March to 31st October 2021. **(Estimated cost to Council \$7000)**
5. Normanton Athletics Club – Pentathlon: requests fee waiver for use of the John Henry Oval and the tables and chairs trailer, 25th July 2021. **(Estimated cost to Council \$830)**
6. Normanton Barra Classic – Fishing Competition: request fee waiver for the tables and chairs trailer and 300 black and white copies of the programme. **(Estimated cost to Council \$850)**
7. Karumba Seniors Christmas Lunch: requests \$600 cash. **(Estimated cost to Council \$600)**
8. Normanton Childcare Parent Committee – Bingo Fundraiser: request fee waiver for the Shire Hall, tables and chairs 22nd April 2021. **(Estimated cost to Council \$390)**

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9. Normanton CWA – markets: requests fee waiver for the use of the Shire Hall, tables and chairs for 7 times, last event in November 2021. **(Estimated cost to Council \$2730)**
10. Normanton Rodeo Association – Rodeo: requests waiver for the Normanton Shire Hall, tables and chairs trailer, road closure, one water truck from 7th to 13th June, ripping of both camp draft arenas, rubbish collection of existing bins from Wednesday 9th June to Monday 14th June, grade fire breaks around fence line and one additional mow before the event. **(Estimated cost to Council \$14350)**
11. Normanton Swimming Club – Swim Carnival: request fee waiver for the use for the Normanton Pool, tables and chairs trailer, area to be mowed and mosquitos to be sprayed 20th March 2021. Have not included costs for mowing or mosquito spraying as this already happens when required. **(Estimated cost to Council \$800)**
12. Gulf United Rugby League – Training Days: request fee waiver for the use of the John Henry Oval on Tuesdays and Thursday 4pm to 5.30pm from 9th March until September 2021. Costings does not include lights as this has not been requested **(Estimated cost to Council \$7000)**
13. Stingers Rugby League – Training Days: request fee waiver for the use of the John Henry Oval from Monday to Thursdays 6pm to 7pm from 1st March until end of the season. Costings do not include use of lights as this has not been requested **(Estimated cost to Council \$7000)**

Total request value: \$44,140.

It should be noted that most of the abovementioned items are not a direct cost to Council, but represent a potential loss of revenue. This excludes the Normanton Rodeo Association donation of \$14,350 where Council plant and staff will be directly involved in providing a service which will involve a direct outlay. There is also \$600 cash donation for Karumba Seniors Christmas Luncheon which will involve an outlay.

Consultation (Internal/External):

- Chief Executive Officer
- External Stakeholders (applicants)

Legal Implications:

- Community Donation and Support Policy

Financial and Resource Implications:

- Within budget.

Risk Management Implications:

- Risks are within normal operational parameters.

BUSINESS PAPERS

11 REPORTS FROM DIRECTOR OF ENGINEERING - ROADS & SERVICES

11.1 DOE REPORT

Attachments: 11.1.1. Capital Works Program [↓](#)
Author: Michael Wanrooy - Director of Engineering
Date: 12 March 2021

Key Outcome: 5.1 - Integrated and timely provision and management of sustainable infrastructure and assets

Key Strategy: 5.1.3 Plan and implement urban improvement works which enhance local character and identify, conserve and improve the region's streetscapes and provide iconic parkland.

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Director Engineering's portfolio.

RECOMMENDATION:

That Council:

1. receive the Director of Engineering Report; and
2. that those matters not covered by resolution be noted.

1. Actions Arising from Previous Meetings

Reference	Action	Status
A0318-18	Liaise with TMR to obtain approval to install a pedestrian crossing on Landsborough Street in the vicinity of the Stop Shop <ul style="list-style-type: none"> ➤ The assessment is currently in progress with TMR's team in Brisbane through the Targeted Road Safety Program (TRSP) and the Queensland Safer Roads Sooner Program. 	In Progress
1/11/2018	Investigate and prepare a report including scope of works and estimate of costs to reinstate the grid on the Old Croydon Road for Councils consideration. <ul style="list-style-type: none"> ➤ Put on Works Program 	In Progress
9/12/20	Install no boat trailer signs along Massey Drive to Carina Street	Not Started
9/12/20	Install Columbarium at the Normanton Cemetery <ul style="list-style-type: none"> ➤ Completed 	In Progress

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2. Miscellaneous Projects

2.1. Council Work Crews:

- Council work crews have been working on emergent works on Shire Roads where accessible. Emergent grades were done on the McAllister Rd and Normanton Burketown Road.
- Most works were done on 89A, Tractor slashing and 2 x crews whipper snipping ahead of the slasher.
- Slashing works between Karumba and Normanton have started.
- Undertaking road runs and providing road condition reports.

2.2. TIDS – Normanton Burketown Road. Council's stabiliser crew will be starting up the remaining 4km of new bitumen works at Inverleigh mobilising on Monday 15.

2.3. Terry is undertaking RMPC patching works on State Controlled Roads. Herbicide works are ongoing.

Table: TMR Projects progress report for 2020 – 2021

Projects	Value	Claimed	Progress
89B TMR 2020 DRFA Emergent Works	\$ 200,000.00	\$ 195,552.70	Completed
CN-12531 89B TMR 2019 DRFA Betterment Works	\$ 5,817,621.05	\$ 5,817,621.05	Completed
2019 TMR DRFA REPA Works on 84A, 89A, 89B and 92A	\$ 2,146,085.20	\$ 1,284,804.70	60% completed. Sealed road damages and some of 89B unsealed remaining.
2019 TMR DRFA REPA 92A Variation (Separate Contract)	\$ 363,073.95	\$ 363,073.95	Completed
Grid Replacement at the Flinders River 89A	\$ 84,515.00	\$ 84,515.00	Completed
2020-2021 RMPC	\$ 1,965,500.00	\$ 1,632,024.00	67%
2020-2021 RMPC Variation	\$ 480,000.00		
ATSI TIDS - Dunbar Creek - New Causeway and approach on the Kowanyama Road	\$ 925,000.00	\$ 157,430.12	Tender Closed
TMR Contribution to 2020-2021 TIDS on the Normanton Burketown Road	\$ 910,000.00	\$ 292,960.91	2km sealed prior to Christmas break
Rehabilitation Works on 89A and Various Other Works	\$ 1,124,805.40	\$ 1,124,805.40	Completed

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89B Aus. Government Stimulus - Ch. 30680 - Ch. 35800	\$ 2,215,489.68	\$ 1,082,731.84	2km pavement and seal completed prior to Christmas break New Entry
2021 TMR Emergent Works	\$132,509.14	\$132,509.14	Value to increase once 89B has been assessed New Entry
89B – CN16288 (5km) - \$ 2,568,735.00 unconfirmed			Awaiting Final Confirmation New Entry
89A – CN16065 (North and South Approach of Flinders River) - \$ 5.2 Million unconfirmed			Awaiting Final Confirmation New Entry
Total	\$ 16,364,599.42	\$12,168,028.81	74%



Photo: Gilbert River Bridge on 89B

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Photo: Gravel Washouts on 89B



Photo: Completed Columbarium at the Normanton cemetery

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3. Update on Shire Flood Damage Works

- 3.1. Camp rollouts have been planned and a new works program is nearing finalization for 2021.

4. Trades Report

- 4.1. Completed columbarium installation at the Cemetery.
- 4.2. Planning works and ordering materials for the Karumba Toilet at the boat ramp
- 4.3. Standard housing, electrical and plumbing maintenance.
- 4.4. Arranging new mobile tower similar to Critters Camp at the Shady Lagoon turnoff to give extra range towards the Glenore Bridge.

5. New Projects/Grant Applications

- 5.1. Council and TMR are planning a 5million widening project on 89A at Walkers Bend to be completed by June 2021.
- 5.2. Council is also planning with TMR to undertake 5km of additional bitumen works to be completed by June 2021 on 89B for a value of \$2,568,735.00
- 5.3. Possible 3rd package to widen the narrow sections at Bang Bang on 89A.

6. Reports

- 6.1. Capital Works program progress as attached.
- 6.2. Engineering Budget

Description	Original Budget	Actual Bal	Order Value	Total Actual	Percentage
TP Ntn - Operating Grants, Subsidies and Contributions	-\$18,000.00	-\$46,115.70	\$0.00	-\$46,115.70	256.20%
TP Ntn - Operating Income	-\$5,000.00	-\$4,097.27	\$0.00	-\$4,097.27	81.95%
TP Kba - Operating Income	\$0.00	-\$1,000.00	\$0.00	-\$1,000.00	100.00%
TP Ntn - Operating Expenses	\$88,000.00	\$26,432.10	\$0.00	\$26,432.10	30.04%
Town Planning - Major Op Ex	\$0.00	\$61,139.68	\$0.00	\$61,139.68	100.00%
TP Kba - Operating	\$24,000.00	\$3,870.00	\$0.00	\$3,870.00	16.13%

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Expenses					
Eng - Operating Expenses	\$972,000.00	\$872,278.50	\$79,090.91	\$951,369.41	97.88%
Eng - Maintenance	\$83,000.00	\$44,026.77	\$10,726.64	\$54,753.41	65.97%
Eng - Depreciation	\$24,000.00	\$23,178.09	\$0.00	\$23,178.09	96.58%
Depots Ntn - Operating Expenses	\$257,000.00	\$138,140.75	\$260.00	\$138,400.75	53.85%
Depots Ntn - Maintenance	\$54,000.00	\$56,106.53	\$12,356.05	\$68,462.58	126.78%
Depots Ntn - Depreciation	\$24,000.00	\$161,665.03	\$0.00	\$161,665.03	673.60%
Workshop - Operating Expenses	\$94,000.00	\$31,843.96	\$7,107.02	\$38,950.98	41.44%
Workshop - Maintenance	\$22,000.00	\$32,160.60	\$533.40	\$32,694.00	148.61%
Workshop - Small Plant & Loose Tools	\$5,000.00	\$0.00	\$0.00	\$0.00	0.00%
Depots Kba - Operating Expenses	\$65,000.00	\$44,746.28	\$0.00	\$44,746.28	68.84%
Depots Kba - Maintenance	\$32,000.00	\$18,605.10	\$3,636.37	\$22,241.47	69.50%
Depots Kba - Depreciation	\$71,000.00	\$47,466.90	\$0.00	\$47,466.90	66.85%
Fleet and Plant - Operating Income	-\$120,000.00	-\$60,562.00	\$0.00	-\$60,562.00	50.47%
Fleet and Plant - Operating Expenses	\$136,000.00	\$136,770.75	\$1,777.36	\$138,548.11	101.87%
Fleet & Plant -Tyres and Batteries	\$135,000.00	\$104,187.39	\$1,842.73	\$106,030.12	78.54%
Fleet & Plant -Fuel and Oils	\$1,199,000.00	\$1,837,329.04	\$105.59	\$1,837,434.63	153.25%
Fleet & Plant - Depreciation	\$1,200,000.00	\$661,505.50	\$0.00	\$661,505.50	55.13%
Fleet & Plant - Internal Repair Wages	\$545,000.00	\$357,926.70	\$0.00	\$357,926.70	65.67%
Fleet & Plant - Parts and Repairs	\$1,700,000.00	\$912,395.21	\$261,059.29	\$1,173,454.50	69.03%
Fleet & Plant - Registrations and Insurance	\$185,000.00	\$192,277.75	\$0.00	\$192,277.75	103.93%
Fleet & Plant - Plant Recoveries Allocated to Works and Services	-\$6,448,000.00	\$6,583,848.78	\$0.00	\$6,583,848.78	102.11%
Asset Management - Operating Expenses	\$115,000.00	\$67,293.01	\$5,823.86	\$73,116.87	63.58%
Airport Ntn - Operating Income	-\$180,000.00	-\$181,390.77	\$0.00	-\$181,390.77	100.77%

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Airport Kba - Operating Income	-\$40,000.00	-\$10,115.62	\$0.00	-\$10,115.62	25.29%
Airport Ntn - Operating Expenses	\$94,000.00	\$91,353.82	\$33,883.64	\$125,237.46	133.23%
Airport Ntn - Maintenance	\$53,000.00	\$10,914.72	\$68.94	\$10,983.66	20.72%
Airport Ntn - Depreciation	\$74,000.00	\$52,731.20	\$0.00	\$52,731.20	71.26%
Airport Kba - Operating Expenses	\$64,000.00	\$46,973.23	\$6,815.45	\$53,788.68	84.04%
Airport Kba - Maintenance	\$54,000.00	\$13,627.59	\$139.53	\$13,767.12	25.49%
Airport Kba - Depreciation	\$43,000.00	\$28,388.97	\$0.00	\$28,388.97	66.02%
Parks & Gardens Ntn - Operating Expenses	\$38,000.00	\$96,246.03	\$0.00	\$96,246.03	253.28%
Parks & Gardens Ntn - Maintenance	\$414,000.00	\$248,794.60	\$1,357.76	\$250,152.36	60.42%
Parks & Gardens Ntn - Depreciation	\$103,000.00	\$73,846.40	\$0.00	\$73,846.40	71.70%
Parks and Gardens - Small Plant and Loose Tools	\$5,000.00	\$0.00	\$0.00	\$0.00	0.00%
Parks & Gardens Kba - Operating Expenses	\$58,000.00	\$41,237.93	\$0.00	\$41,237.93	71.10%
Parks & Gardens Kba - Maintenance	\$382,000.00	\$184,346.52	\$627.17	\$184,973.69	48.42%
Parks & Gardens Kba - Depreciation	\$122,000.00	\$80,723.78	\$0.00	\$80,723.78	66.17%
Public Conveniences Ntn - Operating Expenses	\$64,000.00	\$46,175.79	\$0.00	\$46,175.79	72.15%
Public Conveniences Ntn - Maintenance	\$22,000.00	\$4,078.34	\$0.00	\$4,078.34	18.54%
Public Conveniences Ntn - Depreciation	\$4,000.00	\$2,282.88	\$0.00	\$2,282.88	57.07%
Public Conveniences Kba - Operating Expenses	\$106,000.00	\$49,761.07	\$0.00	\$49,761.07	46.94%
Public Conveniences Kba - Maintenance	\$23,000.00	\$5,970.52	\$0.00	\$5,970.52	25.96%
Public Conveniences Kba - Depreciation	\$21,000.00	\$13,774.96	\$0.00	\$13,774.96	65.60%
Roads - Grants (No GST)	-\$1,035,000.00	-\$362,364.00	\$0.00	-\$362,364.00	35.01%

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Road Maintenance - Normanton Town Streets	\$347,000.00	\$1,760.49	\$2,888.46	\$4,648.95	1.34%
Road Maintenance - KarumbaTown Streets	\$347,000.00	\$40,709.04	\$0.00	\$40,709.04	11.73%
Road - Operating Expenses	\$267,000.00	\$161,990.87	\$0.00	\$161,990.87	60.67%
Road Maintenance - Rural Shire Roads	\$565,000.00	\$141,970.85	\$36,801.31	\$178,772.16	31.64%
Road - Depreciation	\$8,691,000.00	\$5,633,166.03	\$0.00	\$5,633,166.03	64.82%
RMPC - Operating Income	-\$1,965,000.00	\$1,632,024.00	\$0.00	\$1,632,024.00	83.05%
TMR Recoverable Works Income	-\$7,965,000.00	\$8,177,427.49	\$0.00	\$8,177,427.49	102.67%
Main Roads - Other Recoverable Works	\$5,802,000.00	\$6,846,610.77	\$904,617.77	\$7,751,228.54	133.60%
RMPC - Maintenance	\$1,743,000.00	\$945,357.44	\$30,009.25	\$975,366.69	55.96%
Main Roads - DRFA Works	\$1,600,000.00	\$1,418,144.82	\$32,485.83	\$1,450,630.65	90.66%
Other Main Roads Expenditures	\$0.00	\$52,890.59	\$50,958.00	\$103,848.59	100.00%
Private Works - Expenditure and Income	-\$10,000.00	-\$35,922.04	\$0.00	-\$35,922.04	359.22%
Building Services - Operating Income	\$0.00	-\$1,082.27	\$0.00	-\$1,082.27	100.00%
Building Services - Operating Expenses	\$158,000.00	\$175,975.46	\$0.00	\$175,975.46	111.38%
Building Services Small Plant & Loose Tools	\$8,000.00	\$2,134.92	\$3,450.74	\$5,585.66	69.82%
Pensioner Housing - Ntn Operating Income	-\$27,000.00	-\$14,189.19	\$0.00	-\$14,189.19	52.55%
Pensioner Housing - Kba Operating Income	-\$36,000.00	-\$20,436.47	\$0.00	-\$20,436.47	56.77%
Pensioner Housing - Ntn Operating Expenses	\$30,000.00	\$28,190.08	\$0.00	\$28,190.08	93.97%
Pensioner Housing - Ntn Maintenance	\$52,000.00	\$15,646.62	\$2,162.07	\$17,808.69	34.25%
Pensioner Housing - Ntn Depreciation	\$85,000.00	\$57,099.83	\$0.00	\$57,099.83	67.18%
Pensioner Housing - Kba Operating Expenses	\$35,000.00	\$32,119.16	\$0.00	\$32,119.16	91.77%
Pensioner Housing - Kba Maintenance	\$44,000.00	\$17,284.00	\$6,763.17	\$24,047.17	54.65%

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Pensioner Housing - Kba Depreciation	\$58,000.00	\$39,052.26	\$0.00	\$39,052.26	67.33%
Staff Housing - Ntn Operating Income	-\$380,000.00	-\$303,131.00	\$0.00	-\$303,131.00	79.77%
Staff Housing - Kba Operating Income	-\$30,000.00	-\$20,098.00	\$0.00	-\$20,098.00	66.99%
Staff Housing - Ntn Operating Expenses	\$166,000.00	\$153,778.75	\$0.00	\$153,778.75	92.64%
Staff Housing - Ntn Maintenance	\$201,000.00	\$182,898.08	\$13,723.64	\$196,621.72	97.82%
Staff Housing - Ntn Depreciation	\$303,000.00	\$212,195.42	\$0.00	\$212,195.42	70.03%
Staff Housing - Kba Operating Expenses	\$24,000.00	\$22,339.95	\$0.00	\$22,339.95	93.08%
Staff Housing - Kba Maintenance	\$71,000.00	\$21,347.14	\$8,188.60	\$29,535.74	41.60%
Staff Housing - Kba Depreciation	\$66,000.00	\$38,802.67	\$0.00	\$38,802.67	58.79%
Reserves - Operating Income	\$0.00	-\$49,546.37	\$0.00	-\$49,546.37	100.00%
Reserves - Operating Expenses	\$6,000.00	\$19,599.85	\$0.00	\$19,599.85	326.66%
Reserves - Maintenance Expenses	\$0.00	\$5,006.87	\$0.00	\$5,006.87	100.00%
Quarries - Operating Income	\$0.00	-\$1,075.02	\$0.00	-\$1,075.02	#DIV/0!
Quarries - Operating Expenses	\$73,000.00	-\$53,962.61	\$0.00	-\$53,962.61	-73.92%
Quarries - Maintenance	\$55,000.00	\$295.60	\$0.00	\$295.60	0.54%
TOTAL	\$11,312,000.00	\$5,630,552.95	\$1,519,260.55	\$7,149,813.50	63.21%

ID	Task Mode	Task Name	Duration	Start	Finish	% Complete	Chart
1	✓	Capital Works Program	590 days	Fri 28/06/19	Thu 30/09/20	57%	
2	✓	Buildings	427 days	Mon 12/08/19	Tue 30/03/20	87%	
3	✓	W4Q - Administration Office Upgrades	331 days	Mon 12/08/19	Mon 16/11/19	90%	
4	✓	W4Q - Office - Normanton Water Treatment Plant	390 days	Wed 21/01/19	Tue 30/03/19	85%	
5	✓	W4Q - Office - Karumba Sewerage Treatment Plant	129 days	Wed 21/01/19	Mon 30/03/19	85%	
6	✓						
7	✓						
8	✓						
9	✓						
10	✓	Housing	351 days	Fri 28/06/19	Fri 30/10/20	100%	
11	✓	W4Q 19.20 - 38 Woodward St Normanton	303 days	Wed 4/09/19	Fri 30/10/20	100%	
12	✓	W4Q 19.20 - 36 Woodward St Normanton	304 days	Fri 2/08/19	Wed 30/09/20	100%	
13	✓	W4Q 19.20 - 23 Woodward St Normanton	263 days	Mon 2/09/19	Wed 2/09/20	100%	
14	✓	W4Q 19.20 - 2 Norman St Normanton	263 days	Fri 28/06/19	Tue 30/06/20	100%	
15	✓	W4Q 19.20 - 140 Yappar Street Karumba	35 days	Mon 13/04/19	Fri 29/05/20	100%	
16	✓	W4Q 19.20 - 62 Landsborough St Normanton	19 days	Tue 25/08/19	Fri 18/09/20	100%	
17	✓	W4Q COVID - Greenway Street - Drainage Improvements	7 days	Tue 20/10/20	Wed 28/10/20	100%	
18	✓						
19	✓						
20	✓						
21	✓	Other Infrastructure	388 days	Mon 6/01/20	Wed 30/06/20	45%	
22	✓	NTN Resupply Barge Ramp (NDRP)	57 days	Tue 14/07/20	Wed 30/09/20	100%	
23	✓	LRCIP - Cemetery - Rodeo Grounds Footpath	107 days	Tue 2/02/21	Wed 30/06/20	20%	
24	✓	LRCIP - John Henry Oval Playground	107 days	Tue 2/02/21	Wed 30/06/20	25%	
25	✓	LRCIP - LWBDC Hatchery Fence	55 days	Tue 14/07/20	Mon 28/09/20	100%	
26	✓	LRCIP - NCC Soft Fall	76 days	Tue 2/02/21	Tue 15/06/20	100%	
27	✓	W4Q - Trades Shed - Refurbishment	140 days	Mon 17/02/21	Fri 28/08/20	100%	
28	✓	W4Q - Showgrounds, Racecourse & Rodeo Grounds - Transformer Upgrade	94 days	Wed 17/02/21	Mon 28/06/21	0%	
29	✓	W4Q - Ablution Block - Karumba Boat Ramp	97 days	Mon 1/02/21	Tue 15/06/21	15%	
30	✓	W4Q COVID - Normanton Water Treatment Filter Shed Ref.	169 days	Thu 6/08/20	Tue 30/03/21	10%	
31	✓	John Henry Oval Upgrade (Active Community Infrastructure)	155 days	Tue 24/11/20	Mon 28/06/20	20%	
32	✓	Normanton Aerodrome Line Marking	108 days	Wed 18/11/20	Fri 16/04/21	100%	
33	✓	Karumba Aerodrome Line Marking	96 days	Fri 4/12/20	Fri 16/04/21	100%	
34	✓	Gilbert Street Pontoon Repairs	95 days	Tue 2/02/21	Mon 14/06/20	20%	
35	✓	W4Q - Installation of Solar PV Stems	217 days	Tue 1/09/20	Wed 30/06/20	20%	
36	✓	Norman River - Telecommunications Towers - Flexible Fund	79 days	Mon 15/06/20	Thu 1/10/20	100%	
37	✓	BOR LWBDC Entertainment Area	232 days	Mon 6/01/20	Tue 24/11/20	100%	
38	✓	Barru Hatchery Upgrade Phase 2	0 days	Fri 28/08/20	Fri 28/08/20	100%	
39	✓	W4Q LWBDS Shade Facility	0 days	Fri 28/08/20	Fri 28/08/20	100%	
40	✓	W4Q - Normanton Town Hall PA System		Mon 6/01/20		95%	

ID	Task Mode	Task Name	Duration	Start	Finish	% Complete	Gantt Chart											
41	Task						[Gantt Chart for ID 41]											
42	Task						[Gantt Chart for ID 42]											
43	Task	Roads	492 days	Mon 12/08/19	Tue 29/06/21	41%	[Gantt Chart for ID 43]											
44	Task	NDRP Little Brnoe Approaches to causeway	231 days	Mon 12/08/19	Mon 29/06/21	100%	[Gantt Chart for ID 44]											
45	Task	TIDS/R2R -Normanton to Burketown 2019-20	158 days	Tue 24/09/19	Thu 30/04/20	100%	[Gantt Chart for ID 45]											
46	Task	TIDS/R2R -Normanton to Burketown 2020-21	155 days	Mon 16/11/20	Fri 18/06/21	35%	[Gantt Chart for ID 46]											
47	Task	NDRP Burke & Willis Monument Road	59 days	Mon 5/04/21	Thu 24/06/21	10%	[Gantt Chart for ID 47]											
48	Task	Normanton-Burketown Seal Project 11/12 CSC.0017.1819E	84 days	Thu 4/03/21	Tue 29/06/21	10%	[Gantt Chart for ID 48]											
49	Task	Normanton-Burketown Seal Project 13 CSC.0016.1819E	REC84 days	Thu 4/03/21	Tue 29/06/21	10%	[Gantt Chart for ID 49]											
50	Task	Old Crolydon Road Grid	62 days	Thu 4/03/21	Fri 28/05/21	0%	[Gantt Chart for ID 50]											
51	Task	Disability Access Normanton - Footpaths	66 days	Mon 29/03/20	Mon 28/06/20	20%	[Gantt Chart for ID 51]											
52	Task	Disability Access Karumba - Footpaths	66 days	Mon 29/03/20	Mon 28/06/20	20%	[Gantt Chart for ID 52]											
53	Task	Shire Grid Installations - if required				0%	[Gantt Chart for ID 53]											
54	Task	U ATSI TIDS Dunbar Kowanyama Road Floodway	182 days	Thu 26/09/19	Fri 5/06/20	15%	[Gantt Chart for ID 54]											
55	Task						[Gantt Chart for ID 55]											
56	Task	Water Infrastructure	517 days	Tue 9/07/19	Wed 30/06/21	51%	[Gantt Chart for ID 56]											
57	Task	Glenore Weir Rectification Stage 2 (LGGSP) U	517 days	Tue 9/07/19	Wed 30/06/21	20%	[Gantt Chart for ID 57]											
58	Task	BBRF - Raw Water Irrigation	206 days	Thu 2/07/20	Thu 15/04/21	75%	[Gantt Chart for ID 58]											
59	Task	W4Q COVID - Normanton Water Treatment Plant Clarifier	238 days	Mon 3/08/20	Wed 30/06/21	15%	[Gantt Chart for ID 59]											
60	Task	W4Q COVID - Yappar Street Valve Replacement	87 days	Mon 30/11/20	Tue 30/03/21	10%	[Gantt Chart for ID 60]											
61	Task	W4Q COVID - Normanton Water Filter Refurbishment Phase 3	217 days	Thu 2/07/20	Fri 30/04/21	25%	[Gantt Chart for ID 61]											
62	Task	W4Q COVID - Recrating of Reservoir	52 days	Fri 2/10/20	Mon 14/12/20	100%	[Gantt Chart for ID 62]											
63	Task	ORA - csc.0018.1819E Dws Glenore Weir Scouring	1 day	Tue 9/07/19	Tue 9/07/19	100%	[Gantt Chart for ID 63]											
64	Task						[Gantt Chart for ID 64]											
65	Task	Sewerage Infrastructure	414 days	Mon 2/03/20	Thu 30/09/21	32%	[Gantt Chart for ID 65]											
66	Task	Inlet Screen - Kba	326 days	Mon 2/03/20	Sun 30/05/21	25%	[Gantt Chart for ID 66]											
67	Task	De-sludging of Sewerage Lagoon (NDRP)	295 days	Fri 14/08/20	Thu 30/09/21	18%	[Gantt Chart for ID 67]											
68	Task	Replace Screw Screen (NDRP)	65 days	Fri 14/08/20	Thu 12/11/20	100%	[Gantt Chart for ID 68]											
69	Task	Replace Damaged Manholes	207 days	Fri 14/08/20	Mon 31/05/21	22%	[Gantt Chart for ID 69]											
70	Task	Purchase and Install Amenities Block (NDRP)	65 days	Fri 14/08/20	Thu 12/11/20	100%	[Gantt Chart for ID 70]											
71	Task	W4Q COVID - Normanton STP effluent irrigation replacement	229 days	Fri 14/08/20	Wed 30/06/21	60%	[Gantt Chart for ID 71]											

BUSINESS PAPERS

11.2 NDRRA/QDRF REPORT

Attachments:	11.2.1. Appendix A - QRA19 Expenditure Summary ↓ 11.2.2. Appendix B - QRA19 Completion Sketch ↓ 11.2.3. Appendix C - EOT Approvals ↓ 11.2.4. Appendix D - Betterment Projects ↓
Author:	John Martin - Consultant Engineering
Date:	10 March 2021
Key Outcome:	5.2 - A safe and sustainable road network
Key Strategy:	5.2.1 Plan and deliver a safe, sustainable and efficient road network.

Executive Summary:

QRA19: The QRA19 project is approximately 84% complete. Work will recommence once road conditions allow heavy vehicles access. Deadlines for the QRA19 works are between June 30 and December 30, 2021. QRA19 works will be prioritised over QRA20 works to ensure deadlines are met. Construction is programmed to commence with limited crews in March with all five (5) crews working by 13 April.

QRA20: REPA submissions have all been approved with a total RV of \$52.8million. Council has received the 30% pre-payment of \$15.8million.

QRA21: Carpentaria Shire was activated for REPA and CDO relief measures in response to Tropical Cyclone Imogen. Emergency works are currently underway on accessible roads with approximately \$230k expended. Access is still restricted to many roads throughout the Shire due to flood waters.

Pre-qualified Suppliers for Gravel Pit Packages: The tenders for the Pre-qualified Suppliers for Gravel Pit Packages closed on 5 March 2021 and a separate assessment report will be provided to Council.

RECOMMENDATION:

That Council:

1. accepts the NDRRA/QDRF Report as presented; and
2. that those matters not covered by resolution be noted.

Background:

2019 QRA Event

1. The QRA19 REPA submissions have a total RV of approx. \$69million (construction budget of \$54million).
 2. Approximately 84% of the project was completed by the end of 2020 with an estimated Expenditure Ratio of 1.01. Refer Appendix A and B for construction progress.
 3. Work will recommence (subject to weather conditions) in March on accessible roads surrounding Normanton to start local contractors working and reduce the amount of work to be left until the 2022 construction season. All five (5) crews will be working by 13 April 2021.
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BUSINESS PAPERS

4. Expenditure for the Gravel Haulage to Dunbar to Kowanyama Road is aligning closely to the forecast budget. The project expenditure is currently 38% complete and 41% of the total gravel has been delivered (approximately 35,000t).
5. QRA has approved seven (7) betterment projects for construction. The full list of projects is provided in Appendix D.
6. Extensions of time have been approved on five (5) QRA19 REPA submissions. The full list of projects is detailed in Appendix C.

2020 QRA Event

1. Four (4) REPA submissions have been approved with a total RV of \$52.8million (construction budget of \$41.2million).
2. Council has received the 30% pre-payment of \$15.8million.
3. A significant portion of the works are programmed to be completed in the second half of 2021 with priority given to the QRA19 works which have deadlines in 2021.

2021 QRA Event

1. On January 4, 2021 Carpentaria Shire Council was activated for REPA and CDO relief measures in response to Tropical Cyclone Imogen and the Associated Low-Pressure System.
2. Emergency works have commenced on roads accessible from Normanton primarily in the South of the Shire. Emergency work will continue throughout March moving into the North of the Shire when it becomes accessible. Approximately \$230k has currently been expended on Emergency works.

Pre-qualified Suppliers for Gravel Pit Packages

The tender for Pre-qualified Suppliers for Gravel Pit Packages closed on the 5 March 2021. The tender assessment will be provided in a separate report.

Consultation (Internal/External):

- Chief Executive Officer – Mark Crawley
- Director of Engineering – Michael Wanrooy
- ERSCON Consulting Engineers – John Martin and Nick Lennon

Legal Implications:

- Nil.

Financial and Resource Implications:

- QRA 19 Trigger Point contribution - \$32,408
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- QRA 19 10% Council contribution to day labour - \$182,697.08
- QRA 20 Trigger Point contribution - \$29,363
- QRA 21 Triger Point contribution - \$30,180

Risk Management Implications:

- Moderate – QRA19 – An extension of time has been granted for requested submissions due to productivity losses from COVID-19. It is currently unknown when water levels will recede, and roads will become accessible to construction equipment.
- Moderate – Costs charged incorrectly are at risk of not being paid if jobs are acquitted before errors are rectified.
- Moderate – QRA20 – Construction to commence in mid-2021 with a deadline of 30 June 2022.

CARPENTARIA SHIRE COUNCIL
 SUMMARY OF QRA19 EXPENDITURE

CURRENT
Project Completed
Forecast Project Expenditure to RV Ratio

28/02/2021
83.9%
1.01



Submission 1 - CSC.0006.1819E.REC					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Dunbar Koolatah Road	\$ 40,500.00	\$ 15,456.00	100%	0.38	Market rate to be adjusted to reflect the actual cost of Mitchell River Flood Camera.
Ifley Road	\$ 7,360,093.97	\$ 4,061,738.15	60%	0.92	
Normanton to Burketown Road	\$ 7,225,068.50	\$ 10,269,473.43	92%	1.54	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
Donors Hill to Augustus Downs Road	\$ 1,445,604.64	\$ 958,285.33	99%	0.67	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
TOTAL	\$ 16,071,267.11	\$ 15,304,952.91			

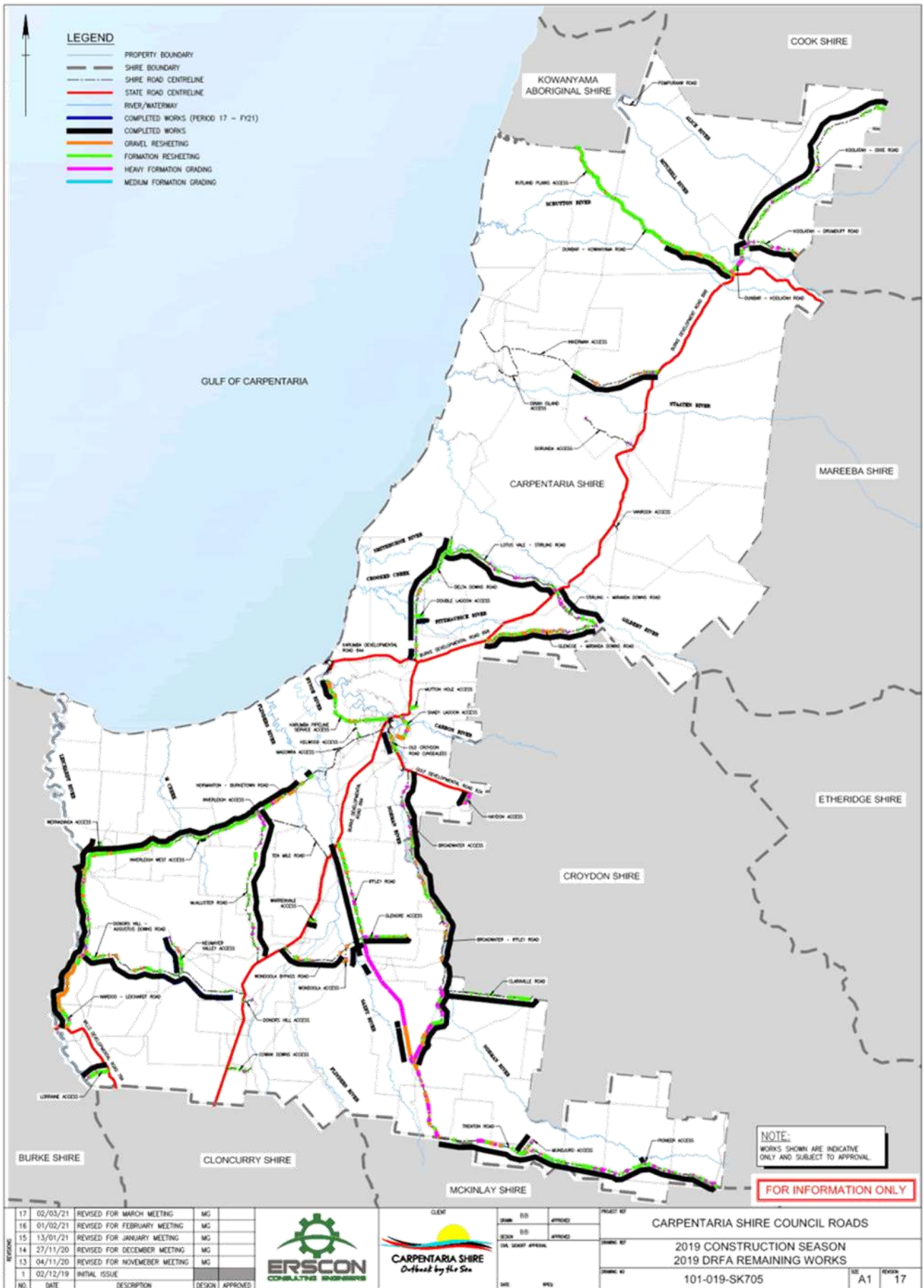
*Expected expenditure ratio is the ratio of final expenditure divided by the recommended value. (i.e. 1.5 is 50% over budget, 0.8 is 20% under budget)

Submission 3 - CSC.0008.1819E.REC					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Koolatah to Dixie Road	\$ 926,965.19	\$ 1,059,937.61	100%	1.14	
Nardoo to Leichardt Road	\$ 5,141,264.01	\$ 3,338,278.57	100%	0.65	Significant cost savings from haulage of gravel. Two primary gravel pits located along Nardoo to Leichardt resulted in significantly shorter haulage than other roads within the Shire.
Trenton Road	\$ 2,798,987.71	\$ 2,926,054.17	100%	1.05	
TOTAL	\$ 8,867,216.91	\$ 7,304,270.35			

Submission 5 CSC.0015.1819E.REC					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Stirling to Miranda Downs	\$ 619,559.74	\$ 1,517,588.18	100%	2.45	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
Koolatah to Drumduff	\$ 328,481.44	\$ 731,600.48	100%	2.23	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
Lobsvale to Stirling	\$ 886,520.02	\$ 824,260.42	100%	0.93	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
Glencoe to Miranda Downs	\$ 2,147,220.86	\$ 1,152,798.10	100%	0.54	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
Inkerman Access	\$ 496,648.83	\$ 701,476.41	100%	1.41	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
Double Lagoon Access	\$ 152,260.82	\$ 64,840.31	100%	0.43	Cost savings as camp and mobilisation costs booked to Delta Downs Road
Delta Downs Road	\$ 1,109,261.09	\$ 1,524,550.68	93%	1.48	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
Dunbar to Koolatah	\$ 695,191.97	\$ 211,367.45	48%	0.64	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
Darunda Access	\$ 32,878.62	\$ -	0%	1.00	
Mutton Hale Access	\$ 177,693.65	\$ -	0%	1.00	
Rutland Plains Access	\$ 122,507.79	\$ -	0%	1.00	
Shady Lagoon Access	\$ 687,326.20	\$ -	0%	1.00	
TOTAL	\$ 7,455,550.33	\$ 6,728,482.03			

Submission 4 CSC.0019.1819I_REC					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Glenore Access	\$ 909,509.81	\$ 849,658.29	100%	0.93	
Inverleigh Access	\$ 5,671.11	\$ 1,006.35	100%	0.18	Construction completed in less than one day, majority of costs booked to adjacent Normanton to Burketown Road.
Inverleigh Access (Secondary)	\$ 6,592.06	\$ -	100%	0.00	Construction completed in less than one day, majority of costs booked to adjacent Normanton to Burketown Road.
Inverleigh West Access	\$ 26,659.05	\$ 2,164.49	100%	0.08	Construction complete. Costs booked to adjacent Normanton to Burketown road as construction was completed in less than one day.
Lorraine Access	\$ 521,767.89	\$ 331,612.04	100%	0.64	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
McAllister	\$ 807,881.47	\$ 1,049,478.66	100%	1.30	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
Mundjuro Access	\$ 249,585.23	\$ 272,207.87	100%	1.09	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
Pioneer Access	\$ 43,036.66	\$ 21,360.05	100%	0.50	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
Warrensale Access	\$ 136,685.30	\$ 71,374.32	100%	0.61	Cost savings as construction was completed simultaneously with QRA18 scope of work with overlapping camp and mobilisation costs.
Wernadings Access	\$ 358,899.18	\$ 184,957.42	100%	0.52	Cost savings from simultaneous construction with QRA18 Wernadings Access Scope of work.
Wondoola Bypass	\$ 364,937.20	\$ 391,323.53	100%	1.07	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
Wondoola Access	\$ 434,387.84	\$ 156,958.20	100%	0.36	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
Broadwater to Ifley	\$ 2,980,296.69	\$ 2,634,923.48	100%	0.88	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
Clarville	\$ 554,687.64	\$ 742,659.14	100%	1.34	Booking errors have been identified, transfers are currently being made to reflect the actual expenditure for this road.
Broadwater Access	\$ 7,458.24	\$ 13.99	100%	0.00	Construction completed in less than one day, majority of costs booked to adjacent Broadwater - Ifley Road.
Haydon Access	\$ 157,107.11	\$ 135,883.38	100%	0.86	Overlapping camp and establishment costs with Broadwater to Ifley Road. When assessing roads together, expenditure expected to align closer to combined RV.
Neumayer Valley Access	\$ 346,224.08	\$ 282,920.11	100%	0.82	Overlapping camp and establishment costs with Donors to Augusts Downs Road. When assessing roads together, expenditure expected to align closer to combined RV.
Old Croydon (Unsealed)	\$ 739,052.69	\$ 187,804.49	100%	0.25	Costs saving incurred due to no camp establishment costs required as the crew worked from town.
Karumba Pipeline Service Access	\$ 1,631,989.21	\$ 373,740.50	28%	0.82	Road partially constructed, remaining works to be completed during the wet season while crews are working from town.
Cowan Downs Access	\$ 154,166.71	\$ -	0%	1.00	
Donors Hill Access	\$ 33,867.43	\$ -	0%	1.00	
Kelwood Access	\$ 44,232.85	\$ -	0%	1.00	
TOTAL	\$ 10,494,695.45	\$ 7,690,086.29			

Submission 6 CSC.0025.1819I_REC					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Wondoola Access (Flood Gauge)	\$ 50,000.00	\$ 36,383.00	100%	0.73	Market rate to be adjusted to reflect the actual cost of Flood Gauge.
Col Kitching Drive	\$ 5,611.27	\$ 1,958.07	38%	0.92	
Dunbar - Koolatah Road (Mitchell River Crossing)	\$ 503,158.00	\$ -	0%	1.00	
Ellis Street	\$ 88.56	\$ -	0%	1.00	
Jubilee Way	\$ 239.11	\$ -	0%	1.00	
Old Hospital Road	\$ 1,434.10	\$ 811.24	60%	0.94	
Palmer Street KBA	\$ 6,025.50	\$ 1,958.07	30%	1.08	
Russell Street	\$ 1,176.50	\$ -	0%	1.00	
Simpson Street	\$ 117.65	\$ 811.24	90%	7.66	
TOTAL	\$ 567,890.69	\$ 41,921.62			



Submission Reference	Funding Type	Project	Previous Time Limit	EOT Duration (months)	EOT approval
CSC.0010.1819E.REC	QRA19 REPA	Submission 2	30-Jun-21	3	30-Sep-21
CSC.0009.1819E.REC	QRA19 REPA	Submission 3	30-Jun-21	3	30-Sep-21
CSC.0019.1819E.REC	QRA19 REPA	Submission 4	30-Jun-21	3	30-Sep-21
CSC.0015.1819E.REC	QRA19 REPA	Submission 5	30-Jun-21	3	30-Sep-21
CSC.0025.1819E.REC	QRA19 REPA	Submission 6	30-Jun-21	6	31-Dec-21
CSC.0016.1819E.REC	2018-19 Betterment	Normanton to Burketown Sealing P11/12	30-Jun-21	3	30-Sep-21
CSC.0017.1819E.REC	2018-19 Betterment	Normanton to Burketown Sealing P13	30-Jun-21	3	30-Sep-21
CSC.0011.1819E.DWS	2018-19 Betterment	Desilting of the Normanton Sewer Lagoons	30-Jun-21	3	30-Sep-21

Appendix D - Approved Betterment Projects

Project	Value
Normanton to Burketown Pavement Improvements and Sealing (CH37.458 – 43.185)	Project RV \$3.1million Construction value \$2.5million
Normanton to Burketown Pavement Improvements and Sealing (CH53.218 – 55.742)	Project RV \$0.96million Construction value \$0.76million
Burke and Wills Monument Road pavement improvements	\$138,000
Monsoon Trough Flood Impact Study	\$60,000
Desludging of the Normanton Sewerage Lagoon	\$974,558
Glenore Weir Scouring Rectification	\$66,487
Disaster Coordination Shed	\$375,000

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11.3 DUNBAR CREEK CAUSEWAY UPGRADES (20-0518)

Attachments:	11.3.1. Appendix A - Tender Assessment 20-0518 ↓ 11.3.2. Appendix B - Pricing Schedule 20-0518 ↓
Author:	John Martin - Consultant Engineering
Date:	12 March 2021
Key Outcome:	5.2 - A safe and sustainable road network
Key Strategy:	5.2.1 Plan and deliver a safe, sustainable and efficient road network.

Executive Summary:

The tender assessment panel has reviewed the two (2) tender submissions received for the construction of the Dunbar Creek Causeway Upgrades (CN: 20-0518). One (1) tender was received from a local contractor and one (1) tender was received from a non-local contractor. The tenders have been assessed with a 70% price weighting, 20% non-price weighting and 10% development of local business weighting.

RECOMMENDATION:

That Council award the tender to Barto's Construction Pty Ltd for their conforming tender of \$670,155.00 ex GST.

Background:

A request for tender for the construction of the Dunbar Creek Causeway Upgrade was issued by Carpentaria Shire Council on 16 February 2021 and closed at 6:00pm on 9 March 2021. Two (2) tenders were received.

1. Barto's Construction

Barto's Construction submitted a conforming tender for a total price of \$670,155.00 ex GST and was the lowest price received and only local tender received. Construction is expected to commence in early April and finish by late June 2021.

2. NQ Civil Contractors

NQ Civil Contractors submitted a conforming tender for a total price of \$1,557,396.00 ex GST. Construction is estimated to commence in early April and finish by late August 2021.

Assessment

The tender assessment criteria included a 70% price weighting, 20% non-price weighting and 10% development of local business weighting as detailed below in Table 1.

Table 1: Assessment Criteria

	Criteria	Weighting
Price	Price	70%
Non-Price	Similar Project Completed	5%
	Similar Project Value	5%
	Experience in CSC	5%

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	Experience in Remote Locations	5%
Development of Local Industry	Tenderer is Local	5%
	Tenderer is using Local Subcontractors	5%
TOTAL		100%

These criteria were used to assess and rank each of the tenders received. A summary of the tender assessment scores are provided in Table 2 below. The detailed tender assessment is provided in Appendix A.

Table 2: Tender Assessment Scores

Tenderer	Tendered Price (ex GST)	Total Score
Barto's Construction	\$670,155.00	100.00%
NQ Civil Contractors	\$1,557,396.00	45.12%

Consultation (Internal/External):

- Chief Executive Officer – Mark Crawley
- Director of Engineering – Michael Wanrooy
- ERSCON Consulting Engineers – John Martin
- Tender Assessment Panel – Michael Wanrooy, Kerrod Giles and Branden Brosseuk

Legal Implications:

- Nil.

Financial and Resource Implications:

- Nil.

Risk Management Implications:

- Nil.

Appendix A - Tender Assessment
Tender 20-0518
DUNBAR CREEK CAUSEWAY UPGRADES

Contractor	Tendered Price (ex GST)	Price Score			Non-Price Score			Total Score	Assessment Ranking	
		P ₁ - Price Score	P ₂ - Normalized Price Score	Total Price Score	Experience of Contractor (10%)	Experience in Remote Locations (10%)	Development of Local Business and Community (10%)			Total Non-Price Score
Barro's Construction	\$ 670,155.00	139.83	100.00%	70.00%	10.00%	10.00%	10.00%	30.00%	100.00%	1
NO CIVIL Contractors	\$ 1,557,396.00	60.17	43.03%	30.12%	10.00%	5.00%	0.00%	15.00%	45.12%	2

Assessment Criteria			Weighting
Price	Price	Similar Project Completed	70%
Non-Price	Experience in CSC	Similar Project Value	5%
		Experience in Remote Locations	5%
		Tenderer is Local	5%
Development of Local Industry	Tenderer is using Local Subcontractors		5%
TOTAL			100%

PRICING SCHEDULE
DUNBAR CREEK CASUEWAY UPGRADES
CONTRACT NO 20-0518

				Barto's Construction		NQ Civil Contractors	
				Rate	Total	Rate	Total
A Preliminaries							
A.1	Contractor's Camp, Site Facilities, Floor & Site Establishment	1	lump sum	\$ 60,000.00	\$ 60,000.00	\$ 292,440.00	\$ 292,440.00
A.2	Removal of Contractor's Camp, Site Facilities & Ancillary Items, Floor & Site Dis-Establishment	1	lump sum	\$ 36,260.00	\$ 36,260.00	\$ 62,890.00	\$ 62,890.00
A.3	As-Constructed Drawings	1	lump sum	\$ 2,490.00	\$ 2,490.00	\$ 15,000.00	\$ 15,000.00
A.4	Contract works insurance	1	lump sum	\$ 20,000.00	\$ 20,000.00	\$ 45,000.00	\$ 45,000.00
A.5	Confirmation of location and depth of existing services in works area	1	lump sum	\$ 1,100.00	\$ 1,100.00	\$ 2,500.00	\$ 2,500.00
A.6	Develop and implement an Environmental Management Plan (EMP)	1	lump sum	\$ 2,800.00	\$ 2,800.00	\$ 3,000.00	\$ 3,000.00
				\$	124,360.00	\$	420,820.00
B Culvert Crossing (Ch393-480)							
B.1	Setting out of Works	1	lump sum	\$ 1,600.00	\$ 1,600.00	\$ 16,000.00	\$ 16,000.00
B.2	Clear and Grub, Dispose of vegetation and debris on site	30	m ²	\$ 30.00	\$ 2,100.00	\$ 76.00	\$ 5,320.00
B.3	Cut to spoil from Roadway excavation and stockpile on Principal's property where directed	45	m ³	\$ 40.00	\$ 2,600.00	\$ 62.00	\$ 5,230.00
B.4	Demolish existing firm wide concrete turning surface between Ch.393 - 480 and dispose of on principals property	540	m ²	\$ 75.00	\$ 40,500.00	\$ 36.00	\$ 19,440.00
B.5	Trim and Compact Subgrade	765	m ²	\$ 33.00	\$ 25,245.00	\$ 24.00	\$ 18,360.00
B.6	M40 Concrete Base Slab and cut-off walls inc supply, load, cart, place, reinforcing, bedding and jointing	18	m ³	\$ 1,600.00	\$ 28,800.00	\$ 12,960.00	\$ 231,100.00
B.7	M40 Concrete Running Surface (150mm thick) incl. supply, load, cart, place, reinforcing, bedding and jointing	125	m ³	\$ 1,800.00	\$ 225,000.00	\$ 1,878.00	\$ 247,260.00
B.8	M40 Concrete Kerb over culverts	3	m ³	\$ 1,600.00	\$ 4,800.00	\$ 11,960.00	\$ 35,890.00
B.9	M32 Concrete Drains incl. supply, load, cart, place, reinforcing, bedding and jointing	23	m ³	\$ 1,600.00	\$ 36,800.00	\$ 3,965.00	\$ 44,865.00
B.10	M32 Concrete Margins incl. supply, load, cart, place, reinforcing, bedding and jointing	12	m ³	\$ 1,600.00	\$ 19,200.00	\$ 1,980.00	\$ 23,760.00
B.11	M32 wingwalls, headwalls, aprons and cut-off walls to suit 10x150x800 RCBC's, including grouted rock anchor protection to sides of wingwalls.	2	each	\$ 5,800.00	\$ 19,600.00	\$ 37,000.00	\$ 74,000.00
B.12	Install 40 x 1500 x 900 skewed RLBs's (2.4m lengths) including supply and installation of bantex as per design drawings.	40	each	\$ 900.00	\$ 36,000.00	\$ 1,000.00	\$ 40,000.00
B.13	Stabilised Gravel Base (150mm Type 2.2, 3% cement)	56	m ³	\$ 440.00	\$ 24,640.00	\$ 1,390.00	\$ 77,840.00
B.14	Stabilised Gravel Subbase (Type 2.2, 3% cement)	60	m ³	\$ 440.00	\$ 26,400.00	\$ 1,390.00	\$ 111,200.00
B.15	Rock Rip Flag	90	m ³	\$ 80.00	\$ 4,000.00	\$ 1,626.00	\$ 76,300.00
B.16	Rock armour protection at culvert inlet/outlet, 450mm thick with geotextile, 300mm nominal size rock	26	m ³	\$ 280.00	\$ 7,280.00	\$ 1,626.00	\$ 39,676.00
B.17	Construction of Side Trench around works	1	lump sum	\$ 16,360.00	\$ 16,360.00	\$ 1,500.00	\$ 1,500.00
B.18	Site Shaping of Existing inlet/outlet and tie in to existing	40	m	\$ 63.00	\$ 2,520.00	\$ 80.00	\$ 3,600.00
B.19	Compliance Testing in accordance with FNQRDC Standards (concrete and pavement only)	1	lump sum	\$ 4,050.00	\$ 4,050.00	\$ 20,000.00	\$ 20,000.00
B.20	Supply and install signage as per project drawings						
B.20(a)	W9-7-1	2	each	\$ 285.00	\$ 570.00	\$ 2,100.00	\$ 4,200.00
B.20(b)	G9-21-1	2	each	\$ 285.00	\$ 570.00	\$ 2,100.00	\$ 4,200.00
B.20(c)	G9-22-2	2	each	\$ 285.00	\$ 570.00	\$ 2,100.00	\$ 4,200.00
B.20(d)	W7-3(L)	2	each	\$ 285.00	\$ 570.00	\$ 2,100.00	\$ 4,200.00
B.20(e)	W6-2	2	each	\$ 285.00	\$ 570.00	\$ 2,100.00	\$ 4,200.00
B.20(f)	D4-6(F)	3	each	\$ 285.00	\$ 1,425.00	\$ 2,100.00	\$ 10,500.00
B.20(g)	D4-4(L)	5	each	\$ 285.00	\$ 1,425.00	\$ 2,100.00	\$ 10,500.00
B.20(h)	Tubular Steel Guddposts as per COS	10	each	\$ 120.00	\$ 1,200.00	\$ 120.00	\$ 1,200.00
				\$	545,795.00	\$	1,136,576.00
C Principal Supplied Materials							
C.1	Supply 40 x 1500 x 900 RCBC's (1.2m lengths)	80	item				
C.2	Transport 40 x 1500 x 900 RCBC's to site	1	lump sum				
TOTAL (excluding GST)				\$	670,155.00	\$	1,557,396.00
GST				\$	67,015.50	\$	155,739.60
TOTAL (including GST)				\$	737,170.50	\$	1,713,135.60

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11.4 WATER AND WASTE REPORT - JANUARY 2021

Attachments:	NIL
Author:	Ben Hill - Manager Water and Sewerage
Date:	12 March 2021

Key Outcome:	5.3 - A safe and sustainable water network
Key Strategy:	5.3.1 Plan, deliver and manage efficient and sustainable, high quality, water supply systems.

Executive Summary:

Normanton Water Treatment Plant (WTP), Karumba Sewage Treatment Plant (STP) and Normanton STP are operating effectively. The following items of interest are discussed in further detail within the report:

- Water levels at Glenore Weir are approximately 4.81m (AHD).
- Total treated water was 66.0ML for the month.
- A tender for the civil works has gone out for the clarifier installation.
- A tender for the raw water pipe duplication closes early March.
- DES confirmed that the sewage overflow caused by TC Imogen was a non-compliance.
- DES also confirmed that due to the exceptional circumstances that no further action will be taken by the Department.
- Raw Water Irrigation system progressing.
- Karumba STP inlet screen currently being by-passed.
- Eleven E-one pumps were replaced in Karumba during the month.
- Council will be presented with issues for discussion in relation to the waste department EOI in the Council workshop.

RECOMMENDATION:

That Council:

1. accepts the Water and Wastewater Report as presented for the period ending 28th February 2021; and
2. that those matters not covered by resolution be noted.

Background:

Glenore Weir

The DNRME level gauge at Glenore Weir recorded a level of 9.11m on the 28th of February (4.81m AHD). The Bureau of Meteorology recorded 227.8mm of rainfall at Normanton Airport during the month.

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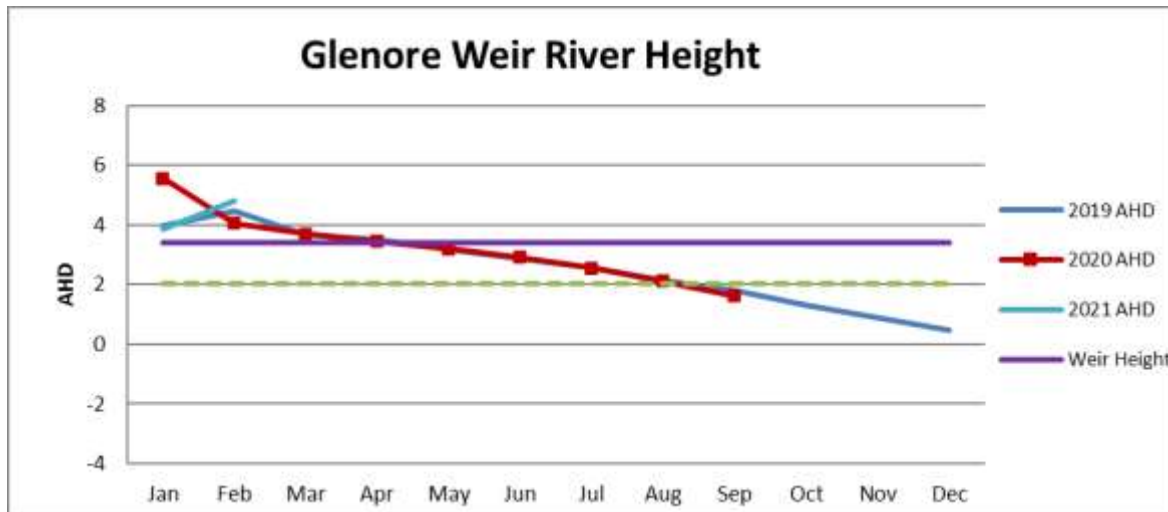


Figure 1: Glenore Weir River Height on the last day of the month.

Normanton Water Treatment Plant

For the month, 46.5ML was pumped from Glenore Weir and 2.8ML from the Normanton bore for a total of 49.3ML of raw water. As can be seen in Figure 1, water consumption has decrease since last month and is approximately the same as last year.

Normanton consumed 28.6ML (58.0%) and 15.9ML (32.3%) was pumped to Karumba, 3.7ML (7.5%) was used for backwashing and bulk water supply/storage. The remaining 2.2% was recorded as systems losses.

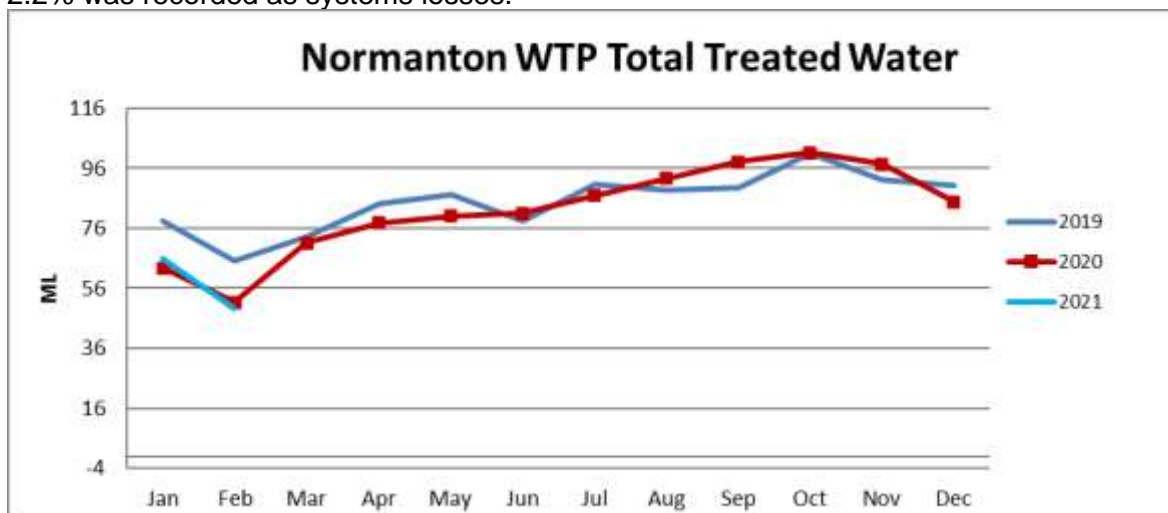


Figure 2: Total raw water treated

Maintenance and Upgrades

The recent rainfall has temporarily relieved the pressure on the raw water delivery network that has been discussed in previous reports. This will also allow Water Treatment Australia to complete the refurbishment of the final two filters at the treatment plant. This will complete

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the refurbishment program and was completed under Works for Queensland (Covid-19) funding.

Ergon Energy has been notified that Council has raised purchase orders for the new pumps and drives/harmonic filters for Glenore Weir in an attempt to rectify the harmonic imbalance. Works will be carried out once the equipment arrives on site, with specialist contractors engaged to install the VSDs and filters.

A leak on the Karumba delivery pipeline was repaired by operations staff once they were able to access the area. Another leak has been found on the 150mm Glenore raw water line. A shutdown will be organised, and repairs carried out.

The Actiflo clarifier is being constructed in the Veolia factory and has experienced a slight delay, with an updated expected arrival date of May 19, 2021. A tender has gone out for the preliminary civil and construction work to be undertaken as part of the project. An additional tender will be going out for construction of the missing/damaged raw water main pipeline from Philp Street to the Water Treatment Plant. Both tenders are to be evaluated and presented for Council resolution as separate items in the March Ordinary Meeting.

Normanton Sewage Treatment Plant and Reticulation Network

Normanton Sewerage Treatment Plant (STP) received an estimated 18.0ML (see Figure 2) of wastewater in February. The inlet flow meter is currently not correctly functioning and will be investigated by technicians when they are available. Thermotolerant coliform levels in the lagoon were higher than licence limits allow for irrigation, however, the outlet valve was already turned off due to pondage in the irrigation zone.

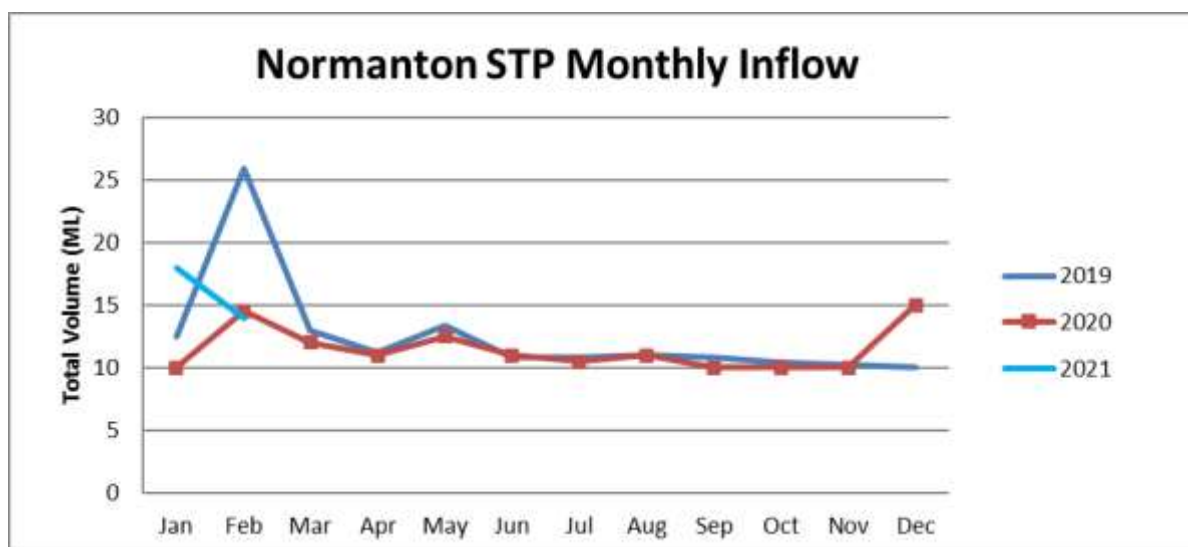


Figure 3: Total volume treated at Normanton STP

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Maintenance and Upgrades

Due to losing staff members from the Normanton section of the Water and Waste department, maintenance has fallen behind somewhat at the sewage treatment plant. It is likely that contractors will be engaged to assist with running additional irrigation flumes.

As discussed in the February Council report, the Department of Environment and Science (DES) was notified of pump station 1 overflowing during TC Imogen. They have responded to confirm that the incident was a non-compliance, however due to the exceptional circumstances, no further action will be taken.

Karumba STP and Low Pressure Network

Karumba Sewage Treatment facility treated approximately 3.0ML (see Figure 3) for February.

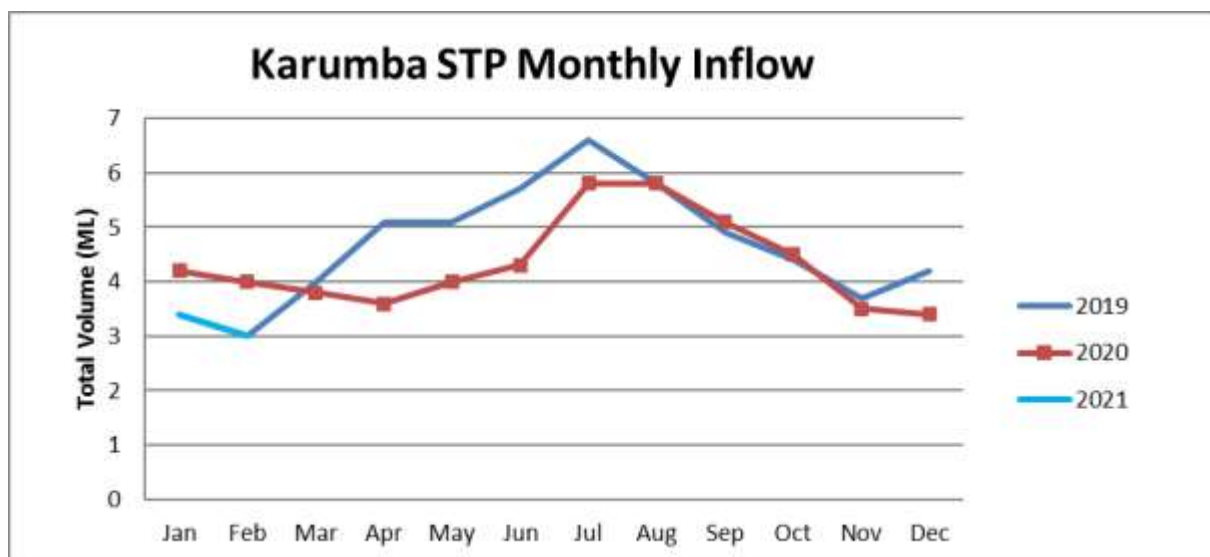


Figure 4: Total Monthly inlet flow for Karumba STP.

Compliance

Samples from the treatment plant were analysed and found to be within range of all parameters as set out in the Environmental Authority.

Maintenance and Upgrades

The issue with the low pressure pumps continues, with eleven pumps replaced and repaired for the month. Currently officers are seeking funding opportunities to do a scope and master plan of the Karumba sewage system, including potential in reducing treatment costs.

The inlet screen continues to be by-passed while the new screen is delivered. Fabrication has been completed and it is currently in transit. Unfortunately, there seems to be continued delays with the arrival of the equipment. A new aerator was installed in the storage lagoons to replace the existing aerator which had failed.

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Karumba Waste Transfer and Normanton Landfill

Normanton Landfill continues to operate as usual, additional works need to be undertaken by the operator to get the facility cleaned back up. The active cell has become quite wet and is becoming messy and will be in need of remediation when the weather allows. The interim operator will be going back to the works department in early March and will be replaced with a temporary operator until the EOI is finalised and a decision can be made in relation to who will be looking after the waste facilities.

Green waste will be collected and delivered to Lilyvale Pit for rehabilitation once the area dries up enough. Additional signage is also being erected to better direct traffic and disposal of waste.

Projects/Budgets

The following Table is a brief overview/summary of the ongoing projects in the Water and Waste department.

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Table 1: Project summary for Water and Waste

Area	Description	Funding body	Budget	Status
Water	Yappar Street valve replacement	W4Q	\$ 80,000.00	Materials in transit - to be completed in April.
	Recoat Reservoir #3 at Ntn WTP	W4Q	\$ 100,000.00	Project completed - (original budget of \$120k)
	Office/control building at Ntn WTP	W4Q	\$ 125,000.00	On site and installed - being used as a control room, will continue to be fitted out.
	Installation of second clarifier	W4Q	\$ 950,000.00	clarifier being manufactured off site. Tender to close 8/3/21.
	Conversion/upgrade of PLC	W4Q	\$ 50,000.00	Technician engaged to undertake the required works.
	Filter upgrade at Ntn WTP	W4Q	\$ 200,000.00	media on site, contractors to be on site March 6
	Repair and upgrade Ntn WTP shed	W4Q	\$ 10,000.00	Reduced scope - completed (reduced from \$145k)
	Repair scouring on left hand weir embankment	QRA	\$ 60,000.00	completed
	Raw water irrigation project	BBRF	\$712,000/ \$238,000	Underway - Being managed by Erscon/Mike Pickering. Additional work repairing missing section of raw water pipe
	Raw water line upgrade	W4Q	\$ 175,000.00	New job - accessing unused budget from other Covid W4Q jobs with reduced scope to undertake required works. Have also approached BBRF to see if remaining funds can be used for this project.
Sewage	Ntn STP de-silting project	QRA	\$ 734,000.00	Tender has been awarded to Dredging Solutions - will commence after the wet season.
	Ntn STP irrigation repairs	QRA	\$ 20,000.00	Materials have arrived on site, works under way.
	Kba STP inlet screen replacement	CSC	\$ 60,000.00	ordered in 19/20 FY - COVID delayed delivery from Europe. Arrived on site and will be installed once the crane becomes available.
	Kba STP Office/control building	W4Q	\$ 100,000.00	On site - awaiting tradie install and fit out
Waste	Tyre recycling project	DES	\$200,000/ \$130,000	S and J Australian Scrap Tyre Disposal have commenced - approximately 33% complete - may get additional tyres removed
	Karumba CCTV tower	DES	\$ 60,000.00	tower complete, additional electronics/monitoring equipment purchased. Additional materials to be purchased under funding.
	Illegal dumping compliance officer	DES	\$ 123,182.00	Compliance officer has resigned - alternatives being sought.

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Table 2: Financials (Actuals v Budgets to the end of the month)

Responsible Officer	Description	Original Budget	YTD Actual	Percentage
Ben Hill - Manager Water And Sewerage	Water Maintenance Ntn - Operating Income	-\$48,000.00	-\$27,860.00	58.04%
Ben Hill - Manager Water And Sewerage	Water Maintenance Kba - Operating Income	\$0.00	-\$2,400.00	100.00%
Ben Hill - Manager Water And Sewerage	Water Maintenance - Water Charges	-\$1,635,000.00	-\$821,499.32	50.24%
Ben Hill - Manager Water And Sewerage	Water Maintenance - Excess Water Charges	-\$150,000.00	\$0.00	0.00%
Ben Hill - Manager Water And Sewerage	Water Ntn - Operating Expenses	\$965,000.00	\$415,054.08	43.01%
Ben Hill - Manager Water And Sewerage	Water Ntn - Maintenance	\$280,000.00	\$143,850.22	51.38%
Ben Hill - Manager Water And Sewerage	Water Ntn - Depreciation	\$722,000.00	\$483,785.08	67.01%
Ben Hill - Manager Water And Sewerage	Water Ntn - Connection	\$0.00	\$24,866.17	100.00%
Ben Hill - Manager Water And Sewerage	Water Kba - Operating Expenses	\$181,000.00	\$64,413.23	35.59%
Ben Hill - Manager Water And Sewerage	Water Kba - Maintenance	\$105,000.00	\$43,589.73	41.51%
Ben Hill - Manager Water And Sewerage	Water Kba - Depreciation	\$320,000.00	\$185,416.15	57.94%
Ben Hill - Manager Water And Sewerage	Water Ntn - Capital Grants and Contributions	-\$1,645,000.00	-\$70,230.09	4.27%
Ben Hill - Manager Water And Sewerage	Sewerage Maintenance Ntn - Operating Income	\$0.00	-\$600.00	100.00%
Ben Hill - Manager Water And Sewerage	Sewerage Maintenance Ntn - Sewerage Charges	-\$706,000.00	-\$363,690.22	51.51%
Ben Hill - Manager Water And Sewerage	Sewerage Maintenance Kba - Operating Income	\$0.00	-\$14,955.00	100.00%
Ben Hill - Manager Water And Sewerage	Sewerage Maintenance Kba - Sewerage Charges	-\$856,000.00	-\$429,768.70	50.21%
Ben Hill - Manager Water And Sewerage	Sewerage Ntn - Operating Expenses	\$191,000.00	\$78,694.95	41.20%
Ben Hill - Manager Water And Sewerage	Sewerage Ntn - Maintenance	\$171,000.00	\$71,880.80	42.04%
Ben Hill - Manager Water And Sewerage	Sewerage Ntn - Depreciation	\$182,000.00	\$108,344.57	59.53%
Ben Hill - Manager Water And Sewerage	Sewerage Kba - Operating Expenses	\$450,000.00	\$233,618.54	51.92%
Ben Hill - Manager Water And Sewerage	Sewerage Kba - Maintenance	\$278,000.00	\$159,460.08	57.36%
Ben Hill - Manager Water And Sewerage	Sewerage Kba - Depreciation	\$341,000.00	\$157,323.21	46.14%
Ben Hill - Manager Water And Sewerage	Sewerage Kba - Installation	\$21,000.00	\$337.09	1.61%
Ben Hill - Manager Water And Sewerage	Sewerage Maintenance Ntn - Capital Grants and Contributions	-\$515,000.00	-\$34,482.27	6.70%
Ben Hill - Manager Water And Sewerage	Refuse Collection - Operating Income	\$0.00	-\$313.64	100.00%
Ben Hill - Manager Water And Sewerage	Refuse Collection Ntn - Operating Expenses	\$185,000.00	\$94,982.07	51.34%
Ben Hill - Manager Water And Sewerage	Refuse Collection - Maintenance	\$0.00	\$55.73	100.00%
Ben Hill - Manager Water And Sewerage	Refuse Collection Karumba - Operating Expenses	\$188,000.00	\$73,928.52	39.32%
Ben Hill - Manager Water And Sewerage	Refuse - Kba Maintenance	\$0.00	\$29.45	100.00%
Ben Hill - Manager Water And Sewerage	Landfill/Waste Transfer Operations - Ntn - Operating	-\$200,000.00	-\$49,273.00	24.64%
Ben Hill - Manager Water And Sewerage	Landfill/Waste Transfer Operations - Ntn - Operating	-\$10,000.00	-\$13,132.28	131.32%
Ben Hill - Manager Water And Sewerage	Landfill/Waste Transfer Operations - Ntn - Landfill	-\$705,000.00	-\$349,905.18	49.63%
Ben Hill - Manager Water And Sewerage	Landfill/Waste Transfer Operations - Ntn - Operating	\$365,000.00	\$169,520.95	46.44%
Ben Hill - Manager Water And Sewerage	Landfill/Waste Transfer Operations - Ntn - Maintenance	\$109,000.00	\$74,316.68	68.18%
Ben Hill - Manager Water And Sewerage	Landfill/Waste Transfer Operations - Ntn - Depreciation	\$25,000.00	\$18,658.03	74.63%
Ben Hill - Manager Water And Sewerage	Landfill/Waste Transfer Operation - Grant Funded	\$0.00	\$153,487.01	100.00%
Ben Hill - Manager Water And Sewerage	Landfill/Waste Transfer Operations - Kba - Operating	\$253,500.00	\$97,688.33	38.54%
Ben Hill - Manager Water And Sewerage	Landfill/Waste Transfer Operations - Kba - Maintenance	\$65,500.00	\$13,005.88	19.86%
Ben Hill - Manager Water And Sewerage	Landfill/Waste Transfer Operations - Kba - Depreciation	\$8,000.00	\$4,441.61	55.52%
		-\$1,064,000.00	\$692,638.46	-65.10%

Consultation (Internal/External):

- Director of Engineering - Michael Wanrooy.
- Manager Water and Waste - Ben Hill.
- Department of Environment and Science.

Legal Implications:

- Low – within normal operational parameters.

Financial and Resource Implications:

- Medium – upgrades required for 2020/21 financial year to remain compliant.

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Risk Management Implications:

- Nil.

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11.5 RAW WATER MAIN DUPLICATION PROJECT (20-0526)

Attachments:	11.5.1. Appendix A - Tender Assessment ↓ 11.5.2. Appendix B - Pricing Schedule ↓
Author:	Ben Hill - Manager Water and Sewerage
Date:	12 March 2021
Key Outcome:	5.3 - A safe and sustainable water network
Key Strategy:	5.3.1 Plan, deliver and manage efficient and sustainable, high quality, water supply systems.

Executive Summary:

The tender assessment panel has reviewed the two (2) tender submissions received for the construction of the Raw Water Main Duplication (CN: 20-0526). One (1) tender was received from a local contractor and one (1) tender was received from a non-local contractor which included two alternative pricing arrangements. The tenders have been assessed with a 70% price weighting, 20% non-price weighting and 10% development of local business weighting.

RECOMMENDATION:

That Council award the tender to Barto's Construction Pty Ltd for their conforming tender of \$301,260.00 ex GST subject to the remaining available funding in the Building Better Region Fund Stream 3 being approved to fund a portion of this project.

Background:

A request for tender for the construction of the Normanton Raw Water Main Duplication was issued by Carpentaria Shire Council on 15 February 2021 and closed at 5:30pm on 8 March 2021. Two (2) tenders were received.

1. Barto's Construction

Barto's Construction submitted a conforming tender for a total price of \$301,260.00 ex GST and was the lowest price received and only local tender received. Construction is expected to commence in mid-April and finish by June 2021.

2. Utilstra

Utilstra submitted a conforming tender for a total price of \$469,440.19 ex GST. Construction is estimated to commence in early April and finish by June 2021.

Utilstra also submitted a second pricing option using HDPE pipe installed by trenchless methods for a total price of \$343,327.39 ex GST.

Assessment

The tender assessment criteria included a 70% price weighting, 20% non-price weighting and 10% development of local business weighting as detailed below in Table 1.

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Table 1: Assessment Criteria

	Criteria	Weighting
Price	Price	70%
Non-Price	Similar Work Completed	10%
	Previous Project Value	5%
	Mandatory Items Provided	5%
Development of Local Industry	Tenderer is Local	5%
	Tenderer is using Local Subcontractors	5%
TOTAL		100%

These criteria were used to assess and rank each of the tenders received. A summary of the tender assessment scores are provided in Table 2 below. The detailed tender assessment is provided in Appendix A.

Table 2: Tender Assessment Scores

Tenderer	Tendered Price (ex GST)	Total Score
Barto's Construction	\$301,260.00	100.00%
Utilstra Alternative 2	\$343,327.39	88.33%
Utilstra	\$469,440.19	68.33%

Consultation (Internal/External):

- Chief Executive Officer – Mark Crawley
- Director of Engineering – Michael Wanrooy
- Manager Water and Waste – Ben Hill
- Tender Assessment Panel – Ben Hill, Michael Suhan, Branden Brosseuk

Legal Implications:

- Nil.

Financial and Resource Implications:

- Approval is being sought from the Department of Industry, Innovation and Science to use the remaining funding in the Building Better Region Fund Stream 3 to fund a portion of this project. If approval is not granted the award of this tender may need to be postponed until other funding is sourced.

Risk Management Implications:

- Low – Traffic – Contractor to provide Traffic Management Plan to Council for approval before works commence. Work under Landsborough Street to be completed by underground drilling.

Appendix A - Tender Assessment
Tender 20-0526
Normanton Raw Water Main Duplication

Contractor	Tendered Price (ex GST)	Price Score			Non-Price Score		Total Score	Assessment Ranking	
		P _s - Price Score	P _n - Normalised Price Score	Total Price Score	Tenderer Experience (20%)	Development of Local Industries (10%)			Total Non-Price Score
Barto's Construction	\$ 301,260.00	118.87	100.00%	70.00%	20.00%	10.00%	30.00%	100.00%	1
Utilistra - Alternative 2 (HDPE and Trenchless)	\$ 343,327.39	107.54	90.47%	63.33%	20.00%	5.00%	25.00%	88.33%	2
Utilistra	\$ 469,440.19	73.58	61.90%	43.33%	20.00%	5.00%	25.00%	68.33%	3

Assessment Criteria

Criteria	Weighting
Price	70%
Non-Price	
Similar Work Completed	10%
Mandatory Items Provided	5%
Previous Project Value	5%
Tenderer is Local	5%
Development of local Industry	5%
Tenderer is using Local Subcontractors	5%
TOTAL	100%

PRICING SCHEDULE
RAW WATER MAIN DUPLICATION
CONTRACT NO 20-0526

VERSION 2.0

		Barros Construction		Ullstra		Ullstra - Alternative (HDPE)			
		Rate	Total	Rate	Total	Rate	Total		
1.0 SITE MOBILISATION / INSURANCES / WORKCOVER / MANAGEMENT PLANS									
1.1	Mobilisation	1	No.						
1.2	Insurance and workover	1	No.						
1.3	Accommodation, travel and staff allowances	1	No.						
1.4	Safety, Environmental, Traffic and Quality Management Plans	1	No.						
1.5	Traffic management	1	No.						
			33,200.00		75,276.00		59,772.00		
2.0 PIPEWORK AND FITTINGS									
Providing and laying of PVC-U pipe in trench, including manholes such as boxes, tees, elbows, reducers, manholes, concrete, complete including trenching, bedding & thrust blocks as per standard specification in FNQROC									
2.1	Ø200 PVC-U RSR/PV 18 Street 2 pipe	1,036	m	175.00	181,300.00	249.05	258,072.35	208.25	215,743.55
2.2	Connection to existing (RWM07 and RWM02 and detail A on C41 and C42 - includes all fittings and DN150 FL-FE valve 01 and valve 02)	1	No.	9,640.00	9,640.00	10,296.74	10,296.74	10,296.74	10,296.74
2.3	DN200 DI 22.5 degree bend (RWM03 and RWM04) with thrust block	2	No.	950.00	1,900.00	967.99	1,935.98	967.99	1,935.98
2.4	DN200 DI 90 degree bend (RWM05) with thrust block	1	No.	950.00	950.00	1,021.09	1,021.09	1,021.09	1,021.09
2.5	DN200 PN16 Galv Valve SO-SO with valve riser (valve 03)	1	No.	2,465.72	2,465.72	2,465.72	2,465.72	2,465.72	2,465.72
2.6	DN200 DI 45 degree bend (RWM07 and RWM07)	2	No.	950.00	1,900.00	878.24	1,756.48	878.24	1,756.48
2.7	DN200 DI connector, reducer and stub fittings as per detail on C46 - reception pit	2	No.	Included in item 5.1		2,702.50	2,702.50	2,702.50	2,702.50
2.8	Ø200 PE100 PN16 SDR11 45 degree bend - reception pit	2	No.	950.00	1,900.00	1,984.64	3,969.28	1,984.64	3,969.28
2.9	Ø200 PE100 PN16 SDR11 pipe (length approximately pending final pit locations, includes joints between bends)	30	m	270.00	8,100.00	85.26	2,557.65	85.26	2,557.65
2.10	Trenchless construction under Landborough St	2	No.	28,000.00	56,000.00	12,240.00	24,480.00	9,180.00	18,360.00
2.11	Ø200 PE100 PN16 SDR11 45 degree bend - launch pit	2	No.	950.00	1,900.00	811.64	1,623.28	811.64	1,623.28
2.12	DN200 DI connector, reducer, stub fittings and valve 01 as per detail on C46 - launch pit	1	No.	Included in item 5.1		3,188.66	3,188.66	3,188.66	3,188.66
2.13	DN200 DI connector, reducer, stub fittings and valve 01 as per detail on C46 - launch pit	1	No.	950.00	950.00	1,072.09	1,072.09	1,072.09	1,072.09
2.14	DN200 DI 90 degree bend (RWM11) with thrust block	1	No.	950.00	950.00	1,072.09	1,072.09	1,072.09	1,072.09
2.15	DN200 DI 45 degree bend (RWM12 and RWM13)	2	No.	950.00	1,900.00	847.12	1,694.24	847.12	1,694.24
2.16	Connection to existing at WTP boundary	1	No.	7,120.00	7,120.00	5,718.27	5,718.27	5,718.27	5,718.27
				246,590.00	312,690.67		267,361.87		
3.0 SURVEY									
3.1	Survey amount	1	No.	2,000.00	2,000.00	2,231.76	2,231.76	2,231.76	2,231.76
3.2	As constructed survey	1	No.	1,000.00	1,000.00	2,231.76	2,231.76	2,231.76	2,231.76
				3,000.00	4,463.52		4,463.52		
4.0 AS CONSTRUCTED									
4.1	As constructed drawings in A3/C4 format as per FNQROC specifications	1	No.	2,000.00	2,000.00	1,530.00	1,530.00	1,530.00	1,530.00
4.2	Handover documentation, including photos and delivery tickets to confirm relevant specifications	1	No.	1,000.00	1,000.00	2,040.00	2,040.00	2,040.00	2,040.00
				3,000.00	3,570.00		3,570.00		3,570.00
5.0 OTHER AND PROVISIONAL SUM									
5.1	All other items not included but required by the contract	1	No.	15,500.00	15,500.00	73,440.00	73,440.00	8,460.00	8,160.00
5.2	Provisional (specify)	1	No.	-	-	-	-	-	-
				15,500.00	15,500.00	73,440.00	73,440.00	8,460.00	8,160.00
TOTAL (excluding GST)				\$ 301,260.00	\$ 469,440.19	\$ 343,327.39		\$ 343,327.39	
GST				\$ 30,126.00	\$ 46,944.02	\$ 34,332.74		\$ 34,332.74	
TOTAL (including GST)				\$ 331,386.00	\$ 516,384.20	\$ 377,660.12		\$ 377,660.12	

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11.6 TENDER FOR CLARIFIER INSTALLATION (CN: 20-0517)

Attachments:	11.6.1. Appendix A - Tender Evaluation Matrix ↓
Author:	Ben Hill - Manager Water and Sewerage
Date:	12 March 2021
Key Outcome:	5.3 - A safe and sustainable water network
Key Strategy:	5.3.1 Plan, deliver and manage efficient and sustainable, high quality, water supply systems.

Executive Summary:

The tender assessment panel has reviewed the three (3) tender submissions received for the construction and installation of the Actiflo Clarifier (CN: 20-0517). Zero (0) tenders were received from a local contractor and three (3) tenders were received from non-local contractors, one of which was based in Queensland. The tenders have been assessed with a 70% price weighting, 20% non-price weighting and 10% development of local business weighting.

RECOMMENDATION:

That Council award the tender to Heaton Construction Pty Ltd for their conforming tender of \$363,495.00 ex GST and give authority to the Chief Executive Officer to negotiate the terms of the contract.

Background:

A request for tender for the construction of the Normanton Actiflo Installation was issued by Carpentaria Shire Council on 2nd February 2021 and was initially set to be closed on 26th of February 2021, however was extended until the 8th of March 2021 due to the complexity of the installation. Three (3) tenders were received.

1. Heaton Plant and Pipeline (HPP)

HPP submitted a conforming tender for a total price of \$363,495.00 ex GST which was the lowest price received and the only Queensland based tenderer. Works are expected to commence in Early May and finish by June 2021.

2. EMT

EMT submitted a conforming tender for a total price of \$495,710.00 ex GST. Works are expected to commence in Early May and finish by June 2021.

3. Water Treatment Australia (WTA)

WTA submitted a non-conforming tender (exclusion of electrical installation) for a total price of \$622,296.00 ex GST. The WTA submission did not specify works start and end dates.

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Assessment

The tender assessment criteria included a 70% price weighting, 20% non-price weighting and 10% development of local business weighting as detailed below in Table 1.

Table 1: Assessment Criteria

	Criteria	Weighting
Price	Price	70%
Non-Price	Similar Work Completed	10%
	Previous Project Value	5%
	Mandatory Items Provided	5%
Development of Local Industry	Tenderer is Local	5%
	Tenderer is using Local Subcontractors	5%
TOTAL		100%

These criteria were used to assess and rank each of the tenders received. A summary of the tender assessment scores are provided in Table 2 below. The detailed tender assessment is provided in Appendix A.

Table 2: Tender Assessment Scores

Tenderer	Tendered Price (ex GST)	Total Score
Heaton	\$363,495.00	95.00%
EMT	\$495,710.00	62.50%
WTA	\$622,296.00	36.16%

Consultation (Internal/External):

- Chief Executive Officer – Mark Crawley
- Director of Engineering – Michael Wanrooy
- Manager Water and Waste – Ben Hill
- Tender Assessment Panel – Ben Hill, Michael Suhan, Ashley Cripps

Legal Implications:

- Nil

Financial and Resource Implications:

- Funds will be used from the Works for Queensland (COVID) grant funding.

Risk Management Implications:

- Low – Completion date – Contractor to provide program of works and ensure management is kept up to date on works schedule.

Appendix A - Tender Assessment									
Tender NO 20-0517									
Actifio Installation									
Contractor	Tendered Price (ex GST)	Ps - Price Score	Price Score		Total Price Score	Non-Price Score			Assessment Ranking
			Pn - Normalised Price Score	Total Score		Tenderer Experience (20%)	Development of Local Industries (10%)	Total Non-Price Score	
HPP	\$ 363,485.00	96.14	100.00%	70.00%	20%	5%	25%	95.00%	1
EMT	\$ 496,710.00	58.37	60.71%	42.50%	20%	0%	20%	62.50%	2
WTA	\$ 622,296.00	22.20	23.09%	16.16%	15%	5%	20%	36.16%	3
Assessment Criteria									
	Price		Criteria		Weighting				
			Price		70%				
			Similar Work Completed		10%				
			Mandatory Items Provided		5%				
			Previous Project Value		5%				
			Tenderer is Local		5%				
			Development of Local Industries		5%				
			Tenderer is Using Local Subcontractors		5%				
			Total		100%				

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11.7 WORKSHOP REPORT

Attachments: NIL
Author: William Bollen - Workshop Foreman
Date: 12 March 2021

Key Outcome: 5.1 - Integrated and timely provision and management of sustainable infrastructure and assets

Key Strategy: 5.1.1 Develop a Strategic Infrastructure and Asset Management Plan to guide the provision, maintenance, decommissioning, replacement and enhancement of Council assets and infrastructure.

Executive Summary:

This report provides information and updates to Council on various maintenance and repairs that are facilitated within the Workshop.

RECOMMENDATION:

That Council:

1. Accepts the Workshop Report as presented.
2. That those matters not covered by resolution be noted.
3. **Tyre repair and fitment training.**

Background:

Wet Season Maintenance while also attending to breakdowns and maintenance checks/inspection

Completed Tasks	
P2902	Isuzu Truck - Log Service batteries replaced 4280klm
P3810	Skid Steer Tracks - replaced Cab fan replaced and Hydraulic leak repaired and hard face 1308hrs
P4512	Mower Kubota - repair deck wheels and relace grease nipples
P3011	Skid Steer - replaced door window, replaced all tyres, replaced GET's and replaced seat
P3133	Multi - Carry out 1000hrs service various parts still awaiting delivery
P2534	Town Truck - diagnose A/C leak ordered evaporator and drier 102467klm
P1665	Cruiser - replaced 3 tyres 129884klm
P1611	Repaired A/C system using parts out of Cruiser P1664

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Completed Tasks (Continued)	
Generator	Dropped off at Day-care Centre during power outage.
P1665	Handbrake adjusted and parts ordered for repairs (engine Light).
P3515	Grader serviced and awaiting injectors.
P3011	All repairs are completed, and A/C is working. Now waiting on new seat to arrive.
P4511	Replaced starter PTO safety switch.
P1770	Ranger vehicle serviced.
P1664	Full service and bearing replaced. Vehicle is back at Jack Bawden for wiper repairs.
P3516	Major service completed.
P2512	Giga Water Tuck Current service being completed, and a lengthy parts list is on order.
P1877	Colorado viscous fan on order.
P3701	Loader Quote request sent to Hastings for DPF removal and possible 6 week wait time for DPF bypass.
P1665	Plumbers' Ute 2 days was requested for additional repairs.
P1771	Hilux serviced.
P3810	Track skid steer - Service and A/C system cleaned; Hydraulic leak rectified.
P2626	Sweeper Still chasing wires as time permits.
P3011	Skid steer - Diagnose A/C system issue, Orifice tube on order.
P3018	Grader - Clean, Door Glass, Batteries and terminals, Service, parts still arriving.
P1974	Hilux service and tyres.
P4404	Hook Trailer - Bearings, lights and inspections, Lights on order.
P3701	Loader - Full service complete, now replacing parts and minor repairs.
P1679	Hilux - Handbrake adjusted, and vehicle serviced.
P1769	Hilux - drive belt replaced.
P3516	Grader - Batteries replaced at Glencoe Pit.
P3008	Loader - Dump re-fuel.
P2511	Brake chamber replaced.
P1680	Hilux - Belt and tensioner replaced, waiting on A/C compressor.
P1611	Dual Cab Cruiser dropped at Jack Bawden for electrical repairs.
P1979	Hilux tyre rotation and wheel alignment

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Completed Tasks (Continued)	
P2703	Hino Truck RMPC - Drive belts replaced and serviced currently being completed.
P4512	Steer tyres replaced and blades sharpened.
P2626	Sweeper - Currently going through schematics to trace electrical fault dealing with Adelaide and proxy switches on order.
P1664	Jack Bawden has been contacted to find the short in wiper system.
P3008	Batteries replaced.
P1710	Prado 120,000km Service complete.
P9778	Generator at Normanton Traders Batteries replaced
P1512	Cleaners Ute tyre replaced.
P2703	RMPC truck Belts ordered.
P4137	Cherry picker at Jack Bawden to source and repair sensors.
P2403	Prime Mover - Serviced and A/C gas adjusted.
P2534	Town Truck - rear door window replaced.
P4502	Vermeer trailer - currently sourcing fuel solenoid (down).
P1680	Hilux parts ordered belt tensioner and idler.
P1665	Plumbers Cruiser - ABS and turbo boost sensor ordered and replaced.

- **Cutting Edges for NTN and KBA** backhoes on order
- **Cutting Edges for the NTN and KBA** Skid Steers on order
- **DOE requested** quote for 4x4 forklift. I requested further details with no reply as yet
- **Karumba Generators** completed checks
- **Caravans and Box trailers** are being repaired at Sturmfels Engineering
- **Run fuel** to the machines at the Dump
- **Generator at Karumba** Civic Centre (charger replaced)
- **Fleet Crew** Prado mudguard refitted
- **Tyres and Blades** ordered for Kubota mowers
- **Organized safety inspection** for our 4.5t trucks with Gulf Auto
- **NTN Generators** Pre-Start checks complete and KBA will be done Monday
- **CSC Caravans** currently being inspected at Sturmfels Engineering chassis, bearings, lights etc.

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Plant currently on the waiting list for repairs for either parts or diagnosing:
--

Plant not currently being used:
--

All Council Plant Currently undergoing Wet Season Maintenance

Consultation (Internal/External):

- Nil

Legal Implications:

- Nil

Financial and Resource Implications:

- Nil

Risk Management Implications:

- Within normal operating parameters

BUSINESS PAPERS

11.8 BUILDING AND PLANNING REPORT

Attachments:	NIL
Author:	Elizabeth Browning - Engineering Records Operator
Date:	12 March 2021
Key Outcome:	4.1 - Sustainable urban and rural development
Key Strategy:	4.1.1 Ensure development accords with Carpentaria Shire Council's planning scheme, planning instruments, codes and legislation.

The report is to advise Council of relevant planning and building activities within the Shire for the month of March 2021.

RECOMMENDATION:

That Council note and accept the content of the Building and Planning Report as presented.

Background:

Planning Applications Received

DA No.	Applicant	Address	Application Type	Status
I/2102	World Fuel Services (Australia) Pty Ltd (c/- Town Planning Strategies)	Normanton Airport, Airport Road, Normanton QLD 4890	MCU – Aerodromes and Aviation Facilities (Refueling Station)	To be advised

Planning Applications Approved

DA No.	Applicant	Address	Application Type	Status
I/2016	Russell Saunders & Janelle Whatley (c/- Gilvear Plannning Pty Ltd)	12 Beard Crescent, Normanton QLD 4890	MCU – Industry (Vehicle Workshop and Storage) & Accommodation building	Approved

Building Applications Received by Building Certifier

DA No.	Applicant	Address	Application Type	Value
Nil				

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Building Permits Issued

DA No.	Applicant	Address	Application Type	Value
Nil				

Applications pending waiting on further information (Applicants advised)

DA No.	Applicant	Address	Application Type	Date Received
I/2101	Chris & Lisa Ruyg	Noel Street West, Normanton QLD 4890	Shed	TBA

Consultation (internal/external)

- Liz Taylor – Consultant Town Planner
- Michael Pickering – Consultant Town Planner
- Peter Watton – Building Certifier
- Josh Maunder – Town Planner
- Marcus Brooks – Town Planner

Legal implications

- N/A

Policy Implications

- N/A

Financial and Resource Implications

- N/A

Risk Management Implications

- Low – risks are within normal operational parameters

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11.9 TOWN PLANNING APPLICATION - MATERIAL CHANGE OF USE: AERODROMES AND AVIATION FACILITIES (REFUELING STATION)

Attachments:	11.9.1. Appendix 1 - Proposal Plans ↓
Author:	Elizabeth Browning - Engineering Records Operator
Date:	12 March 2021
Key Outcome:	4.1 - Sustainable urban and rural development
Key Strategy:	4.1.1 Ensure development accords with Carpentaria Shire Council's planning scheme, planning instruments, codes and legislation.

Executive Summary:

The Council is in receipt of an Application for Material Change of Use (MCU) for Aerodrome and Aviation Facilities – (Refueling Station), on land at Airport Road Normanton, being Lot 50 SP202656 – Lease C.

The Application is Code assessable development and did not required referral through the State Assessment Referral Agency (SARA).

The application is generally in accordance with the Carpentaria Shire Planning Scheme and is recommended for approval, subject to conditions.

RECOMMENDATION:

That Council resolves:

In accordance with the *Planning Act 2016* as amended, the applicant be notified that the Application for a Development Permit for a Material Change of Use for Aerodrome and Aviation Facilities – (Refueling Station) located at Airport Road Normanton, described as Lot 50 SP202656 – Lease C, is approved, subject to the conditions detailed below.

A. ASSESSMENT MANAGER CONDITIONS (COUNCIL)

General

1. The development shall be undertaken substantially in accordance with the submitted Proposal Plans (2) dated December 2020, except as modified by this approval and to the satisfaction of the Chief Executive Officer or delegate.
2. The installation of the bowser, Avgas tank and any technical equipment shall be carried out generally in accordance with any relevant Council or State government requirements and in compliance with the manufacturer's installation specifications, to the satisfaction of the Chief Executive Officer or delegate.
3. The bunding of the Avgas 5,000 litre tank is required, if specified by any State or Federal legislation.

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4. The installation and operation of the bowser and tank must comply with the Work, Health and Safety Act and the Petroleum and Gas (Safety) Regulation.
5. This approval, granted under the provisions of the *Planning Act 2016*, shall lapse six (6) years from the day the approval takes effect in accordance with the provisions of section 85 of the *Planning Act 2016*, if the development has not been commenced.

Maintenance of the Site

6. The applicant shall ensure the area around the development is maintained in a clean and tidy condition at all times, to the satisfaction of the Chief Executive Officer or delegate.

Drainage

7. The site is required to drain to a lawful point of discharge, to the satisfaction of the Chief Executive Officer or delegate.

Lease C area

8. The development is required to be sited wholly within Lease area C and it is the responsibility of the Lessee to ensure the Lease boundaries are confirmed prior to development proceeding, to the satisfaction of the Chief Executive Officer or delegate.
9. Should any of the Council's assets be damaged during the construction of any associated works, the cost of the reinstatement of all such assets shall be met by the applicant/proponent and to the satisfaction of the Chief Executive Officer or delegate.

Additional Permits and Licences

10. Prior to commencement of the use, all necessary licences and permits must be in place, to the satisfaction of the Chief Executive Officer or delegate.
11. Delivery of Avgas to the site must be undertaken safely and in accordance with standard aviation delivery protocols that ensure public safety at all times, to the satisfaction of the Chief Executive Officer or delegate.

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Lighting

12. Any security or outdoor lighting proposed in association with the development must ensure there is no light spillage onto airport land, outside Lease area C, to the satisfaction of the Chief Executive Officer or delegate.

Signage

13. Any signage associated with the development is required to comply with the Advertising Devices Code in the Carpentaria Shire Planning Scheme and must not contain any product advertising, to the satisfaction of the Chief Executive Officer or delegate.

Fencing

14. Prior to commencement of the use, any new or relocated perimeter fencing must be in place to deter entry past the bowser by unauthorised persons, to the balance of Lease area C, to the satisfaction of the Chief Executive Officer or delegate.

Decommissioning

15. If any tank/s are being abandoned to make way for the new 5,000 litre av-gas tank, the abandoned tank/s is to be decommissioned and removed from the site, including any ground contamination, to the satisfaction of the Chief Executive Officer or delegate.

B. REFERRAL AGENCY CONDITIONS

CONCURRENCE AGENCY None

C. SUBMISSIONS N/A

D. FURTHER DEVELOPMENT PERMITS REQUIRED

- carrying out building works;
- carrying out drainage works, if necessary.

E. APPLICABLE CODES FOR SELF ASSESSABLE DEVELOPMENT

- Shire of Carpentaria Planning Scheme
 - Standard Building Regulation 1993

 - Building Act 1975
 - Building Code of Australia
-

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- Water and Sewerage Act 1949

F. RIGHT OF APPEAL

Appeal Rights from the *Planning Act 2016* are attached.

TOWN PLANNING REPORT

This report has been prepared by Council's Town Planning Consultant, Liz Taylor, in consultation with Council Officers.

MATERIAL CHANGE OF USE

1.0 SITE AND APPLICATION SUMMARY

APPLICANT:	World Fuel Services (Australia) Pty Ltd
REGISTERED LAND OWNER:	Carpentaria Shire Council
LOCATION:	Airport Road, Normanton
REAL PROPERTY DESCRIPTION:	Lot 50 SP202656 – Lease C
SITE AREA:	Lease C- 949m ²
EXISTING USE:	Aerodrome fueling facilities
PROPOSED USE:	Aerodrome and Aviation Facilities – (Refueling Station)
TYPE OF APPLICATION:	Material Change of Use – Code Assessable
TOWN PLANNING ZONING:	Community Infrastructure
SUBMISSIONS:	N/A
REFERRAL AGENCIES:	None
CONCURRENCE AGENCY	None
ADVICE AGENCY	N/A

2.0 BACKGROUND

In February 2021 an Application for Material Change of Use was lodged with the Council to increase fuel storage capacity at the Normanton Airport, Lease C, operated by World Fuel Services (Australia) Pty Ltd (WFS). The Application is Code Assessable, did not require State referral and is generally compliant with the Planning Scheme.

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3.0 SITE

The Normanton Airport site is described as Lot 50 SP202656 and has an area of 59.6 hectares. Lease C has an area of 949m² and is sited to the west, immediately adjacent to the main airport terminal building. Lease C is developed for aircraft re-fueling facilities and is connected to electricity and vehicular access is via the western end of the airport.



4.0 PROPOSAL

It is proposed to install a 5,000 litre av-gas tank and bowser immediately adjacent to the existing fuel facilities. This will provide 24 hour, 7 days a week refueling access for customers of World Fuel Services. The new tank and bowser will occupy an area of approximately 18m². The existing Lease permitted fence will be resited to facilitate use of the new bowser by pilots with planes on the airfield.

The bowser and tank will be non-permanent structures that can be relocated or decommissioned/abandoned, if necessary.

A copy of the Proposal Plans is attached to this report at [Appendix 1](#).

5.0 STATUTORY PLANNING CONSIDERATIONS

The proposed development falls under the land use definition of 'Aerodrome and Aviation Facilities' in the Planning Scheme and the Normanton Airport is zoned Community Infrastructure, where the land use is Code assessable and does not require public notification.

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6.0 DEVELOPMENT REQUIREMENTS

The application is code assessable and requires assessment against the following Codes in the Planning Scheme:-

- Community Infrastructure Zone Code; and
- Advertising Devices Code.

Community infrastructure Zone Code

An assessment against the relevant provisions of the Community Infrastructure Zone Code is outlined below.

Development Requirements – Community Infrastructure Zone Code

Specific Outcomes	Probable Solutions for Assessable Development	Comment	Consultant Response
<p>Consistent and Inconsistent Activities in the Community Infrastructure Zone.</p> <p>The following defined uses of use classes are consistent with the Overall Outcomes sought by the Zone: -</p> <p>(i) Aerodromes and Aviation Facilities;</p>	No Probable Solutions are prescribed	Complies. The proposed land use is listed as a consistent use and is entirely in keeping with the intended uses on site.	Agrees – complies
<p>Natural and Cultural Values</p> <p>There are no significant adverse effects on the cultural and natural values of the environment, including water pollution, arising from, but not limited to:</p> <p>- (i) disturbance of the land; (ii) siting of buildings and other works; (iii) waste disposal; (iv) public access; or (v) fire hazard</p>	No Probable Solutions are prescribed.	Complies. The proposed land use will occur within the confines of the existing airport grounds, well removed from any sensitive land uses and proposing no impact upon local, cultural, heritage values.	Agrees - complies
<p>Amenity, Public Health or Safety</p> <p>There are no significant adverse effects on amenity, public health</p>	No Probable Solutions are prescribed.	Complies. As the facility is unmanned, no wastewater will be generated as a result of the proposed use.	Agrees - complies

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<p>or safety with regard to the following:</p> <ul style="list-style-type: none"> (i) Sewage disposal; (ii) water supply for human use; or (iii) permanent or temporary occupation of, or access to, areas subject to natural hazards. 			
<p>Operation and Provision of Infrastructure</p> <p>Uses are of a type and scale that maintain the standards of service identified in Schedule 1, Part 1.</p>		<p>Complies. The proposal will have no detrimental effect upon the infrastructure standards outlined in Schedule 1, Part 1, Table 1.1.</p>	<p>Agree - complies</p>
<p>Water supply, sewerage and roads are provided to: -</p> <ul style="list-style-type: none"> (i) Meet appropriate standards at the least whole-of-life cost, including avoiding unnecessary duplications; (ii) be robust and fit for the purposes and intended period of operations; (iii) be easily maintained without unnecessarily requiring specialist expertise or equipment; (iv) be comprised of components and materials that are readily accessible and available from numerous local sources; and (v) be readily integrated with existing systems and facilitate the orderly provisions of future systems. 	<p>Water supply, sewerage and roads are constructed to relevant standards stated in Schedule 1, Part 3.</p>	<p>Complies. The proposed refuelling facility is unmanned and fully self-contained.</p>	<p>Agree - complies</p>
<p>The safe and efficient operations of roads and railways are</p>	<p>No Probable Solutions are prescribed.</p>	<p>Complies. The proposal will utilise existing on-site driveways and users will</p>	<p>Agree – complies</p>

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<p>maintained having regard to: -</p> <ul style="list-style-type: none"> (i) The nature of vehicles using the road; (ii) the location of users that may be adversely affected by noise and dust generated from use of the road or railway; (iii) the location and design of access points; and (iv) the design of stormwater drainage. 		<p>be directed to follow existing airfield traffic protocols.</p>	
<p>Uses and works are located and designed to avoid significant adverse effects on safe aircraft operations due to: -</p> <ul style="list-style-type: none"> (i) Physical intrusions; (ii) Reduced visibility; (iii) Collisions with birds; (iv) Electromagnetic interference with aircraft navigation systems; or (v) Other functional problems for aircraft (including artificial lighting hazards). 	<p>No Probable Solutions are prescribed.</p>	<p>Complies. The proposed refuelling facility is designed to be entirely complementary to the operations of the airport. The structures have been located adjacent to existing similar structures and the height of the structures will not exceed the prescribed maximum of 8.5m.</p>	<p>Agree – complies</p>

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<p>All activities maintain the water quality of Carpentaria Shire's groundwater, waterways and surface water storages.</p>	<p>(a) Involve the handling of water-borne pollutants are provided with bunded, impervious surfaces linked to an integrated drainage and treatment systems.</p>	<p>Designed and managed to avoid impacting the environmental values of any nearby receiving waters. Development does not release a prescribed water contaminant to tidal waters. This includes incorporating the following measures: -</p> <ul style="list-style-type: none"> • Ensuring all prescribed water contaminants are contained on the site; • Ensuring no release of stormwater runoff that has been in contact with any contaminants at the site to any waters, roadside gutters or stormwater drain. 	<p>Agree – complies</p>
	<p>(b) Involves the storage of water are provided with properly designed and constructed, secure, sealed storage facilities; and</p>	<p>As the facility is unmanned, no wastewater will be generated as a result of the proposed use.</p>	<p>Agree – complies</p>
	<p>(c) Contain all liquid wastes and discharge them to a sewer or removed from the site for treatment and disposal to an approved facility.</p>	<p>Noted: Council is requested to set any relevant requirement as a condition of development approval.</p>	<p>Conditioned</p>
<p>Built Form The built form is compatible with the desired character and amenity of the surrounding area and does not adversely affect the visual amenity.</p>	<p>The maximum height of a building, structure or objects, or height at which an activity is carried out, is 8.5m.</p>	<p>Complies. The proposed structures will not exceed 8.5m in height.</p>	<p>Agree – complies</p>
<p>Other Uses The predominance of the primary Community Facilities is retained and there are no significant adverse effects on the local amenity. Any use to be located to provide a local service for the</p>	<p>No Probable Solutions are prescribed.</p>	<p>Complies. The proposed use is clearly related to the ongoing operations of the airport. The location of the proposed use is towards the centre of the airfield, behind existing structures and is well removed from the nearest sensitive land use.</p>	<p>Agree – complies</p>

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<p>adjacent residents rather than be located in different parts of a residential area. In order to operate effectively the use needs to be located close to a particular cultural feature, natural feature or resource, infrastructure item or activity that occurs in the locality.</p>			
<p>Accommodation, Buildings, Dwelling Houses and Multiple Dwellings are able to locate in the Community Infrastructure Zone if the use: -</p> <p>(i) Satisfies a community need or is associated with some Community Infrastructure; and</p> <p>(ii) is located on or on land adjacent to the site of the Community Facilities or Community Infrastructure.</p>	<p>No Probable Solutions are prescribed.</p>	<p>Not applicable</p>	<p>Agree – N/A</p>

The proposed development generally complies with the Code.

Development Requirements – Advertising Devices Code

The purpose of this Code is as follows:-

- (a) *advertising devices are safely constructed and secured and do not create a hazard;*
and
- (b) *advertising devices are compatible with the physical characteristics of the site where they are located and the character of the local area.*

No signage is proposed, however, a condition will be placed on the approval to require any future signage associated with the development to comply with the Advertising Devices Code of the Planning Scheme.

The proposed development generally complies or can be conditioned to comply with the code.

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7.0 STATEMENT OF REASONS

The proposed development is recommended for approval as it is generally compliant with the relevant provisions of the Planning Scheme.

In addition, it is a development that provides a service to all air travellers in the region and will improve services provided at Normanton Airport.

8.0 CONCLUSION

The proposed refueling station will improve services offered at Normanton Airport. The proposal is generally compliant with the relevant provisions of the Carpentaria Shire Planning Scheme. The proposed development is recommended to Council for approval subject to reasonable and relevant conditions.

ASSOCIATED DRAWINGS

ISSUE	DATE	AMENDMENTS	DRN	CD
A	19/02/2021	ORIGINAL ISSUE	BH	EH

A3-WFS-NA-01 - SITE PLAN
 A3-WFS-NA-02 - GROUND FLOOR ELEVATION

NOTES

PRIOR TO COMMENCEMENT ANY BUILDING WORK THE BUILDER MUST CONFIRM LEVELS AND DIMENSIONS. ALL BOUNDARY CLEARANCES SHOWN ARE TO BE VERIFIED BY THE BUILDER

THIS DRAWING IS A GUIDE ONLY. SITE LAYOUT TAKEN FROM SITE SKETCHES AND AERIAL PHOTOGRAPHS BEFORE ANY WORK IS CARRIED OUT. SITE DIMENSIONS AND BOUNDARIES SHOULD BE CHECKED. DISTANCE FROM SIGN TO EXISTING OFFICE TO BE VERIFIED THROUGH THE OPERATOR.

CONFIRM ALL DIMENSIONS ON SITE TO EXISTING RESIDENCE PRIOR TO COMMENCEMENT OF ANY WORK.

WORK HEALTH AND SAFETY ACT AND PETROLEUM AND GAS (SAFETY) REGULATION 2018 MUST BE OBSERVED.

THIS PLAN IS TO BE READ IN CONJUNCTION WITH THE ENGINEERING.

THE EXACT LOCATION OF UNDERGROUND AND ABOVEGROUND SERVICES SHALL BE PROVEN ON SITE. NO GUARANTEE IS GIVEN THAT ALL EXISTING SERVICES ARE SHOWN.

BEWARE OF EXISTING SERVICES. CONFIRM LOCATIONS PRIOR TO EXCAVATION. TAKE EXTREME CARE.

TANK, BOWSER AND OTHER TECHNICAL EQUIPMENT TO BE INSTALLED IN ACCORDANCE WITH MANUFACTURER'S SPECIFICATIONS.

SAFETY ARRANGEMENTS AND SETBACKS MUST BE KEPT.

PROPOSED WORLD FUEL SERVICES TANK AND BOWSER

SITE PLAN 1 : 10,000

PROPOSED WORLD FUEL SERVICES TANK AND BOWSER

SITE PLAN AERIAL 1 : 10,000

PROPOSED WORLD FUEL SERVICES TANK AND BOWSER

SITE PLAN AERIAL 1 : 2,000

PROPOSED AV-GAS TANK & BOWSER FOR WFS AT NORMANTON AIRPORT

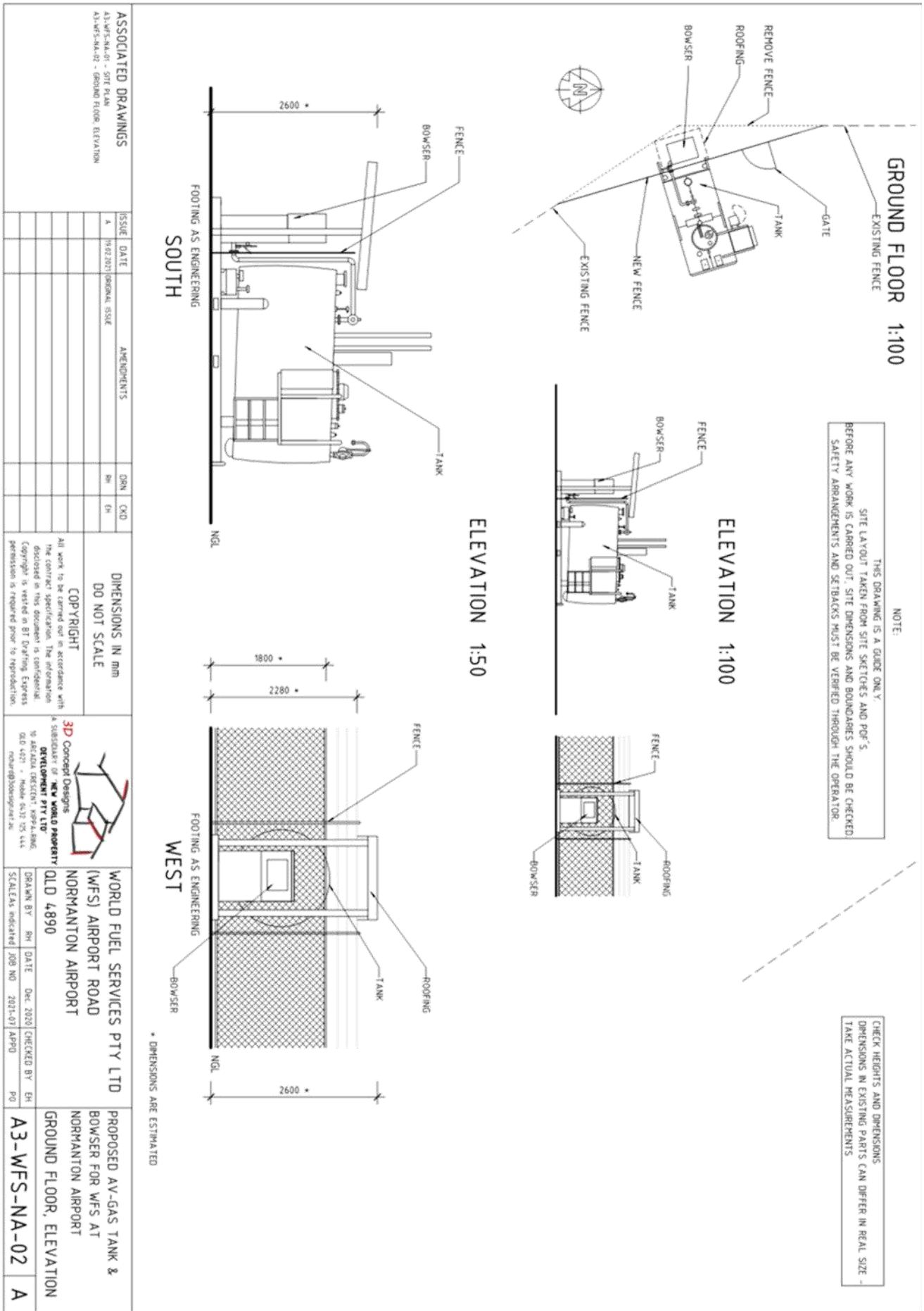
SITE PLAN AERIAL 1 : 2,000

WORLD FUEL SERVICES PTY LTD (WFS) AIRPORT ROAD NORMANTON AIRPORT QLD 4890

PROPOSED AV-GAS TANK & BOWSER FOR WFS AT NORMANTON AIRPORT SITE PLAN

DRAWN BY: BH DATE: Dec 2020 CHECKED BY: EH
 SCALES: as indicated JOB NO: 2021-01 APPD: WFS

A3-WFS-NA-01 A



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