



CARPENTARIA SHIRE
Outback by the Sea

ORDINARY MEETING
MINUTES

17 NOVEMBER, 2021

CONFIRMED MINUTES

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CONFIRMED MINUTES

1 OPENING OF MEETING

The Mayor welcomed members and declared the meeting open at **9:00am**.

2 RECORD OF ATTENDANCE

Councillors

Cr LV Bawden	Mayor
Cr BJ Hawkins	Deputy Mayor
Cr AT Gallagher	
Cr AJ Scott	
Cr JC Young	
Cr AM Murphy	
Cr DB Thomas	

Staff

Mr Mark Crawley	Chief Executive Officer
Ms Angeline Pascoe	Executive Assistant
Ms Julianne Meier	Director Corporate Services
Mr Michael Wanrooy	Director of Engineering

The following officers attended the meeting as indicated in the Minutes

Mrs Lisa Ruyg	Manager Human Resources
Mr Ben Hill	Manager Water & Waste
Mrs Cherie Schafer	Manager Economic and Community Development
Mr John Martin	Consultant Engineer - ERSCON
Mr Nick Lennon	Consultant Engineer – ERSCON

3 CONDOLENCES

A minute's silence was held for the passing of the following community members:

- ❖ Mrs Heather Don
- ❖ Mr Thomas Royes

CONFIRMED MINUTES

4 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

Confirmation of Minutes from the Ordinary Council Meeting held 20 October 2021, as previously circulated to Councillors.

COUNCIL RESOLUTION

Moved Cr Scott

Seconded Cr Thomas

That the Minutes of the Ordinary Council Meeting held 20 October 2021 be confirmed.

CARRIED 7/0

Resolution No. 1121/001

5 BUSINESS ARISING FROM PREVIOUS MEETINGS

General Business: Disabled Parking

Cr Thomas asked about the allocation of disabled parking in the townships.

Action: The Director of Engineering to provide plans to the December 2021 Meeting.

Agenda Item 10.5: Building and Planning Report

Cr Murphy provided details of his purpose for leaving the meeting room by his declaration of interest to be recorded in the October 2021 Minutes.

Action: Minutes to include the declaration of interest in item 10.5 – 20 October 2021

6 RECEPTION OF PETITIONS & DEPUTATIONS

Nil.

7 MAYORAL MINUTES

125th LGAQ Annual Conference – Mackay (25 – 27 October 2021)

Cr Bawden informed that he, Cr Hawkins and the Chief Executive Officer attended the 125th LGAQ Annual Conference held at Mackay recently. All resolutions included in the agenda were dealt with during the conference.

Community Forums – the Mayor advised that he has emailed the Premier's Department expressing concerns that the meetings appear to be taken up with the hosts promoting their Council and less about addressing the issues – another meeting in Mount Isa on Monday 22 November 2021.

CONFIRMED MINUTES

8 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION

In accordance with the *Local Government Act 2009*, and the *Local Government Regulation 2012*, in the opinion of the General manager, the following business is of a kind as referred to in clause 275(1) of the Regulation, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Gallagher

That Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with clause 275(1) of the Local Government Regulation 2012 as the items listed come within the following provisions

8.1 Matters for Council Information

This item is classified CONFIDENTIAL under the provisions of clause 275(1)(d) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to rating concessions.

CARRIED 7/0

Resolution No. 1121/002

CLOSURE OF MEETING:

The meeting was closed to the public at **9:12am**.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Scott

That Council open the meeting to the public.

CARRIED 7/0

Resolution No. 1121/003

REOPENING OF MEETING:

The meeting was reopened to the public at **9:32am**.

CONFIRMED MINUTES

8.1 MATTERS FOR COUNCIL INFORMATION

Executive Summary:

Karumba Children's Centre Inc. (Assessment A194) has applied for a rebate on rates and charges for 01/07/2021 to 30/06/2022 and has met the eligibility criteria set out in the Rates Based Financial Assistance for Community Organisations Policy 2021/2022.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Gallagher

That Council grant a rebate for part of the rates and charges in accordance with the Rates Based Financial Assistance for Community Organisations Policy 2021/2022 and sections 120 to 122 of the Local Government Regulation 2012, to Karumba Children's Centre Inc. (Assessment A194) – being for 50% of the rates and charges, totaling \$2,616.37 for the financial year 2021/2022, as calculated in the table below.

Assessment - A194	Original	Rebate (50%)
01 July 2021 – 30 June 2022	Annual Rates	Rebate Amount
General Rates	\$1,793.86	\$896.93
Water	\$1,098.30	\$549.15
Sewerage	\$2,512.00	\$1,256.00
Garbage	\$410.00	\$205.00
Gross Total	\$5,814.16	\$2,907.08
Less Discount Applicable	-\$581.42	-\$290.71
Total Payable if Discount Applied	\$5,232.74	\$2,616.37

CARRIED 7/0

Resolution No. 1121/004

CONFIRMED MINUTES

9 REPORTS FROM THE CHIEF EXECUTIVE OFFICER

9.1 CEO REPORT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

COUNCIL RESOLUTION

Moved Cr Thomas

Seconded Cr Scott

That Council:

- 1. receive and note the Chief Executive Officer's report; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 7/0

Resolution No. 1121/005

ATTENDANCE:

The Chief Executive Officer left the meeting room at 9:41am.
The Chief Executive Officer re-entered the meeting room at 9:42am.
The Manager Human Resources entered the meeting room at 9:42am.

9.2 HUMAN RESOURCES REPORT

Executive Summary:

This report provides information on the progress of SAFEPLAN, Council's safety management system, and an update on general human resource matters.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Gallagher

That Council accepts the Human Resources Report for information.

CARRIED 7/0

Resolution No. 1121/006

ATTENDANCE:

The Manager Human Resources left the meeting room at 9:58am.

CONFIRMED MINUTES

10 REPORTS FROM DIRECTOR OF CORPORATE & COMMUNITY SERVICES

10.1 DCS REPORT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Director of Corporate Services portfolio.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Thomas

That Council:

- 1. receive and note the Director of Corporate Services Report; and***
- 2. allocate a capital budget of \$25,000 to upgrade 2 satellite dishes; and***
- 3. that those matters not covered by a resolution be noted.***

CARRIED 7/0

Resolution No. 1121/007

ADJOURNMENT:

The meeting adjourned for morning tea at **10:21am**.
The meeting resumed at **11:05am**.

10.2 MONTHLY FINANCIAL REPORT - OCTOBER 2021

Executive Summary:

Presentation of the financial report for October 2021 as required under section 204 of the *Local Government Regulation 2012*. The report is presented for noting and indicates whether Council is progressing satisfactorily against its current budget.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Hawkins

That Council accepts the Monthly Financial Report, as required under section 204 of the Local Government Regulation 2012 for the period ended 31 October 2021.

CARRIED 7/0

Resolution No. 1121/008

ATTENDANCE:

Cr Bawden left the meeting room at **11:19am**.

CONFIRMED MINUTES

Cr Bawden re-entered the meeting room at 11:21am.

10.3 APPROVED INSPECTION PROGRAM

Executive Summary:

The purpose of this report is to seek Council's approval to implement approved inspection programs for compliance with the *Public Health Act 2005* (mosquito breeding sites), *Animal Management (Cats and Dogs) Act 2008* (dog registrations) and *Local Law No. 2 (Animal Management) 2015*.

The programs can be undertaken pursuant to s134 of the *Local Government Act 2009* and s113 *Animal Management (Cats and Dogs) Act 2008* respectively. The proposed inspection programs are for the systematic inspection of dog registrations, mosquito breeding sites and to ensure community safety hazards are not present on an allotment.

COUNCIL RESOLUTION

Moved Cr Scott

Seconded Cr Gallagher

That Council approve the following inspection programs:

In accordance with s113 of the Animal Management (Cats and Dogs) Act 2008:

1. Dog Registration Inspection Program

(a) Purpose

To ensure that dogs in residence in the Shire are registered in accordance with s44(2) and s46 of the Animal Management (Cats and Dogs) Act 2008.

(b) Commencement

The program is to start on 1 February 2022.

(c) Type of Program

The Dog Registration Inspection Program will be a systematic program which will include all properties in Normanton and Karumba townships.

(d) Duration

This program will run for three (3) months from the commencement date.

2. Local Law No. 2 (Keeping of Animals) 2015

(a) Purpose

To ensure compliance with sections 5 and 6 of the Local Law 2 (Keeping of Animals) 2015 which prescribes animals that are prohibited, restricted or require local government approval. This program will include an inspection of properties to identify any non-compliance.

(b) Commencement

This program will commence on 1 February 2022.

CONFIRMED MINUTES

(c) Type of Program

The Keeping of Animals Compliance Program is a systematic program which will include all properties in Normanton and Karumba.

(d) Duration

This program will run for three (3) months from the commencement date.

In accordance with s427 of the Public Health Act 2005:

3. Mosquito Breeding Sites Program

(a) Purpose

To ensure that residences do not have breeding grounds for mosquitos as required under s2N of the Public Health Regulation 2005.

(b) Commencement

This program will commence on 1 February 2022.

(c) Type of Program

The mosquito breeding sites program is a systematic program which will include all properties in Normanton and Karumba townships.

(d) Duration

This program will run for three (3) months from the commencement date.

CARRIED 7/0

Resolution No. 1121/009

DECLARATION OF INTEREST:

I, **Councillor Thomas**, inform this meeting that, pursuant to section 150EQ(3)(b) of the Local Government Act 2009, I have a declarable conflict of interest in relation to Agenda Item 10.4 – Approval to Keep Animal – More than Two Dogs. The nature of my interest is as follows:

- (i) I am the applicant;

In accordance with section 150EM of the Local Government Act 2009 I will now leave the meeting and stay away from the meeting while this matter is discussed and voted on.

ATTENDANCE:

Cr Thomas left the meeting room at **11:27am**.

CONFIRMED MINUTES

10.4 APPROVAL TO KEEP ANIMAL - MORE THAN TWO DOGS

Executive Summary:

The purpose of *Subordinate Local Law No. 2 (Animal Management) 2015* local law is to supplement Local Law No. 2 (Animal Management) 2015, which provides for regulation of the keeping and control of animals within the local government's area.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Hawkins

That Council accept and approve the application to keep more than two (2) dogs for the property located at 15 Landsborough Street, Normanton.

CARRIED 6/0

Resolution No. 1121/010

ATTENDANCE:

Cr Thomas re-entered the meeting room at **11:28am**.

The Manager Economic and Community Development entered the meeting room at 11:31am.

The Manager Water and Waste entered the meeting room at 11:31am.

10.5 COMMUNITY DEVELOPMENT REPORT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Community, Cultural Services and Economic Development portfolio of Council.

COUNCIL RESOLUTION

Moved Cr Thomas

Seconded Cr Scott

That Council:

- 1. note the Community Development Report; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 7/0

Resolution No. 1121/011

DECLARATION OF INTEREST:

I, **Councillor Gallagher**, inform this meeting that, pursuant to section 150EQ(3)(b) of the Local Government Act 2009, I have a declarable conflict of interest in relation to Agenda

CONFIRMED MINUTES

Item 10.6 – Normanton and Karumba Pool Operations. The nature of my interest is as follows:

- (i) My wife works for one of the organisations that may be approached to assist;

In accordance with section 150EM of the Local Government Act 2009 I wish to remain for the discussion and voting as Council has six organisations listed as labour hire companies and Bynoe is not one of them, therefore I wish to remain in the meeting while this matter is discussed and voted on.

COUNCIL RESOLUTION

Moved Cr Bawden

Seconded Cr Murphy

Pursuant to section 150ES(3)(a) of the Local Government Act 2009, Council resolves that:

Cr Gallagher may participate in the decision despite the Councillor's conflict of interest because the benefit of Cr Gallagher's participation in the decision making in relation to this matter outweighs any perceived bias arising from his conflict of interest.

FOR the motion: Cr Bawden, Cr Hawkins, Cr Murphy, Cr Scott, Cr Thomas and Cr Young

AGAINST the motion: Nil

CARRIED 6/0

Resolution No. 1121/012

ATTENDANCE:

The Consultant Engineer – Nick Lennon entered the meeting room at 11:57am.

The Consultant Engineer – John Martin entered the meeting room at 12:00pm.

10.6 NORMANTON AND KARUMBA POOL OPERATIONS

Executive Summary:

At the October 2021 Ordinary Council meeting, it was discussed that Council investigate options in relation to the ongoing running of both the Normanton and Karumba Pools due to the continued lack of staff availability and high cost of operation.

Management is seeking direction in relation to the options provided below and significant factors that would assist with preparing the EOI if this is of interest to Council.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Thomas

That Council accepts the report as presented and that Expressions of Interest are called for the operation of the Pools.

CONFIRMED MINUTES

CARRIED 7/0

Resolution No. 1121/013

Notation:

The Manager Economic and Community Development advised of issues with vandalism at the Normanton Water Park. This is occurring mostly on weekend and requires the payment of call out and associated overtime.

Action: That the water parks be closed over the weekend periods where vandalism is the cause of the problem.

ATTENDANCE:

The Manager Economic and Community Development left the meeting room at 12:07pm.

The Chief Executive Officer left the meeting room at 12:10pm.

The Chief Executive Officer re-entered the meeting room at 12:14pm.

The Manager Water and Waste left the meeting room at 12:25pm.

The Manager Water and Waste re-entered the meeting room at 12:27pm.

This space left blank intentionally

CONFIRMED MINUTES

11 REPORTS FROM DIRECTOR OF ENGINEERING - ROADS & SERVICES

11.1 DOE REPORT

Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Director Engineering's portfolio.

COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Young

That Council:

- 1. receive and note the Director of Engineering Report as presented; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 7/0

Resolution No. 1121/014

ATTENDANCE:

The Executive Assistant left the meeting room at 12:43pm.

This space left blank intentionally

CONFIRMED MINUTES

11.2 NDRRA/QDRF REPORT

Executive Summary:

QRA19: The QRA19 project is approximately 97.7% complete. Five (5) crews are currently working with QRA19 works being prioritised over QRA20 works to ensure deadlines are met. Deadlines for the QRA19 works are between September 30 and December 31, 2021. An EOT request has been approved for Dunbar to Kowanyama Road and Dunbar to Koolatah Road to 31 December 2021.

QRA20: The QRA20 project is approximately 44.2% complete. Assets with both QRA19 and QRA20 scope have been programmed simultaneously where feasible to reduce camp and mobilisation costs. The QRA20 scope has a deadline of 30 June 2022. Work productivities have reduced due to wet weather days and reduced crew sizes.

QRA21: All assessments have been completed within the Shire. QRA have now approved Submission 4 (Far Northern Roads) and Council has received the prepayment. Submission 3 (Northern Roads) and Submission 5 (Koolatah – Dixie Road) have been lodged and awaiting an infield assessment with QRA. The remaining roads will be progressively submitted to QRA. CDO and Emergency Works claims have been submitted to QRA for acquittal.

OTHER: The Desilting of the Normanton Sewerage Lagoons is now complete. The two Normanton to Burketown Road betterment projects (pavement and sealing) are now complete. The Glenore Weir Scouring Project, Burke and Wills Monument Road Project and the Monsoon Trough Flood Impact Study have been submitted to QRA for acquittal.

COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Gallagher

That Council:

- 1. accepts the NDRRA/QDRF Report as presented; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 7/0

Resolution No. 1121/015

ATTENDANCE:

The Consultant Engineers left the meeting room at 12:48pm.

The Executive Assistant re-entered the meeting room at 12:48pm.

CONFIRMED MINUTES

11.3 WATER AND WASTE REPORT - SEPTEMBER 2021

Executive Summary:

The report is to advise Council on the operations of the Normanton Water Treatment Plant (WTP), Karumba Sewage Treatment Plant (STP) and Normanton STP for the month of October 2021.

COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Scott

That Council:

- 1. accepts the Water and Wastewater Report as presented for the period ending 31st October 2021; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 7/0

Resolution No. 1121/016

11.4 MATTERS FOR COUNCIL INFORMATION - SOLAR PROJECT UPDATE

Executive Summary:

Council received funding as part of the 2019-21 Works for Queensland grants program sponsored by the State Government to undertake an energy reduction program. Council initially commissioned *The Energy Project* to provide a desktop evaluation of the system and investigate opportunities for reductions by simple fixes such as tariff changes. Additionally, they designed photo-voltaic solar systems and assisted with the preparation of the tender documents and evaluation.

Now that the systems have been in operation for approximately six months, *The Energy Project* reviewed the operation of the systems as well as any additional cost savings can be made through tariff changes. Significant savings have already been realized by the solar systems and other operational changes, with further improvements possible.

COUNCIL RESOLUTION

Moved Cr Thomas

Seconded Cr Murphy

That Council note and accept the Solar Project Update Report as presented.

CARRIED 7/0

Resolution No. 1121/017

ATTENDANCE:

The Manager Water and Waste left the meeting room at 1:06pm.

CONFIRMED MINUTES

ADJOURNMENT:

The meeting adjourned for lunch at **1:06pm**.
The meeting resumed at **1:53pm**.

11.5 WORKSHOP REPORT

Executive Summary:

This report provides information and updates to Council on various maintenance and repairs that are facilitated within the Workshop.

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Hawkins

That Council:

- 1. receive the Workshop Report as presented; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 7/0

Resolution No. 1121/018

DECLARATION OF INTEREST:

I, **Councillor Hawkins**, inform this meeting that, pursuant to section 150EQ(3)(b) of the Local Government Act 2009, I have a declarable conflict of interest in relation to Agenda Item 10.6 – Building and Planning Report. The nature of my interest is as follows:

- (i) I am the applicant;

In accordance with section 150EM of the Local Government Act 2009 I wish to remain for the discussion and voting as the report is for notation only, therefore I wish to remain in the meeting while this matter is discussed and voted on..

DECLARATION OF INTEREST:

I, **Councillor Bawden**, inform this meeting that, pursuant to section 150EQ(3)(b) of the Local Government Act 2009, I have a declarable conflict of interest in relation to Agenda Item 10.6 – Building and Planning Report. The nature of my interest is as follows:

- (i) My daughter and son in-law are the applicants;

In accordance with section 150EM of the Local Government Act 2009 I wish to remain for the discussion and voting as the report is for notation only, therefore I wish to remain in the meeting while this matter is discussed and voted on..

Notation: the Building and Planning Report is for notation only.

CONFIRMED MINUTES

COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Murphy

Pursuant to section 150ES(3)(a) of the Local Government Act 2009, Council resolved that:

Cr Bawden and Cr Hawkins may participate in the decision despite the Councillor's conflict of interest because the benefit of Cr Bawden and Cr Hawkins participation in the decision making in relation to this matter outweighs any perceived bias arising from his conflict of interest.

FOR the motion: Cr Thomas, Cr Gallagher, Cr Murphy, Cr Scott, and Cr Young

AGAINST the motion: Nil

CARRIED 5/0

Resolution No. 1121/019

11.6 BUILDING AND PLANNING REPORT

Executive Summary:

The report is to advise Council of relevant planning and building activities within the Shire for the month of September 2021.

COUNCIL RESOLUTION

Moved Cr Thomas

Seconded Cr Gallagher

That Council note and accept the content of the Building and Planning Report as presented.

CARRIED 7/0

Resolution No. 1121/020

ATTENDANCE:

Ms Tammy Parry and Mr John Hoare from the Department of State Development attended the meeting at **1:56pm**.

The Department of State Development representatives gave a brief outline of current activities being undertaken in the region by their Department including:

- The Economic Diversification Strategy – funding has concluded
- Government – committed to an implementation plan
- Community Planning:
- DAF cropping opportunities
- The next SAC Meeting is to be held on 13/12
 - Department of Communities to present
- Tourism – Planning projects
- Seeking feedback from Council on possible new projects

CONFIRMED MINUTES

- Gulf Savannah Development Project (RAB) will continue to receive funding over the next two years

The Department of State Development representatives left the meeting at **2:40pm**.

12 GENERAL BUSINESS

Lilyvale Subdivision

Cr Hawkins queried the progress on the Lilyvale subdivision entry.

The Director of Engineering informed that Main Roads approval had been received and works will soon commence on the turnout lane on the Burke Development Road.

Weeds Re-Growth

Cr Hawkins queried the weeds and regrowth at Karumba.

The Chief Executive Officer informed that an Expression of Interest has gone out to commence spraying the regrowth with appropriate treatment.

Water Agreement

The Director Corporate Services asked if Councillors had looked at the Water Agreement document that was circulated.

Normanton Water Park

Cr Scott informed of the following issues at the Water Park:

- no gate at the water park and kids can run out onto the road.
- There is a swing with no clasp that requires attention

Action: Director of Engineering to investigate and arrange necessary repairs

Road Repairs

Cr Scott queried the road repairs following the raw water project.

Actions were being taken with the contractor to ensure compliance with contract requirements.

Weeds

Cr Young stated that Council needs to make a start on the weeds regrowth around Karumba and Calotrope is starting to become a problem and needs attention also.

CONFIRMED MINUTES

Signage at Flinders River

Cr Young queried the signage at the Flinders River.

The Director of Engineering will look at other signage to improve awareness for road users.

Karumba Transfer Station

Cr Young stated the Transfer Station is clean and tidy.

Rates Arrears

Cr Young queried the Rates in Arrears (3 years and over)

The Director Corporate Services informed this will be progressed following the Debt Recovery process.

Website – Contracts List

Cr Gallagher informed an updated list of Contracts valued at \$200,000 or more needs to be put on the website.

Action: The Chief Executive Officer to follow up with Finance.

Rates Notices

Cr Thomas informed that his rates notices were sent to the street addresses not the Post Office Box address.

Normanton Cemetery Fence

Cr Thomas queried the fence around the Normanton Cemetery.

The Director of Engineering informed the meeting that this would be included in the works program

December 2021 Ordinary Meeting

Cr Thomas tabled his apologies for the December 2021 Ordinary Meeting.

Artificial Reef

Cr Murphy queried the progress on the artificial reef and stated that fish attraction devices will bring tourists and fishermen back to the region.

The Chief Executive Officer informed Council that a funding application has been submitted by Peak Services.

CONFIRMED MINUTES

Councillors advised that the devices should be placed in the exclusion zone within the River so commercial fisherman do not fish this area and it remain available for recreational fisherman.

Grids – Koppens

Cr Murphy queried the sealing works undertaken by Koppens.
The Director of Engineering informed that the job was done on return from works in Kowanyama.

Regional Roads Group – Julia Creek

The Director of Engineering will be attending the Regional Roads Technical Group meeting being held in Julia Creek.

Les Wilson Barramundi Discovery Centre – Assembly Area

The Executive Assistant informed that at a recent workshop at the Les Wilson Barramundi Discovery Centre, a fire drill was undertaken and it was noted that there is no assembly area sign.

Action: The Chief Executive Officer to raise this with the Centre Manager and ensure an Assembly Area is defined and clearly marked.

Les Wilson Barramundi Discovery Centre - Gardens

The Executive Assistant informed that the gardens at the Les Wilson Barramundi Discovery Centre are in need of watering.

Action: The Chief Executive Officer to raise this matter with the Centre Manager

Fred Pascoe Community Fishing Bridge

The Executive Assistant informed of the litter and fish scraps on the Fishing Bridge.

Action: The Chief Executive Officer to provide another reminder to the community in relation to the use of the facility and the need to leave it in a clean and tidy state.

Council Newsletter

The Executive Assistant queried when is the next Council Newsletter being done.

CONFIRMED MINUTES

Telstra

The Chief Executive Officer informed that Telstra's Business DSL will be disconnected in 2022.

COVID-19 Case recorded in Northern Territory

The Chief Executive Officer informed of the cases recorded in the Northern Territory and that Katherine and Robinson River are in lockdown.

First Nations Disaster Management Plans for COVID-19

Representatives from Central Queensland University are planning a trip to the Gulf to interview First Nations people in relation to Disaster Management Planning for COVID 19. They will also meet and interview Mayor and CEO as part of the engagement.

Savannah Way Limited (SWL)

Amendments to the key performance indicators were responded to by SWL and information was provided to Council.
Council will continue to hold onto its contribution until a satisfactory MOU can be negotiated.

Civic Centre - Karumba

Cr Bawden requested that the Civic Centre's air conditioning, watering system, mowing and fencing be done prior to Australia Day 2022.

Action: The Director of Engineering to ensure all works are done in sufficient time.

Fence at Council Residence in Woodward Street

Cr Bawden queried the fence at the Council residence in Woodward Street.
The Director of Engineering informed that this is currently being done.

Water Leaks in Thompson Street

Cr Bawden queried the water leaks in Thompson Street.

Action: The Director of Engineering to investigate and ensure the necessary repairs are carried out.

CONFIRMED MINUTES

Check-In Apps at Normanton Airport

Cr Bawden queried if COVID-19 Check-In Apps were in place at the Normanton Airport.

Action: The Chief Executive Officer to action as a matter of urgency.

Pipeline Easement

Cr Bawden queried the Pipeline Road progress.

The Chief Executive Officer advised that the matter is being progressed with our solicitors and input from QRA in relation to road area and asset management plans and the road register.

13 CLOSURE OF MEETING

The Chair of the meeting, Cr Lyall Bawden, Mayor, declared the meeting closed at 3:38pm.

MINUTES CERTIFICATE

These Minutes are Confirmed.



Councillor LV Bawden
Mayor

17, 11, 2021

Date