



**CARPENTARIA SHIRE**

*Outback by the Sea*

***ORDINARY MEETING***

***MINUTES***

***20 JULY, 2022***

**CONFIRMED MINUTES**

**TABLE OF CONTENTS**

<b>ITEM</b>	<b>SUBJECT</b>	<b>PAGE NO</b>
<b>1</b>	<b>OPENING OF MEETING .....</b>	<b>6333</b>
<b>2</b>	<b>RECORD OF ATTENDANCE .....</b>	<b>6333</b>
<b>3</b>	<b>CONDOLENCES .....</b>	<b>6333</b>
<b>4</b>	<b>CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS .....</b>	<b>6334</b>
<b>5</b>	<b>BUSINESS ARISING FROM PREVIOUS MEETINGS .....</b>	<b>6334</b>
<b>6</b>	<b>RECEPTION OF PETITIONS &amp; DEPUTATIONS.....</b>	<b>6334</b>
<b>7</b>	<b>MAYORAL MINUTES.....</b>	<b>6335</b>
<b>8</b>	<b>CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION ...</b>	<b>6335</b>
8.1	Native Title Report - Kurtijar People.....	6335
8.2	Normanton Childcare Centre Operations.....	6335
8.3	Procurement of On-site Chlorine Generators.....	6335
8.1	Native Title Report - Kurtijar People.....	6336
8.2	Normanton Childcare Centre Operations.....	6337
8.3	Procurement of On-site Chlorine Generators.....	6337
<b>9</b>	<b>REPORTS FROM THE CHIEF EXECUTIVE OFFICER .....</b>	<b>6339</b>
9.1	CEO Report.....	6339
9.2	Town Planning Scheme.....	6339
9.3	New Uniforms for all Carpentaria Shire Staff .....	6340
9.4	Special Holiday 2023.....	6340
9.5	Human Resources Report .....	6341
9.6	Les Wilson Barramundi Discovery Centre, Karumba and Normanton Visitor Information Centres – Late Item.....	6341
<b>10</b>	<b>REPORTS FROM DIRECTOR OF CORPORATE &amp; COMMUNITY SERVICES.....</b>	<b>6342</b>
10.1	DCS Report.....	6342
10.2	Monthly Financial Report - June 2022 .....	6342
10.3	Procurement Policy .....	6343
10.4	Community Development Report.....	6343

**CONFIRMED MINUTES**

---

10.5	Community Donations and Support .....	6344
10.6	Normanton and Karumba Gyms - Purchase of Equipment .....	6344
<b>11</b>	<b>REPORTS FROM DIRECTOR OF ENGINEERING - ROADS &amp; SERVICES ....</b>	<b>6346</b>
11.1	DOE Report.....	6346
11.2	NDRRA/QDRF Report.....	6347
11.3	Water and Waste Report .....	6348
11.4	Workshop Report.....	6348
11.5	Building and Planning Report .....	6349
11.6	Town Planning Application - Material Change of Use - New cafe and associated storage, office and ablution facilities .....	6349
11.7	CN: 22-0558 Dry Hire of Fleet Vehicles .....	6352
<b>12</b>	<b>GENERAL BUSINESS .....</b>	<b>6353</b>
<b>13</b>	<b>CLOSURE OF MEETING .....</b>	<b>6354</b>

## CONFIRMED MINUTES

### 1 OPENING OF MEETING

The Deputy Mayor welcomed members and declared the meeting open at **9:03am**.

### 2 RECORD OF ATTENDANCE

#### Councillors

Cr BJ Hawkins	Deputy Mayor
Cr AT Gallagher	
Cr AJ Scott	
Cr CJ Young	
Cr AM Murphy	
Cr DB Thomas	

#### Staff

Mr Mark Crawley	Chief Executive Officer
Ms Angeline Pascoe	Executive Assistant
Ms Julianne Meier	Director Corporate Services
Mr Michael Wanrooy	Director of Engineering

*The following officers attended the meeting as indicated in the minutes*

Mrs Lisa Ruyg	Manager Human Resources
Mr Ben Hill	Manager Water & Waste
Mrs Cherie Schafer	Manager Economic and Community Development
Ms Amanda O'Malley	The Manager – Les Wilson Barramundi Discovery Centre
Mr John Martin	Consultant Engineer - ERSCON

#### APOLOGY

#### COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Murphy

***That Council accept the apology from Cr Bawden and leave of absence be approved.***

**CARRIED 6/0**

***Resolution No. 0722/001***

### 3 CONDOLENCES

A minute's silence was held for the passing of the following community member:

- ❖ Mr Reginald Wheeler
- ❖ Mr Reg Little (Jnr)

## CONFIRMED MINUTES

---

### 4 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS

Confirmation of Minutes from the Ordinary Council Meeting held 15 June 2022, as previously circulated to Councillors.

#### COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Young

***That the Minutes of the Ordinary Council Meeting held 15 June 2022 be confirmed.***

**CARRIED 6/0**

***Resolution No. 0722/002***

Confirmation of Minutes from the Budget Meeting held 16 June 2022, as previously circulated to Councillors.

#### COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Scott

***That the Minutes of the Budget Meeting held 16 June 2022 be confirmed.***

**CARRIED 6/0**

***Resolution No. 0722/003***

Confirmation of Minutes from the Special Council Meeting held 28 June 2022, as previously circulated to Councillors.

#### COUNCIL RESOLUTION

Moved Cr Thomas

Seconded Cr Gallagher

***That the Minutes of the Special Meeting held 28 June 2022 be confirmed.***

**CARRIED 6/0**

***Resolution No. 0722/004***

### 5 BUSINESS ARISING FROM PREVIOUS MEETINGS

Page 4 : Fuel Pricing Adjustment – Special Meeting held 28 June 2022

The Chief Executive Officer provided an update on the Fuel Levy.

### 6 RECEPTION OF PETITIONS & DEPUTATIONS

Nil.

## CONFIRMED MINUTES

---

### 7 MAYORAL MINUTES

#### Housing

The Chief Executive Officer advised that he had spoken recently with the Mayor and he had a few matters that he wished to raise with the Councillors including the work being done on Housing and the project currently proposed by the RDA Townsville and North West Queensland.

### 8 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION

In accordance with the *Local Government Act 2009*, and the *Local Government Regulation 2012*, in the opinion of the General manager, the following business is of a kind as referred to in clause 275(1) of the Regulation, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

#### COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Young

***That Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with clause 275(1) of the Local Government Regulation 2012 as the items listed come within the following provisions***

#### 8.1 Native Title Report - Kurtijar People

***This item is classified CONFIDENTIAL under the provisions of clause 275(1)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.***

#### 8.2 Normanton Childcare Centre Operations

***This item is classified CONFIDENTIAL under the provisions of clause 275(1)(f) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to matters that may directly affect the health and safety of an individual or a group of individuals.***

#### 8.3 Procurement of On-site Chlorine Generators

***This item is classified CONFIDENTIAL under the provisions of clause 275(1)(g) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.***

**CONFIRMED MINUTES**

**CARRIED 6/0**

**Resolution No. 0722/005**

**CLOSURE OF MEETING:**

The meeting was closed to the public at **9:20am**.

**ATTENDANCE:**

The Manager Economic and Community Development entered the meeting room at **9:24am**.

The Manager Water and Waste entered the meeting room at **9:31am**.

The Manager Economic and Community Development left the meeting room at **9:59am**.

The Manager Water and Waste left the meeting room at **10:08am**.

**COUNCIL RESOLUTION**

Moved Cr Murphy

Seconded Cr Thomas

***That Council open the meeting to the public.***

**CARRIED 6/0**

**Resolution No. 0722/006**

**REOPENING OF MEETING:**

The meeting was reopened to the public at **10:09am**.

**8.1 NATIVE TITLE REPORT - KURTIJAR PEOPLE**

**Executive Summary:**

A Confidential Report has been received from Preston Law in relation to the Kurtijar Native Title Claim and request to sign section 87A Agreement on behalf of Council.

**COUNCIL RESOLUTION**

Moved Cr Murphy

Seconded Cr Thomas

***That Council:***

- 1. note the confidential report from Preston Law; and***
- 2. authorises Preston Law to sign the Section 87A Agreement on behalf of Council.***

**CARRIED 6/0**

**Resolution No. 0722/007**

## CONFIRMED MINUTES

---

### 8.2 NORMANTON CHILDCARE CENTRE OPERATIONS

**Executive Summary:**

This report provides information and updates to Council on around the Normanton Childcare operations.

**COUNCIL RESOLUTION**

Moved Cr Scott

Seconded Cr Gallagher

***That Council:***

- 1. reduce the Centre permanent hours of operation from 7.30 to 5.30 to 8am to 5pm.***
- 2. reduce the daily rate from \$90 to \$60 during the temporary hours of operation of 8.30am to 2.30pm.***
- 3. re-introduce the half day rate of 50% of the current permanent day rate and 50% of reduced hours rate.***
- 4. delegate to the Chief Executive Officer the authority to negotiate incentives to be offered to attract and retain staff at the Normanton Childcare Centre. (e.g. over-award payment, housing and rent subsidies)***
- 5. Ascertain interest in two (2) sponsored positions for the Centre.***

**CARRIED 6/0**

**Resolution No. 0722/008**

### 8.3 PROCUREMENT OF ON-SITE CHLORINE GENERATORS

**Executive Summary:**

Council has received funding to purchase and install on-site chlorine generators at both the Normanton and Karumba Pools as well as the Karumba Water Tower. During a recent conference, discussions were had with a North Queensland Council that had purchased a number of generation units that they are unable to use due to a change in management direction. The Council has offered to sell four of the units to Carpentaria at a discounted rate.

The units are unused (still packaged), meet best practice standards and are a high-quality well-known industry brand. They are suitable for each of the applications required and would still need all of the ancillary items such as storage tanks, monitoring equipment and installation. The remaining units could be kept as spares, used elsewhere or on sold to others.



**CONFIRMED MINUTES**

---

**COUNCIL RESOLUTION**

Moved Cr Hawkins

Seconded Cr Young

***That Council delegates authority to the Mayor and Chief Executive Officer to purchase the Wallace and Tiernan chlorine generator units from Douglas Shire Council following confirmation of acceptance of warranty from supplier.***

**CARRIED 6/0**

***Resolution No. 0722/009***

**ADJOURNMENT:**

The meeting adjourned for morning tea at **10:12am**.  
The meeting resumed at **10:36am**.

**ATTENDANCE:**

Cr Young entered the meeting room at **10:37am**.

This space left blank intentionally

## CONFIRMED MINUTES

---

### 9 REPORTS FROM THE CHIEF EXECUTIVE OFFICER

#### 9.1 CEO REPORT

##### Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

##### COUNCIL RESOLUTION

Moved Cr Scott

Seconded Cr Murphy

##### ***That Council:***

- 1. receive and note the Chief Executive Officer's report; and***
- 2. that those matters not covered by resolution be noted.***

CARRIED 6/0

***Resolution No. 0722/010***

#### 9.2 TOWN PLANNING SCHEME

##### Executive Summary:

The Department of State Development, Infrastructure, Local Government and Planning has received our decision to make a new Planning Scheme and have advised that the steps outlined in the notice are required to be undertaken in the order in which they are prescribed.

##### COUNCIL RESOLUTION

Moved Cr Gallagher

Seconded Cr Thomas

***That Council note the correspondence from the Department in relation to the process for the continuation of the preparation of the new Planning Scheme.***

CARRIED 6/0

***Resolution No. 0722/011***

## CONFIRMED MINUTES

---

### 9.3 NEW UNIFORMS FOR ALL CARPENTARIA SHIRE STAFF

---

**Executive Summary:**

With the introduction of a dedicated uniform across the organisation Council is partnering with TradeMutt to provide a uniform for open space and indoor employees. TradeMutt have been selected to assist with maintaining the message of mental health and wellbeing.

**COUNCIL RESOLUTION**

Moved Cr Thomas

Seconded Cr Young

***That Council resolve that it is satisfied that there is only one supplier reasonably available to provide the uniform and partnership that has been proposed for the uniforms for the indoor and open space employees.***

**CARRIED 6/0**

***Resolution No. 0722/012***

### 9.4 SPECIAL HOLIDAY 2023

---

**Executive Summary:**

Correspondence has been received from the Office of Industrial Relations, Department of Education in relation to the Public Holiday for the 2023 year.

**COUNCIL RESOLUTION**

Moved Cr Young

Seconded Cr Murphy

***That Council request the Special Holiday for the Normanton Show for the whole of the Carpentaria Shire Council area to be held on Friday 9<sup>th</sup> June 2023.***

**CARRIED 6/0**

***Resolution No. 0722/013***

**ATTENDANCE:**

The Chief Executive Officer left the meeting room at 11:16am.

The Chief Executive Officer re-entered the meeting room at 11:17am.

The Manager Human Resources entered the meeting room at 11:17am.

The Manager – Les Wilson Barramundi Discovery Centre entered the meeting room at 11:21am.

## CONFIRMED MINUTES

### 9.5 HUMAN RESOURCES REPORT

#### Executive Summary:

This report provides information on the progress of SAFEPLAN, Council's safety management system, and an update on general human resource matters.

#### COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Scott

#### *That Council:*

- 1. accepts the changes to the revised Drug and Alcohol Policy; and*
- 2. accepts the remainder of the Human Resources Report for information.*

CARRIED 6/0

*Resolution No. 0722/014*

#### ATTENDANCE:

The Manager Human Resources entered the meeting room at 11:27am.

### 9.6 LES WILSON BARRAMUNDI DISCOVERY CENTRE, KARUMBA AND NORMANTON VISITOR INFORMATION CENTRES – LATE ITEM

#### Executive Summary:

This report provides a summary of the operational and promotional activities surrounding the Les Wilson Barramundi Discovery Centre, as well as activities in relation to the Visitor Information Centres.

Moved Cr Scott

Seconded Cr Gallagher

#### *That Council:*

- 1. receives the report; and*
- 2. that those matters not covered by resolution be noted.*

CARRIED 6/0

*Resolution No. 0722/015*

#### ATTENDANCE:

The Manager – Les Wilson Barramundi Discovery Centre left the meeting room at 12:05pm.

The Chief Executive Officer left the meeting room at 12:19pm.

The Chief Executive Officer re-entered the meeting room at 12:22pm.

## CONFIRMED MINUTES

---

### 10 REPORTS FROM DIRECTOR OF CORPORATE & COMMUNITY SERVICES

#### 10.1 DCS REPORT

##### Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Director of Corporate Services portfolio.

##### COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Scott

##### *That Council:*

- 1. receive and note the Director of Corporate Services Report; and*
- 2. that those matters not covered by a resolution be noted.*

CARRIED 6/0

*Resolution No. 0722/016*

##### ADJOURNMENT:

The meeting adjourned for lunch at **12:25pm**.

The meeting resumed at **1:25pm**.

##### ATTENDANCE:

The Manager Finance and Administration entered the meeting room at 1:25pm.

### 10.2 MONTHLY FINANCIAL REPORT - JUNE 2022

##### Executive Summary:

Presentation of the financial report for 30 June 2022 as required under section 204 of the *Local Government Regulation 2012*. The report is presented for noting and indicates whether Council is progressing satisfactorily against its current budget.

##### COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Gallagher

*That Council accepts the Monthly Financial Report, as required under section 204 of the Local Government Regulation 2012 for the period ended 30 June 2022.*

CARRIED 6/0

*Resolution No. 0722/017*

## CONFIRMED MINUTES

---

### ATTENDANCE:

The Manager Finance and Administration left the meeting room at 1:41pm.

### 10.3 PROCUREMENT POLICY

---

#### **Executive Summary:**

Pursuant to section 198 of the *Local Government Regulation 2012*, Council has a statutory obligation to have a Procurement Policy and this policy is to be reviewed annually. The revised Procurement Policy is presented for adoption.

#### **COUNCIL RESOLUTION**

Moved Cr Gallagher

Seconded Cr Murphy

***That this item lay on the table for a future meeting.***

**CARRIED 6/0**

***Resolution No. 0722/018***

### ATTENDANCE:

The Manager Economic and Community Development entered the meeting room at 1:44pm.

### 10.4 COMMUNITY DEVELOPMENT REPORT

---

#### **Executive Summary:**

This report provides information and updates to Council on various activities and programs that are facilitated within the Community, Cultural Services and Economic Development portfolio of Council.

#### **COUNCIL RESOLUTION**

Moved Cr Gallagher

Seconded Cr Thomas

***That Council:***

- 1. note the Community Development Report; and***
- 2. that those matters not covered by resolution be noted.***

**CARRIED 6/0**

***Resolution No. 0722/019***

## **CONFIRMED MINUTES**

---

### **10.5 COMMUNITY DONATIONS AND SUPPORT**

---

#### **Executive Summary:**

Council receives numerous requests for donations throughout the year. The applications for donations and fee waivers listed in this report are presented for Council consideration, or advising those applications already approved by the Chief Executive Officer's delegation.

#### **COUNCIL RESOLUTION**

Moved Cr Gallagher

Seconded Cr Young

***That Council approves the following requests for Donations and Support and waivers of fees and charges:***

- 1. a cash contribution of \$700 to be provided to the Karumba Senior Christmas Committee.***
- 2. a fee waiver of \$1,850 be provided to the Mount Isa School of the Air for:***
  - 20 students and 20 teachers/parents for a free swim at the Normanton pool \$100***
  - 20 students and 20 teachers/parents for a Guided tour and feeding at the Les Wilson Barramundi Discovery Centre \$1,750***

**CARRIED 6/0**

***Resolution No. 0722/020***

### **10.6 NORMANTON AND KARUMBA GYMS - PURCHASE OF EQUIPMENT**

---

#### **Executive Summary:**

The Normanton Ladies Fitness Group have secured funding to purchase additional exercise equipment to enhance ladies' fitness in the Shire. The Normanton Ladies Fitness were happy to split the funding with the Karumba Ladies Fitness.

The Normanton Ladies Fitness group is proposing to purchase the new exercise items listed below. The committee intends to donate these items to the Council for the wider community to utilize, after the conditions of the funding agreement have been fulfilled.

#### **COUNCIL RESOLUTION**

Moved Cr Murphy

Seconded Cr Thomas

***That Council:***

- 1. accepts the listed items to be donated to the Normanton and Karumba gymnasiums; and***

**CONFIRMED MINUTES**

---

- 2. *approves the sale of the existing items listed in the officers report; and***
- 3. *waive the annual membership fee for the ladies participating in the ladies fitness classes for a period of 12 months.***

**CARRIED 6/0**

***Resolution No. 0722/021***

**ATTENDANCE:**

**The Manager Economic and Community Development left the meeting room at 2:05pm.**

**The Manager Water and Waste entered the meeting room at 2:05pm.**

**The Consultant Engineer entered the meeting room at 2:13pm.**

This space left blank intentionally



## CONFIRMED MINUTES

---

### 11 REPORTS FROM DIRECTOR OF ENGINEERING - ROADS & SERVICES

#### 11.1 DOE REPORT

##### Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Director Engineering's portfolio.

##### Telescopes at Karumba

The two telescopes at Karumba Point were serviced and all monies collected were banked.

As per Minutes of the Ordinary Meeting held 20 March 2013, "Council resolved that proceeds from the use of the telescopes remain the property of Volunteer Marine Rescue – Karumba".

#### COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Gallagher

##### ***That Council:***

- 1. receive and note the Director of Engineering Report as presented; and***
- 2. that those matters not covered by resolution be noted.***

**CARRIED 6/0**

***Resolution No. 0722/022***

This space left blank intentionally

## CONFIRMED MINUTES

### 11.2 NDRRA/QDRF REPORT

#### Executive Summary:

**QRA19:** Construction for the QRA19 project has now been completed. Four (4) submissions have been acquitted by QRA and Council have received the final payments. Submission 4 has been submitted for acquittal with audits currently taking place. Submission documents are currently being prepared for the acquittal of Submission 6.

**QRA20:** The QRA20 project is approximately 69.6% complete. Setout and construction have commenced on the remaining roads with five (5) crews currently mobilised in camps, with a temporary sixth crew expected to be in operation in the coming weeks. The QRA20 project has an original deadline of June 30, 2022. EOT's have been approved for three (3) submissions until 30 September 2022. Submission 1 was completed ahead of its 30 June 2022 deadline.

**QRA21:** All five (5) lodged submissions have now been approved by QRA and Council has received the 30% prepayments. The total construction budget for the project is \$31.1million and \$39.9million including indirect costs. QRA21 construction work has commenced in conjunction with QRA20 scope where suitable to reduce mobilisation costs. QRA20 scope is being prioritised to ensure that submission deadlines for the project are met. The deadline for the QRA21 works being 30 June 2023.

**QRA22:** Carpentaria Shire Council was activated for REPA, Emergency Works and CDO relief measures for three (3) flooding events. Damage pickup within the Shire has been completed and damage assessments in progress with submissions currently being prepared in the QRA MARS system. Emergency works are in progress throughout the Shire on roads that are currently accessible from Normanton.

**OTHER:** The Desilting of the Normanton Sewerage Lagoons has been fully acquitted and Council has received the final payment. Normanton to Burketown Road Betterment Project 13 has been fully acquitted and Council has received the final payment. Project 11/12 has been submitted to QRA for acquittal, with a final outcome report received subject to final endorsement. Betterment Projects are currently being prepared for lodgment to QRA. Discussions with QRA are currently taking place to ensure the fuel levy will be reimbursed to Council.

#### COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Gallagher

#### ***That Council:***

- 1. accepts the NDRRA/QDRF Report as presented; and***
- 2. that those matters not covered by resolution be noted.***

**CARRIED 6/0**

**Resolution No. 0722/023**

#### **ATTENDANCE:**

**The Consultant Engineer left the meeting room at 2:39pm.**

## CONFIRMED MINUTES

---

### 11.3 WATER AND WASTE REPORT

---

**Executive Summary:**

The report is to advise Council on the operations of the Normanton Water Treatment Plant (WTP), Karumba Sewage Treatment Plant (STP) and Normanton STP for the month of June 2022.

**COUNCIL RESOLUTION**

Moved Cr Scott

Seconded Cr Thomas

***That Council:***

- 1. accepts the Water and Wastewater Report as presented for the period ending 30<sup>th</sup> June 2022; and***
- 2. that those matters not covered by resolution be noted.***

**CARRIED 6/0**

***Resolution No. 0722/024***

**ATTENDANCE:**

The Chief Executive Officer left the meeting room at 2:49pm.

The Manager Water and Waste left the meeting room at 2:50pm.

The Chief Executive Officer re-entered the meeting room at 2:51pm.

### 11.4 WORKSHOP REPORT

---

**Executive Summary:**

This report provides information and updates to Council on various maintenance and repairs that are facilitated within the Workshop.

**COUNCIL RESOLUTION**

Moved Cr Scott

Seconded Cr Murphy

***That Council:***

- 1. receive the Workshop Report as presented; and***
- 2. that those matters not covered by resolution be noted.***

**CARRIED 6/0**

***Resolution No. 0722/025***

## CONFIRMED MINUTES

---

### 11.5 BUILDING AND PLANNING REPORT

#### Executive Summary:

The report is to advise Council of relevant planning and building activities within the Shire for the month of May 2022.

#### COUNCIL RESOLUTION

Moved Cr Young

Seconded Cr Scott

***That Council note and accept the content of the Building and Planning Report as presented.***

**CARRIED 6/0**

***Resolution No. 0722/026***

### 11.6 TOWN PLANNING APPLICATION - MATERIAL CHANGE OF USE - NEW CAFE AND ASSOCIATED STORAGE, OFFICE AND ABLUTION FACILITIES

#### Executive Summary:

Council is in receipt of an application for development permit for a Material Change of Use for a café and associated storage, office and ablution facilities at 67 Yappar Street Karumba QLD 4891. The site is more properly described as Lot 1 on K36412. The application is Code Assessable.

The application is generally in accordance with the Carpentaria Shire Planning Scheme and is recommended for approval subject to conditions.

#### COUNCIL RESOLUTION

Moved Cr Thomas

Seconded Cr Gallagher

#### ***That Council resolve:***

***In accordance with the Planning Act 2016, that the applicant be notified that the application for a Development Permit for Material Change of Use for a café and associated storage, office and ablution facilities at 67 Yappar Street Karumba formally described as Lot 1 on K36412, is approved, subject to the conditions detailed below.***

#### ***Reasons for approval***

***The proposed development complies or can be conditioned to comply with all applicable assessment benchmarks, including:***

- ***Commercial zone code***
- ***General development code***
- ***Advertising devices code***
- ***State Planning Policy assessment benchmark for natural hazards risk and resilience***

## CONFIRMED MINUTES

***It therefore must be approved in accordance with the Planning Act section 60(2). Overall, the proposed development is consistent with the intentions for the commercial zone and sits comfortably within the Karumba town centre. It will add to the range of services available to residents and visitors in Karumba.***

***While located within an area subject to storm tide hazard, the proposed development faces the same level of tolerable risk that applies to the balance of the town centre. It does not otherwise worsen the hazard or impact on how the hazard may be managed. A small number of parking spaces will be provided on the site, which are adequate for the use, having regard to the availability of on-street parking and the likely extent of pedestrian-based customers.***

### **Conditions**

#### **General**

- 1. The development shall be undertaken substantially in accordance with the proposal plans dated 16.05.22:**
  - (i) LFI 22001 Existing Site Plan**
  - (ii) LFI 22002 Demolition Plan**
  - (iii) LFI 22003 Proposed Site Plan**
  - (iv) LFI 22004 Building Plans**

#### **Access, car parking and vehicle movement areas**

- 2. Car parking, loading and vehicular movement areas are to be sealed with concrete meeting FNQROC Development Manual Specification S7 Concrete Works or other standard approved by the Chief Executive Officer or delegate.**
- 3. The new driveway access is to be constructed in accordance with FNQROC Standard Drawing S1015 for access crossovers (for commercial and industrial crossing).**
- 4. Kerb and channel and footpaths are to be reinstated at the existing driveway access point to match the existing standard of construction.**
- 5. No parking / keep clear signage is to be erected at the applicant's expense at the driveway of the adjoining premises.**

#### **Services**

- 6. The development is to be connected to Council's reticulated water supply and sewerage system.**
- 7. The site is to drain to the Massey Street frontage and in such a way that it does not concentrate flow on any abutting properties.**

## CONFIRMED MINUTES

8. ***A waste bin area is to be provided on the site and screened from the street frontage to the satisfaction of the Chief Executive Officer or delegate.***
9. ***The proponent is to meet all costs of connections and any upgrades to urban services (water, sewer, electricity, telecommunications and drainage).***
10. ***Should any of the Council's assets be damaged during the construction of any associated works, the cost of the reinstatement of all such assets shall be met by the proponent.***

### ***Landscaping and lighting***

11. ***Vegetation along the Massey Street frontage is to be retained or replaced with vegetation of a similar size.***
12. ***The level of illumination at the boundary of the site from any lighting installed does not exceed 8 lux.***

### ***Maintenance of the Site***

13. ***The development site is to be maintained in a clean and tidy condition at all times, to the satisfaction of the Chief Executive Officer or delegate.***

### ***Advisory notes***

1. ***Any signage proposed for the use may require an additional approval under the Shire of Carpentaria Planning Scheme and Council's local laws – refer to the Shire of Carpentaria Planning Scheme Table 4.17 Assessment Categories and Relevant Assessment Criteria for the Commercial Zone – Other Development and Subordinate local law 1.14 Installation of Advertising Devices.***
2. ***In accordance with section 85 of the Planning Act 2016, this approval will lapse six (6) years from the day the approval takes effect.***

**CARRIED 6/0**

**Resolution No. 0722/027**

**CONFIRMED MINUTES**

---

**11.7 CN: 22-0558 DRY HIRE OF FLEET VEHICLES**

**Executive Summary:**

A request for tenders for the Dry Hire of Fleet Vehicles (CN: 22-0558) closed on 16 June 2022 with three (3) tenders received. Tenderers have been assessed based on a 60% price weighting, 30% suitability rating and 10% experience weighting.

**COUNCIL RESOLUTION**

Moved Cr Murphy

Seconded Cr Scott

***That Council award the contract to Fleet Crew for the supply of Toyota Landcruiser and Toyota Hilux Vehicles.***

**CARRIED 6/0**

***Resolution No. 0722/028***

This space left blank intentionally

## CONFIRMED MINUTES

---

### 12 GENERAL BUSINESS

#### **Karumba Point Shoreline Protection and Revitalisation**

The Chief Executive Officer provided Councillors with information relating to the Karumba Point Shoreline Protection and Revitalisation.

#### **Regional Roads Group - Burketown**

The Director of Engineering informed of his attendance at the Regional Roads Group meeting being held in Burketown on Thursday 4 August 2022.

#### **Assistance for Fishing Competition**

Cr Murphy queried the provision of toilets for the fishing competition at Karumba.

#### **Jumping Castle**

Cr Thomas informed that Gulf Christian College is offering Council the jumping castle. Advised that Council did not have any interest in the offer and maybe a community organisation may benefit and utilise to raise funds.

#### **Dog Complaints - Karumba**

Cr Young informed Council of a complaint received in relation to dogs in Karumba. The CEO advised that he was aware of the area and similar complaints and would raise with the Local Laws Officer

#### **Wash Down Bay – Karumba Point**

Cr Young informed that visitors are using the wash down bay to wash their caravans.

#### **Rubbish Bins at Dump Point**

Cr Scott informed that the rubbish bins at the Dump Point are overflowing.

**Action: The Director of Engineering to arrange additional bins to be placed at the Dump Point.**



**CONFIRMED MINUTES**

---

**Public Toilets - Hours of Business**

Cr Scott queried the hours of the public toilets, appear to be locked and not able to be used by the travelling public.

**Action: The Director of Engineering to investigate and ensure availability to the public during reasonable hours.**

**Duty of Care**

Cr Gallagher queried our duty of care for employees working long hours.

The Chief Executive Officer advised that he was aware of some additional hours that were being worked by some staff and that this was constantly monitored.

**Related Party Disclosure**

The Chief Executive Officer to distribute the Related Party Disclosure forms for the elected members and senior executives to complete following the completion of the financial year.

**Action: The Chief Executive Officer to distribute forms as required**

**13 CLOSURE OF MEETING**

*The Chair of the meeting, Cr Bradley Hawkins, Deputy Mayor, declared the meeting closed at 3:42pm.*

**MINUTES CERTIFICATE**

***These Minutes are Confirmed.***



.....

**Councillor BJ Hawkins**

**Deputy Mayor**

20/7/22

.....  
**Date**