

**CARPENTARIA SHIRE**

*Outback by the Sea*

***ORDINARY MEETING***

***MINUTES***

***15 MAY, 2024***

## TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING OF MEETING.....	7015
2	RECORD OF ATTENDANCE.....	7015
3	CONDOLENCES.....	7015
4	CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS .....	7016
5	BUSINESS ARISING FROM PREVIOUS MEETINGS .....	7016
6	RECEPTION OF PETITIONS & DEPUTATIONS .....	7016
7	MAYORAL MINUTES .....	7016
8	CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION....	7018
8.1	Rent to Buy Scheme .....	7018
8.2	Establishment of a Company Limited by Shares .....	7018
8.3	Update - Overdue Rates or Charges Matters .....	7018
8.4	Update - Overdue Rates or Charges Matters - A732 and A949.....	7018
8.1	Rent to Buy Scheme .....	7019
8.2	Establishment of a Company Limited by Shares .....	7020
8.3	Update - Overdue Rates or Charges Matters .....	7020
8.4	Update - Overdue Rates or Charges Matters - A732 and A949.....	7021
9	REPORTS FROM THE CHIEF EXECUTIVE OFFICER.....	7022
9.1	CEO Matters of Interest Only Report.....	7022
9.2	Consideration and Adoption of the Acceptable Request Guidelines .....	7022
9.3	LGAQ ROC Assembly - Karumba July 2024 .....	7023
9.4	Red Bench Initiative .....	7023
9.5	Karumba Pool .....	7023
9.6	Review and Adoption of Waste Management Resources and Educational Material .....	7024
10	REPORTS FROM DIRECTOR OF CORPORATE SERVICES .....	7025
10.1	DCS Report.....	7025
10.2	Monthly Financial Report - April 2024.....	7025
10.3	Sundry Debtor - Request to Write Off Balances .....	7026
11	REPORTS FROM DIRECTOR COMMUNITY DEVELOPMENT, TOURISM & REGIONAL .....	7027
11.1	Monthly Report Community Development, Tourism and Regional Prosperity	7027
11.2	Community Donations and Support.....	7029
11.3	Carpentaria Shire Economic Development Advisory Committee .....	7030

**CONFIRMED MINUTES**

---

11.4	Normanton Childcare Centre - Transition to Astute Management.....	7030
<b>12</b>	<b>REPORTS FROM DIRECTOR OF ENGINEERING - ROADS &amp; SERVICES.....</b>	<b>7031</b>
12.1	DOE Report .....	7031
12.2	NDRRA/QDRF Report .....	7032
<b>11</b>	<b>REPORTS FROM DIRECTOR COMMUNITY DEVELOPMENT, TOURISM &amp; REGIONAL</b>	<b>..... 7033</b>
11.5	Monthly Report - Les Wilson Barramundi Discovery Centre .....	7033
<b>12</b>	<b>REPORTS FROM DIRECTOR OF ENGINEERING - ROADS &amp; SERVICES.....</b>	<b>7034</b>
12.3	Water and Waste Monthly Report .....	7034
12.4	Workshop Report .....	7035
12.5	Building and Planning Report.....	7035
<b>13</b>	<b>GENERAL BUSINESS .....</b>	<b>7036</b>
<b>14</b>	<b>CLOSURE OF MEETING .....</b>	<b>7038</b>

## **CONFIRMED MINUTES**

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### **1 OPENING OF MEETING**

The Mayor welcomed members and declared the meeting open at **8:54am**.

### **2 RECORD OF ATTENDANCE**

#### **Councillors**

Cr LV Bawden	Mayor
Cr BJ Hawkins	Deputy Mayor
Cr AM Murphy	
Cr Glenn Smerdon	
Cr Cherie Schafer	
Cr Leslie Henry	
Cr Johnty O'Brien	

#### **Staff**

Mr Mark Crawley	Chief Executive Officer
Ms Angeline Pascoe	Executive Assistant
Ms Julianne Meier	Director Corporate Services
Ms Anne Andrews	Director Community Development, Tourism & Regional Prosperity
Mr Michael Wanrooy	Director of Engineering

*The following officers attended the meeting as indicated in the minutes*

Mr Chris O'Keefe	Manager - Les Wilson Barramundi Discovery Centre
Mr Nick Lennon	Consultant Engineer - ERSCON

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### **3 CONDOLENCES**

A minute's silence was held for the passing of the following community members:

- ❖ Mr Robert Millar
- ❖ Mr Ernst Hammann

## **CONFIRMED MINUTES**

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### **4 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS**

Confirmation of Minutes from the Ordinary Council Meeting held 24 April 2024, as previously circulated to Councillors.

#### **COUNCIL RESOLUTION**

Moved Cr O'Brien

Seconded Cr Schafer

***That the Minutes of the Ordinary Council Meeting held 24 April 2024 be confirmed.***

**CARRIED 7/0**

***Resolution No. 0524/001***

### **5 BUSINESS ARISING FROM PREVIOUS MEETINGS**

Nil.

### **6 RECEPTION OF PETITIONS & DEPUTATIONS**

Nil.

### **7 MAYORAL MINUTES**

#### **NWQROC Meeting – Cloncurry (8<sup>th</sup> & 9<sup>th</sup> May 2024)**

Councillor Bawden informed of his and the Chief Executive Officer's attendance at the NWQROC meeting held recently. Discussions were held on the following issues:

##### Great Artesian Basin

- Getting ready for elections at State and Federal levels. Need an advocacy campaign to build support from the State and Federal Governments.
- Infrastructure wish list held back by red and green tape in North West.
- Canberra - Great Artesian Basin looks promising. The State seem to be onside but need to convince the Federal Government.

##### RIIG Funding

- Still working on getting funding released to eligible Councils impacted by disasters. (\$4.5M per Council)
- Could do a larger project on a Regional basis:
  - Gilbert River Bridge suggested as a Regional Project to present to TMR.
- If local, continue with Foreshore Protection.

## **CONFIRMED MINUTES**

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### **Funeral Services**

Councillor Bawden informed that protocols be put in place for funeral services held during the wet season.

Council to develop a procedure in consultation with key stakeholders to ensure that stakeholders are aware of the process. Procedure to include water pumps and of its use during the wet when lowering coffin into grave.

**Action: Purchase pump (Milwaukee)**

### **Karumba Gun Club - Access Road**

Councillor Bawden queried if the Karumba Gun Club Access Road was on the Roads Register

Informed that Council needs a formal request from the Club.

### **Normanton Hospital**

Councillor Bawden queried the progress of the proposed new hospital.

Informed that a meeting with the traditional owner group and State Government will be on Tuesday 21 May 2024.

### **Works for Queensland**

Councillor Bawden informed that \$2.5M for Carpentaria – 5 July 2024.  
2024-2027 Program delivered by 30 June 2027.

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## CONFIRMED MINUTES

### 8 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION

In accordance with the *Local Government Act 2009*, and the *Local Government Regulation 2012*, in the opinion of the General manager, the following business is of a kind as referred to in clause 275(1) of the Regulation, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

#### COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr Smerdon

***That Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with clause 275(1) of the Local Government Regulation 2012 as the items listed come within the following provisions***

#### 8.1 Rent to Buy Scheme

***This item is classified CONFIDENTIAL under the provisions of clause 254J(3)(g) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.***

#### 8.2 Establishment of a Company Limited by Shares

***This item is classified CONFIDENTIAL under the provisions of clause 254J(3)(g) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.***

#### 8.3 Update - Overdue Rates or Charges Matters

***This item is classified CONFIDENTIAL under the provisions of clause 254J(3)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.***

#### 8.4 Update - Overdue Rates or Charges Matters - A732 and A949

***This item is classified CONFIDENTIAL under the provisions of clause 254J(3)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.***

CARRIED 7/0

Resolution No. 0524/002

## CONFIRMED MINUTES

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### CLOSURE OF MEETING:

The meeting was closed to the public at **9:20am**.

### COUNCIL RESOLUTION

Moved Cr Schafer

Seconded Cr Smerdon

***That Council open the meeting to the public.***

**CARRIED 7/0**

***Resolution No. 0524/003***

### REOPENING OF MEETING:

The meeting was reopened to the public at **10:02am**.

### 8.1 RENT TO BUY SCHEME

#### **Executive Summary:**

The Chief Executive Officer prepared a Rent-to-Buy Scheme at the request of Council and has provided a copy to the Department for preliminary review, feedback has been received from the Department, it is now proposed to move to the next stage.

### COUNCIL RESOLUTION

Moved Cr Bawden

Seconded Cr Murphy

***That Council authorise the proposed rent-to-buy scheme and that the Chief Executive Officer prepare an application and apply to Treasury and to the Director General, Department of Housing, Local Government, Planning and Public Works for approval for the proposed scheme.***

**CARRIED 7/0**

***Resolution No. 0524/004***



## **CONFIRMED MINUTES**

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### **8.2 ESTABLISHMENT OF A COMPANY LIMITED BY SHARES**

#### **Executive Summary:**

At the request of Council and as per the recommendation in the Business Case for the Normanton Child Care Centre, Council establish a company limited by shares and transfer the Normanton Child Care Centre into the new company structure following any necessary registration and/or approvals.

#### **COUNCIL RESOLUTION**

Moved Cr Hawkins

Seconded Cr Henry

***This item to lay on the table.***

**CARRIED 7/0**

***Resolution No. 0524/005***

### **8.3 UPDATE - OVERDUE RATES OR CHARGES MATTERS**

#### **Executive Summary:**

On 11 October 2023, Council resolved to sell the land (Assessment: A566; Lots 101 and 102 on CP N1481). On 4 December 2023, Council gave the ratepayer a notice of intention to sell.

This report is presented to Council to consider whether to grant the ratepayer an extension until 20 June 2024 to pay the overdue rates or charges. The ratepayer has advised that they intend to pay the overdue rates or charges out of an inheritance payment that they expect to receive by this date.

If the extension was granted until 20 June 2024 Council would not be able to later act on its existing sale resolution and notice of intention to sell. This is because under section 141(2) of the *Local Government Regulation 2012* Council must commence sale procedures (i.e. commence the process for serving/advertising the auction notice) within 6 months after Council gives the notice of intention to sell to the registered owner of the land (which period expires on 4 June 2024). Council would have to cease the current sale action (i.e. not commence sale procedures under section 141(2)). If Council ceases the current sale action, Council would need to issue a fresh notice of intention to sell and wait a further 3 months before commencing sale procedures.

In the circumstances, it is recommended that Council decline to grant the extension but delay issuing an auction notice for the land until a date before 4 June 2024. The actual auction date could be held up to 35 days after the auction notice is issued. This approach could be implemented in a way which would provide the ratepayer with sufficient time to receive any distribution from the estate by 20 June 2024 (but the ratepayer would need to pay Council's expenses of sale incurred from the date the auction notice is issued).

Council is asked to consider the below recommendation and provide guidance to officers on how to proceed.

## CONFIRMED MINUTES

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### COUNCIL RESOLUTION

Moved Cr Smerdon

Seconded Cr Henry

*That Council resolves to decline to grant an extension of time until 20 June 2024 to the owner of Lots 101 and 102 on CP N1481 (Assessment: A566) to commence sale procedures.*

CARRIED 7/0

*Resolution No. 0524/006*

### 8.4 UPDATE - OVERDUE RATES OR CHARGES MATTERS - A732 AND A949

#### Executive Summary:

This report is presented to update Council regarding recovery of the overdue rates and charges levied on Assessment: A732 - Lot 34 on CP N14812 and Assessment: A949 - Lot 1 on RP 808170.

### COUNCIL RESOLUTION

Moved Cr Murphy

Seconded Cr O'Brien

*That Council resolves to note the update provided in the report.*

CARRIED 7/0

*Resolution No. 0524/007*

#### ADJOURNMENT:

The meeting adjourned for morning tea at **10:04am**.  
The meeting resumed at **10:20am**.

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## **CONFIRMED MINUTES**

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### **9 REPORTS FROM THE CHIEF EXECUTIVE OFFICER**

#### **9.1 CEO MATTERS OF INTEREST ONLY REPORT**

**Executive Summary:**

This report provides information and updates to Council on various activities and programs that are facilitated within the Chief Executive Officer's portfolio.

#### **COUNCIL RESOLUTION**

Moved Cr Schafer

Seconded Cr O'Brien

***That Council receive and note the Chief Executive Officer's matter of interest only report.***

**CARRIED 7/0**

***Resolution No. 0524/008***

#### **9.2 CONSIDERATION AND ADOPTION OF THE ACCEPTABLE REQUEST GUIDELINES**

**Executive Summary:**

Section 170A(7) of the *Local Government Act 2009* requires the adoption of the acceptable request guidelines about the way in which Councillors may ask a local government employee for advice to help the Councillor carry out his or her responsibilities under the act and reasonable limits on requests that a councillor may make.

#### **COUNCIL RESOLUTION**

Moved Cr Smerdon

Seconded Cr Henry

***That Council adopt the Acceptable Request Guidelines – Requests by Councillors (Information and Provision of Administrative Support).***

**CARRIED 7/0**

***Resolution No. 0524/009***

## CONFIRMED MINUTES

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### 9.3 LGAQ ROC ASSEMBLY - KARUMBA JULY 2024

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**Executive Summary:**

The LGAQ ROC Assembly is scheduled for Wednesday 10<sup>th</sup> to Friday 12<sup>th</sup> July 2024 and Carpentaria Shire Council are assisting with hosting the event.

**COUNCIL RESOLUTION**

Moved Cr Hawkins

Seconded Cr Schafer

***That Council acknowledge the content of the Chief Executive Officer's Report and confirm their attendance at the dinner and any accommodation requirements with the Chief Executive Officer as soon as possible.***

**CARRIED 7/0**

***Resolution No. 0524/010***

### 9.4 RED BENCH INITIATIVE

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**Executive Summary:**

New initiative to support raising the awareness of domestic and family violence. Installation of two red benches in Normanton.

**COUNCIL RESOLUTION**

Moved Cr Murphy

Seconded Cr Smerdon

***That Council fund the establishment of two red benches in Normanton, one at the fishing bridge and a second at Joyce Travers QCWA Park.***

**CARRIED 7/0**

***Resolution No. 0524/011***

### 9.5 KARUMBA POOL

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**Executive Summary:**

Request from Karumba resident to table letter at Council Meeting for consideration of extending the opening period of the Karumba Pool.

**COUNCIL RESOLUTION**

Moved Cr O'Brien

Seconded Cr Hawkins

***That Council request a detailed report for presentation at the June 2024 meeting for consideration.***

**CARRIED 7/0**

***Resolution No. 0524/012***

## **CONFIRMED MINUTES**

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### **9.6 REVIEW AND ADOPTION OF WASTE MANAGEMENT RESOURCES AND EDUCATIONAL MATERIAL**

#### **Executive Summary:**

This report has been prepared to provide Council with suggested waste disposal factsheets / guidelines and community outreach strategies to address persistent challenges in rubbish collection.

#### **COUNCIL RESOLUTION**

Moved Cr Schafer

Seconded Cr Henry

***That Council implements the proposed factsheets and educational materials and commences process to distribute to community members.***

**CARRIED 7/0**

***Resolution No. 0524/013***

#### **ATTENDANCE:**

The Executive Assistant left the meeting room at 10:45am.

The Executive Assistant re-entered the meeting room at 10:46am.

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## CONFIRMED MINUTES

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### 10 REPORTS FROM DIRECTOR OF CORPORATE SERVICES

#### 10.1 DCS REPORT

**Executive Summary:**

This report provides information and updates to Council on various activities and programs that are facilitated within the Director of Corporate Services portfolio.

**COUNCIL RESOLUTION**

Moved Cr Murphy

Seconded Cr Smerdon

***That Council:***

- 1. receive and note the Director of Corporate Services Report; and***
- 2. that those matters not covered by a resolution be noted.***

**CARRIED 7/0**

***Resolution No. 0524/014***

#### 10.2 MONTHLY FINANCIAL REPORT - APRIL 2024

**Executive Summary:**

Presentation of the financial report for 30 April 2024 as required under section 204 of the *Local Government Regulation 2012*. The report is presented for noting and indicates whether Council is progressing satisfactorily against its current budget.

**COUNCIL RESOLUTION**

Moved Cr Henry

Seconded Cr Hawkins

***That Council accepts the Monthly Financial Report, as required under section 204 of the Local Government Regulation 2012 for the period ended 30 April 2024.***

**CARRIED 7/0**

***Resolution No. 0524/015***

**CONFIRMED MINUTES**

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**10.3 SUNDRY DEBTOR - REQUEST TO WRITE OFF BALANCES**

This report is presented to request that Council consider the writing off of Sundry Debtors Invoice 19039 dated 11/10/2021.

**COUNCIL RESOLUTION**

Moved Cr Schafer

Seconded Cr Smerdon

***That Council write off Sundry Debtor Invoice 19039 for the outstanding balance amount of \$2,910.00***

**CARRIED 7/0**

***Resolution No. 0524/016***

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## CONFIRMED MINUTES

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### 11 REPORTS FROM DIRECTOR COMMUNITY DEVELOPMENT, TOURISM & REGIONAL

#### 11.1 MONTHLY REPORT COMMUNITY DEVELOPMENT, TOURISM AND REGIONAL PROSPERITY

##### Executive Summary:

This report updates Council on various activities and programs that are facilitated within the Community Development, Tourism and Regional Prosperity portfolio of Council.

##### COUNCIL RESOLUTION

Moved Cr Schafer

Seconded Cr O'Brien

##### *That Council:*

- 1. notes the Community Development, Tourism and Regional Prosperity report; and*
- 2. that those matters not covered by resolution be noted.*

CARRIED 7/0

*Resolution No. 0524/017*

##### DECLARATION OF INTEREST:

I, **Councillor Henry** inform this meeting that, pursuant to section 150EQ(3)(b) and 150EQ(3)(c) of the Local Government Act 2009, I have a declarable conflict of interest in relation to Agenda Item 11.2 Community Donations and Support. The nature of my interest is as follows:

- (i) I am the President of the Normanton Stingers Rugby League Football Club.

In accordance with section 150EM of the Local Government Act 2009, I will now leave the meeting room while this matter is discussed.

##### ATTENDANCE:

Councillor Henry left the meeting room at **11:17am**.

##### DECLARATION OF INTEREST:

I, **Councillor O'Brien** inform this meeting that, pursuant to section 150EQ(3)(b) and 150EQ(3)(c) of the Local Government Act 2009, I have a declarable conflict of interest in relation to Agenda Item 11.2 Community Donations and Support. The nature of my interest is as follows:

- (i) I am a member of the Normanton Rodeo Association.



**CONFIRMED MINUTES**

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In accordance with section 150EM of the Local Government Act 2009, I will now leave the meeting room while this matter is discussed.

**ATTENDANCE:**

Councillor O'Brien left the meeting room at **11:20am**.

**DECLARATION OF INTEREST:**

I, **Councillor Murphy** inform this meeting that, pursuant to section 150EQ(3)(b) and 150EQ(3)(c) of the Local Government Act 2009, I have a declarable conflict of interest in relation to Agenda Item 11.2 Community Donations and Support. The nature of my interest is as follows:

- (i) I am a sponsor of the Normanton Rodeo Association and the Normanton Stingers Rugby League Football Club.

In accordance with section 150EM of the Local Government Act 2009 I wish to remain for the discussion and voting, therefore I wish to remain in the meeting while this matter is discussed and voted on.

**DECLARATION OF INTEREST:**

I, **Councillor Schafer** inform this meeting that, pursuant to section 150EQ(3)(b) and 150EQ(3)(c) of the Local Government Act 2009, I have a declarable conflict of interest in relation to Agenda Item 11.2 Community Donations and Support. The nature of my interest is as follows:

- (i) Schafer Security Services is my husband's company and is a sponsor of the Normanton Rodeo Association.

In accordance with section 150EM of the Local Government Act 2009 I wish to remain for the discussion and voting, therefore I wish to remain in the meeting while this matter is discussed and voted on.

**COUNCIL RESOLUTION**

Moved Cr Bawden

Seconded Cr Hawkins

***That Councillor Murphy and Councillor Schafer remain in the meeting room.***

**CARRIED 5/0**

***Resolution No. 0524/018***

**ATTENDANCE:**

Councillor Murphy remained in the meeting room while the matter was discussed and voted on.

## CONFIRMED MINUTES

Councillor Schafer remained in the meeting room while the matter was discussed and voted on.

### 11.2 COMMUNITY DONATIONS AND SUPPORT

#### Executive Summary:

During the period since the April 2024 meeting of Council, the requests listed in this report have been received for consideration in the Carpentaria Shire Council Community Donations and Support Program.

#### COUNCIL RESOLUTION

Moved Cr Hawkins

Seconded Cr Smerdon

#### ***That Council:***

- 1. Considers the fee waivers presented for approval in this report.***
- 2. Notes the fee waivers approved under the delegation of the Chief Executive Officer since the April 2024 meeting of Council.***
- 3. Approves the request to waive the fees for the Normanton Stingers Rugby League Club clusters for the 18 May and 15 June 2024 for the amount of \$6,750.00 from the 2023/2024 Budget.***
- 4. Approves the fee waivers for the Normanton Stingers Rugby League Club clusters on the 24 August 2024 for the amount of \$2,500.00 from the 2024/2025 Budget.***
- 5. Approves the request for the fee waivers from the Normanton Rodeo Association for the use of the tables & chair trailer, Normanton Shire Hall hire fee, temporary road closure, daily rubbish collection from the 5 - 10 June 2024 and the additional mow with the total amount being \$7,735.00.***
- 6. Does not approve the request from the Normanton Rodeo Association to waive the fees for the use of a water truck from the 3 - 9 June 2024 and the use of a grader to rip the two arenas and fire breaks with the total amount valued being \$11,100.00.***
- 7. Notes that there is \$9,936.48 remaining in the 2023/24 budget. With the approval of these approvals the budget will be over-spent \$9,548.52.***

CARRIED 5/0

Resolution No. 0524/019

#### ATTENDANCE:

Councillor Henry re-entered the meeting room at 11:27am.

## **CONFIRMED MINUTES**

Councillor O'Brien re-entered the meeting room at 11:27am.

### **11.3 CARPENTARIA SHIRE ECONOMIC DEVELOPMENT ADVISORY COMMITTEE**

#### **Executive Summary:**

At the November 2023 meeting of Council, Council endorsed the recommendations of the Carpentaria Shire Economic Development Strategy and the Outback by The Sea<sup>®</sup> Tourism Strategy to establish Advisory Committees to assist Council to deliver the recommendations and actions from the two strategies. Expressions of Interest closed on February 29, 2024. A report was presented to Council at the March 2024 meeting but was deferred for consideration of the new Council. At the April 2024 Meeting of Council, it was resolved to merge the two committees based on the number of Expressions of Interest from the community and form the Economic Development Advisory Committee. This resolution required a new Terms of Reference, and these are attached for Council's consideration.

#### **COUNCIL RESOLUTION**

Moved Cr Schafer

Seconded Cr Henry

***That Council adopts the amended Terms of Reference for the Carpentaria Shire Economic Development Committee.***

**CARRIED 7/0**

***Resolution No. 0524/020***

### **11.4 NORMANTON CHILDCARE CENTRE - TRANSITION TO ASTUTE MANAGEMENT**

#### **Executive Summary:**

In March 2023, Carpentaria Shire Council engaged Astute Early Years Specialist Pty Ltd ATF The Comerford Family Trust (Astute) to create a business plan for the Normanton Child Care Centre and in September 2023, resolved that pursuant to s235 (b) of the Local Government Regulation 2012, enter into an agreement with Astute to support Council with the implementation of the business plan over a period of five years to be reviewed annually. Astute and Council meets weekly to ensure the successful transition of the centre.

#### **COUNCIL RESOLUTION**

Moved Cr O'Brien

Seconded Cr Murphy

***That Council notes the attached information and report.***

**CARRIED 7/0**

***Resolution No. 0524/021***

## CONFIRMED MINUTES

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### SUSPENSION OF STANDING ORDERS

#### COUNCIL RESOLUTION

Moved Cr Bawden

Seconded Cr Hawkins

*That Standing Orders be suspended to commence dealing with Agenda Item 12.1.*

CARRIED 7/0

*Resolution No. 0524/022*

#### ATTENDANCE:

The Director Corporate Services left the meeting room at 11:48am.

The Consultant Engineer entered the meeting room at 11:49pm.

The Director Corporate Services re-entered the meeting room at 11:54am.

## 12 REPORTS FROM DIRECTOR OF ENGINEERING - ROADS & SERVICES

### 12.1 DOE REPORT

#### Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Director Engineering's portfolio.

#### COUNCIL RESOLUTION

Moved Cr Smerdon

Seconded Cr Hawkins

#### *That Council:*

- 1. receive and note the Director of Engineering Report as presented; and*
- 2. that those matters not covered by resolution be noted.*

CARRIED 7/0

*Resolution No. 0524/023*

#### ATTENDANCE:

Councillor Murphy left the meeting room at 12:00pm.

Councillor Murphy re-entered the meeting room at 12:02pm.

## **CONFIRMED MINUTES**

### **12.2 NDRRA/QDRF REPORT**

#### **Executive Summary:**

**QRA21:** Acquittal documentation for all five (5) submissions have been lodged with assurance audits currently in progress. A final outcome report for Submission 2 (Western Roads) has been received, final approval and payment is expected shortly.

**QRA22:** The QRA22 project is approximately 87% complete. Setout for remaining QRA22 roads is currently underway and crews will progressively mobilise to camps over the next month once emergency works have been completed. Four (4) camps have established at Donors Hill, Augustus, Broadwater and Stirling. The QRA22 submissions have completion deadlines of 30 June 2024. Two (2) submissions have been lodged for acquittal to enable all scope to be rolled over into future submissions.

**QRA23:** All six (6) QRA23 REPA submissions have been approved with a total RV of approx. \$89.0million (construction budget of \$66.5million). Construction of QRA23 scope will commence shortly with QRA22 being prioritised to ensure completion deadlines are met. The QRA23 submissions have completion deadlines of 30 June 2025.

**QRA24:** Carpentaria Shire Council was activated for REPA, Emergency Works and CDO relief measures on 29 December 2023 in response to the Tropical Cyclone Jasper event. Damage pickup has begun prior to Emergency Works being performed on accessible roads throughout the Shire and damage assessments are currently being prepared in QRA MARS system. Emergency Works will continue in the upcoming months to restore access where required.

**RRUPP:** Two (2) Remote Roads Upgrade Pilot Program (RRUPP) projects have been approved for construction. Construction of remaining Iffley Road works and Dixie Road widening will commence once accessible during the 2024 construction season.

**MITCHELL RIVER BRIDGE:** The options analysis report requires updating to incorporate the damage incurred during the 2024 wet season. Specific damage photos and survey data will need to be sourced for rollover into 2024 submissions. Due to additional damage rectification will significantly exceed the \$25million trigger that necessitates a formal DRFA (federal) review prior to funding approval from QRA. Design (by others) of the 2 lane, 20m TMR deck unit has been completed for the proposed bridge (approx. 460m) and is currently out for tender.

**OTHER:** Dunbar – Kowanyama (pavement and sealing) betterment project is near completion with seal works to be completed once accessible in the 2024 construction season. A pavement and sealing project (RV Approx. 8.6million) on Normanton to Burketown Road has been approved under betterment funding (approx. 12km) and the upgrade of Boredrain Creek causeway (RV Approx. 982k) has been approved under REPA funding.

#### **COUNCIL RESOLUTION**

Moved Cr Murphy

Seconded Cr Henry

#### ***That Council:***

- 1. accepts the NDRRA/QDRF Report as presented; and***

## CONFIRMED MINUTES

2. *that those matters not covered by resolution be noted.*

CARRIED 7/0

*Resolution No. 0524/024*

### RESUMPTION OF STANDING ORDERS

#### COUNCIL RESOLUTION

Moved Cr O'Brien

Seconded Cr Smerdon

*That Standing Orders be resumed.*

CARRIED 7/0

*Resolution No. 0524/025*

### 11 REPORTS FROM DIRECTOR COMMUNITY DEVELOPMENT, TOURISM & REGIONAL

#### 11.5 MONTHLY REPORT - LES WILSON BARRAMUNDI DISCOVERY CENTRE

##### Executive Summary:

This report provides a summary of the operational and promotional activities surrounding the Les Wilson Barramundi Discovery Centre and Hatchery.

#### COUNCIL RESOLUTION

Moved Cr Henry

Seconded Cr Hawkins

*That Council:*

1. *accepts the report as presented; and*
2. *that those matters not covered by resolution be noted.*

CARRIED 7/0

*Resolution No. 0524/026*

#### ATTENDANCE:

The Manager – Les Wilson Barramundi Discovery Centre left the meeting room at 12:36pm.

#### ADJOURNMENT:

The meeting adjourned for lunch at 12:36pm.  
The meeting resumed at 1:26pm.

## **CONFIRMED MINUTES**

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### **ATTENDANCE:**

The Director Corporate Services was not in attendance upon resumption of the meeting.

The Director Corporate Services entered the meeting room at 1:30pm.

<b>12 REPORTS FROM DIRECTOR OF ENGINEERING - ROADS &amp; SERVICES</b>
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<b>12.3 WATER AND WASTE MONTHLY REPORT</b>
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### **Executive Summary:**

This report has been prepared to provide Council with an overview of actions completed and underway within the Water and Waste Department throughout April 2024.

<b>COUNCIL RESOLUTION</b>
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Moved Cr O'Brien

Seconded Cr Hawkins

***That Council:***

- 1. receive and note the Water and Waste Monthly Report for March 2024; and***
- 2. that those matters not covered by resolution be noted.***

**CARRIED 7/0**

***Resolution No. 0524/027/***

### **DECLARATION OF INTEREST:**

I, **Councillor Bawden**, inform this meeting that, pursuant to section 150EQ(3)(b) and 150EQ(3)(c) of the Local Government Act 2009, I have a declarable conflict of interest in relation to Agenda Item 12.4 – Workshop Report. The nature of my interest is as follows:

- (i) Plant that I maintain are in the Report;

In accordance with section 150EM of the Local Government Act 2009, I will now leave the meeting room while this matter is discussed.

### **ATTENDANCE:**

Councillor Bawden left the meeting room at **1:39pm**.

Councillor Hawkins assumed the role of Chair.

## CONFIRMED MINUTES

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### 12.4 WORKSHOP REPORT

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**Executive Summary:**

This report provides information and updates to Council on various maintenance and repairs that are facilitated within the Workshop.

**COUNCIL RESOLUTION**

Moved Cr Murphy

Seconded Cr Henry

***That Council:***

- 1. receive the Workshop Report as presented; and***
- 2. that those matters not covered by resolution be noted.***

**CARRIED 6/0**

***Resolution No. 0524/028***

**ATTENDANCE:**

Councillor Bawden re-entered the meeting room at **1:42pm**.  
Councillor Bawden resumed the role of Chair.

### 12.5 BUILDING AND PLANNING REPORT

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**Executive Summary:**

The report is to advise Council of relevant planning and building activities within the Shire for the month of April 2024.

**COUNCIL RESOLUTION**

Moved Cr Schafer

Seconded Cr Smerdon

***That Council note and accept the content of the Building and Planning Report as presented.***

**CARRIED 7/0**

***Resolution No. 0524/029***



## **CONFIRMED MINUTES**

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### **13 GENERAL BUSINESS**

#### **Fish Attracting Device (FAD)**

Councillor Murphy stated that an exclusion zone was required around the fish attracting device for recreational fishermen.

**Action: The Director of Engineering to write to the Department seeking support for an exclusion zone. Line fishermen. – 1,000 metre.**

#### **Australia Day Committee**

Councillor O'Brien queried the possibility of having an Australia Day meeting earlier in the year so that the committee can determine categories and eligibilities before nominations are received.

The Director Community Development, Tourism and Regional Prosperity informed that a committee meeting to be organised in 2<sup>nd</sup> quarter of 2024.

#### **Notice Board in Main Street**

Councillor O'Brien queried if the notice board in the main street could be fixed. The Director of Engineering informed it is irreparable and will get it removed.

#### **Tourism Promotion**

Councillor O'Brien asked if Council could look at some tourism promotion and explore successful models like the recent territory Barra tagging.

The Chief Executive Officer discussed new tourism recovery officer being funded and by QRA and hosted by Gulf Savannah Development to support GSD Councils. There is funding in this package for a collaborative marketing campaign.

#### **ANZAC Day Ceremony**

Councillor O'Brien queried if Council would look at holding the ANZAC Day Ceremony an hour earlier.

The Director Community Development, Tourism and Regional Prosperity informed she would liaise with stakeholders.

#### **Community Donations Policy Review**

Councillor Schafer asked if the Community Donations Policy should be reviewed.

A workshop will be held to review the current Donations and Sponsorship Policy to assess if it meets current community requirements.

## CONFIRMED MINUTES

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### Grant Writing Services

Councillor Schafer queried Grant Writing Services, and Workshop.

### Interagency Meetings

Councillor Schafer queried if Council would recommence the Interagency Meetings. The Chief Executive Officer informed that Council is not the appropriate agency for the facilitation of the interagency meetings but can provide a meeting venue and attend in its role as local government.

### Karumba Post Office

Councillor Schafer informed that tourists are parking in the unloading zone for mail truck.  
**Action: The linemarking to be completed and the Director of Engineering to inspect and review.**

### Childcare Hours

Councillor Smerdon queried the hours of the Childcare Centre and asked if Council would review the hours, opening at 7:45am with a 5:15pm finish. The Director Community Development, Tourism and Regional Prosperity informed the Centre is introducing the new hours 7.30am to 5.15pm as requested.

### Signage on Yappar Street, Karumba

Councillor Bawden queried the signage on Yappar Street.  
**Action: Signage to be installed.**

### Dunbar – Chillagoe Road

Councillor Hawkins queried work on 89B from Dunbar to Mareeba boundary and if there is funding for improvements. Informed that Kowanyama Aboriginal Shire Council is doing an opening grade and the Director of Engineering to look for funding for improvements.

**CONFIRMED MINUTES**

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**14 CLOSURE OF MEETING**

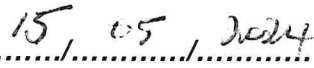
*The Chair of the meeting, Cr Lyall Bawden, Mayor, declared the meeting closed at 2:20pm.*

**MINUTES CERTIFICATE**

***These Minutes are Confirmed.***



.....  
**Councillor LV Bawden**  
**Mayor**



.....  
**Date**