



CARPENTARIA SHIRE

*Outback by the Sea*

***BUSINESS PAPER***

***17 JULY, 2024***

## **BUSINESS PAPERS**

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<b>NOTICE OF MEETING</b>
--------------------------

**COUNCILLORS:**

Mayor Jack Bawden	Mayor
Cr Bradley Hawkins	
Cr Andrew Murphy	
Cr Glenn Smerdon	
Cr Cherie Schafer	
Cr Leslie Henry	
Cr Johnty O'Brien	

Please find attached the Agenda for the Ordinary Council Meeting to be held in the Les Wilson Barramundi Discovery Centre, Yappar Street, Karumba commencing at 9:00am.

Anne Andrews  
**CHIEF EXECUTIVE OFFICER**

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- 1 OPENING OF MEETING**
- 2 RECORD OF ATTENDANCE**
- 3 CONDOLENCES**
- 4 CONFIRMATION OF MINUTES FROM PREVIOUS MEETINGS**

**RECOMMENDATION**

*That the Minutes of the Ordinary Council Meeting held 19 June 2024 be confirmed.*

- 5 BUSINESS ARISING FROM PREVIOUS MEETINGS**
- 6 RECEPTION OF PETITIONS & DEPUTATIONS**
- 7 MAYORAL MINUTES**
- 8 COUNCILLORS MONTHLY UPDATE**

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### 9 CONFIDENTIAL BUSINESS – ADJOURNMENT INTO CLOSED SESSION

In accordance with the *Local Government Act 2009*, and the *Local Government Regulation 2012*, in the opinion of the General manager, the following business is of a kind as referred to in clause 254J(3) of the Regulation, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

#### RECOMMENDATION

*That Council adjourn into Closed Session and members of the press and public be excluded from the meeting of the Closed Session, and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld unless declassified by separate resolution. This action is taken in accordance with clause 254J(3) of the Local Government Regulation 2012 as the items listed come within the following provisions*

#### 9.1 Contract for Astute Early Years Specialists

*This item is classified CONFIDENTIAL under the provisions of clause 254J(3)(g) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.*

#### 9.2 Licence Agreement - Gulf District Enterprises Pty Ltd - Office C in Normanton Airport Terminal

*This item is classified CONFIDENTIAL under the provisions of clause 254J(3)(g) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.*

#### 9.3 Licence Agreement - Regional Express Holdings Limited - Terminal Office Closest to the Runway

*This item is classified CONFIDENTIAL under the provisions of clause 254J(3)(g) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.*

#### 9.4 Cloncurry Mustering Pty Ltd - Lease L in Lot 48 on SP127905

*This item is classified CONFIDENTIAL under the provisions of clause 254J(3)(g) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.*

#### 9.5 Land Management Plan - Recreation Reserve (Lot 2 on Crown Plan LS11)

*This item is classified CONFIDENTIAL under the provisions of clause 254J(3)(g) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.*

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**9.6 Karumba Pensioner Housing**

*This item is classified CONFIDENTIAL under the provisions of clause 254J(3)(f) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to matters that may directly affect the health and safety of an individual or a group of individuals.:*

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### 10 REPORTS FROM THE CHIEF EXECUTIVE OFFICER

#### 10.1 CEO MATTERS OF INTEREST REPORT

<b>Attachments:</b>	NIL
<b>Author:</b>	Anne Andrews - Director Community Development, Tourism & Regional Prosperity
<b>Date:</b>	12 July 2024
<b>Key Outcome:</b>	Day to day management of activities within the Office of the CEO
<b>Key Strategy:</b>	As per the Departmental Plan for the Office of the CEO

#### Executive Summary:

This is the first report from Chief Executive Officer Anne Andrews and Council acknowledges and extends thanks to former Chief Executive Officer Mark Crawley for his leadership during the past five years. Mark has delivered a handover of the business to the new CEO who commenced on July 15, 2024. Some of the activities have been carried over and will continue to progress.

#### RECOMMENDATION:

That Council receive and note the Chief Executive Officers matter of interest only report.

#### MEETINGS SCHEDULE

Date	Event	Location
<b>17 July 2024</b>	Ordinary Meeting of Council	Karumba
<b>18 July 2024</b>	Workshop – Councillors, CEO, Directors, and Managers	Boardroom
<b>14 August 2024</b>	Ordinary Meeting of Council (subject to approval of date change)	Boardroom
<b>15 August 2024</b>	Workshop – Councillors, CEO, Directors, and Managers (subject to approval of date change)	Boardroom
<b>24 July, 2024</b>	GSD Board Meeting	Online
<b>2 August 2024</b>	NWQROC	Online
<b>6 August 2024</b>	QLD Local Government Grants Commission	Boardroom
<b>14 August</b>	GSD Catch Up	Online
<b>21-22 August</b>	NWQROC Meeting	Brisbane
<b>27 – 29 August</b>	LGMA Conference	Cairns

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### FINANCIAL REPORT

Governance Income and Expenditure.

Row Labels	Sum of Current Budget	Sum of YTD Actual	Sum of Order Value	Sum of Total Actual
Capital Income	0	-1271063.38	0	-1271063.38
Governance	0	-1271063.38	0	-1271063.38
Operating Income	-24000	-461869.35	0	-461869.35
Disaster Events	0	-545908.2	0	-545908.2
Disaster Preparedness	-7000	-60891.27	0	-60891.27
Emergency Response	-17000	-55069.88	0	-55069.88
Governance	0	200000	0	200000
Operating Expenditure	2393234.22	2718036.72	165590.96	2883627.68
Communications	55400	7504.69	200	7704.69
Community Recovery	0	443.39	0	443.39
Disaster Events	4500	113669.25	0	113669.25
Disaster Preparedness	74000	88089.77	92512	180601.77
Elected Members	572441.25	518400.16	290.91	518691.07
Emergency Response	51400	37697.71	0	37697.71
Governance	1635492.97	1885434.46	72588.05	1958022.51
Operational Plan	0	66797.29	0	66797.29
<b>Grand Total</b>	<b>2369234.22</b>	<b>985103.99</b>	<b>165590.96</b>	<b>1150694.95</b>

### ACTIONS OUTSTANDING FROM PREVIOUS MEETINGS

Date:	Ref:	Action	Status	Comment
February 21	023	Approve the request subject to the conditions outlined in the Subordinate Local Law No. 1.2 Commercial use of LG controlled areas and roads	Progressing	Initial letter advising of Council support for use as requested. Follow up to be provided in relation to Local Law conditions
May 21	007	Recommence the process to finalise the Water Supply Easements in negotiation with Landholders and finalise all agreements for the water supply at Glenore.	Progressing	Met with Preston Law on 10/2/2022 to progress.  Contact made with Dean Patchett to progress the inclusion of the northern section of the easement/road in our asset register
August 21	GB	Pipeline Easement		
June 23	004	Authorise the Chief Executive Officer to make a global offer to settle the claim brought by the Landholder up to the amount of \$100,000 ex GST plus agreed interests and agreed legal costs.	Progressing	Solicitors have prepared offer and sent.  December 2023 Update - Offer rejected
November 23	012	Call for Expressions of Interest from interested parties for the agistment of Lot 2 on Crown Plan LS11 at the conclusion of the	Progressing	Department has provided feedback; Preston Law are finalising to progress further

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		community feedback and such Expressions of Interest be advertised for 4 weeks;		
November 23	GB	Artificial Reef – Community consultation / feedback for names for reef	Complete	Presentation pending
April 24	Notation	Training be arranged for Councillors from NHVR in relation to Chain of Responsibility and Councillors obligations	Progressing	Contact has been made with NHVR in relation to arranging training.
May 24	012	Request for a detailed report for presentation at June Meeting – Karumba Pool	Complete	Presented at June 2024 meeting
May 24	011	Establishment of two Red Benches in Normanton	Progressing	EO – GPC has taken this on a project
May 24	004	Authorise Rent to Buy Scheme and submit application to Department	Progressing	CEO working with Department to submit formal application

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### MATTERS FOR COUNCIL INFORMATION

#### **Councillor Communication**

The new Chief Executive Officer will provide an opportunity for Councillors to meet with the Chief Executive Officer on a one-on-one basis monthly. This calendar will be established prior to the August 2024 meeting of Council.

#### **Director Communication**

The new Chief Executive Officer will establish a fortnightly meeting with each director to ensure that the Chief Executive Officer is fully briefed on projects and issues within each directorate. This calendar will be established prior to the August 2024 meeting of Council.

#### **Executive Leadership Team and Senior Management Team**

The executive Leadership Team will meet fortnightly to re-establish a cohesive and collaborative approach to planning and decision-making in the organisation. The senior management team will meet monthly. This calendar will be established prior to the August 2024 meeting of Council.

#### **New Director Community Development, Tourism and Regional Prosperity**

Interviews are ongoing and it is expected an offer will be made to the successful candidate by July 31, 2024.

#### **Departmental Plans**

Directors and senior management have been requested to provide Departmental Plans to the CEO to provide documentation for new staff entering the business to understand the functions of the department.

Completed plans include: Office of the CEO, Water and Waste and Community Development, Tourism and Regional Prosperity.

Outstanding Plans include: Corporate Services, Engineering and Finance.

The CEO will discuss with relevant officers and establish deadlines for delivery.

#### **Business Cases**

The former CEO requested that business cases and project plans be developed to sure up opportunities to attract grant funding. The new CEO will work with ELT and SLT to assess the resources required to deliver these reports and establish deadlines for delivery.

#### **SurePact**

CEO to work with the Senior Leadership Team to ensure the use of SurePact system becomes part of the day-to-day operations within Council ensuring that projects are well managed, and grants acquitted and managed in accordance with milestones contained in the grant agreements. New CEO has met with SurePact on three occasions and on one occasion with Director Corporate Services and Director of Engineering. Following significant improvements in the SurePact platform and the identified need to streamline Carpentaria



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Shire's project management system given the pipeline of works, the Executive Leadership Team has committed to implementing SurePact. This will improve project and grant management and compliance. The Director of Corporate Services will be the project manager for the implementation of the system.

### **LHAP Housing Strategy**

CEO to continue to provide the secretarial role for the Advisory Committee and has responsibility for many of the response actions contained in the LHAP Implementation Tracker and continue to progress these in accordance with direction from the Advisory Committee and Council.

### **Residential Subdivision**

CEO to work with surveyor and the Department to progress this parcel of land for further development to provide additional residential lots in the Normanton community. Housing Support Program funding application to the Federal Government was successful for Ellis Street Housing Subdivision Planning - \$139,700.00.

### **Gough Street – Units (planning)**

CEO will continue to work with the architects to ensure the plans are provided to Council to allow for the development of a further scope of works to prepare tender documents that will allow for the calling of tenders for a design and construct for the multi-unit development for further staff accommodation when funds become available to progress this important initiative. QS Report has been received. NWQROC CEO to progress the development of a Business Case for the units to present to the Federal Government in preparation for when the HAFF (Housing Australia Future Fund Facility) grant funds are announced by the Government.

### **Consultation (Internal/External):**

- Mayor
- Former Chief Executive Officer
- Director of Engineering
- Director Corporate Services
- Human Resources Manager

### **Legal Implications:**

- Local Government Regulation 2012.
- Local Government Act 2009.

### **Financial and Resource Implications:**

- Within Allocated Budget

### **Risk Management Implications:**

- Risk is considered low to ordinary operations of Council.

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### 10.2 DEPARTMENT OF RESOURCES CHANGE TO PLACE NAMES

<b>Attachments:</b>	10.2.1. Department of Resources Place Names Correspondence <a href="#">↓</a>
<b>Author:</b>	Anne Andrews - Chief Executive Officer
<b>Date:</b>	9 July 2024
<b>Key Outcome:</b>	Day to day management of activities within the Office of the CEO
<b>Key Strategy:</b>	As per the Departmental Plan for the Office of the CEO

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#### Executive Summary:

On June 19, 2024, Council received notification from the Department of Resources that a state-wide audit of place names which may cause offence or harm had been undertaken. The Department developed a list of place names deemed to be derogatory, racist or sexist in terms of the audit and are seeking to have the removal of the names. The Department has identified Gin Creek and Gin Lagoon as being such place names in Carpentaria Shire.

#### RECOMMENDATION:

That Council writes to the Department of Resources noting no objection to the removal of the names Gin Creek and Gin Lagoon.

#### Background:

On June 19, 2024, Council received notice from the Department of Resources that it had undertaken a state-wide audit of place names which may cause offence or harm. The Department developed a list of place names deemed to be derogatory, racist or sexist in terms of the audit and are seeking to have the removal of the names. The Department has identified Gin Creek and Gin Lagoon as being such place names in Carpentaria Shire.

The Department is now seeing advice from relevant stakeholders with a view the Minister for Resources and Critical Minerals will remove these place names as soon as it possible

While the deadline for the response was July 15, 2024, former Chief Executive Officer, Mark Crawley negotiated an extension to June 30, 2024 for Councillors to be consulted.

Once the information is referred to the Minister, the Department will then begin stakeholder engagement to rename the assets including consultation with Traditional Landowners. Council is welcome to put forward a preferred name at the appropriate time.

#### Consultation (Internal/External):

- Department of Resources
- Chief Executive Officer – Anne Andrews
- Former Chief Executive Officer – Mark Crawley

#### Legal Implications:

- Nil.

#### Financial and Resource Implications:

- There may be a cost consequence for replacement of signage.

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**Risk Management Implications:**

- Within operational standards.

Ref CTS 08041/24



Department of Resources

19 June 2024

Mr Mark Crawley  
Carpentaria Shire Council  
PO Box 31  
NORMANTON QLD 4890

council@carpentaria.qld.gov.au

Dear Mr Crawley

The Department of Resources (Resources) administers the *Place Names Act 1994* (the Act) and is the responsible agency for naming most geographical features and localities in Queensland.

In July 2023, Resources undertook a state-wide audit of place names which may cause offense or harm. A list of place names that include clearly offensive derogatory, racist or sexist terms was identified through this audit. This list includes 41 geographical features – such as creeks and hills generally located in less populated locations in Queensland.

Resources is now seeking advice from relevant stakeholders with a view to the Minister for Resources and Critical Minerals removing these offensive place names as soon as practical.

The name/s of the geographic feature/s located in the Carpentaria Shire Council (the council) area are identified on the attached list and maps.

We recognise the local expertise and knowledge of Queensland councils and are seeking feedback from council about the potential to remove the place name or names. If the council has any significant concerns or questions about the removal of the place name/s shown in the attached diagram, please contact Resources.

It would be greatly appreciated if the council can provide feedback by 15 July 2024 to enable Resources to progress the proposal to remove these offensive place names as quickly as possible. If you have concerns regarding council's ability to provide feedback within the specified time, please contact Resources to discuss the possibility of alternate arrangements.

Please note as part of this process, Resources will also be writing to the relevant Aboriginal organisations and other state government departments to identify if they have significant concerns.

Further information on place naming processes, including recent Act amendments, is also available on the Resources website at:

- Place names - [www.qld.gov.au/environment/land/title/place-names](http://www.qld.gov.au/environment/land/title/place-names)
- Changes to the Place Names Act 1994 - [www.resources.qld.gov.au/land-property/initiatives/place-names-act-amendments](http://www.resources.qld.gov.au/land-property/initiatives/place-names-act-amendments)

1 William Street Brisbane  
PO Box 15216 City East  
Queensland 4002 Australia  
[www.resources.qld.gov.au](http://www.resources.qld.gov.au)

Should you have any further enquiries, please contact Ms Kari Paton, Principal Natural Resource Officer, Department of Resources on telephone 0412 026 951 or email at: [cidbiacenames@resources.qld.gov.au](mailto:cidbiacenames@resources.qld.gov.au)

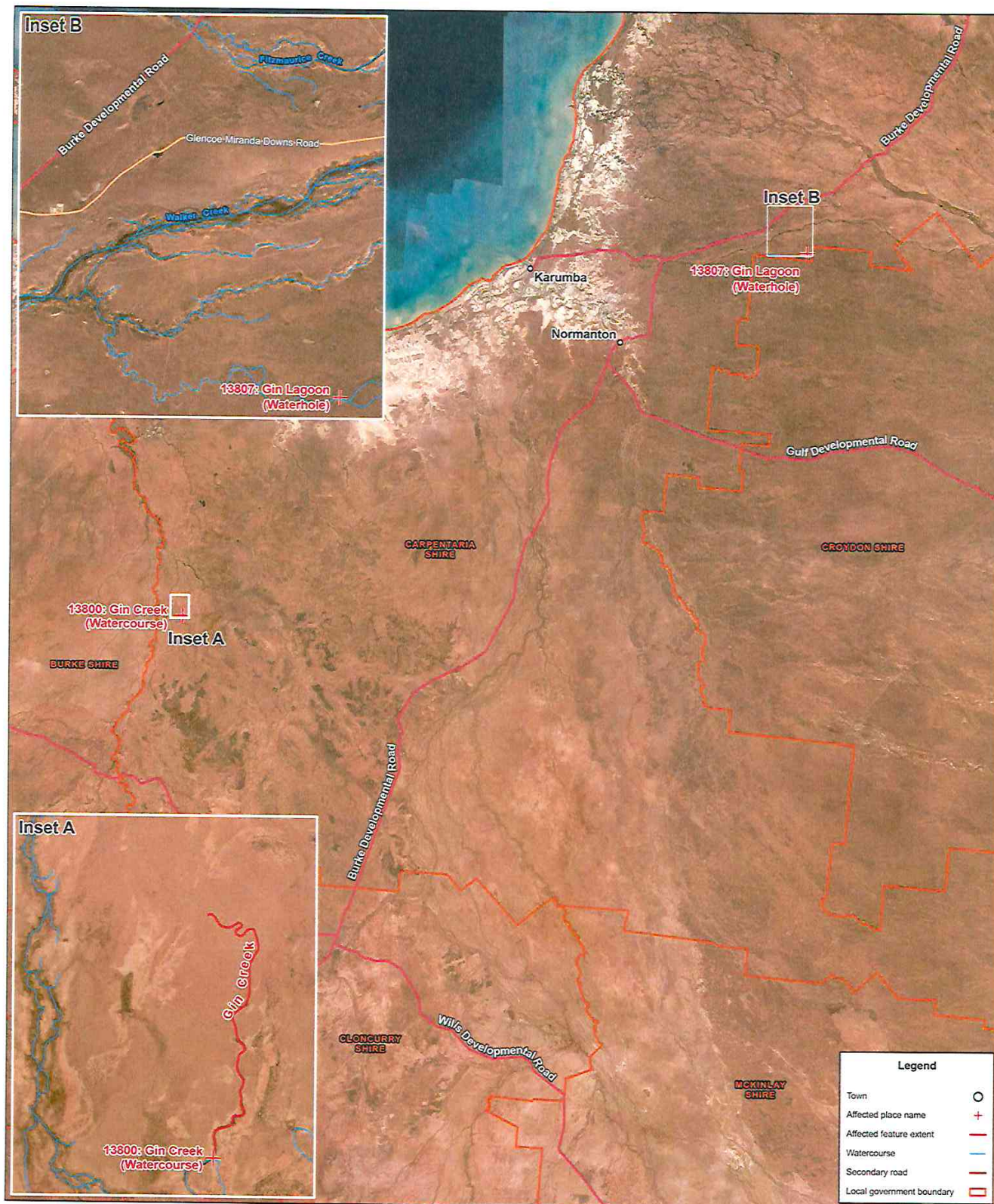
Yours sincerely

A handwritten signature in black ink, appearing to be 'Celia Venables', with a long horizontal stroke extending to the right.

**Celia Venables**  
Acting Director-General

Att 1: Queensland Map  
Att 2: Carpentaria Map





These geographical features have been prioritised for removal; however, the department is aware of other names that require further investigation.

Places on these maps were named many years ago and some are considered offensive and are unacceptable today. We apologise for any offence reading such language might cause.

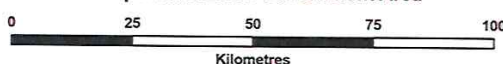
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Prepared by the Department of Resources to show place names and boundaries under the provisions of the Place Names Act 1994. Unless indicated otherwise, locality boundaries follow cadastral boundaries or the centres of roads and watercourses. Based on or contains data provided by the State of Queensland (Department of Resources) 2024.

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### Gin Creek and Gin Lagoon within the Carpentaria Local Government Area



Scale: 1:1,000,000  
at A3 size  
Datum: GDA2020







These geographical features have been prioritised for removal; however, the department is aware of other names that require further investigation.

Places on these maps were named many years ago and some are considered offensive and are unacceptable today. We apologise for any offence reading such language might cause.

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### Priority Offensive Names within Queensland



Scale: 1:6,750,000  
at A3 size  
Datum: GDA2020



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### 10.3 SIBANYE STILLWATER CENTURY EMPLOYMENT AND TRAINING COMMITTEE - CARPENTARIA SHIRE NOMINATION

<b>Attachments:</b>	10.3.1. Sibanye Stillwater Representation Request <a href="#">↓</a>
<b>Author:</b>	Anne Andrews - Chief Executive Officer
<b>Date:</b>	12 July 2024
<b>Key Outcome:</b>	Day to day management of activities within the Office of the CEO
<b>Key Strategy:</b>	As per the Departmental Plan for the Office of the CEO

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#### Executive Summary:

Council has received correspondence from Sibanye Stillwater regarding Carpentaria Shire's representation on the Century Employment and Training Committee. They have noted in the correspondence that some years have passed since the establishment of the committee and have requested Carpentaria Shire consider if Council would like to nominate a new committee member.

In consultation with former Chief Executive Officer Mark Crawley, it is recommended Virginia Edwards, Council's Engineering Secretary and liaison on cultural heritage matters be nominated for the position.

#### RECOMMENDATION:

That Council endorses Virginia Edwards to be the community representative for Normanton on the Century Employment and Training Committee.

#### Background:

Council has received correspondence from Sibanye Stillwater regarding Carpentaria Shire's representation on the Century Employment and Training Committee. They have noted in the correspondence that some years have passed since the establishment of the committee and have requested Carpentaria Shire consider if Council would like to nominate a new committee member to represent the community of Normanton.

The letter and makeup of the committees is attached for Council's consideration.

#### Consultation (Internal/External):

- Former Chief Executive Officer - Mark Crawley
- Engineering Secretary - Virginia Edwards

#### Legal Implications:

- Nil

#### Financial and Resource Implications:

- Members of the committee receive funding support to facilitate attendance at meetings.

#### Risk Management Implications:

- Within normal operational parameters.





**Sibanye Stillwater Limited**  
Reg. 2014/243852/06

**Registered Address:**  
Constantia Office Park  
Bridgeview House • Building 11 • Ground Floor  
Cnr 14<sup>th</sup> Avenue & Hendrik Potgieter Road  
Weltevreden Park • 1709

**Postal Address:**  
Private Bag X5 • Westonaria • 1780  
Tel +27 11 278 9600 • Fax +27 11 278 9863

14 May 2024

Mark  
Crawley  
CEO  
Carpentaria Shire Council  
Via Email: ceo@carpentaria.qld.gov.au

Dear Mark,

I write regarding Carpentaria Shire Council's representation on three committees established in accordance with the requirements of the Gulf Communities Agreement, namely:

- The Century Employment and Training Committee (CETC), which is established and operates in accordance with Schedule 2 of the GCA;
- The Century Environment Committee (CEC), which is established and operates in accordance with Schedule 3 of the GCA; and
- The Century Liaison and Advisory Committee (CLAC), which is established and operates in accordance with Schedule 10 of the Gulf Communities Agreement.

Some years have passed since membership of these committees was updated. Some members have passed away and, in some circumstances, members have become uncontactable and rarely attend meetings.

The next meetings of these committees are scheduled for 4 June (CETC and CEC) and 5 June (CLAC) in Burketown and Notices have been issued to each of the current members of the Committee.

Sibanye Stillwater is now seeking your feedback and advice as to whether the current members of these committees continue to represent your organisations and communities or if you will seek to nominate new representatives for these Committees.

Members of these Committees receive funding support to facilitate attendance at meetings.

The current members of these committees are set out below, including which organisations are responsible for nominating each member:

[www.sibanyestillwater.com](http://www.sibanyestillwater.com)

**Directors:** Vincent Maphai\* (Chairman) Neal Froneman (CEO) Charl Keyter (CFO) Timothy Cumming\* Savannah Danson\*  
Elaine Dorward-King\* Harry Kenyon-Slaney\* Rick Menell\* Nkosemntu Nika\* Keith Rayner\* Sue van der Merwe\*  
Jerry Vilakazi\* Sindiswa Zilwa\*

Lerato Matlosa (Corporate Secretary) (\* Independent Non-Executive)



<b>Century Employment and Training Committee (CETC) – meets four times per annum</b>	
Jeanie McIntosh	Queensland Government
Leanne Edwards	Community of Normanton (G&K PBC appointee)
VACANT	Community of Mornington Island (Waanyi PBC appointee)
Hayley Iles	Community of Najabarra, Doomadgee, Gregory or Burketown (Waanyi PBC appointee)
Claudette Albert	Community of Najabarra, Doomadgee, Gregory or Burketown (Waanyi PBC appointee)
Murradoo Yanner	Community of Najabarra, Doomadgee, Gregory or Burketown (Century appointee – as recommended by Burke Shire Council)
VACANT	Community of Najabarra, Doomadgee, Gregory or Burketown (Century appointee – as recommended by Doomadgee Council)
VACANT	Community of Mornington Island (Century appointee – as recommended by Mornington Council)
Lance Rapson	Community of Normanton (Century appointee – as recommended by Carpentaria Shire Council)
Shane Goodwin	Century
Barry Harris	Century

<b>Century Environment Committee (CEC) – meets four times per annum</b>	
Kingston Brown	Waanyi PBC
Rose Iles	Waanyi PBC
Julianne George	Waanyi PBC
Glendon Connolly	Waanyi PBC
VACANT	Waanyi PBC (Mornington Island Resident)
Lawrence George	Gkuthaarn and Kukatj PBC
Paul Logan	Gkuthaarn and Kukatj PBC
VACANT	Mingginda Aboriginal Corporation
Chaslyn Diamond	Mingginda Aboriginal Corporation
Sean Linden	Carpentaria Land Council to nominate a person from the Wellesley Island Group who is not a member of the Waanyi, Mingginda, or Gkuthaarn and Kukatj Native Title Groups.
Mr Bob Pettit	Queensland Government
Shane Goodwin	Century
Pascal Defferrard	Century

<b>Century Liaison and Advisory Committee (CLAC) – meets once per annum</b>	
Julianne George	Waanyi PBC
Claudette Albert	Waanyi PBC
Henry Aplin	Waanyi PBC
Rose Iles	Waanyi PBC
Glendon Connolly	Waanyi PBC
Chaslyn Diamonds	Mingginda Aboriginal Corporation
VACANT	Mingginda Aboriginal Corporation
Paul Richardson	Gkuthaarn and Kukatj PBC
Leanne Edwards	Gkuthaarn and Kukatj PBC
Luke Croton	Queensland Government
Shane Goodwin	Century
Barry Harris	Century

Sibanye Stillwater invites you to review the membership of these Committees and, where your organisation would like to nominate new or replacement members, to let us know via return correspondence.

If you have any questions, or wish to discuss this matter further, please contact me via email [SGoodwin@newcenturyresources.com](mailto:SGoodwin@newcenturyresources.com) or telephone 0434 039 106.

Sincerely,

**Shane Goodwin**  
Head of Corporate Sustainability

## BUSINESS PAPERS

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### 10.4 CHANGE OF MEETING DATES - AUGUST 2024

<b>Attachments:</b>	NIL
<b>Author:</b>	Anne Andrews - Chief Executive Officer
<b>Date:</b>	10 July 2024
<b>Key Outcome:</b>	A well governed, responsive Council, providing effective leadership and management, and respecting community values
<b>Key Strategy:</b>	Maintain a focus on integrity, Accountability and Transparency in all that we do

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#### Executive Summary:

The August Ordinary General Meeting is scheduled for the third Wednesday (21) and Thursday (22) of August, and this will clash with the North West Queensland Regional Organisation of Councils meeting to be held in Mt Isa. Council may amend its meeting date and it is suggested the meeting be held in the previous week.

#### RECOMMENDATION:

That Council bring forward the August meeting dates to Wednesday 14 and Thursday 15 August 2024.

#### Background:

Council has scheduled its ordinary meetings for the third Wednesday and Thursday of each month and advertised these in accordance with the requirements in the Local Government Regulations. The August Ordinary General Meeting is scheduled and coincides with the North West Queensland Regional Organisation of Councils meeting to be held in Mt Isa, and it is recommended that the meeting be brought forward a week.

Council will advertise the change as per the regulatory requirement.

#### Consultation (Internal/External):

- Mayor Jack Bawden
- Executive Assistant
- Executive Leadership Team

#### Legal Implications:

- Local Government Regulation 2012 – S254B(4) – Public Notice of Meeting.

#### Financial and Resource Implications:

- Nil.

#### Risk Management Implications:

- Workplace Health and Safety Risk is assessed as low.
- Financial Risk is assessed as low.
- Public Perception and Reputation Risk is assessed as low.

## BUSINESS PAPERS

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### 10.5 DRAFT MINUTES OF THE ECONOMIC DEVELOPMENT ADVISORY COMMITTEE MEETING

**Attachments:** 10.5.1. Economic Development Advisory Committee Meeting Minutes July 2024 [↓](#)

**Author:** Anne Andrews - Chief Executive Officer

**Date:** 12 July 2024

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**Key Outcome:** A dynamic and diverse economy creating industry development and employment opportunities

**Key Strategy:** Implementation of the Carpentaria Shire Economic Development Strategy

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#### **Executive Summary:**

At the March 2023 meeting of Council, Council endorsed the merger of the Economic Development Advisory Committee and the Tourism Advisory Committee and on July 3, 2024, the first meeting of the committee was held at the Les Wilson Barramundi Discovery Centre.

#### **RECOMMENDATION:**

That the draft minutes of the Economic Development Advisory Committee be noted.

#### **Background:**

At the March 2023 meeting of Council, Council endorsed the merger of the Economic Development Advisory Committee and the Tourism Advisory Committee and on July 3, 2024, the first meeting of the committee was held at the Les Wilson Barramundi Discovery Centre.

The purpose of the committee is to:

- Assist with the delivery of actions from the Carpentaria Economic Development Strategy and the Carpentaria Shire Outback by The Sea® Tourism Strategy
- Highlight opportunities and challenges facing business and industry to inform Council's Advocacy Strategy
- Support the delivery of Small Business Friendly initiatives
- Provide other assistance where required.

Key issues of note from the initial meetings included:

- Recognition that growing population and growing community infrastructure is critical to economic development and diversification.
- There are issues such as the postcode discrimination with financial institutions expecting up to 75% deposit in some cases for loans.
- Road infrastructure is critical to regional development.
- Planning for the diversification of opportunities will be the key to the sustainable future of the Port of Karumba.
- The consequences of the Gill Net Fishing ban are ongoing and unrealised.

## **BUSINESS PAPERS**

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- Strong marketing of the region and events is essential to attracting residents and visitors.
- Working with partners such as Gulf Savannah Development gives the region a stronger voice.

As the committee matures it is envisaged that strong actions and plans will be developed to contribute to the economic diversification and advocacy opportunities for the region.

### **Consultation (Internal/External):**

- Mayor
- Councillor portfolio holders – Cr Bradley Hawkins and Cr Johnty O'Brien
- Councillors
- Economic Development Advisory Committee members and observers
- Director Community Development, Tourism and Regional Prosperity
- Community Development Coordinator
- Tourism and Events Officer

### **Legal Implications:**

- Advisory Committees may be established in accordance with section 265 Local Government Regulation 2012.
  - (1) An advisory committee—
    - a) must not be appointed as a standing committee; and
    - b) may include in its members persons who are not Councillors.
  - (2) A member of an advisory committee (whether or not they are a Councillor) may vote on business before the committee.

### **Financial and Resource Implications:**

- Within normal operational parameters.

### **Risk Management Implications:**

- Workplace Health and Safety risk is assessed as low.
- Financial risk is assessed as low.
- Public perception and reputation risk is assessed as medium.



## **Carpentaria Shire**

### **Economic Development Advisory Committee Draft Minutes**

**Where:** Les Wilson Barramundi Discovery Centre

**Date:** Wednesday, 3<sup>rd</sup> July 2024

**Time:** 4:00pm – 5:00pm

**Chair:** Mayor Jack Bawden

**Secretarial support:** Department Community Development, Tourism and Regional Prosperity  
– Tina Numan

**Item 1 – Acknowledgement of Country:**

Anne Andrews

**Item 2 - Apologies:** Cr Les Henry, Cr Cherie Schafer, Cr Andrew Murphy, Leanne Crossland, Michael Kelly, Mandy Riefel, Cathy Bawden

**Item 3 - Attending:** Mayor Jack Bawden, Councilor Bradley Hawkins, Councilor Glenn Smerdon, Councilor Jonty O'Brien, Anne Andrews, Amanda Farraway, CEO of Gulf Savannah Development Neil O'Brien, Tina Newman, Jemma Kennedy, Letisha Rainbow, Christopher O'Keefe, Amy Jensen.

**Item 4 - Welcome and Introduction:**

Mayor Jack Bawden

**Item 5 - Issues and Overview:**

Mayor Jack Bawden:

- The biggest challenge in a small community that we face is a lack in population. Trying to grow our community infrastructure.
- Banks wanting a 75% deposit before you can apply for loans.
- APRA watchdogs for banking but are employed by the banks.
- Tourism operators are struggling.
- More funding has been approved for the Burketown Road. Requirement for NT to complete to Borroloola road. Main roads has provided more funding for Dunbar Road.
- Mitchell River Bridge: The Mitchell River Crossing along Dunbar Koolatah Road is being repaired. Closed in December 2022 due to flood damage. The project is jointly funded by the Federal and State Governments, with over \$22 million allocated for

repairs. This crossing is essential for rural properties and freight transport in the region.

- Improvements to Peninsula Road to Burke Development road would improve production.
- Gill net ban – fall out still an ongoing issue.
- Neil CEO Gulf Savannah Development advocating on these issues.
- Mount Isa city Council Government funding \$100,000 marketing campaign to drive people from outback to Cairns to Karumba (Matilda way).

#### **Items 6 and 7: Anne Andrews -**

Outline of current marketing activities

- Caravanning Australia magazine
- Truly Rex feature placed on Rex Planes throughout April and May for passengers to read during their flights and layover
- Collaborative campaign for new image library to promote region with TTNQ
- Visitor Information Guide – working with New Word Order on new guide to be in market for the start of next season.
- Emphasis on new and interesting features and stories such as bird life which is a big part of the tourists interest when they visit our shire, especially earlier on in the year when everything is still in bloom and green after our wet season settles.
- Marketing – Outback by the Sea signage, Charity Ball signage and Ocean and Outback film Festival signage and information to be distributed around at the local caravan parks and notice boards in Normanton and Karumba. Flyers were given to all caravans and local businesses as well as the pull up banners and signs to be hung on fences.
- Advertising ideas for upcoming big events for alongside of the road as travelers enter into our shire/town.
- Make sure to include Centrelink noticeboard and the Normanton Airport notice boards inside and outside as they are always missed.
- OBTS Festival is a major event amongst the tourists before they finish their holiday/stay here in the Gulf at the end of the tourist season.
- We need to talk about how we keep in contact involving each other throughout upcoming events with regular meetings.

Fisheries: Jemma from Kerry D's noted that fish management and size of catch was having some impact on the volume of fish.

#### **Item 8: Anne Andrews:**

##### **Visitor Information Centre Update**

- Due to staff shortages, the Normanton Visitor Information Centre may have periods of closure. Community will be notified via social media and notice at centre.
- This will only be temporary as we are in the process of finding workers to fill in the library position and also have a backup.

#### **Item 9: Anne Andrews**

- Naming of the Artificial Reefs are Savannah Reef and Sunset reef
- They will receive their award on a nominated date TBA.

#### Item 10: Members Issues

- **Derek Lord** stated that the next four weeks will be quiet for accommodation and car hire.
- **Yvonne Tunney** enquired about the Chilliego to Dunbar road report status. Mitchel River is a big part of tourism travelling. Since being closed economy development has lost a lot of money due to a quiet tourist season that usually travel through the Mitchell River crossing.
- **Neil O'Brien** the Chief Executive Officer of Gulf Savannah Development updated on Sebane Stillwater timeline – GSD is funded to investigate export opportunities and important port pipeline and infrastructure. Is working with Ports North, Sybanye Stillwater and Harbor Master to advocate for funding to prepare Karumba for changes now and not in three years' time to support the industry.
  - Government prepared to look at funding and mechanism incentives in Karumba.
  - There is an ongoing body of works and we need to provide strong supporting arguments.
  - Potential to have GSD as Local Tourism Organisation for region. Discussion in group around the importance of local representation and its purpose.
  - Tourism Tropical North Queensland and Tourism Events Queensland sparked interest in Indigenous Tourism Development. GSD to meet with Government to discuss growth and opportunity in this sector.
  - Neil to connect with Letitia Rainbow from Kurtjar Aboriginal Corporation to discuss Indigenous Tourism Development opportunities.
  - Agricultural Sector Opportunities: GSD with Grain Board touring region in August exploring opportunities.
  - Keen to explore the cropping to export out of Karumba and broader opportunities supply chains trying to leverage through part of Karumba.
  - AG, Fisheries and AG Force to push cause for Gilbert River Bridge
- **Anne Andrews** stated that Michael Kelly sent email with points to address, Anne will send them out in an email to committee members.

Invitation to be extended to Commercial Fishing industry to update committee (upcoming rules, regulations, licenses, impact) at next meeting.

#### Item 11: Confirmation of meeting times & location -

Next meeting will be held in Normanton and 4:00pm suits everyone

Date TBA

**Meeting Finished: 5:15pm**



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### 11 REPORTS FROM DIRECTOR OF CORPORATE SERVICES

#### 11.1 DCS REPORT

**Attachments:** 11.1.1. Local Laws Report - June 24 [1](#)  
**Author:** Julianne Meier - Director Corporate Services  
**Date:** 11 July 2024

**Key Outcome:** A well governed, responsive Council, providing effective leadership and management, and respecting community values

**Key Strategy:** Maintain a focus on integrity, Accountability and Transparency in all that we do

#### Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Director of Corporate Services portfolio.

#### RECOMMENDATION:

That Council:

1. receive and note the Director of Corporate Services Report; and
2. that those matters not covered by a resolution be noted.

#### Background:

##### 1. Actions Outstanding from Previous Meetings

Date:	Ref:	Action	Status	Comment
		Liaise with relevant parties to improve connectivity at Normanton Rodeo Grounds	Ongoing	Ongoing – reported fault with Telstra about service dropouts. Officers to discussed issue with Telstra to see if we can increase bandwidth during specific events, however, have been advised we already have the maximum bandwidth. Officers are preparing to submit another grant for connectivity.
Apr 23		Raw Water Policy	In Progress	In liaison with MWW, the policy is now in draft. We do not expect to finalise until the Declared Service Areas have been mapped by the Water and Waste team.
Jan 23		Waste behind Karumba Transfer Station in Karumba	Ongoing	Hoping to secure funding to support the clean-up of waste behind the Karumba Transfer Station that has accumulated over several years. Discussing options with DOE, may consider moving part of this with the cyclone clean up.

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Mar 23	0323/004	Agistment Agreements	In Progress	5/3/2024 Have draft agreements, but still in discussions as some lots are owned by the State and the use is inconsistent with the purpose of the Reserve. This will require Departmental approval so will take some time. In the meantime, Council will still invoice for the fixed amount per the resolution.
Aug 23	GB	Cemetery Masterplan	In Progress	The Masterplans are complete for both cemeteries. During the process the surveyor has made the comments below: Unlike Normanton, the Karumba Point Cemetery Reserve is not located within a Purpose designed / tenure secured allotment, nor is the site accessible via a legal / dedicated road reserve. On this basis Council is recommended to give some consideration to incorporating the geometric design and allocation of sufficient lands to enclose the Karumba Point Cemetery during any future Native Title/Indigenous Land Use Agreement negotiations. The final masterplan to be provided to the community for review and further discussion. Date is to be decided.
Aug 23		Weed spraying around Karumba	Ongoing	Progressing with annual plan to clear some infestations in Karumba.
Sep 23		Wi-Fi Access point in Council's Boardroom	In Progress	29/4/24 Council has now engaged GWI to assist with the preparation of a Network Plan that will assess the current state of Wi-Fi and network infrastructure. The previous proposals will now not be considered until the network plan has been finalised.

## 2. Budget Update

The 2023/2024 budget was adopted at the 22<sup>nd</sup> June 2023 Budget Meeting. An extract of the budget areas of responsibility of the Directorate are shown below.

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Row Labels	Sum of Current Budg	Sum of YTD Actual	Sum of Order Value	Sum of Total Actual
<b>Operating Income</b>				
Animal Control	-2,000	-2,787	0	-2,787
Cemeteries	-20,000	-32,477	0	-32,477
Environmental Health	-2,500	-6,625	0	-6,625
Information Technology	0	-664	0	-664
Local Laws	-27,500	-82,428	0	-82,428
Pensioner Housing	-27,000	-35,545	0	-35,545
Property And Leases	-83,000	-121,210	0	-121,210
Staff Housing	-253,500	-300,067	0	-300,067
Weed Control	0	-8,000	0	-8,000
<b>Operating Income Total</b>	<b>-415,500</b>	<b>-589,802</b>	<b>0</b>	<b>-589,802</b>
<b>Operating Expenditure</b>				
Animal Control	85,237	50,429	0	50,429
Cemeteries	54,900	137,876	1,285	139,161
Corporate Services	50,000	32,450	19,525	51,975
Environmental Health	19,400	7,195	0	7,195
Information Technology	735,932	954,198	69,023	1,023,220
Local Laws	120,206	75,102	0	75,102
Major Opex	0	10	0	10
Mosquito Control	51,000	24,936	0	24,936
Pensioner Housing	43,000	34,016	0	34,016
Pest Management Operations	143,881	172,415	106	172,522
Property And Leases	5,000	24,418	0	24,418
Stores & Purchasing	453,631	234,318	886	235,204
Wages On-Costs	0	11,863	5,100	16,963
Weed Control	366,272	61,361	0	61,361
<b>Operating Expenditure Total</b>	<b>2,128,458</b>	<b>1,820,588</b>	<b>95,925</b>	<b>1,916,513</b>
<b>Grand Total</b>	<b>1,712,958</b>	<b>1,230,786</b>	<b>95,925</b>	<b>1,326,711</b>

Row Labels	Sum of Current Budget	Sum of YTD Actual	Sum of Order Value	Sum of Total Actual
<b>Operating Income</b>				
Admin And Customer Service	-500	-4,932	0	-4,932
Financial Services	-5,997,084	-1,735,180	0	-1,735,180
Rates Management	-4,694,000	-4,797,094	0	-4,797,094
<b>Operating Income Total</b>	<b>-10,691,584</b>	<b>-6,537,206</b>	<b>0</b>	<b>-6,537,206</b>
<b>Operating Expenditure</b>				
Admin And Customer Service	553,997	430,727	4,514	435,241
Financial Services	1,263,068	1,114,360	26,980	1,141,340
Payroll	50,000	59,103	0	59,103
Rates Management	201,385	255,506	0	255,506
Records Management	193,533	118,730	1,135	119,865
Wages On-Costs	-1,400,617	-738,533	0	-738,533
<b>Operating Expenditure Total</b>	<b>861,367</b>	<b>1,239,894</b>	<b>32,629</b>	<b>1,272,523</b>
<b>Grand Total</b>	<b>-9,830,217</b>	<b>-5,297,312</b>	<b>32,629</b>	<b>-5,264,683</b>

The above operating budget shows actual expenditure and committed expenditure. The sum of the total actual includes outstanding purchase orders.

Whilst some items are almost fully spent, such as Pest Management Operations, that budget can be offset against Weed Control. The budget is not incorrect but there may be some costing between the items that need correcting.

The IT Budget is the only budgeted item that may need closer review, otherwise the overall expenditure at year end is not expected to exceed the current budgeted amount.

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The table below shows the major differences in budget vs actuals related to the replacement of ICT equipment. Computer hardware and wi-fi equipment have been the largest cost items. The main reason for this is the equipment did not have any lifecycle replacement program, and a number of items reached the end of life. Of the \$66k budget variance for equipment, \$20k was spent on wi-fi equipment at Council's Depot as the existing equipment failed. \$26k was spent on replacement of Councillor laptops, and the remainder was mainly the replacement of staff equipment.

Officers are now working with an external consultant to develop a proper inventory, and future state for Council's ICT environment, so we can adequately plan for future replacements.

One recent project was a migration of cloud hosted services to Microsoft Azure. Previously Council's cloud services were with Telstra, but Telstra then made a decision to divest it's investment in this service, so Council had no option.

Additionally, the Telephone accounts have increased over the past few years. It appears this budget has been inadequate.

There has been use of consultants to assist in the ICT space to support Council's journey towards mitigating the cyber risks. Previously we were receiving advice from our service provider, so it has been decided to move towards receiving advice from a provider that is not providing a service to Council. This has provided insight into potential improvements, and been a source for recommendations.

The software licenses budget relates to Council's finance software. The actual spend on software licenses for the 23/24 year is around \$75k, the remainder relates to the 24/25 year, and will need to be recognised as a prepayment for the year. This payment will be revised as the team prepares the end of year accounts.

Inc/Exp Analysis	Current Budget	YTD Actual	Order Value	Total Actual
Printing And Stationery	\$300.00	\$0.00	\$0.00	\$0.00
Postage	\$100.00	\$18.18	\$0.00	\$18.18
Consumables	\$5,000.00	\$1,277.16	\$0.00	\$1,277.16
Assets <5K	\$40,000.00	\$106,712.84	\$1,135.32	\$107,848.16
Contractors - Others	\$31,500.00	\$0.00	\$1,219.00	\$1,219.00
Consultants	\$30,000.00	\$23,593.00	\$59,252.00	\$82,845.00
Service Contracts	\$190,000.00	\$203,687.89	\$6,020.00	\$209,707.89
Subscriptions	\$35,000.00	\$41,124.79	\$131.60	\$41,256.39
Licences	\$5,000.00	\$1,046.00	\$0.00	\$1,046.00
Software Licences	\$0.00	\$154,497.26	\$0.00	\$154,497.26
Telephone	\$160,000.00	\$233,598.53	\$0.00	\$233,598.53

## BUSINESS PAPERS

### 3. Program Update

#### Local Laws

The local laws statistics to May are attached.

#### Bounty Scheme

The table below shows the number of bounties claimed for wild dog scalps in the year. Only 1% of the \$15,000 budget remains.

Month	Bounty Scheme 2023 to 2024		
	Wild dogs (Qty claimed)	Monthly Total	Budget Remaining
Jul-23		0	15,000
Aug-23	15	750	14,250
Sep-23	85	4,250	10,000
Oct-23	50	2,500	7,500
Nov-23	85	4,250	3,250
Dec-23	0	0	3,250
Jan-24	0	0	3,250
Feb-24	0	0	3,250
Mar-24	22	1,100	2,150
Apr-24	22	1,100	1,050
May-24	0	0	1,050
Jun-24	17	850	200
<b>Total</b>	<b>296</b>	<b>14,800</b>	<b>200</b>

The Bounty Scheme for Wild Dogs Policy is currently being reviewed and will be presented to Council for review in due course.

For information.

#### Overgrown Allotments

The local laws officer has identified 6 overgrown allotments in Normanton and 15 in Karumba during the month of May and compliance notices have been issued. Property owners have 14 days to clean up the property.

A number of properties have been cleared, but there are some still to be cleared. Some of these properties have advised officers that they have asked a local contractor to mow the premises, so additional time has been allowed. Officers will continue to monitor and follow up where necessary.

For information.

#### Illegal Dumping

The number of routine patrols has been extended around Normanton and Karumba as the number of tourists seems to be increasing.

For information.

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### **Pest and Weed Management**

#### 1080 Baiting

Property owners have been reporting a significant number of dogs that seem to be attacking their stock. Baiting has progressed well throughout June and will continue through to around the third week in July.

#### Weeds

The Rural Lands Officer has been spraying in the Karumba area across from the Recreation Club and will continue on this plan over the coming months. A combination of treatments will be used in addition to spraying, such as basal barking of large weeds.

For information.

### **Environmental Health**

#### Mosquitos

This program will be provided on demand, and not otherwise.

#### Annual Food Business and Caravan Park Licences

Each year inspections are carried out prior to issuing food business licences. Planning is underway to conduct these inspections towards the end of September.

Renewal notices have been prepared and sent out to businesses with a letter informing them of the inspection timeline.

For information.

### **Consultation (Internal/External):**

- Mark Crawley - Chief Executive Officer
- Community Members
- Council Workshop
- Michael Wanrooy – Director of Engineering
- Local Laws Officer – Phil Grieve
- Internal Auditor – Pacifica
- Rural Lands Officer – Carl Casey

### **Legal Implications:**

- *Local Government Regulation 2012*
- *Local Government Act 2009*

### **Financial and Resource Implications:**

- Contained within the report.

### **Risk Management Implications:**

- Risk is considered low, to ordinary operations of Council.

2023/2024 Local Laws Reporting													
Month	New Animal Registrations				Impounded Animals				Euthanized Animals				
	Ntn	Kba	Ntn	Kba	Ntn	Kba	Ntn	Kba	Ntn	Kba	Ntn	Kba	
	Dogs		Other		Dogs		Cats	Other	Euth. Dogs	Euth. Cats	Euth. Other		
Jul-23	3	10			6	0	62	30	5	0	62	30	
Aug-23	0	0			8	0	45	25	6	0	45	25	
Sep-23	3	0			5	0	45	18	4	0	45	18	
Oct-23	3	0			6	0	35	4	3	0	35	4	
Nov-23	3	0			4	0	52	25	3	0	52	25	224 rats 2500 rats
Dec-23	1	0	0	0	7	0	14	2	7	0	14	2	
Jan-24	4	0	0	0	0	0	0	holiday	0	0	0	0	
Feb-24	3	2	0	0	7	1	42	0	3	0	42	0	1
Mar-24	7	5	0	0	10	0	62	0	6	0	62	0	
Apr-24	1	2	0	0	9	0	49	10	7	0	49	10	
May-24	4	3			12	1	45	25	9	0	45	25	
Jun-24	15	0			8	0	49	18	5	0	49	18	
Total	47	22	0	0	82	2	500	157	58	0	500	157	1 0

2023/2024 Local Laws Reporting														
Month	Illegal Campers		Snakes removed		Overgrown Allotment notices		Abandoned Vehicles		Pound Release fees		Infringements Issued		Fines Collected	
	Ntn	Kba	Ntn	Kba	Ntn	Kba	Ntn	Kba	Ntn	Kba	Ntn	Kba		
Jul-23	0	1	5	2					-	-	-	-		
Aug-23	0	2	4	1					-	-	-	-		
Sep-23	0	1	7	1					-	-	-	-		
Oct-23	0	0	3	0					-	-	-	-		
Nov-23	0	0	5	2					-	-	\$629.00	-		
Dec-23	2	0	4	0					-	-	-	-		
Jan-24	0	0	0	0					-	-	-	-		
Feb-24	0	0	12	0			3		-	-	-	-		
Mar-24	0	0	9	0			2		-	-	\$330.00	-		
Apr-24	0	0	9	0					-	-	-	-		
May-24	1	3	6	4			5		-	-	-	-		
Jun-24	2	1	2	0			0		-	-	-	-		
Total	5	8	66	10	5	14	12	5	0	0	0	0	959	0



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### 11.2 MONTHLY FINANCIAL REPORT - JUNE 2024

<b>Attachments:</b>	11.2.1. Monthly Financial Statements June 2024 <a href="#">↓</a>
	11.2.2. Cash - June 2024 <a href="#">↓</a>
	11.2.3. Main Roads Projects June 2024 <a href="#">↓</a>
	11.2.4. Rates and Service Charges Receivable Report - June 2024 <a href="#">↓</a>
<b>Author:</b>	Jade Nacario - Manager Finance and Administration
<b>Date:</b>	10 July 2024
<b>Key Outcome:</b>	A well governed, responsive Council, providing effective leadership and management, and respecting community values
<b>Key Strategy:</b>	Maintain a focus on integrity, Accountability and Transparency in all that we do

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#### Executive Summary:

Presentation of the financial report for 30 June 2024 as required under section 204 of the *Local Government Regulation 2012*. The report is presented for noting and indicates whether Council is progressing satisfactorily against its current budget.

#### RECOMMENDATION:

That Council accepts the Monthly Financial Report, as required under section 204 of the *Local Government Regulation 2012* for the period ended 30 June 2024.

#### FINANCIAL REPORT

The Monthly Finance Reports are prepared in accordance with the reporting requirements of the *Local Government Act 2009* and *Local Government Regulation 2012 s204*.

The following reports for 30 June 2024 are attached for Council's information.

- Statement of Comprehensive Income
- Statement of Comprehensive Income by Category
- Statement of Financial Position
- Cashflow Statement

## BUSINESS PAPERS

### Sustainability Ratios

A new Financial Management (Sustainability) Guideline was developed by the Department following consultation with local governments and other stakeholders on the Local Government Sustainability Framework discussion paper. Councils are required to report on the ratios included in the Sustainability Guideline as part of 2023-24 Annual General Purpose Financial Statements.

Queensland has one of the most diverse local government sectors in Australia, covering a large geographic area. In recognition to its diversity, the Department has allocated each council a category for sustainability reporting and monitoring purposes. As per the Sustainability Grouping for Council, Carpentaria Shire Council belongs to Tier 7.

### Statement of Comprehensive Income

For the last month of the financial year 2023/2024, the comprehensive income statement net operating result indicated a deficit of \$18,034,427. This is the sum of \$52,306,933 in recurrent revenue, \$70,341,360 in recurrent expenditure.

	<b>Actual</b> <i>(1 July 2023 to 30 June 2024)</i>	<b>Budget</b> <i>(1 July 2023 to 30 June 2024)</i>
Recurrent Revenue	52,306,933	67,539,000
Recurrent Expenses	70,341,360	73,689,000
<b>Net Operating</b>	<b>(18,034,427)</b>	<b>(6,150,000)</b>

*\*Please see attached Comprehensive Income Statement for details.*

The financial statements presented in this report are expected to have changes due to the following processes that are ongoing at the time of writing this report.

1. Accrual of Revenue (Water Consumption, Debtors Accrual ie TMR jobs)
2. Accrual of Payables (we are still processing invoices that were incurred in the last financial years)
3. Accrual of Payroll and Plant (this current pay run will have timesheets that are to be accrued back to 2023/2024)
4. Grants Review for Contract Balances purposes (this is the review to determine the unspent portion of funding received as well as determine how much receivable council is entitled to)
5. Asset Valuations, Capitalisation and Asset disposals
6. Other end of year matters to tidy up

## BUSINESS PAPERS

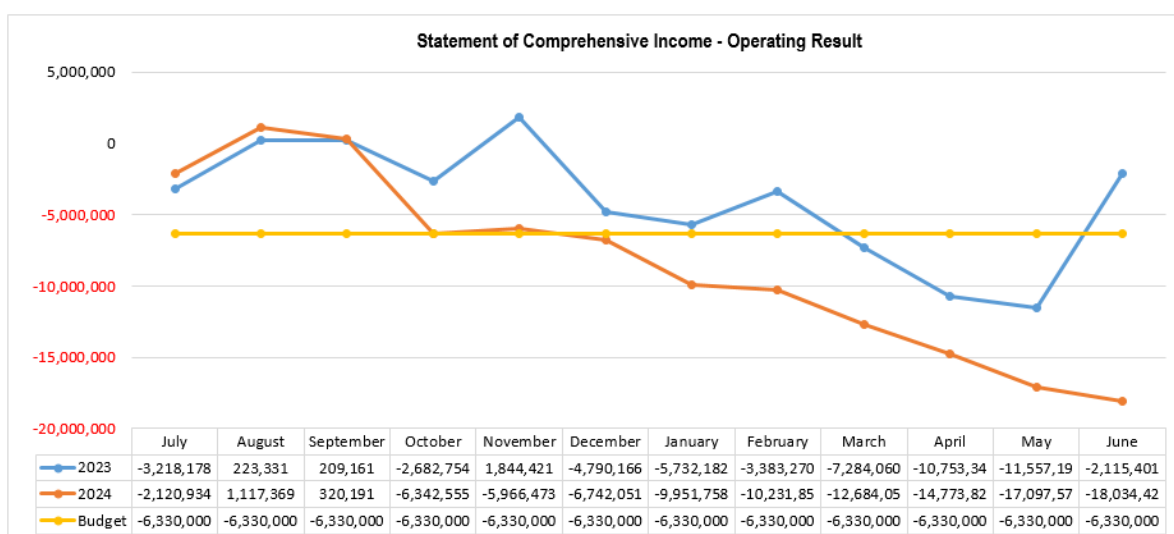
The financial statements attached shows Council Operating Statement has resulted to an unfavorable variance with an operating result of \$18,034,427 in deficit.

Based on the variance analysis done, here are the major factors that had contributed to this:

Factors	Budget	Actual	Variance	Comments
Current Deficit	6,330,290	18,034,427	11,704,137	
Grant Revenue FAGs	7,112,536	238,806	6,873,730	We budgeted for the annual allocation correctly however the timing of the payment is beyond our control.
Non Cash Expense Depreciation	10,260,300	11,550,434	1,290,134	During the 23.24 budget preparation Council had an ongoing Asset Valuation (indexation). The result of the indexation exercise, increase our depreciation.
TMR Unclaimed Expenditure			3,683,623	Unclaimed TMR Expenditure
RMPC Unclaimed Expenditure			325,763	Unclaimed RMPC Expenditure
Water Billing			300,000	Estinamted Water Billing 1 January to 30 June 24
<b>Revised Deficit</b>			<b>- 769,112</b>	<b>Final result to be close to the budget of \$6,33,290</b>

The attached TMR documents shows the various projects and amounts to be claimed. The Statement of Comprehensive Income by Category shows the core business. This shows the various business units and the cost to Council. TMR Recoverable Works and Road Maintenance Performance Contracts have now been split out to separate the spikes in income and expenditure from year to year.

The graph below shows the Net Operating Result for the period, with prior year comparatives, against the budget.

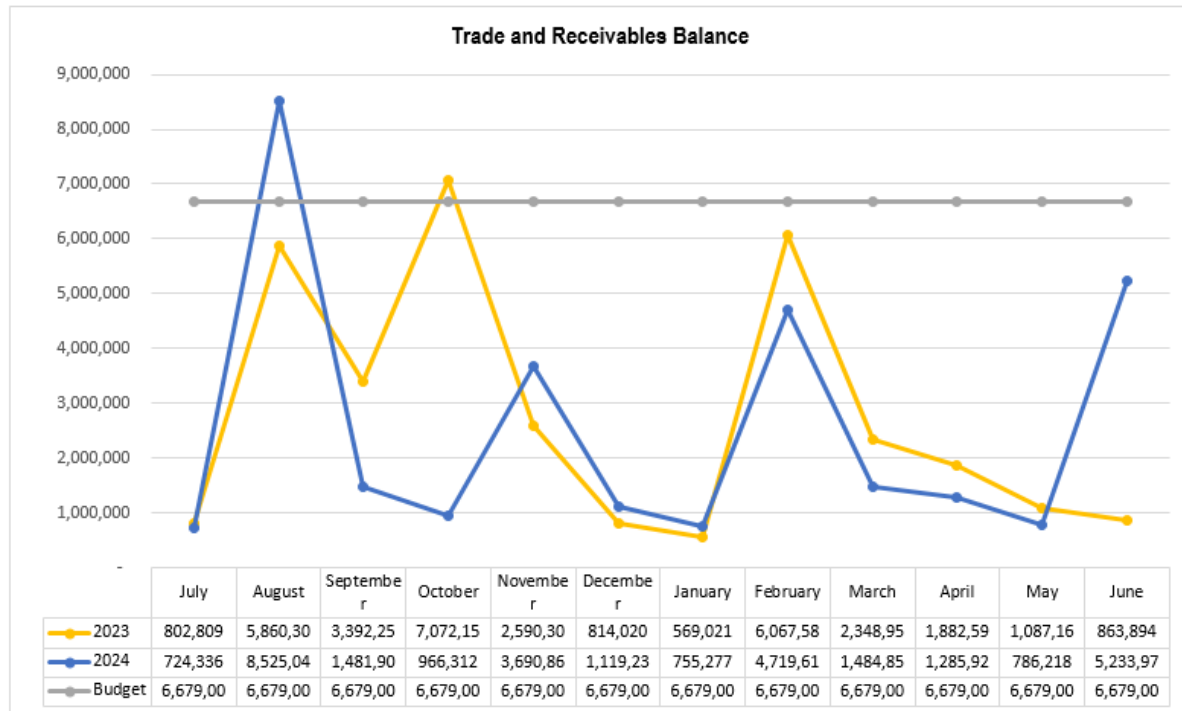


### Financial Position Reports

The graph below shows the Council's *Trade and Receivables* balance of \$5,233,977, against a budget of \$6,679,000. A significant portion of the trade receivables is made up of Rates. The two spikes in receivables in August and February represent the issuing of Rate

## BUSINESS PAPERS

Notices. Payment of these notices results in the decreasing balances afterwards. It is expected that this will increase as soon as the processing of revenue accrual is complete.



### Rates and Service Charges

Please see attached detailed Rates and Service Charges Receivables Report showing outstanding rates and charges of \$505,125. Council has received payments in advance for rates of \$74,519. Some long outstanding rates and charges have been recovered from recent payment arrangements, and payments in full of outstanding amounts.

Three properties were due to be sold, however two of those properties paid their outstanding rates in full, and one was withdrawn from the sale of land process.

### Total Cash vs Unrestricted Cash

Finance have commenced reporting cash on both a total basis and also an unrestricted basis. Refer to the Cash graph. The orange line shows total cash held at a point in time. This can be somewhat deceiving as a lot of cash held is for specific purposes such as prepayments for grants. The blue bar shows the unrestricted cash available for working capital. The graph shows Council holds \$38 million in cash, but only \$7 million is available for expenditure. This means that approximately \$31m of Council's cash holdings is restricted. Refer to the Accounts Summary for further information regarding cash.

Project managers need to be mindful when planning works that they liaise with finance to ensure there is enough cash to pay accounts as they fall due. Cashflows for large projects may be requested showing the timing of income and expenditure to plan early any gaps in available cash and expenditure.

### Investments

## BUSINESS PAPERS

As per Council Investment Policy, available funds were invested in Queensland Treasury Corporation – Cash Fund, including the cash back of all Council reserves. The table below shows the month of June 2024 investment performance.

Investment Accounts	Financial Institutions	Funds Available Balance*	June 2024 Interest Received	YTD Interest Earned
QTC General Fund	QTC	30,240,524	105,947	1,084,898
QTC Reserves Fund	QTC	8,056,338	30,220	377,461
<b>TOTAL</b>		<b>38,296,862</b>	<b>136,167</b>	<b>1,462,358</b>

\*The funds available balance excludes accrued interest and accrued administration charges.

Gross Earnings Rate	July 23	Aug 23	Sept 23	Oct 23	Nov 23	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24	June 24
Annual Rate Payable Monthly	4.98%	4.92%	4.70%	4.40%	5.13%	5.05%	5.04%	4.86%	4.93%	4.73%	5.04%	4.73%
Annual Effective Rate*	5.10%	5.04%	4.80%	4.49%	5.26%	5.17%	5.16%	4.97%	5.04%	4.84%	5.16%	4.83%

\*To allow comparison to industry benchmarks, Council monthly earnings rate has been converted to an annual effective rate.

### QTC Loans

Council has no planned borrowings over the next ten years and is committed to paying down existing debt. Council currently has three loans with Queensland Treasury Corporation (QTC), the details are shown below:

Loan Purpose	Quarterly Repayments	Balance	Maturity Date
Glenore Weir	110,412.17	3,841,985	15 March 2035
Karumba Sewerage	66,099.08	1,312,866	15 June 2030
Normanton Water	34,031.88	747,067	15 March 2031
<b>TOTAL</b>	<b>210,543.13</b>	<b>5,901,918</b>	

### Consultation (Internal/External):

- Mark Crawley – Chief Executive Officer
- Erscon – Consulting Engineers
- Executive Leadership Team
- Senior Leadership Team

## **BUSINESS PAPERS**

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- Supervisors and relevant officers

### **Legal Implications:**

- *Local Government Regulation 2012*, section 204:
  1. The local government must prepare a financial report.
  2. The chief executive officer must present the financial report –
    - a. if the local government meets less frequently than monthly—at each meeting of the local government; or
    - b. otherwise — at a meeting of the local government once a month.
  3. The financial report must state the progress that has been made in relation to the local government's budget for the period of the financial year up to a day as near as practicable to the end of the month before the meeting is held.
- *Local Government Act 2009*

### **Financial and Resource Implications:**

- The report identifies how Council is tracking against the adopted operational and capital budgets for the financial year.

### **Risk Management Implications:**

- Risk is considered low, and Council will be advised if major items deviate from the adopted budget and forecasts.

## Carpentaria Shire Council

### Statement of Comprehensive Income

for the period ended 30 June 2024

	Actual 30-Jun-24	Budget 30-Jun-24	% Variance 100.00%
<b>Income</b>			
<b>Revenue</b>			
<b>Operating revenue</b>			
Net rates, levies and charges	8,555,566	8,918,000	95.94%
Fees and charges	844,918	568,000	148.75%
Rental income	513,044	450,000	114.01%
Interest received	1,553,540	300,000	517.85%
Sales revenue	8,999,085	14,665,000	61.36%
Other income	12,323	8,000	154.04%
Grants, subsidies, contributions and donations	31,828,457	42,450,000	74.98%
Total operating revenue	52,306,933	67,359,000	57.91%
<b>Capital revenue</b>			
Grants, subsidies, contributions and donations	16,827,517	50,356,000	33.42%
<b>Total revenue</b>	69,134,450	117,715,000	44.87%
<b>Capital income</b>			
Total Capital Income	-	-	0.00%
<b>Total income</b>	69,134,450	117,715,000	44.87%
<b>Expenses</b>			
<b>Operating expenses</b>			
Employee benefits	9,644,438	11,283,000	85.48%
Materials and services	48,825,535	51,825,000	94.21%
Finance costs	320,953	320,000	100.30%
Depreciation and amortisation	11,550,434	10,261,000	112.57%
Total operating expenses	70,341,360	73,689,000	95.46%
<b>Capital expenses</b>			
Total Capital expenses	-	-	0.00%
<b>Total expenses</b>	70,341,360	73,689,000	95.46%
<b>Net result</b>	(1,206,910)	44,026,000	-2.74%
<b>Operating result</b>			
Operating revenue	52,306,933	67,359,000	
Operating expenses	70,341,360	73,689,000	
Operating result	(18,034,427)	(6,330,000)	284.90%

## Statement of Financial Position

as at 30 June 2024

	Actual 30-Jun-24	Budget 30-Jun-24
<b>Assets</b>		
<b>Current assets</b>		
Cash and cash equivalents	38,480,137	25,221,000
Trade and other receivables	5,233,977	6,679,000
Inventories	1,240,707	1,218,000
Contract Assets	12,199,389	5,690,000
ATO Receivables	1,134,019	508,000
Total current assets	58,288,229	39,316,000
<b>Non-current assets</b>		
Trade and other receivables	25,522	91,000
Property, plant & equipment	300,862,152	349,385,000
Total non-current assets	300,887,675	349,476,000
<b>Total assets</b>	359,175,904	388,792,000
<b>Liabilities</b>		
<b>Current liabilities</b>		
Trade and other payables	3,456,954	2,414,000
Contract Liabilities	33,167,346	17,070,000
Borrowings	526,632	572,000
Provisions	1,418,954	1,371,000
Total current liabilities	38,569,886	21,427,000
<b>Non-current liabilities</b>		
Borrowings	5,375,286	5,398,000
Provisions	1,022,040	1,127,000
Total non-current liabilities	6,397,327	6,525,000
<b>Total liabilities</b>	44,967,213	27,952,000
<b>Net community assets</b>	314,208,691	360,840,000
<b>Community equity</b>		
Asset revaluation surplus	200,688,182	189,438,000
Retained surplus	113,520,509	171,402,000
<b>Total community equity</b>	314,208,691	360,840,000



**Statement of Cash Flows**  
for the period ended 30 June 2024

**Actual**  
30-Jun-24      **Budget**  
30-Jun-24

**Statement of Cash Flows**

**Cash flows from operating activities**

Receipts from customers	12,161,827	23,708,000
Payments to suppliers and employees	(51,746,220)	(63,208,000)
Interest received	1,553,540	300,000
Rental income	513,044	450,000
Non-capital grants and contributions	31,828,457	42,450,000
Borrowing costs	(320,953)	(299,000)
<b>Net cash inflow from operating activities</b>	<b>(6,010,304)</b>	<b>3,401,000</b>

**Cash flows from investing activities**

Payments for property, plant and equipment	(19,212,637)	(57,307,000)
Grants, subsidies, contributions and donations	16,827,517	50,356,000
<b>Net cash inflow from investing activities</b>	<b>(2,385,120)</b>	<b>(6,951,000)</b>

**Cash flows from financing activities**

<b>Net cash inflow from financing activities</b>	<b>(540,800)</b>	<b>(543,000)</b>
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**Total cash flows**

<b>Net increase in cash and cash equivalent held</b>	<b>(8,936,224)</b>	<b>(4,093,000)</b>
<b>Opening cash and cash equivalents</b>	<b>47,416,360</b>	<b>29,314,000</b>
<b>Closing cash and cash equivalents</b>	<b>38,480,137</b>	<b>25,221,000</b>



**Statement of Income and Expenditure by Category**  
for the period ended 30 June 2024

	Core \$	QRA \$	RMPC \$	TMR Rec Works \$	Non-Core \$	Total \$	Budget \$
<b>Income</b>							
<b>Revenue</b>							
<b>Recurrent revenue</b>							
Rates, levies and charges	8,555,566	-	-	-	-	8,555,566	8,918,000
Fees and charges	599,425	-	-	-	245,493	844,918	568,000
Rental income	142,448	-	-	-	370,596	513,044	450,000
Interest received	1,553,540	-	-	-	-	1,553,540	300,000
Sales revenue	53,697	-	2,755,505	6,053,092	136,791	8,999,085	14,665,000
Other income	12,323	-	-	-	-	12,323	8,000
Grants, subsidies, contributions and donations	5,597,372	25,954,330	-	-	276,755	31,828,457	42,450,000
<b>Total income</b>	16,514,370	25,954,330	2,755,505	6,053,092	1,029,634	52,306,933	67,359,000
<b>Expenses</b>							
<b>Recurrent expenses</b>							
Employee benefits	(7,054,042)	(746,379)	(317,161)	(605,746)	(921,111)	(9,644,438)	(11,283,000)
Materials and services	(10,867,899)	(25,207,951)	(2,764,393)	(8,718,488)	(1,266,804)	(48,825,535)	(51,825,000)
Finance costs	(320,953)	-	-	-	-	(320,953)	(320,000)
Depreciation	(10,599,730)	-	-	-	(950,703)	(11,550,434)	(10,261,000)
<b>Total expenses</b>	(28,842,624)	(25,954,330)	(3,081,554)	(9,324,234)	(3,138,618)	(70,341,360)	(73,689,000)
<b>Operating Result</b>	<b>(12,328,253)</b>	<b>0</b>	<b>(326,049)</b>	<b>(3,271,141)</b>	<b>(2,108,984)</b>	<b>(18,034,427)</b>	<b>(6,330,000)</b>

Non Core activities include Les Wilson Barra Discovery Centre, Hatchery, Barra Bites, Child Care, Gym, Staff Housing and Prisoner Housing



## Accounts Summary

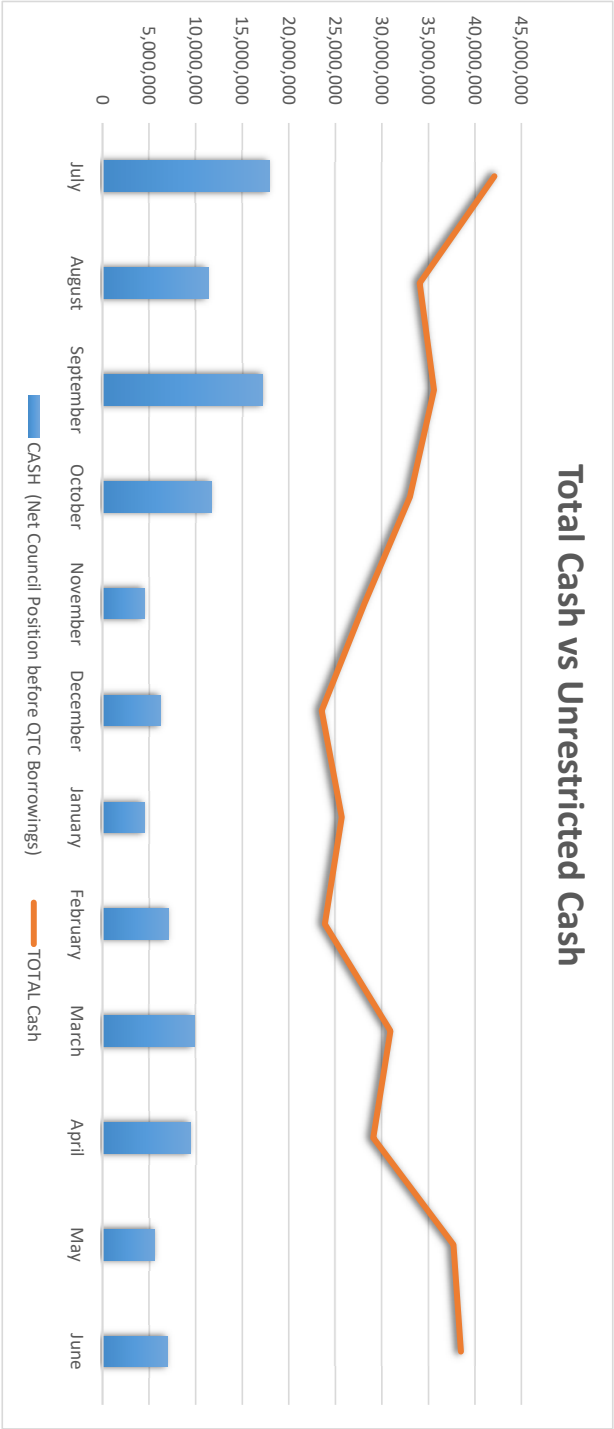
	30 June 2024 \$	31 May 2024 \$
<b>General Accounts</b>		
Westpac General Operating Accounts	180,375	341,701
QTC General Fund	30,240,524	29,273,944
QTC Reserves Fund	8,056,338	8,056,338
<b>Total balance held in banks (excl Reserves)</b>	<b>38,477,237</b>	<b>37,671,983</b>
<b>Other Balances</b>		
QTC Reserves Fund	8,056,338	8,056,338
CSC Provisions	2,440,994	2,427,185
Net of Contract Assets and Liabilities	20,967,957	21,542,615
<b>Total balance reserves, provisions and contract liabilities</b>	<b>31,465,290</b>	<b>32,026,138</b>
<b>Unrestricted Cash</b>	<b>7,011,947</b>	<b>5,645,844</b>
<b>QTC Borrowings</b>		
Karumba Sewerage	1,312,866	1,372,037
Normanton Water Upgrade	747,067	777,251
Glenore Weir	3,841,985	3,939,648
<b>Total balance QTC borrowings</b>	<b>5,901,918</b>	<b>6,088,936</b>
<b>Net Council Position after Borrowings</b>	<b>1,110,029</b>	<b>-443,092</b>
<b>RESERVES</b>		
<b>Cashed Back Reserves Accounts</b>		
QTC Sewerage Reserve	477,745	477,745
QTC Airport Reserve	132,275	132,275
QTC Water Supply Reserve	716,313	716,313
QTC Land Development Reserve	12,453	12,453
QTC Plant Replacement Reserve	2,693,104	2,693,104
QTC Future Capital Grants	1,389,164	1,389,164
QTC Road Reseals Reserve	2,579,517	2,579,517
QTC Disaster Relief Reserve	55,767	55,767
<b>Total Reserves held in QTC</b>	<b>8,056,338</b>	<b>7,528,458</b>
<i>*QTC Road Reseals Reserve was previously QTC Sustainability Account of 1,150,000 as per Council Resolution</i>		
<b>TRUST</b>		
<b>Trust Accounts</b>		
Queensland Treasury Corporation	91,378	91,378
Westpac Bank	39,949	39,949
<b>Total balance held in trust</b>	<b>131,327</b>	<b>131,327</b>

**Carpentaria Shire Council**  
**Sustainability Ratios**  
as at 30 June 2024

Type	Measure	Overview	Target (Tier 7)	Actual YTD	Council Narrative
Operating Performance	Operating Surplus Ratio	The operating surplus is an indicator of the extent to which operating revenues generated cover operational expenses. Any operating surplus would be available for capital funding or other purposes.	Greater than 0%	-34.48%	Operating deficit of \$18m is attributable to the following: Timing of FAG Grants, Depreciation, TMR Unclaimed expenditures
	Operating Cash Ratio	The operating cash ratio is a measure of a council's ability to cover its core operational expenses and generate a cash surplus excluding depreciation, amortisation, and finance costs.	Greater than 0%	-11.78%	Unfavourable ratio is a result of low revenue in Council Sales and Recoverable Works
Liquidity	Unrestricted Cash Expense Cover Ratio	The unrestricted cash expense cover ratio is an indicator of the unconstrained liquidity available to a council to meet ongoing an emergent financial demands, which is a key component to solvency. It represents the number of months a council can continue operating based on current monthly expenses.	Greater than 4 months	1.44	Council had not met the target
Asset Management	Asset Sustainability Ratio	The asset sustainability ratio approximates the extent to which the infrastructure assets managed by a council are being replaced as they reach the end of their useful lives.	Greater than 90%	-	Insufficient data available as of reporting date.
	Asset Consumption Ratio	The asset consumption ratio approximates the extent to which council's infrastructure assets have been consumed compared to what it would cost to build a new asset with the same benefit to the community.	Greater than 60%	-	Insufficient data available as of reporting date.
Debt Servicing Capacity	Leverage Ratio	The leverage ratio is an indicator of a council's ability to repay its existing debt. It measures the relative size of the council's debt to its operating performance	0 - 3 times	-0.96	This is expected to increase once claims are made for TMR recoverable works
Financial Capacity	Council-Controlled Revenue	Council controlled revenue is an indicator of a council's financial flexibility, ability to influence its operating income, and capacity to respond to unexpected financial shocks.	No target as contextual measure	17.97%	
	Population Growth	Population growth is a key driver of a council's operating income, service needs, and infrastructure requirements into the future.	No target as contextual measure	0.60%	The latest population estimates available on the Queensland Government Statistician's Office was published on the 1st September 2023

CASH

Cash	July	August	September	October	November	December	January	February	March	April	May	June
Unrestricted Cash	\$17,970,734.00	\$11,363,781.00	\$17,216,144.00	\$11,725,746.00	\$4,555,914.00	\$6,273,721.00	\$4,555,914.00	\$7,120,454.00	\$9,867,649.00	\$9,484,453.00	\$5,645,844.00	\$7,011,947.00
Total Cash	\$42,100,294.74	\$34,066,431.00	\$35,589,540.00	\$32,999,885.49	\$28,118,105.00	\$23,538,245.00	\$25,679,602.00	\$23,858,330.00	\$30,928,530.00	\$29,062,962.00	\$37,674,883.00	\$38,477,237.00



**Carpentaria Shire Council  
Main Roads Projects  
June 2024**

**Total TMR Unclaimed Expenditures**

TMR Recoverable Works	\$ 3,683,622.67
RMPC	\$ 325,762.77
	<b>\$ 4,009,385.44</b>

**TMR Recoverable Works**

Contract		Project Income	Project Expenditure	Unclaimed
TMR123	TMR Emergent Works January 2023	3,910,000.00	5,945,358.67	2,035,358.67
TMR599	Mentana Creek Causeway	174,001.44	209,098.52	35,097.08
TMR602	CN602 - 89B Formation Works	-	668,317.77	668,317.77
TMR924	TMR DRFA 2023 REPA Works	2,030,463.96	2,589,735.40	559,271.44
TMR447	TMR Culvert Replacement 89B and 84A	302,410.06	125,459.90	176,950.16
TMR124	TMR Dec - Jan 2024 Emergency Works	1,367,927.67	1,626,991.95	259,064.28
TMR603	TMR REPA CN 21603	-	303,463.59	303,463.59
		<b>Total Unclaimed Expenditures</b>		<b>\$ 3,683,622.67</b>

**RMPC**

TMR84A	TMR 84A KBA Dev	94,288.00	
TMR89A	TMR 89A Burke Dev	1,513,680.00	
TMR89B	TMR 89B Burke Dev Sealed	1,374,039.00	
TMR92A	TMR 92A Gulf Dev	64,109.00	
TR89BU	TMR 89B Burke Dev Rd Unsealed	35,152.00	
<b>Total RMPC Expenditures</b>		<b>3,081,268.00</b>	
<b>RMPC Income</b>		<b>2,755,505.23</b>	Claim 1 to Claim 11
<b>Total Unclaimed Expenditures</b>		<b>\$ 325,762.77</b>	

### Rates and Service Charges Receivables Report 30 June 2024

#### Number of Assessments

<b>Total Active</b>	1189	
<b>Non Valued</b>	351	Non-Rateable, but Utility charges & ESL may still apply.
<b>Valued</b>	838	Valuations Issued by State Valuations Office

#### Payment Arrangements

No. of Assess	Amount
6	26,089

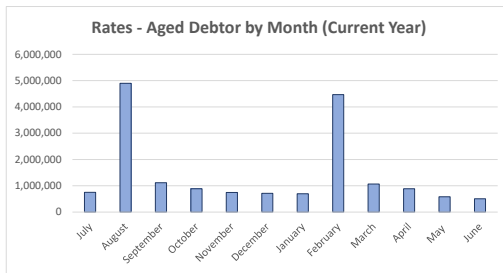
#### Aged Debtor Breakdown

TOTAL	Legal Fees	ESL Penalty	Current	6 months	1 Year	2 Years	3 Years	4 Years	5 Years	6 Years	7+ Years
505,125	0	123,473	121,332	103,812	69,496	24,160	12,167	9,007	9,397	5,998	26,283



#### Aged Debtor by Month

July	August	September	October	November	December	January	February	March	April	May	June
752,191	4,897,044	1,116,188	886,847	745,547	711,371	698,922	4,469,737	1,066,032	887,345	584,504	505,125

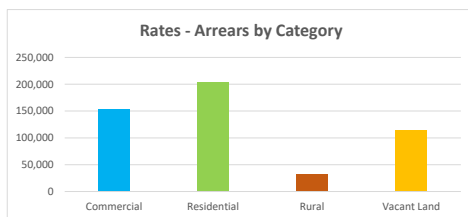


#### Interest by Month

July	August	September	October	November	December	January	February	March	April	May	June
7,566	5,656	10,382	9,285	6,521	6,061	14,725	1,977	9,306	11,390	7,529	5,087

#### Aged Debtor Breakdown by Category

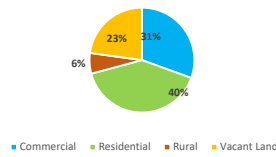
	Total	ESL Penalty	Current	6 months	1 Year	2 Years	3 Years	4 Years	5 Years	6 Years	7+ Years
Commercial	154,216	31,741	42,261	26,212	19,128	7,446	3,945	3,941	3,876	3,778	11,887
Residential	203,576	38,917	59,374	54,013	41,266	8,755	1,252	0	0	0	0
Rural	32,112	7,170	12,877	12,065	0	0	0	0	0	0	0
Vacant Land	115,220	45,644	6,820	11,524	9,102	7,959	6,969	5,066	5,521	2,220	14,396
<b>Totals</b>	<b>505,125</b>	<b>123,473</b>	<b>121,332</b>	<b>103,812</b>	<b>69,496</b>	<b>24,160</b>	<b>12,167</b>	<b>9,007</b>	<b>9,397</b>	<b>5,998</b>	<b>26,283</b>



#### Breakdown by Land Usage

Land Usage	No. of Assess	Total	Percentage
Commercial	206	154,216	31%
Residential	642	203,576	40%
Rural	55	32,112	6%
Vacant Land	286	115,220	23%
	<b>1,189</b>	<b>505,125</b>	

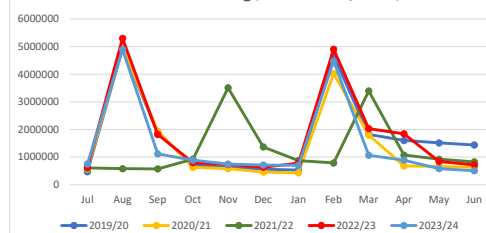
Rates - Arrears by Land Use Code



#### Historical Comparison by Month

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
2019/20	\$ 470,641	\$ 4,926,161	\$ 1,880,488	\$ 717,757	\$ 630,432	\$ 559,597	\$ 530,335	\$ 4,665,873	\$ 1,822,510	\$ 1,602,662	\$ 1,513,610	\$ 1,437,098
2020/21	\$ 566,141	\$ 4,971,460	\$ 1,944,130	\$ 626,507	\$ 582,667	\$ 459,510	\$ 428,312	\$ 4,020,974	\$ 1,799,963	\$ 682,334	\$ 658,186	\$ 628,928
2021/22	\$ 606,708	\$ 580,412	\$ 573,791	\$ 925,817	\$ 3,508,592	\$ 1,367,235	\$ 873,592	\$ 788,448	\$ 3,394,719	\$ 1,072,555	\$ 921,857	\$ 825,409
2022/23	\$ 630,158	\$ 5,295,845	\$ 1,820,687	\$ 796,847	\$ 733,637	\$ 633,310	\$ 778,159	\$ 4,901,807	\$ 2,028,993	\$ 1,843,638	\$ 843,598	\$ 718,600
2023/24	\$ 752,191	\$ 4,897,044	\$ 1,116,188	\$ 886,847	\$ 745,547	\$ 711,371	\$ 698,922	\$ 4,469,737	\$ 1,066,032	\$ 887,345	\$ 584,504	\$ 505,125

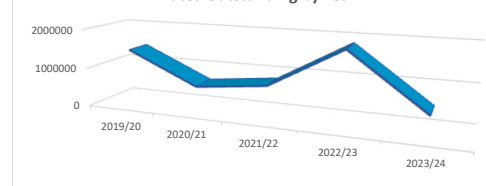
Rates Outstanding (Historical Comparison)



#### Historical Comparison by Year

2019/20	\$ 1,437,098
2020/21	\$ 628,928
2021/22	\$ 825,409
2022/23	\$ 1,843,638
2023/24	\$ 505,125

Rates Outstanding by Year

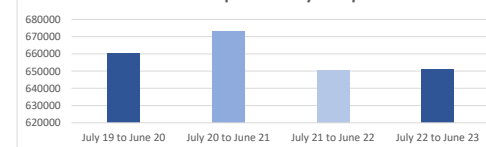


All water consumption started being levied from July, 2022.

#### Water Consumption Comparison

Year	Total Cons	\$ Rated
July 18 to June 19		
July 19 to June 20	660249	\$ 226,556
July 20 to June 21	673160	\$ 384,477
July 21 to June 22	650686	\$ 507,505
July 22 to June 23	651262	\$ 662,887

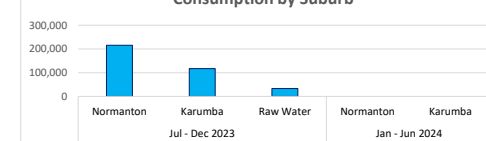
Water Consumption Yearly Comparison



#### Water Consumption Comparison by Suburb

Cons Period	Suburb	Total Cons	\$ Rated
Jul - Dec 2023	Normanton	215,295	\$168,016
	Karumba	117,292	\$134,968
	Raw Water	33,363	\$7,630
Jan - Jun 2024	Normanton		
	Karumba		
	Raw Water		

Consumption by Suburb





## BUSINESS PAPERS

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### 11.3 HUMAN RESOURCES REPORT

**Attachments:** 11.3.1. SafePlan Progress Report YTD June 2024[🔗](#)

**Author:** Peter Ryan - Manager Human Resources

**Date:** 12 July 2024

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**Key Outcome:** A well governed, responsive Council, providing effective leadership and management, and respecting community values

**Key Strategy:** Ensure that workforce planning is in place and the safety of employees is maintained and improved

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#### **Executive Summary:**

This report provides information on the general Human Resource matters and Work Health and Safety matters relevant to the team's daily business.

#### **RECOMMENDATION:**

That Council accepts the Human Resources Report for information.

### 1. Human Resources Management

---

Work has commenced on reviewing our document management processes, to ensure appropriate workflows and recordkeeping practices are maintained. This ensures our statutory compliance relative to record keeping as well bringing good governance to the forefront.

Three young trainees were signed up to carry out Certificates III in Business and Water operations.

Human Resources is working to build a 'Casual Pool' of locally based, suitable staff to ensure ongoing coverage in the Normanton Library and Visitor Information Centre.

Recruitment is underway for a replacement Director Community Development, Tourism & Regional Prosperity. The current incumbent, Anne Andrews, commenced in the role of Chief Executive Officer on 15 July.

Literacy levels have been raised as an issue by some training providers, and HR are working with the providers to ensure relevant staff are given opportunities to work through these issues.

On June 6 the Manager HR hosted an entourage of LGAQ and Peak Services under the leadership of Elle Ackland the Manager Workforce and Industrial Relations. This was an informative meeting in which matters of funding, aboriginal work opportunities, first start programs and the like were discussed.

On the same day the Director Anne Andrews and the Manager HR met with Vicki Williams Federal Community Development where the matter of the reintroduction of the CDEP was discussed at length. We were informed about new Funding across the

## BUSINESS PAPERS

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country of \$707M has been allocated. They are looking to fill 3000 jobs nationally in remote Australia and Carpentaria Shire is within their sights. The program will commence in October/November of 2024. Further information shall be forthcoming as this progresses.

The appointment of an HR Officer has been completed with an internal applicant winning the role.

### 2. Work Health and Safety matters

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The SafePlan progress report to the previous month is attached.

### 3. Staff Movements

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#### Arrivals

- Human Resources Officer

#### Departures

- Child Care Assistant
- Finance Support Officer
- Water & Sewerage Labourer
- LWBDC Casual Technician
- 3 x Casual Café Attendants LWBDC
- Casual Tour Guide LWBDC

#### Current Recruitments

- |   |              |
|---|--------------|
| • Customer Service Officer Permanent          | Appointed    |
| • Customer Service Officer Casual             | Advertised   |
| • Child Care Educator Permanent               | Readvertised |
| • Youth Service Project Officer PTP           | Appointed    |
| • Youth Service Officer Casual                | Appointed    |
| • Visitor Information Centre & Library Casual | Appointed    |

#### Current Vacancies

- |                 |                 |
|-----------------|-----------------|
| • Asset Manager | To be discussed |
|-----------------|-----------------|

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- Manager of Water and Waste      Advertised
- Accountant      Filled by consultant, housing required
- Customer Service Officer Casual      Continuing advertisement
- Garbage Truck Operator

### 4. Random Drug & Alcohol Testing Program

Drug & Alcohol Testing continues to be carried out on a regular basis with Council's contractor.

Officers are planning to review Council's Drug and Alcohol Policy, as it has not been reviewed since 2020. Once the Policy has been discussed at ELT level, it can be workshopped with Council.

### 5. Training Activities

No official training was scheduled for this month.

### 6. Operating Budget and Expenditure

Row Labels	Sum of Current Budget	Sum of YTD Actual	Sum of Order Value	Sum of Total Actual
<b>Operating Income</b>				
Apprenticeships / Traineeship	-53,000	-38,000	0	-38,000
Learning & Development	0	2,415	0	2,415
<b>Operating Income Total</b>	<b>-53,000</b>	<b>-35,585</b>	<b>0</b>	<b>-35,585</b>
<b>Operating Expenditure</b>				
Apprenticeships / Traineeship	67,000	39,026	0	39,026
Enterprise Bargaining	35,000	13,908	9,450	23,358
Human Resource Operations	449,344	515,309	23,760	539,069
Learning & Development	208,800	158,578	15,600	174,178
Workplace Health And Safety	528,294	447,100	178,835	625,935
<b>Operating Expenditure Total</b>	<b>1,288,438</b>	<b>1,173,921</b>	<b>227,645</b>	<b>1,401,565</b>
<b>Grand Total</b>	<b>1,235,438</b>	<b>1,138,336</b>	<b>227,645</b>	<b>1,365,980</b>

### 7. Enterprise Bargaining Update

The Carpentaria Shire Council Certified Agreement 2023 was successfully voted up on 4 June 2024.

Council has now received the signed Agreement from all unions and is in the process of lodging the applications with the Queensland Industrial Relations Commission. Once those forms are lodged Council will be notified of a hearing date.

## **BUSINESS PAPERS**

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Following the hearing date, subject to the Commission's approval, the Agreement will come into effect and backpay will be processed accordingly. We anticipate that we should have a hearing date set by the end of July.

**Consultation (Internal/External):**

- HR Manager
- WHS Advisor
- External training providers
- The Drug Detection Agency
- Busy at work
- TAFE Qld
- Apprentice and Trainee administrators from various organisations.

**Legal Implications:**

- Within normal operational parameters.

**Financial and Resource Implications:**

- Within allocated budget.

**Risk Management Implications:**

- Within normal operational parameters.



## CSC WHSMP Progress Report – June 2024 (Report for year 2023-2024)

CSC WHSMP Key Performance Indicators (KPIs)	Scheme Current	CSC Actual YTD 2023	CSC Actual YTD 2024	CSC KPI Year Target	KPI YTD Comparison
Average <b>Scheme</b> Frequency Rate (* Formula = Number of LTI for every million hrs worked)	12.03	1	4	<5 LTI	4
Average <b>Scheme</b> Duration Rate (*Formula = Average Number of days lost per LTI)	24.03	5	10	<112 Days	10
Progressive Frequency Rate YTD <b>(B) group</b> = wages greater than \$5 million – less than \$10 million	11.68	5.20	16.65	<20.60 Annual	16.65
Progressive duration rate YTD <b>(B) group</b> = wages greater than \$5 million – less than \$10 million	28.19	5.00	3.33	<19.93 Annual	3.33
Percentage of hazard inspections completed as per Matrices		100.00%	100.00%	95%	96.58%
Action Statistics from Skytrust – Percentage of actions completed against number added YTD from July 1 <sup>st</sup>		54.55%	75.56%	90%	75.56%
Delivery of Take 5 courses on Skytrust		58.17%	48.82%	90%	77.72%
Percentage of Quarterly Action Plan items completed – April to June 2024		97.07%	74.50%	70%	85.47%
Note* Legislation requires LGW to count part days lost as full days.					

Mechanism of injury for claims submitted	YTD 2022/2023	Days Lost
42 Muscular stress while handling objects	1	5
<b>Total</b>	<b>1</b>	<b>5</b>
<b>Statutory Paid</b>	<b>\$1,321.20</b>	

Mechanism of injury for claims submitted	YTD 2023/2024	Days Lost
Being hit by moving object	1	1
Muscular stress with no objects being handled	1	7
Muscular stress while lifting	1	2
Mental Stress	1	TBA
<b>Total</b>	<b>4</b>	<b>10</b>
Outstanding estimated \$6,500 to pay	<b>Statutory Paid</b>	<b>\$10,096.00</b>

LGW Data: 2022 – 2023 YTD	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
CSC LTIFR YTD LGW Data.	0	0	22.20	16.65	26.64	22.20	19.03	16.65	14.80	13.32	12.11	16.65
Group B LTIFR YTD (Councils with wages > \$5 mil< \$10 mil)	5.39	8.08	10.78	10.78	10.78	13.47	13.86	12.80	12.57	11.86	12.74	11.68
<b>CSC LTI's each month</b>	0	1	0	0	1	0	0	0	1	1	0	0

LGW Data: 2022 – 2023 YTD	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
CSC Duration Rate YTD LGW data	0	0	2.00	2.00	4.50	4.50	4.50	4.50	4.50	4.50	4.50	3.33
Average duration rate for Group B (Councils with wages > \$5 mil< \$10 mil)	8.00	16.67	16.50	16.88	19.00	15.47	17.39	16.53	20.19	19.86	25.96	28.19
<b>CSC Days lost YTD (Progressive)</b>	0	2	2	2	9	9	9	9	TBA	10	TBA	TBA

There was 0 Incident Reports submitted in where an injury was sustained in June. There was 1 x Incident report for Public Nuisance.

There is an outstanding claim still noted on the LGW Statistics, so Frequency, Duration and Statutory Paid totals may still alter for the 2023 to 2024 financial year.

## BUSINESS PAPERS

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### 11.4 RESERVES TRANSFER

**Attachments:** 11.4.1. Financial Assistance Grants Remittance [↓](#)  
**Author:** Julianne Meier - Director Corporate Services  
**Date:** 12 July 2024

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**Key Outcome:** A well governed, responsive Council, providing effective leadership and management, and respecting community values

**Key Strategy:** Provision of safe and reliable infrastructure (roads, water and sewer, buildings and facilities, etc.)

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#### Executive Summary:

The Reserves Policy has been developed to establish guidelines for the management of existing cash reserves, and to ensure there are controls over the expenditure of internally restricted cash. Council is asked to approve a transfer to Reserves as presented in this report, following the release of an 85% early payment of the 2024/2025 financial assistance grant cash allocation.

#### RECOMMENDATION:

That Council approves transfers to Reserves as per the allocation of cash for 24/25 Financial Assistance Grant, in accordance with the Reserves Policy.

#### Background:

Council's would generally establish Reserve accounts to place internal restrictions on cash, to ensure those funds are spent on specific works.

In prior years, Council had a number of reserve accounts, however these accounts were not cash backed. Over the past few years Council has built and maintained a cash balance, so in consultation with Council these reserves have now been cash backed.

The Reserves Policy provides guidance on the following:

- the name of the reserve;
- the purpose of the reserve;
- the source of funds of the reserve;
- the use of funds in the reserve.

This report is to show the reserve balances, and to seek approval to transfer the cash allocation from the financial assistance grants, road component. The table below shows the transfers to and from Reserves for the financial year.

The attachment shows Council's allocation of financial assistance grants for the financial year, including the road component. This funding is untied and there is no legislative requirement for Council to allocate to specific projects.

Any changes to reserves shall be in accordance the Reserves Policy.

Once the journal to reserves for the FAGS 85% allocation of the 2024/2025 identified roads grant component is processed, the revised reserve balances will be as below.

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	Cash Balances				
	QTC Cash Balance 1 July	QTC Cash Transfers In	QTC Transfers Out	Cash Backed Reserves	
980301 Reserve - Land Development	12,453.00	-	-	12,453.00	
980302 Reserve - Sewerage Reserve	477,745.00	-	-	477,745.00	
980303 Reserve - Plant Replacement	2,693,104.12	-	-	2,693,104.12	
980304 Reserve - Future Capital Grants	1,389,164.00	-	-	1,389,164.00	
980305 Reserve - Water Supply	716,313.00	-	-	716,313.00	
980306 Reserve - Airports	132,275.00	-	-	132,275.00	
980310 Reserve - Road Reseals	2,579,517.00	1,700,863.00	-	4,280,380.00	85% 24/25 FAGS IR grant
980311 Reserve - Disaster Relief	55,766.98	-	-	55,766.98	
	<b>8,056,338.10</b>	<b>1,700,863.00</b>	-	<b>9,757,201.10</b>	

### Consultation (Internal/External):

- Chief Executive Officer
- Manager of Finance and Administration

### Legal Implications:

- Nil.

### Financial and Resource Implications:

- All costs associated with the management of reserves and the reporting in the annual financial statements are included in Council's adopted budget.

### Risk Management Implications:

- Nil.





**Queensland  
Government**

**Department of State Development, Infrastructure, Local  
Government & Planning**  
PO BOX 15009, City East, Qld, 4002 ABN 29230178530  
**ELECTRONIC FUNDS TRANSFER PAYMENT ADVICE**

CARPENTARIA SHIRE COUNCIL  
PO BOX 31  
NORMANTON QLD 4890  
E-mail: rates@carpentaria.qld.gov.au

Payment Date 02.07.2024  
Payment No. 700104254  
Vendor 6002695  
Payment Enquiries 1300 146 370

Date	Reference No.	Our Ref No.	Discount	With. Tax	Gross Amount
26.06.2024	MT-20650 CSC FA Grant 2024-25 IRG 0014 - 2024-25 Financial	6000066650	0.00	0.00	1,700,863.00
<b>Sub Total</b>					<b>1,700,863.00</b>
<b>Less Deductions</b>					<b>0.00</b>
The amount identified on this remittance will be deposited to bank account 034205 000000149 on the next banking day. However, funds will not be available until the following day. A receipt for this payment is not required.			<b>TOTAL \$</b>	<b>*****1,700,863.00*</b>	

## BUSINESS PAPERS

### 12 REPORTS FROM DIRECTOR COMMUNITY DEVELOPMENT, TOURISM & REGIONAL

#### 12.1 COMMUNITY DEVELOPMENT, TOURISM AND REGIONAL PROSPERITY MONTHLY REPORT

<b>Attachments:</b>	NIL
<b>Author:</b>	Anne Andrews - Chief Executive Officer
<b>Date:</b>	12 July 2024
<b>Key Outcome:</b>	Day to day management of activities within the Economic and Community Development Department
<b>Key Strategy:</b>	As per the Departmental Plan for Economic and Community Development

#### Executive Summary:

This report updates Council on various activities and programs that are facilitated within the Community Development, Tourism and Regional Prosperity portfolio of Council.

#### RECOMMENDATION:

That Council:

1. receive and note the information provided in the Community Development, Tourism and Regional Prosperity Report; and
2. that those matters not covered by resolution be noted.

#### Background:

This table notes previous meetings of Council.

DATE	Ref:	Action	Status	Comment
July 2024	11.6	Community Grants, Donations and Support Policy amendments on display for 28 days' public consultation	In progress	The policy is on display until July 28, 2024
November 2024	9.2 9.4	Council resolved to repeal Resolution No. 0823/012 made at its Ordinary Council Meeting on Wednesday, 16 <sup>th</sup> August 2023 to authorise the Chief Executive Officer establish a Company Limited by Guarantee as an overarching Company for the Normanton Child Care and resolved to establish the new Company Limited by Shares.	In progress.	June 2024. On hold for further consideration.
November 2023	GB	Director CDTRP to obtain quotes for the reprint of the Outback By The Sea tourism brochure and distribute to other VICs.	In progress.	July 2024: the CDTRP team has held kick of meeting with New Word Order. A project plan is being prepared for community consultation.
October 2023	GB	Tourism Advisory Committee. The Director CDTRP to arrange EOIs from interested persons to form the Tourism Advisory Committee.	Complete	First meeting of Advisory Committee held on July 3, 2024. See attached report.

<b>October 2023</b>	GB	Souvenir sales at the Normanton Visitor Information Centre. The Director CDTRP to work with the local businesses on this matter and develop local souvenir policy.	In progress	June 2024 update: Draft Souvenir Policy in progress. Local stock has been procured for this year and a strategy to shift excess stock has been implemented.
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## Financial Report

The financial report shows the current status of the budget for the portfolios attached to the Directorate of Community Development, Tourism and Regional Prosperity.

Row Labels	Sum of Current Budget	Sum of YTD Actual	Sum of Order Value	Sum of Total Actual
<b>Capital Income</b>	0	-192.19	0	-192.19
Cultural & Natural Heritage	0	-14604.16	0	-14604.16
Sports & Recreation	0	14411.97	0	14411.97
<b>Operating Income</b>	-351500	-866765.32	0	-866765.32
Arts & Culture	-24500	-27225	0	-27225
Child Care	-137500	-417540.38	0	-417540.38
Community Development	0	-75000	0	-75000
Community Events	-12000	-59337.5	0	-59337.5
Gym	-30000	-49384	0	-49384
Halls	-21500	-53079.18	0	-53079.18
Libraries	-8000	-1376.54	0	-1376.54
Sports & Recreation	0	-4922.71	0	-4922.71
Swimming Pools	0	0.01	0	0.01
Tourism Events	-118000	-3900.02	0	-3900.02
Youth Services	0	-175000	0	-175000
<b>Operating Expenditure</b>	4122894.02	3718533.83	236352.43	3954886.26
Arts & Culture	29500	7130.91	0	7130.91
Business Development	0	4268.18	0	4268.18
Child Care	819280.53	790965.55	16000	806965.55
Community Development	306226.75	113990.23	245.45	114235.68
Community Donations	96000	63759.07	0	63759.07
Community Events	76000	70850.15	5044.99	75895.14
Community Sponsorship	0	286.49	0	286.49
Cultural & Natural Heritage	129000	102415.94	0	102415.94
Gym	57000	70779.37	570	71349.37
Halls	244300	213057.28	272.73	213330.01
Libraries	140777.03	152391.02	400	152791.02
Recreational Sports Centre	727400	553602.09	9380.64	562982.73
Regional Economic Development	4000	5633.83	0	5633.83
Rodeo Grounds	147000	138766.92	0	138766.92
Sports & Recreation	160400	327042.27	14513.7	341555.97
Swimming Pools	685800	721436.31	80968.31	802404.62
Tourism Events	500209.71	381747.14	108956.61	490703.75
Youth Services	0	411.08	0	411.08
<b>Grand Total</b>	<b>3771394.02</b>	<b>2851576.32</b>	<b>236352.43</b>	<b>3087928.75</b>

## Youth Activities

**Youth Project Officer and Casual Youth officer started on 8 July, 2024.**

Funded by First Nations Sport Fund and Northwest Minerals Province, the youth workers will operate the Normanton Sport Centre five days a week in the afternoon and activate the Carpentaria Shire Youth Strategy including establishing the Youth Council.

**Recommendation:** For information.

## Department meetings / conference / workshop attendance

- North West QLD ROC Monthly Meeting
- Kick off meeting with New Word Order for Visitor Information Guide
- Economic Development Advisory Committee Meeting.

**Recommendation:** For information.

## BUSINESS PAPERS

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### **Events**

#### **In the planning:**

##### Gala Ball.

- Committee meeting held Friday 21, June, 2024.
- Charity confirmed – Red Cross Townsville Wellbeing Centre.
- Advertising on social media and noticeboards.
- Tickets are on sale through the Shire office.
- Caterer and alcohol (Central Hotel), security (Shafer Security Services), auctioneer (Elders), auction prizes (variety) and entertainment (Jake Daniels) secured.
- \$25,500 sponsorship has been secured.

##### Outback By The Sea Festival and Ocean and Outback Film Festival.

- Tickets are on sale through OzTix and local tickets are now on sale at the Shire Offices and Les Wilson Barramundi Discovery Centre.
- The sponsorship drive is continuing with eight local sponsors signing up and Queensland Tourism Events Fund confirming \$15,000.00. SCA Channel 7 is the major media sponsor and TV advertising is in production.
- The advertising program is in market.
- The Festival is tracking on budget. The budget is \$231,050 with a current expenditure of \$119,209.00 and committed \$46,810.00.
- The Ocean and Outback Film Festival is finalising the program of events and marketing – social media and website are live. They have confirmed the judges for the event – Australian actors Marcus Graham and Tania Zaetta who will be a drawcard for the event.

**Recommendation:** For information.

### **Grant applications**

#### **Approved:**

- RADF: 2024-25 RADF Program and Budget for Arts - \$26,250.00.'
- Building Bush Tourism Fund – School Dam barbecues and bird hatches - \$180,000.00.
- First Nation Sport Funding Round 3: \$23,040.00.

#### **Unsuccessful:**

- Festivals Australia Fund - \$121,276.00 – Outback by The Sea Festival.

#### **Waiting outcome:**

- North-West Queensland Economic Diversification Strategy – Explorers Experience - \$98,325.00.

**Recommendation:** For information.

### **Monthly Visitation For Libraries and Visitor Information Centres**

1-30th June 2024			
Normanton VIC	Normanton Library	Karumba VIC	Karumba Library

<p><b>2561</b></p> <p>Average of 85.36 person per day</p> <p>May average was 26.38 people per day open daily 9am to 4pm.</p> <p>The Normanton VIC has experienced some staffing issues during the past two months. Council has successfully recruited to a casual pool which should help stabilise opening hours. This casual pool will remain open to gauge the interest of potential applicants.</p>	<p>Not available this month</p>	<p><b>3068</b></p> <p>Average of 102.26 people per day</p> <p>(open 9am to 4pm Monday – Saturday &amp; 9am – 12pm Sunday.</p> <p>May average was 55.54 people per day (open Mon-Sat 9am to 4pm &amp; Sunday 9 -12 VIC only due to staff shortages.</p>	<p><b>72</b></p> <p>First 5 Forever: Three sessions in June with a total 9 children and 3 adults participating.</p>
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**Recommendation:** For information.

### **Normanton Camp Statistics**

	2023 – Nights booked	2024 – Nights booked
<b>APRIL</b>	0 (closed due to risk of bogging)	0 (closed due to risk of bogging)
<b>MAY</b>	61	69
<b>JUNE</b>	360	330
<b>JULY</b>	461 (closed 2-11 July, due to risk of bogging)	
<b>AUGUST</b>	469	
<b>SEPTEMBER</b>	171	
<b>OCTOBER</b>	22	

**Recommendation:** For information.

### **Consultation (Internal/External):**

- Chief Executive Officer
- Mayor
- Economic Development Advisory Committee
- Director Corporate Services
- Community Development Coordinator
- Tourism and Events Officer
- Executive Officer
- Manager Les Wilson Barramundi Discovery Centre
- Coordinator Les Wilson Barramundi Discovery Centre
- Library Coordinators
- Astute Early Years Specialist Pty Ltd ATF The Comerford Family Trust
- Peak Services

## **BUSINESS PAPERS**

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- Childcare Centre Director
- Chief Executive Officer - Gulf Savannah Development
- Local Schools
- Police
- Bynoe CACS Ltd
- Deadly Choices
- Gidgee Healing
- Film Festivals Australia

### **Legal Implications:**

- Local Government Regulation 2012.
- Local Government Act 2009.
- Water Quality Guidelines for Public Aquatic Facilities.
- National Health and Medical Research Council's Guidelines for managing risks in recreational water.
- Royal Life Saving Society Australia Guidelines for safe pool operations.
- Australian Pool Standards.

### **Financial and Resource Implications:**

- Within allocated budget.

### **Risk Management Implications:**

- Risk is considered low, to ordinary operations of Council.

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### 12.2 COMMUNITY DONATIONS AND SUPPORT

**Attachments:** NIL  
**Author:** Amanda Farraway - Community Development Coordinator  
**Date:** 10 July 2024

---

**Key Outcome:** Day to day management of activities within the Economic and Community Development Department

**Key Strategy:** As per the Departmental Plan for Economic and Community Development

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#### Executive Summary:

During the period since the June 2024 meeting of Council, the requests listed in this report have been received for consideration in the Carpentaria Shire Council Community Donations and Support program.

#### RECOMMENDATION:

That Council

1. Considers the fee waivers presented for approval in this report.
2. Notes the fee waivers approved under the delegation of the Chief Executive Officer since June 2024 meeting of Council.
3. Approves the request to waive the fees for Aspire Cairns Community Limited for the Karumba festival of sports to be held 9<sup>th</sup> to 11<sup>th</sup> September 2024 for the amount of \$2,860.00.

#### Background:

Council has a Community Donations and Support program for events held in the Carpentaria Shire. The budget for the 2024/2025 financial year is \$90,000 as at the date of this report there has been no expenditure for this budget. Council has committed \$6,570.00 to future activities. The requests listed in this report total \$4,550.00

#### Donations and Fee Waivers for Council Consideration

1. Aspire Cairns Community Limited has requested a fee waiver of \$2,860.00 for the Karumba festival of sports to be held 9<sup>th</sup> to 11<sup>th</sup> September 2024.

Karumba Sports Centre x 2 days	\$ 800.00
Amenities x 2 days	\$ 300.00
Bins x 4	\$ 260.00
Line Marking of the field	\$1,500.00
<b>Total</b>	<b>\$2,860.00</b>

#### Donations approved under the delegation of the Chief Executive Officer

1. Karumba Christmas Tree has requested a cash donation to host the annual Seniors Christmas Lunch for the Senior residents of Karumba.

Cash donation	\$ 700.00
<b>Total</b>	<b>\$ 700.00</b>



## BUSINESS PAPERS

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2. Normanton State School has requested a fee waiver for a class tour/ field trip to the Les Wilson Barramundi Discovery Centre on the 27 August 2024 for 2 adults and 17 students.

2 x Adult tour fees	\$ 130.00
17 x Students tour fees	\$ 765.00
19 x Pond feedings	\$ 95.00
<b>Total</b>	<b>\$ 990.00</b>

### **Approved donations for 2024/2025 budget:**

1. Gulf Christian College fee waiver for \$580.00 for the hire of the table and chair trailer for the Year 6 Graduation to be held on 2 December 2024.
2. Gulf Christian College fee waiver of \$390.00 for the hire of the Normanton Shire Hall for on 5 December 2024 for the Annual Awards Night.
3. Normanton State School fee waiver of \$390.00 for the hire of the Normanton Shire Hall on 25 November 2024 for the end of year Awards Ceremony.
4. Normanton State School fee waiver of \$2,110.00 for the use of the John Henry Memorial Oval on 18/19 July, 2024 for the Gulf District Athletics Carnival.
5. Normanton Rugby League Football Club fee waiver of \$2,500.00 for the use of the John Henry Memorial Oval and amenities, Normanton Show Grounds for camping & amenities, on the weekend 24 August 2024 for Football Clusters.
6. Normanton QCWA Branch has requested fee waivers of \$600.00 for the hire of the Normanton Shire Hall 20/07/2024, 31/08/2024, 5/10/2024, 23/11/2024 for Community Markets.

### **Consultation (Internal/External):**

- Chief Executive Officer
- Director Community, Tourism & Regional Prosperity
- Community Development Coordinator
- Director Corporate Services
- External Stakeholders (applicants)

### **Legal Implications:**

- Community Donations and Support Policy.

### **Financial and Resource Implications:**

- The requests in this report total \$4,550.00

### **Risk Management Implications:**

- Risks are within the normal operations parameters.

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### 12.3 NORMANTON CHILDCARE CENTRE - ASTUTE MONTHLY REPORT

<b>Attachments:</b>	12.3.1. Astute Early Years Specialists June 2024 Report <a href="#">↓</a>
<b>Author:</b>	Anne Andrews - Director Community Development, Tourism & Regional Prosperity
<b>Date:</b>	12 July 2024
<b>Key Outcome:</b>	Day to day management of activities within the Economic and Community Development Department
<b>Key Strategy:</b>	As per the Departmental Plan for Economic and Community Development

#### Executive Summary:

In March 2023, Carpentaria Shire Council engaged Astute Early Years Specialist Pty Ltd ATF The Comerford Family Trust (Astute) to create a business plan for the Normanton Child Care Centre and in September 2023, resolved that pursuant to s235 (b) of the Local Government Regulation 2012, enter into an agreement with Astute to support Council with the implementation of the business plan over a period of five years to be reviewed annually. Astute and Council meets weekly to ensure the successful transition of the centre.

#### RECOMMENDATION:

That Council notes the attached information and report.

#### Background:

The operational management of the Centre transitioned to Astute on January 1, 2024 with the Governance arrangements to continue to be co-managed with Council until the Company Limited by Shares was established as endorsed at the November 2023 meeting of Council. As this proposal is on hold, the operational and governance meetings are continuing in 2024 and a further report attached to this Council meeting will consider the recommendation to renegotiate the contract with Astute for a further six months.

During the month of June, the service continued to improve across a number of areas including programming, interaction with children, cleaning and professional communication.

The service is aiming to implement new opening and closing hours (7.30am to 5.15pm) as requested by Council but has placed this on hold until two vacancies are filled to ensure that the educator to child ratios are maintained.

Operational and strategic meetings with management are ongoing although it is noted that some operational meetings have been missed due to educators being required on the floor. A copy of the monthly report is attached for Council's consideration.

#### Consultation (Internal/External):

- Chief Executive Officer
- Director Community Development, Tourism and Regional Prosperity
- Director Normanton Childcare Centre and staff
- Astute Early Years Specialist Pty Ltd ATF The Comerford Family Trust

#### Legal Implications:

<a href="#">National Law</a>	The National law sets a national standard for children's education and care across Australia
<a href="#">National Regulations</a>	The National Regulations support the National Law by providing detail on a range of

## BUSINESS PAPERS

	operational requirements for an education and care service.
<a href="#">National Quality Standards</a>	The National Quality Standard (NQS) sets a high national benchmark for early childhood education and care and outside school hours care.
<a href="#">Approved Learning Frameworks</a>	Under the National Law and Regulations, services are required to base their educational program on an approved learning framework
<a href="#">Early Years Learning Framework (EYLF)</a>	National approved learning framework under the NQF for young children from birth to 5 years of age.
<a href="#">Queensland Kindergarten Learning Guideline (QKLG)</a>	The QKLG provides advice for planning, documenting and assessing children's learning and development – service funded under QLD Kindy.

### Financial and Resource Implications:

- Within approved budget.

### Risk Management Implications:

- Medium risk. Council must continue to work towards mitigating the non-compliance issues and establish a management and governance framework that aligns with the legislation.



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Astute Early Years Specialists  
Monthly Report – JUNE 2024

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## Summary

### Achievements

We have had a focus on child - staff interactions with Invitations to play being set up for children to engage in and children were supported by educators. the children's meal time is an important part of the child's day and an opportunity to engage one on one with children and engaging in conversations about their day, interests and learning about healthy eating. Connection and interactions with the team are beautiful, with children's voices being heard and supported. Children were treated with respect and dignity during caregiver moments. The team works very respectfully together and communication is clear and professional.

A high level of cleanliness was observed, with daily cleaning being completed and the service appearance was clean and well presented. The service has taken onboard some reporting tasks well, this will support clear consistent communication between the centre and Astute.

On review of the Programming /Planning , clear planning cycles can be seen in the 2-5 years age group. Supported the team with implementing critical reflection, so next month will review to see if this has been implemented consistently.

### Challenges / Issues for consideration

Current concerns are staff skills in our older age group to support occupancy increase.

Issue	Action	Status
Staff Resignations	Create advertisements Work with current staff around upskilling. Reviewing the roster	<ul style="list-style-type: none"> <li>Recruitment advertising has been posted</li> <li>Fran is stepping up to lead educator</li> <li>Nicole will support in the older agers 3 days per week during the recruitment process</li> <li>Operating hours will stay at 8am-5pm until staffing improves.</li> </ul>
Operational Meetings	Have discussed if there are better times for meetings. Will send reminders through, the day before the meeting	An updated meeting schedule.



## Projects update

### Workstreams

Operational Support	<ul style="list-style-type: none"> <li>Reviewed Roster and staffing with Nicole</li> <li>Implemented OPS spreadsheet</li> <li>Have implemented Weekly CM report</li> <li>Reviewed Staff schedule</li> <li>Completed Planning review</li> </ul>
Marketing	Developing a marketing plan with a focus on increasing enrolments which is being impacted as the service recruits for additional educators.

### Astute consultation

#### April Meetings

##### Educational Leader Mentor Meeting

- 14th June - team missed this meeting - when i called Nicole said they were on the floor

##### Ops Meeting Dates

Attended by Renee and Nicole

- 10th Ops Meeting - Nicole missed when i called she said she was in ratio
- 10th QIP/SLT meeting - Nicole missed when i called she said she was in ratio
- 19nd Ops Meeting- Nicole missed, when i called she was busy sorting staffing

### Operations

#### April Occupancy

	Utilisation/Capacity	Waiting List	Occupancy %
Nursery	87/160	4	47.59%
Kindy	189/400	2	



## Incidents

20/6/2024 Outside 1.30pm 2-5 years room Trevor was running in creek bed and fell over scraped knee.	Accident
20/6/24 Outside 10.40am 2-5 years Climbing on the A frame and slipped bumping chin on frame leaving red mark on chin.	Accident

## People

### Staffing update:

We have had one of our lead educators resign and we are pleased that an Educator is stepping up as lead educator. We have advertised for a permanent and casual educators

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### 12.4 NORMANTON CHILDCARE OPPORTUNITY TO JOIN QLD KINDERGARTEN FUNDING SCHEME

<b>Attachments:</b>	12.4.1. Kindy Uplift Guide <a href="#">📄</a>
<b>Author:</b>	Anne Andrews - Director Community Development, Tourism & Regional Prosperity
<b>Date:</b>	12 July 2024
<b>Key Outcome:</b>	A well governed, responsive Council, providing effective leadership and management, and respecting community values
<b>Key Strategy:</b>	Maintain a focus on excellence in customer service and improvements in service delivery

---

#### Executive Summary:

Astute Early Learning Specialists has advised that Normanton Childcare Centre may have an opportunity to enrol in the Queensland Kindergarten Funding Scheme in 2025 following the appointment of an educator with Early Childhood Teacher (ECT) accreditation at the Centre earlier in 2024.

The Queensland Government provides this funding to improve the outcomes for kindy children prior to going to school. Funding is provided to eligible service providers to assist with the costs of delivering a kindergarten program through 1 or more subsidies. Normanton Child Care Centre does not currently provide kindergarten services.

From 2024, 75% of the funding needs to be spent on attracting and retaining early childhood teachers (over and above award conditions) plus reducing the out-of-pocket fees for families. 25% of the funding needs to be spent on resources.

#### RECOMMENDATION:

That Council approve Astute Childcare Specialists to investigate the opportunity and bring a further report to Council addressing the resourcing, financial, risk and compliance obligations if kindergarten programming is to be introduced at Normanton Childcare Centre.

#### Background:

The Queensland Government provides funding to improve the outcomes for kindergarten children prior to going to school.

Funding is provided to eligible service providers to assist with the costs of delivering a kindergarten program through one or more subsidies.

- Base subsidy - provided for each eligible enrolled child. The base subsidy is paid to services to provide improved entitlements, including additional pay on top of their award, for the early childhood teacher and up to 2 diploma educators delivering the kindergarten program.
- Gap fee / free kindy subsidy - provided for each eligible child enrolled in an approved kindergarten program and covers the parent fee component of the kindergarten program for at least 15 hours a week for 40 weeks, or 600 hours a year.
- Service location subsidy - provided for each eligible child to service providers in regional and remote locations (as defined by the Australian Bureau of Statistics remoteness measure at the SA2 geographic level).



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- Kindy Uplift - provided to eligible service providers as determined by the Department of Education to respond to children's learning and developmental needs through evidence-based initiatives.
- Inclusion subsidy - provided to service providers to support the inclusion of eligible children, irrespective of diversity of background or additional needs.
- Per capita subsidy - provided to service providers that have not opted into free kindy.

From 2024, 75% of the funding needs to be spent on attracting and retaining Early Childhood Teachers (over and above award conditions) + reducing the out-of-pocket fees for families. 25% of the funding needs to be spent on resources.

### **Next Steps**

Astute will investigate the opportunity and bring a further report to Council addressing the resourcing, financial, risk and compliance obligations if kindergarten programming is to be introduced at Normanton Childcare Centre.

### **Consultation (Internal/External):**

- Chief Executive Officer
- Director Community Development, Tourism and Regional Prosperity
- Normanton Childcare Centre Director
- Astute Early Years Specialists

### **Legal Implications:**

- There is an increased amount of high-level compliance obligations and administration for the new scheme as Q Grants (QLD Government) now directly connects with PRODA (Australian Government).
- There is an increase in administration system requirements in our content management system third party provider, Kidsoft. An annual roll over application requirement needs to be completed by the provider.
- The set up and maintenance of an online management system between Q Grants and PRODA.

### **Financial and Resource Implications:**

- Each service must complete a statement of fees and upload it to their website.
- If our accredited child educator leaves the employment of the Centre, the service will no longer be able to be provided.

### **Risk Management Implications:**

- The Centre will be obliged to develop and maintain a workforce plan by both the Qld Government for audit control purposes and the Australian Government.

Department of Education



## Kindy uplift Plan Guide





## Acknowledgement of Country

The Department of Education acknowledges the Traditional Owners of the lands across Queensland. We pay our respects to the Elders past, present and emerging, for they hold the memories, the traditions, the culture and hopes of Aboriginal and Torres Strait Islander peoples across the state.

A better understanding and respect for Aboriginal and Torres Strait Islander cultures develops an enriched appreciation of Australia's cultural heritage and can lead to reconciliation. This is essential to the maturity of Australia as a nation and fundamental to the development of an Australian identity.

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# Kindy uplift Plan

Kindy uplift provides the opportunity for services to fund programs, resources, supports and professional development to build teacher and educator capability, strengthen the cultural responsiveness of services and improve children's learning and development in kindergarten, in one or more of the key priority areas:

## 1. Culturally safe, inclusive and responsive kindergarten programs:

### o 1a: Embedding Aboriginal and Torres Strait Islander perspectives (must be included):

Creating culturally safe places, working in intercultural ways through pedagogy and practice, engaging with Aboriginal and Torres Strait Islander peoples and embedding perspectives in planning and implementation of curriculum.

- o 1b: Equity and Access for all: Recognising and responding to the needs of children more likely to experience educational disadvantage within the service and community. This includes consideration to family diversity, cultural and linguistic differences and other barriers to meaningful engagement and participation.

2. **Social and Emotional learning:** Social learning involves the development of children's communication skills, social skills, social regulation skills and awareness of others. Emotional learning is focused on identifying and regulating emotions and understanding the emotions of others.

3. **Physicality:** The skills and abilities that support children to learn to move with stability, control and awareness of their environment and to manage the control of objects. Physicality core skills include gross motor development, fine motor development and integrates consideration of sensory learning.

4. **Executive Function:** A set of skills that enable children to control impulses, sustain focus and achieve goals. These skills are important for learning. They develop during early childhood and include working memory, inhibitory control and cognitive flexibility.

5. **Oral language and literacy:** How children use words through speech, sign, or Augmentative and Alternate Communication (AAC) in order to share their thoughts and understand what others say, sign or write.

6. **Mathematics and numeracy:** The development of understandings about numbers, quantity, concepts of time, length, distance, capacity and area in everyday activities.



From 2024, all Kindy uplift Plans must prioritise embedding Aboriginal and Torres Strait Islander perspectives, reflecting the updates to the EYLF V2.0 in advancing children's engagement in Reconciliation, respect and recognition of the world's oldest continuous living culture and alignment with the Alice Springs (Mparntwe) Education Declaration.

The Kindy uplift planning process provides an opportunity for services to engage in critical reflection, a meaning-making process that involves deep thinking and evaluation and is guided by the Early Years Planning Cycle from [Belonging, Being & Becoming: The Early Years Learning Framework V2.0 \(EYLF V2.0\)](#).

## Stepping through the Kindy uplift Plan

Completing the Kindy uplift Plan involves a three-step process. Collecting data, analysing data and planning and implementation. Following these steps ensure your Kindy uplift plan reflects the best allocation of Kindy uplift funds to respond to identified needs in building teacher and educator capability, strengthening the cultural responsiveness of your service and lifting outcomes for children's learning and development through the priority areas. We encourage you to regularly evaluate and reflect on the progress of your plans to ensure continuous improvement and effective outcomes.

☐

### Step 1: Collect data

Have you sourced the most recent and relevant data to support your understanding of the learning and development needs of your children, teachers and educators, families and the community?

☐

### Step 2: Analyse data

Have you engaged in collaborative conversations with colleagues to ensure you have identified the strengths and needs of your service and identified areas of priority?

☐

### Step 3: Planning and implementation

Have you identified how Kindy uplift funding will be allocated to build teacher and educator capability and respond to the learning and development needs of the kindergarten children?

Have you ensured that the allocation of Kindy uplift funding is in-scope of the funding intent?

☐

### Optional: Evaluation and critical reflection

Have you considered how and when you will monitor and evaluate the progress of your Kindy uplift plan?



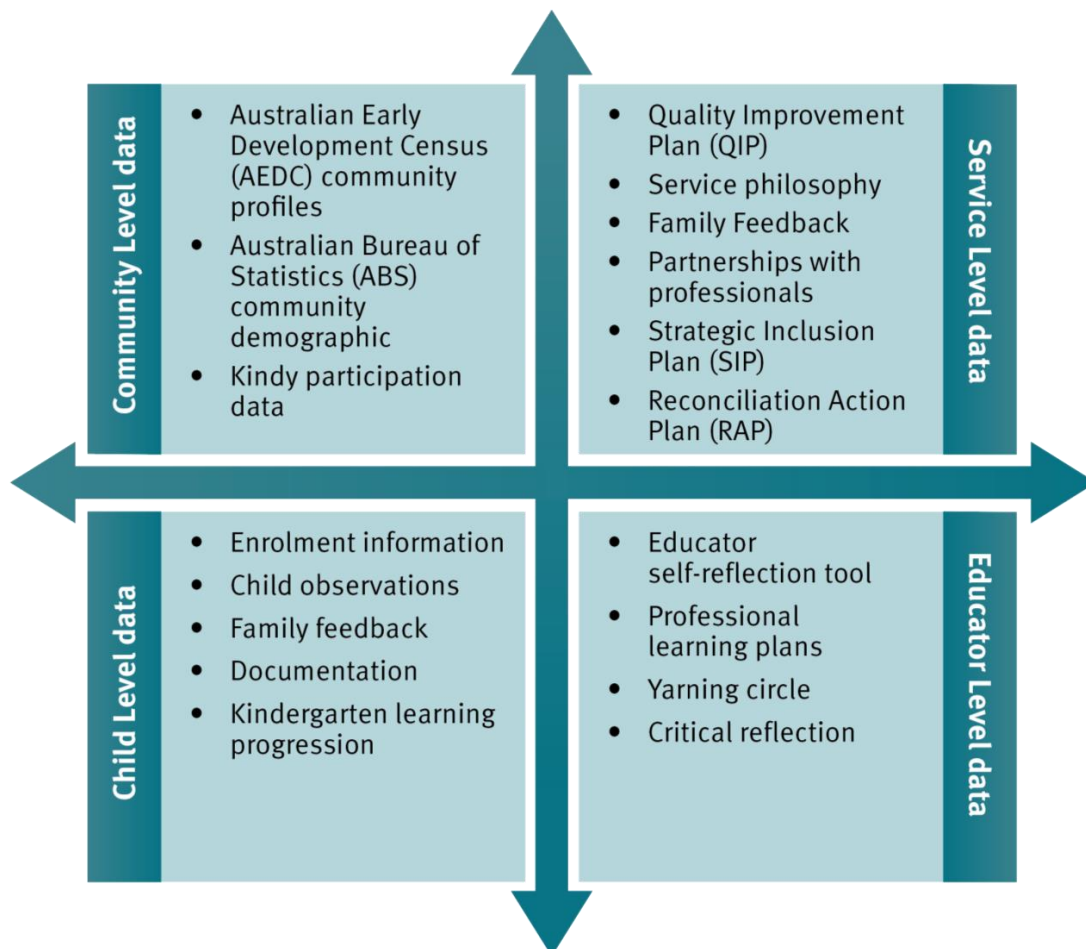
## Section 1: Collect data

Data is a collection of information gathered by observation, questioning or measurement, to be considered, analysed and used to help with decision-making. Teachers and educators routinely collect data to support children's learning, and it is helpful to use data that is already available from both informal and formal sources.

In **Section 1** of the Kindy uplift Plan services must select data sources at a child, teacher and educator, service and community level, to use as the evidence to identify educational needs and strengths of the service and make informed decisions in **Section 2 and 3**.

Teachers and educators are encouraged to use the Teacher and Educator self-reflection tool and the Collect data Template provided as Supporting Resources in Section 1.

### Data source categories:



## Child-level data

Critical reflection of child-level data (such as documented observations of children) offers insights to support children's learning progress and inform practice. Families also offer valuable insights about children's learning and development strengths and needs. These insights help identify effective strategies that can be applied in different situations.

## Teacher and educator-level data

Analysis of teacher and educator-level data considers the team's capabilities in responding to children's educational and developmental needs and their knowledge. This process also allows for an examination of their confidence in implementing the Early Years Learning Framework (EYLF) V2.0; Principal for embedding Aboriginal and Torres Strait Islander perspectives into practice. This data helps to identify areas of pedagogies and practices requiring improvement, additional support or capability building, to ensure the inclusion and progression of all children in the learning program.

## Service-level data

By considering service-level data, services can make informed decisions for Kindy uplift expenditure to enhance overall quality and support continuous improvement. Alignment and integration with all other service-level documents is critical and enables Kindy uplift planning to recognise the holistic, integrated and interconnected approach to learning and teaching.

## Community-level data






Community-level data helps services understand factors influencing learning, development, inclusion and participation in kindy. Critically reflecting on insights from community partners, what data, such as the Australian Early Development Census (AEDC), tells us about how children are developing, the cultural diversity and overall educational advantage of communities, helps services to be responsive in their Kindy uplift planning. Services may also reflect on the strength and depth of their own partnerships within the community, the cultural connections they have established and connections to Country.



## Supporting resource - Teacher and Educator self-reflection tool

The self-reflection tool provides valuable information about areas of strength and where support is required to lift children's outcomes in each of the six priority areas. All teachers and educators working in the kindergarten room are encouraged to use the tool as a data (information) source selected in **Section 1: Collect data** of the online plan and as part of ongoing evaluation and critical reflection.

*Areas with the lowest score indicate a need for further capability building or support. This information will help inform the priority areas the service may choose to focus on in the Kindy uplift plan.*

Using the scale below, record the number that best reflects your level of agreement with each of the statements below	
<div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">1  Strongly disagree</div> <div style="text-align: center;">2  Disagree</div> <div style="text-align: center;">3  Neutral or not sure</div> <div style="text-align: center;">4  Agree</div> <div style="text-align: center;">5  Strongly agree</div> </div>	
Culturally safe, inclusive and responsive kindergarten program	Score
<b><i>Embedding Aboriginal and Torres Strait Islander perspectives</i></b>	
1. I have knowledge about Australia's and my local communities First Nations' histories, knowledge systems, cultures, languages and country.	
2. I feel confident with planning and incorporating Aboriginal and Torres Strait Islander perspectives into all areas of professional practice.	
3. I ensure that the physical setup of my learning environment reflects the values, cultures, and histories of Aboriginal and Torres Strait Islander peoples in a respectful and culturally safe manner.	
4. I build genuine and respectful relationships with Aboriginal and/or Torres Strait Islander Elders, families and community.	
5. I regularly engage in professional learning to strengthen professional practice in embedding Aboriginal and Torres Strait Islander perspectives.	
Equity and Access for all	Score
1. I feel confident that all children and families feel welcome and supported at kindy.	
2. I have received training in understanding diversity and inclusive practices.	
3. I am confident with planning a kindy program that is inclusive and supports the meaningful participation of all children.	
4. I feel confident in designing learning environments that promote access and inclusion for all.	
5. I am confident with engaging with the wider community to support all children's inclusion.	

Oral language and communication	Score
1. I have engaged in professional learning or training to support children's oral language and communication development.	
2. I feel confident planning and incorporating oral language experiences in all aspects of the program, for example in play, group time, story time, music, routines and transitions.	
3. I regularly engage in sustained conversations with children.	
4. I have received training in practices to support children with English as an additional language.	
5. I feel confident in supporting the oral language and communication of children with English as an additional language.	
Social and emotional learning	Score
1. I build relationships with every child that supports them to feel safe and secure at kindy.	
2. I have received training in evidence-based practices to support children to regulate their emotions.	
3. I feel confident that I have strategies for supporting children who are exhibiting strong emotions.	
4. I feel confident to support children to interact positively with their peers.	
5. I use a range of strategies to support children to be resilient and persevere when facing challenges.	
6. I have received training in evidence-based practices to positively guide children's behaviour.	
7. I build relationships with each child supporting them to feel safe and secure at kindy.	
Physicality	Score
1. I feel confident in my knowledge of how to engage children in physically active learning that promotes strength, coordination, gross and fine motor skills.	
2. I plan experiences that engage all children in gross motor experiences, for example running, jumping, climbing, balancing, dance, rhythm, directional change.	
3. I prioritise and implement experiences that promote children's overall physical wellbeing including promoting healthy habits, physical comfort and body awareness and confidence.	
4. I provide opportunities for all children to engage in fine motor experiences, for example play dough, finger plays, manipulative toys, drawing, finger painting.	
5. I feel confident in planning and incorporating physically active learning in all aspects of the program including indoor and outdoor play, music, routines, and transitions.	

Executive Function	Score
1. I consistently plan experiences that build children's self-control and emotional regulation skills in various situations.	
2. I am confident in my ability to design experiences that encourage children to think critically and solve problems independently.	
3. I actively model and encourage behaviours to support children to develop their executive function skills.	
4. I understand how to create opportunities that stimulate children's working memory and cognitive flexibility through engaging experiences.	
5. I regularly collaborate with teachers / educators and families to ensure a consistent approach to supporting children's executive function development both at kindergarten and at home.	
Mathematics and numeracy	Score
1. I am confident in my ability to create engaging age-appropriate learning experiences that foster children's understanding of early mathematical and numeracy concepts.	
2. I consistently integrate everyday experiences and play opportunities that promote children's numeracy development.	
3. I actively model mathematical thinking and encourage children to explore and communicate their own mathematical ideas.	
4. I regularly seek out professional learning and resources to enhance my intentional teaching practices and approaches to early mathematics and numeracy learning.	
<b>As a teacher / educator I learn best through:</b> e.g., face to face, online, self-paced	

## Supporting resource - Collect data - Template

Data/Observations	What did the data show/identify?
<b>Child</b> Information about the strengths and needs of children (and families) within the kindergarten service and community-wide.	<ul style="list-style-type: none"> <li>e.g., Children's observations indicate that children often require support to communicate their needs to educators and peers.</li> <li>Family feedback has indicated that most families are seeking support around their child's self-regulation.</li> </ul>
<b>Teacher and Educator</b> Information about the strengths/capabilities and the needs of teachers and educators in the service across Kindy uplift priority areas.	<ul style="list-style-type: none"> <li>e.g., Educational leaders, teachers and educators have identified a need to improve skills in supporting children to regulate their own behaviour and respond appropriately to others, and to further develop their cultural responsiveness.</li> <li>As part of teachers and educators' critical reflection, it was identified teachers and educators would like to further develop their knowledge and understanding around cultural safety.</li> <li>The Teacher and educator Self-reflection Tool (see Supporting resources section) highlights a number of teachers and educators who feel less confident with supporting children's physically.</li> </ul>
<b>Service</b> Information that provides valuable data which informs the services practices and pedagogies at a service level	<ul style="list-style-type: none"> <li>e.g., The QIP identifies the goal relating to element 5.2.2 Self-regulation that aligns with the child-level data collected through observations.</li> <li>RAP - The service has added the action, cultural responsiveness for staff as a focus on their Reconciliation journey.</li> <li>The Strategic Inclusion Plan indicates X% of children in the service are receiving support</li> </ul>
<b>Community</b> Information about the community context and other factors that may impact children's learning engagement and success	<ul style="list-style-type: none"> <li>e.g., AEDC: X% of children in the community are developmentally vulnerable or at risk in the physical health and wellbeing domain.</li> <li>ABS community demographic: X% of children identify as Aboriginal and/or Torres Strait Islander.</li> <li>Kindy participation: X% of 4-year-old children in the community are enrolled in a Queensland ECEC service.</li> </ul>

## Section 2: Analyse data

In **Section 2** of the plan, all teachers and educators should collaboratively analyse the data collected from the data categories in **Section 1**.

Analysis of data provides teachers and educators the opportunity to question assumptions, critically reflect together and gain clarity and a deep collective understanding of what the data is communicating.



The Analyse data Template is provided as a supporting resource for this section. This template poses reflective questions to support the analysis and identification of the needs of children, teachers and educators, service and community.

Data	Reflective questions	Collaborative conversations
<b>Child</b>	<ul style="list-style-type: none"> <li>What does the data indicate from the observations documented by teachers and educators?</li> <li>Are there gaps in children's learning and development? Is it linked to teacher and educator capability?</li> <li>What does the enrolment information of each child indicate?</li> <li>What are the strengths and needs of the children highlighted in the family feedback?</li> </ul>	<p>e.g., The data shows that children typically attending our service require support in developing their social competence, particularly self-regulation.</p>
<b>Teacher and Educator</b>	<ul style="list-style-type: none"> <li>Based on teacher and educator's professional development plans and career goals, what specific areas of support or additional training are required?</li> <li>How confident are teachers and educators in effectively implementing the EYLF principles and practices and OKLGs, to support children's learning and development?</li> <li>What does the Workforce Action Plan reveal about teacher and educator needs?</li> </ul>	<p>e.g., Teacher and educator data demonstrates their need to further develop their understanding of how to support children's executive function development. They have noticed an increase need to support their children with managing their emotions and developing self-regulation when engaged in challenging tasks/experiences.</p>
<b>Service</b>	<ul style="list-style-type: none"> <li>How does the service's current practices serve as a foundation for continuous improvement, in relation to the priority areas?</li> <li>Does your service have a current Reconciliation Action Plan?</li> <li>If the service has a Reconciliation Action Plan, consider the actions and review the strengths and needs of the service to ensure authentic reconciliation practices?</li> <li>What continuous improvement strategies are identified relating to inclusion practices in your service?</li> <li>How can you include reflection on your QIP, in this section?</li> </ul>	<p>e.g., The service has submitted the RAP for review from Reconciliation Australia and have actively and authentically engaged and embedded with the actions and deliverables. The service continues to critically reflect on their practices with the guidance of the RAP.</p>
<b>Community</b>	<ul style="list-style-type: none"> <li>Have you connected with kindergarten your community?</li> <li>Identify the proportion of children enrolled in your kindergarten who:             <ul style="list-style-type: none"> <li>Identify as Aboriginal and/or Torres Strait Islander;</li> <li>have a diagnosed or suspected disability; and</li> <li>are from a non-English speaking background.</li> </ul> </li> <li>What supports are in place to support kindy within your community?</li> <li>What are some barriers to meaningful kindy participation?</li> <li>What practices are you currently engaging in or can enhance, to be culturally safe, inclusive and responsive for all families in your community?</li> <li>Consider your community AEDC data:             <ul style="list-style-type: none"> <li>How does it compare with your observations of children attending your service?</li> <li>What trends can you observe in children's developmental outcomes?</li> </ul> </li> </ul>	<p>e.g., The service continues to ensure that it reflects a culturally safe, inclusive and responsive environment. 43% of Aboriginal and Torres Strait Islander are identified in the community.</p> <p>We continue to build our relationship with 2 other kindies in the area often organising excursions to the local park that we all frequent weekly.</p> <p>We have built an educational leader network across our kindies.</p> <p>e.g., The data shows that children and families typically attending our service require support in attending kindergarten programs on a regular basis. The community data reflects that 43% of Aboriginal and Torres Strait families in the community however, this is not reflected in the service.</p>
<b>What is the priority for your service to strengthen embedding Aboriginal and Torres Strait Islander perspectives?</b>		
<b>What other priority areas have you identified through this collaborative process?</b>		

## Section 3: Planning and Implementation

Services must plan and decide on how best to allocate Kindy uplift funding to address the identified needs through the priority areas. The data and information analysed in **Section 1 and Section 2**, will support the prioritisation of need through the Kindy uplift planning process.

From 2024, all kindergarten services in receipt of Kindy uplift funding should prioritise embedding Aboriginal and Torres Strait Islander perspectives in their Kindy uplift plan.

Having a deeper understanding of all cultures and diversity and a commitment to embedding Aboriginal and Torres Strait Islander perspectives in all areas of professional practice and learning environments, benefits all children. It is essential that teachers and educators recognise the influence of each family's cultural backgrounds and kinship systems on children's identity and sense of belonging.

When thinking about planning and implementation of this priority area, teachers and educators may provide experiences and resources that cater to the diverse needs of children. By learning alongside them, their families, and communities, teachers and educators foster the development of cultural knowledge and practice.

Reflective questions and links to embedding Aboriginal and Torres Strait Islander perspectives and Indigenous Cultural and Intellectual Property (ICIP) are provided as a supporting resource in this guide.

The planning process requires services to:

- identify the priority area/s (as informed by **Section 1 and Section 2**);
- source a supplier (if appropriate), ensuring alignment with the priority area; and
- consider the cost and any additional associated costs.

### What Kindy uplift funding can be used for (in-scope)

Funding must only be used for programs, resources, educational supports and professional development that builds teacher and educator capability, supports inclusion and improves children's learning and development, with a focus on one or more of the priority areas.

Kindy uplift funding can be used for staffing that has a direct correlation to supporting Kindy uplift priorities. This does **not include** staffing required for a service's normal operational obligations under the National Law.

Funding can be allocated to the employment of the following specialist staff:

- Bi-cultural support workers
- Cultural advisors
- Elders-in-Residence

- Family support workers
- Early childhood experts/coaches
- Attendance at large conferences where the conference content aligns with kindy uplift priority areas and correlates with complementary expenditure in the Kindy uplift plan, in the same priority area

## Teacher and Educator training and development

Allocating funding to improving the skills and knowledge of teachers and educators, to better address educational need and create an inclusive learning environment aligned to the priority areas, is acceptable under the spending rules of the program.

It is important to note, in addition to external professional learning a recommendation is made to explore professional learning that occurs internally, including coaching, mentoring and inquiry projects within the service, to strengthen pedagogies and practices in your own kindergarten context.

## Educational resources and materials

Purchasing resources, materials and tools that **build on** any professional learning or support undertaken by teachers and educators that addresses an identified need (aligned to the priority areas) and enhance the learning experiences of children in the kindergarten program, is an acceptable use of Kindy uplift funding. Purchasing one off materials and resources that aren't aligned to other Kindy uplift initiatives is out of scope.

## What Kindy uplift funding cannot be used for (out-of-scope)

While Kindy uplift gives agency to services to determine the best way to address educational need. There are a range of funded activities that Kindy uplift funding **cannot** be used, including:

- “School Readiness” programs, check-lists, screening or assessments
- Individualised child-specific programs for:
  - assessment
  - intervention
  - therapy
  - support or referral services
- Individual/targeted bi-cultural support
- Compliance, management or financial-related expenses that are normal operational costs of a service
- Provision of family support services
- Expenses related to a regulatory Assessment and Rating process
- Prescribed/mandated staff training



- Supplementing teachers and educators for daily planning
- 'Stand-alone' IT application and/or tool targeted at individual use by children
- Attendance at large conferences where the conference content does not align with Kindy uplift priorities
- Attendance at large conferences where the conference content does not correlate with complementary expenditure in the Kindy uplift plan, in the same priority area

## Supporting resources - Planning and Implementation - Embedding Aboriginal and Torres Strait Islander perspectives

The reflective questions and resource links provide a starting point for those who might not know where to begin. The list is not exhaustive, and should not be used as the only source of information.

**Please note: Aboriginal and Torres Strait Islander people should be aware that some of the following resources, websites and links may contain images, voices and names of people who have deceased.**

Strengthening Aboriginal and Torres Strait Islander perspectives		
Oral language and literacy		
<b>Reflective questions</b> <ul style="list-style-type: none"> <li>Have I built internal relationships with families and children to acknowledge and understand their home languages? (one on one engagement, enrolment form, orientation)</li> <li>How do you encourage participation and contribution to language and literacy for each individual child?</li> <li>How have you connected in the wider community recently?</li> <li>How can I access resources in local languages and oral stories from my area?</li> </ul>		
<b>Relationships</b> <ul style="list-style-type: none"> <li><a href="#">Acknowledge home language as the child's first language (Foundations for success)</a></li> <li>Families share their home language words</li> <li><a href="#">Children</a> illustrate their own stories to share</li> <li>Facilitate storytelling, yarning and sharing</li> <li><a href="#">Little J and Big Cuz</a></li> </ul>	<b>Environment</b> <ul style="list-style-type: none"> <li>Display local symbols, works of local language</li> <li>Clear distinction and differences between standard Australian English and Home languages</li> <li><a href="#">Acknowledgement of Country</a></li> <li><a href="#">Storybooks</a> and <a href="#">resources</a> that have connection or meaning to your local area</li> <li>use authentic resources created/developed by Aboriginal and Torres Strait peoples</li> <li><a href="#">Torres Strait Islander Seasonal Calendar</a></li> </ul>	<b>Community</b> <ul style="list-style-type: none"> <li>Connect with <a href="#">local council</a> or Aboriginal and or Torres Strait Islander peoples.</li> <li><a href="#">Torres Strait Island Regional Council</a></li> <li><a href="#">Torres Strait Regional Authority</a></li> <li>Attend community events – listen to story's shared through dance, singing and artwork</li> <li><a href="#">Aboriginal and Torres Strait Islander languages</a></li> <li>Linking back children experiences to community</li> <li>Connecting with local community language centre.</li> <li><a href="#">Reviving first languages</a></li> </ul>

Strengthening Aboriginal and Torres Strait Islander perspectives		
Mathematics and numeracy		
<b>Reflective questions</b> <ul style="list-style-type: none"> <li>How does integrating Aboriginal and or Torres Strait Islander perspectives into math and numeracy enhance cultural understanding and appreciation for all children in indoor and outdoor spaces?</li> <li>What challenges might teachers and educators face when incorporating Aboriginal or Torres Strait Islander perspectives into early math education, and how can these challenges be addressed?</li> <li>How can incorporating traditional stories help children understand mathematical concepts within their cultural context?</li> </ul>		
<b>Relationships</b> <ul style="list-style-type: none"> <li>Incorporate traditional storytelling that includes mathematical concepts, fostering an understanding of math's cultural context.</li> <li>Engage families in numeracy activities that draw on traditional practices, encouraging a sense of belonging and identity.</li> </ul>	<b>Environment</b> <ul style="list-style-type: none"> <li>Use authentic Aboriginal and Torres Strait Islander art and symbols to explore geometric shapes and spatial relationships.</li> <li>Incorporate outdoor experiences that involve counting, measuring, and observing nature, linking numeracy to the land and surroundings.</li> </ul>	<b>Community</b> <ul style="list-style-type: none"> <li>Aboriginal <a href="#">Symbols</a></li> <li><a href="#">Maps</a></li> <li><a href="#">8 Ways</a></li> <li>Acknowledge local sites with Cultural significant to the area.</li> <li>Connect to cultural advisors to share mathematical knowledge through interactive sessions.</li> </ul>

Strengthening Aboriginal and Torres Strait Islander perspectives		
Executive function		
<b>Reflective questions</b> <ul style="list-style-type: none"> <li>How can you encourage deeper thinking surrounding the importance of incorporating cultural pride for children, family and community?</li> <li>Why is sharing storytelling and listening important?</li> <li>Have you provided opportunity for Aboriginal or Torres Strait Islander families, children and community to share feedback on everyday practices?</li> </ul>		
<b>Relationships</b> <ul style="list-style-type: none"> <li>Incorporate cultural values of sharing and collaboration in group experiences that require teamwork (traditional group games)</li> <li>Engage in cooking <a href="#">traditional foods</a> with the children as they practice inhibition, working memory and focused attention when measuring and counting.</li> <li><a href="#">Torres Strait Islander cooking</a></li> </ul>	<b>Environment</b> <ul style="list-style-type: none"> <li>Include traditional games requiring planning and problem-solving.</li> <li>Integrate storytelling for memory and cognitive skills.</li> <li>Arrange sensory outdoor activities for nature connection.</li> <li>Use traditional knowledge to teach <a href="#">sustainability and interconnectedness</a>.</li> <li><a href="#">Story telling in Aboriginal and Torres Strait Islander Cultures</a></li> </ul>	<b>Community</b> <ul style="list-style-type: none"> <li>Collaborate with local artists to create art projects that reflect cultural symbols and stories.</li> <li>Provide opportunities for staff and/or children to embark on a tour of a <a href="#">local museum or gallery</a></li> <li>Promote awareness of Aboriginal and Torres Strait Islander visual art forms.</li> <li>Connect with cultural advisors to learn movement songs fostering cultural pride and a sense of identity.</li> </ul>

Strengthening Aboriginal and Torres Strait Islander perspectives		
Physicality		
<b>Reflective questions</b> <ul style="list-style-type: none"> <li>How can I engage my children and families through sport connections?</li> <li>Do you have displays visible items such as flags, artwork, Acknowledgement of Country signage prominently around the service?</li> <li>Have I considered the sacred nature of children's connectedness to the land?</li> <li>Are there protocols that need to be investigated before discussing certain aspects of land and place?</li> </ul>		
<b>Relationships</b> <ul style="list-style-type: none"> <li><a href="#">Traditional Games history</a></li> <li>Family Structures (Kinship)</li> <li><a href="#">Aboriginal Ceremonies</a></li> <li><a href="#">Weaving</a></li> <li><a href="#">Weaving Torres Strait</a></li> <li><a href="#">Fishing</a></li> </ul>	<b>Environment</b> <ul style="list-style-type: none"> <li><a href="#">Yulunga Traditional Indigenous games</a></li> <li>Utilise natural elements within the centre.</li> <li>Create a native garden – acknowledge local plants in language</li> <li>Bring children out into natural environments and engage with being and walking on Country</li> </ul>	<b>Community</b> <ul style="list-style-type: none"> <li>Acknowledging Aboriginal and Torres Strait Islander achievements in <a href="#">sport</a></li> <li>Importance of local connections in sports in local communities – connections through council, sporting clubs etc.</li> <li><a href="#">Land and Sea Rangers</a></li> </ul>

Strengthening Aboriginal and Torres Strait Islander perspectives		
Social and emotional learning		
<b>Reflective questions</b> <ul style="list-style-type: none"> <li>What are the benefits for services to engage with their local community, how does this increase positive outcomes for Aboriginal or Torres Strait Islander people(s)?</li> <li>How can you build upon culturally valued child rearing practices, and approaches to learning through a strength-based approach?</li> <li>Have you created a culturally safe place where Aboriginal or Torres Strait Islander children and children from culturally diverse backgrounds can share their stories about history and culture?</li> <li>How you made Aboriginal or Torres Strait Islander children to feel safe, secure and supported, what does that look like in your learning environment for children and wider community?</li> <li>Do you acknowledge and or promote local events that celebrate Aboriginal or Torres Strait Islander key events? (<a href="#">Reconciliation Week</a>, NAIDOC, Indigenous Literacy Day, Floral Friday, Coming of the light festival, <a href="#">Winds of Zenadth Kes</a>, MABO Day, Aboriginal and Torres Strait Islander Children's Day)</li> </ul>		
<b>Relationships</b> <ul style="list-style-type: none"> <li><a href="#">Acknowledgement of Country</a></li> <li><a href="#">Ngana Waguna Woori Mumba</a></li> <li><a href="#">Equality</a></li> <li><a href="#">Flags protocols</a></li> <li><a href="#">First 1000 Days</a></li> <li><a href="#">Floral Friday</a></li> </ul>	<b>Environment</b> <ul style="list-style-type: none"> <li><a href="#">Calendar</a> of significant Aboriginal and Torres Strait Islander events</li> <li>Engage in <a href="#">Dadirri</a> with the children</li> <li><a href="#">Torres Strait Islander significant dates</a></li> <li>Yarning circles for story sessions</li> <li>Walking on Country- connect with the natural world, promoting emotional wellbeing and self-awareness.</li> </ul>	<b>Community</b> <ul style="list-style-type: none"> <li>Acknowledgement of Local landmarks and <a href="#">historical</a> awareness of <a href="#">past stories</a>.</li> <li><a href="#">Reconciliation Australia</a></li> <li><a href="#">NarraGunnaWali - Reconciliation Action Plan</a></li> <li><a href="#">Archie Roach</a></li> <li><a href="#">Neville Bonner</a></li> <li><a href="#">Lowitja O'Donoghue</a></li> <li><a href="#">Pioneering Australians</a></li> <li><a href="#">Torres Strait Islander history</a></li> <li><a href="#">Spirituality and Religion among Torres Strait Islanders</a></li> </ul>

## Supporting resources - Planning and Implementation – Indigenous Cultural and Intellectual Property

### What is Indigenous Cultural and Intellectual Property (ICIP)?

ICIP refers to the rights that Indigenous people have in relation to all aspects of their cultural heritage, including:

- traditional knowledge (scientific, agricultural, technical and ecological knowledge, ritual knowledge);
- traditional cultural expression (stories, designs and symbols, literature and language);
- performances (ceremonies, dance and song);
- cultural objects (including, but not limited to arts, crafts, ceramics, jewellery, weapons, tools, visual arts, photographs, textiles, contemporary art practices);
- human remains and tissues;
- the secret and sacred material and information (including sacred/historically significant sites and burial grounds); and
- documentation of Indigenous peoples' heritage in all forms of media such as films, photographs, artistic works, books, reports and records taken by others, sound recordings and digital databases.

### What are ICIP rights?

ICIP rights refers to rights of Indigenous people to protect and maintain their cultural heritage. These rights relate to the control of ICIP – rights to authorise or refuse use, and to be recognised as the owners of ICIP so that people and organisations continue to return to Aboriginal peoples and Torres Strait Islander peoples for consent. While these rights are currently not protected by specific legislation, consideration should be given to ICIP Rights when dealing with existing departmental content or developing new content that includes contributions from Aboriginal and Torres Strait Islander communities.

## The following ten principles are the foundation of the department's approach to upholding ICIP rights

<b>Respect</b>	The department will respect the rights of Aboriginal peoples and Torres Strait Islander peoples to maintain, control, protect and develop their ICIP
<b>Self-determination</b>	Aboriginal peoples and Torres Strait Islander peoples have a right to self-determination in relation to their ICIP and must be empowered and supported to make decisions about the use of their ICIP.
<b>Collaboration and consent</b>	Aboriginal peoples and Torres Strait Islander peoples must give their prior, fully informed consent for any use of their ICIP. Consent must come from individuals who share specific ICIP as well as at a family or community level. Consent should be recorded in writing as much as possible, using agreements, contracts, forms or other instruments.
<b>Interpretation</b>	Aboriginal peoples and Torres Strait Islander peoples are the primary guardians and interpreters of their ICIP and have the right to decide how their ICIP is presented. Their perspectives and understandings must be prioritised to ensure portrayals of Aboriginal languages and cultures and Torres Strait Islander languages and cultures are accurate and empowering
<b>Cultural integrity</b>	Aboriginal peoples and Torres Strait Islander peoples have the right to guard the cultural integrity of their ICIP
<b>Secrecy and Privacy</b>	Aboriginal peoples and Torres Strait Islander peoples have the right to keep secret their sacred and ritual knowledge in accordance with their customary law. The privacy of Aboriginal individuals and Torres Strait Islander individuals will also be respected
<b>Attribution</b>	Aboriginal peoples and Torres Strait Islander peoples be given full attribution for sharing their ICIP. This includes individual Language and Culture Specialists.
<b>Benefit sharing</b>	Aboriginal peoples and Torres Strait Islander peoples have the right to share in any benefits, commercial or otherwise, that come from the use of their ICIP.
<b>Cultural maintenance</b>	Aboriginal cultures and Torres Strait Islander cultures are dynamic. The long-term management of New Language Resources should respect the continuing customary use, development, exchange and transmission of ICIP so that it is properly maintained and protected for the use and benefit of future generations of Aboriginal Language Owners and Torres Strait Islander Language Owners.
<b>Recognition and protection</b>	The department will use Australian laws, as well as contracts, protocols and policies to recognise and protect ICIP rights of Aboriginal peoples and Torres Strait Islander peoples in connection with developing and teaching Language Programs

*Acknowledgement: The content of this document is drawn from information available [here](#) and in the [Department of Education Indigenous and Intellectual Property Protocol](#)*

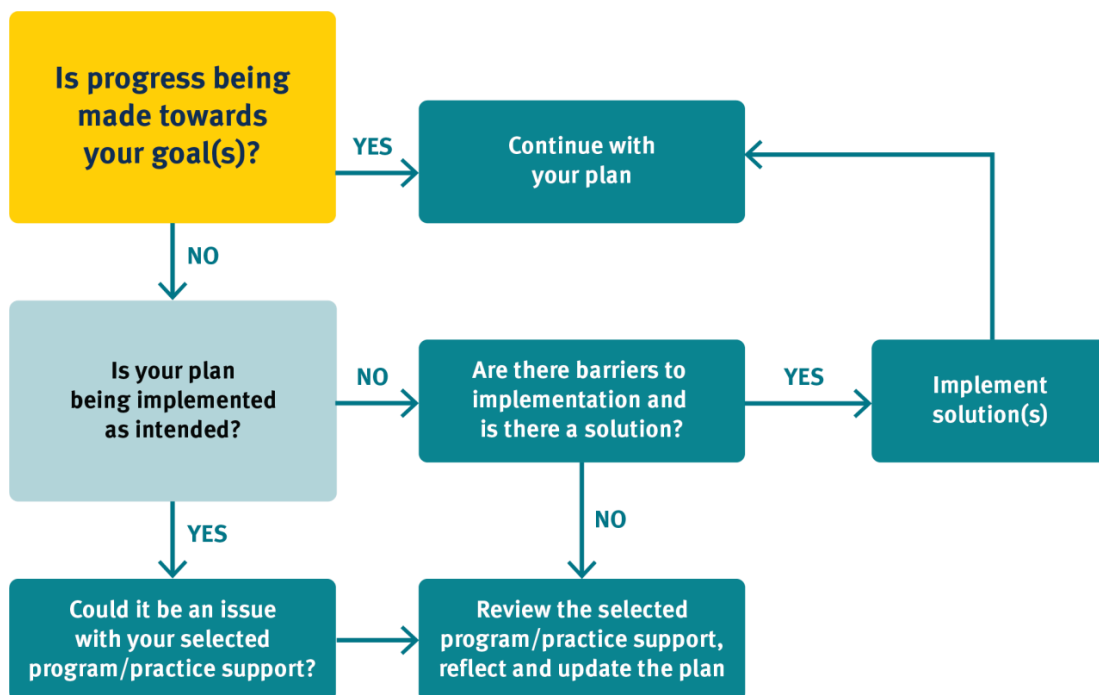
## Evaluation and critical reflection

Once you have submitted your plan, it's important to continue review and discuss throughout the year, to ensure it is meeting the intended outcomes. Evaluation and critical reflection helps to understand whether the service's Kindy uplift plan is being implemented as intended and also recognises achievements and progress towards the outcomes, at a point in time.



You can use the Evaluation and critical reflection template, provided as a supporting resource in this guide to achieve this, or you may choose to do this in a way that best suits your service quality improvement processes.

### Decision making flow chart



## Optional Support resource: Evaluation and critical reflection Template

It is recommended you revisit the plan as part of the monitoring/evaluation process.

Evaluate and reflect			
Data	Detail the progress you are making against the identified outcomes from your plan	Does any part of your plan need to change? If so, what changes? (i.e., Detail the new priority area? Program? Outcome?)	What monitoring data are you using?
Child			<ul style="list-style-type: none"> <li>• Critical reflections/professional conversations</li> <li>• Educator self-reflection tool</li> <li>• QIP</li> <li>• Child observations</li> <li>• Family Feedback</li> <li>• Planning documentation</li> <li>• Assessment data</li> <li>• RAP (Reconciliation Action Plan)</li> </ul>
Teacher and Educator			
Service			



## BUSINESS PAPERS

### 12.5 LES WILSON BARRAMUNDI DISCOVERY CENTRE MONTHLY REPORT

**Attachments:** NIL  
**Author:** Christopher O'Keefe - Centre Manager - LWBDC  
**Date:** 12 July 2024

**Key Outcome:** A dynamic and diverse economy creating industry development and employment opportunities

**Key Strategy:** Provision of support for a sustainable Tourism sector

#### Executive Summary:

The Les Wilson Barramundi Discovery Centre is Carpentaria Shire's primary tourism asset and is a business unit of Council. The LWBDC is a state-of-the-art Interpretive Centre that provides the history, stories, lifecycle and habits barramundi. The Centre includes interpretive displays, theatre, saltwater lagoon, café, art gallery and provides visitors with guided tours throughout the Centre and Hatchery. It is the only Hatchery in the world to breed the Southern Gulf strain of the barramundi. Diversity is the key to operations, managing multi-focal assets to satisfy demands of tourism/culture/retail/café, animal husbandry/ecology, legislative compliance, deliver community /events, meet the issues of seasonal demand and resultant employee management diversification/implications.

#### RECOMMENDATION:

That Council:

1. accepts the Les Wilson Barramundi Discovery Centre Report; and
2. that those matters not covered by resolution be noted.

#### Visitor Statistics

- Visitation has increased 9.68% compared to June last year. There have been fewer group booking cancellations this season as opposed to this time last year.
- First week of Queensland School holidays saw an increase from approximately 88 people per day to 155 people per day.
- This monthly group invoices includes \$500.00 worth of Café Lunch sales.

	2024				TOURS		
	Visitors	Tours #	Sales (POS)	Sales (Barra Bites)	RTBS (API – Online payment)	Sunlover/ Invoice	Total Sales
JAN 24	62	24	\$1,559.50		\$176.00	\$0.00	\$1,735.50
FEB 24	16	0	\$1,389.80		\$0.00	\$0.00	\$1,389.80
MAR 24	68	38	\$1123.50	\$169.00	\$799.00	\$0.00	\$2091.50
APR 24	804	329	\$16,979.20	4,314.00	2,210.00	0.00	\$23,503.20

## BUSINESS PAPERS

<b>May 24</b>	1722	659	\$35,260.96	\$7,231.78	\$2783.00	\$912.25	\$46,187.99
<b>June 24</b>	3068	949	\$53,66.80	\$10,808.40	\$4064.00	\$1,848.00	\$70,388.70

### **Interpretive & Discovery Centre Development**

Display aquarium tanks in the Interpretive Centre have been re-designed. A biofilter has been established under the rock bottom for better filtration resulting in cleaner water and reducing the need to clean tank as often. It also presents a more natural habitat and looks less stark and sterile. Comments by visitors are being received and they are lingering longer around the tanks.

Information and ID signs have been posted on the fence along the lagoon. This has resulted in visitors lingering and spending more time around the deck, on the pontoons and venturing into the garden area. Positive feedback for the educational information learned from the signage is being received from visitors. Signage has been posted nearer the café to promote café sales by location.

### **Decking Area**

Palms have been purchased from Foz Nursery in Normanton. They have been placed near the tables and café and along the length of the deck. This has contributed significantly to an overall appeal and visitors are lingering longer and using the tables more.

### **Barra Bites Cafe**

Café has new staff with food handling certificate. In-house cooking is now available. Daily fish and chips and chicken and chips are being offered with homemade tartar sauce. There have been two tour group lunches that have received positive reviews.

Café is developing menu item idea to expand market requests, expand sales and eliminate/reduce waste (like the fish fillets trimmings etc.).

### **Group Lunches**

Two group lunches were held in June which received great reviews. Out Back Spirit is now booking lunches with the café for upcoming tours.

### **Tour Groups**

The team is working with tour organisers and tour guides to allow extra time for guests to explore VIC gift shop, Interpretive Centre and Café and are receiving great feedback on tours, the overall enjoyment and enlightening experience from guests.

### **Conference Room**

The Centre was the host for the tourism industry consultation by Tourism Tropical North Queensland Mark Olsen and Gulf Savanna Development CEO Neil O'Brien. The conference room was also the host for the first Carpentaria Shire Economic Development Advisory Committee meeting and the LGAQ North West Queensland ROC Assembly.

### **Channel 7 The Great Outdoors**

Signage has been ordered to place around the Lagoon along the fence and from the Pontoons to bring colour and to promote Karumba and the Centre, also for filming impact for Channel 7.

Refurbishment to fix the outside tables and stools has been arranged. Hard wood timber skirting and new stool covers will allow continued use of the steel frames at a minimum cost and provide long wear in the wind and sun. This has saved purchasing new furniture.

## **BUSINESS PAPERS**

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There was a major cleanup of the facility for the Channel 7 filming and for the ROC conference to present the Centre's best look.

### **Donations for School Group Tours**

The group visit from Gulf Christian Collage was well organized and feedback from the teacher and students was positive.

The Bynoe School did not arrive for the booked tour on Tues 2 July. Several visitors wanting to book a tour were lost. Going forward, blocking out a tour time for donations should be done once the donation approval has been made.

### **Hatchery Pumps**

Three hatchery Onga Pool pumps have been replaced with pumps that have been rebuilt and refurbished with parts and components from broken pumps at the facility. Another five Onga pool pumps have also been rebuilt with existing parts and seal kits and have been corrosion proofed and put back onto the shelf for future use. Three Davey Dynaflo have been stripped with parts ordered and will be corrosion proofed and put into stock for future replacement needs.

### **Hatchery reconstruction**

All pumps have been serviced and the nursery tanks and biological systems have filled and tested whilst the biological filters are being restarted for the upcoming production season. It is expected to be kept running until the beginning of October to ensure that the biological system has had sufficient time to stabilize.

### **Liquor License**

License is still in progress and will need the assistance of the Engineering Department for plans of the facility needed for the application purposes.

### **Karumba & Normanton VIC Stock**

School holidays have seen a significant reduction in merchandise stock. There is still a large amount of Karumba T-Shirts in less popular colours and sizes remaining.  
Completed stock take for financial year end counts.

### **Fire Panel and systems**

The report from Flaming North regarding the fire safety inspection has been received and filed into the Centre's records. Consultants from Fire Safety and Emergency Management Consultants Forensic Services have inspected the fire panel and will be sending his report in the coming weeks. It was noted that the fire panel appears to have been affected by a lightning strike at some point in the past.

### **Delta Downs**

Delta Downs has approached the Centre with interest in Barramundi production and Fingerling purchases from the Council. We will continue to assist with advice and technical input with an expected visit from DAF in the coming weeks.

### **Consultation (Internal/External):**

- Director Community Development, Tourism and Regional Prosperity
- Existing staff LWBDC
- Engineering and IT Department
- Local businesses

## BUSINESS PAPERS

### Legal Implications:

- Fisheries Act 1994, Fisheries (Commercial Fisheries) Regulation 2019
- Fisheries (General Section 24HA of the Native Title Act 1993
- Queensland Aboriginal Cultural Heritage Act 2003
- Native Title Work Procedures. Section 24HA of the Native Title Act 1993
- General fisheries permit (expiry date March 2025)
- Food Act 2006

### Financial and Resource Implications:

- The Centre's 2024-2025 budget is provided for information. It is anticipated under new management, revenue will continue to improve during the 2024-2025 financial year.

Row Labels	Sum of Current Budget	Sum of YTD Actual	Sum of Order Value	Sum of Total Actual
<b>Operating Income</b>	-245000	-320055.37	9687.84	-310367.53
Barra Bites Café	-20000	-63631.89	1069.57	-62562.32
Hatchery	-20000	0	0	0
Les Wilson Barramundi Discovery Centre	-190000	-231261.72	8618.27	-222643.45
Visitor Information	-15000	-25161.76	0	-25161.76
<b>Operating Expenditure</b>	1393269.06	1393937.6	22904.27	1416841.87
Barra Bites Café	143307.76	72495.5	1991.86	74487.36
Hatchery	340747.76	353847.92	14512.12	368360.04
Les Wilson Barramundi Discovery Centre	605816.05	712255.85	2212.05	714467.9
Visitor Information	303397.49	255338.33	4188.24	259526.57
<b>Grand Total</b>	<b>1148269.06</b>	<b>1073882.23</b>	<b>32592.11</b>	<b>1106474.34</b>

### Risk Management Implications:

- The LWBDC is operating within approved risk parameters.

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### 13 REPORTS FROM DIRECTOR OF ENGINEERING - ROADS & SERVICES

#### 13.1 DOE REPORT

**Attachments:** NIL  
**Author:** Michael Wanrooy - Director of Engineering  
**Date:** 11 July 2024

**Key Outcome:** 5.1 - Integrated and timely provision and management of sustainable infrastructure and assets  
**Key Strategy:** 5.1.3 Plan and implement urban improvement works which enhance local character and identify, conserve and improve the region's streetscapes and provide iconic parkland.

#### Executive Summary:

This report provides information and updates to Council on various activities and programs that are facilitated within the Director Engineering's portfolio.

#### RECOMMENDATION:

That Council:

1. receive and note the Director of Engineering Report as presented; and
2. that those matters not covered by resolution be noted.

#### 1. Actions Arising from Previous Meetings

Date:	Ref:	Action	Status	Comment
2022 December Meeting		Add Premix to grooves at the Scrutton River Floodway.	In Progress	➤ In works program.
2023 January Meeting		New fence on three sides of NTN Cemetery. Replace old bollards in the cemetery. Construct new Rotunda in the cemetery	In Progress	➤ Cemetery is Heritage Listed and Council require approval ➤ Heritage approval obtained for the works ➤ Bollards completed ➤ Rotunda Completed ➤ Delayed by Flood ➤ Seeking alternative fencers
2023 March Meeting		Are there alternatives to repair scour on the footpath in Philp Street besides filling with gravel as every wet season it erodes repeatedly.	In Progress	➤ Repairs put in works program as per plan submitted in December 2022 Meeting ➤ In works program – took foreman out to site to show scope of works ➤ Scouring along footpath repaired. Premix to lay at median strip to divert

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Date:	Ref:	Action	Status	Comment
				water is put into works program
2023 August Meeting		Discuss with TMR for slip lane at: Right turn from 92A to Glenore Weir – Near miss incident Right turn to 89B towards Dunbar at Walkers Creek Shady Lagoon turnoff	In Progress	<ul style="list-style-type: none"> <li>➤ Discussed with TMR briefly – Getting plans drawn up to help push it along with TMR</li> <li>➤ Will look at improving site distance in the road reserve at Walkers Creek bend</li> <li>➤ Had meeting with TMR about extra slip lanes. They have tried to get funding for similar projects in the region without success. They won't be able to get funding for slip lanes here. I will try to get funding through blackspot into Glenore Weir. Will require a safety report, including near miss accident statements.</li> <li>➤ Undertaking Safety audit and collected a statement.</li> <li>➤ Awaiting funding opportunity</li> </ul>
2023 June Meeting		Look at solar lights for footpath to Rodeo Grounds	In Progress	<ul style="list-style-type: none"> <li>➤ Inspected site</li> <li>➤ Quotes and designs being arranged.</li> <li>➤ Funding to be approved for 24/25 budget</li> <li>➤ W4Q Funding has been submitted – awaiting Approval</li> </ul>
2023 September Meeting		Burketown Road - call points at the Flinders, Bynoe & Little Bynoe Rivers and 92A - Norman River at Glenore.	In Progress	<ul style="list-style-type: none"> <li>➤ Call point signs for the Bynoe, Little Bynoe, Flinders R, Armstrong Ck, Station Ck and L Ck have arrived. RMPC crew to install.</li> <li>➤ TMR has held up the call point signs at 92A - Norman R at Glenore and 89A Flinders River until they have completed the designs. They will also fund those signs.</li> </ul>

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Date:	Ref:	Action	Status	Comment
				➤ No progress from TMR
2023 November Meeting		Council to obtain quote to do minor repairs and possible fresh up paint job on Krys.	In Progress	<ul style="list-style-type: none"> <li>➤ Met with Nick De Jong from Karumba Marine Services to look at Chris to repair fibreglass damage. He is working on options for repair.</li> <li>➤ Nick De Jong has provided a quote this week and a PO has been done.</li> <li>➤ Patches completed by Nick. There was more repairs done than expected.</li> <li>➤ Paul Stumkat has been contacted. He will provide a price to complete the painting.</li> </ul>
2023 December Meeting		Remove stoppers at Karumba Point Boat ramp as they are starting to degrade, and bolts are being exposed – Seek TMR's permission as they own the infrastructure.	In Progress	<ul style="list-style-type: none"> <li>➤ TMR has approved.</li> <li>➤ Awaiting funding approval from TMR to undertake works.</li> <li>➤ Exposed bolts have been bent downwards</li> </ul>
2023 December Meeting		Parking line marking in Normanton main street needs to be repainted	In Progress	Put in Works Program
2023 December Meeting		Sutherland Street needs to be bitumen sealed	In Progress	<ul style="list-style-type: none"> <li>➤ Put in Works program to be sealed.</li> <li>➤ Site inspected with foremen.</li> </ul>
2023 December Meeting		Check lighting at the Karumba Town boat ramp to see if there is sufficient lighting	In Progress	<ul style="list-style-type: none"> <li>➤ More lighting is required</li> <li>➤ Council is obtaining quotes for more solar lights.</li> <li>➤ Awaiting funding approval with TMR</li> </ul>
2024 January Meeting		Council look at a design for a Fish Attraction Device mould for future additional areas.	Not Started	➤
2024 January Meeting		Faded 'No Standing" sign for Haig Street to be replaced	In Progress	➤ Council has ordered the new signs.
2024 January Meeting		Flood markers at Alexandria Crossing needs to be set at correct levels	In progress	➤ Council has arranged to go out and reset the flood markers to correct once we can gain access to the site.



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Date:	Ref:	Action	Status	Comment
				<ul style="list-style-type: none"> <li>➤ New flood markers ordered</li> <li>➤ Survey Completed</li> </ul>
2024 February Meeting		Yappar Street – Water Supply upgrade to Raptis to be looked at	In Progress	<ul style="list-style-type: none"> <li>➤ Council undertook site visit to look at existing infrastructure</li> <li>➤ Council is looking at options</li> </ul>
2024 February Meeting		Walkway and lighting is required along Yappar Street to the Barramundi Discovery Centre.		<ul style="list-style-type: none"> <li>➤ Council are preparing costings and design</li> <li>➤ Funding to be approved for 24/25 budget</li> <li>➤ W4Q Funding has been submitted – awaiting Approval</li> </ul>
2024 February Meeting		Can metre marker at the bridge (Glenore) be moved to the other side of the road.		<ul style="list-style-type: none"> <li>➤ It can be moved. Council will install after the flooding</li> <li>➤ Put in Works Program</li> </ul>
2024 February Meeting		Can rural addressing be updated for rural areas	In Progress	<ul style="list-style-type: none"> <li>➤ Council is preparing rural address for properties</li> <li>➤ Address Numbers have been assigned to Rural Properties</li> </ul>
2024 April Meeting		Create 5 car parks at the boat parking area in front of the Hotel in Gilbert Street	In Progress	<ul style="list-style-type: none"> <li>➤ Plans Completed</li> <li>➤ Put in Works Program for new linemarking and barrier stops</li> </ul>
2024 May meeting		Purchase Milwaukee water pump for funeral services. Jack Bawden will provide details of pump sizes	Completed	<ul style="list-style-type: none"> <li>➤ Ordered by DCS</li> </ul>
2024 May Meeting		Enquire about exclusion zone was required around the fish attracting device for recreational fishermen.	In Progress	<ul style="list-style-type: none"> <li>➤ Matt Moore – will investigate with the Department</li> </ul>
2024 May Meeting		Tourists are parking in the unloading zone for mail truck outside Karumba – Check linemarking		<ul style="list-style-type: none"> <li>➤ Linemarking in place. Require new paint. Part of linemarking program.</li> </ul>
2024 May Meeting		Remove Information sign in Median Strip	In Progress	<ul style="list-style-type: none"> <li>➤ Discussed with Works Coordinator to remove</li> </ul>
2024 June Meeting		Install W4Q signs	Completed	<ul style="list-style-type: none"> <li>➤ Signs installed.</li> </ul>
2024 June Meeting		Check That rock groyne does not need a beacon light	Completed	<ul style="list-style-type: none"> <li>➤ Rock groyne does not encroach past the end of the boat ramp and will</li> </ul>



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Date:	Ref:	Action	Status	Comment
				not require beacon
2024 June Meeting		Send Letter to Don about clearing and traffic Control regarding emergency strip	Completed	➤ Report about Obstacle Limitation around strip completed. Letter sent.

### 2. Miscellaneous Projects

**2.1.** Council's stabiliser crew have completed pavement failures on 89A (Normanton to Burke & Wills Roadhouse). The crew have completed the sealed works on the Burke and Wills Monument Road.

**2.2.** Barnett Park in Karumba – Council has nearly completed the new park. All concrete works have been completed. Due to funding restrictions Council will complete the Park in stages when funds are available. Works included in the first stage are:

- Council have ordered two shade structures, including BBQ and picnic tables;
- Preparing to construct footpaths and concrete edging for garden beds;
- Preparing the construction of landscape and plantings; and
- And ordered a basketball hoop assembly kit.

**2.3.** School Dam Project – Pump track.

- The specialist pump track contractor has completed the pump track and BMX tracks. Road base have been delivered to site by Council and the contractor used it to construct the pump track.
- Council has ordered several shelters for the pump and BMX tracks and a shelter for the walking track. The shelters are under construction nearing completion.
- Council is constructing a 2m wide gravel walking track around the dam including installing culvert crossings where required.

**2.4.** Landsborough Street Upgrade – Council has constructed a new flagpole and a foundation for the fire pit. Council submitted a request for EOT on W4Q funding to complete the upgrade before end of December.

**2.5.** Karumba Revetment Wall and Rock Groyne – The rock groyne has been completed. Smaller stones were placed on the top surface to allow pedestrian access. Visitors have been observed sitting on chairs at the groyne, sipping wine and watching the sunset. Wren Constructions have completed the concrete precast units required for the revetment wall. The footprint of the revetment wall site has been set out by a surveyor and construction is expected to commence in the coming days.

**2.6.** ATSI TIDS - Floodway upgrade on the Dunbar - Kowanyama Road. Days Creek is between the Scrutton River and Rutland Plains Station and near Middle Camp. Culverts have been ordered by Council for Days creek. Council have arranged with TMR to spend 125K this financial year and complete the project prior to end of November.

**2.7.** Mentana Creek –The works will include the installation of four (4) 2700 x 1200 box culverts and the construction of concrete batter protection. Council have ordered the

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culverts. Works have been awarded to Wren Construction via a tender. Wren is currently mobilising to site to undertake the works.

- 2.8.** RMPC Crew – undertaking patching / road patrols / herbicide / guideposts / signs / mowing as required.
- 2.9.** ROSI Funding – Council undertook an independent Infrastructure Investment Program (IIP) review and are hoping that the Burketown - Normanton Rd project will be confirmed. Financials and milestones have been updated with the Department of Infrastructure, Transport, Regional Development. Council have been formally notified that the funding will not be removed as part of the Federal Government review which is great news. Council has received financial approval from the Federal Government.
- 2.10.** Kowanyama Road Betterment Works – Sealing Works. This project has been put on hold until after the flood season. Shaun Henry's stabilising Crew are working to complete 10km of new sealing works under betterment on the Kowanyama Road between the Scrutton River and Rutland Plains. The crew have completed the first 5km of stabilised pavement which was sealed by two (14/10) coat bitumen mid-November by Borals. They have completed the cement stabilisation of the gravel pavement for the second 5km. Council is planning to seal the last 5km within the next few weeks.
- 2.11.** Burke and Will Monument Road have been sealed. Three concrete floodway's have been completed. This is a betterment project.

### June Accruals

Project	Description	Value (ex GST)	Comments
CN-21081	RMPC Claim 11	\$198,754.13	Claim Sent
CN-21603	TMR 84A&89A DRFA	\$382,528.93	June Accruals
CN-22446	TMR 89B DRFA	\$2,000,000.00	Working on Claim
CN-22446	TMR 89B DRFA	\$2,030,463.97	Claim Sent
CN-22464 (Jasper)	Emergent Works	\$361,146.65	Claim Sent
CN-22464 (Kirrily)	Emergent Works	\$1,006,781.02	Claim Sent
<b>Total</b>		<b>\$5,979,674.70</b>	

**Table:** TMR Projects progress report for 2023 – 2024

Projects	Value - Yr 23-24	Claimed	Progress	Comments	Budget for Yr 24-25
ATSI TIDS Dunbar Kowanyama Road - EOT granted. Original budget is \$1,340,000. TMR wants remaining balance of	\$891,893.13	\$891,893.13	100%		

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\$891,893.13 to be claimed after June 30th					
ATSI TIDS Dunbar Kowanyama Road - Variation request (Cabbage Tree and Plains Ck)	\$250,000.00	\$250,000.00	100%		
ATSI-TIDS Dunbar Kowanyama Road - Days Creek	\$125,000.00	\$125,000.00	100%		\$835,000.00
TIDS 2023-2024	\$835,000.00	\$835,000.00	100%		
CN-21081 2023-24 RMPC	\$2,655,500.00	\$2,556,751.10	96%	Final Claim Submitted to TMR	
CN-21081 RMPC Variation for repair/replace flood markers - survey	\$100,000.00				
CN-20676 2023 TMR Emergent Works - Working to verify \$3,910,000 estimated total with TMR. \$698,652.83 claimed prior to June	\$3,211,347.17	\$3,211,347.17	100%		
CN-21599 Mentana Creek Floodway	\$174,001.44	\$174,001.44	100%		\$1,625,264.04
CN-21602 89B Formation	\$1,900,000.00	\$0.00	0%		
CN-21603 89A and 84A REPA Works	\$1,038,059.82		0%	Working on \$350,000 Claim	
CN-22267 Remote Roads Upgrade Pilot program (RRUPP)Iffley Road Resheeting - gravel from Ch. 42.299km to 81.276km (Total \$5,258,359)	\$2,103,343.00	\$2,103,343.00	100%		\$3,155,016.00
CN-22267 Remote Roads Upgrade Pilot program (RRUPP)Koolatah Road widening 0.007km to 30.307km (Total \$3,097,053)	\$1,238,821.00	\$1,238,821.00	100%		\$1,858,232.00
CN-22446 89B REPA Works	\$4,000,000.00			Working on Claims	\$8,690,179.57

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CN-22447 - Replacement of Culverts 89B and 89A	\$510,774.69	\$302,410.06	59%		
CN-22464 Jasper Emergent Works		\$72,625.58			
CN- Kirrily Emergent Works		\$66,484.86			
TIDS 2024-2025 Widening of Poingdestre Creek - Burketown Road					\$ 350,000.00
TIDS 2024-2025 Placement of culverts at Dips on Chainage 80.045km, 80.432km, 81.475km, 83.852km, 86.760km, 88.394km and 88.620km - Burketown Road					\$ 100,000.00
TIDS 2024-2025 - Bitumen Reseal - Burketown Road					\$ 300,000.00
RMPC 24/25					\$ 2,620,000.00
Betterment 89B Package 1					\$ 7,700,000.00
Betterment 89B Package 2					\$ 7,700,000.00
CN-22828 Formation Works					\$2,282,025.00
Clarke Creek Upgrade - 89B					
<b>Total</b>	<b>\$19,033,740.25</b>	<b>\$11,827,677.34</b>	<b>62%</b>		<b>\$ 37,215,716.61</b>



**Photo:** Pump Track at the School Dam



## **BUSINESS PAPERS**

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**Photo:** Rock Groyne aerial view



**Photo:** Rock Groyne ground view

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**Photo:** Precast walls for the Revetment Wall under construction

### 3. Update on Shire Flood Damage Works

- 3.1. Koolatah Camp - Alfred Pascoe. Alfred's crew has moved to Koolatah via Hughes Crossing on Sunday 7<sup>th</sup> July. Crew are working on Koolatah to Dixie Road. Koolatah Camp will stay for the season.
- 3.2. Donors Hill Camp – Josie Bond. Josie's crew are working out of Donors Hill camp travelling working on Nardoo to Augustus 23 works. Josie will move camp to Alexandra in the next couple of swings as the works will be at the Leichhardt end.
- 3.3. Wondoola Camp – Brenton Murray. Brenton's crew are working on the Iffley RRUPP works, carting material from Reaphook Pit
- 3.4. Broadwater Camp – Clarence Bynoe. Clarence's crew moved from Broadwater Camp on the 4<sup>th</sup> July to Pioneer (22 works completed on the Broadwater Iffley Road). Works from the Pioneer Camp start at the McKinlay Shire boundary working North. The Pioneer camp will stay for the season.
- 3.5. Stirling Camp – Colin Charger. Colin's crew are working the Delta triangle, working out of Gilbert and Glencoe pits.
- 3.6. Cockburn Camp – Wayne Bond. Wayne's crew are working 89B on two fronts, the 150mm Formation works and REPA works, they have two crews working.
- 3.7. Stabilizer crew – Shaun Henry. Shaun's crew are working out of Normanton Depot and travelling to the 7-mile project doing REPA works. The 7-mile Camp Shift will be on Wednesday 17<sup>th</sup> July 2024.



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### 4. New Projects/Grant Applications

- 4.1. Council is working with TMR on another Betterment Projects on 89B to continue sealing. We estimate this project to be around 9 million.

### 5. Reports

#### 5.1. Budget

Row Labels	Sum of Current Budget	Sum of YTD Actual	Sum of Order Value	Sum of Total Actual
Capital Income	-\$ 1,422,924.00	-\$ 5,589,909.74	\$ -	-\$ 5,589,909.74
Airports	\$ -	\$ 10,022.80	\$ -	\$ 10,022.80
Coastal Management	\$ -	-\$ 1,476,378.14	\$ -	-\$ 1,476,378.14
Depots & Workshop	\$ -	-\$ 696,024.00	\$ -	-\$ 696,024.00
Road	-\$ 711,000.00	-\$ 1,562,917.75	\$ -	-\$ 1,562,917.75
Roads (TIDS)	\$ -	-\$ 1,864,612.65	\$ -	-\$ 1,864,612.65
Roads 2 Recovery (R2R)	-\$ 711,924.00	\$ -	\$ -	\$ -
Operating Income	-\$ 16,263,612.00	-\$ 9,734,058.59	\$ -	-\$ 9,734,058.59
Airports	-\$ 252,500.00	-\$ 332,212.44	\$ -	-\$ 332,212.44
Building Services	-\$ 3,660.00	-\$ 33,260.00	\$ -	-\$ 33,260.00
Coastal Management	\$ -	-\$ 418,814.14	\$ -	-\$ 418,814.14
Engineering Services	\$ -	\$ 1,908.00	\$ -	\$ 1,908.00
Fleet & Plant	-\$ 50,000.00	-\$ 48,131.00	\$ -	-\$ 48,131.00
Main Roads (RMPC and PW)	-\$14,540,000.00	-\$ 8,808,597.68	\$ -	-\$ 8,808,597.68
Pensioner Housing	-\$ 30,000.00	-\$ 39,390.99	\$ -	-\$ 39,390.99
Private Works	\$ -	-\$ 392.89	\$ -	-\$ 392.89
Road	-\$ 1,365,452.00	-\$ 50,319.75	\$ -	-\$ 50,319.75
Staff Housing	-\$ 20,000.00	\$ -	\$ -	\$ -
Town Planning	-\$ 2,000.00	-\$ 4,847.70	\$ -	-\$ 4,847.70
Operating Expenditure	\$ 18,912,338.42	\$ 21,714,708.79	\$ 4,192,741.13	\$ 25,907,449.92
Airports	\$ 464,808.14	\$ 553,645.23	\$ 33,909.56	\$ 587,554.79
Asset Management	\$ 279,340.82	\$ 100,576.93	\$ -	\$ 100,576.93
Building Services	\$ 1,283,495.90	\$ 221,030.97	\$ -	\$ 221,030.97
Coastal Management	\$ 200,000.00	\$ 3,603.75	\$ -	\$ 3,603.75
Depots & Workshop	\$ 583,328.58	\$ 678,278.89	\$ 9,660.56	\$ 687,939.45
Engineering Services	\$ 851,024.52	\$ 1,304,861.44	\$ 96,530.53	\$ 1,401,391.97
Fleet & Plant	-\$ 2,787,712.84	-\$ 2,854,854.74	\$2,949,279.84	\$ 94,425.10
Main Roads (RMPC and PW)	\$10,658,346.60	\$12,405,787.74	\$1,028,361.10	\$13,434,148.84

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Parks & Gardens	\$ 924,454.73	\$ 1,999,511.76	\$ 68,026.26	\$ 2,067,538.02
Pensioner Housing	\$ 188,400.00	\$ 198,957.03	\$ 4,046.00	\$ 203,003.03
Private Works	\$ -	\$ 7,079.13	\$ -	\$ 7,079.13
Public Conveniences	\$ 122,162.16	\$ 188,304.80	\$ 2,927.28	\$ 191,232.08
Quarries	\$ 52,000.00	\$ 7,684.39	\$ -	\$ 7,684.39
Reserves	\$ 2,719.11	\$ 51,211.50	\$ -	\$ 51,211.50
Road	\$ 5,453,470.70	\$ 6,128,995.31	\$ -	\$ 6,128,995.31
Staff Housing	\$ 556,500.00	\$ 619,726.20	\$ -	\$ 619,726.20
Town Planning	\$ 80,000.00	\$ 100,308.46	\$ -	\$ 100,308.46
<b>Grand Total</b>	<b>\$ 1,225,802.42</b>	<b>\$ 6,390,740.46</b>	<b>\$4,192,741.13</b>	<b>\$10,583,481.59</b>



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### 13.2 NDRRA/QDRF REPORT

<b>Attachments:</b>	13.2.1. Appendix A - 2022 Expenditure Summary <a href="#">↓</a> 13.2.2. Appendix B - 2022 Completed Works <a href="#">↓</a> 13.2.3. Appendix C - 2023 Expenditure Summary <a href="#">↓</a> 13.2.4. Appendix D - 2023 Completed Works <a href="#">↓</a> 13.2.5. Appendix E - Betterment Projects <a href="#">↓</a> 13.2.6. Appendix F - 2024 DRFA Roadworks - Construction Program - 9 July REV 03 <a href="#">↓</a>
<b>Author:</b>	John Martin - Consultant Engineering
<b>Date:</b>	11 July 2024
<b>Key Outcome:</b>	A well governed, responsive Council, providing effective leadership and management, and respecting community values
<b>Key Strategy:</b>	Provision of safe and reliable infrastructure (roads, water and sewer, buildings and facilities, etc.)

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#### Executive Summary:

**QRA21** All QRA21 restoration acquittal documents have been submitted and all audit questions have been answered. Council is awaiting final payment of approximately \$1.5million.

**QRA22:** The QRA22 project deadline of June 2024 deadline has approximately 99.99% complete. Works associated with Submission 6 (Mitchell River Crossing) and part Submission 5 (Southern Roads) have been rolled over. All completed work will be lodged for acquittal prior to the deadline of 30/09/2024.

**QRA23:** All six (6) QRA23 REPA submissions have been approved with a total RV of approx. \$89.0million (construction budget of \$66.5million). Construction of the QRA23 scope has commenced with all six (6) camps established in early July. Given the increased scope from QRA22 (42%), the current program requires a 7<sup>th</sup> crew to complete the work by the 30 June 2025 deadline.

**QRA24:** Carpentaria Shire Council was activated for REPA, Emergency Works and CDO relief measures on 29 December 2023 in response to the Tropical Cyclone Jasper event. Damage pickup will be completed for the entire Shire by early July 2024. Submission 2 (Eastern Roads) has been lodged on QRA MARS system and will be subject to an infield assessment by QRA. Two (2) submissions are currently being prepared and will be lodged once all damage pickup and assessments have been completed.

Emergency Works have been completed south of Mitchell River. Emergency work north of Mitchell River commenced immediately following access across Hughs Crossing early July 2024

**RRUPP:** Two (2) projects have been approved for construction. Construction of the remaining Iffley Road works has commenced and Dixie Road widening will commence once access north of the Mitchell River is practicable.

**MITCHELL RIVER CROSSING:** There is significant damage to the southern approach, sand has deposited over most of the crossing and the road north to Koolatah has been washed away for approximately 1.5km. The cost to complete emergency work has been "guesstimated" at \$2million once access has been established appropriate survey and assessment will be completed.

**OTHER:** The EOT for Dunbar – Kowanyama (pavement and sealing) betterment project has been approved to 31 December 2024. Betterment funding of approximately \$8.6million has been approved for 12km of pavement and sealing work on Normanton to Burketown Road. Boredrain Creek causeway (RV Approx. 982k) has been approved under REPA funding.

## **BUSINESS PAPERS**

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### **RECOMMENDATION:**

That Council:

1. accepts the NDRRA/QDRF Report as presented; and
2. that those matters not covered by resolution be noted.

### **Background:**

#### **2021 QRA Event**

1. Acquittal documentation for all five (5) submissions have been submitted and assurance audits are progressively being undertaken prior to final approval and payment.
2. Council is waiting on final payment of approximately \$1.5million.

#### **2022 QRA Event**

1. Six (6) QRA22 REPA submissions have been approved with a total RV of approx. \$66.8million (construction budget of \$46.8million).
2. Work was completed on 30 June 2024 with 99.99% of work completed at an expenditure ratio of 0.99. Woodview (1 day), Magowra (adjust alignment) and Inverleigh West Access (1 day) were not completed (value \$130K). Further details are provided in Appendix A.
3. Submission 5 (Southeastern Roads) and Submission 6 (Mitchell River Crossing) have been lodged for acquittal. Due to additional damage incurred from the 2023 and 2024 events, significant scope has been rolled over into QRA23 and QRA24 submissions.

#### **2023 QRA Event**

1. All six (6) QRA23 REPA submissions have been approved with a total RV of approx. \$89.0million (construction budget of \$66.5million).
2. The upgrade of Boredrain Creek causeway (RV Approx. 982k) has been approved within Submission 6 of the QRA23 REPA submissions.
3. Approximately 2.2% of the project has been completed with an estimated Expenditure Ratio of 0.97 as detailed in Appendix C and D for construction progress summaries.
4. Six (6) camps have established at Pioneer, Augustus, Koolatah, Wondoola and Stirling, and Cockburn Camp shorty.
5. All QRA23 submissions have a completion deadline of 30 June 2025.
6. Based on the current program and additional scope (approximately 142% of QRA22), a 7<sup>th</sup> crew will be required to complete all work prior to 30 June 2025 deadline. Refer to Appendix F.

#### **2024 QRA Event**

1. Carpentaria Shire Council was activated for REPA, Emergency Works and CDO relief measures on 29 December 2023 in response to the Tropical Cyclone Jasper event.

## **BUSINESS PAPERS**

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2. Damage pickup has been completed for the majority of the Shire with remaining roads North of the Mitchell River to be completed in early July.
3. Emergency works have been completed on roads south of the Mitchell River. Access to the north of Mitchell River (Hughs Crossing) was achieved by grader 20 June 2024.
4. Damage pick-up has confirmed that significant emergency work will be required at the Mitchell River and around Oriners Camp area. Mitchell River crossing has a major washout at the southern approach, sand deposits over most of the crossing and major washout of approximately 1.5km along the road north toward Koolatah. The cost to complete emergency work has been "guesstimated" at \$2million once access has been established appropriate survey and assessment will be completed. Additional deep washouts have occurred around Oriners cumulating in approximately 800m of damage with a "guesstimate" of \$1million to fill the washout.
5. Submission 2 (South-Eastern Roads) has been lodged on QRA MARS system and will be subject to an infield assessment by QRA. Submission 3 (South-Western Roads) and Submission 4 (Northern Roads) are currently being prepared and will be lodged once all damage pickup and assessments have been completed.

### **Remote Roads Upgrade Pilot Program (RRUPP)**

Two (2) projects have been approved for construction under RRUPP funding.

1. The Iffley Road Gravel Upgrade project:
  - RV of approx. \$4.2million.
  - A crew has established at Wondoola Camp to construct remaining works.
2. Koolatah – Dixie Road Widening project:
  - RV of approx. \$2.5million.
  - Gravel has been pushed up prior to the wet season shut down.
  - Work will commence as soon as access to the north side of Mitchell River is practicable.

### **Other**

1. The EOT for Dunbar – Kowanyama (pavement and sealing) betterment project has been approved to 31 December 2024. This will allow for construction of remaining seal works to be performed once accessible this year. A full list of betterment projects can be seen in Appendix E.
2. Work has commenced on the pavement and sealing project (RV Approx. 8.6million) on Normanton to Burketown Road as part of QRA23 betterment funding (approx. 12km).

### **Consultation (Internal/External):**

- Mark Crawley - Chief Executive Officer.
- Michael Wanrooy - Director of Engineering.
- John Martin and Nick Lennon - ERSCON Consulting Engineers.

### **Legal Implications:**

- Nil.

## **BUSINESS PAPERS**

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### **Financial and Resource Implications:**

- QRA 23 Trigger Point contribution - \$29,070
- QRA 24 Trigger Point contribution - \$33,293

### **Risk Management Implications:**

- High – QRA23 – All submissions have a construction deadline of 30 June 2025. There is a high risk that work will not be completed by this deadline based on the current construction programme. A revised draft programme has been provided for comment.
- Low – QRA24 – It is expected the RV will reduce compared to QRA23 requiring a standard 5 crew season.

**CARPENTARIA SHIRE COUNCIL**

**SUMMARY OF QRA22 EXPENDITURE**

**CURRENT**

**Project Completed**

**Forecast Project Expenditure to RV Ratio**

**1/07/2024**

**100.0%**

**0.99**



Submission 5 - CSC.0059.2122D.REC					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Mundjuro Access	\$ 63,144.41	\$ -	100%	0.00	Due to significant additional damage incurred from the 2023 event, all scope is expected to be rolled over within CSC.0075.2223G.REC
Pioneer Access	\$ 11,827.88	\$ -	100%	0.00	Due to significant additional damage incurred from the 2023 event, all scope is expected to be rolled over within CSC.0075.2223G.REC
Trenton Road	\$ 3,930,081.52	\$ -	100%	0.00	Due to significant additional damage incurred from the 2023 event, all scope is expected to be rolled over within CSC.0074.2223G.REC
<b>TOTAL</b>	<b>\$ 4,005,053.81</b>	<b>\$ -</b>			

\*Expected expenditure ratio is the ratio of final expenditure divided by the recommended value. (i.e. 1.5 is 50% over budget, 0.8 is 20% under budget)

Submission 1 - CSC.0060.2122D.REC					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Yappar River Access	\$ 96,778.87	\$ 91,709.91	100%	0.95	Overlapping camp and establishment costs with simultaneously constructed Yappar River Access (Secondary Access) and QRA21 Broadwater - Iffley Road. When assessing roads together expenditure is expected to align closely with the combined RV.
Yappar River Access (Secondary Access)	\$ 39,976.45	\$ 496.21	100%	0.01	Overlapping camp and establishment costs with simultaneously constructed Yappar River Access and QRA21 Broadwater - Iffley Road. When assessing roads together expenditure is expected to align closely with the combined RV.
Beard Access	\$ 21,971.41	\$ 272.72	100%	0.01	Overlapping camp and establishment costs with simultaneously constructed Glenore Weir Road, Glenore Weir Secondary Access and Glenore Weir Service Access. When assessing roads together expenditure is expected to align closely with the combined RV.
Iffley Road	\$ 4,856,868.60	\$ -	100%	0.00	Due to significant additional damage incurred from the 2023 event, all scope was rolled over into CSC.0069.2223G.REC
Glenore Weir Road	\$ 9,544.65	\$ 32,105.50	100%	3.36	Overlapping camp and establishment costs with simultaneously constructed Beard Access, Glenore Weir Secondary Access and Glenore Weir Service Access. When assessing roads together expenditure is expected to align closely with the combined RV.
Glenore Weir Road (Secondary Access)	\$ 5,146.14	\$ 63.88	100%	0.01	Overlapping camp and establishment costs with simultaneously constructed Beard Access, Glenore Weir Road and Glenore Weir Secondary Access. When assessing roads together expenditure is expected to align closely with the combined RV.
Glenore Weir Service Access	\$ 63,999.36	\$ 35,671.95	100%	0.56	Overlapping camp and establishment costs with simultaneously constructed Beard Access, Glenore Weir Road and Glenore Weir Secondary Access. When assessing roads together expenditure is expected to align closely with the combined RV.
Claraville Road	\$ 1,665,824.70	\$ 1,172,179.12	100%	0.70	Overlapping camp and establishment costs with simultaneously constructed QRA21 and QRA22 Broadwater - Iffley Road. When assessing roads together expenditure is expected to align closely with the combined RV.
Broadwater - Iffley Road	\$ 4,346,661.50	\$ 3,753,826.77	100%	0.86	Accrued costs processing, construction recently completed
<b>TOTAL</b>	<b>\$ 10,970,016.36</b>	<b>\$ 4,994,119.94</b>			

Submission 3 - CSC.0061.2122D.REC					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Mutton Hole Access	\$ 136,902.94	\$ 77,057.33	100%	0.56	Significant cost savings were achieved due to the construction crew working from town with no camp establishment and ongoing camp costs required during construction.
Shady Lagoon Access	\$ 851,206.58	\$ 410,073.50	100%	0.48	Significant cost savings were achieved due to the construction crew working from town with no camp establishment and ongoing camp costs required during construction.
Delta Downs Road	\$ 175,940.26	\$ -	100%	0.00	Due to significant additional damage incurred from the 2023 event, all scope was rolled over into CSC.0073.2223G.REC
Dorunda Access	\$ 51,340.15	\$ -	100%	0.00	Due to significant additional damage incurred from the 2023 event, all scope was rolled over into CSC.0072.2223G.REC
Dunbar - Koolalah Road	\$ 545,549.26	\$ -	100%	0.00	Due to significant additional damage incurred from the 2024 event, all line items are expected to be rolled over within 2024 submissions.
Koolalah - Dixie Road	\$ 2,773,859.17	\$ -	100%	0.00	Due to significant additional damage incurred from the 2023 event, all scope was rolled over into CSC.0072.2223G.REC
Maggieville Access	\$ 2,604.28	\$ 1,738.58	100%	0.67	Due to significant additional damage incurred from the 2023 event, all scope was rolled over into CSC.0072.2223G.REC
Rutland Plains Access	\$ 97,628.71	\$ -	100%	0.00	Due to significant additional damage incurred from the 2024 event, all line items are expected to be rolled over within 2024 submissions.
<b>TOTAL</b>	<b>\$ 4,635,031.35</b>	<b>\$ 488,869.41</b>			

# BUSINESS PAPERS

Submission 2 (CSC.0063.2122D.REC)					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Neumayer Valley Access	\$ 432,541.55	\$ 398,859.76	100%	0.92	Overlapping camp and establishment costs with simultaneously constructed QRA21 Donors Hill - Augustus Downs Access and QRA21 Neumayer Valley Access. When assessing roads together expenditure is expected to align closely with the combined RV.
Donors Hill Access	\$ 289,892.91	\$ 153,915.12	100%	0.53	Overlapping camp and establishment costs with simultaneously constructed with QRA21 Warrenvale Access and QRA21 Donors Hill - Augustus Downs Road. When assessing roads together expenditure is expected to align closely with the combined RV.
Inverleigh Access	\$ 27,124.21	\$ 2,054.94	100%	0.08	Significant cost savings were achieved due to the construction crew working from town with no camp establishment and ongoing camp costs required during construction.
McAllister Road	\$ 146,560.60	\$ -	100%	0.00	Due to significant additional damage incurred from the 2023 event, all scope is expected to be rolled over within CSC.0075.2223G.REC
Normanton - Burketown Road	\$ 162,302.51	\$ -	100%	0.00	Due to significant additional damage incurred from the 2023 event, all scope is expected to be rolled over within CSC.0075.2223G.REC
Ten Mile Road	\$ 537,906.53	\$ -	100%	0.00	Due to significant additional damage incurred from the 2023 event, all scope is expected to be rolled over within CSC.0075.2223G.REC
Cowan Downs Access	\$ 516,686.65	\$ 408,075.86	100%	0.79	Overlapping camp and establishment costs with simultaneously constructed with QRA21 Cowan Downs Access. When assessing roads together expenditure is expected to align closely with the combined RV.
Karumba Pipeline Service Access	\$ 1,125,778.01	\$ 863,968.23	100%	0.77	Significant cost savings were achieved due to the construction crew working from town with no camp establishment and ongoing camp costs required during construction.
Augustus Downs Access	\$ 31,886.54	\$ 21,923.98	100%	0.69	Overlapping camp and establishment costs with simultaneously constructed QRA21 Donors Hill - Augustus Downs Road. When assessing roads together expenditure is expected to align closely with the combined RV.
Nardoo - Leichardt Road	\$ 853,337.09	\$ 1,177,557.86	100%	1.38	Overlapping camp and establishment costs with simultaneously constructed QRA21 Nardoo - Leichardt Road. When assessing roads together expenditure is expected to align closely with the combined RV.
Kelwood Access	\$ 287,341.93	\$ 89.36	100%	0.00	Due to significant additional damage incurred from the 2023 event, all scope is expected to be rolled over within CSC.0075.2223G.REC
Donors Hill - Augustus Downs Road	\$ 4,133,078.25	\$ 4,346,252.14	100%	1.05	Accrued costs processing, construction recently completed
Inverleigh West Access	\$ 29,980.97	\$ 58,040.05	0%	1.00	Works not completed
Magowra Access	\$ 55,471.26	\$ -	0%	1.00	Works not completed, Primary road has changed. New Magowra Access Primary road will be claimed in future years
Woodview Access	\$ 43,891.63	\$ 917.51	0%	1.00	Works not completed
<b>TOTAL</b>	<b>\$ 8,673,780.64</b>	<b>\$ 7,431,654.81</b>			

Submission 4 (CSC.0064.2122D.REC)					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Dunbar - Kowanyama Road (REPA)	\$ 4,839,821.00	\$ 7,824,801.51	100%	1.62	Overlapping camp and establishment costs with simultaneously constructed QRA21 Dunbar Kowanyama Road scope. When assessing roads together expenditure is expected to align closely with the combined RV. Due to significant additional damage incurred from the 2023 and 2024 events, the majority of line items were rolled over into CSC.0072.2223G.REC and 5 line items are expected to be rolled over within 2024 submissions.
Dunbar - Kowanyama Road (Betterment)	\$ 5,350,169.94	\$ 3,336,977.59	100%	0.69	Road was partially constructed before wet season shutdown, remaining works are expected to commence when accessible.
<b>TOTAL</b>	<b>\$ 10,189,990.94</b>	<b>\$ 11,161,779.10</b>			

Submission 6 (CSC.0066.2122D.REC)					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Mitchell River Crossing	\$ 15,000,000.00	\$ -	100%	0.00	Due to significant additional damage incurred from the 2024 event, all scope is expected to be rolled over within 2024 submissions.
<b>TOTAL</b>	<b>\$ 15,000,000.00</b>	<b>\$ -</b>			





**CARPENTARIA SHIRE COUNCIL**

**SUMMARY OF QRA23 EXPENDITURE**

**CURRENT**

**Project Completed**

**Forecast Project Expenditure to RV Ratio**

**1/07/2024**

**2.2%**

**0.97**



Submission 5 - CSC.0069.2223G.REC					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Iffley Road	\$ 9,346,235.99	\$ 54,636.15	0%	1.00	Accured costs processing, construction in progress
<b>TOTAL</b>	<b>\$ 9,346,235.99</b>	<b>\$ 54,636.15</b>			

\*Expected expenditure ratio is the ratio of final expenditure divided by the recommended value. (i.e. 1.5 is 50% over budget, 0.8 is 20% under budget)

Submission 1 - CSC.0072.2223G.REC					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Dorunda Access	\$ 1,660,802.34	\$ -	0%	1.00	
Dunbar - Kowanyama Road	\$ 1,239,780.10	\$ -	0%	1.00	
Dunbar - Kowanyama Road (Secondary Access)	\$ 109,217.34	\$ -	0%	1.00	
Inkerman Access	\$ 1,631,100.04	\$ 12,096.00	0%	1.00	Preliminary costs booked, construction has not commenced
Koolalah - Dixie Road	\$ 5,759,502.97	\$ 3,618.03	0%	1.00	Preliminary costs booked, construction has not commenced
Koolalah - Drumduff Road	\$ 1,424,067.05	\$ 1,202.50	0%	1.00	Preliminary costs booked, construction has not commenced
<b>TOTAL</b>	<b>\$ 11,824,469.84</b>	<b>\$ 16,916.53</b>			

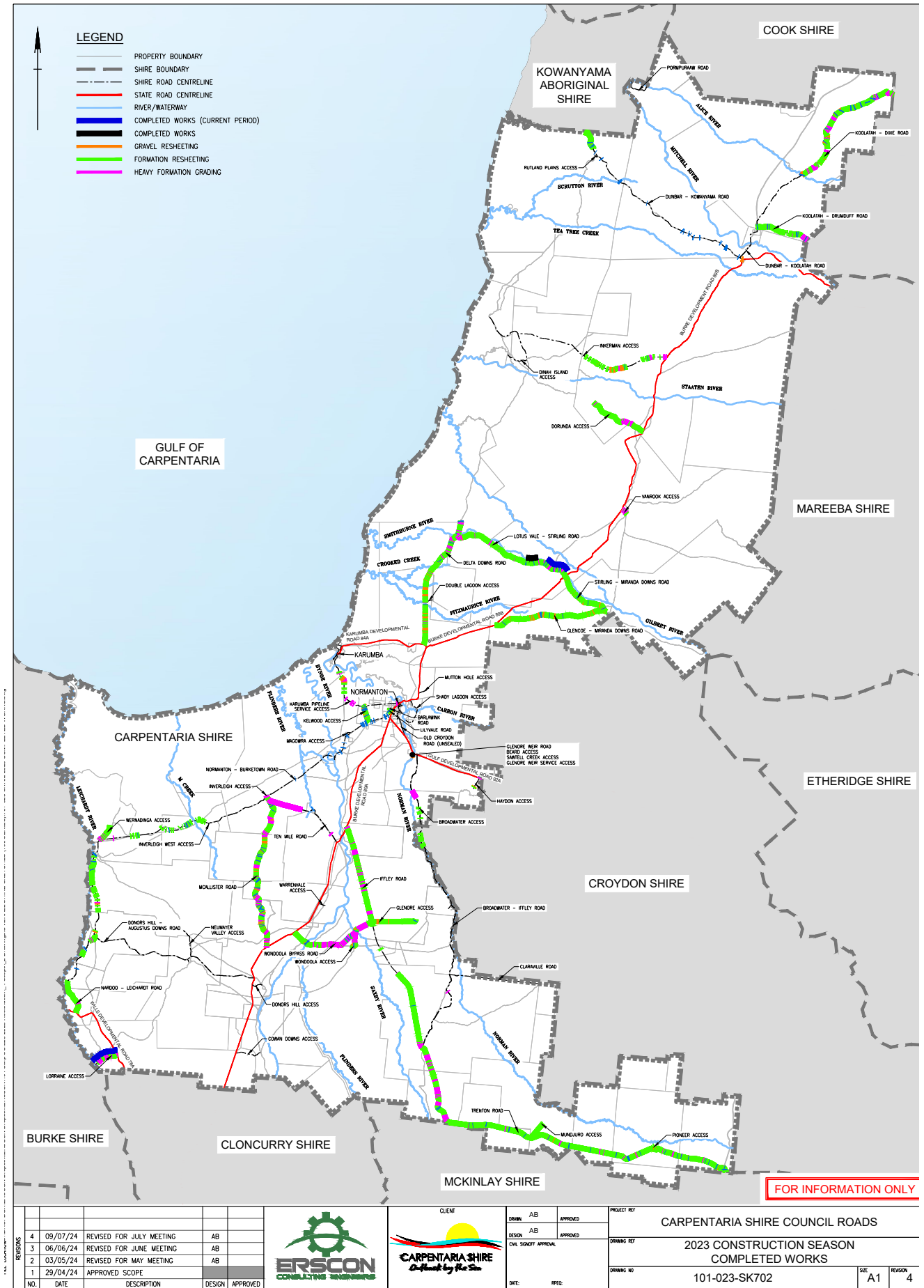
Submission 3 - CSC.0074.2223G.REC					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Bariawink Access	\$ 64,713.90	\$ -	0%	1.00	
Broadwater - Iffley Road	\$ 509,861.51	\$ 120,443.45	0%	1.00	Preliminary costs booked, construction has not commenced
Glenore Weir Service Access	\$ 13,974.13	\$ -	0%	1.00	
Haydon Access	\$ 47,186.10	\$ -	0%	1.00	
Karumba Pipeline Service Access	\$ 487,050.43	\$ -	0%	1.00	
Lilyvale Road	\$ 106,160.62	\$ -	0%	1.00	
Lorraine Access	\$ 510,204.94	\$ 139,236.29	100%	0.27	Accured costs processing, construction recently completed
Nardoo - Leichardt Road	\$ 3,635,210.55	\$ 11,514.17	0%	1.00	Accured costs processing, construction in progress
Trenton Road	\$ 8,481,929.71	\$ 1,091.51	0%	1.00	Accured costs processing, construction in progress
Wernadinga Access	\$ 490,579.17	\$ -	0%	1.00	
Wondoola Access	\$ 855,477.93	\$ 167,261.77	0%	1.00	Preliminary costs booked, construction has not commenced
Wondoola Bypass Road	\$ 1,661,333.50	\$ 18,900.25	0%	1.00	Preliminary costs booked, construction has not commenced
<b>TOTAL</b>	<b>\$ 16,863,682.49</b>	<b>\$ 458,447.44</b>			

Submission 2 - CSC.0073.2223G.REC					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Delta Downs Road	\$ 3,938,668.34	\$ 5,823.02	0%	1.00	Preliminary costs booked, construction has not commenced
Stirling - Miranda Downs Road	\$ 1,708,813.12	\$ 137,826.17	0%	1.00	Accured costs processing, construction in progress
Glencoe - Miranda Downs Road	\$ 3,672,940.10	\$ 10,707.96	0%	1.00	Preliminary costs booked, construction has not commenced
Lotus Vale - Stirling Road	\$ 3,401,968.46	\$ 616,546.31	29%	0.63	Accured costs processing, partially complete, works to recommence later in the year
Vanrook Access	\$ 161,825.68	\$ -	0%	1.00	
<b>TOTAL</b>	<b>\$ 12,884,215.70</b>	<b>\$ 770,903.46</b>			

Submission 4 - CSC.0075.2223G.REC					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Glenore Access	\$ 1,332,663.55	\$ -	0%	1.00	
Kelwood Access	\$ 569,396.34	\$ -	0%	1.00	
McAllister Road	\$ 4,693,540.87	\$ -	0%	1.00	
Mundjuro Access	\$ 589,668.16	\$ -	0%	1.00	
Normanton - Burketown Road	\$ 1,740,803.60	\$ 6,775.11	0%	1.00	Accured costs processing, construction in progress
Pioneer Access	\$ 34,106.44	\$ -	0%	1.00	
Ten Mile Road	\$ 585,725.70	\$ -	0%	1.00	
<b>TOTAL</b>	<b>\$ 9,545,904.66</b>	<b>\$ 6,775.11</b>			

Submission 6 - CSC.0076.2223G.REC					
Road Name	Construction Recommended Value	Expenditure	Complete (%)	Expected Expenditure Ratio	Notes
Normanton - Burketown Road (Betterment)	\$ 6,055,511.46	\$ -	0%	1.00	
<b>TOTAL</b>	<b>\$ 6,055,511.46</b>	<b>\$ -</b>			





## Appendix E - Approved Betterment Projects

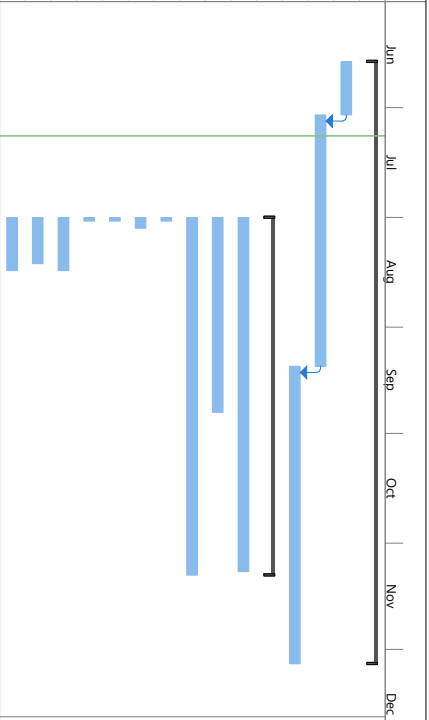
Funding Source	Project Name	Total Project Value	Deadline
Recovery and Resilience Grants (RRG)	Karumba Airport Weather Station	\$87,000	01/12/2023
Recovery and Resilience Grants (RRG)	Soda Ash Batching Machine	\$180,000	01/12/2023
Recovery and Resilience Grants (RRG)	Normanton WTP Chlorine Generator Cell Upgrade & Karumba Sewerage Upgrades	\$150,000	01/12/2023
Recovery and Resilience Grants (RRG)	Normanton Water Treatment Plant Storage Upgrades	\$40,000	01/12/2023
Recovery and Resilience Grants (RRG)	Investigation into New Karumba Sewage System	\$80,000	01/12/2023
Recovery and Resilience Grants (RRG)	Glenore Weir Intake, Pipework and Valve Set Upgrades	\$320,000	01/12/2023
Queensland Resilience and Risk Reduction Fund (QRRRF)	Normanton Stormwater Upgrades	\$228,882	30/06/2023
Flood Mitigation Infrastructure (FMI)	Armstrong Creek Causeway	\$793,339	31/12/2023
Queensland Resilience and Risk Reduction Fund (QRRRF)	Inverleigh West Causeway Upgrade	\$500,000	30/06/2024
Queensland Resilience and Risk Reduction Fund (QRRRF)	Karumba Foreshore	\$500,000	31/12/2023
Queensland Resilience and Risk Reduction Fund (QRRRF)	Mitchell River Crossing Upgrade Investigation	\$300,000	30/06/2024
Remote Roads Upgrade Pilot Program (RRUPP)	Iffley Road gravel upgrade	\$4,206,687	
Remote Roads Upgrade Pilot Program (RRUPP)	Koolatah – Dixie Road widening	\$2,477,642	
Queensland Resilience and Risk Reduction Fund (QRRRF)	Karumba Shoreline Protection & Revitalisation – Beach Sand Retention Project	\$1,335,604	30/06/2024
Queensland Betterment Funding	Dunbar - Kowanyama Road (Pavement and Sealing)	\$5,255,089	30/06/2024
Community and Recreational Asset Recovery and Resilience Program	Burke and Wills Monument Access Road (Pavement and Sealing)	\$364,268	30/06/2024
Flood Risk Management Program (FRMP)	WP3 Flood studies, risk assessments, management studies and intelligence systems	\$171,785	30/06/2024

Project has been completed

2024 DRFA Construction Programme - REV3 (DRAFT)

ID	Task Name	Duration	Start	Finish	
1	<b>Alfred Pascoe</b>	<b>116 days</b>	<b>Wed 3/07/24</b>	<b>Mon 9/12/24</b>	
2	RRUPP Koolatah - Dixie Road	44 days	Wed 3/07/24	Sat 31/08/24	
3	QRA23 Koolatah - Dixie Road Site 41 to 62	24 days	Sun 1/09/24	Wed 2/10/24	
4	QRA23 Koolatah - Drumduff Road	28 days	Thu 3/10/24	Mon 11/11/24	
5	QRA23 Dunbar - Kowanyama Road	18 days	Tue 12/11/24	Sat 7/12/24	
6	QRA23 Dunbar - Kowanyama Road (Secondary Access)	2 days	Sun 8/12/24	Mon 9/12/24	
7	<b>Wayne Bond</b>	<b>116 days</b>	<b>Tue 11/06/24</b>	<b>Thu 21/11/24</b>	
8	QRA23 Dorunda Access	33 days	Tue 11/06/24	Thu 25/07/24	
9	QRA23 Vamook Access	4 days	Tue 30/07/24	Fri 2/08/24	
10	QRA23 Inkerman Access	24 days	Sat 3/08/24	Tue 3/09/24	
11	QRA23 Koolatah - Dixie Road Site 127 to 63	55 days	Wed 4/09/24	Thu 21/11/24	
12	<b>Josie Bond</b>	<b>127 days</b>	<b>Tue 18/06/24</b>	<b>Mon 9/12/24</b>	
13	QRA23 Nardoo - Leichardt Road	53 days	Tue 18/06/24	Thu 29/08/24	
14	QRA23 Wernadanga Access	10 days	Fri 30/08/24	Thu 12/09/24	
15	QRA23 Norrington - Burketown Road (Unsealed)	14 days	Fri 13/09/24	Mon 30/09/24	
16	QRA23 McAllister Road Site 161 to 80	50 days	Tue 1/10/24	Mon 9/12/24	
17	<b>Colin Chagger</b>	<b>144 days</b>	<b>Thu 30/05/24</b>	<b>Thu 19/12/24</b>	
18	QRA23 Stirling - Miranda Downs Road	33 days	Thu 30/05/24	Wed 17/07/24	
19	QRA23 Glencoe - Miranda Downs Road	67 days	Thu 18/07/24	Wed 16/10/24	
20	QRA23 Lotus Vale - Stirling Road Site 34 to 71	44 days	Thu 17/10/24	Thu 19/12/24	
21	<b>Clarence Bynoe</b>	<b>114 days</b>	<b>Tue 2/07/24</b>	<b>Fri 6/12/24</b>	
22	QRA23 Trenton Road Site 158 to 115	45 days	Tue 2/07/24	Sat 31/08/24	
23	QRA23 Pioneer Access	2 days	Sun 1/09/24	Mon 2/09/24	
24	QRA23 Trenton Road Site 114 to 48	67 days	Tue 3/09/24	Fri 6/12/24	
25	<b>Brenton Murray</b>	<b>134 days</b>	<b>Tue 4/06/24</b>	<b>Fri 6/12/24</b>	
26	RRUPP Remaining Iflley Road	40 days	Tue 4/06/24	Thu 25/07/24	
27	QRA23 Wondoola Access	18 days	Tue 30/07/24	Tue 20/08/24	
28	QRA23 Wondoola Bypass Road	35 days	Wed 21/08/24	Thu 10/10/24	
29	QRA23 Glenore Access	25 days	Fri 11/10/24	Tue 12/11/24	
30	QRA23 Ten Mile Road	16 days	Wed 13/11/24	Fri 6/12/24	
31	<b>Shaun Henry (Stabiliser)</b>	<b>120 days</b>	<b>Tue 4/06/24</b>	<b>Thu 14/11/24</b>	
32	<b>QRA22 Dunbar - Kowanyama Road Remaining Betterment</b>	<b>20 days</b>	<b>Tue 4/06/24</b>	<b>Thu 27/06/24</b>	
33	QRA23 Norrington - Burketown Road Sealing Betterment	60 days	Tue 2/07/24	Thu 19/09/24	
34	QRA23 Norrington - Burketown Road (Sealed)	10 days	Tue 24/09/24	Thu 3/10/24	
35	QRA23 Boreadrain Creek Causeway Upgrade (Contractor)	30 days	Tue 8/10/24	Thu 14/11/24	

2024 DRFA Construction Programme - REV3 (DRAFT)

ID	Task Name	Duration	Start	Finish												
36	<b>Foreman 7</b>	122 days	Tue 18/06/24	Wed 4/12/24												
37	QRA23 Mundijuro Access	11 days	Tue 18/06/24	Tue 2/07/24												
38	QRA23 Trenton Road Site 47 to 1	51 days	Wed 3/07/24	Wed 11/09/24												
39	QRA23 Iffrey Road Site 77 to 43	60 days	Thu 12/09/24	Wed 4/12/24												
40	<b>2025 Construction Season Works</b>	73 days	Thu 1/08/24	Sat 9/11/24												
41	QRA23 Delta Downs Road	72 days	Thu 1/08/24	Fri 8/11/24												
42	QRA23 McAllister Road Site 79 to 1	39 days	Thu 1/08/24	Tue 24/09/24												
43	QRA23 Iffrey Road Site 42 to 1	73 days	Thu 1/08/24	Sat 9/11/24												
44	QRA23 Barlawink Road	1 day	Thu 1/08/24	Thu 1/08/24												
45	QRA23 Liliwale Road	3 days	Thu 1/08/24	Sat 3/08/24												
46	QRA23 Glenore Weir Service Access	1 day	Thu 1/08/24	Thu 1/08/24												
47	QRA23 Haydon Access	1 day	Thu 1/08/24	Thu 1/08/24												
48	QRA23 Kelwood Access	11 days	Thu 1/08/24	Thu 15/08/24												
49	QRA23 Karumba Pipeline Service Access	9 days	Thu 1/08/24	Tue 13/08/24												
50	QRA23 Broadwater - Iffrey Road	11 days	Thu 1/08/24	Thu 15/08/24												

## BUSINESS PAPERS

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### 13.3 WATER AND WASTE MONTHLY REPORT

<b>Attachments:</b>	NIL
<b>Author:</b>	Joe Beddows - Technical Officer - Water and Waste
<b>Date:</b>	11 July 2024
<b>Key Outcome:</b>	A well governed, responsive Council, providing effective leadership and management, and respecting community values
<b>Key Strategy:</b>	Provision of safe and reliable infrastructure (roads, water and sewer, buildings and facilities, etc.)

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#### Executive Summary:

This report has been prepared to provide Council with an overview of actions completed and underway within the Water and Waste Department throughout June.

The following items of interest are presented in further detail within the report:

- Total treated water consumption (Normanton and Karumba) was 76.8ML for the month of June.
- Two (2) eOne pump replacements occurred for the month of June.

#### RECOMMENDATION:

That Council:

1. receive and note the Water and Waste Monthly Report for June 2024; and
2. that those matters not covered by resolution be noted.

#### Background:

##### Water Industry Update

The next NW-QWRAP meeting is scheduled for 29th of August 2024 in Mount Isa.

- Council representatives attended the NW-QWRAP meeting in Mount Isa on the 30<sup>th</sup> of May 2024.

##### Operations

##### Normanton-Karumba Water Supply Scheme

- Flushing of the Normanton to Karumba pipeline commenced throughout June.
- No major water leaks reported for June in Normanton or Karumba.

The water level at Glenore Weir was measured at 7.64m on the last day of the month. The Bureau of Meteorology recorded 0.2mm of rain at Normanton Airport during the month.

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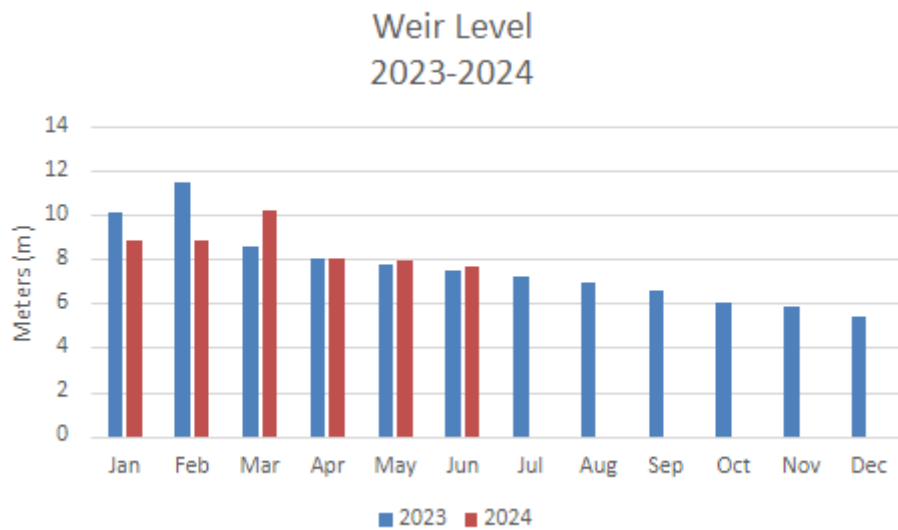


Figure 1 – Glenore Weir River Height at end of month

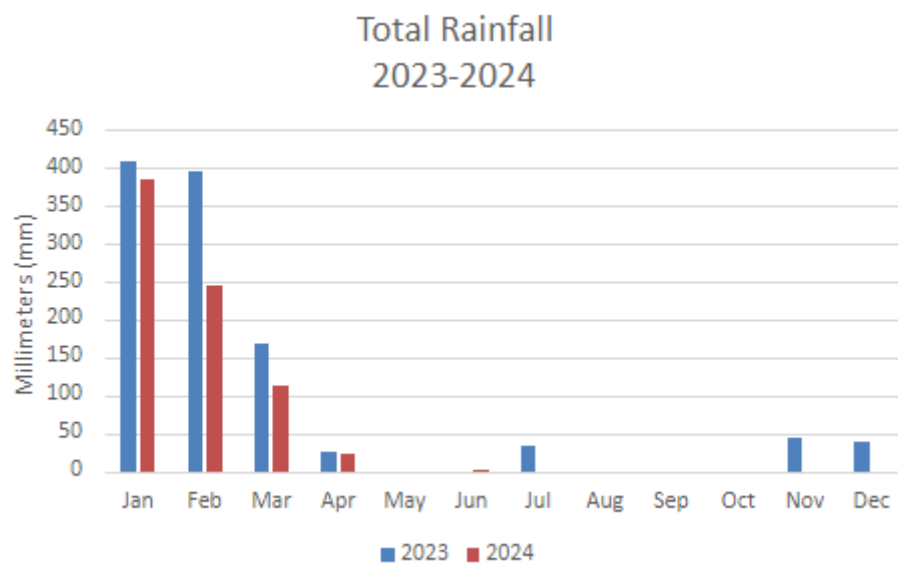


Figure 2 – Monthly Rainfall

For the month of June, approximately 82.9ML was pumped from Glenore Weir and 4.4ML from the Normanton bore for a total of 87.3ML of raw water.

## BUSINESS PAPERS

### Treated Water Consumption 2023-2024

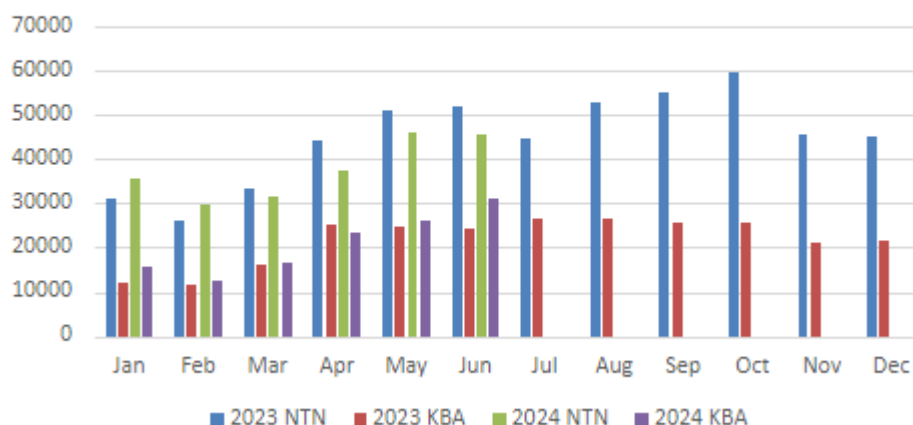


Figure 3 – Treated Water Consumption by Zone

#### Normanton Sewerage Scheme

The Normanton sewerage treatment facility has been operating as expected, consistently meeting all regulatory compliance standards and maintaining efficient operational performance. Regular monitoring and testing have confirmed that the facility's processes are effectively treating wastewater, ensuring that discharge parameters are within acceptable limits as defined by the Environmental License.

#### Karumba Sewerage Scheme

- During June, Two (2) low pressure pumps were replaced.
- As mentioned in the May report, Council engaged technicians to undertake essential maintenance at the Karumba Sewage Treatment Plant (STP). Throughout June both Membranes TMP's (Transmembrane Pressure) have continued to improve to acceptable levels, increasing the plant's ability to produce permeate.
- Karumba Sewage Treatment facility treated approximately 4.6ML during June.

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Karumba STP Monthly Inlet Flow (kL)

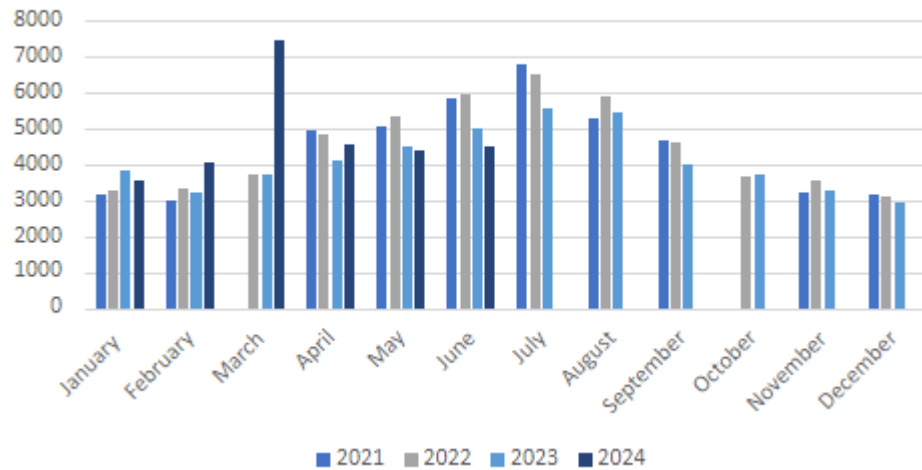


Figure 4 – Total Monthly inlet flow for Karumba STP

Number of Pumps Replaced

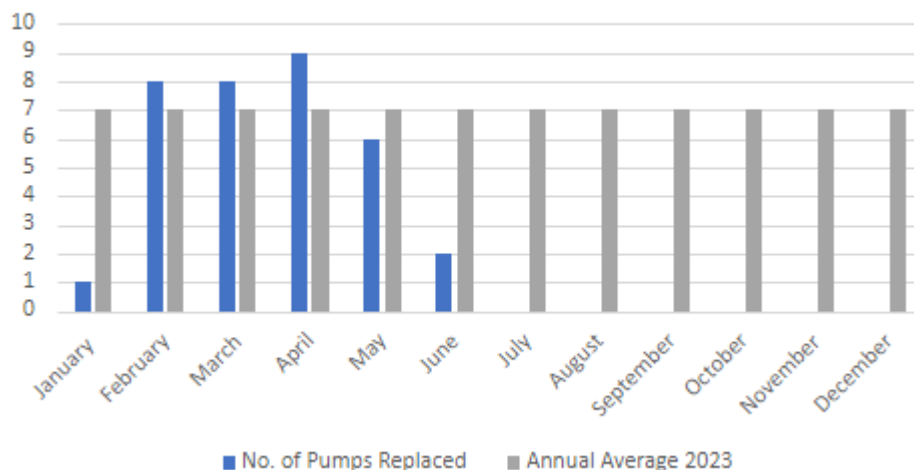


Figure 5 – Sewer Reticulation Pump Replacements

### Waste Services

Regular discussions were held with the site supervisors to maintain operations as well as monthly virtual meetings with managers and directors. Work continues in a business-as-usual fashion.

Illegal dumping and theft are continuing to be an issue at both Normanton and Karumba Waste Transfer Stations.

### Compliance

After submission of the Drinking Water Quality Management Plan amendment, an Information Request Notice has been received from the Department of Regional Development, Manufacturing and Water. Water and Waste, in conjunction with Viridis Consultants have been in the process of answering this request to be submitted in July.



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Item	Description	Due	Status	Comment
1	<a href="#">Service Provider Annual Registration</a>	July 23	✓	<u>Complete.</u>
2	<a href="#">Waste Annual Data Survey</a>	Aug 23	✓	<u>Complete.</u> Data has been estimated as Councils systems do not support data management for the indicators.
3	<a href="#">Queensland Government Key Performance Indicator Reporting</a>	Oct 23	✓	<u>Complete.</u> Some data has been estimated as Councils systems do not support data management for all indicators.
4	<a href="#">Waste Environmental Permit Report</a>	Nov 23	○	Report has been written.
5	<a href="#">Sewerage Environmental Permit Report</a>	Nov 23	○	Report has been written.
6	<a href="#">Drinking Water Quality Management Plan Annual Report</a>	Dec 23	✓	<u>Complete.</u>
7	<a href="#">Fluoride Public Health Report</a> - March, June, September, December	Dec 23	✓	<u>Complete.</u>
8	<a href="#">Drinking Water Quality Management Plan Review</a>	Jan 24	✓	<u>Complete</u>

### Projects – Capital & Funded Works Underway

Project No.	Project Name	On Time	On Budget	Comment
<a href="#">CO2411</a>	<a href="#">Waste - New fencing and repair fencing at Normanton Landfill</a>	✓	✓	<u>Complete.</u>
<a href="#">CO2410</a>	<a href="#">Waste - Security System Design and install - Karumba</a>	✓	✓	<u>Complete.</u>
<a href="#">CO2409</a>	<a href="#">Waste - Security System Design and install - Normanton</a>	✓	✓	<u>Complete.</u>
CS2403	Sewer - Analyser Upgrades / Replacement Program	✓	✓	To be completed this calendar year.
<a href="#">CS2401</a>	<a href="#">Sewer - Generator for Pump Station 3</a>	○	○	Pending install.
<a href="#">CS2202</a>	<a href="#">Sewer - Karumba - Pump Replacement (eOne)</a>	✓	✓	Stage 2 complete.
CS2405	Sewer - Karumba Sewerage Upgrades and Renewals	○	○	Progressing.
CS2201	Sewer - Karumba STP - Membrane Replacement & Skid Renewal	○	○	Options analysis and specification being finalized and will be presented to Council once options are received from the market.
<a href="#">CS2404</a>	<a href="#">Sewer - Pump Replacement Program</a>	✓	✓	<u>Complete.</u>
CS2402	Sewer - STP – Aerators	✓	✓	<u>Complete.</u>
CW2406	Water - Analyser Upgrades / Replacement Program	✓	✓	Quotes being sought for remainder of scope.

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Project No.	Project Name	On Time	On Budget	Comment
RRF001A	Water - Glenore Weir Raw Water Upgrade - Emergency Intake Structure	○	○	On track.
CW2204	Water - Glenore Weir Water Pipe Replacement Planning Project	✓	✓	On track.
CW2405	Water - Karumba Chlorination Renewal	✓	✓	Commenced. Quotes being sought to extend the Chemical storage area and dosing arrangement updates to ensure compliance.
RRF002	Water - Karumba Water Tower/Reservoirs On site Chlorine Generator	✓	✓	<u>Complete.</u>
CW2402	Water - Meter Replacement Program - Pending advice in Smart Metering Business Case	○	○	Ongoing.
RRF005	Water - Normanton Treatment Plant - Replacement of Soda Ash Dosing system	✓	✓	<u>Complete.</u>
CW2401	Water - Normanton Water Treatment Plant Storage Upgrades	○	✓	Ongoing.
CW2408	Water - Pump Replacement Program	✓	✓	Ongoing.
CW2403	Water - SCADA / Telemetry Renewals	✓	✓	Awaiting install.
WQ2205	Water - Treatment Plant - Controls/Monitoring - Priorities to be established.	✓	✓	<u>Complete.</u>

### Operational Works / Projects raised by Council

Date	Ref	Description	On Time	On Budget	Comment
21/06/23	3	Customer Service Standards	✓	✓	Report is being presented to Council in June Meeting.
20/11/23	4	Water and Waste Resourcing Investigate alternate arrangements to deliver services.	○	✓	<ul style="list-style-type: none"> <li>- Onboarding for the 2x Trainees continues.</li> <li>- eOne Service agreement (On Hold)</li> <li>- recruitment for Karumba Operator (On Hold pending Housing)</li> </ul>

### Consultation (Internal/External):

- Michael Wanrooy - Director of Engineering
- Joe Beddows – Technical Officer (Water and Waste)
- Matthew Brennan – Project Engineer
- Trades and operational staff
- qldwater
- Viridis Consultants
- AgNr Consultants
- Wanless Pty Ltd
- Department of Environment and Science

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### Legal Implications:

- Low.

### Financial and Resource Implications:

- Medium.

#### Financial

Row Labels	Sum of Current Budget	Sum of YTD Actual	Sum of Order Value	Sum of Actual Bal
<b>Operating Expenditure</b>				
⊕ Landfill/ Waste Transfer Operations	979,853	642,694	217,014	642,694
⊕ Raw Water Network	55,000	1,790	0	1,790
⊕ Refuse Collection	203,083	200,538	0	200,538
⊕ Sewerage	1,923,140	1,233,598	180,263	1,233,598
⊕ Water	3,563,313	2,608,047	226,426	2,608,047
<b>Operating Expenditure Total</b>	<b>6,724,388</b>	<b>4,686,667</b>	<b>623,703</b>	<b>4,686,667</b>
<b>Operating Income</b>				
⊕ Landfill/ Waste Transfer Operations	-737,000	-778,992	0	-778,992
⊕ Refuse Collection	0	-4,101	0	-4,101
⊕ Sewerage	-1,695,000	-1,550,630	0	-1,550,630
⊕ Water	-1,852,500	-1,615,909	0	-1,615,909
<b>Operating Income Total</b>	<b>-4,284,500</b>	<b>-3,949,631</b>	<b>0</b>	<b>-3,949,631</b>
<b>Grand Total</b>	<b>2,439,888</b>	<b>6,755</b>	<b>623,703</b>	<b>6,755</b>

### Risk Management Implications:

- Continue to monitor.

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### 13.4 BUILDING AND PLANNING REPORT

**Attachments:** NIL  
**Author:** Tahirih Bristow-Stagg - Assistant Building Planning & Property Officer  
**Date:** 11 July 2024

**Key Outcome:** 4.1 - Sustainable urban and rural development  
**Key Strategy:** 4.1.1 Ensure development accords with Carpentaria Shire Council's planning scheme, planning instruments, codes and legislation.

#### Executive Summary:

The report is to advise Council of relevant planning and building activities within the Shire for the month of June 2024.

#### RECOMMENDATION:

That Council:

1. note and accept the content of the Building and Planning Report as presented; and
2. that those matters not covered by resolution be noted.

#### Background:

##### Planning Applications Received

DA No.	Applicant	Address	Application Type	Status
I/2335	Dylan Leschke	23 Matilda Street Normanton QLD 4890 (Lot 98 M14812)	MCU (Industry on land)	Report submitted to Council Meeting
I/2416	D Wren Pty Ltd and F Wren Pty Ltd c/- RPS AAP Consulting	132-138 Yappar Street Karumba QLD 4891 (Lot 84 SP323732)	Development Application – Minor Change to a Development Permit (I/2017) – MCU for Industrial Shed	Report submitted to Council Meeting

##### Planning Applications Approved

DA No.	Applicant	Address	Application Type	Status
I/2415	Telstra c/- BMM Group	40 Palmer Street Karumba QLD 4891 (Lot 11 NM843281)	MCU (New Mobile Telecommunications Facility)	Approved with Conditions
I/2334	Paul Prenzler, Royal Haskoning DHV	2 Ward Street Karumba QLD 4891 (Lot 60 RP818020);	Operational Tidal Works (Coastal protection works,	Approved with Conditions

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		24-28 Palmer Street Karumba QLD 4891 (Lot 1 SP168781); Esplanade, Karumba QLD 4891 (Lot 56 K3645); 30 Palmer Street Karumba QLD 4891 (Lot 55 K3645); (Lot 54 K3645); (Lot 14 SP252497).	rock revetment wall and groyne) Stage 2 (SARA 2312-38232)	
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### Building Applications Received by Building Certifier

DA No.	Applicant	Address	Application Type	Value
I/2417	Beau Thornton - Emergent Building Approvals for Steven Farlow	9 Riverview Drive Karumba QLD 4891 (Lot 45 K36416)	New Construction of Shed	TBA

### Applications pending waiting on further information (Applicants advised)

DA No.	Applicant	Address	Application Type	Date Received
I/2227	Epic Environmental Pty Ltd on behalf of AACo	(Lot 2 TD1, Lot 1 & 2 on TD4, &) Lot 166 SP276509	Assessment Determination – Gulf Irrigation Project	01/12/2022. (Request for Third Party advice)
I/2302	tba	3 Ellis Street Normanton 4890 (Lot 26 N14849)	Dual occupancy	TBA
I/2304	tba	Karumba Point Caravan Park, Karumba QLD 4891 (Lot 11 SP258858)	Purchase State Land (boundary realignment – Lot 11 SP258858)	TBA

### Non-Conformance

DA No.	Applicant	Address	Application Type	Status
N/A				

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### **Consultation (internal/external)**

- Jennifer Roughan – Consultant Town Planner

### **Legal implications**

- N/A

### **Policy Implications**

- N/A

### **Financial and Resource Implications**

- N/A

### **Risk Management Implications**

- Low – risks are within normal operational parameters.

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### 13.5 DEVELOPMENT APPLICATION - MATERIAL CHANGE OF USE FOR INDUSTRY - 23 MATILDA STREET, NORMANTON - I/2335

**Attachments:** NIL  
**Author:** Tahirih Bristow-Stagg - Assistant Building Planning & Property Officer  
**Date:** 11 July 2024

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**Key Outcome:** 4.1 - Sustainable urban and rural development  
**Key Strategy:** 4.1.1 Ensure development accords with Carpentaria Shire Council's planning scheme, planning instruments, codes and legislation.

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#### Executive Summary:

The application seeks a development permit for a material change of use for an industry, being metal fabrication. Located at 23 Matilda Street, Normanton (Lot 98 on N14812) within the residential zone.

#### RECOMMENDATION:

That Council resolve in accordance with the Planning Act 2016, that the applicant be notified that the application for a development permit for material change of use for an industry (metal fabrication) at 23 Matilda Street, Normanton, formally described as Lot 98 on N14812, is approved subject to the following conditions. The currency period for the approval is to be set at three years after the date the approval takes effect.

#### Background:

Council considered the report and recommendations of the consultant town planner at its meeting on 19<sup>th</sup> June 2024. It decided:

*Resolution No. 0624/037*

*That this item lay on the table and be presented with conditions for consideration for approval at the July ordinary meeting.*

Council might consider approving the above application on the basis that the proposed development has been assessed against the relevant assessment benchmarks and regard has been given to other relevant matters. While the proposal conflicts with the planning scheme intentions for residential areas, it is similar to a home-based business and impacts are able to be adequately controlled through conditions of approval.

Should Council decide to approve the application, the following conditions are recommended.

These include a provision which reduces the currency period for the application to lapse after three years if the use is not commenced within that period. The default currency period under the Planning Act 2016 is six years. This shorter currency period would provide greater certainty for Council and neighbours.

#### Conditions of Approval

1. (a) The approved activities are to be consistent with those described in the applications material, including the responses to information request (dated 16 February 2024) and the response to the further advice notice dated (18 March 2024).

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- (b) The use is for metal fabrication, involving welding of aluminum, stainless and mild steels, sheet metal forming and pipe bending. Complementary activities such as brazing and soft soldering may also be undertaken. Equipment utilised includes welders (MIG, TIG and manual metal arc, referred to as 'stick'), high quality sheet metal cutter and pan break.
  - (c) It is not to involve any environmentally relevant activities or activities such as arc air gouging, heavy repairs, panel beating, spray painting, surface coating or mechanical repairs are not to be undertaken.
- 2. All activities are carried out indoors, within existing buildings on the site. No activities or storage of goods or equipment is to occur outdoors.
  - 3. The use is carried out by a permanent resident of the dwelling house on the site and no staff employed beyond permanent resident of the dwelling.
  - 4. Signage is to be limited to a single sign with a maximum face area of 0.5m<sup>2</sup> and no illumination.
  - 5. The use is not to involve the use or parking of heavy vehicles on the site. For the purposes of this condition, a heavy vehicle is a vehicle with more than 4.5 tonnes GVM (gross vehicle mass), GCM (gross combination mass) or more than 2 tonnes ATM (aggregate trailer mass).
  - 6. All products or items are to be picked up from and delivered to clients, so that there is no visitation to the site by clients.
  - 7. No vehicles are to be parked on the site other than those owned by residents of the dwelling house.
  - 8. Screen fencing is provided along all side and rear boundaries, that is constructed of acoustic grade material with no gaps and built to a height of 1.8m.
  - 9. Hours of operation are limited to 8am to 5pm, with no work involving machinery or other generation of noise on weekends or public holidays
  - 10. The use does not noticeably increase noise levels at the boundary of the site
  - 11. The development site is to be maintained in a clean and tidy condition at all times.
  - 12. The site is to remain connected to urban water supply, sewerage and electricity services, and the use is not to impose a load on infrastructure greater than that associated with the residential use of the dwelling.
  - 13. The use is not to involve release of any trade wastes or contaminants as defined by the Environmental Protection Act 1994. Any oil or other liquid waste is to be stored in sealed containers on site and lawfully disposed of off-site.
  - 14. Should any of the Council's assets be damaged, the cost of the reinstatement of all such assets shall be met by the proponent.
- In accordance with section 85 of the Planning Act 2016, this approval will lapse three years from the day the approval takes effect.



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### 13.6 DEVELOPMENT APPLICATION - MINOR CHANGE TO A DEVELOPMENT PERMIT - MATERIAL CHANGE OF USE FOR INDUSTRIAL SHED - 132-138 YAPPAR STREET KARUMBA - I/2416

<b>Attachments:</b>	13.6.1. Appendix A: Original Decision Notice and Approved Plans I/2017 <a href="#">↓</a> 13.6.2. Appendix B: Proposed Minor Change Plans <a href="#">↓</a> 13.6.3. Appendix C: Assessment against Applicable Planning Scheme Codes <a href="#">↓</a> 13.6.4. Appendix D: Assessment against SPP Natural Hazards Assessment Benchmark <a href="#">↓</a>
<b>Author:</b>	Tahirih Bristow-Stagg - Assistant Building Planning & Property Officer
<b>Date:</b>	11 July 2024
<b>Key Outcome:</b>	4.1 - Sustainable urban and rural development
<b>Key Strategy:</b>	4.1.1 Ensure development accords with Carpentaria Shire Council's planning scheme, planning instruments, codes and legislation.

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#### Executive Summary:

The application seeks a minor change to a Development Permit (I/2017) for a Material Change of Use (industrial shed for boat building). Located at 132-138 Yappar Street, Karumba QLD 4891 (Lot 84 on SP323732).

#### RECOMMENDATION:

That Council resolve in accordance with the Planning Act 2016, the applicant be notified that the application for a minor change to Development Permit I/2017 - Material Change of Use for industry, being a shed for boat building at 132-138 Yappar Street, Karumba (formally described as Lot 84 on SP 323732), be approved subject to the conditions set out below.

#### Background:

##### Summary of Assessment

The application seeks a minor change (under section 78 of the Planning Act) to a Development Permit (I/2017) issued by Council on the 9th of December 2020. The original approval relates to a Material Change of Use for an industrial shed intended to accommodate boat building.

The change seeks to establish a larger shed in the same general location on the site, setback from the site frontage by 16.5m (increased from 12m) and from the western site boundary by 38.5m (decreased from 40m). The size of the shed will increase from 420m<sup>2</sup> to 762m<sup>2</sup> and its height will increase from around 8m to around 10m at its highest point.

The shed remains consistent with the scale of industrial buildings in the locality and is unlikely to generate any additional or different impacts. It remains generally compliant with the relevant requirements of the planning scheme.

In addition, the proposed development represents a form of development that will support job opportunities in the local economy in the Shire.

While it is within the area potentially affected by storm tide and flooding it is a facility that requires a waterfront location and will not worsen disaster management or recovery capacity.

#### The Site and Proposed Development

##### The Site

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The subject land is located at 132-138 Yappar Street, Karumba and is formally described as Lot 84 SP323732. It has a total area of around 3.7ha. However, the proposed development has a footprint of only 762m<sup>2</sup>, close to the Yappar Street frontage.

The site is included in the industry zone under the Carpentaria Shire Planning Scheme.



Figure 1: Aerial View

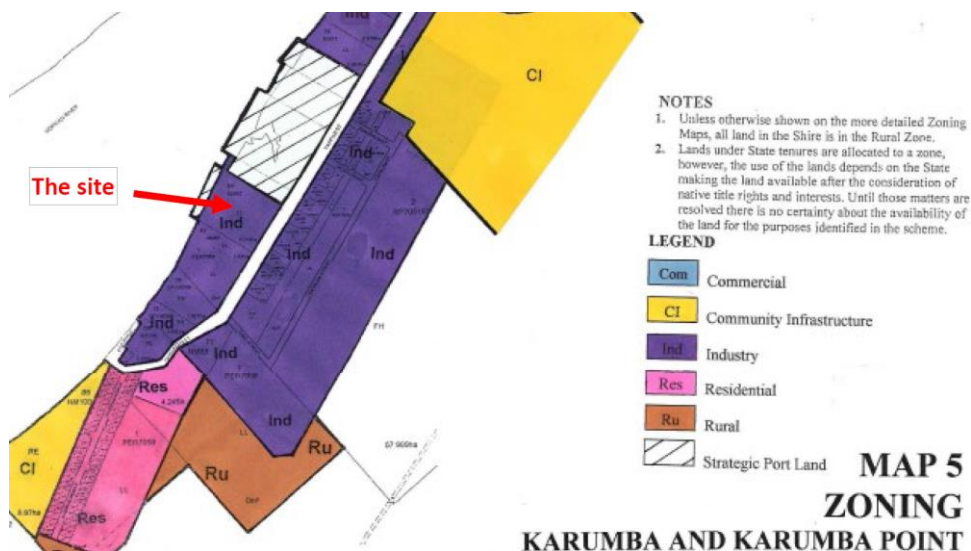


Figure 2: Zoning

### The Proposed Development

The proposed shed is for the purpose of providing cover for boat building. The changes sought are set out in the table below. Ingress to and egress from the site will remain via the existing access point.

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	Originally Approved	Now Proposed
<b>Size</b>	14m x 30m Total area of 420m <sup>2</sup>	24.9m x 30.6m Total area of 762m <sup>2</sup>
<b>Setback to west boundary</b>	40m	38.5m
<b>Setback to frontage</b>	12m	16.5m
<b>Height to eaves</b>	6.6m	8.3m
<b>Highest point</b>	8.6m	10m

The original decision notice and approved plans are included in Appendix A. The proposed minor change plans are included in Appendix B. Snapshots are provided in figure 3 below.

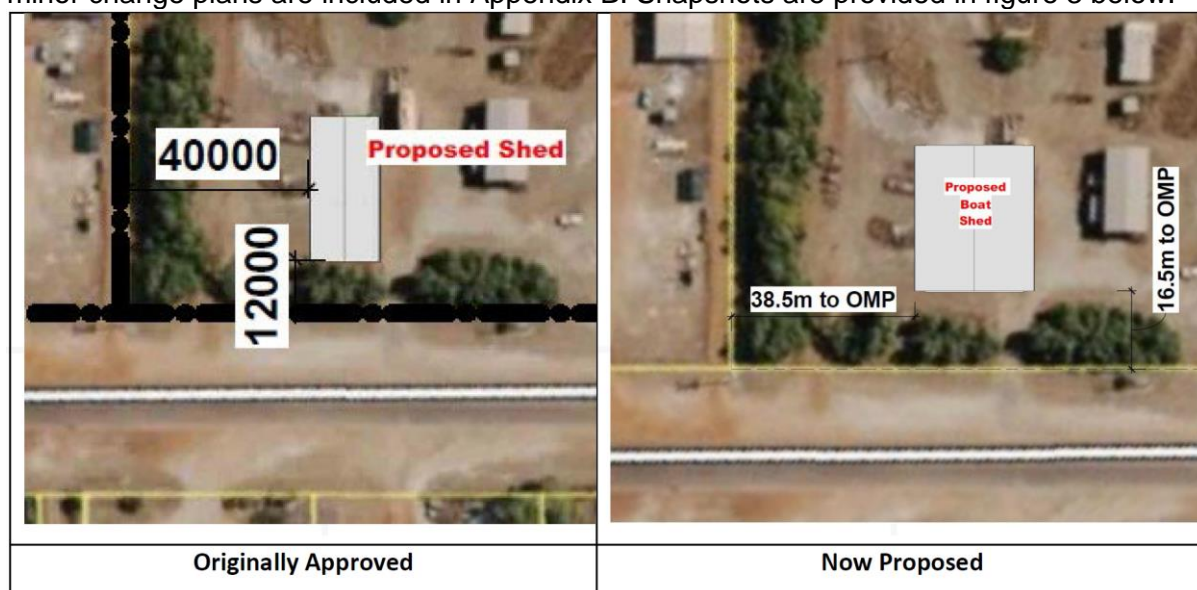


Figure 3: Proposed boat building shed.

The proposed changes are consistent with the definition of a 'minor change' under the Planning Act 2016. The changes:

- would not result in a substantially different development;
- would not introduce an element to the development that constitutes a prohibited development;
- would not introduce any new referral triggers to the development; and
- do not require public notification.

### Assessment

#### Decision Making Requirements for Change Applications

The Planning Act 2016 requirements for minor change applications are set out in section 81. It requires Council takes into consideration the information the applicant included with the application and otherwise assess it against the same things the original application was assessed against.

The original application was code assessable. Section 45 (3) of the Planning Act requires that a code assessable application must be carried out only:

- against the applicable assessment benchmarks (including the relevant codes in the planning scheme and the relevant assessment benchmarks set out in the State Planning Policy; and
- having regard to any matters prescribed by regulation (which include the State Planning Policy and the material submitted with the application).

Section 60 (2) of the Planning Act states that, after carrying out the assessment, the assessment manager:

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- (a) *must decide to approve the application to the extent the development complies with all of the assessment benchmarks for the development;*
- (b) *may decide to approve the application even if the development does not comply with some of the assessment benchmarks;*
- (c) *may impose development conditions on an approval; and*
- (d) *may, to the extent the development does not comply with some or all the assessment benchmarks, decide to refuse the application only if compliance cannot be achieved by imposing development conditions.*

### **Shire of Carpentaria Planning Scheme Assessment Benchmarks**

Under the table of assessment for the industry zone, the proposed development is code assessable, and is to be assessed against:

- the industry zone; and
- the general development code.<sup>1</sup>

The industry zone is intended to accommodate a wide range of industrial activities, with which the proposed development is in keeping. A detailed assessment against the specific benchmarks nominated in each of the applicable planning scheme codes code is provided in Appendix C. The proposal complies with all relevant benchmarks.

### **State Planning Policy Assessment Benchmarks and Regional Plan**

The only aspect of the State Planning Policy (SPP) of relevance to the subject land and proposed development relates to natural hazards, risk and resilience state interest<sup>2</sup>. The land falls within the medium storm tide inundation area and flood hazard area - level 1 - Queensland floodplain assessment overlay under the State's development assessment mapping (DAMS) layers<sup>3</sup>.

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<sup>1</sup> The subject land also falls within the acid sulphate soils overlay area. However, because no earthworks are involved, the overlay code is not relevant to the proposal.

<sup>2</sup> SPP assessment benchmarks for liveable communities, mining and extractive resources, water quality and strategic airports and aviation facilities are not relevant to the subject land or proposed development.

<sup>3</sup> DAMs mapping is available at <https://dams.dsdip.esriaustraliaonline.com.au/damappingsystem/>

Accordingly, the proposal has been assessed against the relevant SPP assessment benchmarks, as set out in Appendix D. The proposal complies with these benchmarks. While it is within the area potentially affected by storm tide and flooding it is a facility that requires a waterfront location. It will not worsen disaster management or recovery capacity, and it should improve network performance overall.

No other parts of the SPP are relevant, and the application does not involve environmentally relevant activities or otherwise require referral to other agencies.

Carpentaria Shire is also subject to the Gulf Regional Development Plan 2000. There are no provisions of relevance to this application.

### **Conclusion**

The proposed development complies with all applicable assessment benchmarks. As a code assessable development, the application must therefore be approved under the Planning Act decision making rules (section 60(2)).

### **Reasons for the Decision**

The proposed development complies or can be conditioned to comply with all applicable assessment benchmarks, including:

- Industry Zone Code
- General Development Code
- State Planning Policy assessment benchmark for natural hazards risk and resilience

It therefore must be approved in accordance with the Planning Act section 60(2).

The proposed development is consistent with the intentions for the industry zone. It faces the same level of tolerable risk that applies to the balance of the town and does not worsen the hazard or impact on how the hazard may be managed.

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### **Conditions**

#### **General**

1. The development is to be undertaken substantially in accordance with the following approved plans:
  - (i) Site Plan - drawing no. A101 A dated 17.06.24
  - (ii) Layout Plan - drawing no. A102 A dated 17.06.24
  - (iii) Elevations - drawing no. A103 A dated 17.06.24
  - (iv) 3D View - drawing no. A106 dated September 2020
2. This approval shall lapse six years from the day the decision notice for the original approval (I/2017) was granted (being 15 December 2020).
3. The applicant is to ensure the site is maintained, during and after development, in a clean and tidy condition at all times, to the satisfaction of the Director of Engineering Services or delegate.
4. The site is required to drain to a lawful point of discharge to the satisfaction of the Director of Engineering Services or delegate.
5. The approved development is to be provided with water supply and sewerage constructed to standards stated in Schedule 1, Part 3 of the Carpentaria Shire Planning Scheme. The cost of connection to all services is to be met by the applicant/proponent.
6. Any work associated with connecting to urban services shall be undertaken in accordance with the approved plans and shall be established and completed prior to the lawful commencement of the use and to the satisfaction of the Director of Engineering Services or delegate.
7. Should any of the Council's assets be damaged during construction, the cost of the reinstatement of all such assets shall be met by the applicant/proponent and to the satisfaction of the Director of Engineering Services or delegate.
8. One (1) industrial crossover and apron, built in accordance with the FNQROC Development Manual Standard Drawing S1015 for commercial and industrial crossings, is to be constructed at the location of the proposed shed, and is to extend to the bitumen in Yappar Street, to the satisfaction of the Director of Engineering Services or delegate.
9. Five (5) car parking spaces are to be provided on site and setback back a minimum of 6 metres from the site frontage and all other site boundaries. The car parks are to be line marked or delineated by coppers logs, or similar, to the satisfaction of the Director of Engineering Services or delegate.
10. Any lighting proposed in association with the development must ensure there is no light spillage onto adjoining properties.
11. Any advertising signage associated with the development is required to comply with the Advertising Devices Code in the Carpentaria Shire Planning Scheme.
12. Trees native to the local area are to be planted at one (1) metres intervals, for a distance of 16 metres and maintained along the frontage of the site, between the site

## **BUSINESS PAPERS**

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frontage and the new shed, so as to screen the shed from the road, to the satisfaction of the Director of Engineering Services or delegate.

13. Erosion and sediment control measures consistent with FNQROC Development Manual standards or equivalent are established during construction, and by:

- (i) keeping ground disturbing activities to a minimum;
- (ii) filling and compacting any trenches immediately after services have been laid;
- (iii) checking of erosion and sediment controls regularly and immediately prior to and after any rain event; and
- (iv) not undertaking works during rainfall.

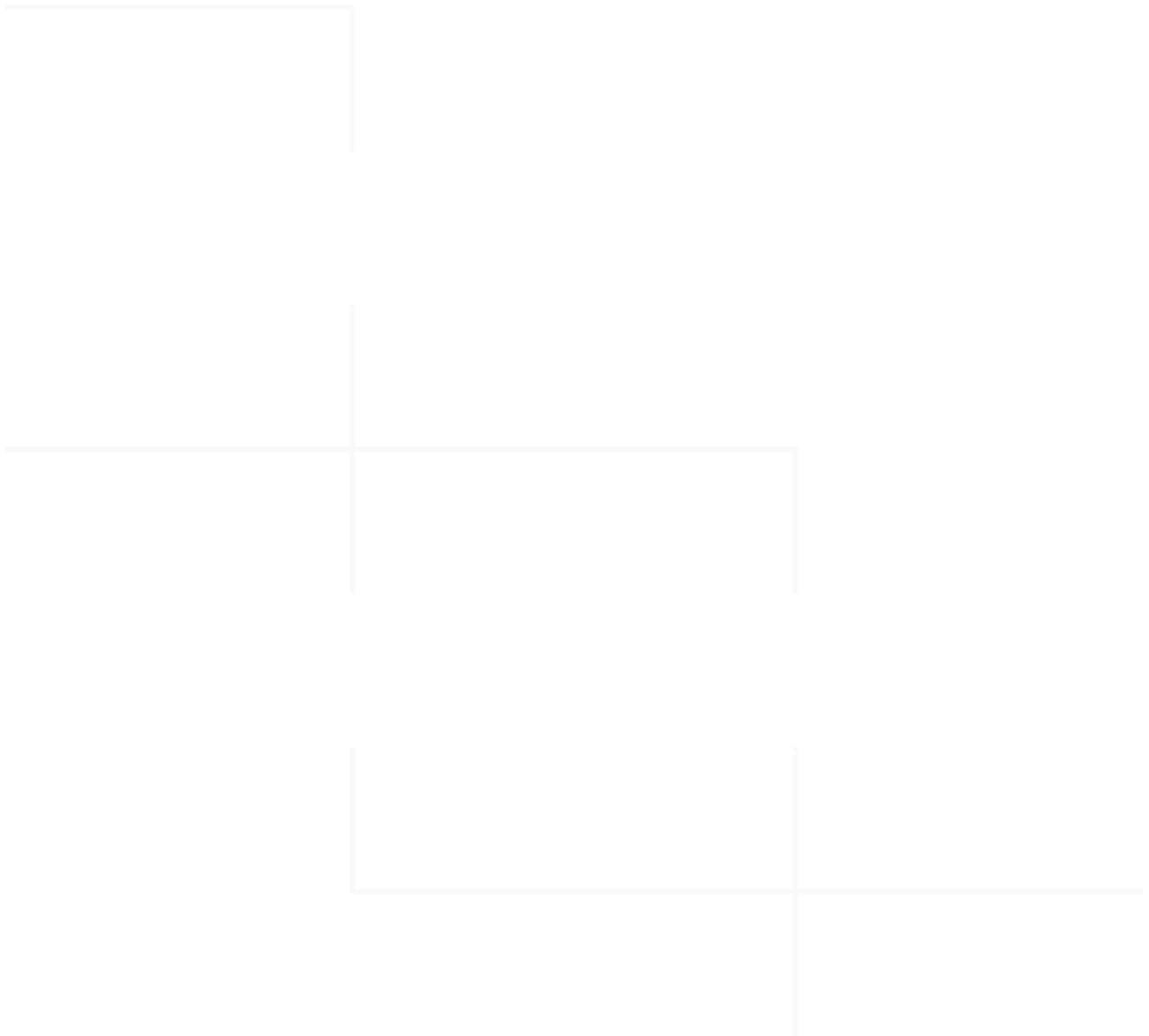
14. Dust Suppression through ground wetting is to be undertaken during construction.

Advisory Notes

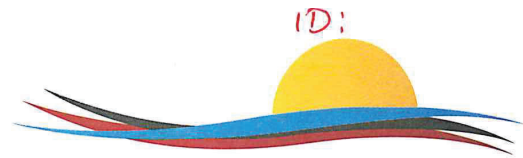
1. The applicant is advised that the site is potentially subject to flood and storm tide. Council recommends that the facility is designed to maximise the resilience to such events.

ROUGH PLAN

## Appendix A: Original Decision Notice and Approved Plans I/2017







**CARPENTARIA SHIRE**

*Outback by the Sea®*

PO Box 31 Normanton Qld 4890

**P** 07 4745 2200 • **F** 07 4745 1340

**E** council@carpentaria.qld.gov.au

**W** www.carpentaria.qld.gov.au

15<sup>th</sup> December 2020

Council reference: I/2017

Your reference: PR147219

Contact: Consultant Planner - Liz Taylor

Telephone: 0407584966

D & F Wren  
C/- Mr I Doust  
RPS Group  
PO Box 1949  
**CAIRNS QLD 4870**

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## **Decision Notice Planning Act 2016 Sections 63**

**Proposal:** Material Change of Use for Industry - Shed  
**Address:** 132 – 138 Yappar Street Karumba

**Property Description:** Lot 84 NM92  
**Decision Date:** 9 December 2020

---



Dear Sir/Madam

I wish to advise that, on 9 December 2020 the above development application was –

- ☐ Approved in full;  
OR  
☐ Approved in part;  
OR  
☒ Approved in full with conditions. (Refer to the conditions package contained in [Attachment 1](#))  
OR  
☐ Approved in part with the following, with conditions. The conditions relevant to this approval are included below.  
OR  
☐ Is a Deemed Approval under the *Planning Act 2009*.  
OR  
☐ Refused

**1. Details of the approval -**

The following type of approval has been issued –

	Development Permit	Preliminary Approval
Material Change of Use for Industry - Shed	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**2. The currency period -**

- ☒ The standard currency periods stated in Section 85 of the *Planning Act 2016* apply to each aspect of the development in this approval.

**The approved plans –**

The approved plans for this development approval are listed below and attached at [Attachment 2](#).

PLAN	AUTHOR	DRAWING NUMBER & DATE
Aerial Site & Locality Plan - Open Shed	Max Slade Designs	M20-4775 dated September 2020
East Elevation	Max Slade Designs	M20-4775 dated September 2020
Section	Max Slade Designs	M20-4775 dated September 2020
3D Views 1 & 2	Max Slade Designs	M20-4775 dated September 2020

**3. Referral Agencies – N/A.**

	Concurrence	Advice	Third Party
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**4. Other necessary Development Permits**

Listed below are other Development Permits that are necessary to allow the development to be carried out:

- Building Permit.

**5. Appeal rights –**

The rights of an applicant to appeal to a Tribunal or the Planning and Environment Court against the decision about the development application are set out in chapter 6, part 1 of the Planning Act 2016. For particular applications, there may also be a right to make an application for a declaration by a tribunal (see chapter 6, part 2 of the Planning Act 2016).

Appeal by an applicant:

An applicant for a development application may appeal to the Planning and Environment Court against the following:

- the refusal of all or refusal in part of the development application;
- A provision of the development approval;
- the decision to give a preliminary approval when a development permit was applied for;
- a deemed refusal of the development application.

An applicant may also have a right to appeal to the Development Tribunal. For more information, see schedule 1 of the Planning Act 2016.

Appeals by a submitter

A submitter for a development application may appeal to the Planning and Environment Court against:

- any part of the development application for the development approval required impact assessment;
- a variation request.

The timeframes for starting an appeal in the Planning and Environment Court are set out in section 229 of the Planning Act 2016.

**Attachment 3** is an extract from the Planning Act 2016 that sets down the applicants appeal rights and the appeal rights of a submitter.

### **STATEMENT OF REASONS**

The following information is provided in accordance with Section 63 of the Planning Act 2016.

The proposed development was assessed against the following assessment benchmarks in the Planning Scheme and compliance was achieved:

- Industrial Zone Code; and
- General Development Code.

In addition, the proposed development represents a form of development that will support growth and job opportunities in the local economy and in the Shire.

If you wish to discuss this matter further, please contact Council's consultant planner, Liz Taylor, on the above referenced telephone number.

Yours faithfully,



**Mark Crawley**  
**CHIEF EXECUTIVE OFFICER**



## **ATTACHMENT 1 – Conditions of the approval**

### **ASSESSMENT MANAGERS CONDITIONS**

#### **A. ASSESSMENT MANAGER CONDITIONS (COUNCIL)**

##### **General**

1. The development shall be undertaken substantially in accordance with the Plans submitted with the application, except as modified by this approval.
2. Any future building work on-site shall be carried out generally in accordance with any relevant Council requirements and the Building Code of Australia.
3. This approval, granted under the provisions of the *Planning Act 2016*, shall lapse six (6) years from the day the approval takes effect in accordance with the provisions of Section 85 of the *Planning Act 2016*, if the development has not been commenced.

##### **Maintenance of the Site**

4. The applicant shall ensure the site is maintained, during and after development, in a clean and tidy condition at all times, to the satisfaction of the Director of Engineering Services or delegate.
5. The Industrial Shed is required to be sited:
  - a minimum distance of 12 metres from the site frontage; and
  - a minimum distance of 40 metres from the nearest side boundary.
6. The site is required to drain to a lawful point of discharge to the satisfaction of the Director of Engineering Services or delegate.
7. The applicant/proponent is to meet the cost of any connections or upgrades required to any urban services for the approved development and water supply and sewerage are to be constructed to relevant standards stated in Schedule 1, Part 3 of the Planning Scheme.
8. Any work associated with connecting to urban services shall be undertaken in accordance with the approved plans and shall be established and completed prior to the lawful commencement of the use and to the satisfaction of the Director of Engineering Services or delegate.
9. Should any of the Council's assets be damaged during construction, the cost of the reinstatement of all such assets shall be met by the applicant/proponent and to the satisfaction of the Director of Engineering Services or delegate.
10. One (1) industrial crossover and apron, built in accordance with the FNQROC Manual, is required to be constructed to the site frontage and to extend to the bitumen in Yappar Street, to the satisfaction of the Director of Engineering Services or delegate.
11. Five (5) car parking spaces are to be provided on site and setback back a minimum of 6 metres from the site frontage and all other site boundaries and can be located within the existing shed, undercover. The car parks are to be line-marked or delineated by coppers logs, or similar, to the satisfaction of the Director of Engineering Services or delegate.
12. Any lighting proposed in association with the development must ensure there is no light spillage onto adjoining properties.

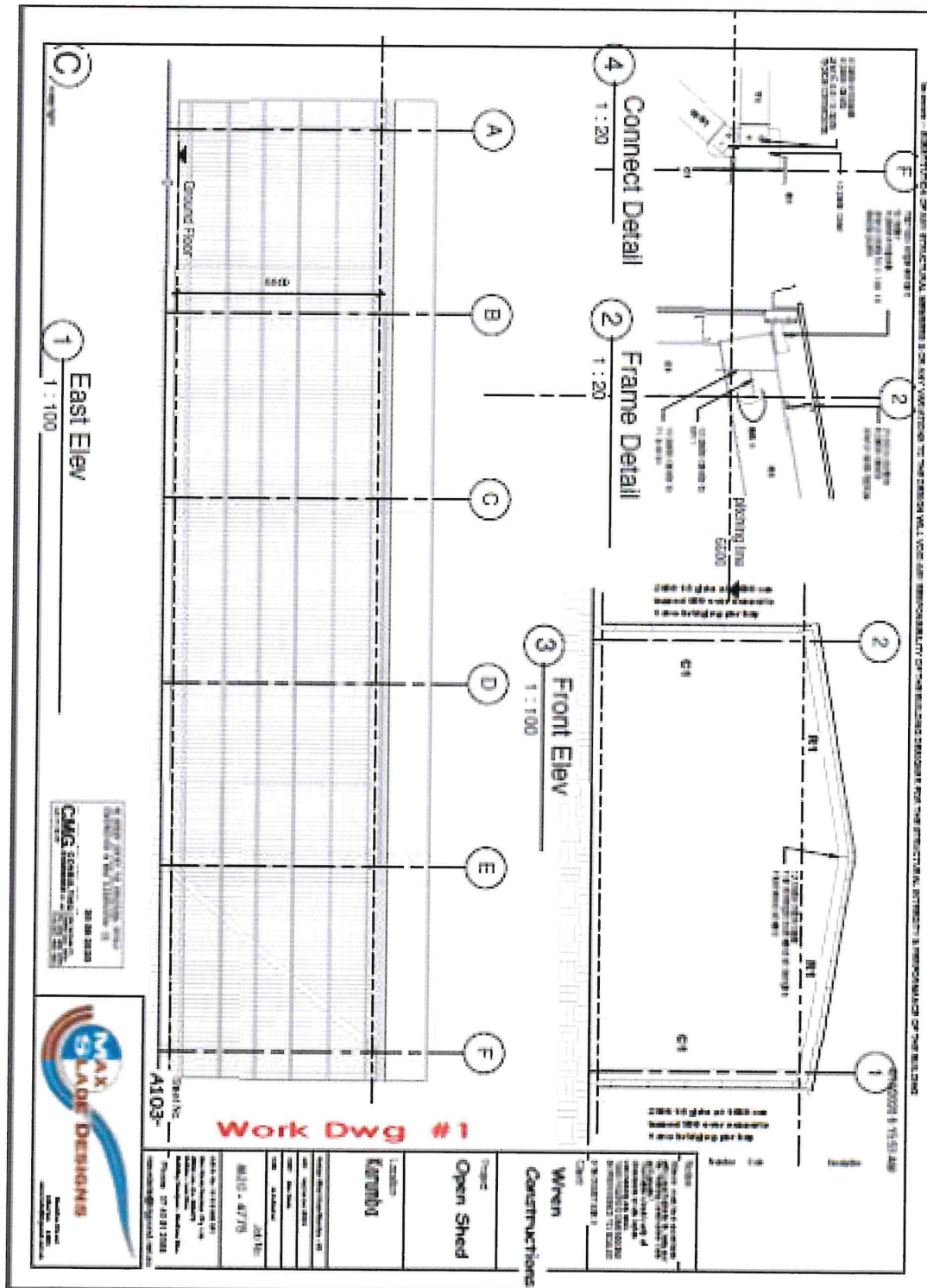
13. Any advertising signage associated with the development is required to comply with the Advertising Devices Code in the Carpentaria Shire Planning Scheme.
  14. Trees native to the local area are to be planted at one (1) metres intervals, for a distance of 16 metres and maintained along the frontage of the site, between the site frontage and the new shed, so as to screen the shed from the road, to the satisfaction of the Director of Engineering Services or delegate.
-

ATTACHMENT 2 -



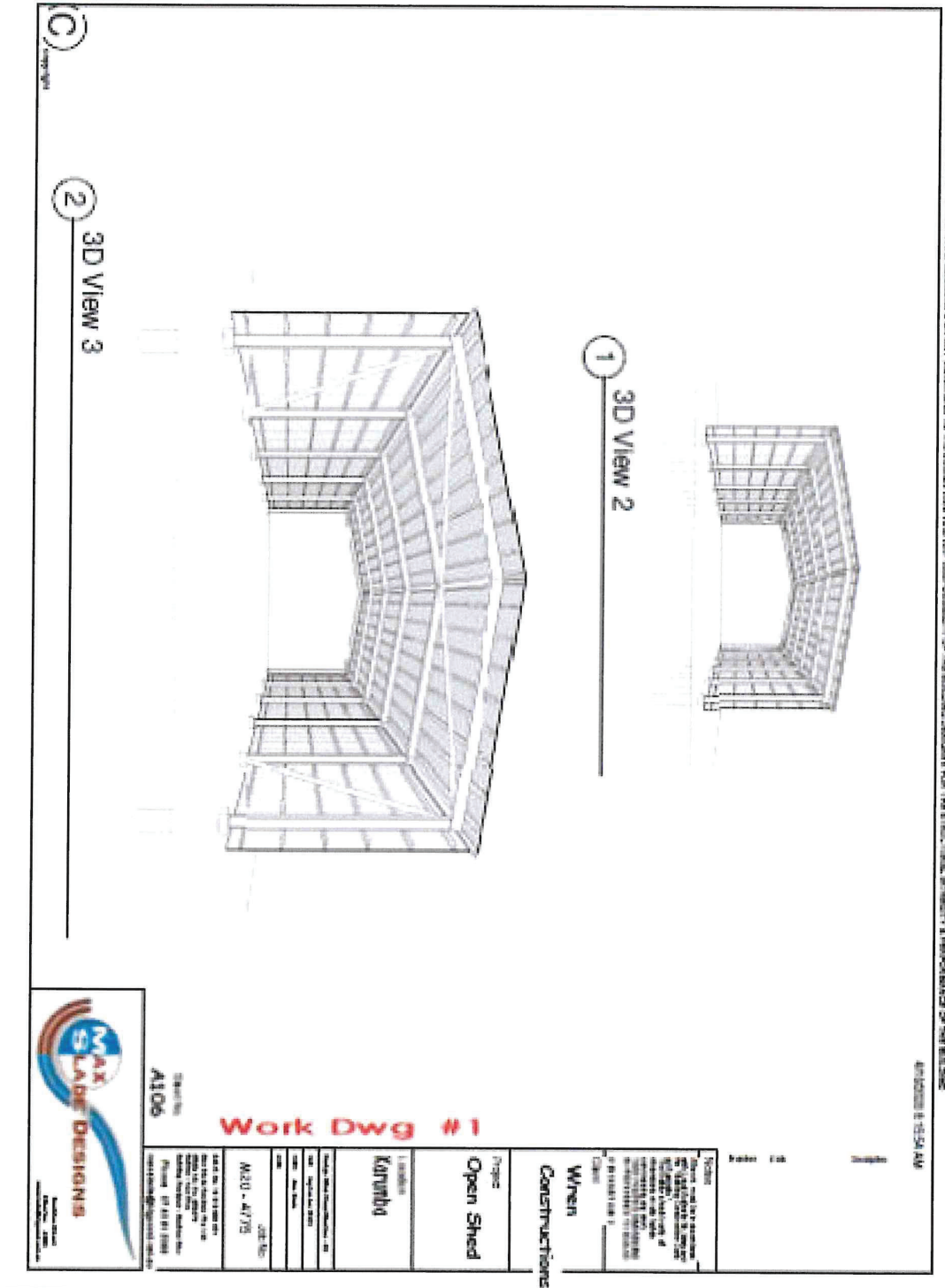








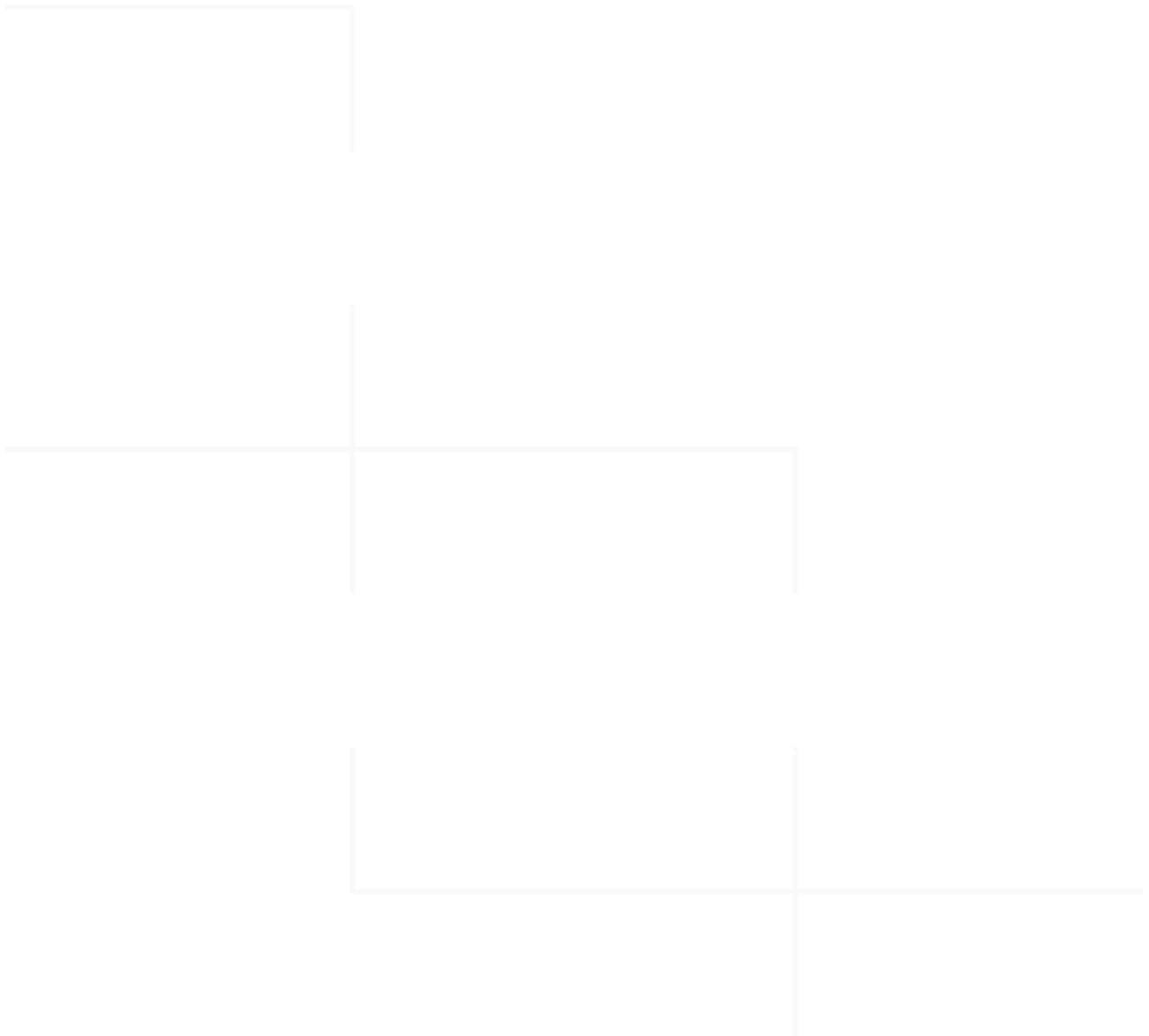






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## Appendix B: Proposed Minor Change Plans

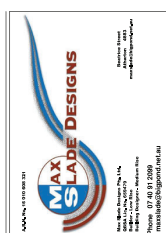


[illegible]

1 Aerial Site & Locality Plan  
1 : 600



1 Layout Plan  
1 : 100

Wren  
Constructions

New Boat  
Shed

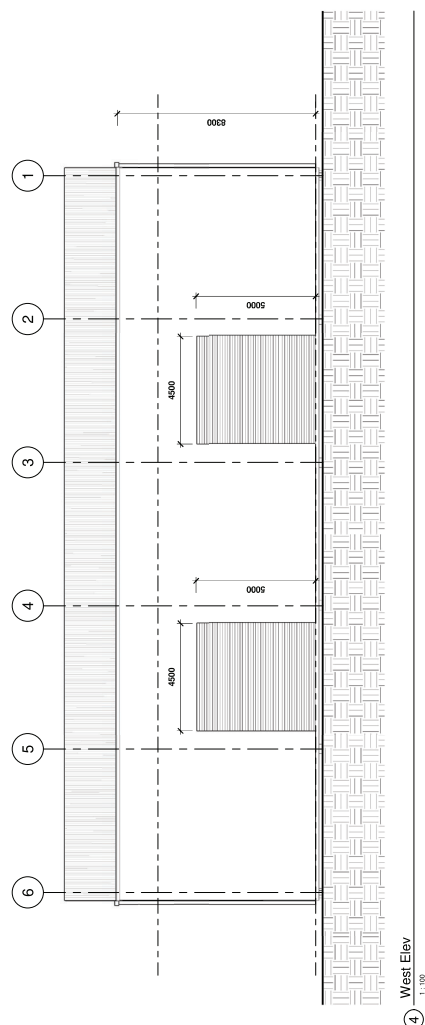
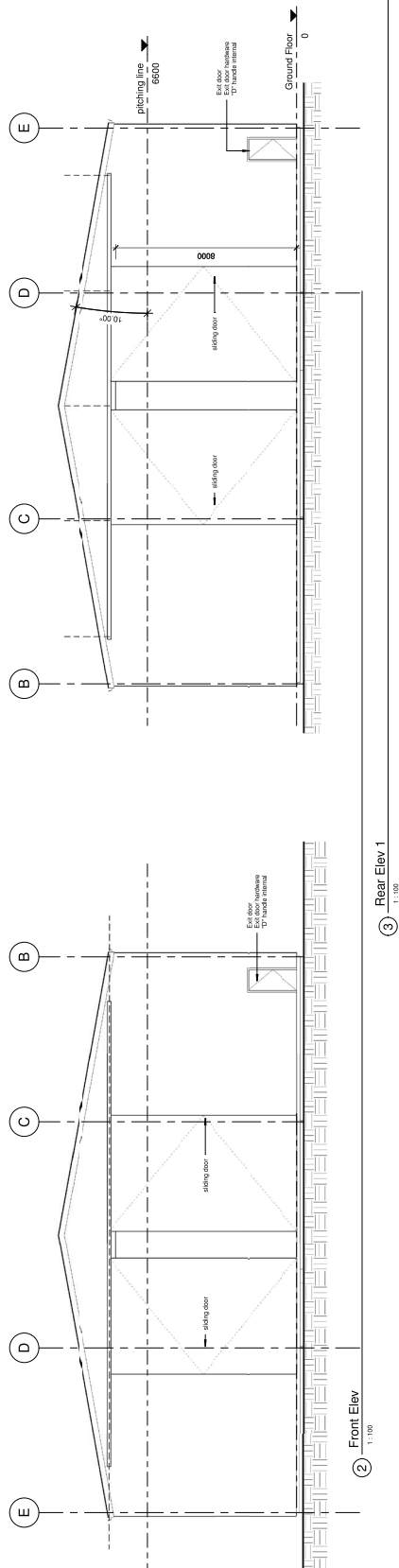
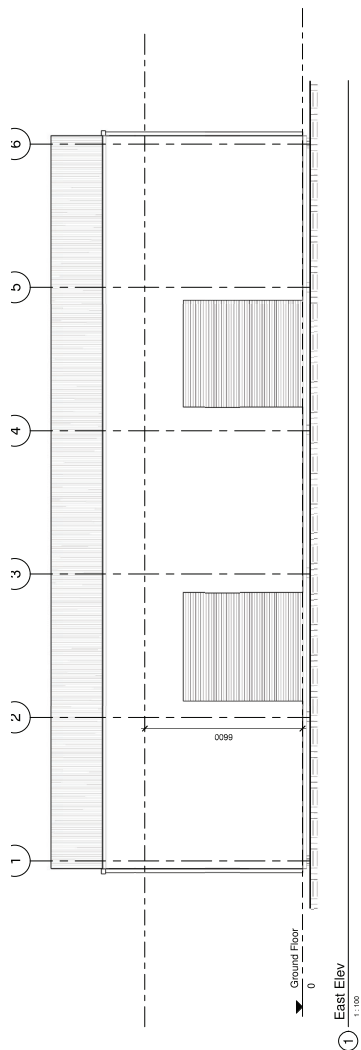
132 - 138 Yappar St.  
Karumba

[illegible]

Project number	<b>M24 - 4775</b>
Date	<b>May 2024</b>
Drawn by	<b>Max Slade</b>
	<b>17/06/2024 1:37:41 PM</b>
Scale	<b>1 : 100</b>

## ELEVATIONS

A103





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2



# Work Dwg #1

Notes	At work, must be in accordance with Local Authority By-laws and the Building Construction Code The Builder should verify all dimensions on site before commencing any work. TAKE FIGURED DIMENSIONS IN PREFERENCE TO SCALED IF NDOUT ASK !!
Client	Wren Construction
Project	Open Shed
Location	Karumba
Design Wind Classification - N0	
Date	September 2020
Drawn	Max Slade
Scale	
Job No.	M20 - 4775
A.B.N. No. 16 010 606 321	Max Slade Designs Pty. Ltd.
QBSA Lic. No. 659479	Max Slade Pty. Ltd.
Building Designer - Medium Rise	
Phone 07 40 91 2099	
maxslade@bigpond.net.au	



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## Appendix C: Assessment against Applicable Planning Scheme Codes

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4.15 Industry Zone Code

Column 1 Specific Outcomes	Column 2 Probable Solutions for Assessable Development	Performance of the Proposed Development
<p><b>Consistent and Inconsistent Activities in the Industrial Zone</b></p> <p>The following defined uses or use classes are consistent with the Overall Outcomes sought by the Zone:-</p> <ul style="list-style-type: none"> <li>(i) Business (where located within the Karumba Township);</li> <li>(ii) Caretaker's Residence;</li> <li>(iii) Community Infrastructure;</li> <li>(iv) Dwelling House (where located within the Karumba Township);</li> <li>(v) Industry;</li> <li>(vi) Service Station; and</li> <li>(vii) Showroom.</li> </ul>	No probable solutions are prescribed.	<b>Complies</b> The proposal is listed as a consistent use in the zone.
<p>The following defined uses or use classes are inconsistent with the Overall Outcomes sought by the Zone:-</p> <ul style="list-style-type: none"> <li>(i) Accommodation Building;</li> <li>(ii) Aerodromes and Aviation Facilities;</li> <li>(iii) Agriculture;</li> <li>(iv) Animal Husbandry;</li> <li>(v) Business (where not located within the Karumba Township);</li> <li>(vi) Community Facilities;</li> <li>(vii) Duplex Dwelling;</li> <li>(viii) Dwelling House (where not located within the Karumba Township);</li> <li>(ix) Extractive Industry;</li> <li>(x) Home-based Industry;</li> <li>(xi) Hotel;</li> <li>(xii) Intensive Agriculture;</li> <li>(xiii) Medical Centre;</li> <li>(xiv) Minor Aquaculture;</li> <li>(xv) Motel;</li> <li>(xvi) Multiple Dwelling;</li> <li>(xvii) Shop;</li> </ul>	No probable solutions are prescribed.	<b>Complies</b> The proposal is not listed as an inconsistent use in the zone.

MINOR CHANGE TO A DEVELOPMENT PERMIT FOR INDUSTRIAL SHED  
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Column 1 Specific Outcomes	Column 2 Probable Solutions for Assessable Development	Performance of the Proposed Development
(xviii) Special Industry; (xix) Sport and Recreation; (xx) Station Homestead; and (xxi) Tourism - minor and major.		
<b>Natural and Cultural Values</b> There are no significant adverse effects on the cultural and natural values of the environment, including water pollution, arising from, but not limited to:- (i) disturbance of the land; (ii) siting of buildings and other works; (iii) waste disposal; (iv) public access; or (v) fire hazard.	No probable solutions are prescribed.	<b>Complies</b> No significant effects are likely to arise. Conditions of approval can address appropriate site management.
<b>Amenity, Public Health or Safety</b> There are no significant adverse effects on amenity, public health or safety with regard to the following:- (i) sewage disposal; (ii) water supply for human use; or (iii) permanent or temporary occupation of, or access to, areas subject to natural hazards.	No probable solutions are prescribed.	<b>Complies</b> The site is serviced with water and sewerage.  Refer appendix C for assessment of natural hazard risk.
<b>Operation and Provision of Infrastructure</b> Uses are of a type and scale that maintain the standards of service identified in Schedule 1, Part 1.	No probable solutions are prescribed.	<b>Complies</b> The relevant standards can be met
Water supply, sewerage and roads are provided to:- (i) meet appropriate standards at the least whole-of-life cost, including avoiding unnecessary duplication; (ii) be robust and fit for the purposes and intended period of operation; (iii) be easily maintained without unnecessarily requiring specialist expertise or equipment;	Water supply, sewerage and roads are constructed to relevant standards stated in Schedule 1, Part 3.	<b>Complies</b> The relevant standards can be met

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Column 1 Specific Outcomes	Column 2 Probable Solutions for Assessable Development	Performance of the Proposed Development
(iv) be comprised of components and materials that are readily accessible and available from numerous local sources; and (v) be readily integrated with existing systems and facilitate the orderly provision of future systems.		
The safe and efficient operation of roads and railways are maintained having regard to:- (i) the nature of vehicles using the road; (ii) the location of uses that may be adversely affected by noise and dust generated from use of the road or railway; (iii) the location and design of access points; and (iv) the design of stormwater drainage.	No probable solutions are prescribed.	<b>Complies</b> The proposed development will not impact on the safe operation of transport networks.
Uses and works are located and designed to avoid significant adverse effects on safe aircraft operations due to:- (i) physical intrusions; (ii) reduced visibility; (iii) collisions with birds; (iv) electromagnetic interference with aircraft navigation systems; or (v) other functional problems for aircraft (including artificial lighting hazards).	No probable solutions are prescribed.	<b>Complies</b> The site is not within the airport overlay and is unlikely to create any impacts.
<b>Water Quality Maintenance</b> All activities maintain the water quality of Carpentaria Shire's groundwater, waterways and surface water storages.	Any activities which:- a) involve the handling of water-borne pollutants are provided with bunded, impervious surfaces linked to an integrated drainage and treatment system; b) involve the storage of waste water are provided with properly designed and constructed, secure, sealed storage facilities; or c) contain all liquid wastes and discharge them to a sewer or removed from the site for treatment and disposal to an approved facility.	<b>Complies</b> - The conditions of approval can address appropriate site management to protect water quality.

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Column 1 Specific Outcomes	Column 2 Probable Solutions for Assessable Development	Performance of the Proposed Development
<b>Built Form</b> The built form is compatible with the desired character and amenity of the surrounding area and does not adversely affect the visual amenity.	The maximum height of a building, structure or object, or height at which an activity is carried out, is 12.75m.	<b>Complies</b> - The proposed shed is less than 12.75m in height.
<b>Other Uses</b> In order to operate effectively industrial uses need a waterfront location or need to be located adjacent to other uses requiring a waterfront location.	No probable solutions are prescribed.	<b>Complies</b> - The proposed use involves boat building requiring a waterfront location.

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132-138 YAPPAR STREET, KARUMBA



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6.9 General Development Code

Column 1 Specific Outcomes	Column 2 Probable Solutions for Assessable Development	Performance of the Proposed Development
<b>Boundary Roads</b> Proposals aid in the orderly and proper acquisition of land.	A new road having one half the width of any other road in that locality is provided where a proposal for such a road occurs at the boundary of the land and the land is in two or more ownerships. Concrete kerb and channel is required along the frontage or frontages in urban areas.	<b>Not relevant</b> - The proposal does not involve the construction of new roads
<b>Electricity</b> Residential, commercial and industrial uses are supplied with electricity where supply is practical.	The proposal demonstrates that a supply of electricity is approved, where a supply is practical, prior to Council's endorsement on the plan of survey.	<b>Complies</b> - Power is available to the facility.
<b>External Works</b> Any defined uses or use classes are to provide for external works relative to its size and scale and location in an urban or rural area.	Proposals include:- (i) in non-urban areas the construction of concrete kerb and channel is to be for the full length of the frontage or frontages of the site if such standard of kerb and channel exists within 100m of the development; (ii) grading of the footpath for the full length of the frontage or frontages of the site; (iii) crossings over channel and footpath; (iv) a constructed footpath for the full length of the frontage or frontages of the site if such standard of constructed footpath exists within 100m of the development; (v) where the road is not fully paved, the paving of the road with bitumen between the existing pavement and the channel if such standard of paved road exists within 100m of the development; and (vi) where the road is not paved, the construction of the carriageway and the paving with bitumen from the lip of the channel to the centre-line for half the width of the carriageway or for a width of 6 metres, whichever is greater. Where concrete kerb and channel is not required, for a width of 6 metres if such standard of road exists within 100m of the development.	<b>Complies</b> - Existing external works at the site are consistent with the setting and are appropriate to support the facility. Approval conditions can address requirements.

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Column 1 Specific Outcomes	Column 2 Probable Solutions for Assessable Development	Performance of the Proposed Development
<b>Landscaping</b> The visual amenity in any locality is enhanced by proposals that incorporate landscaping appropriate to the area in the density and height of the vegetation proposed.  Visual screening by mounds, screen walls, or the planting of trees and shrubs.	Existing vegetation to be retained.	<b>Complies</b> - No change to current vegetation or landscaping is proposed.
<b>Lighting</b> Any proposed lighting has no adverse impacts on the surrounding residential areas	The level of illumination at the boundary of the site does not exceed 8 lux measured at any level upwards from the ground level.  Lighting is shielded or screened in a manner that causes minimal impact on adjoining properties.	<b>Complies</b> – Approval conditions can address lighting.
<b>Parking, Loading and Unloading</b> Car parking does not hinder or obstruct the use of any area by pedestrians or other vehicles.  Parking areas are laid out in such a manner as to provide adequate access to each parking space and to permit free circulation of vehicles entering, leaving and parking.	Parking spaces comply with Table 6.10 - Areas and Dimensions.  Access to parking spaces is provided from an aisle with an unobstructed width of at least 6.2 metres.  For a parallel parking space the minimum dimensions are 6.2 metres by 2.6 metres.  Car parking spaces for particular uses are in accordance with Table 6.11 - Number of Car Parking Spaces Required.  The gradient of a parking space does not exceed 10 per cent.  Parking areas are:- (i) drained, sealed, marked and signed; (ii) readily accessible for vehicular use and designed so that vehicles can enter and leave the premises in forward gear;  (iii) not closer than 3 metres from the alignment of any structure; (iv) not closer than 3 metres to any boundary of the site; (v) landscaped; (vi) provided with trolley bay areas, pedestrian walkways and devices to facilitate safe pedestrian circulation; and (vii) provided with motorbike and cycle parking spaces.	<b>Complies</b> – Parking can be accommodated on the site.

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Column 1 Specific Outcomes	Column 2 Probable Solutions for Assessable Development	Performance of the Proposed Development
	<p>Parking areas are located within the site on which the use is to be conducted.</p> <p>Adequate space is provided for the loading, unloading and fueling of vehicles, for the parking of trailers and for the picking up and setting down of passengers.</p>	
Parking of heavy vehicles has no detrimental effect on the amenity of residential areas.	<p>Heavy vehicles used for the cartage of livestock are not parked in a Residential Zone except for the prime mover exclusive of any trailers.</p> <p>Where parking a heavy vehicle on land used for residential purposes occurs, provision is made to house the vehicle in a Class 1 or Class 10 building;</p> <p>or</p> <p>The vehicle is parked behind the front building alignment.</p>	<b>Complies</b> - No provision for heavy vehicle parking is required or proposed.
<b>Provision of Water</b> Every residential, commercial or industrial building outside the Council service area is provided with an adequate potable water supply.	<p>Rainwater storage tanks have a minimum capacity of 4,500 litres.</p> <p>Where rainwater storage tanks are not supplied, a dam, dams or bore supply is available.</p>	Not relevant to the proposal. The site is within the serviced areas.
<b>Sewerage</b> Outside the Council service area acceptable methods of sewage and sillage waste disposal protect the environment and the health of residents	Methods of sewage disposal comply with the Department of Natural Resources and Mines On-site Sewerage Code and AS/NZS 1547:2000.	Not relevant to the proposal. The site is within the serviced areas.
<b>Storage</b> Storage of equipment, materials, machinery or tools has no detrimental effect on the visual amenity of a residential area	All equipment, materials, machinery or tools of trade in any business, profession, trade or hobby are housed in a Class 1 or Class 10 building or screened	<b>Complies</b> - Equipment is likely to be stored in the proposed shed. However, the site is well separated from residential areas and external storage is also consistent with the character of the area.

MINOR CHANGE TO A DEVELOPMENT PERMIT FOR INDUSTRIAL SHED  
132-138 YAPPAR STREET, KARUMBA

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Column 1 Specific Outcomes	Column 2 Probable Solutions for Assessable Development	Performance of the Proposed Development
<b>Vegetation</b> The visual amenity of the surrounding uses and of the Shire is protected.  A defined use or use class does not adversely impact on the ecological or landscape values of vegetation.	Trees and shrubs whether natural growth or planted are retained on the site except where on the site of a proposed building construction or posing a fire hazard to the development. Vegetation is retained within:- (i) 50 metres of the high bank of a river; and/or (ii) 25 metres of the bank of any other watercourse.	<b>Complies</b> – There is no change to existing vegetation. No native vegetation of ecological value will be affected.
<b>Drainage and Filling</b> The drainage or filling of land to enable its use	Council requirements, which will be a condition of development, are met.  The movement of material shall not cause a dust nuisance.  There is no adverse impact on adjacent premises	<b>Complies</b> - There is no change to existing ground levels.
<b>Site Access</b> The movement of vehicles, including emergency vehicles, into and out of the site is facilitated.	The site layout facilitates the movement of traffic without impacting on the flow of traffic on the adjoining road or roads.	<b>Complies</b> – Adequate access for is available.
<b>Awning Over Footpaths</b> In the Commercial Zone protection for pedestrians from severe climatic conditions is to be provided	Proposals to provide covered walkways or awnings over pedestrian walkways.	<b>Not relevant</b>

MINOR CHANGE TO A DEVELOPMENT PERMIT FOR INDUSTRIAL SHED  
132-138 YAPPAR STREET, KARUMBA

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## Appendix D: Assessment against SPP Natural Hazards Assessment Benchmark

SPP Assessment Benchmark	Performance of the Proposed Development
(3) Development ... avoids natural hazard areas, or where it is not possible to avoid the natural hazard area, development mitigates the risks to people and property to an acceptable or tolerable level.	<p>The site is within an area potentially affected by storm tide and flooding. It is outside the erosion prone area, although it is within the coastal management district.</p> <p>However, it is a facility that requires a waterfront location. It faces the same level of tolerable risk that applies to the balance of the town.</p>
(4) Development supports and does not hinder disaster management response or recovery capacity and capabilities.	The proposed development will not worsen disaster management or recovery capacity.
(5) Development directly, indirectly and cumulatively avoids an increase in the severity of the natural hazard and the potential for damage on the site or to other properties.	The facility is not of a sufficient scale to change to the impact of flood or storm tide on other properties.
(6) Risks to public safety and the environment from the location of hazardous materials and the release of these materials as a result of a natural hazard are avoided.	The proposed development will not involve the handling of hazardous materials.
(7) The natural processes and the protective function of landforms and the vegetation that can mitigate risks associated with the natural hazard are maintained or enhanced.	There will be no change to protective landforms or vegetation.

## **BUSINESS PAPERS**

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**14 GENERAL BUSINESS**

**15 CLOSURE OF MEETING**